



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Brad Wagenknecht
Director, Ward One

Tony Norris
Director, Ward Two

Patricia Clarey
Director, Ward Three

Nancy Lewis-Heliotis
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, November 13, 2023 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

Note: this is an in-person meeting.
You may also attend and provide comments via Zoom Conference Call.

Instructions for Joining Zoom Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/82270554063?pwd=ZL40gptW0Af0TLfB5ZqgVweDPsjGvq.1>

Dial by your location
+1 408 638 0968 US (San Jose)
+1 669 444 9171 US (San Jose)

Meeting ID: 822 7055 4063
Passcode: 722990

Find your local number: <https://us06web.zoom.us/j/82270554063?pwd=ZL40gptW0Af0TLfB5ZqgVweDPsjGvq.1>

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting rayers@ncrposd.org.

Prior to action on any item, the Board President will ask for comments from any member of the audience. After receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Second Floor, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors rescheduled regular meeting of October 16, 2023.
- b. Consideration and potential approval of minutes for Board of Directors special meeting of October 20, 2023.
- c. Consideration and potential approval of budget adjustments for FY 2023-2024.
- d. Consideration and potential approval of revisions to the District By-Laws to adopt a policy regarding Free Speech and Civility and adoption of a policy regarding remote public participation in meetings.

- e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for October 2023.
- f. Review of the District Projects Status Report.
- g. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendaized, no action will be taken by the Board on these items unless specifically noted otherwise.

7. Adjournment



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Vacant
Director, Ward One

Tony Norris
Director, Ward Two

Patricia Clarey
Director, Ward Three

Nancy Lewis-Heliotas
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS RESCHEDULED REGULAR MEETING

Monday, October 16, 2023 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

Directors Present: Tony Norris, Nancy Heliotas, Barry Christian

Directors Excused: Patricia Clarey

Staff Present: Chris Cahill, Ryan Ayers

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors regular meeting of September 11, 2023.

Minutes for the September 11, 2023 regular meeting were approved as presented.

BC - NH - TN - PC

X

- b. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for September 2023.

Report presented by Chris Cahill; No action taken.

- c. Review of the District Projects Status Report.

Report presented by Chris Cahill; No action taken.

- d. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

Report presented by Chris Cahill; No action taken.

5. Announcements by Board and Staff

- Director Christian announced that he and Director Clarey attended a Bay Area Ridge Trail event at Clif Family Winery in St Helena along with NOSD Staff. In attendance were Ridge Trail supporters and partners, as well as Supervisors Gregory and Ramos.
- Chris Cahill announced that the ruling in *Save Lafayette Trees v. East Bay Regional Park District (2021) 66 Cal.App.5th 21* has established that Park and Open Space Districts created under Public Resources Code Section 5500 are not subject to local government land use regulation. This procedural change should streamline planning work by District staff going forward. An important limitation, however, is that the District is only exempt if it is performing work that PRC Sec 5541 of the Public Resources Code explicitly empowers it to do, such as opening and operating parks and trails.

6. Agenda Planning

- Director Norris noted that there is a Special Meeting of the District Board of Directors on Friday, October 20, 2023 at 10:00am to appoint a new Director in the First Ward.

7. Adjournment

SIGNED: _____
Tony Norris, Board President

ATTEST: _____
Ryan Ayers, District Secretary

Vote: TN = Tony Norris; PC = Patricia Clarey; NH = Nancy Helioles; BC = Barry Christian
The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Brad Wagenknecht
Director, Ward One

Tony Norris
Director, Ward Two

Patricia Clarey
Director, Ward Three

Nancy Lewis-Heliotas
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

Friday, October 20, 2023 at 10:00 A.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

Directors Present: Tony Norris, Pat Clarey (Joined via video call during Item 3), Nancy Heliotas, Barry Christian

Staff Present: Chris Cahill, Ryan Ayers

2. Public Comment

None.

3. Set Matters

10:00 am Discussion and determination of process for filling the vacant Ward 1 Director position, potential adoption of Resolution 23-02 appointing a Ward 1 Director, potential oath of office and seating of Ward 1 Director.

Directors heard comments from Brad Wagenknecht, applicant for Ward 1 Director, and expressed their appreciation for his historical support of the work of the District and his years of public service.

Directors voted to adopt Resolution 23-02, appointing Brad Wagenknecht as Ward 1 Director. Napa County Elections Official John Tuteur administered the oath of office.

BC - NH - TN - PC

A

4. Announcements by Board and Staff

None.

5. Adjournment

SIGNED: _____
Tony Norris, Board President

ATTEST: _____
Ryan Ayers, District Secretary

Vote: TN = Tony Norris; PC = Patricia Clarey; NH = Nancy Helotes; BC = Barry Christian
The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent



STAFF REPORT

By: Chris Cahill
Date: November 13, 2023
Item: **4.c**
Subject: Consideration and potential approval of budget adjustments for FY 2023-2024.

RECOMMENDATION

Adopt the adjusted budget for FY 23-24.

ENVIRONMENTAL DETERMINATION

Not a project. This item does not constitute a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

Based on changes that have occurred since adoption of the current year budget, staff is proposing two changes to the FY 23-24 budget as outlined below. The proposed changes would result in no net effect on the bottom line of either of the subject funds relevant fund or the budget as a whole.

- Reallocate \$50,000 currently budgeted under **Other Professional Services** in the **Other Projects** fund to **Special Departmental Expense** in the **Other Projects** fund in order to move money set aside to support trail planning work on the Old Howell Mountain Road trail conversion project (which is no longer necessary due to grading improvements completed by the County of Napa) over to the Bicycle Skills Course project and/or District equipment staged at Skyline Wilderness Park.
- Reallocate \$34,143 in expenses for the recent purchase of a plug-in hybrid front office vehicle from **Special Departmental Expense** in the **General Administration** fund into a new **Capital Asset** account in the **General Administration** fund.



STAFF REPORT

By: Chris Cahill
Date: November 13, 2023
Item: **4.d**
Subject: Consideration and potential approval of revisions to the District By-Laws to adopt a policy regarding Free Speech and Civility and adoption of a policy regarding remote public participation in meetings.

RECOMMENDATION

1. Amend District By-Laws to add the Free Speech and Civility policy as presented.
2. Adopt the policy regarding remote public participation in meetings as presented.
3. Direct the District Secretary to include language regarding remote public participation in meetings and the entirety of the Bylaws Free Speech and Civility policy on all Board Agendas going forward.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

As noted in the attached article from the San Francisco Chronicle (Munce, Megan Fan. “Bay Area Officials Say Antisemitic ‘Zoombombing’ is Derailing Local Democracy.” *San Francisco Chronicle*, Sep. 23, 2023) the Bay Area has experienced a recent wave of disruptive, abusive, and/or obscene public comment at government meetings. Some neighboring counties and cities, for example the County of Sonoma and the City of Mill Valley, have responded by doing away with real-time remote public comment by phone or by Zoom. Other agencies, like the County of Napa, are retaining Zoom public comment for the time being, but have adopted policies that attempt to limit “disruptive, hate-filled comments.”

The Open Space District has been lucky enough not to have experienced a “Zoombombing” incident since we adopted Zoom remote meeting technology during the Covid pandemic. Staff has, however, participated in the public meetings of other agencies which had to be cancelled because computers crashed and/or Zoom became unavailable.

Having reviewed the policies of a number of neighboring jurisdictions for best practices regarding Zoom and remote public comment at public meetings in a post-pandemic world, staff recommends that the Board adopt the following policies:

Revise District By-Laws to Adopt a Free Speech and Civility Policy

Insert the following into the District By-Laws as item V (F):

The Board of Directors of the Napa County Regional Park and Open Space District encourages a respectful dialogue that supports freedom of speech and values diversity of opinion. The Board, staff, and members of the public are expected to be civil and courteous, and to refrain from questioning the character or motives of others participating in the meeting. The District requests that speakers not use threatening, profane, or abusive language which disrupts, disturbs, or otherwise impedes the orderly conduct of a Board meeting. Members of the public may comment on any item on the agenda during Board consideration of the item. The Board President will invite public comment following the staff presentation and prior to final Board deliberations. Each speaker will be allotted time for comment as set by the Board President (generally 3 minutes).

Revised By-Laws are attached in full for Boardmembers' future reference.

Adopt a Remote Public Participation Policy

Adopt the following policy regarding remote public participation in Board meetings and direct the Board Secretary to include it, and the By-Laws Free Speech and Civility policy, on all Board agendas going forward:

Remote participation for members of the public, whether by telephone, Zoom, or any other technology, is provided for convenience only. In the event that the Zoom or other connection is disconnected or malfunctions for any reason, the Board of Directors reserves the right to conduct or to continue a meeting without remote access.

<https://www.sfchronicle.com/bayarea/article/antisemitic-jewish-rant-meeting-18376866.php>

Bay Area officials say antisemitic ‘Zoombombing’ is derailing local democracy

[Megan Fan Munce](#)

Sep. 23, 2023



Walnut Creek City Council Member Kevin Wilk, pictured in 2017, was shocked by “profoundly antisemitic hate speech” during a recent meeting. Peter DaSilva

The 50 minutes of the Walnut Creek City Council’s June 6 meeting passed as routine: the Pledge of Allegiance, one proclamation and two presentations.

But as the council turned to take public comment, the meeting was derailed by one Zoom attendee's antisemitic rant — followed by three others.

Council Member Kevin Wilk was appalled. From attending high school in Walnut Creek to becoming the city's first Jewish City Council member and mayor, Wilk said he never had experienced antisemitism in his community until last year.

"It didn't make me scared. It's not going to intimidate me," Wilk said. "But it made me angry for the Jewish community. It was really shocking to see this so profoundly antisemitic hate speech where we just hadn't seen it before."

Local agencies have been dealing with racism during public meetings since the pandemic made it possible to call into meetings anonymously. But the Anti-Defamation League recently identified a sharp rise in attacks against Jewish officials and communities — last year, the organization recorded [518 reports of antisemitism](#) in California last year, up 41% from 2021.

Since the start of summer, antisemitic comments have been made at public meetings in Sacramento, Walnut Creek, Sonoma County, Contra Costa County and in one held by the Bay Area Air Quality District. Now many are considering whether they will have to get rid of remote public commenting altogether — sacrificing accessibility in order to stop the attacks.

"Individuals are abusing the opportunity for public comment to spew racist and antisemitic rhetoric in front of what they believe is a large and captive audience," said Marc Levine, regional director of the Anti-Defamation League's Central Pacific office. "It is a coordinated, premeditated attack."

The organization has identified a group of people who have called into multiple Bay Area meetings to make antisemitic comments, according to Levine. Oftentimes they choose specific meetings to harass Jewish lawmakers like Wilk and platform antisemitic conspiracy theories, he said.

Under California's [Ralph M. Brown Act](#), local agencies are required to — among other things — give constituents the ability to comment on items on the meeting agenda. But that doesn't give them license to say whatever they want, according to Robert Pittman, county counsel for Sonoma County.

“The primary purpose of all board meetings is to allow the board to conduct public business,” Pittman said. “They are limited public forums. Unlike traditional public forums, the board doesn’t have to open up the podium to any topic a speaker wants to address.”

Agencies can limit speakers to only making comments about agenda items. They can also limit how long each individual is allowed to speak. Neither of these run afoul of the Brown Act, or the First Amendment, Pittman said.

Last year, the California State Legislature gave public agencies [another option](#) — they can remove “disruptive” individuals from meetings so long as the person is given a warning and an opportunity to get back on topic. State Sen. Dave Cortese and Assembly Member Evan Low, both Bay Area politicians, authored the bill in response to harassment of Asian American and Pacific Islander officials.

But sometimes it’s not so easy to shut a speaker down. At their Sept. 12 meeting, Sonoma County supervisors had no time to cut off a Zoom caller who, in five words, used expletives, said a slur against Black people and mocked Jewish people.

The board decided to hold their next morning meeting without remote public comments. When they turned Zoom back on in the afternoon, the callers were back — targeting immigrants and using slurs until the supervisors cut off public comment altogether.

“It poisons the well for something that I used to enjoy, which is listening to members of the public, hearing their perspectives, understanding what are the unmet needs in the community that might not be on the agenda for that day,” Supervisor Lynda Hopkins said. “This makes you sort of tense up every time someone opens their mouth online, which is horrible.”

The supervisors’ Sept. 26 meeting will be held without remote public comment — an option Walnut Creek is considering as well, Mayor Cindy Silva said. It’s a partial solution given that permanently banning repeat offenders isn’t an option, according to Sonoma County Counsel Pittman. But getting rid of remote commenting also means making it harder for other constituents to participate in local democracy.

Hopkins' district covers the entire Sonoma County coast and stretches inward to southwest Santa Rosa. Some of her constituents would have to drive an hour and a half to make it to the Board of Supervisors Chambers. Others are busy parents or workers who can't afford to take time off at 8:30 a.m. on a Tuesday to provide their input, she said.

"It's taking conversation that's intended to benefit the public away," said John Bauters, mayor of Emeryville and chair of the Bay Area Air Quality Management District Board.

For several meetings now, the Air District has had a single caller make derogatory comments about Chinese Americans as well as other groups, including Jewish people. Bauters said he has noticed staff and community members become more reluctant to speak after being berated for their identity.

"The board's decisions are harmed by this disruption because we do not get to fully take in the input of other community stakeholders," he said.

The same caller has called into Contra Costa County Board of Supervisors meetings, speaking on every single item on the agenda and insulting "anything you can think of," Supervisor John Gioia said. The board responded by limiting each speaker to 10 minutes per meeting.

Whatever the solution, Levine said it's imperative for local officials to continue shutting down antisemitic speakers and publicly condemning their beliefs. The same conspiracy theories being made in public comment have been recently pushed by public figures such as former President Donald Trump and the rapper Ye, formerly known as Kanye West.

"Extremism doesn't emerge in a vacuum," Levine said. "It starts with violent language, and it's incumbent on all of us and our elected leaders to ensure that hostile rhetoric does not become normalized in the public square."

Reach Megan Fan Munce: Megan.Munce@sfchronicle.com

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT

BY-LAWS

(amended November 13, 2023)

- I. **NAME, AUTHORITY AND OFFICE.**
 - A. **Name.** The official name of the district shall be the “Napa County Regional Park and Open Space District” (District).
 - B. **Authority.** The District has been created and shall operate pursuant to Public Resources Code section 5500 *et seq.*, and County of Napa Resolutions 06-110 and 06-111. References in these By-Laws to the Public Resources Code are indicated by brackets.
 - C. **Office.** The District office is located at 1195 Third Street, Room 210, Napa, California, 94559
- II. **BOARD OFFICERS.** The officers of the Napa County Regional Park and Open Space District shall be the President and Vice-President, chosen as follows:
 - A. **Time of Election.** At the end of the regular meeting in December of each calendar year, the Board shall elect from among its members a President and Vice-President. If for any reason the Board does not elect one or both of these officers at this prescribed time, or in the event one or both of these positions becomes vacant in the middle of a term, the Board may hold an election at any regular meeting of the Board.
 - B. **Term.** The President and Vice-President shall begin their terms of office immediately upon election and serve until their successors are elected.
 - C. **Duties of the President and Vice-President.** The President shall act as the presiding officer of the Board of Directors and in that capacity shall preserve order and decorum, decide questions of order subject to being overruled by a four-fifths vote and perform such other duties as are required by these Bylaws or by vote of the Board of Directors. The President shall sign all contracts and conveyances on behalf of the District after they have been approved by the Board. The President shall have the authority to designate an alternate staff member to exercise the functions of the General Manager contained in Section III.A. in the event the General Manager is temporarily absent and unable to perform his or her duties due to illness or other temporary emergency or due to the extended leave of the General Manager. When designating a staff member to temporarily perform some or all of the duties of the General Manager, the President shall do so in writing and shall identify the term during which his or her designation is effective. The presiding officer shall have all the

rights and duties enjoyed by any other member of the Board of Directors, including the right to make and second motions. In the absence of the President, or in the event of his/her inability to act, the Vice-President shall perform all of the powers and duties of the President. If both the President and Vice-President are absent or unable to act, the Board of Directors may select a President Pro Tempore, who shall perform all the powers and duties of the President. [PRC 5535, 5547, 5548]

III. ADMINISTRATIVE OFFICERS. The administrative officers of the Napa County Regional Park and Open Space District shall be as follows. Where such services are provided by employees of County by contract between County and District, District and County hereby expressly waive any conflict of interest or incompatibility of employment created thereby.

A. General Manager. The Board of Directors shall appoint a General Manager, who shall be the chief administrative officer of the District. The General Manager may be an employee of or a contractor to the District. The General Manager shall hold office at the pleasure of the Board. [PRC 5538]

The General Manager has the following administrative and executive functions, powers, and duties, and shall do all of the following:

- (1) Enforce all ordinances and regulations of the district, and the applicable provisions of Article 3 of Chapter 3 of Division 5 of the Public Resources Code.
- (2) Appoint subordinates, clerks, and other employees, and exercise supervision and control over all departments and offices of the district. Those appointees shall hold employment at the pleasure of the general manager.
- (3) Attend all meetings of the board unless excused by the board.
- (4) Submit to the board for adoption any measures, ordinances, and regulations he or she deems necessary or expedient.
- (5) Enforce all terms and conditions imposed in favor of the district or its inhabitants in any contract and report any violations to the board or the appropriate law enforcement agency, as appropriate.
- (6) Prepare and submit the annual budget to the board, and perform all other duties imposed by this article or by the board.
- (7) Sign vendor claims, contract face sheets, purchase orders, checks and warrants, and/or otherwise bind the district, in accordance with board policy and the adopted District budget, and without advertising, for the payment for supplies, materials, labor, or other valuable consideration in amounts not exceeding those set by Public Resources Code Sec. 5549 and the District's adopted Purchasing Manual. All expenditures shall be reported to the board of directors at its next regular meeting. [PRC 5549, Resolution 07-03, and Board action on July 14, 2014 and May 10, 2021.]

(8) Apply for grants and accept gifts, without prior Board approval, subject to reporting of such grants and gifts to the Board at least quarterly [amended August 11, 2008].

(9) Apply for, sign and/or otherwise authorize and implement permits, memorandums of understanding, letters, actions authorized by the Local Procedures for Implementing the California Environmental Quality Act adopted by the Board on January 8, 2007, actions related to the National Environmental Policy Act, and other similar administrative actions related to implementing projects, programs and policies approved by the Board of Directors. Any such actions which are covered by paragraphs seven and eight above, or which otherwise financially bind the district, that have not been previously and specifically approved by the Board, shall be reported to the Board at its next regular meeting.

- B. Controller.** The Board of Directors shall appoint a Controller, who may be an employee of or a contractor to the District. The Controller shall hold office at the pleasure of the Board. [PRC 5538]

The controller is the custodian of the funds of the district and shall make payments by check or by warrant drawn upon the district's depositories for obligations that have been first approved by a majority of the board of directors at a meeting of the board of directors. The controller is further authorized to pay demands against the district, approved by the General Manager, without the prior, specific approval of the board, that are for any purpose for which an expenditure has been previously authorized in the district's adopted budget and which do not exceed the amount of expenditure so authorized. Demands so paid shall be presented to the board of directors at the next regular meeting for its review and approval. If the funds of the district are maintained solely in the county treasury, the county auditor shall exercise the powers otherwise conferred by this section on the controller. [PRC 5552 and Resolution 07-03]

The board of directors shall by ordinance or resolution authorize signatories for checks or warrants drawn in payment of obligations and demands against the district. Authorized signatories shall be selected from members of the board of directors of the district, the general manager of the district, the administrative secretary, or any other officers and employees which may be designated by the board. [PRC 5552]

The controller shall keep an account of all receipts and disbursements, and shall deposit all money received by him or her in a depository or depositories selected by the board of directors. [PRC 5552]

The controller shall install and maintain a system of auditing and accounting, which will at all times show the financial condition of the district, and shall perform such other duties as may be imposed upon him/her by Article 3 of Chapter 3 of Division 5 of the Public Resources

Code, the Board of Directors, or the General Manager. Payment of employee salaries and benefits and other recurring claims may be authorized annually by the Board of Directors. [PRC 5553]

- C. **Secretary.** The Board of Directors shall designate a Secretary who shall countersign and affix the seal to all contracts and conveyances on behalf of the District, shall act as secretary to the Board of Directors and keep a record of its proceedings, shall perform budgetary transfers, journal entries, and correcting journal entries, to implement Board policies, or actions approved by the General Manager and shall perform such other duties as may be imposed by the Board of Directors and/or Article 3 of Chapter 3 of Division 5 of the Public Resources Code. In the event the regularly-designated Secretary is absent from a meeting of the Board of Directors, the Board of Directors may appoint another person to serve in that capacity on an interim basis. The Secretary shall be an employee of or contractor to the District. [PRC 5535 and 5551 and Resolution 07-03]
- D. **Treasurer.** The Board of Directors shall designate a Treasurer who shall perform such duties as may be imposed by the Board of Directors and/or Article 3 of Chapter 3 of Division 5 of the Public Resources Code. The Treasurer shall be an employee of or contractor to the District. [PRC 5535][PRC 5568]
- E. **District Counsel.** The County Counsel of the County of Napa shall be the legal counsel of the District. [PRC 5556]
- F. **Relationship Between Board of Directors and District Officers, Staff and Contractors.** The Board of Directors as a whole or through a Board-authorized subcommittee may consult with, seek information from and/or provide assistance to any Administrative Officer. The Board of Directors as a whole may through motion, resolution or ordinance provide direction to any Administrator Officer. Individual members of the Board may consult with, seek information from and/or provide assistance to any Administrative Officer to the extent that any such consultation, inquiry or assistance does not, in the judgment of the Administrative Officer, require an undue expenditure of time and/or expense. The Board of Directors as a whole, through a Board-authorized subcommittee, or individually shall only consult with, seek information from and/or provide assistance to any other District staff , and/or contractors with the express permission of the Administrative Officer to whom said staff, contractors and/or consultants report.

IV. MEETINGS

- A. **Date of Regular Meetings.** Regular meetings of the Board of Directors shall be held the second Monday of each month, unless this date coincides with an official holiday, in which case an alternate time is adopted as part

of the calendar described herein. The District shall annually, at its last meeting in December, adopt a schedule for its regular meetings for the subsequent Calendar year. Notwithstanding the foregoing, any regularly scheduled meeting of the Board of Directors may be canceled by majority vote of the Board of Directors or, for lack of business or a quorum, by the President or Secretary.

- B. **Time of Regular Meetings.** Regular meetings of the Board of Directors shall commence at 2:00 p.m. and end not later than 5:00 p.m. .
- C. **Location of Regular Meetings.** Unless otherwise stated on the posted meeting agenda as authorized by prior motion of the Board of Directors, regular meetings of the Board of Directors shall be held in the Board of Supervisors Chambers on the third floor of the County Administration Building, 1195 Third Street, in the City of Napa, California.
- D. **Emergency Meetings.** Emergency meetings of the Board of Directors shall be called in conformance with the provisions of the Brown Act [GOV 54950 and following].
- E. **Special Meetings.** A special meeting may be called at any time by the President or upon the request of two of the members of the Board by delivering written notice to each member and to each person or entity entitled by law to receive such notices. Notices to the Board shall be sufficient if delivered to the Secretary, who shall deliver all other required notices. The notice shall specify the time and place of the special meeting and the business to be transacted and shall be posted at least 24 hours prior to the special meeting in a location that is freely accessible to members of the public. No other business shall be considered at such meetings by the Board.
- F. **Closed Sessions.** Nothing contained in these bylaws shall be construed to prevent the Board from holding closed sessions during a regular or special meeting concerning any matter permitted by law to be considered in a closed session.
- G. **Adjourning Meetings and Continuing Public Hearings to Other Times or Places.** The Board by majority vote, may adjourn any meeting. Less than a quorum may adjourn from time to time. If all Board members are absent from any regular meeting or adjourned regular meeting the General Manager of the District may declare the meeting adjourned to a stated time and place and shall cause a written notice of the adjournment to be given in the same manner as provided for special meetings unless such notice is waived as provided for special meetings. A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the meeting was held within 24 hours after the time of the adjournment. When an order of adjournment of any meeting fails to

state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meetings.

Any public hearing being held, or any hearing noticed or ordered to be held at any meeting, may by order or notice of continuance be continued or re-continued to any subsequent meeting in the same manner and to the same extent set forth herein for the adjournment of the meetings; provided, that if the hearing is continued to a time less than 24 hours after the time specified in the order or notice of hearing a copy of the order or notice of continuance shall be posted immediately following the meeting at which the order or declaration of continuance was adopted or made.

- H. **Agendas.** At least 72 hours before a regular meeting, an agenda containing a brief general description of each item of business to be transacted or discussed shall be posted at a location freely accessible to members of the public. The agenda shall specify the time and location of the regular meeting. No action shall be taken on any item not appearing on the posted agenda except as permitted by law. If not so included, questions or comments regarding the item shall be limited to the scope permitted for "public comment" under the Brown Act. Supplemental agendas will be prepared and considered by the Board of Directors only under the following conditions:
1. **Emergencies.** Upon a determination by the Board of Directors that an emergency situation exists, as defined in Section 54956.5 of the Government Code.
 2. **Need Arising after Posting.** Upon a determination by a two-thirds vote of the Board of Directors (4 votes) or, if less than two-thirds of the potential votes are present, a unanimous vote of the Board of Directors present (3 votes required), that there is a need to take immediate action and the need to take action came to the attention of the Board of Directors or the Administrative Officers of the District subsequent to the regular agenda being posted.
 3. **Recently Continued Item.** The item was properly posted for a prior meeting of the Board of Directors occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

V. CONDUCT OF MEETINGS

- A. **Order of Business.** The regular order of business of the Board of Directors shall be:

1. Call to order.
 2. Approval of the minutes of the previous meeting.
 3. Public comment on unagendized items.
 4. Consideration and action on Agenda Items.
 5. Adjournment.
- B. Parliamentary Procedure.** The rules of parliamentary procedure set forth in the Sturgis' Standard Code of Parliamentary Procedure, 4th Edition, shall govern all meetings of the Authority, except as otherwise herein provided.
- C. Recording of Meetings.** Any meeting of the Board of Directors, other than a closed session permitted under the Brown Act, may be recorded by any person, unless the Board of Directors determines that such recording could constitute a disruption of the proceedings.
- D. Presentations to the Board of Directors.** Any person desiring to address the Board of Directors shall be requested, when recognized by the President, to give their name and address to facilitate preparation of the minutes. No persons shall be denied recognition or denied the opportunity to speak solely because they decline to state their names and addresses. The President may, in the interest of facilitating the business of the District, set reasonable time limits in advance of oral presentations of public input. Persons may be required to submit written testimony in lieu of oral testimony if the President determines that a reasonable opportunity for oral presentations has been provided, and in such a case, the matter may be continued to a later date to allow a reasonable time for such submittals to occur.
- E. Recordation of Board of Directors Actions.** All official actions or decisions by the Board of Directors shall be entered in the minute book of the Board of Directors kept by the Secretary. The vote or votes of each member of the Board of Directors on every question shall be recorded. Only written action minutes will be maintained, however, electronic recordings will be made by the Secretary of each meeting of the Board of Directors which shall be available to the public for inspection by request made at the Napa County Department of Conservation, Development and Planning, Room 210, 1195 Third Street, Napa, California 94559.
- F. Free Speech and Civility Policy.** The Board of Directors of the Napa County Regional Park and Open Space District encourages a respectful dialogue that supports freedom of speech and values diversity of opinion. The Board, staff, and members of the public are expected to be civil and courteous, and to refrain from questioning the character or motives of others participating in the meeting. The District requests that speakers not use threatening, profane, or abusive language which disrupts, disturbs, or otherwise impedes the orderly conduct of a Board meeting.

Members of the public may comment on any item on the agenda during Board consideration of the item. The Board President will invite public comment following the staff presentation and prior to final Board deliberations. Each speaker will be allotted time for comment as set by the Board President (generally 3 minutes).

VI. VOTING AND QUORUM

- A. **Roll Call Vote.** A roll call vote may be required for voting upon any motion of the Board of Directors, at the discretion of the President.
- B. **Inaudible Votes.** Any member present who does not vote in an audible voice shall be recorded as voting "aye". A member may abstain from voting only if the member has recused himself or herself from participating due to a conflict of interest under Government Code section 87100 and following, in which case the member shall not be present in the meeting room during the discussion and action on the item.
- C. **Quorum.** A majority of the members of the Board shall constitute a quorum for the purpose of conducting its business. [PRC 5535]
- D. **Voting Affected by Conflict of Interest.** As a general rule, no member shall participate as a member in any discussion or voting if to do so would constitute a conflict of interest. However, if a quorum cannot be achieved or the required number of affirmative votes for action obtained because conflicts of interest exist that prevent members having such conflicts from discussing or voting on the matter, and the conflicts are such that an insufficient number of non-conflicted members will be available to vote at a later date even if the matter is continued, then the matter shall not be continued and a sufficient number of members having conflicts of interest, selected by lot, shall be allowed to participate to provide enough votes for the Board of Directors to form a quorum and take affirmative action.
- E. **Motion to Reconsider.** The Board of Directors may reconsider a matter during the meeting at which the vote was taken, provided all members who were present when the matter was discussed and voted upon are still present and provided further that the motion to reconsider is made by a member who voted with the majority. A motion for reconsideration shall have precedence over every motion except a motion to adjourn. A final vote on any matter may also be placed on the agenda for reconsideration by the Board of Directors upon motion of any member at any later meeting. When the Board of Directors approves a motion for reconsideration, the Board of Directors may, in its discretion, reconsider the matter immediately or at a later date, subject to the provisions of the Brown Act.

- F. **Actions of the Board.** The Board of Directors shall act only by ordinance, resolution, or a motion duly recorded in the minutes of the meeting. The ayes and noes shall be taken upon the passage of all ordinances or resolutions, and entered upon the journal of the proceedings of the board. An ordinance, resolution, or motion shall not be passed or become effective without the affirmative votes of at least a majority of all the members of the board. Each member shall have one vote. No votes may be cast by proxy. The enacting clause of all ordinances passed by the board shall be in these words: "Be it ordained by the Board of Directors of the Napa County Regional Park and Open Space District." All resolutions and ordinances shall be signed by the President and attested by the Secretary, administrative secretary, or clerk, and all ordinances shall be published once within 30 days after adoption, in a newspaper of general circulation printed, published, and circulated in the district. [PRC 5547]

VII. SUBCOMMITTEES.

- A. **Ad Hoc Subcommittees.** The Board of Directors hereby authorizes the creation of ad hoc subcommittees on special subjects from time to time so that Board of Directors having the necessary expertise to conduct field, plan or other specialized reviews may investigate, observe, review or otherwise study and report back their observations and conclusions to the full Board of Directors for possible further action. When creating such ad hoc committees, the Board of Directors shall specify the subject to be investigated and time to report, and shall appoint those Directors who will serve on the ad hoc subcommittee. Ad hoc committees shall consist of two Directors. Upon presentation of its report to the full Board of Directors, each such ad hoc subcommittee shall cease to exist. Ad hoc subcommittees created pursuant to this subsection shall not be subject to the Brown Act.
- B. **Standing Subcommittees.** The Board of Directors may create and appoint its members to standing subcommittees to look into specific subjects on an ongoing basis. Each standing subcommittee shall consist of two Directors. All standing subcommittees shall be subject to the Brown Act.

VIII. COMPENSATION AND EXPENSES

- A. **Compensation.** Members of the Board of Directors shall not receive compensation of any kind for attendance at meetings or the conduct of District business, except for expenses as provided herein.
- B. **Expenses.** Members of the Board of Directors may receive reimbursement for expenses related to their duties as members of the Board of Directors, but only to the extent funds are included and available in the adopted

District budget, and subject further to documentation and approval procedures adopted by the Board of Directors. [PRC 5536, 5536.5, GOV 53232.2, 53232.3]

IX. CHANGES TO BYLAWS

The provisions of these Bylaws may be altered, amended, or repealed by the Board of Director sat any time, within limitations imposed by the Brown Act, Article 3 of Chapter 3 of Division 5 of the Public Resources Code, and all other applicable laws and regulations.

Notes:

[PRC ___] refers to the Public Resources Code of the State of California

[GOV ___] refers to the Government Code of the State of California



STAFF REPORT

By: Chris Cahill and Barb Ruffino
Date: November 13, 2023
Item: **4.e**
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for October 2023

RECOMMENDATION

Receive the report, no action required.

BACKGROUND

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$52,020, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for **October 2023**. All Cal-Card purchases are itemized in the financial report.

Agreement 23-16 With Terra Firma Surveys for surveying services at Suscol Headwaters Park (Not to exceed \$7,500)

Agreement 23-17 With Carolyn Lay DBA North Valley Labor Compliance Services for labor compliance consulting (Not to exceed \$1,000)

Grants and donations for **October**:

| | |
|------------------------------|-----------------|
| Online donations | |
| ReLeaf | \$120.00 |
| Moore Creek Shirts | \$35.40 |
| <hr/> | |
| TOTAL | \$155.40 |
| Iron Ranger Donations | \$520.50 |

PARKS & OPEN SPACE DISTRICT -OCTOBER 2023 EXPENSE REPORT

Gen Admin Dept - 85000-00

| Date | Account Name | Description | Vendor Name | Amount |
|------------|---------------------------|----------------------------------------|----------------------------------|--------------|
| 10/5/2023 | Memberships | Together Bay Area Membership - 23/24 | Bay Area Open Space | \$ 250.00 |
| 10/17/2023 | Memberships | CSDA 2024 Membership | California Special District Assn | \$ 6,500.00 |
| 10/17/2023 | Administration Services | 9/23 Fed Volunteer | Department Of Justice | \$ 45.00 |
| 10/17/2023 | Business Travel | License CA 1000387 8/22 & 8/25/23 | Fastrak Service Center | \$ 14.00 |
| 10/24/2023 | Health Insurance Premiums | Cust #9756163204 11/23 Kaiser Premiums | Kaiser Permanente | \$ 1,590.45 |
| 10/2/2023 | Insurance-Liability | Special Liability Insurance 23/24 | Alliant Insurance Services | \$ 25,666.85 |

Moore Creek Dept - 85010-00

| Date | Account Name | Description | Vendor Name | Amount |
|------------|-----------------------------|-----------------------------------|---------------------------|-----------|
| 10/2/2023 | Maintenance Supplies | Head wedges, wedge notch | Napa Power Equipment | \$ 68.92 |
| 10/5/2023 | Maintenance Supplies | AA Batteries | Central Valley Builders | \$ 19.38 |
| 10/5/2023 | Rents/Leases | PARK 20-03 9/23 Portable Toilet | Johnny On The Spot | \$ 207.81 |
| 10/5/2023 | Other Professional Services | PARK 14-02 10/23 Monthly Sampling | Heritage Systems, Inc | \$ 128.33 |
| 10/17/2023 | Printing & Binding | PVC Signs | 707 Embroidery Zone | \$ 245.67 |
| 10/2/2023 | Maintenance Supplies | Chlorine | Dons Swimming Pool Center | \$ 124.99 |
| 10/10/2023 | Maintenance Supplies | Gallon bar oil | Napa Power Equipment | \$ 37.70 |

CAMP BERRYESSA 85010-03

| Date | Account Name | Description | Vendor Name | Amount |
|------------|-----------------------------|------------------------------------------|---------------------------|-------------|
| 10/5/2023 | Other Professional Services | Lab Order Y090415 Camp Berryessa testing | Caltest Analytical Labs | \$ 55.00 |
| 10/5/2023 | Waste Disposal Services | Camp Berryessa 9/23 Garbage Service | Berryessa Garbage Service | \$ 228.70 |
| 10/17/2023 | Sewer Disposal Services | Septic Tank pumping 10/11-Camp Berryessa | Napa Septic Tank Service | \$ 1,390.00 |

NRER - 85010-05

| Date | Account Name | Description | Vendor Name | Amount |
|------------|-----------------------------|----------------------------------|---------------------|-----------|
| 10/10/2023 | Other Professional Services | PARK 23-10 9/23 Litter Abatement | Napa Valley Support | \$ 500.00 |

State Park - 85010-08

| Date | Account Name | Description | Vendor Name | Amount |
|------------|-----------------------------|----------------------------------------------------|----------------------------------------|-------------|
| 10/2/2023 | Maintenance Supplies | Tank gasket kit, toilet bolt | Silverado Ace Hardware | \$ 42.09 |
| 10/2/2023 | Maintenance Supplies | Keys | Silverado Ace Hardware | \$ 26.88 |
| 10/2/2023 | Vehicle Repair Supplies | Golf cart batteries | Batteries Plus #620 | \$ 938.42 |
| 10/2/2023 | Maintenance Supplies | Bleach | Silverado Ace Hardware | \$ 31.65 |
| 10/2/2023 | Maintenance Supplies | Duct Tape | Silverado Ace Hardware | \$ 5.16 |
| 10/2/2023 | Maintenance Supplies | Packaging tape | Steves Hardware | \$ 12.98 |
| 10/2/2023 | Maintenance Supplies | moth trap, key | Silverado Ace Hardware | \$ 67.80 |
| 10/2/2023 | Utilities- Electric | Acct #1869012498-9 8/14-9/12/23 | Pacific Gas & Electric | \$ 1,073.63 |
| 10/2/2023 | Communications/Telephone | BAN #9391005845 Phone 8/28-9/27/23 | At&T | \$ 27.11 |
| 10/2/2023 | Maintenance Supplies | Chlorine, acid-pool supplies | Leslie's Swimming Pool | \$ 552.56 |
| 10/2/2023 | Goods for Resale | Souvenir toys-visitor center | Historical Folk Toys | \$ 686.23 |
| 10/5/2023 | Maintenance Supplies | Hose, grease gun | Brown's Auto Parts | \$ 122.30 |
| 10/5/2023 | Maintenance Supplies | Kohler tank gasket, plastic seat | Central Valley Builders | \$ 44.48 |
| 10/2/2023 | Janitorial Supplies | Toilet paper, seat covers, gloves | Agio Group Inc. | \$ 1,260.68 |
| 10/10/2023 | Waste Disposal Services | Acct #01-0013452-7 9/23 Garbage Service | Upper Valley Disposal | \$ 2,442.10 |
| 10/10/2023 | Maintenance Supplies | Nuts & bolts | Steves Hardware | \$ 76.37 |
| 10/10/2023 | Rents/Leases | PARK 23-15 Special Event Portable Toilet-Bale Mill | Johnny On The Spot | \$ 503.33 |
| 10/10/2023 | Sales Tax | CA Sales Tax - Qtr 3 LOC3801/3369 | California State Board of Equalization | \$ 337.78 |
| 10/17/2023 | Other Professional Services | Lab Order Y091050 Bale Mill | Caltest Analytical Labs | \$ 100.00 |
| 10/17/2023 | Other Professional Services | Lab Order Y091049 Bothe | Caltest Analytical Labs | \$ 100.00 |
| 10/17/2023 | Communications/Telephone | BAN #9391066581 Alarm 9/13-10/12/23 | At&T | \$ 129.31 |
| 10/24/2023 | Maintenance Supplies | Grocery bags | Grainger Industrial | \$ 209.94 |
| 10/24/2023 | Maintenance Supplies | PARK 22-12 5-8/23 Services | Silverado Ace Hardware | \$ 38.55 |
| 10/24/2023 | Maintenance Supplies | Handrail, distilled water, bleach | Silverado Ace Hardware | \$ 88.80 |

| | | | | |
|------------|-----------------------------|-----------------------------------------|-------------------------|-------------|
| 10/24/2023 | Maintenance Supplies | bathtub strain, solvent, tape hose bibb | Silverado Ace Hardware | \$ 61.36 |
| 10/24/2023 | Maintenance Supplies | Credit inv-smoke alarm, paint | Silverado Ace Hardware | \$ (159.44) |
| 10/24/2023 | Utilities-Propane | Propane delivery | Ferrellgas, Lp | \$ 603.71 |
| 10/24/2023 | Maintenance Supplies | Dropcloth | Steves Hardware | \$ 43.29 |
| 10/24/2023 | Other Professional Services | Lab Order #Y091044-Bothe | Caltest Analytical Labs | \$ 140.00 |
| 10/24/2023 | Other Professional Services | Lab Order #Y091043 Bale Mill | Caltest Analytical Labs | \$ 140.00 |
| 10/24/2023 | Health Insurance Premiums | Cust #9756163204 11/23 Kaiser Premiums | Kaiser Permanente | \$ 2,649.76 |
| 10/24/2023 | Utilities-Electric | #4831406953-4 9/13-10/12/23 | Pacific Gas & Electric | \$ 100.91 |
| 10/24/2023 | Utilities-Electric | #2172831822-7 9/13-10/12/23 | Pacific Gas & Electric | \$ 33.74 |
| 10/24/2023 | Utilities-Electric | #6765403114-4 9/13-10/12/23 | Pacific Gas & Electric | \$ 11.46 |
| 10/2/2023 | Maintenance Supplies | moth trap, basket strainer | Steves Hardware | \$ 41.09 |
| 10/2/2023 | Maintenance Supplies | Chlorine, chloride pellets, acid | Leslie's Swimming Pool | \$ 240.10 |
| 10/5/2023 | Maintenance Supplies | WD 40 spray, misc hardware | Brown's Auto Parts | \$ 27.57 |

Suscol Headwaters- 85010-09

| Date | Account Name | Description | Vendor Name | Amount |
|------------|-----------------------|---------------------------------------|---------------------------|-------------|
| 10/24/2023 | Construction Services | PARK 23-13 Final Inv. Forks & Perdida | Redwood Trails Alliance | \$ 8,958.00 |
| 10/24/2023 | Construction Services | PARK 22-12 5-8/23 Services | Applied Civil Engineering | \$ 247.50 |

Other Projects 85010-90

| Date | Account Name | Description | Vendor Name | Amount |
|------------|----------------------------|----------------------------|-------------|-------------|
| 10/10/2023 | Special Department Expense | Bandanas - Screen Printing | Bandanaman | \$ 2,865.41 |



Projects Status Report

November 13, 2023

Bay/River Trail - American Canyon to Napa

An 8+ mile recreational trail. Phase 2-B--Pond 10 to Napa Pipe.

The design for the public crossing of the SMART tracks has been completed, and SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. A biological survey for the Fagan Marsh area has been completed; based on the results, CDFW has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. The Board President and General Manager met with CADFW staff on June 12, 2018 to discuss CDFW concerns. Senator Dodd organized a meeting in October with the City of American Canyon, County of Napa and the District in an attempt to move the project forward, and another meeting with District staff and CADFW staff on November 28, 2018. Staff has been working with BCDC to determine whether CDFW plans to impose user fees for people walking on the trail along the edge of the wetlands would be allowed under DFW's permit from BCDC. CDFW in April approved policy changes for the Napa-Sonoma marshes, including use of bicycles on designated trails. The District and the City of American Canyon have been developing new and improved signage for the Wetlands Edge trailhead. The commemorative plaque for former Director Myrna Abramowicz was vandalized in June or July of 2020; Director Christian has taken the lead in getting a replacement plaque and the finished product is now installed and turned out excellent. Rick and Chris inspected the segment north of Soscol Ferry Road in mid-June and noticed some damage to the stabilized quarry fines tread due to work by Napa San in their easement. Because the construction project requires excavation in and around a manhole in the middle of the trail, the Butler Bridge segment is currently closed to protect public safety. Post-construction work on rehabilitating the tread of the trail was completed shortly after Thanksgiving and it is once again open and useable. On July 29th the Napa StoryWalk had its grand opening in American Canyon, turnout was light, probably due to the 4:00PM on Friday afternoon timing, but those who attended had a wonderful time. In early February 2023 the County of Napa began the extended process of updating its Airport Land Use Compatibility Plan (or ALUCP), a document that is relevant to the District because adopted policies could impact our ability to someday complete the Napa River Trail, which would run through the Airport Land Use Compatibility planning area. District staff inspected the entire trail from American Canyon to Fagan Marsh in late January and has had initial conversations with the County planners running the project. We will be keeping an eye on the interests of future trail

development in the area. Chris, Ryan, and Jessica Ardizzone toured the Am Can Parks Foundation's Napa River Eco Center project in late April and had fruitful conversations with ACCPF and Napa RCD staff about the facility and outdoor education generally. The possibility of housing a new NCRPOSD South County ranger at the Eco Center was broached. Staff has been working on weed abatement along the Butler Bridge segment of the trail. The Napa StoryWalk will be in residence in American Canyon at Wetlands Edge Park for the month of August. A kickoff event was held August 5th in partnership with the City of American Canyon Parks and Recreation Department, American Canyon Community and Parks Foundation, and First 5 Napa County.

Berryessa Vista

Planning, stewardship and expansion of this 304 acre wilderness park.

Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. The District sent a letter to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. In 2014 the Land Trust acquired an 80 acre inholding between District and BLM land, based on a District Board action in November 2014 agreeing to acquire the property from the Land Trust at a later date when funding is available. District and Land Trust staff in April 2016 placed a camera on the property in an attempt to identify the off-road vehicle and motorcycle users who have been causing some damage to the property. Staff has been monitoring the cameras since spring 2016 and has noted a small decrease in illegal off road vehicle use; staff will continue to monitor the cameras. Staff is working on plans to create a formal boat-in backcountry camp at Berryessa Vista accessed from the BOR Capell Cove boat launch. Staff has been reviewing PG&E plans to grade and widen an access road to their high power lines that cross the property, to ensure the work does not cause future erosion nor increase vehicular trespass. The Bureau of Reclamation has completed environmental review and authorized the District to improve the trail leading from water's edge up into the District property and install directional signage. We had tremendous success at the volunteer trail building event in early February, building +/- 900 feet of new trail. Berryessa Vista burned in the August 2020 fires; once the ashes settle staff will need to assess damage and come up with a repair and restoration plan. Land Trust conservation easement monitoring which occurred in early 2023 indicated the property is in good shape. Staff has lifted the closure on the property we put in place after the LNU Fire. With lake levels being what they now are the property is only accessible by boat.

The Cove at Mt. Veeder

Conversion of a former Girl Scout camp into a park and trails.

The Cove was severely burned in the October 2017 fires; since then staff has been working on cleanup. Staff hiked most of the property in early January and confirmed that fire damage is severe and extensive. In early February the County Wildlife Commission toured the Cove to inspect fire impacts and discuss ways in which they might direct funding to fire recovery efforts County-wide. Staff worked with a

forester to develop a plan for salvage logging to (a) remove hazardous dead trees in the campground area and (b) repair/improve the access road into the site. Doug McConnell (NBC's Open Road) segment on The Cove (and Suscol Headwaters), comparing the effects of the fires in each location and lessons learned, was aired on Sunday June 24, 2018. Salvage logging commenced in late May, 2018 and was completed during the week of July 23rd followed by the logger completing his clean-up and erosion control operations. Road rebuilding is complete. A State Employment Development Department funded crew of 4 (using fire emergency job training funds) started work on April 2, 2019 and continued through the end of 2019 chipping of much of the remaining woody debris and cutting larger logs into rounds for eventual splitting for firewood. In July 2019 we worked with our salvage logging contractor on improvements to the gravel driveway to make it more useable to visitors in 2WD vehicles. We met with a local engineer on site on Sep 5th to begin designing facilities for a rebuilt camp. Staff hiked the property extensively in February of 2019, trying among other things to relocate the old trails, but most have been destroyed by the 2017 fires and resulting erosion. The Mt Veeder Fire Safe Council secured a grant to fund fuel reduction work along the Mayacamas ridge on and near the Cove, and cleared downed and standing-dead trees along our ridgetop fire road. We have paused work on developing a new potable water system and septic system on the site while we reconsider our priorities in light of District finances, and the timeframe in which we think regular ongoing (as opposed to occasional special event-style) public camping will actually be desirable on the property once again. The Americorps team in January and February of 2021 constructed just under a half mile of new trail running up the ridge and towards Mount Veeder from the Cove bowl; it is much more gradual than the old trails (the old trail was 25-30%, new trail is about 9%). We have been in contact with mountain lion researchers from Audubon Canyon Ranch and given them permission to access sites through the Cove. In mid-November Rick dropped a large Douglas fir located near the previous camp fire area which survived the fire then gave up the fight this summer. Staff visited the property during the height of the December/January storms and were glad to find that erosion was mostly in check, probably due to the soaking but not flashy nature of the weather systems. We saw a significant amount of wet snow in late February/early March, which resulted in major impacts to standing dead trees, along with those that have been limping along since the fires. Thankfully our post-fire salvage logging operation removed most of the damaged trees from the more target rich center of the property. Rick met with neighboring property owners to discuss fixes from the winter rains (and resulting moderate to severe erosion) on our shared gravel road. Initial plans are for the District to provide drain rock and road base and for the neighbors to do the actual tractor work. Repairs to the gravel access drive are complete with the help and tractor work of our neighbors and shared easement owners and the road is now in good (if somewhat loose) condition. The Hirth/Turkovich acquisition is slated to close between the Land Trust and the sellers in a matter of days and is before this Board for approval in July. If approved, the purchase will completely transform the concept and possibilities for a public park including the Cove and the peak of Mt Veeder. The Turkovich acquisition (Hirth/Turkovich to Land Trust) closed in August and the Purchase and Sale Agreement between the Land Trust and the District was executed on August 30, 2023. We have three years to complete the purchase.

