



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Brad Wagenknecht
Director, Ward One

Tony Norris
Director, Ward Two

Patricia Clarey
Director, Ward Three

Nancy Lewis-Heliotos
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, November 13, 2023 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

Directors Present: Brad Wagenknecht, Tony Norris, Patricia Clarey, Nancy Heliotos, Barry Christian
Staff Present: Chris Cahill, Ryan Ayers

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors rescheduled regular meeting of October 16, 2023.

Minutes for the October 16, 2023 regular meeting were approved as presented.

NH - BC - TN - PC - BW

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- b. Consideration and potential approval of minutes for Board of Directors special meeting of October 20, 2023.

Minutes for the October 20, 2023 special meeting were approved as presented.

BC - NH - BW - TN - PC

- c. Consideration and potential approval of budget adjustments for FY 2023-2024.

Report presented by Chris Cahill; Directors approved budget adjustments for FY 2023-2024 as presented.

BW - NH - TN - PC - BC

- d. Consideration and potential approval of revisions to the District By-Laws to adopt a policy regarding Free Speech and Civility and adoption of a policy regarding remote public participation in meetings.

Report presented by Chris Cahill; Directors approved revisions to the District By-Laws adopting a policy regarding Free Speech and Civility and a policy regarding remote public participation in meetings.

NH - PC - BW - TN - BC

e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for October 2023.

Report presented by Chris Cahill; No action taken.

f. Review of the District Projects Status Report.

Report presented by Chris Cahill; No action taken.

g. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

Report presented by Chris Cahill; No action taken.

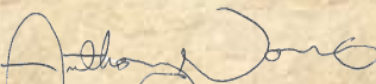
5. Announcements by Board and Staff

- **Ryan Ayers announced that a company team of volunteers performed work at Moore Creek Park in October to help clear vegetation along the Valentine Vista Trail.**
- **Ryan Ayers announced that the annual Bay Area Ridge Trail Service Day on November 4th was held at Skyline Wilderness Park. Approximately 45 volunteers and staff from the District and Skyline Park completed closure of a social trail and improvements to an existing section of the River to Ridge Trail.**

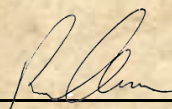
6. Agenda Planning

- **Director Norris noted that election of officers of the District Board of Directors will be held at the December regular meeting.**
- **Chris Cahill noted that the 2024 regular meeting calendar for the District Board of Directors will be included in the December regular meeting agenda for approval.**
- **Chris Cahill noted that a presentation of the annual audit by Napa County Auditor-Controller Tracy Schulze will be agendized for an upcoming meeting.**

7. Adjournment

SIGNED: 

Tony Norris, Board President

ATTEST: 

Ryan Ayers, District Secretary

Vote: BW = Brad Wagenknecht; TN = Tony Norris; PC = Patricia Clarey; NH = Nancy Heliotes; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent