



**NAPA COUNTY REGIONAL PARK &  
OPEN SPACE DISTRICT**

Brad Wagenknecht  
*Director, Ward One*

Ryan Gregory  
*Director, Ward Two*

Patricia Clarey  
*Director, Ward Three*

Nancy Lewis-Heliotes  
*Director, Ward Four*

Barry Christian  
*Director, Ward Five*

## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Monday, March 10, 2025 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif. 1

1. Call to Order and Roll Call

**Directors Present: Ryan Gregory, Patricia Clarey, Nancy Heliotes, Barry Christian**

**Directors Excused: Brad Wagenknecht**

**Staff Present: Chris Cahill, Andrew Brooks, Ryan Ayers**

2. Public Comment

**None.**

3. Set Matters

**None.**

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors regular meeting of February 10, 2025.

**Minutes for the February 10, 2025 regular meeting were approved as presented.**

**BC-RG - PC - NH - BW**

**X**

- b. Consideration and potential approval of a budget adjustment for FY 2024-2025 allocating \$1M in grant revenue for the purchase of the Phinney property.

**Report presented by Chris Cahill; Directors approved the budget adjustment for FY 2024-2025 allocating \$1M in grant revenue for the purchase of the Phinney property as presented.**

**BC - RG - PC - NH - BW**

**X**

- c. Consideration and potential approval of a technical assistance letter with the Trust for Public Land.

**Report presented by Chris Cahill; Directors approved the technical assistance letter with the Trust for Public Land as presented.**

**PC - RG - NH - BC - BW**

**X**

- d. Consideration and potential approval of District support for AB 259 (Rubio) – *Sunset Elimination for Modified Brown Act Meeting Procedures* and authorizing the General Manager to issue a letter of support.

**Report presented by Chris Cahill; Directors approved District support for AB 259 (Rubio) – *Sunset Elimination for Modified Brown Act Meeting Procedures* and authorized the General Manager to issue a letter of support.**

**PC - BC - RG - NH - BW**

**X**

- e. Consideration and potential approval of revisions to the Purchasing Manual to increase General Manager purchasing authority to \$54,121.60 consistent with PRC Sec. 5549(b).

**Report presented by Chris Cahill; Directors approved revisions to the Purchasing Manual to increase General Manager purchasing authority to \$54,121.60 consistent with PRC Sec. 5549(b) as presented.**

**PC - BC - RG - NH - BW**

**X**

- f. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for February 2025.

**Report presented by Chris Cahill; No action taken.**

- g. Review of the District Projects Status Report.

**Report presented by Andrew Brooks; No action taken.**

- h. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

**Report presented by Chris Cahill; No action taken.**

#### 5. Announcements by Board and Staff

- a. General Manager- Together Bay Area Conference, May 13-16, Fort Mason Center.

- b. District Secretary - 19<sup>th</sup> Annual District Celebration, May 1, Skyline Park.

- **Director Heliotes announced that installation of the pollinator garden along the Napa Valley Vine Trail begins this week.**
- **Director Christian announced that the grand opening of the Vallejo segment of the Napa Valley Vine Trail will be held on Friday March 14, 2025 at the ferry terminal in Vallejo.**

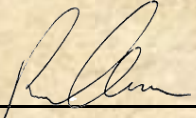
#### 6. Agenda Planning

- **Chris Cahill noted that there will be an item on the April agenda asking for approval to dedicate Dan's Wild Ride Trail as an official segment of the Bay Area Ridge Trail once acquisition of the property is complete.**

#### 7. Adjournment

SIGNED: \_\_\_\_\_

  
Nancy Lewis-Heliotes, Board President

ATTEST:   
Ryan Ayers, District Secretary

Vote: BW = Brad Wagenknecht; RG = Ryan Gregory; PC = Patricia Clarey; NH = Nancy Heliotes; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent