



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Brad Wagenknecht
Director, Ward One

Tony Norris
Director, Ward Two

Patricia Clarey
Director, Ward Three

Nancy Lewis-Heliotas
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, September 9, 2024 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

Directors Present: Brad Wagenknecht, Tony Norris, Patricia Clarey, Nancy Heliotas, Barry Christian
Staff Present: Chris Cahill, Andrew Brooks, Ryan Ayers

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors regular meeting of August 12, 2024.

Minutes for the August 12, 2024 regular meeting were approved as presented.
PC - TN - BW - NH - BC

- b. Consideration and potential approval of a budget adjustment for FY 2024-2025.

Directors approved budget adjustment for FY 2024-25 as presented.
PC - TN - BW - NH - BC

- c. Consideration and potential approval of a Certificate of Facts regarding the November 2024 election and appointment of Brad Wagenknecht, Ryan Gregory, Patricia Clarey, and Nancy Lewis-Heliotas to the Board of Directors.

Report presented by Chris Cahill; Directors approved Certificate of Facts regarding the November 2024 election and appointed Brad Wagenknecht, Ryan Gregory, Patricia Clarey, and Nancy Lewis-Heliotas to the Board of Directors.
BW - TN - BC - PC - NH

- d. Consideration and potential approval of District support for the American Canyon Wetland Restoration and Public Access Grant and authorizing the President to sign a letter of support.

Report presented by Chris Cahill; Directors approved District support for the American Canyon Wetland Restoration and Public Access Grant and authorizing the President to sign a letter of support.

BC - TN - BW - PC - NH

e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for August 2024.

Report presented by Chris Cahill; No action taken.

f. Review of the District Projects Status Report.

Report presented by Andrew Brooks; No action taken.

g. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

Report presented by Chris Cahill; No action taken.

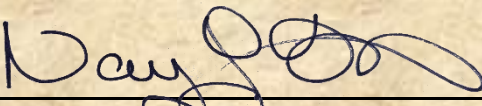
5. Announcements by Board and Staff

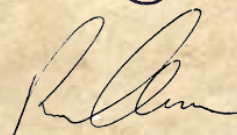
- **Chris Cahill discussed the agenda letter from the Special District Risk Management Authority, which congratulated the District on another year with no paid workers' compensation claims.**
- **Director Clarey announced that the Napa Valley State Parks Association's annual Harvest Dinner will be held on September 28, 2024 at the Bale Grist Mill.**
- **Director Heliotes announced that the Bee Club is working on developing pollinator gardens in several Napa County schools and along the Napa Valley Vine Trail.**
- **Director Norris thanked fellow board members for their collaboration during his long tenure on the District's Board of Directors.**

6. Agenda Planning

- **Chris Cahill noted that the October Regular Meeting of the NCRPOSD Board will be held on October 21, 2024, and that all future October meetings will be held on the 3rd Monday of the month to accommodate the Indigenous Peoples' Day holiday.**
- **Chris Cahill noted that the swearing in of the four newly elected Directors will be agendaized for the December meeting.**

7. Adjournment

SIGNED: 
Nancy Lewis-Heliotes, Board President

ATTEST: 
Ryan Ayers, District Secretary

Vote: BW = Brad Wagenknecht; TN = Tony Norris; PC = Patricia Clarey; NH = Nancy Heliotes; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent