



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Brad Wagenknecht
Director, Ward One

Tony Norris
Director, Ward Two

Patricia Clarey
Director, Ward Three

Nancy Lewis-Heliotas
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, April 8, 2024 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

This is an in-person meeting.

There will be no remote access option for this meeting due to ongoing audio/visual improvements in the Napa County Administration Building.

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting info@ncrposd.org.

Prior to action on any item, the Board President will ask for comments from any member of the audience. After receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Second Floor, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

The Board of Directors of the Napa County Regional Park and Open Space District encourages a respectful dialogue that supports freedom of speech and values diversity of opinion. The Board, staff, and members of the public are expected to be civil and courteous, and to refrain from questioning the character or motives of others participating in the meeting. The District requests that speakers not use threatening, profane, or abusive language which disrupts, disturbs, or otherwise impedes the orderly conduct of a Board meeting. Members of the public may comment on any item on the agenda during Board consideration of the item. The Board President will invite public comment following the staff presentation and prior to final Board deliberations. Each speaker will be allotted time for comment as set by the Board President (generally 3 minutes).

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors regular meeting of March 11, 2024.
- b. Consideration and potential approval of District support for ACA 1 (Aguiar-Curry) – 55% Vote for Local Affordable Housing and Public Infrastructure Act and authorizing the General Manager to issue a letter of support.
- c. Consideration and potential approval of District support for ACA 13 (Ward) – *Protect and Maintain the Majority Vote Act* and authorizing the General Manager to issue a letter of support.
- d. Consideration and potential approval of District support for House Resolution 7525 (Fallon (R-TX) and Pettersen (D-CO)) - *Special District Grant Accessibility Act*.
- e. Consideration and potential approval of Resolution 24-01, adopting an amended District Conflict of Interest Code.
- f. Consideration and potential approval of an expenditure from the Moore Creek Capital Replacement Reserve Fund to finance the replacement and upgrade of the electrical panel at the Moore Creek gate house (estimated at \$15,000).
- g. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for March 2024.
- h. Review of the District Projects Status Report.
- i. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park. (Oral Report)

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

- a. General Manager- Letter of support issued on behalf of the Napa County Resource Conservation District for the North Coast Wildfire Resilience Planning and Implementation Block Grant Program.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendized, no action will be taken by the Board on these items unless specifically noted otherwise.

7. Adjournment



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Nancy Lewis-Heliotes
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Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

Monday, March 11, 2024 at 2:00 P.M.

Napa County Hall of Justice, 2nd Floor Conference Room, 1125 Third Street, Napa, Calif.

1. Call to Order and Roll Call

Directors Present: Brad Wagenknecht, Tony Norris, Patricia Clarey, Nancy Heliotes, Barry Christian
Staff Present: Chris Cahill, Andrew Brooks, Ryan Ayers

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors regular meeting of February 12, 2024.

Minutes for the February 12, 2024 regular meeting were approved as presented.
BC - TN - BW - PC - NH

- b. Consideration and potential approval of revisions to the Purchasing Manual to increase General Manager purchasing authority to \$53,060.40 consistent with AB 2137 (Mayes, 2018).

Report presented by Chris Cahill; Directors approved revisions to the Purchasing Manual to increase General Manager purchasing authority to \$53,060.40.
BC - TN - BW - PC - NH

- c. Discussion and direction to staff regarding Board of Directors meeting location(s) throughout calendar 2024.

Report presented by Chris Cahill; Staff directed to continue scheduling Regular Meetings of the NCRPOSD Board of Directors in the Board of Supervisors Chambers as possible, with Special Meetings being held in alternate locations as necessary.

- d. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for February 2024.

Report presented by Chris Cahill; No action taken.

e. Review of the District Projects Status Report.

Report presented by Andrew Brooks; No action taken.

f. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

Report presented by Chris Cahill; No action taken. Bothe-Napa Valley State Park remains affected by damage from storms in early February, and Chris Cahill noted the dedication of park staff in their continued efforts to make repairs to the water line and fully reopen the park for use.

5. Announcements by Board and Staff

- **Director Clarey announced that the annual Harvest Dinner will be hosted by the Napa Valley State Parks Association at the Bale Grist Mill on September 28, 2024.**

6. Agenda Planning

- **Chris Cahill noted that the first of several annual budget hearings will be on the agenda for the May meeting.**

7. Adjournment

SIGNED: _____
Nancy Heliotes, Board President

ATTEST: _____
Ryan Ayers, District Secretary

Vote: BW = Brad Wagenknecht; TN = Tony Norris; PC = Patricia Clarey; NH = Nancy Heliotes; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent



STAFF REPORT

By: Andrew Brooks
Date: April 8, 2024
Item: **4.b**
Subject: Consideration and potential approval of District support for ACA 1 (Aguiar-Curry) – *55% Vote for Local Affordable Housing and Public Infrastructure Act* and authorizing the General Manager to issue a letter of support.

RECOMMENDATION

Approve District support of ACA 1 (Aguiar-Curry) and authorize the General Manager to issue a letter of support.

ENVIRONMENTAL DETERMINATION

Not a project. This item does not constitute a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

ACA 1 would lower the necessary voter threshold from a two-thirds supermajority to 55% to approve local general obligation (G.O.) bonds and special taxes for affordable housing and public infrastructure projects.

The California Constitution currently requires a two-thirds vote at the local level for both G.O. bonds and special taxes, regardless of what the city, county, or special district proposes to use the funds for. However, local school districts can seek approval for bonded indebtedness with only a 55% vote threshold for the construction, reconstruction, rehabilitation, or replacement of schools.

ACA 1 will level the playing field and create parity with school districts so that cities, counties, and (critically for the District) special districts have a viable financing tool to help address important community needs for affordable housing and public infrastructure. Local voters would still need to overwhelmingly support a bond or special tax (with 55%) in order for it to be approved, thus protecting voters' control over how their tax dollars are spent. The bill also provides specific requirements for voter protection, public notice, and financial accountability. It has wide support from many cities and counties as well as the Metropolitan Transportation Commission, the Association of Bay Area Governments, and the California Special Districts Association.



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April 8, 2024

The Honorable Cecilia Aguiar-Curry
California State Assembly
State Capitol
P.O. Box 942849
Sacramento, CA 94249-0004

As regards: Assembly Constitutional Amendment 1 – Support

Dear Assembly Member Aguiar-Curry:

The Napa County Regional Park and Open Space District is pleased to support your Assembly Constitutional Amendment 1, related to local government financing: affordable housing and public infrastructure: voter approval.

The Napa County Regional Park and Open Space District is a special district organized under Section 5500 of the California Public Resources Code. We manage more than 13,000 acres of natural open spaces across Napa County, on which we have constructed or operate more than 75 miles of hiking, biking, and horseback riding trails. Our work managing these open spaces includes projects targeting vegetation management to reduce the impacts of wildfire, restoration and preservation of watersheds, protection of wildlife corridors, and access to recreational opportunities for all.

ACA 1 would bring to voters on a future statewide ballot the consideration of lowering the voter approval threshold for revenue measures from a two-thirds supermajority to 55% for critical public infrastructure needs and affordable housing investments. Specifically, the measure would authorize a jurisdiction to raise local bond funding via a voter-approved special tax for the construction, reconstruction, rehabilitation, or replacement of public infrastructure, affordable housing, or permanent supportive housing.

Local revenue is an important component to maintaining public infrastructure and creating affordable homes – and in some cases can leverage five state and federal dollars for every one local dollar spent on a project. Thus, the requirement to meet a two-thirds voter-approved threshold (as opposed to a 55% supermajority) can cost local communities billions in funding, when accounting for this state and federal match. As the state faces historic infrastructure, homelessness and affordability crises – voters are increasingly frustrated.

If approved by the Legislature, ACA 1 would then have to be approved by voters in a future statewide election, ensuring voter support for this change.

For the above reasons, the Napa County Regional Park and Open Space District is pleased to support Assembly Constitutional Amendment 1. Thank you for your good work and please feel free to contact

me with any questions.

Sincerely,

Christopher M. Cahill
General Manager
Napa County Regional Park and Open Space District

draft

cc: The Honorable Bill Dodd
Marcus Detwiler, Legislative Representative, California Special Districts Association



STAFF REPORT

By: Chris Cahill
Date: April 8, 2024
Item: **4.c**
Subject: Consideration and potential approval of District support for ACA 13 (Ward) – *Protect and Maintain the Majority Vote Act* and authorizing the General Manager to issue a letter of support.

RECOMMENDATION

Approve District support of ACA 13 (Ward) and authorize the General Manager to issue a letter of support.

ENVIRONMENTAL DETERMINATION

Not a project. This item does not constitute a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

Currently, under California law, a ballot measure approved by a majority of voters can selectively require a future measure to pass with a supermajority of the vote. So, for example, a ballot measure requiring a two-thirds supermajority to approve a new tax can and has been passed with a simple 50% majority. Assemblymember Chris Ward (D, San Diego) introduced Assembly Constitution Amendment 13 to ensure a simple majority vote remains the threshold for a measure to pass, while also requiring any statewide initiative seeking to increase a threshold to be approved by the same supermajority it is proposing to impose.

ACA 13 was approved by the State Legislature with a two-thirds margin in November 2023 and will be placed on the November 2024 statewide ballot. If passed by voters with a simple majority, ACA 13 would require a measure that would impose a two-thirds vote threshold on future measures to itself receive a two-thirds vote to pass.

If adopted, ACA 13 would apply to all statewide initiative measures submitted to the electors on or after January 1, 2024, including measures that may appear on the November 2024 ballot alongside ACA 13.

Cities and counties also often place non-binding advisory measures on the ballot to allow voters to weigh in on various issues. This is a critical tool that allows voters to advise local government. However, the ability for local governments to ask voters to weigh in on advisory questions is now under threat. ACA 13 would further preserve the right of local governments to place advisory questions on the ballot to ask voters their opinion on issues.

The California Special Districts Association has taken a position supporting ACA 13, stating that, “ACA 13 protects the democratic process in local communities by ensuring that a simple majority of statewide voters cannot restrict the will of a supermajority of voters in a local community.”



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April 8, 2024

The Honorable Christopher Ward
California State Assembly
1021 O Street, Suite 6350
Sacramento, CA 95814

As regards: Assembly Constitutional Amendment 13 – Support

Dear Assembly Member Ward:

The Napa County Regional Park and Open Space District is pleased to support your Assembly Constitutional Amendment 13, related to protecting the majority vote.

The Napa County Regional Park and Open Space District is a special district organized under Section 5500 of the California Public Resources Code. We manage more than 13,000 acres of natural open spaces across Napa County, on which we have constructed or operate more than 75 miles of hiking, biking, and horseback riding trails. Our work managing these open spaces includes projects targeting vegetation management to reduce the impacts of wildfire, restoration and preservation of watersheds, protection of wildlife corridors, and access to recreational opportunities for all.

Under current law, an initiative constitutional amendment that proposes to amend the California Constitution requires a simple majority of voters casting votes in favor of the measure for the amendment to be approved. Notably, this simple majority requirement is irrespective of any of the provisions contained within the proposed constitutional amendment; should the text of the proposed constitutional amendment contain provisions that would otherwise require voter thresholds in excess of a simple majority in the future, those increased vote thresholds may nonetheless be imposed with a simple majority of voters. Phrased another way, this allows a simple majority of voters to insert a three-fifths, two-thirds, four-fifths, or higher vote threshold into the California Constitution, even without the corresponding level of support in terms of votes cast in favor of the original amendment proposal.

ACA 13 would propose to California voters a solution to this problem with the initiative process: in November 2024, California voters will be asked to decide whether an initiative constitutional amendment containing provisions that increase vote thresholds should be required to attain the same proportion of votes in favor of the amendment that the proposed increased vote thresholds would demand. In this way, ACA 13 would ensure that a proposal cannot impose vote thresholds on our communities and our State that exceed the level of support for imposing such thresholds.

ACA 13 protects the democratic process in local communities by ensuring that a simple majority of statewide voters cannot restrict the will of a supermajority of voters in a local community. For these reasons, the Napa County Regional Park and Open Space District is pleased to support Assembly Constitutional Amendment 13. Thank you for your good work and please feel free to contact me with

any questions.

Sincerely,

Christopher M. Cahill
General Manager
Napa County Regional Park and Open Space District

draft

cc: The Honorable Cecilia Aguiar-Curry
The Honorable Bill Dodd
Marcus Detwiler, Legislative Representative, California Special Districts Association



STAFF REPORT

By: Chris Cahill
Date: April 8, 2024
Item: **4.d**
Subject: Consideration and potential approval of District support for House Resolution 7525 (Fallon (R-TX) and Pettersen (D-CO)) - *Special District Grant Accessibility Act*.

RECOMMENDATION

Approve District support of House Resolution 7525.

ENVIRONMENTAL DETERMINATION

Not a project. This item does not constitute a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

Special districts are local governments created by the people of a community to deliver specialized services essential to their health, safety, economy, and well-being. For millions of Californians, special districts provide a broad range of essential services and infrastructure including water, flood protection, sanitation, fire protection, parks and open space, healthcare, airports, cemeteries, resource conservation, libraries, electricity, and more. Special districts exist where a community demands a service that another unit of government is not otherwise providing.

Despite the significance of special districts throughout the United States, federal law lacks a consistent definition of these special purpose units of local government. As a result, some communities served by special districts face challenges in accessing federal funding opportunities as their local service providers are commonly omitted from the definition of eligible units of local government in legislative proposals that authorize federal programs and funding. Moreover, special districts lack official population figures and are therefore not recognized by the U.S. Census Bureau as “geographic units of government.” As a result, special districts are unable to gain access to certain formula-driven grants and resources.

This issue was most recently faced by the Napa Open Space District when we failed to qualify for any of the substantial federal COVID relief funding pots made available during the recent pandemic to support other local governments across the country.

H.R. 7525 would require the Office of Management and Budget (OMB) to issue guidance to federal agencies requiring special districts to be recognized as local governments for the purpose of federal

financial assistance determinations. The bill also would codify in federal law a long-overdue, formal definition of “special district.” The bill defines a special district as follows:

The term “special district” means a political subdivision of a State, with specified boundaries and significant budgetary autonomy or control, created by or pursuant to the laws of the State, for the purpose of performing limited and specific governmental or proprietary functions that distinguish it as a significantly separate entity from the administrative governance structure of any other form of local government unit within a State.

Because action on this item was required prior to April 5, the General Manager drafted the attached letter and forwarded it on to the staff of Congressman Mike Thompson on March 22, 2024. Today’s action would affirm the District’s support for the important Special District Grant Accessibility Act.



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March 22, 2024

The Honorable Mike Thompson
U.S. House of Representatives
268 Cannon Office Building
Washington, DC 20515
By email, care of District Representative Brad Onorato

As regards: A request for support, H.R. 7525 Special District Grant Accessibility Act

Dear Congressman Thompson,

On behalf of the Napa County Regional Park and Open Space District I respectfully request that you support the Special District Grant Accessibility Act (H.R. 7525). This important bipartisan legislation was overwhelmingly approved by the House Oversight and Accountability Committee on March 7 and is now awaiting action by the full House. I urge you to work with congressional leadership to ensure that the legislation is considered in a timely fashion.

The Napa County Regional Park and Open Space District is a special district organized under Section 5500 of the California Public Resources Code. We manage more than 13,000 acres of natural open spaces across Napa County, on which we have constructed or operate more than 75 miles of hiking, biking, and horseback riding trails. Our work managing these open spaces includes projects targeting vegetation management to reduce the impacts of wildfire, restoration and preservation of watersheds, protection of wildlife corridors, and access to recreational opportunities for all.

H.R. 7525 would require the Office of Management and Budget (OMB) to issue guidance to federal agencies requiring special districts like ourselves to be recognized as local governments for the purpose of federal financial assistance determinations. The bill also would codify in federal law a long-overdue, formal definition of "special district."

Special districts are local governments created by the people of a community to deliver specialized services essential to their health, safety, economy, and well-being. In the State of California, there are over 2,000 special districts providing a broad range of essential services and infrastructure.

Despite the significance of special districts throughout the United States, federal law lacks a consistent definition of these special purpose units of local government. As a result, some communities served by special districts face challenges in accessing federal funding opportunities; their local service providers are commonly omitted from the definition of eligible units of local government in legislative proposals that authorize federal programs and funding. Moreover, special districts lack official population figures and are therefore not recognized by the U.S. Census Bureau as "geographic units of government." As a result, special districts are unable to gain access to certain formula-driven grants and resources.

Again, I urge you to support the Special District Grant Accessibility Act and to work with your House colleagues to prioritize passage of this critically important bill. Thank you for considering this request.

Sincerely,

A handwritten signature in blue ink, appearing to read 'CMC', is placed over a light gray rectangular background.

Christopher M. Cahill
General Manager

cc: California Special Districts Association [via email: advocacy@cda.net]



STAFF REPORT

By: Chris Cahill
Date: April 8, 2024
Item: **4.e**
Subject: Consideration and potential approval of Resolution 24-01, adopting an amended District Conflict of Interest Code.

RECOMMENDATION

1. Open the public hearing.
2. Close the public hearing.
3. Find that the proposed action is not a project pursuant to CEQA.
4. Adopt the proposed resolution updating the District Conflict of Interest Code.

ENVIRONMENTAL DETERMINATION

Not a project. The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

As a California public agency, the District is required to adopt a Conflict of Interest Code, and to update that Code every two years. Following a District Board of Directors approval action, the Code is submitted to the relevant “Code Review Body,” in our case the County of Napa. Under a quirk of State law, the amended Conflict of Interest Code only becomes operative upon approval by the County Board of Supervisors. The District first adopted its Conflict of Interest Code in 2007 and it has been revised and updated a number of times since then.

All of the substantive changes to the proposed amended code reside in Appendix A, where we have updated the list of District officers, employees, and contractors who are required to file financial statements as otherwise prescribed by State law. The proposed resolution, including the amended code, is attached.

RESOLUTION N^o. 24-01

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT

A RESOLUTION OF THE BOARD OF DIRECTORS ADOPTING AN AMENDED CONFLICT OF INTEREST CODE

WHEREAS, on November 7, 2006 the voters of Napa County established the Napa County Regional Park and Open Space District (“DISTRICT”) pursuant to the provisions of Article 3, Chapter 3 of Division 5 of the Public Resources Code (commencing with Section 5500) with responsibility for protecting and stewarding public open space resources and providing outdoor recreational and educational opportunities; and

WHEREAS, the Political Reform Act of 1974 (Government Code Section 81000 et seq., hereinafter referred to as “the Act”) and regulations promulgated thereunder require local government agencies having more than minimal annual revenues to adopt and promulgate conflict of interest codes, and the DISTRICT first did so in 2007; and

WHEREAS, DISTRICT now desires to adopt an Amended Conflict of Interest Code (“Amendment”) that revises and updates the Appendix A list of designated employees, employee positions, contract consultants, and public officials who manage public investments and adoption of such amended code is authorized and being carried out under the provisions of Government Code Sections 87300 through 87302; and

WHEREAS, the DISTRICT Board of Directors held a public hearing on the proposed Amendment at its regular meeting of April 8, 2024.

NOW, THEREFORE, the Napa County Regional Park and Open Space District hereby resolves as follows:

CONFLICT OF INTEREST CODE OF THE
NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT

1. Incorporation of Standard Terms. The terms of the model code set forth in Section 18730 of Title 2 of the California Code of Regulations, as such may be amended from time to time by the FPPC, are adopted and incorporated by reference as if set forth fully herein. The definitions contained in the Political Reform Act of 1974, regulations of the Fair Political Practices Commission (Regulations 18110, et seq.), and any amendments to the Act or regulations, are incorporated by reference into this conflict of interest code.

2. List of Designated Employees. For purposes of the requirements of the Act and the provisions of the model code, the Designated Employees of the District shall be the persons

holding those offices and performing the functions of those positions set forth in Appendix “A”, attached hereto and incorporated by reference herein.

3. List of Disclosure Categories. For purposes of the requirements of the Act and the provisions of the model code, the disclosure categories for the Designated Employees of the District shall be those categories set forth in Appendix “B”, attached hereto and incorporated by reference herein.

4. Documents Comprising Conflict of Interest Code. For purposes of the Act, the provisions of this Resolution, the model code, and Appendices “A” and “B” shall together constitute the Conflict of Interest Code of the District on and after the date of confirmation by the Napa County Board of Supervisors.

5. Effective Date of Code. The effective date of the Conflict of Interest Code shall be the date of confirmation by the Napa County Board of Supervisors acting as code reviewing body for the District.

6. Documents to be filed with the Board of Supervisors. The District Secretary is hereby directed to file three certified copies of the Conflict of Interest Code approved by the District Board with the Napa County Board of Supervisors, the code reviewing body for the District, along with a brief description of the duties and terms of all consultants working for the District who have been determined by the District General Manager as of the effective date of this Conflict of Interest Code to be exempt from the Designated Employee “contract consultant” category for calendar year 2024, and the reasons for such exemption.

7. Time of Filing Statements of Economic Interests. All persons who are required, either by this Conflict of Interest Code or by virtue of their listing in Government Code section 87200 as public officials who manage public investments, to file Statements of Economic Interests (“Statements”) shall file initial Statements with the District Secretary for filing with the code reviewing body within thirty days after the effective date of the Code. When taking office after the time of such listing, such persons shall file assuming office Statements within 10 days after first assuming such positions if they fall under Government Code section 87200 as public officials who manage public investments and within 30 days if considered to be Designated Employees by the District’s Conflict of Interest Code. However, if they are re-elected or re-appointed without a break in service such persons need not file an assuming office Statement at the time of such re-election or re-appointment. Every such person shall thereafter file an annual Statement by April 1 of each year, covering reportable interests for the twelve-month period ending on the preceding December 31. Every such person who leaves office shall file, within 30 days of leaving office, a Statement disclosing reportable interests held or received at any time during the period between the closing date of the last Statement required to be filed and the date of leaving office.

8. Place of Filing. Designated Employees and those public officials of the District who are required to file Statements in consequence of Government Code section 87200 shall file the required Statements with the District Secretary who shall retain copies of the original Statements. For purpose of such filing with the District Secretary, the address of the District Secretary shall be 1195 Third Street, Second Floor, Napa, California 94559.

9. Public Inspection of Conflict of Interest Code and Statements. Commencing on the effective date of the Conflict of Interest Code or any amendment thereof, a copy of the Conflict of Interest Code and such amendments shall be maintained in the office of the District Secretary who shall make such copies and the copies of all Statements on file with the District Secretary available for public inspection and copying during regular business hours. No conditions whatsoever shall be imposed upon persons desiring to inspect the copy of the Conflict of Interest Code and amendments thereof, nor shall any information or identification be required from such persons. Copies shall be provided in accordance with and subject to charges imposed generally by the Public Records Act (Government Code sections 6250 et seq.) and District resolutions pertaining to copying of public records of the District.

10. Annual Review Statement.

(a) No later than October 1 of each even-numbered year, the District shall submit to the Napa County Board of Supervisors, as code reviewing body for the District, a written statement signed by the District General Manager or his/her designee, that either:

(1) The District has reviewed the Conflict of Interest Code, that the Conflict of Interest Code designates accurately all positions which make or participate in the making of governmental decisions for the District, that the disclosure assigned those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income which may foreseeably be affected materially by the decisions made by those designated positions, and that the Conflict of Interest Code contains the provisions required by Government Code section 87302; or

(2) The District has reviewed the Conflict of Interest Code and has determined that amendment is necessary to designate all positions which make or participate in the making of governmental decisions for the District, or to update the disclosure categories assigned to require the disclosure of all investments, business positions, interests in real property and sources of income which may be affected materially by the designated positions, or to include other provisions required by Government Code section 87302. If the statement contains this report, the District shall submit the amendment to the Napa County Board of Supervisors within 90 days of the report.

(b) Changed circumstances which require amendment of the Conflict of Interest Code shall include, but not be limited to:

(1) The creation of positions which involve the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest;

(2) The reclassification, renaming, or deletion of previously-designated positions;

(3) The addition, deletion, or modification of statutorily-required provisions of this Conflict of Interest Code; or

(4) The addition, deletion, or modification of the specific types of investments, business positions, interests in real property, and sources of income which are reportable unless such changes have been automatically incorporated into this Conflict of Interest Code as the result of inclusion of the changes into the model code by the Fair Political Practices Commission.

APPENDIX “A”

LIST OF DESIGNATED EMPLOYEES

Because of the nature of the powers and duties conferred on the District by the provisions of Chapter 3 of Division 5 of the Public Resources Code, the policies adopted by the Board of Directors of the District, and the terms of support services and consultant agreements approved by the Board of Directors, the following positions within the District may involve the making or participation in the making of decisions of the District which may foreseeably have a material effect on financial interests of the holders of the positions. Most of the positions listed are of long-term duration, although some are limited-term positions, but all are listed because their scope of District or work involves either making final decisions for the District which have financial consequences or developing and/or exercising such a level of expertise and ongoing relationship with those who make such decisions that the decision-makers can reasonably be expected to routinely trust and rely upon their advice.

For purposes of filing Statements of Economic Interests as required by this Conflict of Interest Code, the “Designated Employees” of the District shall be those persons who actually occupy or carry out the functions of the following positions, whether as elected or appointed officers, compensated employees, or contracted consultants or their employees or subcontractors:

Designated Employee Positions

Members of the Board of Directors

General Manager

Deputy General Manager

Park Manager (Napa County Park Steward, on contract to the District)

Management Analyst

Community Relations Specialist

District Legal Counsel (Napa County Counsel, serving ex-officio, including any deputy county counsel when assigned to advise and/or represent the District)

District Auditor (Napa County Auditor, serving ex-officio)

Contract Consultants for the District. Contract consultants shall be included in the list of Designated Employees and shall disclose their material financial interests in regard to all of the adopted disclosure categories, subject to the following limitation:

The General Manager may determine in writing that a particular contract consultant, although a “designated position”, is hired to perform a range of duties that is limited in

scope and thus is not required to comply or fully comply with all of the disclosure requirements described in Appendix “B”. This written determination shall include a description of the contract consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. This determination is a public record and shall be retained for public inspection and be available for inspection and copying in the same location and manner as the District’s copy of the Conflict of Interest Code.

As of the date of Board of Directors approval of this Code no contract consultants for the District are included in the list of Designated Employees.

PUBLIC OFFICIALS OF THE DISTRICT WHO MANAGE PUBLIC INVESTMENTS

It has been determined that the District Treasurer (the Napa County Treasurer-Tax Collector serving ex-officio) manages public investments and therefore is required by statute to file a Statement of Economic Interests pursuant to Government Code section 87200.

APPENDIX "B"

DISCLOSURE CATEGORIES

Rationale. The decisions which the Designated Employees may make or participate in making for the District may involve exercising or directly influencing the exercise of any of the powers conferred on the District by Division 5 of the Public Resources Code, including the expenditure of funds for public recreation purposes.

Except where otherwise determined for specified contract consultants pursuant to Appendix "A", the decisions by the Designated Employees in the routine course of their work for the District may have the potential to impact at a level commonly recognized as "material" by the Political Reform Act of 1974, as amended, and the regulations adopted by the Fair Political Practices Commission ("FPPC") to implement that Act, any or all of those types of financial interests listed in all of the Disclosure Schedules of the Statement of Economic Interests Form approved by the FPPC.

For this reason, all of the Designated Employees under this Conflict of Interest Code, other than specified contract consultants whose disclosure responsibilities or exemption therefrom are determined in writing on a case-by-case basis as described in Exhibit "A", shall comply with the broadest possible Disclosure Category applicable under the then-current Statement Form and Schedules, disclosing all sources of income, interests in real property, and investments and business positions in business entities.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Directors of the Napa County Regional Park and Open Space District at a regular meeting of said Board on the 8th day of April, 2024 by the following vote:

AYES: ___ DIRECTORS _____

NOES: ___ DIRECTORS _____

ABSENT: ___ DIRECTORS _____

Date: _____ Signed: _____
Nancy Lewis-Heliotes, President

APPROVED BY THE NAPA COUNTY
REGIONAL PARK AND OPEN SPACE
DISTRICT BOARD OF DIRECTORS
Date: April 8, 2024
Processed by: _____
District Secretary



STAFF REPORT

By: Chris Cahill
Date: April 8, 2024
Item: **4.f**
Subject: Consideration and potential approval of an expenditure from the Moore Creek Capital Replacement Reserve Fund to finance the replacement and upgrade of the electrical panel at the Moore Creek gate house (estimated at \$15,000).

RECOMMENDATION

Approve expenditures from the Moore Creek Capital Replacement Reserve as necessary to replace the existing gate house electrical panel.

ENVIRONMENTAL DETERMINATION

Categorically Exempt. The repair, maintenance, reconstruction, replacement, or minor alteration of existing public structures involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination is exempt from the application of the California Environmental Quality Act (CEQA) under State CEQA Guidelines, Class 1 (*Existing Facilities*) and the Napa County Regional Park and Open Space District's Local CEQA Guidelines, Class 1, Sub 3 (*Existing Facilities – Operation and Maintenance Activities*). There are no unusual circumstances associated with the replacement of an existing residential electrical panel that would cause it to have a significant effect on the environment.

BACKGROUND

Staff recently discovered that the electrical panel at the Moore Creek gate house (the yellow house at the entrance to the park, previously occupied by Don and Elaine Juarez and now rented by Mitchell Busse and his family) was manufactured by the Zinsco Company. Zinsco panels, which were produced from the 1930's through the late 1970's and widely used throughout the western United States during that period, are now thought to require replacement. According to one online source:

During World War II, most of the copper supplies were diverted to the United States government to help with the war effort, so electrical panel manufacturers started using aluminum components rather than the copper components that were widely used prior to the war. In 1942 the use of aluminum wires and components was added to the National Electric Code. Zinsco did not start using aluminum components in their panels until the third copper shortage in the 1960s. Some of the earlier aluminum alloys used in electrical panels were faulty and caused issues.

Home inspectors and most electricians recommend replacement of any of the Zinsco-style (including Magnetrip, Sylvania, and Challenger) panels to mitigate safety concerns.

While replacing the existing panel it is likely time to upgrade the service to the house from 100 amps to the more modern 200 amps. This will add some complexity and cost but is worth doing as there is tremendous value to the District in having an occupied residence at the entrance to our Moore Creek park and parking lot. We'll want to keep the gate house in reasonably good shape so it continues to be an appealing spot for renters. Estimates to replace a panel in the Bay Area range from \$5,000 to \$10,000, but this will be a prevailing wage public works project job, so we are estimating +/- \$15,000 to do the work here.

As the Board may remember, each year we set aside money in the Moore Creek Capital Replacement Reserve Fund to cover future replacement or major maintenance costs associated with the structures on the property. As of the end of the last fiscal year that fund had a balance of \$155,618. Staff is proposing to use the Moore Creek Reserve to fund this work and needs the Board approval requested here to allow that.



STAFF REPORT

By: Chris Cahill and Barb Ruffino
Date: April 8, 2024
Item: **4.g**
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for March 2024.

RECOMMENDATION

Receive the report, no action required.

BACKGROUND

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$53,060.40, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for **March 2024**. All Cal-Card purchases are itemized in the financial report.

Grants and donations for **March**:

Online Donations

ReLeaf	\$185
Spring Trails Challenge	\$290
Moore Creek Shirts	\$35.40

Iron Ranger Donations

Moore Creek Park	\$525.55
Oat Hill Mine Trail	\$Not yet collected

PARKS & OPEN SPACE DISTRICT -MARCH 2024 EXPENSE REPORT

Gen Admin Dept - 85000-00

Date	Account Name	Description	Vendor Name	Amount
3/4/2024	Computer Software	Zoom 3/24	Us Bank National Association	\$ 15.99
3/4/2024	Computer Software	Google 1/24	Us Bank National Association	\$ 6.00
3/4/2024	Computer Software	Constant Contact annual subscription	Us Bank National Association	\$ 457.50
3/4/2024	Business Travel	Fastrak fee	Us Bank National Association	\$ 5.00
3/6/2024	Health Insurance Premium	4/24 Kaiser Premium	Kaiser Permanente	\$ 2,883.34

Moore Creek Dept - 85010-00

Date	Account Name	Description	Vendor Name	Amount
3/4/2024	Maintenance supplies	Chain loop	Napa Power Equipment	\$ 122.81
3/4/2024	Maintenance supplies	Vent, spline screws	Napa Power Equipment	\$ 143.29
3/4/2024	Other Professional Services	PARK 14-02 3/24 Sampling	Heritage Systems, Inc	\$ 128.33
3/6/2024	Maintenance supplies	Earplugs, cable tie	Central Valley Builders	\$ 18.32
3/14/2024	Maintenance supplies	Misc hardware-Ace Hardware	Zeller's & Clarks Ace Hardware	\$ 63.01
3/14/2024	Maintenance supplies	Hexa chain, bar oil & premix	Napa Power Equipment	\$ 198.00
3/14/2024	Other Professional Services	Booster Pump Install	Oakville Pump Service	\$ 1,198.00
3/14/2024	Other Professional Services	Service Call-Moore Creek	Oakville Pump Service	\$ 440.00
3/14/2024	Minor Equipment/Small Tools	Booster Pump Replacement	Oakville Pump Service	\$ 1,140.96

Camp Berryessa 85010-03

Date	Account Name	Description	Vendor Name	Amount
3/4/2024	Janitorial Supplies	Target - Janitorial Supplies	Us Bank National Association	\$ 129.54
3/4/2024	Maintenance Supplies	Vinyl Cement	Us Bank National Association	\$ 30.15
3/4/2024	Construction Supplies/Materials	Ecocamp cabin doors	Us Bank National Association	\$ 468.72
3/4/2024	Utilities - Electric	#1765266301-8 1/23-2/21/24	Pacific Gas & Electric	\$ 4.33
3/4/2024	Waste Disposal Service	Camp Berryessa garbage 2/24	Berryessa Garbage Service	\$ 228.70

NRER - 85010-05

Date	Account Name	Description	Vendor Name	Amount
3/4/2024	Printing and Binding	NRER plant signs	Us Bank National Association	\$ 261.50
3/4/2024	Other Professional Services	PARK 23-10 2/24 Litter Abatement	Napa Valley Support	\$ 500.00

State Park - 85010-08

Date	Account Name	Description	Vendor Name	Amount
3/4/2024	Minor Equipment/Small Tools	Doors sweeps-cabins	Us Bank National Association	\$ 376.62
3/4/2024	Maintenance Supplies	Water jugs/water refill	Us Bank National Association	\$ 215.75
3/4/2024	Waste Disposal Service	Bale Mill garbage 2/24	Upper Valley Disposal	\$ 231.26
3/4/2024	Waste Disposal Service	Bothe garbage 2/24	Upper Valley Disposal	\$ 2,406.01
3/4/2024	Maintenance-Infrastructure/Land	Bothe Park-water pipe repair	St Helena Construction	\$ 4,472.66
3/4/2024	Maintenance Supplies	Cable ties, eco flake bedding	Steves Hardware	\$ 27.03
3/4/2024	Maintenance Supplies	Paint, wattle roll, brush, stakes	Central Valley Builders	\$ 227.75
3/6/2024	Rents/Leases-Equipment	Cust #C4465 - Bothe portable toilet 3/24	American Sanitation	\$ 205.66
3/6/2024	Other Professional Services	Lab Order #Z021101-Bale Mill	Caltest Analytical Labs	\$ 103.00
3/6/2024	Maintenance Supplies	Blacktop repair, engine oil, measuring tape	Central Valley Builders	\$ 219.25
3/6/2024	Maintenance Supplies	Saw chains	Central Valley Builders	\$ 136.35
3/6/2024	Maintenance Supplies	LED fixture, engine oil	Central Valley Builders	\$ 82.18
3/6/2024	Construction Supplies	Lumber, finish trim, LED fixture	Central Valley Builders	\$ 598.05
3/6/2024	Goods for Resale	Bonnets-Bale Mill visitor center	Americana Souvenirs	\$ 696.65
3/6/2024	Health Insurance Premium	4/24 Kaiser Premium	Kaiser Permanente	\$ 2,649.76
3/8/2024	Communications/Telephone	01/28/24-02/27/24 Phone	At&T	\$ 29.35
3/14/2024	Special Department Expense	Corn & berries	Keith Giusto Bakery	\$ 552.16
3/14/2024	Maintenance Supplies	Septic Tank Formula, well socket	Usa Bluebook	\$ 111.43
3/19/2024	Construction Supplies	Repair Clamp-Water System	Pace Supply Corp	\$ 430.54
3/19/2024	Construction Supplies	Repair Clamp-Water System	Pace Supply Corp	\$ 318.43
3/19/2024	Other Professional Services	Bus Trip Calistoga Elementary 2/21/24	Beau Wine Tours	\$ 1,080.00
3/19/2024	Other Professional Services	Bus Trip-Calistoga Elementary 3/6/24	Beau Wine Tours	\$ 1,365.00
3/19/2024	Communications/Telephone	2/13/24-3/12/24 Alarm	At&T	\$ 140.54

Suscol Headwaters- 85010-09

Date	Account Name	Description	Vendor Name	Amount
3/4/2024	Printing and Binding	Sign Printing	Us Bank National Association	\$ 67.35
3/4/2024	Minor Equipment/Small Tools	GoPro camera	Us Bank National Association	\$ 323.23
3/4/2024	Minor Equipment/Small Tools	Trail camera	Us Bank National Association	\$ 81.41



Projects Status Report

April 8, 2024

Bay/River Trail - American Canyon to Napa

An 8+ mile recreational trail. Phase 2-B--Pond 10 to Napa Pipe.

The design for the public crossing of the SMART tracks has been completed, and SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. A biological survey for the Fagan Marsh area has been completed; based on the results, CDFW has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. The Board President and General Manager met with CADFW staff on June 12, 2018 to discuss CDFW concerns. Senator Dodd organized a meeting in October with the City of American Canyon, County of Napa and the District in an attempt to move the project forward, and another meeting with District staff and CADFW staff on November 28, 2018. Staff has been working with BCDC to determine whether CDFW plans to impose user fees for people walking on the trail along the edge of the wetlands would be allowed under DFW's permit from BCDC. CDFW in April approved policy changes for the Napa-Sonoma marshes, including use of bicycles on designated trails. The District and the City of American Canyon have been developing new and improved signage for the Wetlands Edge trailhead. The commemorative plaque for former Director Myrna Abramowicz was vandalized in June or July of 2020; Director Christian has taken the lead in getting a replacement plaque and the finished product is now installed and turned out excellent. Rick and Chris inspected the segment north of Soscol Ferry Road in mid-June and noticed some damage to the stabilized quarry fines tread due to work by Napa San in their easement. Because the construction project requires excavation in and around a manhole in the middle of the trail, the Butler Bridge segment is currently closed to protect public safety. Post-construction work on rehabilitating the tread of the trail was completed shortly after Thanksgiving and it is once again open and useable. On July 29th the Napa StoryWalk had its grand opening in American Canyon, turnout was light, probably due to the 4:00PM on Friday afternoon timing, but those who attended had a wonderful time. In early February 2023 the County of Napa began the extended process of updating its Airport Land Use Compatibility Plan (or ALUCP), a document that is relevant to the District because adopted policies could impact our ability to someday complete the Napa River Trail, which would run through the Airport Land Use Compatibility planning area. District staff inspected the entire trail from American Canyon to Fagan Marsh in late January and has had initial conversations with the County planners running the project. We will be keeping an eye on the interests of future trail

development in the area. Chris, Ryan, and Jessica toured the Am Can Parks Foundation's Napa River Eco Center project in late April and had fruitful conversations with ACCPF and Napa RCD staff about the facility and outdoor education generally. The possibility of housing a new NCRPOSD South County ranger at the Eco Center was broached. Staff has been working on weed abatement along the Butler Bridge segment of the trail. The Napa StoryWalk will be in residence in American Canyon at Wetlands Edge Park for the month of August. A kickoff event was held August 5th in partnership with the City of American Canyon Parks and Recreation Department, American Canyon Community and Parks Foundation, and First 5 Napa County.

Berryessa Vista

Planning, stewardship and expansion of this 304 acre wilderness park.

Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. The District sent a letter to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. In 2014 the Land Trust acquired an 80 acre inholding between District and BLM land, based on a District Board action in November 2014 agreeing to acquire the property from the Land Trust at a later date when funding is available. District and Land Trust staff in April 2016 placed a camera on the property in an attempt to identify the off-road vehicle and motorcycle users who have been causing some damage to the property. Staff has been monitoring the cameras since spring 2016 and has noted a small decrease in illegal off road vehicle use; staff will continue to monitor the cameras. Staff is working on plans to create a formal boat-in backcountry camp at Berryessa Vista accessed from the BOR Capell Cove boat launch. Staff has been reviewing PG&E plans to grade and widen an access road to their high power lines that cross the property, to ensure the work does not cause future erosion nor increase vehicular trespass. The Bureau of Reclamation has completed environmental review and authorized the District to improve the trail leading from water's edge up into the District property and install directional signage. We had tremendous success at the volunteer trail building event in early February, building +/- 900 feet of new trail. Berryessa Vista burned in the August 2020 fires; once the ashes settle staff will need to assess damage and come up with a repair and restoration plan. Land Trust conservation easement monitoring which occurred in early 2023 indicated the property is in good shape. Staff has lifted the closure on the property we put in place after the LNU Fire. With lake levels being what they now are the property is only accessible by boat.

The Cove at Mt. Veeder

Conversion of a former Girl Scout camp into a park and trails.

The Cove was severely burned in the October 2017 fires; since then staff has been working on cleanup. Staff hiked most of the property in early January and confirmed that fire damage is severe and extensive. Staff worked with a forester to develop a plan for salvage logging to (a) remove hazardous dead trees in the campground area and (b) repair/improve the access road into the site. Doug

McConnell (NBC's Open Road) segment on The Cove (and Suscol Headwaters), comparing the effects of the fires in each location and lessons learned, was aired on Sunday June 24, 2018. Salvage logging commenced in late May, 2018 and was completed during the week of July 23rd followed by the logger completing his clean-up and erosion control operations. Road rebuilding is complete. A State Employment Development Department funded crew of 4 (using fire emergency job training funds) started work on April 2, 2019 and continued through the end of 2019 chipping of much of the remaining woody debris and cutting larger logs into rounds for eventual splitting for firewood. In July 2019 we worked with our salvage logging contractor on improvements to the gravel driveway to make it more useable to visitors in 2WD vehicles. Staff hiked the property extensively in February of 2019, trying among other things to relocate the old trails, but most have been destroyed by the 2017 fires and resulting erosion. The Mt Veeder Fire Safe Council secured a grant to fund fuel reduction work along the Mayacamas ridge on and near the Cove, and cleared downed and standing-dead trees along our ridgetop fire road. We have paused work on developing a new potable water system and septic system on the site while we reconsider our priorities in light of District finances, and the timeframe in which we think regular ongoing (as opposed to occasional special event-style) public camping will actually be desirable on the property once again. The Americorps team in January and February of 2021 constructed just under a half mile of new trail running up the ridge and towards Mount Veeder from the Cove bowl; it is much more gradual than the old trails (the old trail was 25-30%, new trail is about 9%). We have been in contact with mountain lion researchers from Audubon Canyon Ranch and given them permission to access sites through the Cove. We saw a significant amount of wet snow in late February/early March, which resulted in major impacts to standing dead trees, along with those that have been limping along since the fires. Thankfully our post-fire salvage logging operation removed most of the damaged trees from the more target rich center of the property. Rick met with neighboring property owners to discuss fixes from the winter rains on our shared gravel road. Initial plans are for the District to provide drain rock and road base and for the neighbors to do the actual tractor work. The Hirth/Turkovich acquisition is slated to close between the Land Trust and the sellers in a matter of days and is before this Board for approval in July. If approved, the purchase will completely transform the concept and possibilities for a public park including the Cove and the peak of Mt Veeder. The Turkovich acquisition (Hirth/Turkovich to Land Trust) closed in August and the Purchase and Sale Agreement between the Land Trust and the District was executed on August 30, 2023. We have three years to complete the purchase. Staff filed a General Plan Consistency Determination request with the Napa County Planning Director on November 29 regarding the Turkovich acquisition. While the District no longer needs to secure County land use approvals for our parks, we are still obligated to check in with the County on General Plan consistency. The County formally determined that the Turkovich acquisition was consistent with the General Plan on December 12, 2023. Staff executed a license agreement with the Land Trust allowing us to do initial surveying work, etc on the former Turkovich property.

EcoCamp Berryessa

Redevelopment and operation of former Boy Scout Camp with a 64 bed group/environmental education camp with 8 tent cabins, 2 covered group activity centers, a canoe/kayak dock, a central amphitheater and campfire ring, and a shower and composting toilet restroom facility.

A grant for \$50,000 to help with construction was provided by the Mead Foundation, together with a \$1.7 million grant from the State Coastal Conservancy. Construction of Phase I, which includes beds for up to 64 campers was completed in June 2016. Tuleyome. The BOR, and Forest Trails Alliance have completed the adjacent North End Trail, running from +/- Camp Berryessa to the north end of the Lake, approximately 7 miles each way. In early October, 2017 Caltrans delivered (at no cost to the District) the disassembled and individually numbered pieces of a former Monticello Road stone arch bridge to EcoCamp Berryessa; some have been placed around the property to restrict vehicle access and add character. The EcoCamp has been closed to the public since mid-March 2020 due to the pandemic. We have been taking the opportunity of this downtime to get on top of spring mowing and other projects and Sarah Clark has been inspecting the property at least once a week. Camp Berryessa suffered some damage in the August 2020 fires; the camp itself mostly escaped damage, but the power line to the camp was destroyed as was our camp host's mobile home and belongings. We have had the water tested for VOCs (which can be created when plastic pipes melt) and the tests came back negative. We have three bids for cleaning up the burned caretaker site, ranging from \$17,500 to \$33,750. Reclamation has begun work on the camp host site electrical rehabilitation and Sarah has been working to repair tent cabins, which are starting to show some signs of age in what is a tough environment. We are now in contract with Pridmores to, finally, execute the cleanup of the burned camp host site. Unfortunately we weren't able to secure federal funding for it in the end, so the costs will come out of the NCRPOSD budget. Post-fire clean up of the camp-host site is now, finally, complete and the County has finalised our Debris and Ash Removal permit. Napa County 4H successfully hosted their summer camp July 9 – 14, 2023 and campers reportedly thoroughly enjoyed the new location. This was one of the largest groups to utilize the facility for this duration and staff is evaluating infrastructure needs for groups this size at the camp. 4H summer camp will be relocating to Enchanted Hills for the 2024 season, keeping the Bay Area 4H camp tradition alive and located in Napa County. This is a great outcome and staff is very thankful to Lighthouse for the Blind for their help and support in making the move work. Staff responded quickly to a positive coliform result and rushed resamples in time to confirm safe drinking water for weekend guests. Approximately 100 guests at Camp Berryessa in January. Storm damage to tent cabins at the camp was generally minor but there may be some storm-related repairs needed in the coming months. A second required special coliform test on our well water camp back negative, indicating that last month's test was a false positive. The panel that controls our septic disposal field has failed and will need to be partially replaced on an emergency basis, estimated cost for that repair is +/- \$5,000. Additional failure on the septic system controls resulted in a service call of approximately \$600.

Mayacamas Preserve and Amy's Grove

Planning and permits for public use of the Mayacamas Preserve, of which Amy's Grove is part.

The archaeological survey has been completed and did not find evidence of Native American activity. The botanical survey has been completed and submitted for review. Much of Amy's Grove burned in the

October 2017 fires, but the damage appears to be limited. In Sept 2018 the Board approved placing a restrictive covenant over a portion of Amy's Grove, accepting the donation of an adjacent 7 acres of land, approving an option to acquire 164 acres north of Amy's Grove, and applying for a grant to help fund the purchase. Grant awards are expected to be announced in mid-2019. In late July 2019 we learned that we did not receive the Habitat Conservation Fund grant we had applied for to assist with the purchase of the 164 acres to the north. The purchase has been completed using District reserve funds. An application for \$400,000 from the Prop 68 per capita grant program has been submitted, the grant agreement has been signed by the District, and a \$400,000 check from the State finally arrived in mid-February. Several volunteer work parties have since made even further progress on tearing down old buildings and salvaging the materials that can be reused. To clarify project boundaries, sometime in the new fiscal year we will be renaming the Chamberlain and Kateley acquisitions the Mayacamas Preserve; Amy's Grove will be a named part of the park. Rick reports that the water in Dry Creek has been running very high, which is a good reminder that without some sort of bridge Mayacamas and Amy's Grove will be seasonally inaccessible. We are scouting for bridge locations and beginning to think about permitting and costs if we went that route. Staff met with Ryan Gregory on-site in early April to get his experienced civil engineer's advice on parking lot logistics and the possibility of building a pedestrian bridge over Dry Creek. Neighboring property owners have been mowing the meadow portion of the Amy's Grove property with District permission to mitigate fire risks this summer and fall. The heavy rains of the winter of 2022/2023 evidenced significant drainage issues in the Kateley Finger staging area; it now appears that drainage improvements, potentially even engineered drainage improvements, will be necessary if we are ever to allow regular wintertime vehicular traffic in and out of that area. The local Napa Firewise council is conducting fuel reduction along Dry Creek Road abutting the Mayacamas and Amy's Grove properties and requested authorization from the District to do significant clearing 110 feet from the center line of the road. The District was not comfortable with the level of planned tree removal, so has agreed to a reduced project, which includes removing brush, trees that pose a hazard to the road, and trees $\leq 6''$ dbh, and limbing up of trees >math>6''</math> dbh to reduce ladder fuels. Staff hosted the first public opening of the Mayacamas Preserve/Amy's Grove on September 16, and the event was a success. Chris met with a curator from the California African American Museum (<https://caamuseum.org/>) in late November to discuss opportunities for interpreting, and potentially seeking grants to fund interpretation of, the Hatton family, who owned land in the area and are emblematic of African American life and struggles in post-Civil War rural California.

Moore Creek Park Development

Improvements and operations at our 1,500 acre regional park in the Lake Hennessey watershed. Includes the Moore Creek unit on land owned by the District and the Lake Hennessey Unit on land owned by the City of Napa.

The District's Moore Creek property (Moore Creek Unit) was expanded in 2012 through a lease agreement and operations plan with the City of Napa (Lake Hennessey Unit). The combined park opened on June 30, 2013. Many miles of trails have been constructed, fencing installed, emergency communications capacity set up, repairs made to the two houses on the property, and invasive French broom removal has been ongoing. Work was completed on the Conn Creek connector trail between the Moore Creek and Lake Hennessey units in June 2013. Lake Hennessey North Shore Trails formally

opened with a ribbon cutting in October 2014. The Sam the Eagle Trail was completed in April 2015. The Gate House was re-roofed in November 2018 using the Moore Creek maintenance/repair reserve fund. Staff coordinated a meeting with CalFire and a neighbor to determine what level of tree trimming is needed on the neighbor's property next to the ranch house to comply with Firewise regulations and the trimming work is now underway. Napa Marble and Granite installed (well, carved) new trail signage for the Shoreline and Sam the Eagle trails in early September 2017. Old Man's Beard Trail was completed in February 2018. The Whiskey Ridge and Conn Peak Trails (along with the Conn Peak Spur), nearly three miles of new singletrack all-in, was completed in 2019. To help ensure public safety in light of the Covid-19 pandemic, staff and volunteers monitored both entrances to Moore Creek Park for most Fridays and weekends in March through July of 2020. The two tenants at Moore Creek Park had to evacuate for about two weeks as a result of the August 2020 fires, but were able to return just before Labor Day. They then had to evacuate again on September 28 due to the Glass Fire. Despite a number of additional autumn red flag days and closures, and a rare December red flag event, Moore Creek Park is unburned and in good shape. In March 2021 volunteers installed striping for the main parking lot (marked with pinned used fire hose segments) to make parking more efficient. Fuel management activities, focused on removing invasive broom and funded by a grant by the County Ag Commissioner are ongoing in the upper reaches of the park. On February 3rd Rick, Kyra, and Chris met with staff of the RCD to begin work on a Vegetation Treatment Plan funded by a major Coastal Conservancy fire readiness grant. The North Bay Bohemian annual readers' poll has named Moore Creek Park the best hiking park in Napa County for 2022. We have closed the Conn Peak Spur Trail until at least mid-June, due to its proximity to an active Bald eagle nest. The Board of Supervisors adopted a resolution establishing new no-parking zones at the end of Conn Valley Road in late July, 2022. The Dan's Wild Ride use permit modification was approved on March 22nd, against the objections of two neighbors (one of whom was a representative of CalFire's Las Posadas forest) who were concerned about the adequacy of our parking lots on busy weekend days. We have launched a social media campaign to alert visitors about the full parking lots and busy trails they can expect to experience at Moore Creek in a superbloom spring. The Napa StoryWalk was in residence on the Moore Creek Unit of the park for the month of July, with a kickoff event held on July 8th to officially open the activity. Staff met with the Napa County DPW and their landscape architect to discuss tree planting in the area of the main parking lot to mitigate off-site tree removal resulting from a County bridge replacement project on Chiles Creek. The County would be responsible for watering the trees and would cover all costs. A large group of American Canyon Scouts will be installing trail obelisks in early December as part of an Eagle Scout project. A native plant garden is being developed adjacent to the main parking lot in partnership with Napa County First 5 and with funding from First 5's climate initiative. Construction of the Washing Machine Trail by Redwood Trails Alliance, a project entirely funded by private donors, is close to done with only 1,000 feet of trail left to built. The trail will need to remain closed to the public through the rest of the wet season so that it can absorb the rains and weather-harden. Rain continues to delay final completion of Washing Machine trail. A private contractor, working for the RCD and fully funded by the Coastal Conservancy vegetation management grant is completing the work proposed in the grant scope. The early February 2024 wind storm resulted in a great many downed oaks and a lot of required clean-up by staff. The water pressure pump at the Ranch House failed in mid-February and was replaced by Oakville Pump on an emergency basis. The General Manager is crediting back rent to our tenants for the days (less than a week) they were without water. Volunteers built a split-rail fence around the native plant garden at the March workday and it

really adds a sense of place to the entrance. Spring wildflowers are starting to bloom and parking is tight as usual.

Napa River Ecological Reserve

Manage public access and improve habitat for this State-owned property

The District has been maintaining the parking lot and front meadow since 2008, after assuming a responsibility that had previously been handled by the County. Staff recently discovered that the agreement between the District and the California Department of Fish and Wildlife, authorizing this partnership, expired at the end of 2017. Staff has approached CDFW about renewing the agreement, and continues to wait patiently for a decision from CDFW. In a telling sign of what can happen in unmanaged public open spaces, someone attempted to fell a young oak tree with a shotgun and perhaps a dozen rifled slugs in late December 2021. We have retained a number of casings as evidence. We have removed the porta-potty from the parking lot, both to reduce management costs (on a property that we no longer have an agreement to manage) and to mitigate some of the ongoing trash issues that have been associated with it. In early August we hosted an in-service day for the Justin Siena High School teaching staff in partnership with Chip Bouril focusing on removing invasive oblong leaf spurge. Volunteers collected and properly disposed of fully nine 50-gallon contractor garbage bags of spurge. Mowing season has arrived, Rick reports needing to mow/weed whip the property every few weeks due to the heavy grass growth this winter. The recent wind event resulted in some oak damage that we have been working to buck and clear. Rick has been working with Chip Bouril on rehabbing the nature trail and plant signage at the reserve, as well as dealing with a fresh crop of graffiti. We have requested CaDFW permission to either update/renew or remove the native plant tags on the property, all of which are getting rangy and some of which are no longer located near the plants the purport to interpret. Staff has heard whisperings about the possibility of CalFire taking over the Yountville CA Fish and Wildlife property, which may explain CADFW's long term non-responsiveness about management of the EcoReserve site. Staff has purchased and installed new metal native plant signs. We cleared out an uninhabited illegal campsite that appeared at the Eco Reserve in early February.

Oat Hill Mine Trail

Various improvements to the historic Oat Hill Mine Road.

The District opened 8 miles of the historic Oat Hill Mine Road as a non-motorized trail in 2007 with the assistance of 130+ volunteers from Volunteers for Outdoor California. Cleanup of mercury contamination north of the opened section of trail, led by Tuleyome, was partly but not fully successful, delaying when the northern section of the road leading to Lake County can be completed. A 40 acre Randy Lee Johnson property along the route of the trail was donated in December 2014. Volunteers have over the years done extensive erosion control and vegetation clearing projects. The first 1.3 miles of the trail was bulldozed as a result of CalFire efforts to suppress the October 2017 wildfires, and this was extended further while fighting the 2020 Glass fire. Nearly all of the forest along the first 4 miles of the trail out of Calistoga burned in the Glass fire. Visitation at OHMT has been very high since mid-March of 2020. We staffed the trailhead on weekends in late March and early April, but have

determined that the dispersed nature of the parking in Calistoga means that it handles the higher level of traffic well and we have since reduced monitoring to occasional check-ins. Staff has cleared the trail of downed trees and the trail is open between Calistoga and Holm's place. Repairs to the Aetna Springs trailhead kiosk as well as replacement of wayfinding signs that burned in the 2020 fires are now underway. John Woodbury (as a volunteer) and Rick have repaired the Aetna side kiosk and replaced the trail map, all of which were damaged in the 2020 fires. Field staff has been focusing on removing dead standing trees that could fall and potentially impact the trail. Tree mortality seems to be increasing as we near a year from last year's fire. The County and the District have been receiving calls from an adjacent property owner who would like to "improve" the trail to make it easier to drive to his property by Jeep. Rick is beginning work on the wintertime replacement of the burned trail signage on the Aetna side of the OHMT. We are aware that there are a number of trees down blocking the upper section of the OHMT. District State Parks staff are working diligently through the backlog of tree work they've been confronting and hope to get the trail cleared in the near future. Staff has not had a chance to make it to the top of OHMT for a post-snow inspection, but based on what we've seen elsewhere on the eastern ridgetops (for instance in Angwin and the PUC Forest) we expect a mess. The Aetna segment of the trail has reopened with the end of the gun deer hunting season. Replacement trail signs for the Holms-to-Aetna segment of the trail have been ordered to replace the ones lost to fire in 2020. Installation should happen this winter and is the last impediment to a full re-opening of the trail. Staff cleared a number of downed trees (several each on both the Aetna and Holms side) in November. In December, 2023 Jason and the State Parks crew made improvements to drainage on the trail, near the gate and parking area, to address winter erosion and wear and tear. State Parks staff tackled brushing and other trail repairs on Palisades Trail in an effort to keep it in usable condition.

Skyline Park

Permanent protection of Skyline Park and support for Skyline operations.

Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assembly member Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor, but the County and State General Services were unable to agree on the fair market value of the property, negotiations stalled, and the legislative authorization expired. SB 20 by Senator Dodd was approved in 2019, which again authorizes the State to sell Skyline Park to the District and/or county for the sole purpose of it continuing to be a public park. The Governor in late 2019 issued an Executive Order directing the State use surplus State Lands to develop affordable housing, and included 20 acres of Skyline Park as surplus land that could be used for this purpose, which complicates our efforts to purchase the park. In January 2019 the District sponsored the filming of a short feature for Doug McConnell's Open Road TV series to help build support for the purchase of Skyline. DGS in February 2021 assigned state staff to work on the appraisal of the property in anticipation of selling it; District staff is now in receipt of proposed appraisal instructions and has asked that they be revised to include a whole-park option. The District in 2019 obtained a TBID grant of \$20,000 to assist Skyline Park upgrade their web site including an on-line reservation system, improve their park map and brochure, and install an automatic pay machine on the River to Ridge Trail; the work

was completed in the fall of 2019. The bicycle skills course was approved by the Board of Supervisors on January 11 and was fully executed in late February. The Redwood Trails Alliance has begun fundraising for the project and the plan is for them to construct the skills course as a voluntary cooperator at no cost to the District. The County of Napa Assistant CEO has taken lead on negotiating the Skyline purchase appraisal with the Department of General Services. Chris participated in an extensive site tour (interestingly including Camp Coombs and the Coombs Ranch Dam canyon) in late March with the appraiser and representatives from the Department of General Services, the State Hospital, and Skyline. The final appraisal is slated to be completed in June. In early May, +/-5 acres of the flat lower portion of Skyline Park was included in a list of potential affordable housing sites presented to the Board of Supervisors by the County's Planning Director. On July 11 the Planning Commission hosted a hearing on the Housing Element that featured much discussion of the Skyline (County staff prefers the term "Imola") public housing site. Ryan has been collaborating with a number of individuals and community organizations to develop a StoryWalk that will be hosted by Skyline Park and Wetlands Edge Park over the next several months. Opening day was at Skyline on July 2nd and was attended by many well wishers and dignitaries. Surveyors have been on the property since the week before Thanksgiving and the County has contracted with a geologist to complete a mineral resources report in support of a potential State Lands Commission action to surplus the mineral rights to the County along with fee title. The State Phase 1 environmental analysis is complete and did not identify any serious issues. The pump track is complete and, while not yet formally open to the public, it is getting occasional "soft opening" type use and has proven extremely popular with children and adults alike. We are looking to a potential October grand opening. Redwood Trails Alliance and the Skyline Park Citizens Association are collaborating on hardening the pump track with crushed rock and trail plasticizer, largely using private funds donated by the Clif Family Foundation. This work will greatly decrease both water use and the maintenance work that goes into keeping it in good shape going forward. The District is purchasing fencing and signage materials and the installation work will be completed by District staff. The pump track grand opening was held on December 16, with a great turn out of adult cyclists, kids, and dignitaries. The State has informed Napa County that it is willing to consider selling Camp Coombs, an outcome that District staff has been advocating for several years; the County is pursuing legislation through Senator Dodd's office that would make the sale of Camp Coombs possible. The County hopes that the sale of the remainder of the Park, minus 5 acres the State wishes to retain for low income public housing, may be completed as early as the first half of 2024. Senator Dodd introduced SB 958 which deletes the specific exemption of Camp Coombs from the Skyline Park purchase authorization, which would make Camp Coombs eligible for purchase as part of Skyline Park. District Staff has been very busy working with County staff on the Camp Coombs purchase. We have been meeting with surveyors at least weekly and will be attending a State Senate Governmental Organization Committee hearing in support of SB 958 in early March. SB958 passed out of committee on March 12th and was re-referred to appropriations with a recommendation to consent calendar.

Smittle Creek

Planning and permits to open this 411 acre holding for public use.

The District completed purchase of this property in December 2015. A botanist was retained in early 2016 to do a reconnaissance level survey of plant resources as the first step in planning for the property;

his report was received in January 2017; the report describes the property as one of the best locations in the County for native grasses. A group of 20+ people from Tuleyome were given a hiking tour of the property in December 2016, as a way to build interest in the property and build a pool of volunteers to help with restoration and improvement of the property. On March 4 2017, Tuleyome volunteers brushed the Iron Mountain trail (in the Cedar Roughs Wilderness, but accessed via Smittle Creek.) US Geological Survey in 2017 placed a seismic monitoring station on the property. The State Fish and Wildlife Game Warden for this area has been most helpful in patrolling the property looking for illegal poaching. A well-attended volunteer cleanup project was held in October of 2018, more than filling a 30 yard dumpster with debris. Our volunteer caretaker for this property has made repairs to the dirt roads and the perimeter fencing. Staff in January 2020 flagged a route for the proposed new trail access into the property from Reclamation's Smittle Creek Day Use Area parking lot, and a botanist has been retained to conduct a floristic survey this winter and spring. Kyra Purvis is working on the CEQA analysis and on putting together a use permit application to the County of Napa to open Smittle Creek to the public. Kyra also continues to work with Reclamation on an agreement to authorize the public to use their Smittle Creek Day Use Area parking lot to access our property. All of Smittle Creek burned in the August 2020 fires. The entry gate and fence the District shares with Reclamation was burned; a temporary fix has been made, but further work will be needed. Staff has had initial discussion with County Public Works about including access improvements at Smittle in a larger grant application aimed at funding work on Knoxville-Berryessa Road. It would apparently make the County's road grant application more attractive to funders and would of course mean new District money for opening the park (if the grants come through). The County expects to hear whether or not it has been shortlisted for the grant sometime in mid to late summer 2021. If award of the grant seems likely we would potentially have most of our development costs funded, but would unfortunately need to slow progress on the property to mesh up with the more measured pace of Federal funded transportation projects. Federal DOT funding officials completed a site visit of the Smittle Creek parking area and potential trail improvements in late April, preliminary reports from County DPW indicate it went well and we may be on a path to funding. It appears that there has been some trespassing and poaching on the property during the 2022 deer season, we are in communication with CaDFW wardens about the situation. Rick has posted a new closed to the public sign on the front gate, replacing the one that was stolen during deer season. Rick and the Napa County Sheriff ran an armed trespasser (who purported to be hunting quail) off the property in early November. Great heads-up work by Rick in what was otherwise a fairly iffy situation. The Federal Highway Administration has approved Napa County Public Works' application for the California Federal Lands Access Program to fund work on Knoxville-Berryessa Road near Smittle Creek. Public Works' project includes funding for the Smittle Creek trail, the crossing of Knoxville-Berryessa Road from the existing BOR parking lot, and parking lot rehabilitation. We continue to see some trespassing and illegal camping on this property. Staff developed a more prominent sign to help keep trespassers and hunters out of this property, and our volunteer caretaker has constructed a strong permanent metal frame for the sign to discourage vandalism.

Suscol Headwaters Park

Improvements to Suscol Headwaters Preserve and opening the property as a public park.

The purchase of the Preserve was completed in November, 2017. The one remaining improvement to satisfy funding requirements is the construction of a California red legged frog (CRLF) breeding pond and various habitat improvements focused on, but not exclusively in, the pond area. A reserve fund has been set aside to do the work, but the actual work has been delayed while design and construction details are worked out. Most of the property burned in the October 2017 firestorm; some trees were killed, and a perimeter grazing fence was destroyed, but otherwise damage was not catastrophic. We have installed No Trespassing signs adjacent to ranch roads descending off of Suscol Knob to further limit access to the lower portions of the preserve, where property lines are not necessarily well marked or fenced. The District hired local trail builder Kevin Smallman to help with trail corridor planning and spent May 10 and 11 of 2019 hiking and flagging the property. A Use Permit for Suscol Headwaters Park was approved by the County Planning Commission in February 2020 and the northern portion of the property is now officially open to the public via Skyline Park. John Woodbury was out in the field in early February, and again in March and April, working on the design and (hopefully) future construction of the red legged frog pond. Jeff Alvarez, a renowned Red-legged frog specialist has been working with John on the plans. We have been awarded the \$1.17M Prop 68 grant to fund the development and opening of Phase 2 of Suscol Headwaters! Now the real work begins. Kyra and Chris have been working on Suscol with singular focus over the last month: trail and park planning, visiting the site with our consulting trail boss, working on the ins and outs of contracting to complete the trail work, completing a successful RFQ for civil engineering services, working on an RFQ for appraisal services, meeting with permitting agencies, and pushing the grant managers at the State on funding timelines. We have signed a contract with Applied Civil Engineering for design and engineering services for the new Suscol Headwaters parking lot. We met onsite with Applied Civil Engineering to review parking lot design and subsequently received preliminary designs from them. We have signed contracts with Redwood Trails Alliance for construction of the Perdida Trail and with Kevin Smallman for equipment rental for construction of the Zane Trail, as well as the grant agreement with the State. Colliers is proceeding with the appraisal of the trail and parking lot easement on Napa San land. Jake Rugyt has completed his botanical report for the Phase II portion of the property. Napa Sanitation District has indicated they are comfortable with the appraisal. The Perdida (RTA) and Zane (NCRPOSD/Smallman) trails are under construction and we hosted the Napa Register in late May as they put together an article, due in July, on the Suscol project. RTA and District staff have determined that the western end of the Perdida Trail would be better resolved if it crossed over the existing ranch road and made a number of descending switchbacks on District property to the west. That work is well outside the scope of the Perdida contract, so we will be issuing a separate contract for it and awarding it to RTA on a sole-source basis due to the presence of their equipment right there and the ease with which they could pivot to that build from Perdida upon completion. Construction of the Perdida Trail is complete and the RTA trail crew have begun work on the Perdida+ extension and the Chance the Cowboy Trail. Final Napa San approval of the easement purchase has been delayed, as Napa San is asking for a surveyed legal description of the parking lot area, requiring an RFP and securing a (generally busy) surveyor. RTA has pulled their equipment out of Suscol until the rains return as the soils and fuels have gotten too dry. Staff approved a change order to clarify the scope of the Chance the Cowboy build in late September. We continue to tussle with State Parks about the first (May, 2023), still unpaid, grant reimbursement, but have a glimmer of hope that that may be resolved in the next month

and we may see our first payment. State Parks now reports that they won't have an answer on our first grant reimbursement until December 8 at the earliest. We have entered into a surveying contract to develop a legal description of the lower parking lot area, which Napa San is requiring before we can complete acquisition of that easement. Twenty volunteers worked the Zane Trail on December 9 in a project led by Ryan Ayers and Kevin Smallman from our staff. We awarded yet another trail building contract, for the Perdida Trail Ridge Connector in early December. Redwood Trails Alliance was the only bidder. Ryan met with Napa County Fire in early December to orient them to the vineyard road access to Suscol. There were several volunteer trail building events on the Zane Trail, led by Kevin Smallman of our staff, in early January. We have a draft of the construction site plan from the engineer for the parking lot. We are hoping to have initial parking lot plans and a legal description of the parking lot and trail easement done in draft and ready for Napa San approval in April. We would then proceed to drafting a Park Plan for Suscol Phase 2 and bringing that, along with a CEQA action, to the Board by late Spring or early Summer. Parking lot plan and easement are still on-track for late-spring/early summer board approval. RTA returned to Suscol Headwaters to finish work on Chance the Cowboy and to complete Perdida Connector. Staff submitted requests for bids for three additional trail segments, Chance West, Suscol Ridge South, and Amphitheater.

Vine Trail

A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.

The District has an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, and constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition prepared a joint Case Statement for the combined trail network for fundraising purposes. Over the years the District has submitted numerous letters of support for Vine Trail grant applications. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe in 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail, but in the end the cities and the county decided that each entity will maintain the section within their jurisdiction, rather than paying into a common fund for common maintenance. Caltrans is proposing to replace the aging bridge over Mill Creek; since the construction as proposed could have significant adverse effects for both the Vine Trail and the Bale Mill, District and Vine Trail staff meet with Caltrans and NVTa to discuss ways to mitigate the impacts. In Sept 2018 the Vine Trail Coalition requested the District accept an easement to facilitate the trail connection between Kennedy Park and Napa Pipe. Staff met with the Vine Trail and Syar in March 2019 to work out details related to the easement. A revised version of the easement, and an associated agreement allocating responsibilities is still being negotiated. At the request of the Vine Trail Coalition, staff is exploring with the County whether to take on the eventual maintenance of the section between Calistoga and St. Helena, with the costs to be paid 50/50 by the County and the Coalition. A similar agreement between the County, the City of Napa and the Vine Trail was approved by the County Board of Supervisors in January 2021. Jason, Chris, and Kyra met with Philip Sales in early July to inspect the St Helena – Calistoga segment and recommence discussions about the District potentially taking over maintenance

responsibility for that section. After much thought and research staff has reached a point where we believe we may be able to take over maintenance of the St Helena to Calistoga section without committing to potentially subsidizing the work out of District funds. Groundbreaking for the St Helena to Calistoga Vine Trail segment took place on May 24th at the State Park. Tony Norris and Jason Jordan represented the District. The NCRPOSD/Vine Trail/County of Napa Up Valley Vine Trail maintenance agreement was approved by the Board of Supervisors in June and is now (finally) fully executed. Paving of the Vine Trail through the State Park is now complete, but associated work needed to actually open the Trail to the public is now slated to be finished in Spring 2024. State Parks staff, who will be managing maintenance on the Vine Trail are doing market research on the equipment needed to actually do the work, with an eye to purchasing in early 2024. Signs have been installed on-trail identifying that the Vine Trail is not yet open to the public but use continues to be very enticing due to the fresh pavement.

Woodbury Properties

Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Manage Spanish Valley, Crystal Flats and Stone Corral (2,500 acres) open space preserves.

The District in 2009 applied to BLM for a no-fee transfer of this property to the District; while this transfer was supported by BLM staff, the formal approval was delayed because of property title issues between BLM and BOR. By the time these issues were resolved personnel and priorities had changed at BLM, and the transfer application is stalled. The District completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. Prescribed burns were attempted for Spanish Valley in 2019 and 2020, but both had to be cancelled due to a combination of permit delays and uncooperative weather. Shortly after the 2020 prescribed burn was cancelled, the LNU Fire burned the entire valley. The district in the spring of 2020 completed the donation of a conservation easement over Spanish Valley to the Land Trust. The current President for the Association reached out to District staff just before the LNU fire, indicating a willingness to restart discussions about an agreement between the two. However, the LNU fire put those discussions on hold, and staff efforts in February and March of 2021 to reach out to the Association have not been responded to. Field inspection completed on August 30th; Spanish Valley looks surprisingly good given burn intensity. Less tree mortality than would be expected thus far. We have discovered what looks to be an illegal small scale mining operation on one corner of the Crystal Flats property. Staff removed all of the mining material in early December. Inexplicably, it had already been smashed by some unknown party, perhaps a claim jumper? District staff has been contacted by LBRID staff, who are concerned that a lack of rainfall this spring could leave Berryessa Estates without a source of drinking water. The General Manager has preliminarily ok'd the use District-owned properties to do hydrogeological assessments in hopes of finding alternate emergency water sources. Proposed exploratory work is focused on the Marina and adjacent to the Crystal Flats access drive. The GM has given Napa County permission to do additional exploratory drilling in hopes of finding reliable emergency water for the community of Berryessa Estates. Senator Dodd-funded veg management on our property, planned and undertaken by the local Berryessa Estates Fire Safe Council, is complete for the season. We were contacted by a neighboring property owner who had concerns about a large Gray pine on our property in mid-May. Staff is getting bids to have it removed. In the last months we've additionally been

contacted about two large oaks located on our property that neighbors have concerns about, we'll be up to inspect those as well. Staff is securing quotes for the removal of the trees, the large Gray pine will likely be expensive. We received a weed abatement notice from Napa County Fire for a small undeveloped residential property in Berryessa Estates, which served as a useful reminder to current staff that we owned such a property. The Fire Marshal retracted the abatement notice, which was issued pursuant to Napa County Code Sec 8.36.060, following a conversation about the District's *Save Lafayette Trees* exemption. District staff weed whipped the abated parcel in mid-November.

Completed Projects

Amy's Grove

Donation of 50 acres along Dry Creek and Wing Creek.

The donation of approximately 50 acres of open space from the Chamberlain family to the District closed in December 2015.

Bay Area Ridge Trail Realignment

In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.

Bay Area Ridge Trail Napa-Solano Ridge Trail Loop

The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. In March 2018 the Ridge Trail Council transferred the easement to the District, and with the support of the Tuteur family revised the easement to facilitate an extension of the trail south onto the District's Suscol Headwaters Preserve.

Bay/River Trail - American Canyon to Napa Phase I

Phase One - Eucalyptus Drive to Green Island Road.

Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.

Phase Two - Pond 10.

DFW surfaced the existing levee with gravel and opened the gate to the public in spring 2015.

Phase Three - Soscol Ferry Road to Napa Pipe

Completed construction in spring of 2015 of 0.7 miles between Soscol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park.

Berryessa Peak Trail

Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak.

Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan was approved by the property owner and the District. BLM's biologist inspected the alignment on September 17, 2011. The trail was constructed over the course of two years using volunteer crews, and continues to be maintained by volunteers (mostly provided by Tuleyome and Yolo Hiker)

Berryessa Vista Acquisition

Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.

Cedar Roughs/Smittle Creek

Purchase of 443 acres of land that will provide public access to Cedar Roughs from the Smittle Creek Day Use Area closed in December 2015.

Connolly Ranch

Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.

The Cove at Mt Veeder

The acquisition of 164 acres from the Girl Scouts was completed in December 2017.

Historic ROW Analysis

Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those that have greatest potential.

Linda Falls Conservation Easement

Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust. The easement was revised and expanded in 2016 to cover the entire Linda Falls property owned by the Land Trust. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties.

Master Plan Development and Updates

The Master Plan for 2008-2013 was approved in January 2009. It was updated in 2011 and again in 2019.

Moore Creek Open Space Park

Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008. The City of Napa subsequently approved an agreement with the District to incorporate approximately 900 acres of City of Napa Lake Hennessey watershed lands into Moore Creek Park.

Napa River Ecological Reserve Improvements & Restoration

Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk and interpretive panels removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. A multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.

Napa River Flood Control Easement

Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding.

Newell Preserve Improvements

As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve, which is owned by the City of American Canyon. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.

Oat Hill Mine Trail

The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control. The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; BLM in April 2016 indicated they did not want to transfer this parcel, so the District's application has been dropped.

River to Ridge Trail

Lot line adjustment to legalize River to Ridge Trail as constructed (it had encroached on private property in two locations). Animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area were installed by an Eagle Scout candidate in 2008. A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. In 2011 volunteers made some drainage improvements.

Skyline Park Road and Trail Improvements

Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds. The District and the Skyline Park Citizens Association have continued to cooperate on various trail maintenance projects.

Skyline Park Concessionaire Agreement Renewal

District staff negotiated renewal of concessionaire agreement on behalf of the County in 2010, 2015 and 2020. The renewal involved changes to the fee schedule and amendments to and approval of sub agreements with three non-profit partner organizations.

Skyline Park Facility Improvements

The proposals for a second greenhouse (from CNPS) and a covered equestrian arena (from Skyline Riders) were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects however ended up not pursuing either project.

State Parks

Operate Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and RLS State Park.

The District, with assistance from the Napa Valley State Parks Association, took over management of the parks on April 1, 2012. Since then the District has obtained permits and done improvements to the pool, installed 7 yurts, instituted recycling in the campground and day use areas, pumped all septic system tanks annually, repaired the historic Wright House for use as a rental property, restored 5 cabins, constructed a new shower/toilet facility, and made a large dent in the backlog of deferred maintenance.

In 2014 the District started the process of extending the District's 5 year Operating Agreement and including RLS in the agreement, that new 20 year agreement was signed in April 2020.

Suscol Headwaters Preserve Acquisition

Acquisition of 709 acres of the former Kirkland Ranch in two phases was completed in November 2017.

Trinchero/Putah Creek Open Space Acquisition

The donation by the Trinchero family of 2,500 acres of open space (Spanish Valley, Crystal Flats and Stone Corral) was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.

Wild Lake Ranch

The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.

Deferred/Cancelled Projects

Milliken Reservoir Trails and Picnic Area Feasibility Study

The feasibility study to *construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area* within the City of Napa's Milliken Watershed was completed and accepted by the Board of Directors in 2009. The Napa City Council in November, 2009 approved city staff recommendation to hold off on considering the Milliken Reservoir trails project until the Lake Hennessey Unit of Moore Creek Park is completed.

Montesol West

The District had the opportunity to purchase 1,254 acres west of Highway 29 adjacent to Robert Louis Stevenson State Park. The area's conservation values were protected through an easement negotiated by the Trust for Public Land and now held by the Land Trust of Napa County. Purchase of fee title would permit the area to be used for public recreation. The District prepared and obtained a Habitat Conservation Program grant that, together with a Moore Foundation grant obtained by the Trust for Public Land, would fully fund the purchase. Public outreach to Middletown area residents in 2017 were positively received. Unfortunately, the option expired at the end of February without TPL exercising it, because we were unable to provide the type of liability insurance the seller wanted to protect his interest in carbon credits that they had sold to the State over timber located on the property.

Rector Ridge/Stags Leap Ridge Trail

Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.

CEQA on this project was completed several years ago, the project concept was approved by the District Board, and was positively viewed by the Veterans Home administration. However, subsequent changes and controversies within the Department of Veterans Affairs undid the progress we had made. The area

in question also involves the Department of Fish and Wildlife, since they have an easement to allow hunters to use the area; the Department was initially supportive of the District pursuing a formal trail through the property, but personnel changes within their Department means their review also needs to be restarted. Finally, with the approval of the Go North alignment of the Bay Area Ridge Trail, this segment of trail is no longer part of the officially proposed alignment for the Ridge Trail. For all these reasons, this project is deferred until other District priorities are under control.

Vallejo Lakes

Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County, and Lake Curry which is entirely in Napa County.

Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo officially authorized staff to pursue surplussing of the property, and hired an appraiser to prepare an estimate of the property's fair market value, but this was never released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplussing of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplussing process has become more complicated and the City does not anticipate any action in the near future. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it, but doesn't know how to do this. Solano County in 2015 investigated the feasibility of acquiring the lakes and managing their water supplies; as part of this investigation they expressed interest in partnering with the District to manage public recreational access, but no decisions were made. Further progress on this project depends on the City of Vallejo and Solano County; the District cannot do more until they decide what direction to head.



NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT

STAFF REPORT

By: Chris Cahill
Date: April 8, 2024
Item: **4.i**
Subject: March 2024 State Park Report for Bothe-Napa Valley SP, Robert Louis Stevenson SP, and Bale Grist Mill SHP.

RECOMMENDATION

Receive the report, no action required.

BACKGROUND

This month's State Parks report will either be presented orally or distributed to the Board in advance of the meeting under separate cover.



Brad Wagenknecht
Director Ward One

Tony Norris
Director Ward Two

Patricia Clarey
Director Ward Three

Nancy Heliotis
Director Ward Four

Barry Christian
Director Ward Five

March 19, 2024

Douglas Bosco, Chairman
California State Coastal Conservancy
1515 Clay St, 10th Floor
Oakland, Calif. 94612

As regards: Support for the North Coast Wildfire Resilience Planning and Implementation Block Grant Program

Dear Chairman Bosco,

The Napa County Regional Park and Open Space District is writing to express our support for the Humboldt County Resource Conservation District's proposed North Coast Wildfire Resilience Planning and Implementation Block Grant to the California State Coastal Conservancy (Conservancy). The Humboldt County Resource Conservation District (HCRCD) is the lead applicant for this grant and is a party to the North Coast Resource Conservation District Memorandum of Understanding with 10 other Resource Conservation Districts spanning coastal draining watersheds from the Oregon border to the northern San Francisco Bay, known as the North Coast Resource Conservation District Collaborative (Collaborative). Napa County Resource Conservation District (Napa RCD) is a member of the Collaborative and will be a key partner in the proposed block grant.

Northern California's watersheds, forests, habitat corridors, and other natural resource features extend across jurisdictions, necessitating the development and implementation of multi-jurisdictional partnerships and strategies. The proposed block grant is an innovative and efficient approach to implementing projects through the existing Collaborative in areas of high wildfire risk, providing public benefits to communities and private and public lands, leading to increased regional wildfire resilience. Furthermore, the Collaborative and the HCRCD have an excellent track record of administering grants and planning and implementing wildfire resilience projects in collaboration with their communities and constituents and, therefore, are the ideal entities for the Conservancy to award with a wildfire resilience block grant.

In Napa County, over 60% of the County burned in the last 6 years alone. In response to these wildfires, the community has become more aware and engaged in forest health and fuel reduction through coordinated forest management projects. Napa RCD has been a key partner in the County and region's continued efforts towards better forest health and wildfire resilience, coordinating priorities and activities closely with local, regional, and state partners. As the awardee and administrator for the Inner Coast Collaborative's block grant for the Department of Conservation's Regional Forest and Fire Capacity Program, Napa RCD will be developing a Regional Priority Plan for the Inner Coast region (i.e., Napa, Colusa, Lake, Solano, Sonoma, and Yolo counties). The planning and implementation projects in the Inner Coast region supported by the present block grant are anticipated to be identified as projects of regional significance in the forthcoming Regional Priority Plan.

Napa RCD has been working with the Napa Regional Parks and Open Space District to support planning and implementation projects. This includes supporting the development of a Forest Management Plan for Moore Creek Park to identify management goals and priority treatment units. Additionally, with funding from the Conservancy for the 'Wildfire Resilience on Napa County Protected Lands' project (SCC 20-115), Napa RCD recently completed the treatment of 110 acres at Moore Creek Park to improve forest health and wildfire resilience. The present funding would support additional high priority treatment at Moore Creek Park, building on investments already made by the Conservancy.

We recognize the importance of this potential funding and the positive impact it will have on our natural resources, climate change mitigation, improved economic opportunities, and addressing our continuing high fire danger. We urge you to give your full consideration to HCRCD's application on behalf of North Coast RCDs to implement regionally significant projects to improve wildfire resilience on California's North Coast.

Sincerely,

A handwritten signature in blue ink, appearing to read 'C. Cahill', is written over a light blue rectangular background.

Christopher M. Cahill
General Manager