



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Brad Wagenknecht
Director, Ward One

Ryan Gregory
Director, Ward Two

Patricia Clarey
Director, Ward Three

Nancy Lewis-Heliotes
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday January 12th, 2026 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

Directors present in chambers voted to appoint Director Heliotes as Board President pro tem until Director Wagenknecht's arrival.

Directors Present: Ryan Gregory, Nancy Heliotes, Barry Christian, Brad Wagenknecht (Arrived during Item 4-b)

Directors Excused: Patricia Clarey

Staff Present: Chris Cahill, Andrew Brooks, Jason Jordan, Sabrina Wolfson, Ryan Ayers

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors regular meeting of December 8, 2025.

Minutes for the December 8, 2025 regular meeting were approved as presented.

BC - RG - NH - BW - PC

Ab X

- b. Presentation by the Napa County Resource Conservation District on the proposed countywide Weed Management Area and their collaborative forest health and restoration work on Open Space District properties and elsewhere (Ashley Kvitek and Ali Blodorn).

Informational presentation by the Napa County Resource Conservation District; No action taken.

- c. Consideration and potential approval of Agreement 26-01, the Napa Weed Management Area Memorandum of Understanding, and rescinding Agreement 22-03.

Report presented by Chris Cahill. Directors authorized the General Manger to sign Agreement 26-01, the Napa Weed Management Area Memorandum of Understanding.

RG - NH - BC - BW - PC

X

d. Viewing of the CALREC informational video on the California Wildfire and Forest Resilience Task Force's *Joint Strategy for Sustainable Outdoor Recreation and Wildfire Resilience*.
Informational presentation only; No action taken.

e. Consideration and potential approval of revisions to the Purchasing Manual to increase General Manager purchasing authority to \$55,204.03 consistent with PRC Sec. 5549(b).
Report presented by Chris Cahill. Directors approved revisions to the Purchasing Manual to increase General Manager purchasing authority to \$55,204.03 consistent with PRC Sec. 5549(b).

NH - BC - BW - RG - PC

X

f. Receipt of report on staff reportable actions including expenditures, encumbrances, donations, and grants approved by District staff for December 2025.
Report presented by Chris Cahill; No action taken.

g. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.
Report presented by Jason Jordan; No action taken.

h. Review of the District Projects Status Report.
Report presented by Andrew Brooks; No action taken.

5. Announcements by Board and Staff

None.

6. Agenda Planning

- **Chris Cahill noted that representatives from the California Wildfire and Forest Resilience Task Force will present at an upcoming meeting.**
- **Chris Cahill noted that the updated Moore Creek Park Forest Management Plan will be presented at an upcoming meeting.**
- **Chris Cahill noted that Sabrina Wolfson will lead a Brown Act presentation during the February meeting.**

7. Adjournment

SIGNED: _____

Patricia T. Clarey
Patricia Clarey, Board President

ATTEST: _____

Ryan Ayers
Ryan Ayers, District Secretary

Vote: BW = Brad Wagenknecht; RG = Ryan Gregory; PC = Patricia Clarey; NH = Nancy Heliotas; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent