



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Brad Wagenknecht
Director, Ward One

Ryan Gregory
Director, Ward Two

Patricia Clarey
Director, Ward Three

Nancy Lewis-Heliotis
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, February 10, 2025 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

Directors Present: Brad Wagenknecht, Ryan Gregory (excused after Item 4-g), Patricia Clarey, Nancy Heliotis, Barry Christian

Staff Present: Chris Cahill, Andrew Brooks, Ryan Ayers

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors regular meeting of January 13, 2025.

Minutes for the January 13, 2025 regular meeting were approved as presented.

PC - BW - RG - NH - BC

- b. Consideration and potential approval of a memorandum of understanding formalizing District participation in the Napa Wildfire Resilience Coordinating Group.

Report presented by Chris Cahill; Directors approved the memorandum of understanding formalizing District participation in the Napa Wildfire Resilience Coordinating Group.

BW - RG - PC - NH - BC

- c. Consideration and potential approval of an assignment of purchase agreement with the Land Trust of Napa County, approval of the acquisition of a 523-acre property adjacent to Moore Creek Park (APN Nos. 025-030-010, 025-030-017 & 025-060-005, the "Phinney Addition"), approval of Certificate of Acceptance, and authorization to execute documents.

Report presented by Chris Cahill; Directors approved assignment of purchase agreement with the Land Trust of Napa County, the acquisition of a 523-acre property adjacent to Moore Creek Park (APN Nos. 025-030-010, 025-030-017 & 025-060-005, the "Phinney Addition"), Certificate of Acceptance, and authorization to execute documents as presented.

BC - PC - BW - RG - NH

d. Consideration and potential nomination of a special district representative and/or alternate representative to the Napa County Treasury Oversight Committee.

Report presented by Chris Cahill; Directors nominated Director Clarey as special district representative to the Napa County Treasury Oversight Committee.

BC - RG - BW - PC - NH

e. Fiscal Year 2024-2025 midyear budget review.

Directors opted to hear Agenda Item 4-e following Agenda Item 4-a.

BC - PC - BW - RG - NH

Report presented by Chris Cahill; No action taken.

f. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for January 2025.

Report presented by Chris Cahill; No action taken.

g. Review of the District Projects Status Report.

Report presented by Andrew Brooks; No action taken.

h. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

Report presented by Chris Cahill; No action taken.

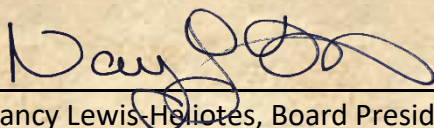
5. Announcements by Board and Staff

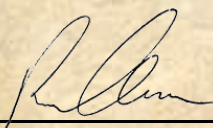
- **Chris Cahill announced that staff completed the move of the District main office to 1443 Main St, Suite 135 in downtown Napa.**
- **Director Christian announced that The American Canyon Community and Parks Foundation have moved their office into the future Ecology Center space in American Canyon.**
- **Director Christian announced that Earth Day Napa will be held on Saturday, April 12, 2025 at the Oxbow Commons.**
- **Director Christian announced that the Winged Migration festival (formerly the Flyway Festival) took place on Mare Island in Vallejo on February 1-2, 2025.**
- **Ryan Ayers announced that the District's annual celebration will be held on Thursday, April 17, 2025 at the Social Hall at Skyline Wilderness Park.**

6. Agenda Planning

None.

7. Adjournment

SIGNED: 
Nancy Lewis-Heliotas, Board President

ATTEST: 
Ryan Ayers, District Secretary

Vote: BW = Brad Wagenknecht; RG = Ryan Gregory; PC = Patricia Clarey; NH = Nancy Helioles; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent