



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Brad Wagenknecht
Director, Ward One

Ryan Gregory
Director, Ward Two

Patricia Clarey
Director, Ward Three

Nancy Lewis-Heliotos
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, January 13, 2025 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

Directors Present: Brad Wagenknecht, Ryan Gregory, Patricia Clarey, Nancy Heliotos, Barry Christian

Staff Present: Chris Cahill, Andrew Brooks, Ryan Ayers

2. Public Comment

None.

3. Set Matters

Administration of the Oath of Office for incoming Director Ryan Gregory.

Ryan Gregory was formally sworn into office as Director of Ward 2 by District Secretary Ryan Ayers.

4. Administrative Items

a. Election of officers.

Directors elected Nancy Heliotos to serve as Board President.

PC - BC - BW - RG - NH

Directors elected Patricia Clarey to serve as Board Vice President.

BW - BC - RG - PC - NH

b. Consideration and potential approval of minutes for Board of Directors regular meeting of December 9, 2024.

Minutes for the December 9, 2024 regular meeting were approved as presented.

BC - BW - PC - NH - RG

A

c. Acceptance of final independent audit for FY 23-24 prepared by Brown Armstrong, Certified Public Accountants (final audit materials to be distributed at the meeting).

Following presentation by Napa County Auditor-Controller Tracy Schulze, Directors accepted the audit for FY 23-24 prepared by Brown Armstrong, Certified Public Accountants.

BW - RG - PC - NH - BC

- d. Consideration and potential approval of a District representative to the Napa Valley Vine Trail Coalition Board.

Report presented by Chris Cahill; Directors appointed Brad Wagenknecht to serve as District representative to the Napa Valley Vine Trail Coalition Board for a term of one year.

RG - PC - BW - NH - BC

- e. Update on the buildout of Suscol Headwaters Park.

Andrew Brooks presented a report detailing the extensive work already completed on the buildout of Suscol Headwaters Park, as well as planning details for the next phases of construction; No action taken.

- f. Consideration and potential approval of Resolution 25-01, approving the grant of funds from the State Coastal Conservancy for the Phinney acquisition.

Report presented by Chris Cahill; Directors approved Resolution 25-01, approving the grant of funds from the State Coastal Conservancy for the Phinney acquisition.

BC - RG - BW - PC - NH

- g. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for December 2024.

Report presented by Chris Cahill; No action taken.

- h. Review of the District Projects Status Report.

Report presented by Andrew Brooks; No action taken.

- i. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

Report presented by Chris Cahill; No action taken.

5. Announcements by Board and Staff

- **Director Christian announced that the Solano Community Foundation will be hosting the Winged Migration Expo on February first and second at Mare Island in Vallejo.**
- **Chris Cahill noted that there is a letter included in the agenda packet that was sent by the District in support of a vegetation management grant applied for by Napa RCD.**
- **Ryan Ayers announced that the District received a large donation of redwood lumber from Tony McClimans for use in various District projects.**
- **Ryan Ayers announced that the District is hosting an official opening event for the native plant garden at Moore Creek Park on Saturday, January 18, 2025 in partnership with First 5 Napa County.**

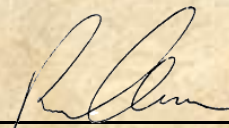
6. Agenda Planning

- **Chris Cahill noted that there will be several procedural agenda items coming before the Board related to the Phinney property acquisition.**

7. Adjournment

SIGNED: _____


Nancy Lewis Helotes, Board President

ATTEST: 
Ryan Ayers, District Secretary

Vote: BW = Brad Wagenknecht; RG = Ryan Gregory; PC = Patricia Clarey; NH = Nancy Heliotes; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent