



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Brad Wagenknecht
Director, Ward One

Tony Norris
Director, Ward Two

Patricia Clarey
Director, Ward Three

Nancy Lewis-Heliotes
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, July 8, 2024 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

Directors Present: Brad Wagenknecht, Tony Norris, Patricia Clarey, Nancy Heliotes, Barry Christian
Staff Present: Chris Cahill, Andrew Brooks, Ryan Ayers

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors regular meeting of June 10, 2024.

Minutes for the June 10, 2024 regular meeting were approved as presented.
TN - BW - PC - NH - BC

- b. Consideration and potential approval of revisions to the District's Local Procedures for Implementing the California Environmental Quality Act to revise the Initial Study Checklist consistent with State guidance.

Report presented by Chris Cahill; Directors approved revisions to the District's Local Procedures for Implementing the California Environmental Quality Act to revise the Initial Study Checklist consistent with State guidance.
TN - BC - BW - PC - NH

- c. Consideration and potential approval of Resolution 24-02 calling an election for four Directors of the governing board of the District (Wards 1, 2, 3, and 4), and consolidating the election with the November 5, 2024 General Election.

Report presented by Chris Cahill; Directors approved Resolution 24-02 calling an election for four Directors of the governing board of the District (Wards 1, 2, 3, and 4), and consolidating the election with the November 5, 2024 General Election.
BC - TN - BW - PC - NH

- d. Consideration and potential approval of an amendment to the District Personnel Manual to recognize the second Monday in October (Indigenous Peoples' Day) as a District holiday and to grant each full-time regular District employee 40 hours of Personal Leave per annum.

Report presented by Chris Cahill; Directors approved an amendment to the District Personnel Manual to recognize the second Monday in October (Indigenous Peoples' Day) as a District holiday and to grant each full-time regular District employee 40 hours of Personal Leave per annum, with an addendum to revisit the 40 hours of Personal Leave in spring of 2025 to assess implementation.

BC- BW - TN - PC - NH

- e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for June 2024.

Report presented by Chris Cahill; No action taken.

- f. Review of the District Projects Status Report.

Report presented by Andrew Brooks; No action taken.

- g. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

Report presented by Chris Cahill; No action taken.

5. Announcements by Board and Staff

- **Chris Cahill discussed the supplementary materials provided in the agenda packet detailing the current status of three initiatives proposed for the November 2024 General Election ballot.**
- **Director Christian announced that the Napa Valley Vine Trail Coalition will be hosting a two day celebration to commemorate the official opening of the St Helena to Calistoga segment of the Vine Trail on August 16-17, 2024.**
- **Ryan Ayers announced that the 2024 StoryWalk kickoff event took place at Skyline Wilderness Park on 6/22/24 with an artist workshop and activities from the American Canyon Community and Parks Foundation, the Napa Library, and First 5 Napa County.**

6. Agenda Planning

7. Adjournment

SIGNED: _____

Nancy Heliotas, Board President

ATTEST: _____

Ryan Ayers, District Secretary

Vote: BW = Brad Wagenknecht; TN = Tony Norris; PC = Patricia Clarey; NH = Nancy Heliotas; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent