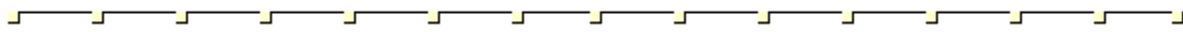


PROPOSAL FORM
(MAY BE DETACHED AND SUBMITTED ALONE)

**GENERAL MANAGER
NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT
NAPA, CALIFORNIA**



**FOR:
SUSCOL HEADWATERS PARK TRAILHEAD PARKING AREA**

NAME OF BIDDER _____

BUSINESS ADDRESS _____

PLACE OF BUSINESS _____

EMAIL ADDRESS _____

LICENSE NUMBER _____

DIR REGISTRATION NUMBER _____

Location: The work to be done and referred to herein is in Napa County, State of California, more particularly described as follows:

SUSCOL HEADWATERS PARK TRAILHEAD PARKING AREA

The undersigned, as bidder, declares that the only person or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any other person, firm or corporation; that he has carefully examined the location of the proposed work, the annexed proposed form of contract, the Plans, Special Provisions, and Standard Specifications; and they propose, and agree if this proposal is accepted, that they will contract with District, in the form of the copy of the contract annexed hereto, to provide all necessary machinery, tools, apparatus, and other means of construction, and to do all the work and furnish all the materials specified in the contract, in the manner and time therein prescribed, and according to the requirements of payment therefore the following item prices to wit:

**SUSCOL HEADWATERS PARK TRAILHEAD PARKING AREA
 BID SCHEDULE**

	Item Description	Unit	Rounded Quantity	Unit Price	Total
1	Mobilization	LS	1		
2	Temporary Traffic Control	LS	1		
3	Erosion and Sediment Control Program	LS	1		
4	Clearing and Grubbing	LS	1		
5	Cold Plane Asphaltic Concrete Pavement	LS	1		
6	Cut/Fill In-Situ Soils	CY	300		
7	Imported Select Fill	CY	100		
8	Aggregate Base	CY	1,000		
9	Hot Mix Asphalt - Type A	Tons	60		
10	4-strand barbed wire fencing	LF	2300		
11	Parking Lot Entrance Gate	EA	1		
12	Napa Sanitation Access Road Gates	EA	2		
13	New Sign on New Metal Post and Foundation	EA	6		
14	PCC 6" depth including no. 4 rebar at 18" centers	SF	500		
15	Pavement Markings	LS	1		
16	Concrete wheel stops	EA	24		
17	Boulders (4' min. least dimension)	EA	8		
18	Bollards	EA	2		
19	4" perforated pipe (PVC SDR35)	LF	292		
20	4" storm drain pipe (PVC SDR35)	LF	130		
21	Subdrain cleanouts	EA	4		
22	8" storm drain pipe (PVC SDR35)	LF	23		
23	Storm Drain inlets	EA	3		
24	Energy dissipators	EA	2		
	TOTAL BASE BID				

*Authorized Signature Name Title

*Authorized Signature Name Title

* If a corporation, this document must be signed by two corporate officers. The first signature must be either the Chairman of the Board, President, or any Vice President. The second signature must be the Secretary, an Assistant Secretary, the Chief Financial Officer, or any Assistant Treasurer. **In the alternative, a single corporate signature is acceptable when accompanied by a corporate document demonstrating the legal authority of the signature to bind the company.**

INSTRUCTIONS TO BIDDERS

The Bid and Determining Low Bidder.

Bids are required for the entire work. The amount of the bid for comparison purposes will be the Total Lump Sum Base Bid.

The bidder shall set forth for each item of work, in clearly legible figures, as item price and a total for the item in the respective spaces provided for this purpose. In the case of unit basis items, the amount set forth under the "Total" column shall be the extension of the item price bid on the basis of the estimated quantity for the item.

In case of a discrepancy between the item price and the total set forth for the item, the item price shall prevail, provided, however, if the amount set forth as an item price is ambiguous, unintelligible or uncertain for any cause, or is omitted, or in the case of unit basis items, is the same amount as the entry in the "Total" column, then the amount set forth in the "Total" column for the item shall prevail in accordance with the following:

- 1) As to lump sum items, the amount set forth in the "Total" column shall be the item price.
- 2) As to unit basis items, the amount set forth in the "Total" column shall be divided by the estimated quantity for the item and the price thus obtained shall be the item price.

In case of a discrepancy between the Total Lump Sum Base Bid and the calculated total of the amounts in the "Total" column for each line item determined after using the above procedures for resolving the discrepancies, the calculated total of the amounts set forth in the "Total" column for shall become the Total Lump Sum Base Bid and shall be used for comparison purposes in determining the lowest bid.

It is understood and agreed that the quantities of work under each item are approximate only, being given for a basis of comparison of proposal, and the right is reserved to the District to increase or decrease the amount of work under any item as may be required, in accordance with provisions set forth in the specifications for this project.

It is further understood and agreed that the total amount bid for the project does not constitute an agreement to pay a lump sum for the work unless it specifically so states.

If this proposal shall be accepted and the undersigned shall fail to contract as aforesaid and to give the two bonds in the sums to be determined as aforesaid, with surety satisfactory to the General Manager within eight (8) days, not including Saturdays, Sundays, and legal holidays, after the bidder has received notice from the Project Manager that the contract has been awarded to him, the General Manager may, at his option, determine that the bidder has abandoned the contract, and thereupon this proposal, and the acceptance thereof shall be null and void, and the forfeiture of such security accompanying this proposal shall operate and the same shall be the property of the District.

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Form of Bid.

- (1) To receive consideration, bids shall be made on the forms and in the manner set forth in the Notice to Proposers.
- (2) Bids received after the date and time advertised for opening will be considered non-responsive and will be rejected.
- (3) Each bid must be completed in ink, typewritten or computer generated, and all changes and/or erasures must be initialed in ink. Each bid must be signed in ink by an authorized representative of the firm.
- (4) Bidders shall not change the bid form nor make additional stipulations on the bid form which are not consistent with the provisions of the specifications.

Taxes. Bid prices shall include all applicable federal, state, and local taxes.

Receipt of Bids. All bids must be received sealed in an envelope prior to the time specified in the Notice to Proposers or as amended expressly by an addendum. Late bids will not be opened and will not be considered under any circumstances.

Postponement of Opening. The District reserves the right to postpone the date and time for receiving and/or opening of proposals at any time prior to the date and time established in the Notice to Proposers.

Rejection of Proposals. The District reserves the right to reject any proposals which are incomplete, obscure, or irregular, any proposals which omit a bid on any one or more items for which bids are required; any proposals which omit unit prices if unit prices are required; any proposal in which unit prices are unbalanced in the opinion of the District; any proposals accompanied by insufficient or irregular proposal guaranty; and any proposals from bidders who have previously failed to perform properly or to complete contracts of any nature on time.

Relief of Bidders. Bids containing errors shall be governed by Public Contract Code section 5100, et seq., concerning relief of bidders, and in particular to the requirement therein that if a bidder claims a mistake was made in its bid, the bidder shall give the District written notice within five (5) calendar days after the opening of the bids of the alleged mistake, specifying in the notice, in detail, how the mistake occurred.

Bid Protest Procedures.

(1) A bidder or proposer who is not selected for contract award may protest the award of the contract to another bidder or proposer by submitting a written protest. Subcontractors, subconsultants, and members of the public may not submit a protest.

(2) Protest Deadlines

- a. The protest and bid protest fee must be received by the General Manager no later than 5:00 p.m. on the fifth working day from the time of the occurrence generating the protest.
- b. Notwithstanding subsection (a) above, if a proposal or statement of qualifications is rejected as non-responsive or because the bidder is not a responsible bidder, the protest

must be received by the General Manager no later than 5:00 p.m. on the fifth working day from the time of the occurrence generating the protest.

c. The District's notification under subsections (a) and (b) above may be by any reasonable means, including but not limited to U.S. mail, e-mail, facsimile, or internet posting. The effective date of notice by mail is the date that the notice is deposited in the mail. The effective date of all other means of notice is the date it is transmitted.

d. Written protests must be delivered to:

Christopher Cahill, General Manager
Napa County Regional Park and Open Space District
1443 Main Street, Suite 135
Napa, CA 94559

(3) Contents of Protest

The protest must be identified as a "bid protest" in the subject line or title of the document and shall include: the date and action taken resulting in a protest; identification of the material issue, including a detailed explanation of the basis for the protest, and the remedy sought; if the protest relates to specification, provision of supporting technical data test results, other pertinent information, showing that the substitute offered is equal to or better than the specification requirement. Any grounds not raised in the written protest are deemed waived by the bidder or proposer.

(4) Resolution Process

a. Upon timely receipt of a written protest, the General Manager will convene a meeting with the protesting party and appropriate District staff to seek informal resolution and/or to clarify the issues.

b. If the protest is not resolved at the informal meeting, the General Manager shall provide a written response to the protesting party within fifteen (15) working days following the informal meeting. District Counsel may be consulted before the written response is issued. The response shall state the General Manager's decision and facts and law supporting that decision.

c. Notwithstanding subsection (b) above, if the protest is not resolved at the informal meeting, the bidder may request a hearing before the Board of Directors to present evidence contesting the General Manager's determination. The request for a hearing must be in writing and received by the District's Secretary no later than 5:00 p.m. on the fifth working day after the notification of the General Manager's decision. The Board of Directors shall make findings of fact and a final decision on the protest.

(5) Exclusive Remedy

The procedure and time limits set forth in this Section are mandatory and are the protestor's sole and exclusive remedy. Failure to comply with these procedures and time limits shall constitute a waiver of any right to further pursue a protest.

a. The submission of a protest shall not preclude the District from rejecting all bids or proposals and re-advertising or canceling the contract. Rejecting all bids or proposals shall render a protest moot and terminate all protest proceedings.

It is the intention of the District to award a contract, if at all, to the lowest bidder who demonstrates the attributes of trustworthiness, as well as quality, fitness (including financial qualifications), capacity, and experience to enable it to prosecute the work successfully and properly, and to complete the work within the time period named in the Contract Documents.

To determine the degree of responsibility to be credited to the bidder, the District will weigh any evidence that the bidder has performed satisfactorily other contracts of like nature and magnitude, and comparable difficulty and rates of progress, to the Work. The District shall have sole discretion to determine what contracts are of like nature and magnitude, and comparable difficulty and rates of progress.

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NONCOLLUSION DECLARATION TO BE EXECUTED
BY BIDDER AND SUBMITTED WITH BID

"I, _____, hereby declare as follows: that I am the
_____ of _____, the
party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I certify and declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on:

_____ at _____
(DATE) (CITY,STATE)

SIGNATURE

Accompanying this proposal in an amount equal to at least ten percent (10%) of the total bid is a:

Cashier's Check Certified Check Bidders Bond

[Note: A personal check is not an acceptable form of security]

The names of all persons interested in the foregoing proposal as principals are as follows:

IMPORTANT NOTICE: If bidder or other interested person is a corporation, state legal name of corporation, also names of the president, secretary, treasurer, and manager thereof; if a copartnership, state true name of firm, also names of all individual copartners comprising the firm; if bidder or other interested person is an individual, state first and last names in full.

Licensed in accordance with an act providing for the registration of Contractors License No. _____ Expiration Date _____ Classification _____

Signature of bidder

NOTE; if bidder is corporation, the legal name of the corporation shall be set forth above together with the signature of the officer or officer authorized to sign contracts on behalf of the corporation; if bidder is a co partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts in behalf of the co partnership; and if bidder is an individual, his signature shall be placed above. If signature is by an agent other than an officer of a corporation or a member of a partnership, a Power of Attorney must be on file with the District prior to opening bids or submitted with the bid; otherwise, the bid will be disregarded as irregular and unauthorized.

Business Address _____

Place of Residence _____

Dated _____, 2026 Phone _____

Email _____

ADDENDUM ACKNOWLEDGEMENT

Bidder acknowledges receipt of the following addendums which are attached to the proposal:

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

LIST OF SUBCONTRACTORS

Pursuant to Public Contract Code sections 4100 to 4113, Standard Specifications section 5-1.13, and the District’s PURCHASING AND PROCUREMENT MANUAL dated January 12, 2026, each bidder shall complete and submit this form with his bid in accordance with the following instructions.

1. For each subcontract item to be performed by a subcontractor, the following shall be indicated herein: the name of the subcontractor, the portion of work to be performed, each subcontractor’s license number, and the location of the place of business.
2. Only one subcontractor shall be listed for each craft unless there is an alternate bid in which case a different subcontractor, when so designated, may be listed for the alternate work.
3. **All fields must be completed as specified or the bid proposal may be rejected as non-responsive.**

Name of Subcontractor	Portion of Contract (i.e. Electrical, Striping, Roofing, etc.)	Subcontractor License Number	DIR Registration Number ¹	Dollar Amount of Work to Be Performed	Location of Business (City and State)

¹All general contractors and subcontractors must be registered with DIR in conformance with Labor Code sections 1725.5 and 1771.1. By requesting the DIR registration numbers of all subcontractors, bidders are put on notice that if they list a subcontractor without a DIR registration number at the time of bid opening, the District, in its sole discretion, may find the failure intentional and find the bid non-responsive. DIR registration number lookup is available online at https://services.dir.ca.gov/gsp?id=dir_contractors&table=x_cdoi2_letf_core_contractor_lookup