



**NAPA COUNTY REGIONAL PARK &  
OPEN SPACE DISTRICT**

Brad Wagenknecht  
Director, Ward One

Tony Norris  
Director, Ward Two

Patricia Clarey  
Director, Ward Three

Nancy Lewis-Heliotas  
Director, Ward Four

Barry Christian  
Director, Ward Five

## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Monday, June 10, 2024 at 2:00 P.M.

Bothe-Napa Valley State Park Visitor Center, 3801 St Helena Highway, Calistoga, Calif.

1. Call to Order and Roll Call

**Directors Present: Brad Wagenknecht (arrived during Item 3), Tony Norris, Patricia Clarey, Nancy Heliotas, Barry Christian**

**Staff Present: Chris Cahill, Andrew Brooks, Ryan Ayers, Jessica Ardizzone**

2. Public Comment

**None.**

3. Set Matters

2:00 pm **Public Hearing.** Consideration and potential approval of budget, position allocation table, and salary table for FY 2024-2025.

**Public hearing opened; no public comments. Chris Cahill updated Directors about minor revisions to the draft budget presented on May 13, 2024. Public hearing closed.**

**Directors approved the budget, one-time payment for regular District employees of \$3,000 payable in December 2024 for those then-employed, position allocation table, and salary table for FY2024-2025 as presented.**

**TN - PC - BW - NH - BC**

4. Administrative Items

a. Consideration and potential approval of minutes for Board of Directors regular meeting of May 13, 2024.

**Minutes for the May 13, 2024 regular meeting were approved as presented.**

**PC - TN - BW - NH - BC**

b. Consideration and potential approval for a transfer of \$24,679 out of the Suscol Headwaters CARLF Reserve to reimburse the General Fund for work on the Suscol frog pond.

**Report presented by Chris Cahill; Directors approved transfer of \$24,679 out of the Suscol Headwaters CARLF Reserve to reimburse the General Fund for work on the Suscol frog pond.**

**TN - BC - BW - PC - NH**

- c. Consideration and potential approval of budget adjustments for FY 2023-2024.  
**Report presented by Chris Cahill; Directors approved budget adjustments for FY 2023-2024 as presented.**  
**PC - TN - BW - NH - BC**
- d. Consideration and potential approval of Amendment No. 1 to Agreement 22-01, an option agreement for purchase of an easement on Napa Sanitation District property, extending the term to January 1, 2025.  
**Report presented by Chris Cahill; Directors approved Amendment No. 1 to Agreement 22-01, an option agreement for purchase of an easement on Napa Sanitation District property, extending the term to January 1, 2025.**  
**BW - TN - PC - NH - BC**
- e. Consideration and potential authorization for the Board President to sign a letter of support for a November 2024 climate resilience bond.  
**Report presented by Chris Cahill; Directors authorized the Board President to sign a letter of support for a November 2024 climate resilience bond.**  
**BC - PC - BW - TN - NH**
- f. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for May 2024.  
**Report presented by Chris Cahill; No action taken.**
- g. Review of the District Projects Status Report.  
**Report presented by Andrew Brooks; No action taken.**
- h. Presentation on District outdoor education activities by Jessica Ardizzone.  
**Presentation by Jessica Ardizzone detailing the District's outdoor education activities, including school field trips, summer camps, guided hikes such as the 3<sup>rd</sup> Saturday Hike program, and the Junior Ranger program. Information only; No action taken.**
- i. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.  
**Report presented by Jessica Ardizzone; No action taken.**


#### 5. Announcements by Board and Staff

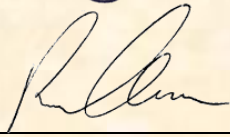
- **Director Christian announced that he met with representatives from the Bay Area Ridge Trail and discussed future connection points between Suscol Headwaters Park and Newell Preserve in American Canyon.**
- **Chris Cahill noted that we have been invited to submit a complete second-round application to the Priority Conservation Area grant program based on the strength of our initial \$1M grant request. The grant would fund land acquisition in the vicinity of Moore Creek Park.**
- **Director Helioetes announced that she is investigating programs led by UC Davis and the Bureau of Land Management dealing with megafauna grazing on public lands to explore possibilities for grazing in Napa County.**
- **Ryan Ayers announced that the summer StoryWalk event will begin at Skyline Wilderness Park on June 22, 2024 before moving to Moore Creek Park, Wetlands Edge Park, and Bothe-Napa Valley State Park throughout the summer.**

#### 6. Agenda Planning

- **Chris Cahill noted that there will be a future agenda item following the County of Napa's memorandum of understanding with their employee union. Included in this item will be the addition of a new county-recognized holiday, Indigenous Peoples' Day, which will affect the October 2024 regular meeting date.**

7. Adjournment

SIGNED:   
Nancy Heliotés, Board President

ATTEST:   
Ryan Ayers, District Secretary

Vote: BW = Brad Wagenknecht; TN = Tony Norris; PC = Patricia Clarey; NH = Nancy Heliotés; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent