



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Brad Wagenknecht
Director, Ward One

Ryan Gregory
Director, Ward Two

Patricia Clarey
Director, Ward Three

Nancy Lewis-Heliotes
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, May 12, 2025 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

This is an in-person meeting.

You may also attend and provide comments via Zoom Conference Call.

Please Note: Remote participation for members of the public, whether by telephone, Zoom, or any other technology, is provided for convenience only. In the event that the Zoom or other connection is disconnected or malfunctions for any reason, the Board of Directors reserves the right to conduct or to continue a meeting without remote access.

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General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting info@ncrposd.org.

Prior to action on any item, the Board President will ask for comments from any member of the audience. After receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Second Floor, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

The Board of Directors of the Napa County Regional Park and Open Space District encourages a respectful dialogue that supports freedom of speech and values diversity of opinion. The Board, staff, and members of the public are expected to be civil and courteous, and to refrain from questioning the character or motives of others participating in the meeting. The District requests that speakers not use threatening, profane, or abusive language which disrupts, disturbs, or otherwise impedes the orderly conduct of a Board meeting. Members of the public may comment on any item on the agenda during Board consideration of the item. The Board President will invite public comment following the staff presentation and prior to final Board deliberations. Each speaker will be allotted time for comment as set by the Board President (generally 3 minutes).

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

2:00 pm	Consideration and release of draft budget for FY 2025-26 for public review and comment to June 9, 2025.
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4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors regular meeting of April 14, 2025.
- b. Consideration and potential approval of a license agreement with the Regents of the University of California for installation of a ShakeAlert seismic observatory at Moore Creek Park.
- c. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for April 2025.
- d. Review of the District Projects Status Report.
- e. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendaized, no action will be taken by the Board on these items unless specifically noted otherwise.

7. Closed Session

- a. Public Employment (Government Code § 54957(b))
Title: Park Steward Assistant

8. Adjournment



STAFF REPORT

By: Chris Cahill
Date: May 12, 2025
Item: **3**
Subject: Consideration and release of draft budget for FY 2025-26 for public review and comment to June 9, 2025.

RECOMMENDATION

Review draft budget for FY 2025-26 and release for public comment until the regular meeting of the Board of Directors on June 9, 2025.

ENVIRONMENTAL DETERMINATION

Not a project. This item does not constitute a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

The primary source of revenue for the District's non State Park operations is the annual County grant, which is based on a percentage of County Transient Occupancy Tax (TOT) revenues. The District then leverages that base funding at an approximately 3-to-1 ratio with program income, grants, and donations to acquire land and deliver capital projects like new trails. It is, however, near impossible to write a grant that will cover the day-to-day operations of park facilities once built. We are reliant on the County grant to pay staff, buy and maintain weed whackers and chainsaws, and to keep the lights on in the Front Office.

County TOT revenues dropped precipitously during the Covid-19 pandemic and were further affected by recent wildfires, especially the Glass Fire in the fall of 2020. After several years of a very lean budget, the TOT has returned to near pre-pandemic levels. Additionally, in April 2023, the Napa County Board of Supervisors voted to increase the District's share of the TOT, from 60 percent to 80 percent of what is now called the Community Investment Fund (so 80% of 12.5% of the prior calendar year's actual TOT revenue by the County). Between the recovered TOT and the new formula, the County grant to the District for Fiscal Year 2025-26 comes to a projected \$1,217,406, which is down \$10,968 from FY 2024-25. It is, however, still a significant increase over the +/- \$750,000 funding "floor" that the District subsisted on during FY 2021-22 and FY 2022-23.

In addition to significant Community Investment Fund revenues from the County, in Fiscal Year 2025-26 our draft budget shows the District receiving funds through a major \$1.17M Regional Park Program grant from the California Department of Parks and Recreation for the development of Suscol Headwaters Park and \$94,000 in grant support to the State Parks from our partners at the Napa Valley State Parks Association.

Assuming program revenue of \$1,287,214, a County of Napa Community Investment Fund funding level of \$1,217,406, and \$715,544 in anticipated donations and grants for the coming fiscal year, the attached draft FY 2025-26 budget proposes total revenues of \$3,220,164 and total expenditures of \$3,171,604. As the Board is aware, the budget actually reflects two separate operations, whose funds do not comeingle: the State Parks operation, which covers Bothe-Napa Valley State Park, the Bale Grist Mill, and Robert Louis Stevenson State Park; and the rest of the District, General Operations, which covers all other park units and District administration.

GENERAL OPERATIONS

The General Operations side of the ledger is budgeted to have \$2,166,775 in revenue and \$2,166,653 in expenditures in FY 2025-26, resulting in a \$122 surplus, adding to our (end of FY 2024-25, *projected*) \$2,078,441 fund balance. Of the projected FY 2025-26 fund balance, \$409,609 is committed in various restricted accounts, primarily the Moore Creek Capital Replacement Reserve and the Suscol Headwaters Frog Pond Reserve, leaving an available unrestricted fund balance projected at \$1,198,391. That fund balance serves both as the District's operating reserve and as a source of funds for future capital projects.

STATE PARKS

The State Park operation is expected to have \$1,053,389 in revenue and \$1,003,551 in expenditures in FY 2025-26, leading to a projected surplus of \$49,839. That surplus would add to the State Parks (end of FY 2024-25, *projected*) \$518,363 operational fund balance. This is a notable change, as the State Parks unit has been operating with structural deficits since FY 2017-18.

The FY 2025-26 State Parks budget assumes concession revenues of \$775,000, a not quite 11% increase over FY 2024-25. Most of the increased concessions result from proposed rate adjustments on overnight lodging-cabin and yurt rental rates that haven't been increased since before the Covid-19 pandemic. Staff is also proposing an increase in the additional car rate in the campground from \$10 to \$15, a change we are hoping will both disincentivize campground party scenes and vehicular overcrowding and result in additional operational revenue. Rates on key community services such as day-use entrance fees, tent camping, and use of the swimming pool would not be increased. We are also assuming a \$50,000 capacity grant from the Napa Valley State Parks Association (NVSPA), in addition to \$44,000 in their usual reimbursement-based grantmaking to the State Parks, for a total of \$94,000. By way of comparison, total NVSPA grants in the current fiscal year are projected to be \$59,279 and were \$80,252 in FY 2023-24.

STAFFING AND STAFFING COSTS

The attached budget assumes filling the General Operations "ranger 2" and "ranger 3" positions at the Park Steward Assistant level and the conversion of the County of Napa Supervising Planner position to a Deputy Park and Open Space Program Manager position at the same rate of pay. District employee salaries assume a 2.7% COLA, which is based, per District personnel policy, on the actual Bay Area inflation rate for the prior year (we use the SF Bay Area All Urban Consumers CPI for February). It also assumes a \$2,000 maximum 457-plan match for each regular District employee as approved by the Board at the April 2025 meeting. County employees contracted to the District are subject to the County of Napa/SEIU contract, which includes a 3.5% COLA in FY 2025-26. Per our longstanding funding and services agreement with the County, the Open Space District is obligated to cover the full costs of all Napa County employees contracted to the District.

COUNTY OVERHEAD CHARGES

The District pays the County overhead charges for their services related to communications, IT, workers compensation, general liability, records management, and retiree benefits. Historically, we also paid the County for office space, but that ended in early 2025 when we were asked to vacate the Hall of Justice and relocated to District-leased space at 1443 Main Street in downtown Napa. County overhead charges increased by 60% overall this year, with ITS or Information Technology Services (basically County-provided

computers and software) and ITS-Communications (basically phones and networking) leading the way with increases of 96% and 76% respectively. Altogether, the Open Space District will pay the County ITS Division \$95,141 in FY 2025-26. We split the costs of County overheads between our various budget subdivisions, as appropriate.

OTHER PROJECTS

The **Other Projects** subdivision is the traditional home for revenues and expenses associated with new projects. The attached draft budget assumes FY 2025-26 staffing, and in some cases capital, expenses associated with the following potential new projects:

- Old Howell Mountain Trail: The County has indicated a desire to convert the currently-closed portion of Old Howell Mountain Road into a trail operated by the District. We have provided the County with a draft management agreement based, in form and substance, on the longstanding and successful agreement by which the District operates and manages public recreation on Oat Hill Mine Trail. The County needs to take a number of actions before Old Howell Mountain Road can become Old Howell Mountain Trail, including abandoning the roadway, re-establishing the roadway as a trail, and potentially creating parking/no-parking areas at the existing northern road closure. We estimate that the District Board may see formal agenda items related to the Old Howell Mountain Trail in late summer or early fall.
- Skyline Park and Camp Coombs: District staff continues to provide technical and other assistance to the County of Napa's efforts to purchase Camp Coombs and to manage Skyline Park, which the County acquired in early 2025. We have had initial discussions with County officials about a potential role for the District in the management of a greater Skyline Park (including both historical Skyline and Camp Coombs) going forward. None of the parties involved have indicated an interest in replacing the Skyline Park Citizens Association as day-to-day park operator and concessionaire. Conceptually, the District might consider stepping into a property manager role, in which the concessionaire would have a contractual relationship with the District and the District would have a management agreement with the County. This would allow the District to do what it does best, leveraging our park planning, public resources management, and grant writing skills to protect and preserve Skyline Park in perpetuity.
- McCormick Ranch and Other Opportunities West of St Helena: In late 2023, the Land Trust of Napa County acquired the 401-acre Napa County portion of McCormick Ranch on the Sonoma/Napa County Line, west of St Helena. A further 253 acres of McCormick Ranch, on the Sonoma side of the ridge, was acquired by Sonoma County Regional Parks at the same time. The combined McCormick properties connect directly to more than 8,500 acres of existing public open space in Sonoma County, including Sugarloaf Ridge State Park and Hood Mountain Regional Park. The Land Trust would ultimately like to transfer McCormick Ranch to the District. In significant addition, we are currently in conversation with the Land Trust and landowners in the area about the potential sale of additional Napa County properties abutting McCormick Ranch. Those sales, were they to go through, would potentially result in a major new trail running from the St Helena city limits all the way to the ridge of the Mayacamas, Sugarloaf State Park, and the existing "SugarHood" open space complex.

THE ATTACHED DRAFT BUDGET

The detailed draft budget for FY 2025-26 is attached. Also included are actual revenues and expenses for FY 2024-25 through the end of the third quarter and projected revenues and expenses for the full fiscal year. The first two pages of the budget document are summaries: one for all District operations, and one for the District's non-State Parks General Operations. Following that are worksheets for each of the budget

subdivisions that the District uses to track expenses, these are generally park units like Moore Creek or the Napa River EcoReserve. Finally, the draft budget includes a summary of restricted and unrestricted funds.

Napa County Regional Park and Open Space District
Q3 Actual 2024-25 & Draft 2025-26

Summary

	Q3 Actual	Projected 2024-25	Draft 2025-26	Notes
Revenues				
43790 Other Funding	\$ 99,358	\$ 240,000	\$ 599,544	
43910 County of Napa	\$ 1,228,374	\$ 1,228,374	\$ 1,217,406	
43950 Other-Governmental Agencies	\$ 1,000,000	\$ 1,000,000		
44200 Court Fines	\$ -	\$ -	\$ -	
44300 Forfeitures and Penalties	\$ -	\$ -	\$ -	
45100 Interest	\$ 81,660	\$ 96,000	\$ 65,000	
47150 Other Grants	\$ -	\$ -	\$ -	
45300 Rent - Building/Land	\$ 43,471	\$ 52,480	\$ 58,700	
45500 Concessions	\$ 551,115	\$ 730,000	\$ 810,000	
47500 Donations and Contributions	\$ 52,177	\$ 85,279	\$ 116,000	
49900 Intrafund Transfers-In	\$ 263,491	\$ 894,500	\$ 353,514	
Total Revenues	\$ 3,319,646	\$ 4,326,633	\$ 3,220,164	
Expenses				
51000 District salaries and benefits	\$ 710,303	\$ 886,545	\$ 794,600	
51405 Workers Comp	\$ 29,927	\$ 29,927	\$ 33,350	
51605 OPEB	\$ 19,702	\$ 19,702	\$ 19,511	
52100 Administration Services	\$ 451,564	\$ 606,000	\$ 785,600	
52105 Election Services	\$ -	\$ 2,277	\$ -	
52125 Accounting/Auditing Services	\$ 16,573	\$ 18,000	\$ 18,000	
52130 Information Technology Service	\$ 43,559	\$ 43,559	\$ 85,448	
52131 ITS-Communications Services	\$ 5,513	\$ 5,513	\$ 9,693	
52132 ITS-Records Mgmt Services	\$ 2	\$ 2	\$ 60	
52140 Legal Services	\$ 1,870	\$ 5,000	\$ 3,500	
52325 Waste Disposal Services	\$ 24,988	\$ 33,410	\$ 33,000	
52340 Landscaping Services	\$ 10,496	\$ 13,000	\$ 8,000	
52360 Construction Services	\$ 25,902	\$ 99,130	\$ 559,500	
52382 Sewer Disposal Services	\$ 4,123	\$ 11,000	\$ 9,000	
52490 Other Professional Services	\$ 64,305	\$ 106,500	\$ 141,700	
52500 Maintenance-Equipment	\$ -	\$ 1,500		
52510 Maintenance-B&I-PW Charges	\$ 14,253	\$ 7,000	\$ -	
52520 Maintenance-Vehicles	\$ 602	\$ 500	\$ 2,500	
52605 Rents/Leases-Buildings/Land	\$ 9,300	\$ 15,600		
52525 Maintenance-Infrastructure/Lan	\$ 4,341	\$ 7,602	\$ 4,000	
52600 Rents and Leases - Equipment	\$ 1,968	\$ 6,400	\$ 5,400	
52700 Insurance--Liability	\$ 31,395	\$ 31,395	\$ 30,591	
52705 Insurance - Premiums	\$ 704	\$ 704	\$ 1,000	
52800 Communications/Telephone	\$ 4,456	\$ 6,500	\$ 6,500	
52810 Advertising/Marketing	\$ -	\$ 250	\$ -	
52820 Printing and Binding	\$ 2,086	\$ 3,150	\$ 7,250	
52825 Bank Charges	\$ 299	\$ 500	\$ 600	
52830 Publications & Legal Notices	\$ -	\$ -	\$ -	
52840 Permits/License Fees	\$ -	\$ 3,827	\$ 900	
52900 Training/Conference Expenses	\$ 282	\$ 1,000	\$ 1,000	
52905 Business Travel/Mileage	\$ 4,995	\$ 8,525	\$ 7,700	
52906 Fleet Charges	\$ 6,370	\$ 8,000	\$ 7,500	
53100 Office Supplies	\$ 2,204	\$ 2,800	\$ 2,500	
53105 Offices Supplies-Furn & Fixture	\$ 2,994	\$ 3,000	\$ 1,500	
53115 Book, Media, Periodicals, Subscrip	\$ -	\$ -	\$ -	
53120 Memberships/Certifications	\$ 14,387	\$ 14,637	\$ 14,637	
53205 Utilities - Electric	\$ 28,594	\$ 35,050	\$ 35,100	
53210 Utilities - Propane	\$ 341	\$ 1,000	\$ 1,500	
53250 Fuel	\$ -	\$ -	\$ -	
53300 Clothing and Personal Supplies	\$ 126	\$ 1,000	\$ 1,500	
53320 Safety Supplies	\$ 472	\$ 750	\$ 500	
53325 Landscaping/Ag Supplies	\$ -	\$ 500	\$ 1,000	
53330 Janitorial Supplies	\$ 4,198	\$ 5,700	\$ 5,500	
53345 Construction Supplies/Material	\$ 2,812	\$ 11,750	\$ 15,500	
53350 Maintenance Supplies	\$ 20,662	\$ 24,400	\$ 24,750	
53355 Vehicle Repair Supplies	\$ 1,330	\$ 5,000	\$ 3,500	
53400 Minor Equipment/Small Tools	\$ 4,509	\$ 10,017	\$ 10,000	
53410 Computer Equipment/Accessories	\$ 3,229	\$ 5,000	\$ 16,000	
53415 Computer Software/Licensing Fe	\$ 1,762	\$ 800	\$ 1,000	
53600 Special Departmental Expense	\$ 7,158	\$ 7,200	\$ 5,000	
53680 Goods for Resale	\$ 15,562	\$ 20,000	\$ 20,000	
54500 Taxes and Assessments	\$ 1,549	\$ 1,549	\$ 1,700	
55100 Land	\$ 784,910	\$ 1,785,000	\$ -	
55400 Capital Asset-Equipment	\$ 72,655	\$ 73,000	\$ 80,000	
57900 Intrafund Transfers Out	\$ 807,989	\$ 933,100	\$ 354,514	
Total Expenditures	\$ 3,267,321	\$ 4,923,271	\$ 3,171,604	
Expenditures from Designated Reserves		\$ 5,000	\$ -	
Capital Savings Set-aside		\$ -		
Net Surplus (Deficit)	\$ 52,325	\$ (591,638)	\$ 48,560	

Napa County Regional Park and Open Space District
Q3 Actual 2024-25 & Draft 2025-26
Summary (w/o State Parks)

	Q3 Actual	Projected 2024-25	Draft	2025-26
Revenues				
43790 Other Funding	\$ 99,358	\$ 200,000	\$	515,000
43910 County of Napa	\$ 1,228,374	\$ 1,228,374	\$	1,217,406
43950 Other-Governmental Agencies	\$ 1,000,000	\$ 1,000,000		
45100 Interest	\$ 69,552	\$ 82,000	\$	55,000
45300 Rent - Building/Land	\$ 21,149	\$ 25,790	\$	31,700
45500 Concessions	\$ 16,690	\$ 30,000	\$	35,000
47150 Other Grants	\$ -	\$ -	\$	-
47500 Donations and Contributions	\$ 23,376	\$ 26,000	\$	22,000
49900 Intrafund Transfers-In	\$ 782,016	\$ 854,500	\$	290,669
Total Revenues	\$ 3,240,515	\$ 3,446,664	\$	2,166,775
Expenses				
51000 District Salaries and Benefits	\$ 414,153	\$ 512,275	\$	380,877
51405 Workers Comp	\$ 8,297	\$ 8,297	\$	16,675
51605 OPEB	\$ 4,926	\$ 4,926	\$	9,756
52100 Administration Services	\$ 176,169	\$ 236,000	\$	450,495
52105 Election Services	\$ 2,277	\$ 2,277	\$	-
52125 Accounting/Auditing Services	\$ 16,573	\$ 18,000	\$	18,000
52130 Information Technology Service	\$ 21,779	\$ 21,779	\$	85,448
52131 ITS-Communications Services	\$ 2,757	\$ 2,757	\$	9,693
52132 ITS-Records Mgmt Services	\$ 2	\$ 2	\$	60
52140 Legal Services	\$ 1,870	\$ 5,000	\$	3,500
52325 Waste Disposal Services	\$ 2,263	\$ 3,410	\$	3,000
52340 Landscaping Services	\$ -	\$ -	\$	-
52360 Construction Services	\$ 22,032	\$ 89,130	\$	544,500
52382 Sewer Disposal Services	\$ 2,085	\$ 6,000	\$	4,500
52490 Other Professional Services	\$ 67,178	\$ 96,500	\$	109,000
52500 Maintenance-Equipment	\$ -	\$ 1,500	\$	1,500
52510 Maintenance-B&I-PW Charges	\$ 14,253	\$ 7,000	\$	-
52520 Maintenance-Vehicles	\$ -	\$ -	\$	-
52525 Maintenance-Infrastructure/Lan	\$ 4,943	\$ 7,102	\$	2,500
52600 Rents and Leases - Equipment	\$ 3,064	\$ 5,900	\$	4,000
52605 Rents/Leases-Buildings/Land	\$ 9,300	\$ 15,600		
52700 Insurance--Liability	\$ 28,872	\$ 28,872	\$	28,648
52705 Insurance - Premiums	\$ 704	\$ 704	\$	1,000
52800 Communications/Telephone	\$ -	\$ -	\$	-
52810 Advertising/Marketing	\$ -	\$ 250	\$	-
52820 Printing and Binding	\$ 1,989	\$ 2,650	\$	6,750
52825 Bank Charges	\$ -	\$ -	\$	-
52830 Publications & Legal Notices	\$ -	\$ -	\$	-
52840 Permits/License Fees	\$ 3,327	\$ 3,327	\$	400
52900 Training/Conference Expenses	\$ 75	\$ 500	\$	500
52905 Business Travel/Mileage	\$ 4,995	\$ 8,225	\$	7,400
52906 Fleet Charges	\$ 2,153	\$ 2,500	\$	2,500
53100 Office Supplies	\$ 709	\$ 1,000	\$	1,000
53105 Offices Supplies-Furn & Fixture	\$ 2,994	\$ 2,500	\$	500
53115 Book, Media, Periodicals, Subscrip	\$ -	\$ -	\$	-
53120 Memberships/Certifications	\$ 14,387	\$ 14,387	\$	14,387
53205 Utilities - Electric	\$ -	\$ 50	\$	100
53210 Utilities - Propane	\$ -	\$ -	\$	-
53250 Fuel	\$ -	\$ -	\$	-
53300 Clothing and Personal Supplies	\$ -	\$ 500	\$	1,000
53320 Safety Supplies	\$ -	\$ -	\$	-
53330 Janitorial Supplies	\$ 534	\$ 700	\$	1,000
53345 Construction Supplies/Material	\$ -	\$ 3,750	\$	3,500
53350 Maintenance Supplies	\$ 5,615	\$ 9,400	\$	9,750
53400 Minor Equipment/Small Tools	\$ 3,603	\$ 7,517	\$	5,000
53410 Computer Equipment/Accessories	\$ 3,229	\$ 4,500	\$	1,000
53415 Computer Software/Licensing Fees	\$ 1,762	\$ 800	\$	1,000
53600 Special Departmental Expense	\$ 4,124	\$ 4,200	\$	2,500
53680 Goods for Resale	\$ -	\$ -	\$	-
54500 Taxes and Assessments	\$ 1,549	\$ 1,549	\$	1,700
55100 Land	\$ 1,784,910	\$ 1,785,000	\$	-
55400 Capital Assets-Equipment	\$ 72,655	\$ 73,000	\$	80,000
57900 Intrafund Transfers Out	\$ 806,165	\$ 930,600	\$	353,514
Total Expenditures	\$ 3,518,272	\$ 3,929,936	\$	2,166,653
Expenditures from Designated Reserves		\$ 5,000		
Capital Savings Set-aside		\$ -		
Net Surplus (Deficit)		\$ (478,272)	\$	122

General Fund--Administration

Subdivision: 8500000 - Parks-Administration

		Q3 Actual	Projected 2024-25	Draft 2025-26	Notes
Revenues					
43790	Other Funding		\$ -	\$ -	
43910	County of Napa	\$ 227,377	\$ 227,377	\$ 410,619	
45100	Interest	\$ 63,983	\$ 75,000	\$ 50,000	
47150	Other Grants		\$ -	\$ -	
47500	Donations and Contributions	\$ 13,374	\$ 15,000	\$ 15,000	
49900	Intrafund Transfers-In	\$ 237,516	\$ 310,000	\$ 290,669	
Total Revenues		\$ 542,250	\$ 627,377	\$ 766,288	

Expenses					
51000	District Salaries and Benefits	\$ 403,230	\$ 500,275	\$ 370,877	
51405	Workers Comp	\$ 8,297	\$ 8,297	\$ 16,675	
51605	OPEB	\$ 4,926	\$ 4,926	\$ 9,756	
52100	Administration Services	\$ 71,403	\$ 90,000	\$ 98,714	
52105	Election Services	\$ 2,277	\$ 2,277	\$ -	
52125	Accounting/Auditing Services	\$ 16,573	\$ 18,000	\$ 18,000	
52130	Information Technology Service	\$ 21,779	\$ 21,779	\$ 85,448	
52131	ITS-Communications Services	\$ 2,757	\$ 2,757	\$ 9,693	
52132	ITS-Records Mgmt Services	\$ 2	\$ 2	\$ 60	
52140	Legal Services	\$ 1,870	\$ 5,000	\$ 3,500	
52490	Other Professional Services	\$ -	\$ 1,000	\$ 1,000	
52510	Maintenance-B&I-PW Charges	\$ 14,253	\$ 7,000	\$ -	
52525	Maintenance-Infrastructure/Land	\$ 602	\$ 602	\$ -	
52600	Rents/Leases-Equipment	\$ 460	\$ 900	\$ 900	
52605	Rents/Leases-Buildings/Land	\$ 9,300	\$ 15,600	\$ 26,000	
52700	Insurance--Liability	\$ 28,872	\$ 28,872	\$ 28,648	
52705	Insurance - Premiums	\$ 704	\$ 704	\$ 1,000	
52810	Advertising/Marketing	\$ -	\$ -	\$ -	
52820	Printing and Binding	\$ 214	\$ 500	\$ 500	
52830	Publications & Legal Notices	\$ -	\$ -	\$ -	
52840	Permits/License Fees	\$ -	\$ -	\$ -	
52900	Training/Conference Expenses	\$ 75	\$ 500	\$ 500	
52905	Business Travel/Mileage	\$ 838	\$ 1,000	\$ 1,000	
52906	Fleet Charges (county service)	\$ 2,153	\$ 2,500	\$ 2,500	
53100	Office Supplies	\$ 709	\$ 1,000	\$ 1,000	
53105	Office Supplies-Furn & Fixture	\$ 2,994	\$ 2,500	\$ 500	
53115	Book, Media, Periodicals, Subscrip	\$ -	\$ -	\$ -	
53120	Memberships/Certifications	\$ 14,387	\$ 14,387	\$ 14,387	
53250	Fuel	\$ -	\$ -	\$ -	
53300	Clothing and Personal Supplies	\$ -	\$ 500	\$ 1,000	
53345	Construction Supplies/Materials	\$ -	\$ -	\$ -	
53350	Maintenance Supplies	\$ 316	\$ 500	\$ 300	
53400	Minor Equipment/Small Tools	\$ 517	\$ 517	\$ 500	
53410	Computer Equipment/Accessories	\$ 3,229	\$ 4,500	\$ 1,000	
53415	Computer Software/Licensing Fe	\$ 1,762	\$ 800	\$ 1,000	
53600	Special Departmental Expense	\$ 64	\$ 200	\$ 500	
55400	Capital Asset-Equipment	\$ -	\$ -	\$ 80,000	
57900	Intrafund Transfer Out	\$ 544,500	\$ 544,500	\$ 20,108	

Total Expenditures **\$ 1,159,063** **\$ 1,281,895** **\$ 795,066**

Net Surplus (Deficit) **\$ (616,813)** **\$ (654,518)** **\$ (28,778)**

Note: for spreadsheet formula purposes this figure doesn't include credits from reserves.
The correct net is at sheet "Summary (w/o State Parks)".

Q3 Actual 2024-25 & Draft 2025-26

Other Projects

Subdivision: 8501090 - Parks-Other Projects

	Q3 Actual	Projected 2024-25	Draft 2025-26	Notes
Revenues				
43910 County of Napa	\$ 461,176	\$ 461,176	\$ 243,268	
47150 Other Grants	\$ -	\$ -	\$ -	
47500 Donations and Contributions	\$ -	\$ -	\$ -	
49900 Intrafund Transfer-In	\$ 460,000	\$ 460,000		
Total Revenues	\$ 921,176	\$ 921,176	\$ 243,268	
Expenses				
51000 District Salaries and Benefits	\$ -	\$ -	N/A	See Intrafund transfer Out (57900)
52100 Administration Services	\$ 44,369	\$ 55,000	\$ 112,292	
52490 Other Professional Services	\$ 10,130	\$ 12,500	\$ 20,000	
52600 Rents/Leases-Equipment	\$ 471	\$ 500	\$ -	
52800 Communications/Telephone	\$ -	\$ -	\$ -	
52810 Advertising/marketing	\$ -	\$ -	\$ -	
52820 Printing and Binding	\$ 666	\$ 800	\$ 5,000	
52905 Business Travel/Mileage	\$ 190	\$ 500	\$ 300	
53100 Office Supplies	\$ -	\$ -	\$ -	
53115 Books/Media/Periodicals/Subsc	\$ -	\$ -	\$ -	
53120 Memberships/Certifications	\$ -	\$ -	\$ -	
53300 Clothing and Personal Supplies	\$ -	\$ -	\$ -	
53350 Maintenance Supplies	\$ 578	\$ 1,000	\$ 1,500	
53415 Computer Software/Licensing Fee			\$ -	
53600 Special Departmental Expense	\$ 4,060	\$ 3,500	\$ 1,000	
55100 Land	\$ 702,910	\$ 703,000		
57900 Intrafund Transfer Out	\$ 68,291	\$ 90,000	\$ 103,176	
Total Expenditures	\$ 831,665	\$ 866,800	\$ 243,268	
Net Surplus (Deficit)	\$ 89,511	\$ 54,376	\$ -	

Q3 Actual 2024-25 & Draft 2025-26

Berryessa Vista

Subdivision: 8501004 - Parks-Berryessa Vista

	Q3 Actual	Projected 2024-25	Draft 2025-26	Notes
Revenues				
43910 County of Napa	\$ 456	\$ 456	\$ 1,197	
Total Revenues	\$ 456	\$ 456	\$ 1,197	
Expenses				
51000 District Salaries and Benefits	\$ -	\$ -	N/A	See Intrafund transfer Out (57900)
52100 Administration Services	\$ 780	\$ 1,000	\$ 764	
52490 Other Professional Services	\$ -	\$ -	\$ -	
52820 Printing and Binding	\$ -	\$ -	\$ -	
52905 Business Travel/Mileage	\$ -	\$ -	\$ -	
53345 Construction Supplies/Materials	\$ -	\$ -	\$ -	
53600 Special Departmental Expense	\$ -	\$ -	\$ -	
55100 Land	\$ -	\$ -	\$ -	
57900 Intrafund Transfer Out	\$ -	\$ 100	\$ 433	
Total Expenditures	\$ 780	\$ 1,100	\$ 1,197	
Net Surplus (Deficit)	\$ (324)	\$ (644)	\$ -	

Q3 Actual 2024-25 & Draft 2025-26

Camp Berryessa

Subdivision: 8501003 - Parks-Camp Berryessa

	Q3 Actual	Projected 2024-25	Draft 2025-26	Notes
Revenues				
43910 County of Napa	\$ 40,554	\$ 40,554	\$ 21,863	
45500 Concessions	\$ 16,690	\$ 30,000	\$ 35,000	
Total Revenues	\$ 57,244	\$ 70,554	\$ 56,863	
Expenses				
51000 District Salaries and Benefits	\$ -	\$ -	N/A	
52100 Administration Services	\$ 1,423	\$ 2,500	\$ 2,986	See Intrafund transfer Out (57900)
52325 Waste Disposal Services	\$ 1,853	\$ 3,000	\$ 3,000	
52360 Construction Services	\$ -	\$ 5,000	\$ 1,000	
52382 Sewer Disposal Services	\$ 2,085	\$ 4,000	\$ 4,500	
52490 Other Professional Services	\$ 13,623	\$ 15,000	\$ 5,000	
52500 Maint-Equipment	\$ -	\$ 1,500	\$ 1,500	
52525 Maint-Infrastructure/Land	\$ 4,341	\$ 5,000	\$ 1,000	
52810 Advertising/Marketing	\$ -	\$ -	\$ -	
52820 Printing and Binding	\$ -	\$ -	\$ -	
52840 Permits/License Fees	\$ -	\$ -	\$ -	
52905 Business Travel/Mileage	\$ 65	\$ 125	\$ 250	
52906 Fleet Charges	\$ -	\$ -	\$ -	
53100 Office Supplies	\$ -	\$ -	\$ -	
53205 Utilities - Electric	\$ -	\$ 50	\$ 100	
53330 Janitorial Supplies	\$ 534	\$ 700	\$ 1,000	
53345 Construction Supplies/Material	\$ -	\$ 1,000	\$ 500	
53350 Maintenance Supplies	\$ -	\$ 500	\$ 500	
53400 Minor Equipment/Small Tools	\$ -	\$ -	\$ -	
53600 Special Departmental Expense	\$ -	\$ -	\$ -	
57900 Intrafund Transfer Out	\$ 21,778	\$ 30,000	\$ 35,527	
Total Expenditures	\$ 45,702	\$ 68,375	\$ 56,863	
Net Surplus (Deficit)	\$ 11,542	\$ 2,179	\$ -	

<p>Q3 Actual 2024-25 & Draft 2025-26</p> <p>Cedar Roughs/Smittle Creek</p>

Subdivision: 8501011 - Parks-Cedar Roughs

	Q3 Actual	Projected 2024-25	Draft 2025-26	Notes
Revenues				
43910 County of Napa	\$ 1,955	\$ 1,955	\$ 1,153	
47500 Donations and Contributions	\$ -	\$ -	\$ -	
Total Revenues	\$ 1,955	\$ 1,955	\$ 1,153	
Expenses				
51000 District Salaries and Benefits	\$ -	\$ -	N/A	See Intrafund transfer Out (57900)
52100 Administration Services	\$ 1,121	\$ 1,500	\$ 487	
52325 Waste Disposal Services	\$ -	\$ -	\$ -	
52360 Construction Services	\$ -	\$ -	\$ -	
52490 Other Professional Services	\$ -	\$ -	\$ -	
52840 Permits/License Fees	\$ -	\$ -	\$ -	
52820 Printing and Binding	\$ -	\$ -	\$ -	
52905 Business Travel/Mileage	\$ 240	\$ 400	\$ 100	
53350 Maintenance Supplies	\$ -	\$ 50	\$ 50	
53600 Special Departmental Expense	\$ -	\$ -	\$ -	
54500 Taxes and Assessments	\$ -	\$ -	\$ -	
55100 Land	\$ -	\$ -	\$ -	
57900 Intrafund Transfer Out	\$ 2,722	\$ 4,000	\$ 516	
Total Expenditures	\$ 4,083	\$ 5,950	\$ 1,153	
Net Surplus (Deficit)	\$ (2,128)	\$ (3,995)	\$ -	

Q3 Actual 2024-25 & Draft 2025-26

Mayacamas Preserve

Subdivision: 8501010 - Parks-Amy's Grove

	Q3 Actual	Projected 2024-25	Draft 2025-26	Notes
Revenues				
43910 County of Napa	\$ 110,825	\$ 110,825	\$ 150,282	
45500 Concessions	\$ -		\$ -	
47500 Donations and Contributions	\$ -	\$ -	\$ -	
Total Revenues	\$ 110,825	\$ 110,825	\$ 150,282	
Expenses				
51000 District Salaries and Benefits	\$ -	\$ -	N/A	See Intrafund transfer Out (57900)
52100 Administration Services	\$ 1,998	\$ 4,000	\$ 9,749	
52325 Waste Disposal Services	\$ -	\$ -	\$ -	
52360 Construction Services	\$ -	\$ -	\$ 93,500	
52490 Other Professional Services	\$ 8,100	\$ 15,000	\$ -	
52600 Rents and Leases - Equipment	\$ -	\$ -	\$ -	
52820 Printing and Binding	\$ -	\$ -	\$ -	
52840 Permits/License Fees	\$ -	\$ -	\$ -	
52905 Business Travel/Mileage	\$ 526	\$ 750	\$ 500	
52906 Fleet Charges	\$ -		\$ -	
53100 Office Supplies	\$ -	\$ -	\$ -	
53250 Fuel	\$ -		\$ -	
53345 Construction Supplies/Materials	\$ -	\$ -	\$ -	
53350 Maintenance Supplies	\$ 437	\$ 1,000	\$ 1,000	
53400 Minor Equipment/Small Tools	\$ -		\$ -	
53600 Special Department Expense	\$ -	\$ -	\$ -	
54500 Taxes and Assessments	\$ -		\$ -	
55100 Land	\$ -	\$ -	\$ -	
57900 Intrafund Transfer Out	\$ 14,157	\$ 20,000	\$ 45,533	
Total Expenditures	\$ 25,218	\$ 40,750	\$ 150,282	
Net Surplus (Deficit)	\$ 85,607	\$ 70,075	\$ -	

Q3 Actual 2024-25 & Draft 2025-26

Moore Creek Park

Subdivision: 8501000 - Parks-Moore Creek

	Q3 Actual	Projected 2024-25	Draft 2025-26	Notes
Revenues				
43910 County of Napa	\$ 143,666	\$ 143,666	\$ 152,509	
45300 Rents-Bldgs and Land	\$ 17,259	\$ 21,900	\$ 26,700	
47150 Other Grants	\$ -	\$ -	\$ -	
47500 Donations and Contributions	\$ 3,470	\$ 4,000	\$ 5,000	
43950 Other Governmental Agencies	\$ 1,000,000	\$ 1,000,000		
Total Revenues	\$ 1,164,395	\$ 1,169,566	\$ 184,209	
Expenses				
51000 District Salaries and Benefits	\$ 10,923	\$ 12,000	\$ 10,000	
52100 Administration Services	\$ 23,876	\$ 30,000	\$ 60,359	
52325 Waste Disposal Services	\$ -	\$ -	\$ -	
52360 Construction Services	\$ -	\$ -	\$ -	
52382 Sewer Disposal Services	\$ -	\$ 2,000	\$ 2,000	
52490 Other Professional Services	\$ 17,786	\$ 20,000	\$ 10,000	
52525 Maintenance-Infrastructure/Lan	\$ -	\$ 1,500	\$ 1,500	
52600 Rents and Leases - Equipment	\$ 1,968	\$ 4,000	\$ 4,000	
52705 Insurance - Premiums	\$ -	\$ -	\$ -	
52800 Communications/Telephone	\$ -	\$ -	\$ -	
52820 Printing and Binding	\$ 44	\$ 150	\$ 250	
52840 Permits/License Fees	\$ -	\$ -	\$ -	
52905 Business Travel/Mileage	\$ 2,163	\$ 3,500	\$ 3,500	
53100 Office Supplies	\$ -	\$ -	\$ -	
53205 Utilities - Electric	\$ -	\$ -	\$ -	
53250 Fuel	\$ -	\$ -	\$ -	
53345 Construction Supplies/Materials	\$ -	\$ 2,500	\$ 2,500	
53350 Maintenance Supplies	\$ 3,641	\$ 5,000	\$ 5,000	
53400 Minor Equipment/Small Tools	\$ 1,625	\$ 2,500	\$ 2,500	
53600 Special Departmental Expense	\$ -	\$ 500	\$ 1,000	
54500 Taxes and Assessments	\$ 1,549	\$ 1,549	\$ 1,700	
55100 Land	\$ 1,000,000	\$ 1,000,000		
57900 Intrafund Transfer Out	\$ 46,715	\$ 75,000	\$ 79,900	
Total Expenditures	\$ 1,110,290	\$ 1,160,199	\$ 184,209	
Net Surplus (Deficit)	\$ 54,105	\$ 9,367	\$ -	
33100 - Available Fund Balance		\$ 167,621	\$ 186,208	
Net Surplus (Deficit)		\$ 9,367	\$ -	
unadjusted ending fund balance		\$ 176,988	\$ 186,208	
draw on capital reserve		\$ 7,213	\$ -	
add to capital reserve		\$ 25,800	\$ 25,800	
year end capital reserve		\$ 186,208	\$ 212,008	
to (from) undesignated reserve		\$ (16,433)		

Q3 Actual 2024-25 & Draft 2025-26
Napa River Ecological Reserve

Subdivision: 8501005 - Parks-Napa River Ecological Rs

	Q3 Actual	Projected 2024-25	Draft 2025-26	Notes
Revenues				
43910 County of Napa	\$ 17,780	\$ 17,780	\$ 23,128	
Total Revenues	\$ 17,780	\$ 17,780	\$ 23,128	
Expenses				
51000 District Salaries and Benefits	\$ -	\$ -	N/A	See Intrafund transfer Out (57900)
52100 Administration Services	\$ 785	\$ 1,500	\$ 5,794	
52325 Waste Disposal Services	\$ -	\$ -	\$ -	
52490 Other Professional Services	\$ 4,500	\$ 6,000	\$ 6,000	
52800 Communications/Telephone	\$ -	\$ -	\$ -	
52820 Printing and Binding	\$ -	\$ -	\$ -	
52905 Business Travel/Mileage	\$ 85	\$ 200	\$ 250	
53350 Maintenance Supplies	\$ 372	\$ 500	\$ 250	
53600 Special Departmental Expense	\$ -	\$ -	\$ -	
57900 Intrafund Transfer Out	\$ 4,499	\$ 7,000	\$ 10,834	
Total Expenditures	\$ 10,241	\$ 15,200	\$ 23,128	
Net Surplus (Deficit)	\$ 7,539	\$ 2,580	\$ -	

Q3 Actual 2024-25 & Draft 2025-26

Napa River and Bay Trail

Subdivision: 8501002 - Parks-Napa River and Bay Trail

	Q3 Actual	Projected 2024-25	Draft 2025-26	Notes
Revenues				
43910 County of Napa	\$ 25,310	\$ 25,310	\$ 22,361	
47500 Donations and Contributions	\$ -	\$ -	\$ -	
Total Revenues	\$ 25,310	\$ 25,310	\$ 22,361	
Expenses				
51000 District Salaries and Benefits	\$ -	\$ -	N/A	See Intrafund transfer Out (57900)
52100 Administration Services	\$ 1,706	\$ 2,500	\$ 1,756	
52325 Waste Disposal Services	\$ -		\$ -	
52360 Construction Services	\$ -		\$ -	
52490 Other Professional Services	\$ -	\$ -	\$ -	
52820 Printing and Binding	\$ 938	\$ 1,000	\$ -	
52905 Business Travel/Mileage	\$ 166	\$ 300	\$ 250	
53345 Construction Supplies/Materials	\$ -		\$ -	
53350 Maintenance Supplies	\$ 77	\$ 200	\$ 100	
53600 Special Departmental Expense	\$ -		\$ -	
57900 Intrafund Transfer Out	\$ 5,282	\$ 8,000	\$ 20,255	
Total Expenditures	\$ 8,169	\$ 12,000	\$ 22,361	
Net Surplus (Deficit)	\$ 17,141	\$ 13,310	\$ -	

Oat Hill Mine Trail

Subdivision: 8501001 - Parks-Oat Hill Mine Trail

	Q3 Actual	Projected 2024-25	Draft 2025-26	Notes
Revenues				
43910 County of Napa	\$ 15,144	\$ 15,144	\$ 5,390	
47500 Donations and Contributions	\$ 1,532	\$ 2,000	\$ 2,000	
Total Revenues	\$ 16,676	\$ 17,144	\$ 7,390	
Expenses				
51000 District Salaries and Benefits	\$ -	\$ -	N/A	See Intrafund transfer Out (57900)
52100 Administration Services	\$ 5,738	\$ 10,000	\$ 3,807	
52360 Construction Services	\$ -	\$ -	-	
52490 Other Professional Services	\$ -	\$ -	\$ -	
52820 Printing and Binding	\$ -	\$ -	\$ -	
52905 Business Travel/Mileage	\$ 371	\$ 600	\$ 500	
53100 Office Supplies	\$ -	\$ -	\$ -	
53345 Construction Supplies/Material	\$ -	\$ -	\$ -	
53350 Maintenance Supplies	\$ -	\$ 100	\$ 500	
53600 Special Departmental Expense	\$ -	\$ -	\$ -	
55100 Land	\$ -	\$ -	\$ -	
57900 Intrafund Transfer Out	\$ 5,458	\$ 7,000	\$ 2,583	
Total Expenditures	\$ 11,567	\$ 17,700	\$ 7,390	
Net Surplus (Deficit)	\$ 5,109	\$ (556)	\$ -	

Q3 Actual 2024-25 & Draft 2025-26

State Parks

Subdivision: 8501008 - Parks-State Parks

	Q3 Actual	Projected 2024-25	Draft 2025-26	Notes
Revenues				
43790 Other Funding	\$ -	\$ 40,000	\$ 84,544	
45100 Interest	\$ 12,108	\$ 14,000	\$ 10,000	
45300 Rent - Building/Land	\$ 22,322	\$ 26,690	\$ 27,000	
45500 Concessions	\$ 534,425	700,000	\$ 775,000	
47500 Donations and Contributions	\$ 28,801	59,279	\$ 94,000	includes \$50,000 capacity grant from NVSPA
47900 Miscellaneous	\$ -	-	\$ -	
49900 Intrafund Transfers-In	\$ 25,975	\$ 40,000	\$ 62,845	
Total Revenues	\$ 623,631	\$ 879,969	\$ 1,053,389	

Expenses				
51000 District Salaries and Benefits	\$ 296,150	\$ 374,270	\$ 413,723	
51405 Workers Comp	\$ 21,630	\$ 21,630	\$ 16,675	
51605 OPEB	\$ 14,776	\$ 14,776	\$ 9,755	
52100 Administration Services	\$ 275,395	\$ 370,000	\$ 335,105	
52130 Information Technology Service	\$ 21,780	\$ 21,780	\$ -	
52131 ITS-Communications Services	\$ 2,756	\$ 2,756	\$ -	
52132 ITS-Records Mgmt Services	\$ -	\$ -	\$ -	
52325 Waste Disposal Services	\$ 23,135	\$ 30,000	\$ 30,000	
52340 Landscaping Services	\$ 10,496	\$ 13,000	\$ 8,000	
52360 Construction Services	\$ 8,000	\$ 10,000	\$ 15,000	
52382 Sewer Disposal Services	\$ 2,038	\$ 5,000	\$ 2,500	
52490 Other Professional Services	\$ 7,257	\$ 10,000	\$ 32,700	
52520 Maintenance-Vehicles (outside services)	\$ -	\$ 500	\$ 2,500	
52525 Maintenance-Infrastructure/Lan	\$ -	\$ 500	\$ 1,500	
52600 Rents and Leases - Equipment	\$ -	\$ 500	\$ 500	
52700 Insurance - Liability	\$ 2,523	\$ 2,523	\$ 1,943	
52800 Communications/Telephone	\$ 4,456	\$ 6,500	\$ 6,500	
52810 Advertising/Marketing	\$ -	\$ -	\$ -	
52820 Printing and Binding	\$ 97	\$ 500	\$ 500	
52825 Bank Charges	\$ 299	\$ 500	\$ 600	
52840 Permits/License Fees	\$ -	\$ 500	\$ 500	
52900 Training/Conference Expenses	\$ 207	\$ 500	\$ 500	
52905 Business Travel/Mileage	\$ -	\$ 300	\$ 300	
52906 Fleet Charges (county services)	\$ 4,217	\$ 5,500	\$ 5,000	
53100 Office Supplies	\$ 1,495	\$ 1,800	\$ 1,500	
53105 Offices Supplies-Furn & Fixture	\$ -	\$ 500	\$ 1,000	
53120 Memberships/Certifications	\$ -	\$ 250	\$ 250	
53205 Utilities - Electric	\$ 28,594	\$ 35,000	\$ 35,000	
53210 Utilities - Propane	\$ 341	\$ 1,000	\$ 1,500	
53250 Fuel	\$ -	\$ -	\$ -	
53300 Clothing and Personal Supplies	\$ 126.00	\$ 500	\$ 500	
53320 Safety Supplies	\$ 472.00	\$ 750	\$ 500	
53325 Landscaping/Ag Supplies	\$ -	\$ 500	\$ 1,000	
53330 Janitorial Supplies	\$ 3,664	\$ 5,000	\$ 4,500	
53345 Construction Supplies/Material	\$ 2,812	\$ 8,000	\$ 12,000	
53350 Maintenance Supplies	\$ 15,047	\$ 15,000	\$ 15,000	
53355 Vehicle Repair Supplies	\$ 1,330	\$ 5,000	\$ 3,500	
53400 Minor Equipment/Small Tools	\$ 1,423	\$ 2,500	\$ 5,000	
53410 Computer Equipment/Accessories	\$ -	\$ 500	\$ 15,000	
53415 Computer Software/Licensing Fe	\$ -	\$ -	\$ -	
53600 Special Departmental Expense	\$ 3,034	\$ 3,000	\$ 2,500	
53680 Goods for Resale	\$ 15,562	\$ 20,000	\$ 20,000	
54500 Taxes and Assessments	\$ -	\$ -	\$ -	
57900 Intrafund Transfer Out	\$ 1,824	\$ 2,500	\$ 1,000	

Total Expenditures **\$ 770,936 \$ 993,335 \$ 1,003,551**

Net Surplus (Deficit) **\$ (147,305) \$ (113,366) \$ 49,839**

33100 - Available Fund Balance	\$ 631,729	\$ 518,363
Net Surplus (Deficit)	\$ (113,366)	\$ 49,839
33100 - Ending Fund Balance	\$ 518,363	\$ 568,202

Q3 Actual 2024-25 & Draft 2025-26

Suscol Headwaters

Subdivision: 8501009 - Parks-Suscol Headwaters Pres

	Q3 Actual	Projected 2024-25	Draft 2025-26	Notes
Revenues				
43910 County of Napa	\$ 162,750	\$ 162,750	\$ 167,938	
45100 Interest	\$ 5,569	\$ 7,000	\$ 5,000	
45300 Rent - Building/Land	\$ 3,890	\$ 3,890	\$ 5,000	
43790 ST-Other Funding	\$ 99,358	\$ 200,000	\$ 515,000	
45500 Concessions	\$ -	\$ -	\$ -	
47500 Donations and Contributions	\$ 5,000	\$ 5,000	\$ -	
Total Revenues	\$ 276,567	\$ 378,640	\$ 692,938	
Expenses				
51000 District Salaries and Benefits	\$ -	\$ -	N/A	See Intrafund transfer Out (57900)
52100 Administration Services	\$ 16,622	\$ 30,000	\$ 146,304	
52325 Waste Disposal Services	\$ 410	\$ 410		
52360 Construction Services	\$ 17,902	\$ 80,000	\$ 450,000	
52490 Other Professional Services	\$ 13,039	\$ 25,000	\$ 65,000	
52600 Rents/Leases-Equipment	\$ 165	\$ 500		
52810 Advertising/Marketing	\$ -	\$ 250		
52820 Printing and Binding	\$ 1,065	\$ 1,200	\$ 1,000	
52840 Permits/License Fees	\$ 2,966	\$ 2,966	\$ -	
52905 Business Travel/Mileage	\$ 238	\$ 600	\$ 500	
53345 Construction Supplies/Materials	\$ -	\$ 250	\$ 500	
53350 Maintenance Supplies	\$ 194	\$ 500	\$ 500	
53400 Minor Equipment/Small Tools	\$ 1,461	\$ 2,500	\$ 2,000	
53600 Special Departmental Expense	\$ -	\$ -	\$ -	
54500 Taxes and Assessments	\$ -	\$ -	\$ -	
55100 Land	\$ 82,000	\$ 82,000	\$ -	
57900 Intrafund Transfer Out	\$ 89,957	\$ 140,000	\$ 27,134	
Total Expenditures	\$ 226,019	\$ 366,176	\$ 692,938	
Net Surplus (Deficit)	\$ 50,548	\$ 12,464	\$ -	
33100 - Available Fund Balance				
	\$ 176,711	\$ 178,711		
Net Surplus (Deficit)	\$ 12,464	\$ -		
Restricted donation	\$ 2,000	\$ 2,000		
33100 - Ending Fund Balance	\$ 191,175	\$ 178,711		
to (from) undesignated reserve	\$ 12,464			

Q3 Actual 2024-25 & Draft 2025-26

Vine Trail

Subdivision: 8501006 - Parks-Vine Trail

	Q3 Actual	Projected 2024-25	Draft 2025-26	Notes
Revenues				
43910 County of Napa	\$ 4,848	\$ 4,848	\$ 5,148	
49900 Intrafund Transfers-In	\$ 84,500	\$ 84,500	\$ -	
Total Revenues	\$ 89,348	\$ 89,348	\$ 5,148	
Expenses				
51000 District Salaries and Benefits	\$ -	\$ -	N/A	See Intrafund transfer Out (57900)
52100 Administration Services	\$ 3,318	\$ 4,000	\$ 2,021	
52360 Construction Services	\$ 4,130	\$ 4,130	\$ -	
52905 Business Travel/Mileage	\$ 48	\$ 50	\$ -	
53400 Minor Equipment/Small Tools	\$ -	\$ 2,000	\$ -	
55400 Capital Asset-Equipment	\$ 72,655	\$ 73,000	\$ -	
57900 Intrafund Transfer Out	\$ 1,596	\$ 3,000	\$ 3,127	
Total Expenditures	\$ 81,747	\$ 86,180	\$ 5,148	
Net Surplus (Deficit)	\$ 7,601	\$ 3,168	\$ -	

Q3 Actual 2024-25 & Draft 2025-26
Woodbury Preserve (Formerly Putah Creek)

Subdivision: 8501007 - Parks-Putah Creek

		Q3 Actual	Projected 2024-25	Draft 26	2025- 26	Notes
Revenues						
43910	County of Napa	\$ 16,533	\$ 16,533	\$ 12,550		
Total Revenues		\$ 16,533	\$ 16,533	\$ 12,550		
Expenses						
51000	District Salaries and Benefits	\$ -	\$ -	N/A		See Intrafund transfer Out (57900)
52100	Administration Services	\$ 3,030	\$ 4,000	\$ 5,462		
52360	Construction Services	\$ -	\$ -	\$ -		
52490	Other Professional Services	\$ -	\$ 2,000	\$ 2,000		
52840	Permits/License Fees	\$ 361	\$ 361	\$ 400		
52905	Business Travel/Mileage	\$ 65	\$ 200	\$ 250		
53345	Construction Supplies/Materials	\$ -	\$ -	\$ -		
53350	Maintenance Supplies	\$ -	\$ 50	\$ 50		
53600	Special Dept Expense	\$ -	\$ -	\$ -		
54500	Taxes and Assessments	\$ -	\$ -	\$ -		
57900	Intrafund Transfer Out	\$ 1,210	\$ 2,000	\$ 4,388		
Total Expenditures		\$ 4,666	\$ 8,611	\$ 12,550		
Net Surplus (Deficit)		\$ 11,867	\$ 7,922	\$ -		

Q3 Actual 2024-25 & Draft 2025-26
Restricted/Unrestricted Funds

	End of FY23-24 Actual	End of FY24-25 Projected	End of FY25-26 Proposed	Notes
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RESTRICTED FUNDS

Moore Creek

Capital Reserve	\$ 167,621	\$ 186,208	\$ 212,008	Based on \$25,800 depreciation, \$7k spent FY 24-25 for electrical panel upgrade
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Restricted donation	\$ -	\$ -	\$ 15,000	\$15,000 Ridge Trail donation in FY20-21 for construction of Dan's Wild Ride
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Suscol Headwaters

Capital Reserve	\$ 176,711	\$ 175,601	\$ 180,601	Restricted money for construction of frog pond
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Restricted donation	\$ -	\$ -	\$ 2,000	Ridge Trail donation in FY20-21 for construction of memorial bench in FY21-22
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State Parks	\$ 631,729	\$ 518,363	\$ 568,202	
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Total Restricted Funds

without State Parks	\$ 344,332	\$ 361,809	\$ 409,609	
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with State Parks	\$ 976,061	\$ 880,172	\$ 977,811	
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UNRESTRICTED FUNDS \$ 1,676,541 \$ 1,198,269 \$ 1,198,391

Total Restricted and Unrestricted Funds \$ 2,652,602 \$ 2,078,441 \$ 2,176,201



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Brad Wagenknecht
Director, Ward One

Ryan Gregory
Director, Ward Two

Patricia Clarey
Director, Ward Three

Nancy Lewis-Heliotes
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, April 14, 2025 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

Directors Present: Brad Wagenknecht, Ryan Gregory, Patricia Clarey, Nancy Heliotes, Barry Christian

Staff Present: Chris Cahill, Andrew Brooks, Ryan Ayers

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors regular meeting of March 10, 2025.

Minutes for the March 10, 2025 regular meeting were approved as presented.

RG - PC - BC - NH - BW

- b. Consideration and potential approval of a budget adjustment for FY 2024-2025 allocating \$460,000 for the purchase of the Turkovich property.

Report presented by Chris Cahill; Directors approved the budget adjustment for FY 2024-2025 allocating \$460,000 for the purchase of the Turkovich property as presented.

PC - BC - BW - RG - NH

- c. Consideration and potential approval of an amendment to Agreement 25-02 with Monk and Associates, Inc. increasing the maximum contract amount to \$64,191 for biological surveys at Suscol Headwaters Park.

Report presented by Chris Cahill; Directors approved the amendment to Agreement 25-02 with Monk and Associates, Inc. increasing the maximum contract amount to \$64,191 for biological surveys at Suscol Headwaters Park.

RG - BW - PC - NH - BC

- d. Consideration and potential approval of the dedication of Dan's Wild Ride Trail at Moore Creek Park as full multi-use Bay Area Ridge Trail.

Report presented by Chris Cahill, noting that this action will dedicate the entirety of the Dan's Wild Ride Trail as Bay Area Ridge Trail, including the segments traversing the Land Trust's Okin Preserve. Directors approved categorical exemption for the project.

BC - RG - PC - NH - BW

Directors then approved dedication of Dan's Wild Ride Trail at Moore Creek Park as full multi-use Bay Area Ridge Trail as presented.

BC - RG - PC - NH - BW

- e. Consideration and potential approval of a retirement program for District employees including a 457(b) deferred compensation plan, adoption of Resolution 25-02 implementing same, and approval of Agreement 25-07 with the International City Management Association Retirement Corporation.

Report presented by Chris Cahill; Directors approved retirement program for District employees including a 457(b) deferred compensation plan, adopted Resolution 25-02 implementing same, and approved of Agreement 25-07 with the International City Management Association Retirement Corporation while authorizing the General Manager to negotiate final contract terms and implement any associated contracts.

PC - BW - RG - NH - BC

- f. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for March 2025.

Report presented by Chris Cahill; No action taken.

- g. Review of the District Projects Status Report.

Report presented by Andrew Brooks; No action taken.

- h. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

Report presented by Chris Cahill; No action taken.

5. Announcements by Board and Staff

- **Director Clarey announced that the annual Harvest Dinner will be held at the Bale Grist Mill on September 20, 2025 at 5:30pm.**
- **Director Heliotes announced that there is a Napa premier screening of the film *Horse of Nature* at Copia in Napa on May 9, 2025 at 7:00pm.**
- **Ryan Ayers announced that the Earth Day Napa event held on Saturday April 12, 2025 was a success, with many attendees stopping by the District booth.**

6. Agenda Planning

- **Chris Cahill noted that the draft budget for FY2025-2026 will be presented at the May meeting.**

7. Adjournment



STAFF REPORT

By: Chris Cahill
Date: May 12, 2025
Item: 4.b
Subject: Consideration and potential approval of a license agreement with the Regents of the University of California for installation of a ShakeAlert seismic observatory at Moore Creek Park.

RECOMMENDATION

1. Find that the proposed project is Categorical Exempt from the California Environmental Quality Act.
2. Approve the proposed license agreement.
3. Authorize the General Manager to complete all actions and execute all documents necessary to finalize and execute the proposed license.

ENVIRONMENTAL DETERMINATION

Categorically Exempt. The installation of a remote networked seismic observatory is exempt from the application of the California Environmental Quality Act (CEQA) under State CEQA Guidelines, Class 3 (*New Construction or Conversion of Small Structures*) and the Napa County Regional Park and Open Space District's Local CEQA Guidelines, Class 3, Sub 5 (*Installation or construction of works of craft on a permanent basis*). There are no unusual circumstances associated with the installation or operation of the proposed seismic observatory that would cause it to have a significant effect on the environment.

BACKGROUND

The ShakeAlert Earthquake Early Warning System, managed by the U.S. Geological Survey, detects significant earthquakes quickly enough so that alerts can be delivered to people and automated systems potentially seconds before strong shaking arrives. ShakeAlert is the nation's only public earthquake early warning system and it serves over 50 million residents and visitors in California, Oregon, and Washington.

During an earthquake, a rupturing fault sends out several different kinds of waves that propagate energy away from the epicenter, like ripples on a pond. The fastest-moving seismic waves (primary or P-waves) travel about 3.7 miles per second in rock and generally do not produce strong shaking. P-waves are followed by slower moving, more damaging waves (secondary or S-waves) and surface waves that travel about 2.5 miles per second.

The ShakeAlert seismic network detects the P-wave (first felt wave) and immediately transmits data to a ShakeAlert processing center, where the estimated location, size, and expected shaking of the quake are determined. The goal of earthquake early warning is to send out a ShakeAlert-powered alert before damaging shaking arrives.

In California, the remote seismic sensor network that drives ShakeAlert is operated by the University of California, Berkeley. Open Space District staff were approached by geologists from the University of California about installing a ShakeAlert seismic observatory at Moore Creek Park in early 2025. We have been working with them on finding a suitable location since then, and ultimately settled on two potential sites near the Moore Creek Fire Road.

The proposed seismic station has a small footprint. It is comprised of two five-foot square concrete pads, one with the seismograph, the other with the electronics, a sending unit, and a small solar array. Each potential location is in an already-disturbed area and is relatively easily accessible by vehicle to allow the UC Berkeley scientists and technicians to efficiently construct and maintain the facility.

A draft license agreement granting formal permission for the Regents of the University of California to operate the proposed ShakeAlert seismic station at Moore Creek Park is attached for Board review and conceptual approval. The proposed action would delegate signing authority and the ability to negotiate final document terms to the General Manager.

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT

AGREEMENT №. 25-11

SEISMIC OBSERVATORY LICENSE AGREEMENT BETWEEN THE NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT AND THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

THIS SEISMIC OBSERVATORY LICENSE AGREEMENT ("Agreement") is made and entered into as of _____, 2025 by and between THE NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT, A Special District of the State of California (hereinafter "District" or "Licensor") and THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, a California corporation, on behalf of its UC Berkeley Seismological Laboratory (hereinafter "University" or "Licensee").

WHEREAS, Licensor is the owner of that certain real property within Moore Creek Park ("Premises") in the County of Napa near St. Helena, California, at Lat: 38.5196, Long: -122.3612; Township 8N, Range 5W, AND APN 025-200-034 ("Property");

WHEREAS, University is a nonprofit constitutional corporation organized for educational purposes and involved in research and studies relating to earthquake faults, ground deformation, earthquake early warning and geophysical activity associated therewith; and

WHEREAS, as an accommodation to University, Licensor is willing to grant to University a nonexclusive license to enter the Property for the limited purpose of operating and maintaining an unmanned geophysical seismic observatory and related equipment ("Observatory"), as described in Article 1 below, upon that portion of Licensor's Property consisting of up to approximately 300 square feet, as shown in Exhibit A attached hereto ("License Area"). Licensor is willing to allow University to gain access to the License Area via the existing paved/dirt/gravel roads ("Access Route").

NOW, THEREFORE, the parties agree as follows:

1. **Grant of Agreement.** Licensor hereby grants to University a nonexclusive license to allow University to enter the License Area for the limited purpose of operating and maintaining the Observatory as follows: to continue to contribute to our ability to detect and characterize earthquakes and ground deformation in northernmost California, and also to contribute toward the implementation of the ShakeAlert earthquake early warning system. Additionally, University will telemeter the seismic data in real time so that it can be used for University's earthquake reporting activities. University shall not use the License Area or other District property for any other purposes without the District's prior written consent. University shall not use the Premises or permit anything to be done in or about the Premises which will in any way conflict with any statute, ordinance, rule, regulation, or other statement of lawful governmental authority now in force or which may hereafter be promulgated (collectively "Regulations"), and shall at its own expense abide by and comply with any and all such Regulations regulating the use of the Premises. University shall be solely responsible for all costs necessary to operate and maintain the Observatory. In maintaining its Observatory, and in all other operations upon Licensor's Property, University shall use reasonable care and diligence and shall perform all work in a proper and workmanlike manner so as to interfere as little as possible with conservation, public access, recreational, grazing or other uses to which Licensor's Property may be put. University shall keep the License Area free from rubbish, in a neat and clean condition, and shall use extraordinary care to prevent grass, brush, and forest fires on the License Area or on adjoining lands. University shall at all times maintain defensible space around the Observatory as required by law. Upon request of Licensor, University shall erect and maintain substantial fences with proper gates or cattle guards, as directed by Licensor, around those areas of the License Area deemed to constitute a hazard by

Licensor in Licensor's sole discretion. All such fences, gates and cattle guards shall be constructed in accordance with the specifications currently in use by Licensor in its own operations. University shall promptly repair at its sole cost and expense any damage to District property occasioned by University's use thereof.

2. Installations and Equipment. University shall install seismic sensors on the License Area in a vault in the ground. At the surface, there will be equipment which shall include batteries, solar panels, and radio telemetry equipment, including an antenna.

3. Access. In order for University to gain access to the Observatory, Licensor shall provide University with the Access Route to be followed each time University wishes to gain access to the License Area. Licensee shall not access portions of the Property other than the License Area and Access Route for purposes of this Agreement. Licensor shall have the right to change the Access Route in its sole discretion, and University shall provide Licensor with reasonable notice prior to University's entry upon Licensor's Property or the License Area. The Access Route shall be used by Licensee only for purposes of obtaining ingress to and egress from the License Area. Licensee shall not allow any person, including its officers, employees, students, agents, contractors and/or invitees, to use or access the License Area or Access Route unless such person(s) are under the Licensee's direct supervision and control at all times, regardless of whether the Licensor has knowledge of or consented to such person's use or access. Licensee shall exercise its access rights pursuant to the Access Route granted herein only in such manner as will minimize erosion or other damage to the Access Route, and shall refrain from using the same to the extent reasonably practicable when weather conditions shall render the Access Route subject to greater than normal erosion or other damage. Licensee shall not permit trucks and/or other machinery or equipment weighing in excess of ten (10) tons to use the Access Route, except during the time of installation of Licensee's improvements on the License Area, or with District's prior written consent. Vehicle access to the Premises shall be limited to Monday through Sunday, 8:00 a.m. to 6:00 p.m., unless changes in the days or times are approved in writing by District Representative. Licensee shall be responsible for the compliance of their employees, their consultants and contractors, subcontractors and subcontractors' employees and delivery drivers operating vehicles within the Premises. The District may issue citations to violators. Drivers shall approach visitors slowly, passing only when the visitors have moved from the roadway.

4. Term. This term of the Property Use Agreement shall commence on June 1, 2025 and continue thereafter until (a) thirty (30) days after delivery by either party to the other of written notice of a desire to terminate this Agreement, or (b) the District's termination for University's material breach of this Agreement. A material breach shall occur if the University abandons the License Area or Observatory and/or University fails to observe and perform any provision of this Agreement to be observed or performed by University.

5. Removal of Observatory. Upon the termination of this Agreement, University shall promptly remove all of its installations/equipment/structure as used in conjunction with its research operations on the Property. University shall restore the premises to the same condition as when it first entered the property and repair any damage or injury to District property occasioned by removal of the Observatory.

6. Indemnity. University waives all claims against District for loss of business or for damage to property, including the improvements and any alterations thereto and any equipment or machinery therein, or injury or death to persons occurring in, on, or about the License Area or Access Route, from any cause arising at any time, except as may be caused by the negligence or willful misconduct of District. University shall indemnify, defend and hold harmless Licensor, its officers, agents, and employees from and against any claims, damages, costs, expenses, or liabilities including, without limitation, loss or damage to any property or for death or injury to any person or persons (collectively "Claims") arising out of, related to or in connection with (i) use of the Property, License Area or Access Route by the University, its officers, agents, employees, and/or invitees/students under the University's direct supervision and control; and/or (ii) Licensee's breach of this Agreement, except to the extent such Claims may be caused by the negligence or willful misconduct of District.

7. **University's Insurance.** University, at its sole cost and expense, shall insure its activities in connection with this Agreement and obtain, keep in force and maintain insurance as follows:

a. General Liability Self-Insurance Program (contractual liability included) with minimum limits as follows:

Each Occurrence	\$1 Million
Products/Completed Operations Aggregate	\$1 Million
Personal and Advertising Injury	\$1Million
General Aggregate *	\$2 Million

b. Business Automobile Liability Self-Insurance Program for owned, non-owned, or hired automobiles with a combined single limit of not less than One Million Dollars (\$1,000,000) per occurrence.

c. Property, Fire and Extended Coverage Self-Insurance Program in an amount sufficient to reimburse the University for all of its equipment, trade fixtures, inventory, fixtures, and other personal property located on the License Area, including improvements on the Property hereinafter constructed or installed.

d. Workers' Compensation as required by law.

The insurance coverages referred to under this Paragraph shall include Licensor as an additional insured. All such liability insurance shall insure performance by Licensee of the indemnity provisions hereof, and the policy shall contain a cross-liability endorsement. University, upon full execution of this Agreement, shall furnish Licensor with Certificates of Insurance evidencing compliance with all requirements. Certificates shall provide for thirty (30) days advance written notice to Licensor of any material modification, change or cancellation of any of the above insurance coverages. The limits of said insurance shall in no event be deemed to limit the liability of Licensee hereunder.

8. **Notices.** Any notice required hereunder shall be in writing and shall be addressed as follows:

Licensor:	General Manager Napa County Regional Park & Open Space District 1443 Main Street, Suite 135 Napa, CA, 94559 Phone: 707-253-4847 Email: info@ncrposd.org
University:	Julien Marty Berkeley Seismological Laboratory University of California, Berkeley 213 McCone Hall Berkeley, CA 94720

Phone: 510-426-1379

Email: jmarty@berkeley.edu

with copy to:

Shauna Brown

Real Estate Group

University of California,

Berkeley 205 A&E Building

Berkeley, CA 94720

Phone: 510-643-2066

Email: shauna.brown@berkeley.edu

9. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, and all of which shall constitute one and the same agreement.

10. **Attorneys' Fees.** In the event of any action or proceeding brought by either party against the other under this Agreement, the prevailing party shall be entitled to recover all costs and expenses, including reasonable attorneys' fees, in such action or proceeding.

11. **Governing Laws.** This Property Use Agreement shall be construed in accordance with the laws of the State of California with venue in the County of Napa.

12. **Entire Agreement.** This Property Use Agreement constitutes the entire agreement between the parties hereto and supersedes any and all prior agreements, both written and oral, regarding the subject matter hereof.

13. **Time of the Essence.** Time is of the essence as to all of the provisions of this License as to which time of performance is a factor.

IN WITNESS WHEREOF, the parties hereto have executed this Property Use Agreement as of the date first above written.

Licensor:

University:

NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT

THE REGENTS OF THE UNIVERSITY
OF CALIFORNIA

By _____

By _____

Its _____ General Manager

Its _____ Officer

Date _____

Date _____





STAFF REPORT

By: Chris Cahill and Barb Ruffino
Date: May 12, 2025
Item: **4.c**
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for April 2025.

RECOMMENDATION

Receive the report, no action required.

BACKGROUND

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$53,060.40, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for **April 2025**. All Cal-Card purchases are itemized in the financial report.

Agreement 25-07	With Johnson Trails for trail construction at Suscol Headwaters Park (not to exceed \$22,290).
Agreement 25-08	With Pacific Tree Care for tree removal at Bale Mill State Historic Park (not to exceed \$6,764).
Agreement 25-09	With Seymour Electric for electrical work at Bothe Napa Valley State Park (not to exceed \$1,510).

Grants and donations for **April**:

Online Donations

ReLeaf	\$425
Spring Trails Challenge	\$200

Iron Ranger Donations

Moore Creek Park	\$995.15
Oat Hill Mine Trail	\$302

PARKS & OPEN SPACE DISTRICT -APRIL 2025 EXPENSE REPORT

Gen Admin Dept - 85000-00

Date	Account Name	Description	Vendor Name	Amount
4/1/2025	Maintenance Supplies	Hook, screws	Zeller's & Clarks Ace Hardware	\$ 12.34
4/7/2025	Rents/Leases-Buildings/Land	5/25 Rent-1443 Main St, Suite 135	Knm Properties, Inc.	\$ 2,100.00
4/7/2025	Communications/Telephone	3/25/25-4/24/25 Internet	At&T	\$ 74.90
4/7/2025	Rents/Leases-Equipment	4/25 Printer Lease	Kyocera Document Solutions	\$ 61.49
4/8/2025	Maintenance Supplies	Chain-signs	Zeller's & Clarks Ace Hardware	\$ 3.41
4/28/2025	Rents/Leases-Equipment	1/8/25-4/7/25 Usage #250174C	Kyocera Document Solutions	\$ 43.42
4/29/2025	Health Insurance Premiums	5/25 Kaiser Premium	Kaiser Permanente	\$ 2,934.76
4/29/2025	Computer Software Fees	Bluehost refund-overpayment	Us Bank National Association	\$ (539.64)
4/29/2025	Office Supplies	Office Supplies	Us Bank National Association	\$ 142.94
4/29/2025	Computer Software Fees	3/25 Google	Us Bank National Association	\$ 7.20
4/29/2025	Computer Software Fees	5/25 Zoom	Us Bank National Association	\$ 15.99
4/29/2025	Communications/Telephone	Internet-1443 Main	Us Bank National Association	\$ 74.90
4/29/2025	Fleet Charges	Car Wash-Subaru	Us Bank National Association	\$ 15.00

Moore Creek Dept - 85010-00

Date	Account Name	Description	Vendor Name	Amount
4/1/2025	Other Professional Services	4/25 Monthly wastewater sampling	Heritage Systems, Inc	\$ 128.33
4/1/2025	Maintenance Supplies	Bar oil, 50to1 Premix, bar scabbard	Napa Power Equipment	\$ 179.60
4/7/2025	Minor Equipment/Small Tools	Pruning Saw	Napa Power Equipment	\$ 280.14
4/7/2025	Maintenance Supplies	Chain	Napa Power Equipment	\$ 17.23
4/28/2025	Rents/Leases-Equipment	4/25 Portable Toilet	Johnny On The Spot	\$ 221.38
4/29/2025	Maintenance Supplies	Bar oil, premix fuel, file box	Napa Power Equipment	\$ 106.50

Camp Berryessa 85010-03

Date	Account Name	Description	Vendor Name	Amount
4/1/2025	Other Professional Services	Lab Order #A030965-Camp Berryessa	Caltest Analytical Labs	\$ 58.00
4/1/2025	Waste Disposal Services	3/25 Garbage Service	Berryessa Garbage Service	\$ 126.10

NRER - 85010-05

Date	Account Name	Description	Vendor Name	Amount
4/3/2025	Other Professional Services	3/25 Litter Abatement	Napa Valley Support	\$ 500.00

State Park - 85010-08

Date	Account Name	Description	Vendor Name	Amount
4/1/2025	Maintenance Supplies	Water Cartridge Filters (2)	Filtration Technology	\$ 1,612.42
4/1/2025	Maintenance Supplies	LED bulbs (6 pack)	Steves Hardware	\$ 32.46
4/1/2025	Goods for Resale	Firewood bundles	All Seasons Firewood	\$ 1,950.00
4/1/2025	Goods for Resale	Visitor center-books	Ingram Library Service	\$ 106.25
4/1/2025	Other Professional Services	Bale Mill Service call, replace device	Bay Alarm Company	\$ 515.38
4/1/2025	Special Department Expense	Volunteer hats-Bothe	707 Embroidery Zone	\$ 522.50
4/1/2025	Communications/Telephone	2/28/25-3/27/25 Phone	At&T	\$ 31.65
4/1/2025	Waste Disposal Services	3/25 Garbage Service-Bothe	Upper Valley Disposal	\$ 2,536.17
4/3/2025	Maintenance Supplies	Universal Diverter	Silverado Ace Hardware	\$ 23.68
4/3/2025	Other Professional Services	Lab Order #A031060-Bothe	Caltest Analytical Labs	\$ 58.00
4/3/2025	Other Professional Services	Lab Order #A031063-Bale Mill	Caltest Analytical Labs	\$ 113.00
4/7/2025	Maintenance Supplies	Filter supplies	Usa Bluebook	\$ 173.07
4/8/2025	Minor Equipment/Small Tools	Drill	Central Valley Builders	\$ 173.13
4/8/2025	Maintenance Supplies	Propane	Central Valley Builders	\$ 19.49
4/8/2025	Other Professional Services	Lab Order #A031062-Bothe	Caltest Analytical Labs	\$ 81.00
4/8/2025	Other Professional Services	Lab Order #A031066-Bale Mill	Caltest Analytical Labs	\$ 81.00
4/28/2025	Maintenance Supplies	Chlorine, Acid, pool supplies	Leslie's Swimming Pool	\$ 249.90
4/28/2025	Goods for Resale	Wheat, corn, flour-Bale Mill	Keith Giusto Bakery	\$ 552.30
4/28/2025	Vehicle Repair Supplies	10W30 oil, control	Brown's Auto Parts	\$ 36.22
4/28/2025	Vehicle Repair Supplies	Shift cable, bladerunner belt-mowers	Brown's Auto Parts	\$ 261.86
4/28/2025	Utilities-Electric	3/13/25-4/10/25 Acct #2172831822-7	Pacific Gas & Electric	\$ 74.36
4/28/2025	Utilities-Electric	3/14/25-4/11/25 Acct #9051730227-0	Pacific Gas & Electric	\$ 20.43
4/28/2025	Utilities-Electric	3/13/25-4/10/25 Acct 36781840750-3	Pacific Gas & Electric	\$ 176.45
4/28/2025	Utilities-Electric	3/13/25-4/10/25 Acct #4831406953-4	Pacific Gas & Electric	\$ 283.12

4/28/2025	Utilities-Electric	3/13/25-4/10/25 Acct #1869012498-9	Pacific Gas & Electric	\$ 1,798.04
4/28/2025	Communications/Telephone	3/13/25-4/12/25 Alarm	At&T	\$ 152.04
4/28/2025	Communications/Telephone	3/10/25-4/9/25 Internet	At&T	\$ 315.98
4/29/2025	Office Supplies	Office Supplies	Us Bank National Association	\$ 61.08
4/29/2025	Goods for Resale	Souvenir bags-Bale Mill	Us Bank National Association	\$ 414.84
4/29/2025	Clothing & Personal Supplies	Staff shirts	Us Bank National Association	\$ 166.51
4/29/2025	Training/Conference Expenses	Lifeguard Course	Us Bank National Association	\$ 170.00
4/29/2025	Permits/License Fees	Yamaha DMV Registration	State Of California	\$ 54.00

Suscol Headwaters - 85010-09

Date	Account Name	Description	Vendor Name	Amount
4/1/2025	Construction Services	3/25 Preconstruction surveys-SH	Monk & Associates, Inc	\$ 6,214.80
4/8/2025	Maintenance Supplies	Lock nuts, bolts	Central Valley Builders	\$ 40.49

Mayacamas - 85010-10

Date	Account Name	Description	Vendor Name	Amount
4/8/2025	Other Professional Services	Ethelwild field day, mapping work	Smallman, Kevin	\$ 2,100.00

Other Projects 85010-90

Date	Account Name	Description	Vendor Name	Amount
4/8/2025	Maintenance Supplies	Redwood lumber & key	Central Valley Builders	\$ 187.47
4/8/2025	Maintenance Supplies	Hook & lock	Central Valley Builders	\$ 7.54
4/8/2025	Maintenance Supplies	Lumber, oil, jigsaw blade, respirator	Central Valley Builders	\$ 127.22
4/28/2025	Other Professional Services	Appraisal Report fee-Fern Springs	County Appraisals, Inc	\$ 3,400.00
4/28/2025	Printing & Binding	Skyline Park sign	Signarama, Santarosa	\$ 500.00
4/29/2025	Printing & Binding	Posters-Annual Party	Us Bank National Association	\$ 131.29



Projects Status Report

May 12, 2025

Bay/River Trail - American Canyon to Napa

An 8+ mile recreational trail. Phase 2-B--Pond 10 to Napa Pipe.

The design for the public crossing of the SMART tracks has been completed, and SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. A biological survey for the Fagan Marsh area has been completed; based on the results, CDFW has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. The Board President and General Manager met with CDFW staff on June 12, 2018 to discuss CDFW concerns. Senator Dodd organized a meeting in October with the City of American Canyon, County of Napa and the District in an attempt to move the project forward, and another meeting with District staff and CDFW staff on November 28, 2018. Staff has been working with BCDC to determine whether CDFW plans to impose user fees for people walking on the trail along the edge of the wetlands would be allowed under DFW's permit from BCDC. CDFW in April approved policy changes for the Napa-Sonoma marshes, including use of bicycles on designated trails. The District and the City of American Canyon have been developing new and improved signage for the Wetlands Edge trailhead. The commemorative plaque for former Director Myrna Abramowicz was vandalized in June or July of 2020; Director Christian has taken the lead in getting a replacement plaque and the finished product is now installed and turned out excellent. Rick and Chris inspected the segment north of Soscol Ferry Road in mid-June and noticed some damage to the stabilized quarry fines tread due to work by Napa San in their easement. Because the construction project requires excavation in and around a manhole in the middle of the trail, the Butler Bridge segment is currently closed to protect public safety. Post-construction work on rehabilitating the tread of the trail was completed shortly after Thanksgiving and it is once again open and useable. On July 29th the Napa StoryWalk had its grand opening in American Canyon, turnout was light, probably due to the 4:00PM on Friday afternoon timing, but those who attended had a wonderful time. In early February 2023 the County of Napa began the extended process of updating its Airport Land Use Compatibility Plan (or ALUCP), a document that is relevant to the District because adopted policies could impact our ability to someday complete the Napa River Trail, which would run through the Airport Land Use Compatibility planning area. District staff inspected the entire trail from American Canyon to Fagan Marsh in late January and has had initial conversations with the County planners running the project. Chris, Ryan, and Jessica toured the Am Can Parks Foundation's

Napa River Eco Center project in late April and had fruitful conversations with ACCPF and Napa RCD staff about the facility and outdoor education generally. The Napa StoryWalk will be in residence in American Canyon at Wetlands Edge Park for the month of August. Staff inspected the segment between Suscol Ferry Road and Anselmo Court in August 2024 in response to a Vine Trail request for \$167k in planning funds and found the segment to be not only planned but constructed and in good, operable, ADA-compliant shape. King tides in December resulted in flooding and significant debris accumulation along parts of the trail. Rick Fessenden and super-volunteer Wayne Grout got the trail cleaned up along with some help from an anonymous local who had raked much of the debris into piles.

Berryessa Vista

Planning, stewardship and expansion of this 304 acre wilderness park.

Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. The District sent a letter to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. In 2014 the Land Trust acquired an 80 acre inholding between District and BLM land, based on a District Board action in November 2014 agreeing to acquire the property from the Land Trust at a later date when funding is available. District and Land Trust staff in April 2016 placed a camera on the property in an attempt to identify the off-road vehicle and motorcycle users who have been causing some damage to the property. Staff has been monitoring the cameras since spring 2016 and has noted a small decrease in illegal off road vehicle use; staff will continue to monitor the cameras. Staff is working on plans to create a formal boat-in backcountry camp at Berryessa Vista accessed from the BOR Capell Cove boat launch. Staff has been reviewing PG&E plans to grade and widen an access road to their high power lines that cross the property, to ensure the work does not cause future erosion nor increase vehicular trespass. The Bureau of Reclamation has completed environmental review and authorized the District to improve the trail leading from water's edge up into the District property and install directional signage. We had tremendous success at the volunteer trail building event in early February, building +/- 900 feet of new trail. Berryessa Vista burned in the August 2020 fires; once the ashes settle staff will need to assess damage and come up with a repair and restoration plan. Land Trust conservation easement monitoring which occurred in early 2023 indicated the property is in good shape. Staff has lifted the closure on the property we put in place after the LNU Fire. With lake levels being what they now are the property is only accessible by boat.

The Cove at Mt. Veeder

Conversion of a former Girl Scout camp into a park and trails.

The Cove was severely burned in the October 2017 fires; since then staff has been working on cleanup. Staff hiked most of the property in early January and confirmed that fire damage is severe and extensive. Staff worked with a forester to develop a plan for salvage logging to (a) remove hazardous dead trees in the campground area and (b) repair/improve the access road into the site. Doug

McConnell (NBC's Open Road) segment on The Cove (and Suscol Headwaters), comparing the effects of the fires in each location and lessons learned, was aired on Sunday June 24, 2018. Salvage logging commenced in late May, 2018 and was completed during the week of July 23rd followed by the logger completing his clean-up and erosion control operations. Road rebuilding is complete. A State Employment Development Department funded crew of 4 (using fire emergency job training funds) started work on April 2, 2019 and continued through the end of 2019 chipping of much of the remaining woody debris and cutting larger logs into rounds for eventual splitting for firewood. In July 2019 we worked with our salvage logging contractor on improvements to the gravel driveway to make it more useable to visitors in 2WD vehicles. Staff hiked the property extensively in February of 2019, trying among other thing to relocate the old trails, but most have been destroyed by the 2017 fires and resulting erosion. The Mt Veeder Fire Safe Council secured a grant to fund fuel reduction work along the Mayacamas ridge on and near the Cove, and cleared downed and standing-dead trees along our ridgetop fire road. We have paused work on developing a new potable water system and septic system on the site while we reconsider our priorities in light of District finances, and the timeframe in which we think regular ongoing (as opposed to occasional special event-style) public camping will actually be desirable on the property once again. The Americorps team in January and February of 2021 constructed just under a half mile of new trail running up the ridge and towards Mount Veeder from the Cove bowl; it is much more gradual than the old trails (the old trail was 25-30%, new trail is about 9%). The Turkovich acquisition (Hirth/Turkovich to Land Trust) closed in August and the Purchase and Sale Agreement between the Land Trust and the District was executed on August 30, 2023. We have three years to complete the purchase. Staff filed a General Plan Consistency Determination request with the Napa County Planning Director on November 29 regarding the Turkovich acquisition. While the District no longer needs to secure County land use approvals for our parks, we are still obligated to check in with the County on General Plan consistency. The County formally determined that the Turkovich acquisition was consistent with the General Plan on December 12, 2023. Staff executed a license agreement with the Land Trust allowing us to do initial surveying work, etc on the former Turkovich property. Kevin Smallman made a preliminary trail planning visit to The Cove and Turkovich in May and found the ground travel difficult due to downed trees and post-fire growth. We have partnered with the California Climate Action Corps to do vegetation management and clear old jeep roads across the Cove and Turkovich properties. An operator will be provided by the Climate Action Corps and the District will rent equipment for their use. August's volunteer day is focused on vegetation management to restore administrative entry to the Turkovich property. Vegetation management/fire abatement work and preliminary trail planning work is slated to begin at year's end. Trail planning work is now significantly underway at the Cove despite very challenging conditions (lots of brushy regrowth). Staff discovered a small slide on one of the roads in Turkovich which will need to be cleaned up to make it passable by vehicles. The property has otherwise handled the winter weather well. Turkovich acquisition closed as of 5/8 and marks a significant step in opening the Cove to the public. Thanks again to our partners at the Land Trust for making this acquisition possible.

EcoCamp Berryessa

Redevelopment and operation of former Boy Scout Camp with a 64 bed group/environmental education camp with 8 tent cabins, 2 covered group activity centers, a canoe/kayak dock, a central amphitheater and campfire ring, and a shower and composting toilet restroom facility.

A grant for \$50,000 to help with construction was provided by the Mead Foundation, together with a \$1.7 million grant from the State Coastal Conservancy. Construction of Phase I, which includes beds for up to 64 campers was completed in June 2016. Tuleyome. The BOR, and Forest Trails Alliance have completed the adjacent North End Trail, running from +/- Camp Berryessa to the north end of the Lake, approximately 7 miles each way. In early October, 2017 Caltrans delivered (at no cost to the District) the disassembled and individually numbered pieces of a former Monticello Road stone arch bridge to EcoCamp Berryessa; some have been placed around the property to restrict vehicle access and add character. The EcoCamp has been closed to the public since mid-March 2020 due to the pandemic. Camp Berryessa suffered some damage in the August 2020 fires; the camp itself mostly escaped damage, but the power line to the camp was destroyed as was our camp host's mobile home and belongings. Reclamation has begun work on the camp host site electrical rehabilitation and Sarah has been working to repair tent cabins, which are starting to show some signs of age in what is a tough environment. Napa County 4H successfully hosted their summer camp July 9 – 14, 2023 and campers reportedly thoroughly enjoyed the new location. This was one of the largest groups to utilize the facility for this duration and staff is evaluating infrastructure needs for groups this size at the camp. 4H summer camp will be relocating to Enchanted Hills for the 2024 season, keeping the Bay Area 4H camp tradition alive and located in Napa County. This is a great outcome and staff is very thankful to Lighthouse for the Blind for their help and support in making the move work. September 2024: Repair for failed electrical panel is contracted and should be completed this month. A Bothe camp host is planning to camp host at Camp B from March to May this year. April report: \$1200 in income, 94 total users (22 adults and 72 children). Two scouting troops and a school group at the camp this month.

Mayacamas Preserve and Amy's Grove

Planning and permits for public use of the Mayacamas Preserve, of which Amy's Grove is part.

The archaeological survey has been completed and did not find evidence of Native American activity. The botanical survey has been completed and submitted for review. Much of Amy's Grove burned in the October 2017 fires, but the damage appears to be limited. In Sept 2018 the Board approved placing a restrictive covenant over a portion of Amy's Grove, accepting the donation of an adjacent 7 acres of land, approving an option to acquire 164 acres north of Amy's Grove, and applying for a grant to help fund the purchase. Grant awards are expected to be announced in mid-2019. In late July 2019 we learned that we did not receive the Habitat Conservation Fund grant we had applied for to assist with the purchase of the 164 acres to the north. The purchase has been completed using District reserve funds. An application for \$400,000 from the Prop 68 per capita grant program has been submitted, the grant agreement has been signed by the District, and a \$400,000 check from the State finally arrived in mid-February. Several volunteer work parties have since made even further progress on tearing down old buildings and salvaging the materials that can be reused. To clarify project boundaries, sometime in the new fiscal year we will be renaming the Chamberlain and Kateley acquisitions the Mayacamas

Preserve; Amy's Grove will be a named part of the park. Rick reports that the water in Dry Creek has been running very high, which is a good reminder that without some sort of bridge Mayacamas and Amy's Grove will be seasonally inaccessible. We are scouting for bridge locations and beginning to think about permitting and costs if we went that route. Staff met with Ryan Gregory on-site in early April to get his experienced civil engineer's advice on parking lot logistics and the possibility of building a pedestrian bridge over Dry Creek. Neighboring property owners have been mowing the meadow portion of the Amy's Grove property with District permission to mitigate fire risks this summer and fall. The heavy rains of the winter of 2022/2023 evidenced significant drainage issues in the Kateley Finger staging area; it now appears that drainage improvements, potentially even engineered drainage improvements, will be necessary if we are ever to allow regular wintertime vehicular traffic in and out of that area. The local Napa Firewise council is conducting fuel reduction along Dry Creek Road abutting the Mayacamas and Amy's Grove properties and requested authorization from the District to do significant clearing 110 feet from the center line of the road. The District was not comfortable with the level of planned tree removal, so has agreed to a reduced project, which includes removing brush, trees that pose a hazard to the road, and trees $\leq 6"$ dbh, and limbing up of trees $>6"$ dbh to reduce ladder fuels. Staff hosted the first public opening of the Mayacamas Preserve/Amy's Grove on September 16, and the event was a success. Francis and Beth Chamberlain sponsored two cameras to be placed on property for mountain lion tracking (via Audobon Canyon Ranch's program out of Sonoma County).

Moore Creek Park

Improvements and operations at our 1,500 acre regional park in the Lake Hennessey watershed. Includes the Moore Creek unit on land owned by the District and the Lake Hennessey Unit on land owned by the City of Napa.

The District's Moore Creek property (Moore Creek Unit) was expanded in 2012 through a lease agreement and operations plan with the City of Napa (Lake Hennessey Unit). The combined park opened on June 30, 2013. Many miles of trails have been constructed, fencing installed, emergency communications capacity set up, repairs made to the two houses on the property, and invasive French broom removal has been ongoing. Work was completed on the Conn Creek connector trail between the Moore Creek and Lake Hennessey units in June 2013. Lake Hennessey North Shore Trails formally opened with a ribbon cutting in October 2014. The Sam the Eagle Trail was completed in April 2015. The Gate House was re-roofed in November 2018 using the Moore Creek maintenance/repair reserve fund. Staff coordinated a meeting with CalFire and a neighbor to determine what level of tree trimming is needed on the neighbor's property next to the ranch house to comply with Firewise regulations and the trimming work is now underway. Napa Marble and Granite installed (well, carved) new trail signage for the Shoreline and Sam the Eagle trails in early September 2017. Old Man's Beard Trail was completed in February 2018. The Whiskey Ridge and Conn Peak Trails (along with the Conn Peak Spur), nearly three miles of new singletrack all-in, was completed in 2019. To help ensure public safety in light of the Covid-19 pandemic, staff and volunteers monitored both entrances to Moore Creek Park for most Fridays and weekends in March through July of 2020. The two tenants at Moore Creek Park had to evacuate for about two weeks as a result of the August 2020 fires, but were able to return just before Labor Day. They then had to evacuate again on September 28 due to the Glass Fire. Despite a number of additional autumn red flag days and closures, and a rare December red flag event, Moore Creek Park is unburned

and in good shape. In March 2021 volunteers installed striping for the main parking lot (marked with pinned used fire hose segments) to make parking more efficient. Fuel management activities, focused on removing invasive broom and funded by a grant by the County Ag Commissioner are ongoing in the upper reaches of the park. The Board of Supervisors adopted a resolution establishing new no-parking zones at the end of Conn Valley Road in late July, 2022. The Dan's Wild Ride use permit modification was approved on March 22nd, against the objections of two neighbors (one of whom was a representative of CalFire's Las Posadas forest) who were concerned about the adequacy of our parking lots on busy weekend days. We have launched a social media campaign to alert visitors about the full parking lots and busy trails they can expect to experience at Moore Creek in a superbloom spring. Staff met with the Napa County DPW and their landscape architect to discuss tree planting in the area of the main parking lot to mitigate off-site tree removal resulting from a County bridge replacement project on Chiles Creek. The County would be responsible for watering the trees and would cover all costs. A native plant garden is being developed adjacent to the main parking lot in partnership with Napa County First 5 and with funding from First 5's climate initiative. The early February 2024 wind storm resulted in a great many downed oaks and a lot of required clean-up by staff. The water pressure pump at the Ranch House failed in mid-February and was replaced by Oakville Pump on an emergency basis. Volunteers built a split-rail fence around the native plant garden at the March workday and it really adds a sense of place to the entrance. Redwood Trails Alliance completed work on Washing Machine Trail with the help of some District volunteers and it's now open for use. RTA hosted a ribbon-cutting event for donors and users for the recently-completed Washing Machine Trail on 8/3/24. Staff toured the Phinney property with our State Coastal Conservancy grant administrator and Land Trust partners in order to familiarize SCC with the property and the area. Electrical panel at the Bussey house has been replaced by Buzz Electric, not only very expediently but also slightly under his quoted price. Both State Coastal Conservancy and the Metropolitan Transportation Commission awarded us grants and the Phinney acquisition will add 523 acres to Moore Creek Park. Final details will be buttoned up by spring 2025. Trails weathered the ~15 inches of late November rain surprisingly well with only minimal impacts. Although the trails are holding up well to winter weather and use, staff continues to be busy managing wind/rain-felled trees and drainage-related trail issues in Moore Creek and throughout our parks. Redwood Trails Alliance is hosting a volunteer day to install signage (both temporary and permanent) in the northern reaches of the park. Staff has noted significant erosive damage at Moore Creek and throughout our parks which will require repair. UC researchers have been busy mapping Moore Creek to track changes as well as monitoring bigleaf maple health. The Phinney acquisition is complete and Moore Creek Park is now 523 acres larger! Staff continues to work with UC to install earthquake detection equipment in Moore Creek Park. String trimming season is in full swing and staff and volunteers have been working tirelessly to clear trailside vegetation.

Napa River Ecological Reserve

Manage public access and improve habitat for this State-owned property

The District has been maintaining the parking lot and front meadow since 2008, after assuming a responsibility that had previously been handled by the County. Staff recently discovered that the agreement between the District and the California Department of Fish and Wildlife, authorizing this partnership, expired at the end of 2017. Staff has approached CDFW about renewing the agreement,

and continues to wait patiently for a decision from CDFW. In a telling sign of what can happen in unmanaged public open spaces, someone attempted to fell a young oak tree with a shotgun and perhaps a dozen rifled slugs in late December 2021. We have retained a number of casings as evidence. We have removed the porta-potty from the parking lot, both to reduce management costs (on a property that we no longer have an agreement to manage) and to mitigate some of the ongoing trash issues that have been associated with it. In early August we hosted an in-service day for the Justin Siena High School teaching staff in partnership with Chip Bouril focusing on removing invasive oblong leaf spurge. Rick has been working with Chip Bouril on rehabbing the nature trail and plant signage at the reserve, as well as dealing with a fresh crop of graffiti. Staff has purchased and installed new metal native plant signs. We cleared out an uninhabited illegal campsite that appeared at the Eco Reserve in early February. Weed whipping season has begun in earnest at the EcoReserve and will roll out to other parks as the grass reaches its peak for the year. Thanks to Rick for all the hard work this spring and every spring. Weed whipping and graffiti removal are the themes of the moment at the EcoReserve.

Oat Hill Mine Trail

Various improvements to the historic Oat Hill Mine Road.

The District opened 8 miles of the historic Oat Hill Mine Road as a non-motorized trail in 2007 with the assistance of 130+ volunteers from Volunteers for Outdoor California. Cleanup of mercury contamination north of the opened section of trail, led by Tuleyome, was partly but not fully successful, delaying when the northern section of the road leading to Lake County can be completed. A 40 acre Randy Lee Johnson property along the route of the trail was donated in December 2014. Volunteers have over the years done extensive erosion control and vegetation clearing projects. The first 1.3 miles of the trail was bulldozed as a result of CalFire efforts to suppress the October 2017 wildfires, and this was extended further while fighting the 2020 Glass fire. Nearly all of the forest along the first 4 miles of the trail out of Calistoga burned in the Glass fire. Visitation at OHMT has been very high since mid-March of 2020. We staffed the trailhead on weekends in late March and early April, but have determined that the dispersed nature of the parking in Calistoga means that it handles the higher level of traffic well and we have since reduced monitoring to occasional check-ins. Repairs to the Aetna Springs trailhead kiosk as well as replacement of wayfinding signs that burned in the 2020 fires are now underway. John Woodbury (as a volunteer) and Rick have repaired the Aetna side kiosk and replaced the trail map, all of which were damaged in the 2020 fires. Tree mortality seems to be increasing as we near a year from last year's fire. The County and the District have been receiving calls from an adjacent property owner who would like to "improve" the trail to make it easier to drive to his property by Jeep. Replacement trail signs for the Holms-to-Aetna segment of the trail have been ordered to replace the ones lost to fire in 2020. In December, 2023 Jason and the State Parks crew made improvements to drainage on the trail, near the gate and parking area, to address winter erosion and wear and tear. State Parks staff tackled brushing and other trail repairs on Palisades Trail in an effort to keep it in usable condition. Directional signage was installed on the Aetna side of OHMT at the regular April volunteer project. Eagle Scouts installed new (and more accurately measured!) trail markers between Calistoga and Holm's Place. Staff brushed/scouted Palisades trail and inventoried projects for fall trailwork on Palisades. Two rescues took place on OHMT/Palisades trail in late July. Oat Hill Mine Trail will be closed from Holms' Place to Aetna Springs trailhead during deer season 8/10-9/22. Significant slide in the

bottom quarter mile of the trail took place on 2/4/25. Staff will be tending to it as soon as the rains subside somewhat. Staff hosted volunteer workdays on Palisades Trail and OHMT on 3/1 and 3/8 to address trail issues and ensure access. Staff continues to hold volunteer days to maintain OHMT and palisades trail.

Skyline Park

Permanent protection of Skyline Park and support for Skyline operations.

Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assembly member Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor, but the County and State General Services were unable to agree on the fair market value of the property, negotiations stalled, and the legislative authorization expired. SB 20 by Senator Dodd was approved in 2019, which again authorizes the State to sell Skyline Park to the District and/or county for the sole purpose of it continuing to be a public park. The Governor in late 2019 issued an Executive Order directing the State use surplus State Lands to develop affordable housing, and included 20 acres of Skyline Park as surplus land that could be used for this purpose, which complicates our efforts to purchase the park. In January 2019 the District sponsored the filming of a short feature for Doug McConnell's Open Road TV series to help build support for the purchase of Skyline. DGS in February 2021 assigned state staff to work on the appraisal of the property in anticipation of selling it; District staff is now in receipt of proposed appraisal instructions and has asked that they be revised to include a whole-park option. The District in 2019 obtained a TBID grant of \$20,000 to assist Skyline Park upgrade their web site including an on-line reservation system, improve their park map and brochure, and install an automatic pay machine on the River to Ridge Trail; the work was completed in the fall of 2019. The bicycle skills course was approved by the Board of Supervisors on January 11 and was fully executed in late February. The Redwood Trails Alliance has begun fundraising for the project and the plan is for them to construct the skills course as a voluntary cooperator at no cost to the District. The County of Napa Assistant CEO has taken lead on negotiating the Skyline purchase appraisal with the Department of General Services. Chris participated in an extensive site tour (interestingly including Camp Coombs and the Coombs Ranch Dam canyon) in late March with the appraiser and representatives from the Department of General Services, the State Hospital, and Skyline. The final appraisal is slated to be completed in June. In early May, +/-5 acres of the flat lower portion of Skyline Park was included in a list of potential affordable housing sites presented to the Board of Supervisors by the County's Planning Director. On July 11 the Planning Commission hosted a hearing on the Housing Element that featured much discussion of the Skyline (County staff prefers the term "Imola") public housing site. Ryan has been collaborating with a number of individuals and community organizations to develop a StoryWalk that will be hosted by Skyline Park and Wetlands Edge Park over the next several months. Opening day was at Skyline on July 2nd and was attended by many well wishers and dignitaries. Surveyors have been on the property since the week before Thanksgiving and the County has contracted with a geologist to complete a mineral resources report in support of a potential State Lands Commission action to surplus the mineral rights to the County along with fee title. The State Phase 1 environmental analysis is complete and did not identify any serious issues. The pump track is

complete and, while not yet formally open to the public, it is getting occasional “soft opening” type use and has proven extremely popular with children and adults alike. We are looking to a potential October grand opening. Redwood Trails Alliance and the Skyline Park Citizens Association are collaborating on hardening the pump track with crushed rock and trail plasticizer, largely using private funds donated by the Clif Family Foundation. This work will greatly decrease both water use and the maintenance work that goes into keeping it in good shape going forward. The District is purchasing fencing and signage materials and the installation work will be completed by District staff. The pump track grand opening was held on December 16, with a great turn out of adult cyclists, kids, and dignitaries. The State has informed Napa County that it is willing to consider selling Camp Coombs, an outcome that District staff has been advocating for several years; the County is pursuing legislation through Senator Dodd’s office that would make the sale of Camp Coombs possible. The County hopes that the sale of the remainder of the Park, minus 5 acres the State wishes to retain for low income public housing, may be completed as early as the first half of 2024. Senator Dodd introduced SB 958 which deletes the specific exemption of Camp Coombs from the Skyline Park purchase authorization, which would make Camp Coombs eligible for purchase as part of Skyline Park. District Staff has been very busy working with County staff on the Camp Coombs purchase. We have been meeting with surveyors at least weekly and will be attending a State Senate Governmental Organization Committee hearing in support of SB 958 in early March. SB958 passed out of committee on March 12th and was re-referred to appropriations with a recommendation to consent calendar. Staff visited Camp Coombs with additional County Supervisors and answered questions about the property and the District’s role at Skyline and Camp Coombs post-purchase. SB958 passed Senate unanimously and has made it through the Assembly Governmental Organization Committee as of 7/2/24. The State has provided the County with a draft sale agreement for Skyline Park proper and final checks on legal descriptions and deeds are underway as a final step to hopefully completing the sale this summer. SB 958 passed out of state legislature and is headed to Governor Newsom’s desk for signature. Governor Newsom signed SB958 and final work now begins to complete the purchase of Camp Coombs immediately following the purchase of Skyline Park. Construction work on the “jail trail” happened on River to Ridge in late September and left the side entrance to Skyline looking much nicer and more welcoming. Skyline Park Citizens Association signed a revised concessionaire’s agreement and it’s headed to Napa County Board of Supervisors for signature on 12/17/24. Board of Supervisors approved the PSA for skyline park on 12/17 and we’re in the due diligence period. Final payment is scheduled for Spring 2025. County and Department of State Hospitals staff met and set a mid-March date for an operational overview of Lake Marie dam and other Skyline-related day to day operational issues related to park purchase. Escrow closed on 4/4 and Skyline Park is permanently protected as parkland! Camp Coombs to follow later this year. Many thanks to all involved.

Smittle Creek

Planning and permits to open this 411 acre holding for public use.

The District completed purchase of this property in December 2015. A botanist was retained in early 2016 to do a reconnaissance level survey of plant resources as the first step in planning for the property; his report was received in January 2017; the report describes the property as one of the best locations in the County for native grasses. A group of 20+ people from Tuleyome were given a hiking tour of the

property in December 2016, as a way to build interest in the property and build a pool of volunteers to help with restoration and improvement of the property. On March 4 2017, Tuleyome volunteers brushed the Iron Mountain trail (in the Cedar Roughs Wilderness, but accessed via Smittle Creek.) US Geological Survey in 2017 placed a seismic monitoring station on the property. The State Fish and Wildlife Game Warden for this area has been most helpful in patrolling the property looking for illegal poaching. A well-attended volunteer cleanup project was held in October of 2018, more than filling a 30 yard dumpster with debris. Our volunteer caretaker for this property has made repairs to the dirt roads and the perimeter fencing. Staff in January 2020 flagged a route for the proposed new trail access into the property from Reclamation's Smittle Creek Day Use Area parking lot, and a botanist has been retained to conduct a floristic survey this winter and spring. All of Smittle Creek burned in the August 2020 fires. The entry gate and fence the District shares with Reclamation was burned; a temporary fix has been made, but further work will be needed. Staff has had initial discussion with County Public Works about including access improvements at Smittle in a larger grant application aimed at funding work on Knoxville-Berryessa Road. It would apparently make the County's road grant application more attractive to funders and would of course mean new District money for opening the park (if the grants come through). If award of the grant seems likely we would potentially have most of our development costs funded, but would unfortunately need to slow progress on the property to mesh up with the more measured pace of Federal funded transportation projects. Federal DOT funding officials completed a site visit of the Smittle Creek parking area and potential trail improvements in late April, preliminary reports from County DPW indicate it went well and we may be on a path to funding. It appears that there has been some trespassing and poaching on the property during the 2022 deer season, we are in communication with CaDFW wardens about the situation. Rick has posted a new closed to the public sign on the front gate, replacing the one that was stolen during deer season. Rick and the Napa County Sheriff ran an armed trespasser (who purported to be hunting quail) off the property in early November. Great heads-up work by Rick in what was otherwise a fairly iffy situation. The Federal Highway Administration has approved Napa County Public Works' application for the California Federal Lands Access Program to fund work on Knoxville-Berryessa Road near Smittle Creek. Public Works' project includes funding for the Smittle Creek trail, the crossing of Knoxville-Berryessa Road from the existing BOR parking lot, and parking lot rehabilitation. We continue to see some trespassing and illegal camping on this property. Staff met with CalFire on-property in early March to discuss the use of Smittle for CalFire aviation night training exercises. CalFire/Napa County Fire has volunteered to do some grading and road improvement on the property in support of that use.

Suscol Headwaters Park

Improvements to Suscol Headwaters Preserve and opening the property as a public park.

The purchase of the Preserve was completed in November, 2017. The one remaining improvement to satisfy funding requirements is the construction of a California red legged frog (CRLF) breeding pond and various habitat improvements focused on, but not exclusively in, the pond area. A reserve fund has been set aside to do the work, but the actual work has been delayed while design and construction details are worked out. Most of the property burned in the October 2017 firestorm; some trees were killed, and a perimeter grazing fence was destroyed, but otherwise damage was not catastrophic. We have installed No Trespassing signs adjacent to ranch roads descending off of Suscol Knob to further limit access to the

lower portions of the preserve, where property lines are not necessarily well marked or fenced. The District hired local trail builder Kevin Smallman to help with trail corridor planning and spent May 10 and 11 of 2019 hiking and flagging the property. A Use Permit for Suscol Headwaters Park was approved by the County Planning Commission in February 2020 and the northern portion of the property is now officially open to the public via Skyline Park. We have been awarded the \$1.17M Prop 68 grant to fund the development and opening of Phase 2 of Suscol Headwaters! Now the real work begins. We have signed a contract with Applied Civil Engineering for design and engineering services for the new Suscol Headwaters parking lot. We are hoping to have initial parking lot plans and a legal description of the parking lot and trail easement done in draft and ready for Napa San approval in April. RTA returned to Suscol Headwaters to finish work on Chance the Cowboy and to complete Perdida Connector. Staff submitted requests for bids for three additional trail segments, Chance West, Suscol Ridge South, and Amphitheater. RTA is building in Suscol and was awarded an additional bid for Chance West Trail. Two additional bids were awarded to Johnson Trails. Additional construction is complete on Amphitheater and Suscol Ridge South trails and RTA is wrapping up Chance West. On June 24th. Staff installed temporary directional signage to help users navigate the newly opened trails which are already proving to be very popular. Construction and planning work continues at Suscol with RTA slated to wrap up construction on Chance West Trail this month. Frog pond liner is slated to be installed by staff and volunteers this month. Frog pond liner is installed thanks to staff and volunteers and our partners at Skyline Park. Escrow is opened on the easement purchase, CEQA is launched for phase 2, another invoice went to OGALS and a slate of bids is queued and ready to send to potential contractors for this season's trail construction. Planning work for parking lot construction is underway and we expect to launch formal bid for that work around the new year in anticipation of summer 2025 parking lot construction. Staff received comments from Ca Dept of Fish and Wildlife on Phase 2 CEQA and integrated those comments into a revised document whose comment period ends 12/7/24. Trailbuilding work in phase 1 continues while staff and volunteers are keeping existing trails clear and in good shape. Escrow closed on the acquisition of the Napa San trailhead easement on December 2 and we are now the proud owners of .75 acres of sprayfield, or sprayfield easement. Staff removed several trees along North Kelly Road in December and a final Eucalyptus is slated for removal in January in anticipation of a summer 2025 parking lot build. Biosurveying is slated to begin in spring in advance of parking lot and trail construction in phase 2 this spring and summer. RTA has finished construction of Chance West trail in the northern part of the park. Preconstruction surveys are under contract and we're on track to get bid out for parking lot construction in advance of this summer's construction window. Staff and volunteers addressed cattle damage on recent trails and met with ranchers to mitigate future trail damage. Additional trail construction bids are out for this spring's builds. One trail construction contract was awarded, several others for summer construction are imminently out to bid, and pre-construction surveys are underway in advance of parking lot and further trail construction in Suscol Headwaters. Staff has been busy maintaining existing trails and visitation at the park is high with the good weather. Existing trails have been string trimmed. Buckaroo trail construction is nearly complete (as of 5/7/25). Biosurveys are in progress, including the first round of bumblebee surveys. Bids for parking lot construction are still on track for build this summer.

Vine Trail

A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.

The District has an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, and constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition prepared a joint Case Statement for the combined trail network for fundraising purposes. Over the years the District has submitted numerous letters of support for Vine Trail grant applications. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe in 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail, but in the end the cities and the county decided that each entity will maintain the section within their jurisdiction, rather than paying into a common fund for common maintenance. Caltrans is proposing to replace the aging bridge over Mill Creek; since the construction as proposed could have significant adverse effects for both the Vine Trail and the Bale Mill, District and Vine Trail staff meet with Caltrans and NVTa to discuss ways to mitigate the impacts. In Sept 2018 the Vine Trail Coalition requested the District accept an easement to facilitate the trail connection between Kennedy Park and Napa Pipe. Staff met with the Vine Trail and Syar in March 2019 to work out details related to the easement. A revised version of the easement, and an associated agreement allocating responsibilities is still being negotiated. At the request of the Vine Trail Coalition, staff is exploring with the County whether to take on the eventual maintenance of the section between Calistoga and St. Helena, with the costs to be paid 50/50 by the County and the Coalition. A similar agreement between the County, the City of Napa and the Vine Trail was approved by the County Board of Supervisors in January 2021. Staff met with Philip Sales in early July to inspect the St Helena – Calistoga segment and recommence discussions about the District potentially taking over maintenance responsibility for that section. After much thought and research staff has reached a point where we believe we may be able to take over maintenance of the St Helena to Calistoga section without committing to potentially subsidizing the work out of District funds. Groundbreaking for the St Helena to Calistoga Vine Trail segment took place on May 24th at the State Park. Tony Norris and Jason Jordan represented the District. The NCRPOSD/Vine Trail/County of Napa Up Valley Vine Trail maintenance agreement was approved by the Board of Supervisors in June and is now (finally) fully executed. Celebrations for the opening of the St. Helena to Calistoga segment are planned for the 8/17 weekend. Vine Trail St. Helena to Calistoga segment is opened and traffic through Bothe has been a steady stream both on weekends and weekdays. Staff is slated to begin maintenance on the St. Helena to Calistoga segment in January and final preparations are underway to complete punchlist and identify any last construction-related issues. Discussions about Vine Trail construction and ongoing maintenance continue as the last construction punch list items are debated. Winter rains exposed several design-related drainage issues and other challenges with the trail surface.

Woodbury Properties

Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Manage Spanish Valley, Crystal Flats and Stone Corral (2,500 acres) open space preserves.

The District in 2009 applied to BLM for a no-fee transfer of this property to the District; while this transfer was supported by BLM staff, the formal approval was delayed because of property title issues between BLM and BOR. By the time these issues were resolved personnel and priorities had changed at BLM, and the transfer application is stalled. The District completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. Prescribed burns were attempted for Spanish Valley in 2019 and 2020, but both had to be cancelled due to a combination of permit delays and uncooperative weather. Shortly after the 2020 prescribed burn was cancelled, the LNU Fire burned the entire valley. The district in the spring of 2020 completed the donation of a conservation easement over Spanish Valley to the Land Trust. The current President for the Association reached out to District staff just before the LNU fire, indicating a willingness to restart discussions about an agreement between the two. However, the LNU fire put those discussions on hold, and staff efforts in February and March of 2021 to reach out to the Association have not been responded to. Field inspection completed on August 30th; Spanish Valley looks surprisingly good given burn intensity. Less tree mortality than would be expected thus far. We have discovered what looks to be an illegal small scale mining operation on one corner of the Crystal Flats property. Staff removed all of the mining material in early December. Inexplicably, it had already been smashed by some unknown party, perhaps a claim jumper? District staff has been contacted by LBRID staff, who are concerned that a lack of rainfall this spring could leave Berryessa Estates without a source of drinking water. The General Manager has preliminarily ok'd the use District-owned properties to do hydrogeological assessments in hopes of finding alternate emergency water sources. Proposed exploratory work is focused on the Marina and adjacent to the Crystal Flats access drive. The GM has given Napa County permission to do additional exploratory drilling in hopes of finding reliable emergency water for the community of Berryessa Estates. Senator Dodd-funded veg management on our property, planned and undertaken by the local Berryessa Estates Fire Safe Council, is complete for the season. We were contacted by a neighboring property owner who had concerns about a large Gray pine on our property in mid-May. Staff is getting bids to have it removed. In the last months we've additionally been contacted about two large oaks located on our property that neighbors have concerns about, we'll be up to inspect those as well. Staff is securing quotes for the removal of the trees, the large Gray pine will likely be expensive. We received a weed abatement notice from Napa County Fire for a small undeveloped residential property in Berryessa Estates, which served as a useful reminder to current staff that we owned such a property. The Fire Marshal retracted the abatement notice, which was issued pursuant to Napa County Code Sec 8.36.060, following a conversation about the District's *Save Lafayette Trees* exemption. District staff weed whipped the abated parcel in mid-November. Two large hazard trees adjacent neighboring properties were removed in May 2024.

Completed Projects

Amy's Grove

Donation of 50 acres along Dry Creek and Wing Creek.

The donation of approximately 50 acres of open space from the Chamberlain family to the District closed in December 2015.

Bay Area Ridge Trail Realignment

In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.

Bay Area Ridge Trail Napa-Solano Ridge Trail Loop

The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. In March 2018 the Ridge Trail Council transferred the easement to the District, and with the support of the Tuteur family revised the easement to facilitate an extension of the trail south onto the District's Suscol Headwaters Preserve.

Bay/River Trail - American Canyon to Napa Phase I

Phase One - Eucalyptus Drive to Green Island Road.

Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.

Phase Two - Pond 10.

DFW surfaced the existing levee with gravel and opened the gate to the public in spring 2015.

Phase Three - Soscol Ferry Road to Napa Pipe

Completed construction in spring of 2015 of 0.7 miles between Soscol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park.

Berryessa Peak Trail

Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak.

Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan was approved by the property owner and the District. BLM's biologist inspected the alignment on September 17, 2011. The trail was constructed over the course of two years using volunteer crews, and continues to be maintained by volunteers (mostly provided by Tuleyome and Yolo Hiker)

Berryessa Vista Acquisition

Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.

Cedar Roughs/Smittle Creek

Purchase of 443 acres of land that will provide public access to Cedar Roughs from the Smittle Creek Day Use Area closed in December 2015.

Connolly Ranch

Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.

The Cove at Mt Veeder

The acquisition of 164 acres from the Girl Scouts was completed in December 2017.

Historic ROW Analysis

Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those that have greatest potential.

Linda Falls Conservation Easement

Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust. The easement was revised and expanded in 2016 to cover the entire Linda Falls property owned by the Land Trust. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties.

Master Plan Development and Updates

The Master Plan for 2008-2013 was approved in January 2009. It was updated in 2011 and again in 2019.

Moore Creek Open Space Park

Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008. The City of Napa subsequently approved an agreement with the District to incorporate approximately 900 acres of City of Napa Lake Hennessey watershed lands into Moore Creek Park.

Napa River Ecological Reserve Improvements & Restoration

Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk and interpretive panels removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. A multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.

Napa River Flood Control Easement

Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding.

Newell Preserve Improvements

As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve, which is owned by the City of American Canyon. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.

Oat Hill Mine Trail

The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control. The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; BLM in April 2016 indicated they did not want to transfer this parcel, so the District's application has been dropped.

River to Ridge Trail

Lot line adjustment to legalize River to Ridge Trail as constructed (it had encroached on private property in two locations). Animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area were installed by an Eagle Scout candidate in 2008. A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. In 2011 volunteers made some drainage improvements.

Skyline Park Road and Trail Improvements

Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds. The District and the Skyline Park Citizens Association have continued to cooperate on various trail maintenance projects.

Skyline Park Concessionaire Agreement Renewal

District staff negotiated renewal of concessionaire agreement on behalf of the County in 2010, 2015 and 2020. The renewal involved changes to the fee schedule and amendments to and approval of sub agreements with three non-profit partner organizations.

Skyline Park Facility Improvements

The proposals for a second greenhouse (from CNPS) and a covered equestrian arena (from Skyline Riders) were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects however ended up not pursuing either project.

State Parks

Operate Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and RLS State Park.

The District, with assistance from the Napa Valley State Parks Association, took over management of the parks on April 1, 2012. Since then the District has obtained permits and done improvements to the pool, installed 7 yurts, instituted recycling in the campground and day use areas, pumped all septic system tanks annually, repaired the historic Wright House for use as a rental property, restored 5 cabins, constructed a new shower/toilet facility, and made a large dent in the backlog of deferred maintenance.

In 2014 the District started the process of extending the District's 5 year Operating Agreement and including RLS in the agreement, that new 20 year agreement was signed in April 2020.

Suscol Headwaters Preserve Acquisition

Acquisition of 709 acres of the former Kirkland Ranch in two phases was completed in November 2017.

Trinchero/Putah Creek Open Space Acquisition

The donation by the Trinchero family of 2,500 acres of open space (Spanish Valley, Crystal Flats and Stone Corral) was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.

Wild Lake Ranch

The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.

Deferred/Cancelled Projects

Milliken Reservoir Trails and Picnic Area Feasibility Study

The feasibility study to *construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area* within the City of Napa's Milliken Watershed was completed and accepted by the Board of Directors in 2009. The Napa City Council in November, 2009 approved city staff recommendation to hold off on considering the Milliken Reservoir trails project until the Lake Hennessey Unit of Moore Creek Park is completed.

Montesol West

The District had the opportunity to purchase 1,254 acres west of Highway 29 adjacent to Robert Louis Stevenson State Park. The area's conservation values were protected through an easement negotiated by the Trust for Public Land and now held by the Land Trust of Napa County. Purchase of fee title would permit the area to be used for public recreation. The District prepared and obtained a Habitat Conservation Program grant that, together with a Moore Foundation grant obtained by the Trust for Public Land, would fully fund the purchase. Public outreach to Middletown area residents in 2017 were positively received. Unfortunately, the option expired at the end of February without TPL exercising it, because we were unable to provide the type of liability insurance the seller wanted to protect his interest in carbon credits that they had sold to the State over timber located on the property.

Rector Ridge/Stags Leap Ridge Trail

Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.

CEQA on this project was completed several years ago, the project concept was approved by the District Board, and was positively viewed by the Veterans Home administration. However, subsequent changes and controversies within the Department of Veterans Affairs undid the progress we had made. The area

in question also involves the Department of Fish and Wildlife, since they have an easement to allow hunters to use the area; the Department was initially supportive of the District pursuing a formal trail through the property, but personnel changes within their Department means their review also needs to be restarted. Finally, with the approval of the Go North alignment of the Bay Area Ridge Trail, this segment of trail is no longer part of the officially proposed alignment for the Ridge Trail. For all these reasons, this project is deferred until other District priorities are under control.

Vallejo Lakes

Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County, and Lake Curry which is entirely in Napa County.

Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo officially authorized staff to pursue surplussing of the property, and hired an appraiser to prepare an estimate of the property's fair market value, but this was never released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplussing of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplussing process has become more complicated and the City does not anticipate any action in the near future. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it, but doesn't know how to do this. Solano County in 2015 investigated the feasibility of acquiring the lakes and managing their water supplies; as part of this investigation they expressed interest in partnering with the District to manage public recreational access, but no decisions were made. Further progress on this project depends on the City of Vallejo and Solano County; the District cannot do more until they decide what direction to head.



STAFF REPORT

By: Jason Jordan
Date: May 12, 2025
Item: 4.e
Subject: April 2025 State Park Report for Bothe- Napa Valley SP, Robert Louis Stevenson SP, and Bale Grist Mill SHP.

PARK STATUS

Bothe Napa Valley SP- Camping numbers picked up during spring break with a noticeable increase during the week.

Bale Mill SHP- Mill visitation was mostly steady in April. We switched out Mill Hosts/Docents in April after training.

Robert Louis Stevenson SP- Higher use this time of year.

PARK UPDATES

- Vine Trail Update:
 - Staff continue mowing and vegetation work on Vine Trail
- Kerry Brackett's Eco fitness hike was held on April 12th.
- Volunteer Events:
 - On April 4th we worked with a small volunteer group clear and brush the Table Rock Trail at RLS State Park.
 - On April 9th staff and volunteer continued brushing on the Palisades trail in preparation for the ultra-marathon event on April 13th.
 - April 29th a group of twenty volunteers from Alila and Calistoga Motor Lodge Hotels volunteered to maintain pathways and weed in the Native American Plant Garden.
- On April 13th SCENA/Learning is Open held their annual Ultra marathon with 50 of 120 participants running from Calistoga to top of Mount St Helena. and back down. Special Use Permit issued.
- Environmental Education:
 - There were three school groups at the Mill in April for approximately 60 students.
 - There were three field trips at Bothe in April for 165 students.
- The 3rd Saturday Hike was held on the Palisades Trail on April 19th for four participants. This was a long hike of approximately 11 miles with spectacular views of the valley and highlighting all the staff and volunteer work on this segment this spring.

- Two contracts were finalized for electrical work to support electronic pay unit at the Bothe entrance and for tree removal at the Bale Mill.
- Staff and NVSPA finalized planning for the annual Pancake Breakfast event on May 3rd. This year honoring State Parks and Cal Fire for fuel reduction efforts around the parks.
- The Interpretive Committee continued to interview references and select a consultant to develop and Interpretive Master Plan for the State Park Units.
- Maintenance staff are working on building a sign for Skyline Park and staying busy mowing all park areas multiple times.
- Staff have been cleaning and getting the pool ready for the summer season.
- Two new Park Aides were hired and began training in April. A miller/interpreter was interviewed and offered a position.
- Met with Calistoga Bike shop onsite about bike rental Concession Opportunity.
- A tree fell into a campsite on April 15th, unfortunately damaging the occupant's trailer.
- Assisted the NOSD Front Office with draft budget for State Park units for the new fiscal year.
- Staff hosted two groups from the Yountville Chamber of Commerce to promote state park offerings.
- State Parks staff began working at other NOSD properties to support spring vegetation needs and as a reduction effort for the State Park budget.
- Drafted Fee increase proposal for Bothe to address budget issues.