



**NAPA COUNTY REGIONAL PARK &  
OPEN SPACE DISTRICT**

Brad Wagenknecht  
*Director, Ward One*

Ryan Gregory  
*Director, Ward Two*

Patricia Clarey  
*Director, Ward Three*

Nancy Lewis-Heliotis  
*Director, Ward Four*

Barry Christian  
*Director, Ward Five*

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

Monday, August 11<sup>th</sup>, 2025 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

This is an in-person meeting.

You may also attend and provide comments via Zoom Conference Call.

**Please Note:** Remote participation for members of the public, whether by telephone, Zoom, or any other technology, is provided for convenience only. In the event that the Zoom or other connection is disconnected or malfunctions for any reason, the Board of Directors reserves the right to conduct or to continue a meeting without remote access.

### Instructions for Joining Zoom Meeting

#### Join Zoom Meeting

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**Meeting ID: 850 6982 4825**

**Passcode: 357603**

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## General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting [info@ncrposd.org](mailto:info@ncrposd.org).

Prior to action on any item, the Board President will ask for comments from any member of the audience. After receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Second Floor, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

*The Board of Directors of the Napa County Regional Park and Open Space District encourages a respectful dialogue that supports freedom of speech and values diversity of opinion. The Board, staff, and members of the public are expected to be civil and courteous, and to refrain from questioning the character or motives of others participating in the meeting. The District requests that speakers not use threatening, profane, or abusive language which disrupts, disturbs, or otherwise impedes the orderly conduct of a Board meeting. Members of the public may comment on any item on the agenda during Board consideration of the item. The Board President will invite public comment following the staff presentation and prior to final Board deliberations. Each speaker will be allotted time for comment as set by the Board President (generally 3 minutes).*

### 1. Call to Order and Roll Call

### 2. Public Comment

*In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.*

### 3. Set Matters

None.

### 4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors regular meeting of July 14, 2025.
- b. Update on major CEQA reforms adopted concurrent to the 2025-2026 state budget (AB 130 and SB 131).
- c. Consideration and potential approval of Agreement 25-17, a management agreement with Napa County concerning the Oat Hill Mine Trail, the Napa River and Bay Trail at Soscol Ferry Road, and the future Old Howell Mountain Trail.
- d. Consideration and potential approval of amendments to Resolution 25-02, implementing a 457(b) employee deferred compensation plan.
- e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for July 2025.
- f. Review of the District Projects Status Report.
- g. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

#### 5. Announcements by Board and Staff

*In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.*

#### 6. Agenda Planning

*In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendaized, no action will be taken by the Board on these items unless specifically noted otherwise.*

#### 7. Adjournment



**NAPA COUNTY REGIONAL PARK &  
OPEN SPACE DISTRICT**

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*Director, Ward One*

Ryan Gregory  
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*Director, Ward Three*

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# MINUTES

## BOARD OF DIRECTORS REGULAR MEETING

Monday, July 14, 2025 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

**Directors Present: Brad Wagenknecht, Patricia Clarey, Nancy Heliotas, Barry Christian**

**Directors Excused: Ryan Gregory**

**Staff Present: Chris Cahill, Andrew Brooks, Ryan Ayers**

2. Public Comment

**None.**

3. Set Matters

**None.**

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors regular meeting of June 9, 2025.

**Minutes for the June 9, 2025 regular meeting were approved as presented.**

**BC - NH - BW - PC -RG**

**X**

- b. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for June 2025.

**Report presented by Chris Cahill; No action taken.**

- c. Review of the District Projects Status Report.

**Report presented by Andrew Brooks; No action taken.**

- d. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

**Report presented by Chris Cahill; No action taken.**

5. Announcements by Board and Staff

- Chris Cahill announced that the General Manger signed a letter of support for SB 630(Allen) on behalf of the District. The bill is designed to streamline California State Parks' ability to acquire property.
- Chris Cahill announced that there are two recent articles in the Napa Valley Register that discuss the evolution of the development of housing on the five acres excluded from the sale of Skyline Wilderness Park to the County.
- Chris Cahill announced that he recently met with the County CEO's office and discussed the post-acquisition management of Skyline Wilderness Park. For the time being he will act as liaison between the County and the Skyline Park Citizens' Association as agent for the County and the County will reimburse the District for his time.
- Director Christian announced that the Napa Valley Transit Authority is currently developing an Active Transportation Plan and the public comment period is currently open.

6. Agenda Planning

- Chris Cahill noted that a report detailing AB130/SB131 and recent changes to CEQA as they may affect the District will be presented at an upcoming meeting.

7. Closed Session

- a. Conference with Real Property Negotiator (Government Code Section 54956.8)  
Property: Napa County APN Nos. 027-020-052, -053, -054, -055, -056, -057, and -058; 027-040-009, Sonoma County APN 051-010-003 and Napa County Conservation Easements: APN Nos. 027-020-051, and -074  
Agency Negotiator: Chris Cahill, NCRPOSD General Manager  
Negotiating Parties: NCRPOSD, Land Trust of Napa County, Ethelwild, LLC  
Under Negotiation: Price and Terms of Payment

**After returning from closed session, the Board reported nothing to announce.**

8. Adjournment

SIGNED: \_\_\_\_\_  
 Nancy Lewis-Heliotes, Board President

ATTEST: \_\_\_\_\_  
 Ryan Ayers, District Secretary

Vote: BW = Brad Wagenknecht; RG = Ryan Gregory; PC = Patricia Clarey; NH = Nancy Heliotes; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent



## **STAFF REPORT**

By: Chris Cahill  
Date: August 11, 2025  
Item: **4.b**  
Subject: Update on major CEQA reforms adopted concurrent to the 2025-2026 state budget (AB 130 and SB 131).

### RECOMMENDATION

Receive the report, no action required.

### ENVIRONMENTAL DETERMINATION

**Not a project.** This item does not constitute a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### BACKGROUND

On June 30, 2025 the governor signed two budget trailer bills, AB 130 and SB 131, that include wide-ranging changes to the California Environmental Quality Act (CEQA) as well as potentially significant amendments to state housing law. At the statewide level, and with a focus on the private development industry and housing production at scale, it remains to be seen whether the reforms will lead to significant changes in how we build (and/ or don't build!) things in California. However, rhetorically, symbolically, and politically, the two bills mark a sea change in how we think about CEQA and public projects generally in the State of California. The CEQA reforms also include a few significant practical changes that will meaningfully impact the Open Space District and our interests in parks and open spaces in Napa County in coming years. AB 130 and SB 131 became effective immediately upon signing.

### **The 2025 CEQA Reforms, Broadly**

Quoting at length from the *New York Times*;

*...For more than half a century... the California Environmental Quality Act, has allowed environmentalists to slow suburban growth as well as given neighbors and disaffected parties a powerful tool to stop projects they found objectionable.*

*Gov. Gavin Newsom signed two bills, which were written by Democrats but had rare bipartisan support in California's divided State Capitol, that will allow many development projects to avoid rigorous environmental review and, potentially, the delaying and cost-inflating lawsuits that have discouraged construction in the state.*

*Democrats have long been reluctant to weaken the law, known as CEQA, which they considered an environmental bedrock in a state that has prided itself on reducing pollution and protecting waterways. And environmentalists took them to task for the vote.*

*But the majority party also recognized that California's bureaucratic hurdles had made it almost impossible to build enough housing for nearly 40 million residents, resulting in soaring costs and persistent homelessness. In a collision between environmental values and everyday concerns, Democrats chose the latter on Monday.*

*"If we can't address this issue, we're going to lose trust, and that's just the truth," Mr. Newsom, a Democrat, said in a news conference. "And so this is so much bigger in many ways than the issue itself. It is about the reputation of not just Sacramento and the legislative leadership and executive leadership, but the reputation of the state of California."*

*... "It is so critically important for California to show that we can get things done to make people's lives better and more affordable," said State Senator Scott Wiener, a Democrat who wrote the bill to exempt several types of projects from environmental review...*

(Laurel Rosenhall, Soumya Karlamangla and Adam Nagourney, "California Rolls Back Its Landmark Environmental Law," *New York Times*, June 30, 2025).

## **Significant Amendments for Parks and Open Spaces**

### Parks and Trails Funded by Proposition 4

SB 131 (Wiener) statutorily exempts any, "activity or approval necessary for or incidental to planning, design, site acquisition, construction, operation, or maintenance" of a park or "nonmotorized recreational trail" funded in whole or in part by 2024's Proposition 4 Climate Bond. In effect, this means that any project which the Open Space District would undertake that has a dollar of Proposition 4 money in it is not subject to CEQA.

Because the exemption is statutory and not categorical, it would also not be subject to the usual limitations on categorical exemptions. Categorical exemptions cannot be used where "an environmental resource of hazardous or critical concern," such as a threatened or endangered species, has been identified or "where there is a reasonable possibility that the activity will have a significant effect on the environment due to unusual circumstances." Parks and trails funded by Proposition 4 would therefore be exempt from CEQA even where rare or threatened species are identified or where unusual environmental circumstances exist.

As of this summer we have at least one multi-million dollar grant application in for Prop 4 funding. Because of the singular power of the new CEQA exemption for Prop 4 projects we should probably be looking out for grants, even in small dollar amounts, from the Proposition 4 pot to fund our parks and trails.

### Wildfire Risk Reduction Projects

SB131 statutorily exempts wildfire risk reduction projects including fuel breaks, defensible space fire clearance, the re-establishment of fire intervals, along with other wildfire reduction strategies meeting specified requirements. Among other things, the wildfire mitigation project cannot exceed 50 contiguous acres and must be located within one-half mile of a subdivision with at least 30 units. The new wildfire exemption has more limitations than the Proposition 4 exemption; additional details can be found at Public Resources Code section 21080.49.

One area where the new Wildfire Risk Reduction exemption might impact District properties is the Woodbury Preserve near Berryessa Estates. Historically a number of fuels management projects have been undertaken there on District lands adjacent to the rural Berryessa Estates subdivision.

#### Rezoning to Implement a Housing Element

SB 131 creates a new CEQA exemption for rezoning actions that implement the schedule of actions contained in an approved housing element. This could include not only rezoning to increase densities on sites designated for lower income housing, but also all other changes in zoning contemplated by a Housing Element. The new exemption does not, however, apply to rezonings that allow construction within “natural and protected lands” as defined at Public Resources Code Section 21067.5. Some might argue that this new statutory exemption could apply to the rezoning of properties such as the 5 acre low income housing take at Skyline Wilderness Park.

#### Natural and Protected Lands

SB131 creates a new category of “natural and protected lands” which are excluded from some, but not all, of the statutory exemptions created by the CEQA reform bills. The entire definition can be found at Public Resources Code Section 21067.5, but some NOSD-relevant portions include:

- (a) The state park system.
- (b) Certain state-designated wilderness areas.
- (f) A national monument.
- (h) Ecological reserves or wildlife management areas acquired and managed by the Department of Fish and Wildlife.
- (k) Lands under conservation easement.
- (l) Lands on, or within a 300-foot radius of, a wetland, as defined by the United States Fish and Wildlife Service.
- (o) Areas within a very high fire hazard severity zone, as determined by the Department of Forestry and Fire Protection, or located within the state responsibility area.
- (p) Either prime farmland or farmland of statewide importance, as defined pursuant to the United States Department of Agriculture land inventory and monitoring criteria, as modified for California, **or land zoned or designated for agricultural protection or preservation by a local ballot measure that was approved by the voters of that jurisdiction.** (emphasis added... this would be a reference to any Napa County land subject to Measures J and P).



## **STAFF REPORT**

**By:** Chris Cahill  
**Date:** August 11, 2025  
**Item:** **4.c**  
**Subject:** Consideration and potential approval of Agreement 25-17, a management agreement with Napa County concerning the Oat Hill Mine Trail, the Napa River and Bay Trail at Soscol Ferry Road, and the future Old Howell Mountain Trail.

### RECOMMENDATION

1. Find the project categorically exempt from CEQA.
2. Approve Agreement 25-17.
3. Authorize the General Manager to sign for the District.

### ENVIRONMENTAL DETERMINATION

**Categorically Exempt.** The continuing operation of existing trails and the conversion of an existing paved roadway to a new recreational trail with no grading or earthwork required is exempt from the application of the California Environmental Quality Act (CEQA) under State CEQA Guidelines, Class 1 (*Existing Facilities*) and the Napa County Regional Park and Open Space District's Local CEQA Guidelines, Class 1, Sub 1 (*Repair, maintenance, replacement, or minor expansion of existing roads, trails, and appurtenant facilities*) and Class 1, Sub 1(h) (*Modifications to improve existing roadside or trailside safety features, adding devices such as safety barriers, guideposts, or markers, or installing warning or informational signs*). Recreational walking and cycling are allowed on public roadways; no new or additional uses are proposed hereby. There are no unusual circumstances associated with the operation of these existing public facilities that would cause them to have a significant effect on the environment.

### BACKGROUND

The District has a long and very successful history of partnering with other entities to provide access on protected lands which might otherwise be closed to the public. We partner with the City of Napa Water Division to provide public access to the Hennessey Unit of Moore Creek Park, with Pacific Union College to manage the trails of the PUC Demonstration Forest, with the State Department of Fish and Wildlife to provide access to the Yountville Ecological Reserve, with California State Parks to keep Bale, Bothe, and Robert Louis Stevenson State Parks from being shuttered, and the list goes on.

Perhaps our longest running and most successful public access partnership is the agreement by which we manage recreational use of the Oat Hill Mine Trail for Napa County. The Oat Hill Mine Trail is an abandoned public road adjacent to the City of Calistoga on which the County reserved a trail easement. The County retained ownership of the easement and ultimate responsibility for the right of way but entered into an agreement with the newly-formed Park and Open Space District in 2007 under which the District manages the former road as a public trail.

The attached draft agreement would expand the basic structure of the successful Oat Hill Mine Trail partnership to yet another recreationally important public road which the County intends to abandon: Old Howell Mountain Road near Angwin. According to a recent County staff report, the abandonment of Old Howell Mountain Road;

*affects an approximate 2.5-mile portion of Old Howell Mountain Road, being a 66-footwide right-of-way easement that was accepted as a public road by the County on August 7, 1867. This portion has been closed since damage was incurred during the storms of 2017 and 2023. The abandonment spans the length from the St. Helena city limit at the south end to a location just south of the intersection with Sulman Lane as shown on the exhibit included in the attached resolution. A Resolution of Intent to Abandon was adopted by the Board (of Supervisors) on July 22, 2025.*

Old Howell Mountain Road has long been a key link in the cycling network north of Lake Hennessey. It creates a scenic connection between Angwin and Conn Valley Road and enables cyclists to complete the “Triangle Ride” on-road loop traveling from Lake Hennessey, to Pope Valley, up Ink Grade to Angwin, through Angwin to Old Howell, and back to Lake Hennessey via Conn Valley Road. With the addition of our Dan’s Wild Ride Trail between Moore Creek Park and the PUC Forest, it is now also possible to do a mountain- or gravel-bike-optimized version of the Triangle Ride. Furthering its recreational value, since Old Howell Mountain Road was closed to cars in 2017 it has become a popular pedestrian and dog walking route. If the road were to be fully abandoned and not converted into a trail these important recreational uses could be lost forever.

As noted at page 10 of the attached agreement, the Open Space District would be committing to manage Old Howell Mountain Trail for “non-motorized public recreational use.” We are not committing to maintain the former roadway as a drivable road or to rebuild it at its full present width if it were to fail at some future date. We do not have any plans to remove asphalt where it currently exists, but maintenance of the existing asphalt and/or paving of the currently unpaved southern section of the roadway is likewise not within the scope of the proposed management agreement.

As further noted at page 10, item 3, of the attached agreement, potential future trail improvements include;

*installation of informational signage, benches, railings and fencing, erosion control modifications and structures, trail grading to improve drainage and facilitate travel, and other improvements associated with and appropriate for non-motorized recreational trail use.*

Prior to formally opening the Old Howell Mountain Trail to the public, the District will need to adopt a management plan including trail use rules and policies and develop and install directional and other signage. The County Department of Public Works will likewise need to make some minor parking improvements north of the abandonment area and designate no parking zones in the remainder of the area between Howell Mountain Road and the northern Old Howell Mountain Road closure. Staff from the Open Space District and the County Department of Public Works will meet with the City of St Helena to discuss whatever parking or no-parking zones they would like to create south of the southern Old Howell roadway closure, which is located within the St Helena city limits.

District staff have met with a number of engineers on site at Old Howell Mountain Road to assess slope stability and erosion along the existing roadway. All have taken the position that the longstanding slope stability issues along Old Howell Mountain Road result from the inherent geological instability of the area and not, in any substantive way, from the roadway itself or its associated drains or culverts. We have contracted with Crawford and Associates Geotechnical Engineers to complete a formal geotechnical assessment of the roadway, which will provide, “commentary on the likely causes and mechanisms of

observed slope movement” and an important record for the files of both the Open Space District and of Napa County.

NAPA COUNTY AGREEMENT N<sup>o</sup>. 25 \_\_\_\_\_

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT  
AGREEMENT N<sup>o</sup>. 25-17

MANAGEMENT AGREEMENT

THIS AGREEMENT is made and entered into as of this \_\_\_ day of \_\_\_\_\_, 2025, by and between NAPA COUNTY, a political subdivision of the State of California, hereinafter referred to as "COUNTY," and the NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT, a special district of the State of California, hereinafter referred to as "DISTRICT".

RECITALS

WHEREAS, COUNTY is the owner of certain real property, rights-of-way, and/or easements upon which it desires to provide public access for park, trail, and open space purposes; and

WHEREAS, DISTRICT is a special district of the State of California, organized under section 5500 et seq of the California Public Resources Code for the purpose of protecting open space and natural resources and providing public outdoor recreational opportunities; and

WHEREAS, pursuant to NAPA COUNTY Grant Agreement No. A-180086B COUNTY annually grants to DISTRICT 80% of COUNTY's Community Investment Fund to be used for parks and open space operations and planning; and

WHEREAS, pursuant to NAPA COUNTY Agreement No. 6781 COUNTY provides DISTRICT with certain administrative, planning, accounting, auditing, legal, treasury and other support services, as authorized by Public Resources Code section 5538.4, for which DISTRICT quarterly reimburses COUNTY its full cost; and

WHEREAS, DISTRICT has managed the public recreational use of COUNTY's Oat Hill Mine Trail since April 2007 consistent with the terms of COUNTY Agreement No. 6782 Exhibit A, Addendum 1; and

WHEREAS, DISTRICT has managed the public recreational use of the Napa River and Bay Trail on a portion of COUNTY's Soscol Ferry Road since April 2010 consistent with the terms of COUNTY Agreement No. 6782 Exhibit A Addendum 2; and

WHEREAS, COUNTY and DISTRICT mutually desire to revise and extend those management agreements by and between themselves previously in effect regarding the Oat Hill Mine Trail and the Napa River and Bay Trail; and

WHEREAS, COUNTY and DISTRICT mutually desire to expand the scope of their management agreements for park, trail, and open space purposes to include those other real properties, rights-of-way, and/or easements incorporated herein.

## TERMS

NOW, THEREFORE, COUNTY and DISTRICT agree as follows:

1. **Term of the Agreement.** The term of this Agreement shall commence on the date first above written and shall continue as long as COUNTY Grant Agreement No. A-180086B, or any successor agreement with substantively similar terms, remains in effect, unless terminated earlier in accordance with Paragraphs 7 (Termination for Cause) or 8 (Termination for Convenience); except that the obligations of the parties under Paragraphs 5 (Insurance) and 6 (Indemnification) shall continue in full force and effect after said expiration date or early termination in relation to acts or omissions occurring prior to such dates during the term of the Agreement, and the obligations of DISTRICT to COUNTY shall also continue after said expiration date or early termination in relation to the obligations prescribed by Paragraph 13 (Access to Records/Retention).
2. **Scope of Management.** COUNTY grants to DISTRICT and its agents a non-exclusive right to improve, operate and manage for non-motorized public recreational uses those facilities as described more fully in Exhibit "A", attached hereto and incorporated by reference herein.
3. **California Environmental Quality Act (CEQA) Compliance.** DISTRICT shall be CEQA lead agency for any activity undertaken by DISTRICT or on DISTRICT's behalf pursuant to this Agreement.
4. **Independent Contractor.** DISTRICT shall perform this Agreement as an independent contractor. Excepting those COUNTY employees contracted to DISTRICT by COUNTY pursuant to NAPA COUNTY Agreement No. 6781, DISTRICT and the officers, agents and employees of DISTRICT are not, and shall not be deemed, COUNTY employees for any purpose, including workers' compensation and employee benefits. DISTRICT shall, at DISTRICT's own risk and expense, determine the method and manner by which duties imposed on DISTRICT by this Agreement shall be performed.
5. **Insurance.** COUNTY and DISTRICT shall obtain and maintain in full force and effect throughout the term of this Agreement, and thereafter as to matters occurring during the term of this Agreement, the following insurance coverages:
  - (a) **Workers' Compensation insurance (DISTRICT).** To the extent required by law during the term of this Agreement, DISTRICT shall provide workers' compensation insurance for the performance of any of DISTRICT's duties under this Agreement, including but not limited to, coverage for workers' compensation and employer's liability insurance with a limit of no less than TWO MILLION DOLLARS (\$2,000,000) per accident for bodily injury or disease, all with a waiver of subrogation. DISTRICT shall provide COUNTY with certification of all such coverages upon request by COUNTY's Risk Manager.
  - (b) **Liability insurance (DISTRICT).** DISTRICT shall obtain and maintain in full force and effect during the term of this Agreement the following liability insurance coverages:
    1. Commercial general liability [CGL] insurance coverage (personal injury and property damage) of not less than THREE MILLION DOLLARS (\$3,000,000) combined single limit per occurrence, covering liability or claims for any personal injury, including death, to any person and/or damage to the property of any person arising from the acts or omissions of the DISTRICT or any officer,

agent, or employee of the DISTRICT under this Agreement. If the coverage includes an aggregate limit, the aggregate limit shall be no less than twice the per occurrence limit.

2. Professional Liability/Errors and Omissions. RESERVED

3. Comprehensive Automobile Liability Insurance. Comprehensive automobile liability insurance (Bodily Injury and Property Damage) on owned, hired, leased and non-owned vehicles used in conjunction with the party's business of not less than ONE MILLION (\$1,000,000) combined single limit per occurrence.

(c) Liability insurance (COUNTY). COUNTY shall obtain and maintain in full force and effect during the term of this Agreement the following liability insurance coverage:

1. CGL insurance coverage (personal injury only) of not less than THREE MILLION DOLLARS (\$3,000,000) combined single limit per occurrence, covering liability or claims for any personal injury, including death, to any person arising from the acts or omissions of the COUNTY or any officer, agent, or employee of the COUNTY under this Agreement. If the coverage includes an aggregate limit, the aggregate limit shall be no less than twice the per occurrence limit.

(d) Certificates. All insurance coverages referenced in 5(b), above, shall be evidenced by one or more certificates of coverage or, with the consent of COUNTY's Risk Manager, demonstrated by other evidence of coverage acceptable to COUNTY's Risk Manager; shall reference this Agreement by its number or title and department; shall be kept current during the term of this Agreement; shall provide that DISTRICT and the COUNTY OF NAPA shall be given no less than thirty (30) days prior written notice of any non-renewal, cancellation, other termination, or material change, except that only ten (10) days prior written notice shall be required where the cause of non-renewal or cancellation is non-payment of premium; and shall provide that the inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, the coverage afforded applying as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability. For the commercial general liability insurance coverage referenced in 5(b)(1) and, where the vehicles are covered by a commercial policy rather than a personal policy, for the comprehensive automobile liability insurance coverage referenced in 5(b)(3) the parties shall also file with the evidence of coverage an endorsement from the insurance provider naming DISTRICT and the COUNTY OF NAPA, their officers, employees, agents and volunteers as additional insureds and waiving subrogation, and the certificate or other evidence of coverage shall provide that if the same policy applies to activities of the parties not covered by this Agreement then the limits in the applicable certificate relating to the additional insured coverage of DISTRICT and/or the COUNTY OF NAPA shall pertain only to liability for activities of the parties under this Agreement, and that the insurance provided is primary coverage to DISTRICT and the COUNTY OF NAPA with respect to any insurance or self-insurance programs maintained by DISTRICT or the COUNTY OF NAPA. The additional insured endorsements for the general liability coverage shall use Insurance Services Office (ISO) Form No. CG 20 09 11 85 or CG 20 10 11 85, or equivalent, including (if used together) CG 2010 10 01 and CG 2037 10 01; but shall not use the following forms: CG 20 10 10 93 or 03 94. Upon request of COUNTY's Risk Manager, the DISTRICT shall provide or arrange for the insurer to provide within thirty (30) days of the request, certified copies of the actual insurance policies or relevant portions thereof.

(d) Deductibles/Retentions. Any deductibles or self-insured retentions shall be declared to COUNTY's Risk Manager.,

(e) Inclusion in Subcontracts. DISTRICT agrees to require any subcontractors and any other entity or person who is involved in providing services under this Agreement to comply with the Workers Compensation and General Liability insurance requirements set forth in this Paragraph 5.

6. **Hold Harmless/Defense/Indemnification.**

(a) DISTRICT's Obligation. DISTRICT shall indemnify, defend, and hold harmless COUNTY, its officers, agents and employees, from and against any claims, damages, costs, expenses, or liabilities (collectively "Claims") arising out of or in any way connected with this Agreement including, without limitation, Claims for loss or damage to any property, or for death or injury to any person or persons but only in proportion to and to the extent that such Claims arise from the negligent or intentional acts or omissions of DISTRICT, its officers, agents, partners or employees.

(b) COUNTY's Obligation. COUNTY shall indemnify, defend, and hold harmless DISTRICT, its officers, agents and employees, from and against any claims, damages, costs, expenses, or liabilities (collectively "Claims") arising out of or in any way connected with this Agreement including, without limitation, Claims for loss or damage to any property, or for death or injury to any person or persons but only in proportion to and to the extent that such Claims arise from the negligent or intentional acts or omissions of COUNTY, its officers, agents, partners or employees.

7. **Termination for Cause.** If either party shall fail to fulfill in a timely and proper manner that party's obligations under this Agreement or otherwise breach this Agreement and fail to cure such failure or breach within thirty (30) days of receipt of written notice from the other party describing the nature of the breach, the non-defaulting party may, in addition to any other remedies it may have, terminate this Agreement by giving ten (10) days prior written notice to the defaulting party in the manner set forth in Paragraph 13 (Notices). The Napa County Purchasing Agent or designee pursuant to Napa County Code section 2.36.050 is hereby authorized to make all decisions and take all actions required under this Paragraph to terminate this Agreement on behalf of COUNTY for cause.

8. **Termination for Convenience.** This Agreement may be terminated by either party for any reason and at any time by giving no less than one hundred eighty (180) days prior written notice of such termination to the other party and specifying the effective date thereof; provided, however, that no such termination may be effected by either party unless an opportunity for consultation is provided prior to the effective date of the termination. COUNTY hereby authorizes the Napa County Executive Officer to make all decisions and take all actions required under this Paragraph to terminate this Agreement on behalf of COUNTY for the convenience of COUNTY.

9. **Notices.** All notices required or authorized by this Agreement shall be in writing and shall be delivered in person or by deposit in the United States mail, by certified mail, postage prepaid, return receipt requested. Any mailed notice, demand, request, consent, approval or communication that either party desires to give the other party shall be addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address. Any notice sent by mail in the manner prescribed by this paragraph shall be deemed to have been received on the date noted on the return receipt or five days following the date of deposit, whichever is earlier.

DISTRICT

NCRPOSD  
c/o General Manager  
1443 Main Street, Suite 135  
Napa, CA 94559

COUNTY

Napa County  
c/o Public Works Director  
1195 Third Street, First Floor  
Napa, CA 94559

10. **Assignment.** A consideration of this Agreement is the personal reputation of DISTRICT; therefore, DISTRICT shall not assign any interest in this Agreement without the prior written consent of COUNTY, which shall not be unreasonably withheld. Provided, however, DISTRICT may designate employees and independent contractors it deems appropriate to implement this Agreement in its sole and absolute discretion. For purposes of this subparagraph, the consent of COUNTY may be given either by its County Executive Officer or the County Director of Public Works.

11. **Amendment/Modification.** Except as specifically provided herein, this Agreement may be modified or amended only in writing and with the prior written consent of both parties.

12. **Interpretation; Venue.**

(a) **Interpretation.** The headings used herein are for reference only. The terms of the Agreement are set out in the text under the headings. This Agreement shall be governed by the laws of the State of California without regard to the choice of law or conflicts.

(b) **Venue.** This Agreement is made in Napa County, California. The venue for any legal action in state court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Superior Court of California, County of Napa, a unified court. The venue for any legal action in federal court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement lying within the jurisdiction of the federal courts shall be the Northern District of California. The appropriate venue for arbitration, mediation or similar legal proceedings under this Agreement shall be Napa County, California; however, nothing in this sentence shall obligate either party to submit to mediation or arbitration any dispute arising under this Agreement.

13. **Access to Records/Retention.** COUNTY, any federal or state grantor agency funding all or part of the compensation payable hereunder, the State Controller, the Comptroller General of the United States, or the duly authorized representatives of any of the above, shall have access to any books, documents, papers and records of DISTRICT which are directly pertinent to the subject matter of this Agreement for the purpose of making audit, examination, excerpts and transcriptions. Except where longer retention is required by any federal or state law, DISTRICT shall maintain all required records for at least seven (7) years.

14. **Authority to Contract.** COUNTY and DISTRICT each warrant hereby that they are legally permitted and otherwise have the authority to enter into and perform this Agreement.

15. **Severability.** If any provision of this Agreement, or any portion thereof, is found by any court of competent jurisdiction to be unenforceable or invalid for any reason, such provision shall be severable and shall not in any way impair the enforceability of any other provision of this Agreement.

[Remainder of page left blank intentionally]

16. **Entirety of Contract.** This Agreement constitutes the entire agreement between the parties relating to the subject of this Agreement and supersedes all previous agreements, promises, representations, understandings and negotiations, whether written or oral, among the parties with respect to the subject matter hereof.

IN WITNESS WHEREOF, this Agreement was executed by the parties hereto as of the date first above written.

The NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT, a special district of the State of California

By \_\_\_\_\_  
CHRISTOPHER M. CAHILL, its General Manager

"DISTRICT"

NAPA COUNTY, a political subdivision of the State of California

By \_\_\_\_\_  
ANNE COTTRELL, Chair of the Board of Supervisors

"COUNTY"

<p>APPROVED AS TO FORM Office of County Counsel</p> <p>By: <i>Ryan FitzGerald</i></p> <p>Date: July 31, 2025 Doc. No. 135711_2</p>	<p>ATTEST: NEHA HOSKINS Clerk of the Board of Supervisors</p> <p>By: _____</p>	<p>APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS</p> <p>Date: _____</p> <p>Processed By: _____ Deputy Clerk of the Board</p>
<p>APPROVED AS TO FORM District Counsel</p> <p>By: Chris Apallas</p> <p>Date: August 4, 2025 Doc. No. 135711_2</p>	<p>ATTEST: District Secretary</p> <p>By: _____</p>	

Exhibit A

Scope of Management

## Oat Hill Mine Trail Management and Operation

1. COUNTY grants to DISTRICT and its agents a non-exclusive right to improve, operate and manage for non-motorized public recreational use portions of the Oat Hill Mine Road and Aetna Springs Road.
2. The portion of the Oat Hill Mine Road covered by this Agreement extends from the junction of Highway 29 and Silverado Trail adjacent to the City of Calistoga, to the junction of the Oat Hill Mine Road and Aetna Springs Road.
3. The portion of the Aetna Springs Road covered by this Agreement extends from the junction of the Oat Hill Mine Road and Aetna Springs Road to a point 0.27 miles easterly where Cedar Canyon Creek crosses the road.
4. Improvements covered by this Agreement include installation of informational signage, benches, railings and fencing, erosion control modifications and structures, trail grading to improve drainage and facilitate travel, and other improvements associated with and appropriate for non-motorized recreational trail use.
5. Operation and management activities covered by this Agreement include trimming plants, restoring vegetation, removing invasive exotic vegetation, cleaning of litter and graffiti, monitoring trail use either directly or by organizing and overseeing volunteer trail monitors, developing a management plan including trail use policies and either adopting and enforcing trail use regulations based on these policies or recommending trail use regulations for adoption and implementation by the COUNTY, and other activities associated with and appropriate for non-motorized recreational trail use.
6. DISTRICT will diligently and responsibly develop and implement its management activities in a manner which is consistent with the standards and practices generally utilized by public agencies managing comparable recreational facilities.

## Napa River and Bay Trail - Soscol Ferry Road Management and Operation

1. COUNTY grants to DISTRICT and its agents a non-exclusive right to improve, operate and manage for non-motorized public recreational use the westernmost approximately 1,100 feet of Soscol Ferry Road which is no longer open for motorized use.
2. The portion of Soscol Ferry Road covered by this Agreement starts at the existing entrance gate for the Napa Sanitation District wastewater treatment facility, and extends westerly through the Soscol Ferry Road right-of-way to the Napa River.
3. Improvements covered by this Agreement include installation of informational signage, repair of fencing, installation of a new pedestrian, minor grading and installation of an all-weather travel surface, as generally described in the Napa River/San Francisco Bay Trail Feasibility Study prepared for the DISTRICT and dated September 5, 2007.
4. Operation and management activities covered by this Agreement include trimming plants, removing invasive exotic vegetation, cleaning of litter and graffiti, monitoring trail use either directly or by organizing and overseeing volunteer trail monitors, developing a management plan including trail use policies and either adopting and enforcing trail use regulations based on these policies or recommending trail use regulations for adoption and implementation by the COUNTY, and other activities associated with and appropriate for non-motorized recreational trail use.
5. DISTRICT will diligently and responsibly develop and implement its management activities in a manner which is consistent with the standards and practices generally utilized by public agencies managing comparable recreational facilities.

## Old Howell Mountain Trail Management and Operation

1. COUNTY grants to DISTRICT and its agents a non-exclusive right to improve, operate and manage for non-motorized public recreational use the Old Howell Mountain Trail, being a portion of the former Old Howell Mountain Road abandoned as a public road by the Napa County Board of Supervisors on \_\_\_\_\_, 2025 pursuant to Resolution No. \_\_\_\_\_.
2. The Old Howell Mountain Trail has a southern terminus at the St Helena city limits and extends northerly along the former Old Howell Mountain Road right of way for approximately 2.5 miles north to a northern terminus at the gated roadway closure adjacent to Sulman Lane.
3. Improvements covered by this Agreement include installation of informational signage, benches, railings and fencing, erosion control modifications and structures, trail grading to improve drainage and facilitate travel, and other improvements associated with and appropriate for non-motorized recreational trail use.
4. Operation and management activities covered by this Agreement include trimming plants, removing invasive exotic vegetation, cleaning of litter and graffiti, monitoring trail use either directly or by organizing and overseeing volunteer trail monitors, developing a management plan including trail use policies and either adopting and enforcing trail use regulations based on these policies or recommending trail use regulations for adoption and implementation by the COUNTY, and other activities associated with and appropriate for non-motorized recreational trail use.
5. DISTRICT will diligently and responsibly develop and implement its management activities in a manner which is consistent with the standards and practices generally utilized by public agencies managing comparable recreational facilities.



## **STAFF REPORT**

*By:* Chris Cahill  
*Date:* August 11, 2025  
*Item:* **4.d**  
*Subject:* Consideration and potential approval of amendments to Resolution 25-02, implementing a 457(b) employee deferred compensation plan.

### RECOMMENDATION

Adopt Amendment 1 to Resolution 25-02, creating a 457(b) employee deferred compensation plan at the earliest date at which the County of Napa can implement payroll deductions.

### ENVIRONMENTAL DETERMINATION

**Not a project.** This item does not constitute a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### BACKGROUND

As staff worked through the final pieces necessary to create a 457(b) plan for our employees it became clear that it was too logistically complicated, at this time, to implement the plan for both our regular benefited employees and those who work for the District in seasonal or temporary positions. Because one group would have an employer match while the other would not, we would effectively have to set up two separate 457(b) plans. At this point, and with the aim of getting some kind of retirement program in place for our regular employees sooner rather than later, staff recommends revising the attached resolution to delete references to implementing the plan for temporary employees.

We will explore setting up a standalone plan for temporary employees at some point in the hopefully-not-too-distant future.

RESOLUTION N<sup>o</sup>. 25-02, **AMENDMENT 1**

**Napa County Regional Park and Open Space District**

FORMAL RECORD OF ACTION ADOPTING AN EMPLOYEE 457(B) DEFERRED  
COMPENSATION PLAN

WHEREAS, the Napa County Regional Park and Open Space District, alternatively referred to as “DISTRICT”, has determined that in the interest of attracting and retaining qualified employees, it wishes to offer a governmental 457(b) deferred compensation plan, hereinafter referred to as the “PLAN”; and

WHEREAS, DISTRICT wishes to provide certain benefits to its employees, reduce overall administrative costs, and afford attractive investment opportunities; and

WHEREAS, the terms Regular and Temporary as regards employees and positions shall be as defined in the DISTRICT Personnel Manual; and

WHEREAS, the PLAN is intended to be a qualified, governmental deferred compensation plan in accordance with Internal Revenue Code § 457(b); and

WHEREAS, this Amendment 1 to Resolution 25-02 shall replace Resolution 25-02 in its entirety.

NOW, THEREFORE, the Napa County Regional Park and Open Space District hereby resolves as follows:

1. That the PLAN shall be available to ~~both Regular and Temporary~~ DISTRICT employees and not to Temporary employees nor any employees contracted to the DISTRICT by the County of Napa or any other entity.
2. That the plan shall be funded by employee contributions except as otherwise noted below.
3. That the DISTRICT may on an annual basis determine what, if any, DISTRICT’S matching of employee contributions to the PLAN will be, for Fiscal Year ~~2024~~2025/2025-2026 DISTRICT’S matching contribution shall be up to \$2,000 for Regular employees, prorated for any Regular employees who work less than full time.
4. That DISTRICT’S matching contribution to the PLAN, if any, shall commence on the date at which the County of Napa can and does implement payroll deductions for PLAN.
5. That the PLAN be adopted in the form attached hereto, which PLAN is hereby adopted and approved.
6. That the DISTRICT General Manager be, and hereby is, authorized and directed to execute the PLAN on behalf of DISTRICT;

7. That Christopher M. Cahill is hereby retained as the Trustee of the PLAN.
8. That Christopher M. Cahill and Andrew H. Brooks hereby are authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports, documents, or other information as may be required under applicable law.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Directors of the Napa County Regional Park and Open Space District at a regular meeting of said Board on the ~~14th day of April~~11th day of August, 2025 by the following vote:

AYES: DIRECTORS \_\_\_\_\_

NOES: DIRECTORS \_\_\_\_\_

ABSENT: DIRECTORS \_\_\_\_\_

Date: \_\_\_\_\_ Signed: \_\_\_\_\_  
 Nancy Lewis-Heliotas, President

<p style="text-align: center;">APPROVED BY THE NAPA COUNTY          REGIONAL PARK AND OPEN SPACE          DISTRICT BOARD OF DIRECTORS</p> <p>Date: _____</p> <p>Processed by: _____          District Secretary</p>
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RESOLUTION N<sup>o</sup>. 25-02, AMENDMENT 1

**Napa County Regional Park and Open Space District**

FORMAL RECORD OF ACTION ADOPTING AN EMPLOYEE 457(B) DEFERRED  
COMPENSATION PLAN

WHEREAS, the Napa County Regional Park and Open Space District, alternatively referred to as “DISTRICT”, has determined that in the interest of attracting and retaining qualified employees, it wishes to offer a governmental 457(b) deferred compensation plan, hereinafter referred to as the “PLAN”; and

WHEREAS, DISTRICT wishes to provide certain benefits to its employees, reduce overall administrative costs, and afford attractive investment opportunities; and

WHEREAS, the terms Regular and Temporary as regards employees and positions shall be as defined in the DISTRICT Personnel Manual; and

WHEREAS, the PLAN is intended to be a qualified, governmental deferred compensation plan in accordance with Internal Revenue Code § 457(b); and

WHEREAS, this Amendment 1 to Resolution 25-02 shall replace Resolution 25-02 in its entirety.

NOW, THEREFORE, the Napa County Regional Park and Open Space District hereby resolves as follows:

1. That the PLAN shall be available to Regular DISTRICT employees and not to Temporary employees nor any employee contracted to the DISTRICT by the County of Napa or any other entity.
2. That the plan shall be funded by employee contributions except as otherwise noted below.
3. That the DISTRICT may on an annual basis determine what, if any, DISTRICT’S matching of employee contributions to the PLAN will be, for Fiscal Year 2025/2026 DISTRICT’S matching contribution shall be up to \$2,000 for Regular employees, prorated for any Regular employees who work less than full time.
4. That DISTRICT’S matching contribution to the PLAN, if any, shall commence on the date at which the County of Napa can and does implement payroll deductions for PLAN.
5. That the PLAN be adopted in the form attached hereto, which PLAN is hereby adopted and approved.
6. That the DISTRICT General Manager be, and hereby is, authorized and directed to execute the PLAN on behalf of DISTRICT;
7. That Christopher M. Cahill is hereby retained as the Trustee of the PLAN.

8. That Christopher M. Cahill and Andrew H. Brooks hereby are authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports, documents, or other information as may be required under applicable law.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Directors of the Napa County Regional Park and Open Space District at a regular meeting of said Board on the 11th day of August, 2025 by the following vote:

AYES: DIRECTORS \_\_\_\_\_

NOES: DIRECTORS \_\_\_\_\_

ABSENT: DIRECTORS \_\_\_\_\_

Date: \_\_\_\_\_ Signed: \_\_\_\_\_  
Nancy Lewis-Heliotas, President

<p>APPROVED BY THE NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT BOARD OF DIRECTORS</p> <p>Date: _____</p> <p>Processed by: _____ District Secretary</p>
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## **STAFF REPORT**

By: Chris Cahill and Barb Ruffino  
Date: August 11, 2025  
Item: **4.e**  
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for July 2025.

### RECOMMENDATION

Receive the report, no action required.

### BACKGROUND

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$54,121.60, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for **July 2025**. All Cal-Card purchases are itemized in the financial report.

- Agreement 25-13**                      With the International City Management Association dba MissionSquare Retirement establishing an employee 457 plan (no cost to District).
- Agreement 25-14**                      With the International City Management Association dba MissionSquare Retirement establishing a managed accounts program (no cost to District).
- Agreement 25-15**                      With Nimbus Arts for Nature Camp at Bothe-Napa Valley State Park (no cost to District).
- Agreement 25-16**                      With Crawford and Associates, Inc. for geotechnical engineering services at Old Howell Mountain Road (not to exceed \$8,722.28).

### Grants and donations for **July**:

<b>Online Donations</b>	
ReLeaf	\$95
 <b>Iron Ranger Donations</b>	
Moore Creek Park	\$353
Oat Hill Mine Trail	\$104.96

**PARKS & OPEN SPACE DISTRICT -JULY 2025 EXPENSE REPORT**

**Gen Admin Dept - 85000-00**

Date	Account Name	Description	Vendor Name	Amount
7/2/2025	Memberships/Certifications	25/26 Agency Membership	Bay Area Ridge Trail	\$ 750.00
7/2/2025	Health Insurance Premium	7/25 Kaiser Premiums	Kaiser Permanente	\$ 3,527.10
7/17/2025	Rents/Leases-Buildings/Land	8/25 Rent-1443 Main St	Knm Properties, Inc.	\$ 2,100.00
7/22/2025	Health Insurance Premium	8/25 Kaiser Premium	Kaiser Permanente	\$ 3,527.10
7/2/2025	Workers Comp Insurance Premium	24/25 Workers Comp-SDRMA	Alliant Insurance Service	\$ 20,402.85

**Moore Creek Dept - 85010-00**

Date	Account Name	Description	Vendor Name	Amount
7/29/2025	Maintenance Supplies	Sodium Hypochlorite Liquid-MC	Heritage Systems, Inc	\$ 482.18
7/30/2025	Other Professional Services	7/25 Monthly Wastewater Sampling	Heritage Systems, Inc	\$ 128.33
7/29/2025	Rents/Leases - Equipment	7/25 Portable Toilet	Johnny On The Spot	\$ 228.77

**Camp Berryessa 85010-03**

Date	Account Name	Description	Vendor Name	Amount
7/10/2025	Other Professional Services	Backflow services/test	All Pro Backflow Inc	\$ 150.00
7/17/2025	Other Professional Services	Lab Order #A060828-CB	Caltest Analytical Labs	\$ 379.00

**NRER - 85010-05**

Date	Account Name	Description	Vendor Name	Amount
7/22/2025	Maintenance Supplies	Painting supplies	Zeller's & Clarks Ace Hardware	\$ 47.05

**State Park - 85010-08**

Date	Account Name	Description	Vendor Name	Amount
7/2/2025	Health Insurance Premium	7/25 Kaiser Premiums	Kaiser Permanente	\$ 1,420.41
7/10/2025	Goods for Resale	Books-gift store	Ingram Library Service	\$ 69.00
7/10/2025	Goods for Resale	Book - gift store	Ingram Library Service	\$ 84.95
7/10/2025	Other Professional Services	8/1/25-10/31/25 Bothe Alarm Service	Bay Alarm Company	\$ 308.73
7/10/2025	Other Professional Services	Backflow services/test	All Pro Backflow Inc	\$ 420.00
7/10/2025	Other Professional Services	Lab Order #A060990-Bale Mill	Caltest Analytical Labs	\$ 58.00
7/10/2025	Other Professional Services	Lab Order #A060988-Bothe	Caltest Analytical Labs	\$ 58.00
7/10/2025	Other Professional Services	Lab Order #A060994-Bale Mill	Caltest Analytical Labs	\$ 81.00
7/10/2025	Other Professional Services	Lab Order #A060989-Bothe	Caltest Analytical Labs	\$ 81.00
7/17/2025	Maintenance Supplies	Lock entry, moen streamway	Silverado Ace Hardware	\$ 35.54
7/17/2025	Maintenance Supplies	Furnace filter	Silverado Ace Hardware	\$ 35.53
7/17/2025	Maintenance Supplies	Moen streamway-return	Silverado Ace Hardware	\$ (17.23)
7/17/2025	Maintenance Supplies	Handles, handle kit lever	Steves Hardware	\$ 55.18
7/22/2025	Communications/Telephone	6/10/25-7/9/25 Internet	At&T	\$ 315.67
7/22/2025	Maintenance Supplies	Chlorine	Leslie's Swimming Pools	\$ 358.77
7/22/2025	Health Insurance Premium	8/25 Kaiser Premium	Kaiser Permanente	\$ 1,420.41
7/29/2025	Maintenance Supplies	Toilet paper, gloves	Agio Group Inc.	\$ 1,162.69
7/29/2025	Other Professional Services	Lab Order #A070840-Bothe	Caltest Analytical Labs	\$ 149.00
7/29/2025	Goods for Resale	Ice Cream-Bothe Pool	Wonder Ice Cream	\$ 339.72
7/29/2025	Maintenance Supplies	Keys	Steves Hardware	\$ 15.54
7/29/2025	Vehicle Repair Supplies	Oil Fil Wrench	Brown's Auto Parts	\$ 46.32
7/2/2025	Workers Comp Insurance	24/25 Workers Comp-SDRMA	Alliant Insurance Service	\$ 20,402.50
7/10/2025	Maintenance Supplies	Nuts & bolts, handsoap	Steves Hardware	\$ 8.40
7/17/2025	Communications/Telephone	6/13/25-7/12/25 Alarm	At&T	\$ 151.68
7/22/2025	Janitorial Supplies	Janitorial Supplies	Little Joe Janitorial	\$ 218.42
7/22/2025	Maintenance Supplies	Moth trap, mesh strainer, basket strainer	Steves Hardware	\$ 65.96
7/29/2025	Vehicle Repair Supplies	Service Kit	Brown's Auto Parts	\$ 229.37
7/29/2025	Other Professional Services	Lab Order #A070824-Bothe	Caltest Analytical Labs	\$ 149.00
7/29/2025	Other Professional Services	Lab Order #A070839-Bale Mill	Caltest Analytical Labs	\$ 58.00



## Projects Status Report

August 11<sup>th</sup>, 2025

### **Bay/River Trail - American Canyon to Napa**

*An 8+ mile recreational trail. Phase 2-B--Pond 10 to Napa Pipe.*

The design for the public crossing of the SMART tracks has been completed, and SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. A biological survey for the Fagan Marsh area has been completed; based on the results, CDFW has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. The Board President and General Manager met with CADFW staff on June 12, 2018 to discuss CDFW concerns. Senator Dodd organized a meeting in October with the City of American Canyon, County of Napa and the District in an attempt to move the project forward, and another meeting with District staff and CADFW staff on November 28, 2018. Staff has been working with BCDC to determine whether CDFW plans to impose user fees for people walking on the trail along the edge of the wetlands would be allowed under DFW's permit from BCDC. CDFW in April approved policy changes for the Napa-Sonoma marshes, including use of bicycles on designated trails. The District and the City of American Canyon have been developing new and improved signage for the Wetlands Edge trailhead. The commemorative plaque for former Director Myrna Abramowicz was vandalized in June or July of 2020; Director Christian has taken the lead in getting a replacement plaque and the finished product is now installed and turned out excellent. Rick and Chris inspected the segment north of Soscol Ferry Road in mid-June and noticed some damage to the stabilized quarry fines tread due to work by Napa San in their easement. Because the construction project requires excavation in and around a manhole in the middle of the trail, the Butler Bridge segment is currently closed to protect public safety. Post-construction work on rehabilitating the tread of the trail was completed shortly after Thanksgiving and it is once again open and useable. On July 29<sup>th</sup> the Napa StoryWalk had its grand opening in American Canyon, turnout was light, probably due to the 4:00PM on Friday afternoon timing, but those who attended had a wonderful time. In early February 2023 the County of Napa began the extended process of updating its Airport Land Use Compatibility Plan (or ALUCP), a document that is relevant to the District because adopted policies could impact our ability to someday complete the Napa River Trail, which would run through the Airport Land Use Compatibility planning area. District staff inspected the entire trail from American Canyon to Fagan Marsh in late January and has had initial conversations with the County planners running the project. Chris, Ryan, and Jessica toured the Am Can Parks Foundation's

Napa River Eco Center project in late April and had fruitful conversations with ACCPF and Napa RCD staff about the facility and outdoor education generally. The Napa StoryWalk will be in residence in American Canyon at Wetlands Edge Park for the month of August. Staff inspected the segment between Suscol Ferry Road and Anselmo Court in August 2024 in response to a Vine Trail request for \$167k in planning funds and found the segment to be not only planned but constructed and in good, operable, ADA-compliant shape. King tides in December resulted in flooding and significant debris accumulation along parts of the trail. Rick Fessenden and super-volunteer Wayne Grout got the trail cleaned up along with some help from an anonymous local who had raked much of the debris into piles.

### **Berryessa Vista**

*Planning, stewardship and expansion of this 304 acre wilderness park.*

Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. The District sent a letter to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. In 2014 the Land Trust acquired an 80 acre inholding between District and BLM land, based on a District Board action in November 2014 agreeing to acquire the property from the Land Trust at a later date when funding is available. District and Land Trust staff in April 2016 placed a camera on the property in an attempt to identify the off-road vehicle and motorcycle users who have been causing some damage to the property. Staff has been monitoring the cameras since spring 2016 and has noted a small decrease in illegal off road vehicle use; staff will continue to monitor the cameras. Staff is working on plans to create a formal boat-in backcountry camp at Berryessa Vista accessed from the BOR Capell Cove boat launch. Staff has been reviewing PG&E plans to grade and widen an access road to their high power lines that cross the property, to ensure the work does not cause future erosion nor increase vehicular trespass. The Bureau of Reclamation has completed environmental review and authorized the District to improve the trail leading from water's edge up into the District property and install directional signage. We had tremendous success at the volunteer trail building event in early February, building +/- 900 feet of new trail. Berryessa Vista burned in the August 2020 fires; once the ashes settle staff will need to assess damage and come up with a repair and restoration plan. Land Trust conservation easement monitoring which occurred in early 2023 indicated the property is in good shape. Staff has lifted the closure on the property we put in place after the LNU Fire. With lake levels being what they now are the property is only accessible by boat.

### **The Cove at Mt. Veeder**

*Conversion of a former Girl Scout camp into a park and trails.*

The Cove was severely burned in the October 2017 fires; since then staff has been working on cleanup. Staff hiked most of the property in early January and confirmed that fire damage is severe and extensive. Staff worked with a forester to develop a plan for salvage logging to (a) remove hazardous dead trees in the campground area and (b) repair/improve the access road into the site. Doug

McConnell (NBC's Open Road) segment on The Cove (and Suscol Headwaters), comparing the effects of the fires in each location and lessons learned, was aired on Sunday June 24, 2018. Salvage logging commenced in late May, 2018 and was completed during the week of July 23<sup>rd</sup> followed by the logger completing his clean-up and erosion control operations. Road rebuilding is complete. A State Employment Development Department funded crew of 4 (using fire emergency job training funds) started work on April 2, 2019 and continued through the end of 2019 chipping of much of the remaining woody debris and cutting larger logs into rounds for eventual splitting for firewood. In July 2019 we worked with our salvage logging contractor on improvements to the gravel driveway to make it more useable to visitors in 2WD vehicles. Staff hiked the property extensively in February of 2019, trying among other things to relocate the old trails, but most have been destroyed by the 2017 fires and resulting erosion. The Mt Veeder Fire Safe Council secured a grant to fund fuel reduction work along the Mayacamas ridge on and near the Cove, and cleared downed and standing-dead trees along our ridgetop fire road. We have paused work on developing a new potable water system and septic system on the site while we reconsider our priorities in light of District finances, and the timeframe in which we think regular ongoing (as opposed to occasional special event-style) public camping will actually be desirable on the property once again. The Americorps team in January and February of 2021 constructed just under a half mile of new trail running up the ridge and towards Mount Veeder from the Cove bowl; it is much more gradual than the old trails (the old trail was 25-30%, new trail is about 9%). The Turkovich acquisition (Hirth/Turkovich to Land Trust) closed in August and the Purchase and Sale Agreement between the Land Trust and the District was executed on August 30, 2023. We have three years to complete the purchase. Staff filed a General Plan Consistency Determination request with the Napa County Planning Director on November 29 regarding the Turkovich acquisition. While the District no longer needs to secure County land use approvals for our parks, we are still obligated to check in with the County on General Plan consistency. The County formally determined that the Turkovich acquisition was consistent with the General Plan on December 12, 2023. Staff executed a license agreement with the Land Trust allowing us to do initial surveying work, etc on the former Turkovich property. Kevin Smallman made a preliminary trail planning visit to The Cove and Turkovich in May and found the ground travel difficult due to downed trees and post-fire growth. We have partnered with the California Climate Action Corps to do vegetation management and clear old jeep roads across the Cove and Turkovich properties. An operator will be provided by the Climate Action Corps and the District will rent equipment for their use. August's volunteer day is focused on vegetation management to restore administrative entry to the Turkovich property. Vegetation management/fire abatement work and preliminary trail planning work is slated to begin at year's end. Trail planning work is now significantly underway at the Cove despite very challenging conditions (lots of brushy regrowth). Staff discovered a small slide on one of the roads in Turkovich which will need to be cleaned up to make it passable by vehicles. The property has otherwise handled the winter weather well. Turkovich acquisition closed as of 5/8/25 and marks a significant step in opening the Cove to the public. Thanks again to our partners at the Land Trust for making this acquisition possible. Our neighbor did significant slide clearing/road repairs on one of the Turkovich roads (which he uses via an easement to access his water supply) and it's much improved.

## **EcoCamp Berryessa**

*Redevelopment and operation of former Boy Scout Camp with a 64 bed group/environmental education camp with 8 tent cabins, 2 covered group activity centers, a canoe/kayak dock, a central amphitheater and campfire ring, and a shower and composting toilet restroom facility.*

A grant for \$50,000 to help with construction was provided by the Mead Foundation, together with a \$1.7 million grant from the State Coastal Conservancy. Construction of Phase I, which includes beds for up to 64 campers was completed in June 2016. Tuleyome. The BOR, and Forest Trails Alliance have completed the adjacent North End Trail, running from +/- Camp Berryessa to the north end of the Lake, approximately 7 miles each way. In early October, 2017 Caltrans delivered (at no cost to the District) the disassembled and individually numbered pieces of a former Monticello Road stone arch bridge to EcoCamp Berryessa; some have been placed around the property to restrict vehicle access and add character. The EcoCamp has been closed to the public since mid-March 2020 due to the pandemic. Camp Berryessa suffered some damage in the August 2020 fires; the camp itself mostly escaped damage, but the power line to the camp was destroyed as was our camp host's mobile home and belongings. Reclamation has begun work on the camp host site electrical rehabilitation and Sarah has been working to repair tent cabins, which are starting to show some signs of age in what is a tough environment. Napa County 4H successfully hosted their summer camp July 9 – 14, 2023 and campers reportedly thoroughly enjoyed the new location. This was one of the largest groups to utilize the facility for this duration and staff is evaluating infrastructure needs for groups this size at the camp. 4H summer camp will be relocating to Enchanted Hills for the 2024 season, keeping the Bay Area 4H camp tradition alive and located in Napa County. This is a great outcome and staff is very thankful to Lighthouse for the Blind for their help and support in making the move work. September 2024: Repair for failed electrical panel is contracted and should be completed this month. A couple slight water quality issues at Camp in June, resolved by staff without any impact to guests. Some evidence of uninvited guests in the camp, staff requested support from Bureau of Reclamation as well as Napa Sheriff's Office to keep extra eyes on the camp for visitors without reservations. July report: 35 adults and 46 children, a church group and a scouting troop, income \$1500.

## **Mayacamas Preserve and Amy's Grove**

*Planning and permits for public use of the Mayacamas Preserve, of which Amy's Grove is part.*

The archaeological survey has been completed and did not find evidence of Native American activity. The botanical survey has been completed and submitted for review. Much of Amy's Grove burned in the October 2017 fires, but the damage appears to be limited. In Sept 2018 the Board approved placing a restrictive covenant over a portion of Amy's Grove, accepting the donation of an adjacent 7 acres of land, approving an option to acquire 164 acres north of Amy's Grove, and applying for a grant to help fund the purchase. Grant awards are expected to be announced in mid-2019. In late July 2019 we learned that we did not receive the Habitat Conservation Fund grant we had applied for to assist with the purchase of the 164 acres to the north. The purchase has been completed using District reserve funds. An application for \$400,000 from the Prop 68 per capita grant program has been submitted, the grant agreement has been signed by the District, and a \$400,000 check from the State finally arrived in mid-February. Several volunteer work parties have since made even further progress on tearing down

old buildings and salvaging the materials that can be reused. To clarify project boundaries, sometime in the new fiscal year we will be renaming the Chamberlain and Kateley acquisitions the Mayacamas Preserve; Amy's Grove will be a named part of the park. Rick reports that the water in Dry Creek has been running very high, which is a good reminder that without some sort of bridge Mayacamas and Amy's Grove will be seasonally inaccessible. We are scouting for bridge locations and beginning to think about permitting and costs if we went that route. Staff met with Ryan Gregory on-site in early April to get his experienced civil engineer's advice on parking lot logistics and the possibility of building a pedestrian bridge over Dry Creek. Neighboring property owners have been mowing the meadow portion of the Amy's Grove property with District permission to mitigate fire risks this summer and fall. The heavy rains of the winter of 2022/2023 evidenced significant drainage issues in the Kateley Finger staging area; it now appears that drainage improvements, potentially even engineered drainage improvements, will be necessary if we are ever to allow regular wintertime vehicular traffic in and out of that area. The local Napa Firewise council is conducting fuel reduction along Dry Creek Road abutting the Mayacamas and Amy's Grove properties and requested authorization from the District to do significant clearing 110 feet from the center line of the road. The District was not comfortable with the level of planned tree removal, so has agreed to a reduced project, which includes removing brush, trees that pose a hazard to the road, and trees <math>\leq 6''</math> dbh, and limbing up of trees >math>6''</math> dbh to reduce ladder fuels. Staff hosted the first public opening of the Mayacamas Preserve/Amy's Grove on September 16, and the event was a success. Francis and Beth Chamberlain sponsored two cameras to be placed on property for mountain lion tracking (via Audobon Canyon Ranch's program out of Sonoma County). Napa RCD continues to use Mayacamas as a base of operations for fish studies in Dry Creek.

### **Moore Creek Park**

*Improvements and operations at our 1,500 acre regional park in the Lake Hennessey watershed. Includes the Moore Creek unit on land owned by the District and the Lake Hennessey Unit on land owned by the City of Napa.*

The District's Moore Creek property (Moore Creek Unit) was expanded in 2012 through a lease agreement and operations plan with the City of Napa (Lake Hennessey Unit). The combined park opened on June 30, 2013. Many miles of trails have been constructed, fencing installed, emergency communications capacity set up, repairs made to the two houses on the property, and invasive French broom removal has been ongoing. Work was completed on the Conn Creek connector trail between the Moore Creek and Lake Hennessey units in June 2013. Lake Hennessey North Shore Trails formally opened with a ribbon cutting in October 2014. The Sam the Eagle Trail was completed in April 2015. The Gate House was re-roofed in November 2018 using the Moore Creek maintenance/repair reserve fund. Staff coordinated a meeting with CalFire and a neighbor to determine what level of tree trimming is needed on the neighbor's property next to the ranch house to comply with Firewise regulations and the trimming work is now underway. Napa Marble and Granite installed (well, carved) new trail signage for the Shoreline and Sam the Eagle trails in early September 2017. Old Man's Beard Trail was completed in February 2018. The Whiskey Ridge and Conn Peak Trails (along with the Conn Peak Spur), nearly three miles of new singletrack all-in, was completed in 2019. To help ensure public safety in light of the Covid-19 pandemic, staff and volunteers monitored both entrances to Moore Creek Park for most Fridays and weekends in March through July of 2020. The two tenants at Moore Creek Park had to evacuate for

about two weeks as a result of the August 2020 fires, but were able to return just before Labor Day. They then had to evacuate again on September 28 due to the Glass Fire. Despite a number of additional autumn red flag days and closures, and a rare December red flag event, Moore Creek Park is unburned and in good shape. In March 2021 volunteers installed striping for the main parking lot (marked with pinned used fire hose segments) to make parking more efficient. Fuel management activities, focused on removing invasive broom and funded by a grant by the County Ag Commissioner are ongoing in the upper reaches of the park. The Board of Supervisors adopted a resolution establishing new no-parking zones at the end of Conn Valley Road in late July, 2022. The Dan's Wild Ride use permit modification was approved on March 22<sup>nd</sup>, against the objections of two neighbors (one of whom was a representative of CalFire's Las Posadas forest) who were concerned about the adequacy of our parking lots on busy weekend days. We have launched a social media campaign to alert visitors about the full parking lots and busy trails they can expect to experience at Moore Creek in a superbloom spring. Staff met with the Napa County DPW and their landscape architect to discuss tree planting in the area of the main parking lot to mitigate off-site tree removal resulting from a County bridge replacement project on Chiles Creek. The County would be responsible for watering the trees and would cover all costs. A native plant garden is being developed adjacent to the main parking lot in partnership with Napa County First 5 and with funding from First 5's climate initiative. The early February 2024 wind storm resulted in a great many downed oaks and a lot of required clean-up by staff. The water pressure pump at the Ranch House failed in mid-February and was replaced by Oakville Pump on an emergency basis. Volunteers built a split-rail fence around the native plant garden at the March workday and it really adds a sense of place to the entrance. Redwood Trails Alliance completed work on Washing Machine Trail with the help of some District volunteers and it's now open for use. RTA hosted a ribbon-cutting event for donors and users for the recently-completed Washing Machine Trail on 8/3/24. Staff toured the Phinney property with our State Coastal Conservancy grant administrator and Land Trust partners in order to familiarize SCC with the property and the area. Electrical panel at the Bussey house has been replaced by Buzz Electric, not only very expediently but also slightly under his quoted price. Both State Coastal Conservancy and the Metropolitan Transportation Commission awarded us grants and the Phinney acquisition will add 523 acres to Moore Creek Park. Final details will be buttoned up by spring 2025. Trails weathered the ~15 inches of late November rain surprisingly well with only minimal impacts. Although the trails are holding up well to winter weather and use, staff continues to be busy managing wind/rain-felled trees and drainage-related trail issues in Moore Creek and throughout our parks. Redwood Trails Alliance is hosting a volunteer day to install signage (both temporary and permanent) in the northern reaches of the park. Staff has noted significant erosive damage at Moore Creek and throughout our parks which will require repair. UC researchers have been busy mapping Moore Creek to track changes as well as monitoring bigleaf maple health. The Phinney acquisition is complete and Moore Creek Park is now 523 acres larger! Staff continues to work with UC to install earthquake detection equipment in Moore Creek Park. String trimming season is in full swing and staff and volunteers have been working tirelessly to clear trailside vegetation. Weed whipping in Moore Creek Park is complete, thanks to staff and volunteers. Seismic equipment is scheduled for installation 7/7/25. Staff helped return a bicycle and car to a user who sprained an ankle while in the park and was unable to drive home. Seismic monitoring equipment was installed along the road to the caretaker house on 7/7/25. Staff continues to tackle brushing work, downed trees, typical summer work on trails. Staff (and Cahill children!) decommissioned a user-created trail on Okin and State property adjacent to the Phinney Addition to MCP after CalFire alerted us to its existence. Rick and Ty began alignment work on additional trails on

the Phinney Unit of Moore Creek Park in anticipation of an upcoming build. Summertime brushing and invasive plant removal continues (thanks, Rick!).

## **Napa River Ecological Reserve**

*Manage public access and improve habitat for this State-owned property*

The District has been maintaining the parking lot and front meadow since 2008, after assuming a responsibility that had previously been handled by the County. Staff recently discovered that the agreement between the District and the California Department of Fish and Wildlife, authorizing this partnership, expired at the end of 2017. Staff has approached CDFW about renewing the agreement, and continues to wait patiently for a decision from CDFW. In a telling sign of what can happen in unmanaged public open spaces, someone attempted to fell a young oak tree with a shotgun and perhaps a dozen rifled slugs in late December 2021. We have retained a number of casings as evidence. We have removed the porta-potty from the parking lot, both to reduce management costs (on a property that we no longer have an agreement to manage) and to mitigate some of the ongoing trash issues that have been associated with it. In early August we hosted an in-service day for the Justin Siena High School teaching staff in partnership with Chip Bouril focusing on removing invasive oblong leaf spurge. Rick has been working with Chip Bouril on rehabbing the nature trail and plant signage at the reserve, as well as dealing with a fresh crop of graffiti. Staff has purchased and installed new metal native plant signs.

## **Oat Hill Mine Trail**

*Various improvements to the historic Oat Hill Mine Road.*

The District opened 8 miles of the historic Oat Hill Mine Road as a non-motorized trail in 2007 with the assistance of 130+ volunteers from Volunteers for Outdoor California. Cleanup of mercury contamination north of the opened section of trail, led by Tuleyome, was partly but not fully successful, delaying when the northern section of the road leading to Lake County can be completed. A 40 acre Randy Lee Johnson property along the route of the trail was donated in December 2014. Volunteers have over the years done extensive erosion control and vegetation clearing projects. The first 1.3 miles of the trail was bulldozed as a result of CalFire efforts to suppress the October 2017 wildfires, and this was extended further while fighting the 2020 Glass fire. Nearly all of the forest along the first 4 miles of the trail out of Calistoga burned in the Glass fire. Visitation at OHMT has been very high since mid-March of 2020. We staffed the trailhead on weekends in late March and early April, but have determined that the dispersed nature of the parking in Calistoga means that it handles the higher level of traffic well and we have since reduced monitoring to occasional check-ins. Repairs to the Aetna Springs trailhead kiosk as well as replacement of wayfinding signs that burned in the 2020 fires are now underway. John Woodbury (as a volunteer) and Rick have repaired the Aetna side kiosk and replaced the trail map, all of which were damaged in the 2020 fires. Tree mortality seems to be increasing as we near a year from last year's fire. The County and the District have been receiving calls from an adjacent property owner who would like to "improve" the trail to make it easier to drive to his property by Jeep. Replacement trail signs for the Holms-to-Aetna segment of the trail have been ordered to replace the

ones lost to fire in 2020. In December, 2023 Jason and the State Parks crew made improvements to drainage on the trail, near the gate and parking area, to address winter erosion and wear and tear. State Parks staff tackled brushing and other trail repairs on Palisades Trail in an effort to keep it in usable condition. Directional signage was installed on the Aetna side of OHMT at the regular April volunteer project. Eagle Scouts installed new (and more accurately measured!) trail markers between Calistoga and Holm's Place. Staff brushed/scouted Palisades trail and inventoried projects for fall trailwork on Palisades. Two rescues took place on OHMT/Palisades trail in late July. Oat Hill Mine Trail will be closed from Holms' Place to Aetna Springs trailhead during deer season 8/10-9/22. Significant slide in the bottom quarter mile of the trail took place on 2/4/25. Staff will be tending to it as soon as the rains subside somewhat. Staff hosted volunteer workdays on Palisades Trail and OHMT on 3/1 and 3/8 to address trail issues and ensure access. Staff continues to hold volunteer days to maintain OHMT and palisades trail.

### **Skyline Park**

*Permanent protection of Skyline Park and support for Skyline operations.*

Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assembly member Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor, but the County and State General Services were unable to agree on the fair market value of the property, negotiations stalled, and the legislative authorization expired. SB 20 by Senator Dodd was approved in 2019, which again authorizes the State to sell Skyline Park to the District and/or county for the sole purpose of it continuing to be a public park. The Governor in late 2019 issued an Executive Order directing the State use surplus State Lands to develop affordable housing, and included 20 acres of Skyline Park as surplus land that could be used for this purpose, which complicates our efforts to purchase the park. In January 2019 the District sponsored the filming of a short feature for Doug McConnell's Open Road TV series to help build support for the purchase of Skyline. DGS in February 2021 assigned state staff to work on the appraisal of the property in anticipation of selling it; District staff is now in receipt of proposed appraisal instructions and has asked that they be revised to include a whole-park option. The District in 2019 obtained a TBID grant of \$20,000 to assist Skyline Park upgrade their web site including an on-line reservation system, improve their park map and brochure, and install an automatic pay machine on the River to Ridge Trail; the work was completed in the fall of 2019. The bicycle skills course was approved by the Board of Supervisors on January 11 and was fully executed in late February. The Redwood Trails Alliance has begun fundraising for the project and the plan is for them to construct the skills course as a voluntary cooperator at no cost to the District. The County of Napa Assistant CEO has taken lead on negotiating the Skyline purchase appraisal with the Department of General Services. Chris participated in an extensive site tour (interestingly including Camp Coombs and the Coombs Ranch Dam canyon) in late March with the appraiser and representatives from the Department of General Services, the State Hospital, and Skyline. The final appraisal is slated to be completed in June. In early May, +/-5 acres of the flat lower portion of Skyline Park was included in a list of potential affordable housing sites presented to the Board of Supervisors by the County's Planning Director. On July 11 the Planning Commission hosted a hearing on

the Housing Element that featured much discussion of the Skyline (County staff prefers the term “Imola”) public housing site. Ryan has been collaborating with a number of individuals and community organizations to develop a StoryWalk that will be hosted by Skyline Park and Wetlands Edge Park over the next several months. Opening day was at Skyline on July 2<sup>nd</sup> and was attended by many well wishers and dignitaries. Surveyors have been on the property since the week before Thanksgiving and the County has contracted with a geologist to complete a mineral resources report in support of a potential State Lands Commission action to surplus the mineral rights to the County along with fee title. The State Phase 1 environmental analysis is complete and did not identify any serious issues. The pump track is complete and, while not yet formally open to the public, it is getting occasional “soft opening” type use and has proven extremely popular with children and adults alike. We are looking to a potential October grand opening. Redwood Trails Alliance and the Skyline Park Citizens Association are collaborating on hardening the pump track with crushed rock and trail plasticizer, largely using private funds donated by the Clif Family Foundation. This work will greatly decrease both water use and the maintenance work that goes into keeping it in good shape going forward. The District is purchasing fencing and signage materials and the installation work will be completed by District staff. The pump track grand opening was held on December 16, with a great turn out of adult cyclists, kids, and dignitaries. The State has informed Napa County that it is willing to consider selling Camp Coombs, an outcome that District staff has been advocating for several years; the County is pursuing legislation through Senator Dodd’s office that would make the sale of Camp Coombs possible. The County hopes that the sale of the remainder of the Park, minus 5 acres the State wishes to retain for low income public housing, may be completed as early as the first half of 2024. Senator Dodd introduced SB 958 which deletes the specific exemption of Camp Coombs from the Skyline Park purchase authorization, which would make Camp Coombs eligible for purchase as part of Skyline Park. District Staff has been very busy working with County staff on the Camp Coombs purchase. We have been meeting with surveyors at least weekly and will be attending a State Senate Governmental Organization Committee hearing in support of SB 958 in early March. SB958 passed out of committee on March 12<sup>th</sup> and was re-referred to appropriations with a recommendation to consent calendar. Staff visited Camp Coombs with additional County Supervisors and answered questions about the property and the District’s role at Skyline and Camp Coombs post-purchase. SB958 passed Senate unanimously and has made it through the Assembly Governmental Organization Committee as of 7/2/24. The State has provided the County with a draft sale agreement for Skyline Park proper and final checks on legal descriptions and deeds are underway as a final step to hopefully completing the sale this summer. SB 958 passed out of state legislature and is headed to Governor Newsom’s desk for signature. Governor Newsom signed SB958 and final work now begins to complete the purchase of Camp Coombs immediately following the purchase of Skyline Park. Construction work on the “jail trail” happened on River to Ridge in late September and left the side entrance to Skyline looking much nicer and more welcoming. Skyline Park Citizens Association signed a revised concessionaire’s agreement and it’s headed to Napa County Board of Supervisors for signature on 12/17/24. Board of Supervisors approved the PSA for skyline park on 12/17 and we’re in the due diligence period. Final payment is scheduled for Spring 2025. County and Department of State Hospitals staff met and set a mid-March date for an operational overview of Lake Marie dam and other Skyline-related day to day operational issues related to park purchase. Escrow closed on 4/4 and Skyline Park is permanently protected as parkland! Camp Coombs to follow later this year. Many thanks to all involved. Staff worked with DSH fire department to remove homeless encampments along River to Ridge Trail and did brushing work to reduce fuel loads in the area.

## **Smittle Creek**

*Planning and permits to open this 411 acre holding for public use.*

The District completed purchase of this property in December 2015. A botanist was retained in early 2016 to do a reconnaissance level survey of plant resources as the first step in planning for the property; his report was received in January 2017; the report describes the property as one of the best locations in the County for native grasses. A group of 20+ people from Tuleyome were given a hiking tour of the property in December 2016, as a way to build interest in the property and build a pool of volunteers to help with restoration and improvement of the property. On March 4 2017, Tuleyome volunteers brushed the Iron Mountain trail (in the Cedar Roughs Wilderness, but accessed via Smittle Creek.) US Geological Survey in 2017 placed a seismic monitoring station on the property. The State Fish and Wildlife Game Warden for this area has been most helpful in patrolling the property looking for illegal poaching. A well-attended volunteer cleanup project was held in October of 2018, more than filling a 30 yard dumpster with debris. Our volunteer caretaker for this property has made repairs to the dirt roads and the perimeter fencing. Staff in January 2020 flagged a route for the proposed new trail access into the property from Reclamation's Smittle Creek Day Use Area parking lot, and a botanist has been retained to conduct a floristic survey this winter and spring. All of Smittle Creek burned in the August 2020 fires. The entry gate and fence the District shares with Reclamation was burned; a temporary fix has been made, but further work will be needed. Staff has had initial discussion with County Public Works about including access improvements at Smittle in a larger grant application aimed at funding work on Knoxville-Berryessa Road. It would apparently make the County's road grant application more attractive to funders and would of course mean new District money for opening the park (if the grants come through). If award of the grant seems likely we would potentially have most of our development costs funded, but would unfortunately need to slow progress on the property to mesh up with the more measured pace of Federal funded transportation projects. Federal DOT funding officials completed a site visit of the Smittle Creek parking area and potential trail improvements in late April, preliminary reports from County DPW indicate it went well and we may be on a path to funding. It appears that there has been some trespassing and poaching on the property during the 2022 deer season, we are in communication with CaDFW wardens about the situation. Rick has posted a new closed to the public sign on the front gate, replacing the one that was stolen during deer season. Rick and the Napa County Sheriff ran an armed trespasser (who purported to be hunting quail) off the property in early November. Great heads-up work by Rick in what was otherwise a fairly iffy situation. The Federal Highway Administration has approved Napa County Public Works' application for the California Federal Lands Access Program to fund work on Knoxville-Berryessa Road near Smittle Creek. Public Works' project includes funding for the Smittle Creek trail, the crossing of Knoxville-Berryessa Road from the existing BOR parking lot, and parking lot rehabilitation. We continue to see some trespassing and illegal camping on this property. Staff met with CalFire on-property in early March to discuss the use of Smittle for CalFire aviation night training exercises. CalFire/Napa County Fire has volunteered to do some grading and road improvement on the property in support of that use. Calfire has completed the grading on existing fire roads at Smittle in advance of training operations this month. Staff reports the work looks top-notch.

## **Suscol Headwaters Park**

*Improvements to Suscol Headwaters Preserve and opening the property as a public park.*

The purchase of the Preserve was completed in November, 2017. The one remaining improvement to satisfy funding requirements is the construction of a California red legged frog (CRLF) breeding pond and various habitat improvements focused on, but not exclusively in, the pond area. A reserve fund has been set aside to do the work, but the actual work has been delayed while design and construction details are worked out. Most of the property burned in the October 2017 firestorm; some trees were killed, and a perimeter grazing fence was destroyed, but otherwise damage was not catastrophic. We have installed No Trespassing signs adjacent to ranch roads descending off of Suscol Knob to further limit access to the lower portions of the preserve, where property lines are not necessarily well marked or fenced. The District hired local trail builder Kevin Smallman to help with trail corridor planning and spent May 10 and 11 of 2019 hiking and flagging the property. A Use Permit for Suscol Headwaters Park was approved by the County Planning Commission in February 2020 and the northern portion of the property is now officially open to the public via Skyline Park. We have been awarded the \$1.17M Prop 68 grant to fund the development and opening of Phase 2 of Suscol Headwaters! Now the real work begins. We have signed a contract with Applied Civil Engineering for design and engineering services for the new Suscol Headwaters parking lot. We are hoping to have initial parking lot plans and a legal description of the parking lot and trail easement done in draft and ready for Napa San approval in April. RTA returned to Suscol Headwaters to finish work on Chance the Cowboy and to complete Perdida Connector. Staff submitted requests for bids for three additional trail segments, Chance West, Suscol Ridge South, and Amphitheater. RTA is building in Suscol and was awarded an additional bid for Chance West Trail. Two additional bids were awarded to Johnson Trails. Additional construction is complete on Amphitheater and Suscol Ridge South trails and RTA is wrapping up Chance West. On June 24<sup>th</sup>. Staff installed temporary directional signage to help users navigate the newly opened trails which are already proving to be very popular. Construction and planning work continues at Suscol with RTA slated to wrap up construction on Chance West Trail this month. Frog pond liner is slated to be installed by staff and volunteers this month. Frog pond liner is installed thanks to staff and volunteers and our partners at Skyline Park. Escrow is opened on the easement purchase, CEQA is launched for phase 2, another invoice went to OGALS and a slate of bids is queued and ready to send to potential contractors for this season's trail construction. Planning work for parking lot construction is underway and we expect to launch formal bid for that work around the new year in anticipation of summer 2025 parking lot construction. Staff received comments from Ca Dept of Fish and Wildlife on Phase 2 CEQA and integrated those comments into a revised document whose comment period ends 12/7/24.

Trailbuilding work in phase 1 continues while staff and volunteers are keeping existing trails clear and in good shape. Escrow closed on the acquisition of the Napa San trailhead easement on December 2 and we are now the proud owners of .75 acres of sprayfield, or sprayfield easement. Staff removed several trees along North Kelly Road in December and a final Eucalyptus is slated for removal in January in anticipation of a summer 2025 parking lot build. Biosurveying is slated to begin in spring in advance of parking lot and trail construction in phase 2 this spring and summer. Preconstruction surveys are under contract and we're on track to get bid out for parking lot construction in advance of this summer's construction window. Staff and volunteers addressed cattle damage on recent trails and met with ranchers to mitigate future trail damage. Additional trail construction bids are out for this spring's builds. One trail construction contract was awarded, several others for summer construction are

imminently out to bid, and pre-construction surveys are underway in advance of parking lot and further trail construction in Suscol Headwaters. Staff has been busy maintaining existing trails and visitation at the park is high with the good weather. Existing trails have been string trimmed. Buckaroo trail construction is nearly complete (as of 5/7/25). Biosurveys are in progress, including the first round of bumblebee surveys. Bids for parking lot construction are still on track for build this summer. Buckaroo Trail is complete and open after hard work by both contractors and staff to complete it. Parking lot bid is in progress. Biologists found Crotch's bumblebee and have asked CDFW to cease surveys and proceed with a bumblebee avoidance plan so that trail and parking lot construction can commence in Phase 2. Final touches are being placed on parking lot bid and upcoming Phase 2 trails bids while we await approval from CDFW for Crotch's bumblebee avoidance plan. Still awaiting final approval from CDFW on bumblebee avoidance plan which will surely arrive shortly.

## **Vine Trail**

*A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.*

The District has an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, and constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition prepared a joint Case Statement for the combined trail network for fundraising purposes. Over the years the District has submitted numerous letters of support for Vine Trail grant applications. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe in 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail, but in the end the cities and the county decided that each entity will maintain the section within their jurisdiction, rather than paying into a common fund for common maintenance. Caltrans is proposing to replace the aging bridge over Mill Creek; since the construction as proposed could have significant adverse effects for both the Vine Trail and the Bale Mill, District and Vine Trail staff meet with Caltrans and NVTa to discuss ways to mitigate the impacts. In Sept 2018 the Vine Trail Coalition requested the District accept an easement to facilitate the trail connection between Kennedy Park and Napa Pipe. Staff met with the Vine Trail and Syar in March 2019 to work out details related to the easement. A revised version of the easement, and an associated agreement allocating responsibilities is still being negotiated. At the request of the Vine Trail Coalition, staff is exploring with the County whether to take on the eventual maintenance of the section between Calistoga and St. Helena, with the costs to be paid 50/50 by the County and the Coalition. A similar agreement between the County, the City of Napa and the Vine Trail was approved by the County Board of Supervisors in January 2021. Staff met with Philip Sales in early July to inspect the St Helena – Calistoga segment and recommence discussions about the District potentially taking over maintenance responsibility for that section. After much thought and research staff has reached a point where we believe we may be able to take over maintenance of the St Helena to Calistoga section without committing to potentially subsidizing the work out of District funds. Groundbreaking for the St Helena to Calistoga Vine Trail segment took place on May 24<sup>th</sup> at the State Park. Tony Norris and Jason Jordan represented the District. The NCRPOSD/Vine Trail/County of Napa Up Valley Vine Trail maintenance agreement was

approved by the Board of Supervisors in June and is now (finally) fully executed. Celebrations for the opening of the St. Helena to Calistoga segment are planned for the 8/17 weekend. Vine Trail St. Helena to Calistoga segment is opened and traffic through Bothe has been a steady stream both on weekends and weekdays. Staff is slated to begin maintenance on the St. Helena to Calistoga segment in January and final preparations are underway to complete punchlist and identify any last construction-related issues. Discussions about Vine Trail construction and ongoing maintenance continue as the last construction punch list items are debated. Winter rains exposed several design-related drainage issues and other challenges with the trail surface. Invoices for the first two quarters of maintenance have been issued and we're awaiting payment for Vine Trail maintenance.

### **Woodbury Properties**

*Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Manage Spanish Valley, Crystal Flats and Stone Corral (2,500 acres) open space preserves.*

The District in 2009 applied to BLM for a no-fee transfer of this property to the District; while this transfer was supported by BLM staff, the formal approval was delayed because of property title issues between BLM and BOR. By the time these issues were resolved personnel and priorities had changed at BLM, and the transfer application is stalled. The District completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. Prescribed burns were attempted for Spanish Valley in 2019 and 2020, but both had to be cancelled due to a combination of permit delays and uncooperative weather. Shortly after the 2020 prescribed burn was cancelled, the LNU Fire burned the entire valley. The district in the spring of 2020 completed the donation of a conservation easement over Spanish Valley to the Land Trust. The current President for the Association reached out to District staff just before the LNU fire, indicating a willingness to restart discussions about an agreement between the two. However, the LNU fire put those discussions on hold, and staff efforts in February and March of 2021 to reach out to the Association have not been responded to. Field inspection completed on August 30<sup>th</sup>; Spanish Valley looks surprisingly good given burn intensity. We have discovered what looks to be an illegal small scale mining operation on one corner of the Crystal Flats property. Staff removed all of the mining material in early December. Inexplicably, it had already been smashed by some unknown party, perhaps a claim jumper? District staff has been contacted by LBRID staff, who are concerned that a lack of rainfall this spring could leave Berryessa Estates without a source of drinking water. The General Manager has preliminarily ok'd the use District-owned properties to do hydrogeological assessments in hopes of finding alternate emergency water sources. Proposed exploratory work is focused on the Marina and adjacent to the Crystal Flats access drive. The GM has given Napa County permission to do additional exploratory drilling in hopes of finding reliable emergency water for the community of Berryessa Estates. We were contacted by a neighboring property owner who had concerns about a large Gray pine on our property in mid-May. Staff is getting bids to have it removed. In the last months we've additionally been contacted about two large oaks located on our property that neighbors have concerns about, we'll be up to inspect those as well. Staff is securing quotes for the removal of the trees, the large Gray pine will likely be expensive. We received a weed abatement notice from Napa County Fire for a small undeveloped residential property in Berryessa Estates, which served as a useful reminder to current

staff that we owned such a property. The Fire Marshal retracted the abatement notice, which was issued pursuant to Napa County Code Sec 8.36.060, following a conversation about the District's *Save Lafayette Trees* exemption. District staff weed whipped the abated parcel in mid-November. Two large hazard trees adjacent neighboring properties were removed in May 2024.

### **Completed Projects**

#### **Amy's Grove**

*Donation of 50 acres along Dry Creek and Wing Creek.*

The donation of approximately 50 acres of open space from the Chamberlain family to the District closed in December 2015.

#### **Bay Area Ridge Trail Realignment**

In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.

#### **Bay Area Ridge Trail Napa-Solano Ridge Trail Loop**

The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. In March 2018 the Ridge Trail Council transferred the easement to the District, and with the support of the Tuteur family revised the easement to facilitate an extension of the trail south onto the District's Suscol Headwaters Preserve.

#### **Bay/River Trail - American Canyon to Napa Phase I**

*Phase One - Eucalyptus Drive to Green Island Road.*

Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.

*Phase Two - Pond 10.*

DFW surfaced the existing levee with gravel and opened the gate to the public in spring 2015.

*Phase Three - Soscol Ferry Road to Napa Pipe*

Completed construction in spring of 2015 of 0.7 miles between Soscol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park.

#### **Berryessa Peak Trail**

*Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak.*

Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the

County Planning Commission. An Operations and Management Plan was approved by the property owner and the District. BLM's biologist inspected the alignment on September 17, 2011. The trail was constructed over the course of two years using volunteer crews, and continues to be maintained by volunteers (mostly provided by Tuleyome and Yolo Hiker)

### **Berryessa Vista Acquisition**

Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.

### **Cedar Roughs/Smittle Creek**

Purchase of 443 acres of land that will provide public access to Cedar Roughs from the Smittle Creek Day Use Area closed in December 2015.

### **Connolly Ranch**

Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.

### **The Cove at Mt Veeder**

The acquisition of 164 acres from the Girl Scouts was completed in December 2017.

### **Historic ROW Analysis**

Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those that have greatest potential.

### **Linda Falls Conservation Easement**

Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust. The easement was revised and expanded in 2016 to cover the entire Linda Falls property owned by the Land Trust. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties.

### **Master Plan Development and Updates**

The Master Plan for 2008-2013 was approved in January 2009. It was updated in 2011 and again in 2019.

### **Moore Creek Open Space Park**

Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008. The City of Napa subsequently approved an agreement with the District to incorporate approximately 900 acres of City of Napa Lake Hennessey watershed lands into Moore Creek Park.

### **Napa River Ecological Reserve Improvements & Restoration**

Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk and interpretive panels removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under

the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. A multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.

### **Napa River Flood Control Easement**

Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding.

### **Newell Preserve Improvements**

As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve, which is owned by the City of American Canyon. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.

### **Oat Hill Mine Trail**

The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control. The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; BLM in April 2016 indicated they did not want to transfer this parcel, so the District's application has been dropped.

### **River to Ridge Trail**

Lot line adjustment to legalize River to Ridge Trail as constructed (it had encroached on private property in two locations). Animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area were installed by an Eagle Scout candidate in 2008. A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. In 2011 volunteers made some drainage improvements.

### **Skyline Park Road and Trail Improvements**

Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds. The District and the Skyline Park Citizens Association have continued to cooperate on various trail maintenance projects.

### **Skyline Park Concessionaire Agreement Renewal**

District staff negotiated renewal of concessionaire agreement on behalf of the County in 2010, 2015 and 2020. The renewal involved changes to the fee schedule and amendments to and approval of sub agreements with three non-profit partner organizations.

### **Skyline Park Facility Improvements**

The proposals for a second greenhouse (from CNPS) and a covered equestrian arena (from Skyline Riders) were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects however ended up not pursuing either project.

### **State Parks**

### **Operate Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and RLS State Park.**

The District, with assistance from the Napa Valley State Parks Association, took over management of the parks on April 1, 2012. Since then the District has obtained permits and done improvements to the pool, installed 7 yurts, instituted recycling in the campground and day use areas, pumped all septic system tanks annually, repaired the historic Wright House for use as a rental property, restored 5 cabins, constructed a new shower/toilet facility, and made a large dent in the backlog of deferred maintenance. In 2014 the District started the process of extending the District's 5 year Operating Agreement and including RLS in the agreement, that new 20 year agreement was signed in April 2020.

### **Suscol Headwaters Preserve Acquisition**

Acquisition of 709 acres of the former Kirkland Ranch in two phases was completed in November 2017.

### **Trinchero/Putah Creek Open Space Acquisition**

The donation by the Trinchero family of 2,500 acres of open space (Spanish Valley, Crystal Flats and Stone Corral) was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.

### **Wild Lake Ranch**

The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.

## **Deferred/Cancelled Projects**

### **Milliken Reservoir Trails and Picnic Area Feasibility Study**

The feasibility study to *construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area* within the City of Napa's Milliken Watershed was completed and accepted by the Board of Directors in 2009. The Napa City Council in November, 2009 approved city staff recommendation to hold off on considering the Milliken Reservoir trails project until the Lake Hennessey Unit of Moore Creek Park is completed.

### **Montesol West**

The District had the opportunity to purchase 1,254 acres west of Highway 29 adjacent to Robert Louis Stevenson State Park. The area's conservation values were protected through an easement negotiated by the Trust for Public Land and now held by the Land Trust of Napa County. Purchase of fee title would permit the area to be used for public recreation. The District prepared and obtained a Habitat Conservation Program grant that, together with a Moore Foundation grant obtained by the Trust for Public Land, would fully fund the purchase. Public outreach to Middletown area residents in 2017 were positively received. Unfortunately, the option expired at the end of February without TPL exercising it, because we were unable to provide the type of liability insurance the seller wanted to protect his interest in carbon credits that they had sold to the State over timber located on the property.

### **Rector Ridge/Stags Leap Ridge Trail**

*Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.*

CEQA on this project was completed several years ago, the project concept was approved by the District Board, and was positively viewed by the Veterans Home administration. However, subsequent changes and controversies within the Department of Veterans Affairs undid the progress we had made. The area in question also involves the Department of Fish and Wildlife, since they have an easement to allow hunters to use the area; the Department was initially supportive of the District pursuing a formal trail through the property, but personnel changes within their Department means their review also needs to be restarted. Finally, with the approval of the Go North alignment of the Bay Area Ridge Trail, this segment of trail is no longer part of the officially proposed alignment for the Ridge Trail. For all these reasons, this project is deferred until other District priorities are under control.

### **Vallejo Lakes**

*Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County, and Lake Curry which is entirely in Napa County.*

Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo officially authorized staff to pursue surplussing of the property, and hired an appraiser to prepare an estimate of the property's fair market value, but this was never released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplussing of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplussing process has become more complicated and the City does not anticipate any action in the near future. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it, but doesn't know how to do this. Solano County in 2015 investigated the feasibility of acquiring the lakes and managing their water supplies; as part of this investigation they expressed interest in partnering with the District to manage public recreational access, but no decisions were made. Further progress on this project depends on the City of Vallejo and Solano County; the District cannot do more until they decide what direction to head.



## **STAFF REPORT**

By: Jason Jordan  
Date: August 11, 2025  
Item: **4.g**  
Subject: July 2025 State Park Report for Bothe- Napa Valley SP, Robert Louis Stevenson SP, and Bale Grist Mill SHP.

### PARK STATUS

**Bothe Napa Valley SP-** Camping remained busy in July with mild, below average temperatures.

**Bale Mill SHP-** New docent Jack began training and supporting tours.

**Robert Louis Stevenson SP-** Use slows this time of year.

### PARK UPDATES

- Vine Trail Update:
  - Moving from vegetation work to trash collection, tree trimming, invasive species removal.
  - New VT volunteer Greg is helping identify trash and even collecting it.
- NOSD partnered with NVVT and Chip Bouril to organize a volunteer event to remove invasive Stinkwort along the Vine Trail. This project began last year, and efforts are paying off with less plants to tackle this year.
- Kerry Brackett's Eco fitness hike was held on July 12<sup>th</sup> in conjunction with the Wellness event.
- NVSPA launched and sponsored the first Wellness Day Event at Bothe on July 12<sup>th</sup> with support from NOSD staff. The event focused on Wellness related activities including a trail run, Yoga in the redwoods, meditation, movement station, water aerobics, music, food truck, and more. The event was well received, and we hope to build on its success.
- Volunteer Update:
  - Stinkwort eradication event on the Vine Trail on July 26<sup>th</sup>.
  - Larry new Visitor Center docent has completed training and is helping staff the Visitor Center.
- Environmental Education:
  - The annual Camp Calypso (Summer Camp), organized by NOSD was held July 14<sup>th</sup>-18<sup>th</sup> for 27 campers. The campers enjoyed guided hikes, games, arts and crafts, mill tour, swimming in the pool and karaoke.

- The 3<sup>rd</sup> Saturday Hike was held at Bothe on July 19<sup>th</sup> at Bothe. The hike was an Eco Somatic Hike including journaling, art, and guided movements inspired by nature. Three participants attended the hike.
- Nature Camp, sponsored by Nimbus Arts held their annual Summer Camp at Bothe July 28<sup>th</sup> through August 1<sup>st</sup>. They had 34 campers who enjoyed crafts, guest speakers, hikes, and swimming in the afternoons.
- Up Valley Family Center reserved the swimming pool on July 25<sup>th</sup> for a retreat.
- New Park aides participated in training and leading Junior Ranger hikes as well as naturalist training to support the Summer Camp.
- NVSPA facilitated scanning and digitizing of plan documents located at Bothe for the Bale Mill to assist with planning for the siding replacement project.
- NVSPA funded a four-week trial of Saturday night programming at the group amphitheater for July. Park Aide Cierra brought sound equipment and organized movies for kids as well as karaoke. Campers at the park really enjoyed this program and something we hope to build on moving forward.
- The interpretive committee continues to meet with Weldon Exhibits on concepts and site plans for the Visitor Center and Granary exhibit spaces.
- Napa County Sheriff was called in to support an eviction of a camper for non-compliance with park rules on July 3<sup>rd</sup>.
- CA State Parks completed a new info sheet for Bothe to supplement our park brochure as stock is dwindling and funding for reprinting has dissolved.
- Montesol hired a contractor to grade and improve condition of the fire road to the peak of Mount St Helena. Montesol has contacted NOSD about installing speed limit signage on the road.
- CA State Parks conducted an on-site cultural review survey of the Visitor Center lawn area in response to a PEF ("Project Evaluation Form"- the State Parks internal environmental and project review process) to improve landscaping around the Visitor Center.
- Maintenance staff completed signs for Skyline Park and are working on trail markers for Moore Creek Park. These are projects that are funded out of the District General Operations (not State Parks) budget.
- The park experienced a waterline break in the yurt/cabin area and had to shut down that side of the park for 4 days for repairs and required testing.