EcoCamp Berryessa

Redevelopment and operation of former Boy Scout Camp with a 64 bed group/environmental education camp with 8 tent cabins, 2 covered group activity centers, a canoe/kayak dock, a central amphitheater and campfire ring, and a shower and composting toilet restroom facility.

A grant for \$50,000 to help with construction was provided by the Mead Foundation, together with a \$1.7 million grant from the State Coastal Conservancy. Construction of Phase I, which includes beds for up to 64 campers was completed in June 2016. Tuleyome. The BOR, and Forest Trails Alliance have completed the adjacent North End Trail, running from +/- Camp Berryessa to the north end of the Lake, approximately 7 miles each way. In early October, 2017 Caltrans delivered (at no cost to the District) the disassembled and individually numbered pieces of a former Monticello Road stone arch bridge to EcoCamp Berryessa; some have been placed around the property to restrict vehicle access and add character. The EcoCamp has been closed to the public since mid-March 2020 due to the pandemic. We have been taking the opportunity of this downtime to get on top of spring mowing and other projects and Sarah Clark has been inspecting the property at least once a week. Camp Berryessa suffered some damage in the August 2020 fires; the camp itself mostly escaped damage, but the power line to the camp was destroyed as was our camp host's mobile home and belongings. Power has now been restored and the water system seems to be working. We have had the water tested for VOCs (which can be created when plastic pipes melt) and the tests came back negative. We have three bids for cleaning up the burned caretaker site, ranging from \$17,500 to \$33,750. The BOR has secured funding to remediate some, or maybe even much, of the camp host site as part of a project to upgrade electrical infrastructure around the Lake post-fire. They will even be project managing the construction work itself and construction is slated to begin this month. It has yet to be determined how much site cleanup will be included in that project. Bookings for the spring and summer are coming in at a good clip. Reclamation has begun work on the camp host site electrical rehabilitation and Sarah has been working to repair tent cabins, which are starting to show some signs of age in what is a tough environment. As noted verbally at the March meeting, Napa County 4H, which recently lost its longtime home at Las Posadas State Forest, has relocated their summer camp to Camp Berryessa. Some issues with County food event permitting for the 4H camp have come up in the last minute, but we are working with our colleagues in PBES in hopes of getting them resolved so the camp can happen as planned. We are now in contract with Pridmores to, finally, execute the cleanup of the burned camp host site. Unfortunately we weren't able to secure federal funding for it in the end, so the costs will come out of the NCRPOSD budget. Napa County 4H successfully hosted their summer camp July 9 – 14 and campers reportedly thoroughly enjoyed the new location. This was one of the largest groups to utilize the facility for this duration and staff is evaluating infrastructure needs for groups this size at the camp. Sarah and Chris met with representatives of 4H to discuss the successes and failures of hosting the 4H camp at Camp Berryessa in summer 2023. 4H would like some renovations done to the camp to better accommodate their large (100+) person group. Given the lack of adequate soils on the site for septic, regulations designed to limit building near the lake, and the need for involved BOR review and pre-approval of any work, staff has informed 4H that renovations to the EcoCamp are not likely in the mid-term future. We have been working with 4H to identify potential alternate Napa County camp locations, including Enchanted Hills. Post-fire clean up of the camp-host site is now, finally, complete and the County has finalised our Debris and Ash Removal permit.

Mayacamas Preserve and Amy's Grove

Planning and permits for public use of the Mayacamas Preserve, of which Amy's Grove is part.

The archaeological survey has been completed and did not find evidence of Native American activity. The botanical survey has been completed and submitted for review. Much of Amy's Grove burned in the October 2017 fires, but the damage appears to be limited. In Sept 2018 the Board approved placing a restrictive covenant over a portion of Amy's Grove, accepting the donation of an adjacent 7 acres of land, approving an option to acquire 164 acres north of Amy's Grove, and applying for a grant to help fund the purchase. Grant awards are expected to be announced in mid-2019. In late July 2019 we learned that we did not receive the Habitat Conservation Fund grant we had applied for to assist with the purchase of the 164 acres to the north. The purchase has been completed using District reserve funds. State Parks in June 2020 released the announcement of the per capita grant funds, which the District will use to reimburse about half the cost of the 164 acre purchase. An application for \$400,000 from the Prop 68 per capita grant program has been submitted, the grant agreement has been signed by the District, and a \$400,000 check from the State finally arrived in mid-February. Staff submitted a proposal in partnership with Enchanted Hills Camp to share an AmeriCorps team next January through March, which was approved on December 8th. The team arrived in mid-January and cleared brush from the future staging area on Dry Creek Road. Several volunteer work parties have since made even further progress on tearing down old buildings and salvaging the materials that can be reused. We have paused delivery of debris boxes and work on cleaning up the staging area pending the outcome of the June Board of Supervisors budget hearings as part of our broader campaign to limit spending until the budget issue is resolved. Ryan facilitated ICARE/SFBRWQCB fish surveying and creek assessment in Dry Creek at the Chamberlain acquisition in late May. To clarify project boundaries, sometime in the new fiscal year we will be renaming the Chamberlain and Kateley acquisitions the Mayacamas Preserve; Amy's Grove will be a named part of the park. Rick reports that the water in Dry Creek has been running very high, which is a good reminder that without some sort of bridge Mayacamas and Amy's Grove will be seasonally inaccessible. We are scouting for bridge locations and beginning to think about permitting and costs if we went that route. Also, the location of the proposed parking lot on the Kateley donation has gotten quite mucky, so drainage improvements of some kind will be necessary there if we are going to develop it into a parking lot. The trailbuilder who did the initial alignment work for the Suscol Headwaters trail system has contracted to do similar work at Mayacamas, which is a great outcome. Staff met with Ryan Gregory on-site in early April to get his experienced civil engineer's advice on parking lot logistics and the possibility of building a pedestrian bridge over Dry Creek. Neighboring property owners have been mowing the meadow portion of the Amy's Grove property with District permission to mitigate fire risks this summer and fall. We had 15 volunteers from Opus One out to pull broom at Mayacamas on June 2nd. Chris and Kyra completed a full wetfoot survey of Dry Creek from property boundary to property boundary in late May and discovered a number of useful and interesting things, including pools as deep as 8 feet and the remnants of a creek-spanning suspension bridge. On October 8 we once again hosted volunteers on the Kateley finger, removing woody debris and doing fuels management. Kevin Smallman made a last visit to the property to finalize our trail planning project. We had a substantial number of tree blowdowns in December and January and are just beginning the work of cleaning up. The heavy rains of the winter of 2022/2023 evidenced significant drainage issues in the Kateley Finger staging area; it now appears that drainage improvements, potentially even engineered drainage improvements, will be necessary if we are ever to allow regular wintertime

vehicular traffic in and out of that area. The local Napa Firewise council is conducting fuel reduction along Dry Creek Road abutting the Mayacamas and Amy's Grove properties and requested authorization from the District to do significant clearing 110 feet from the center line of the road. The District was not comfortable with the level of planned tree removal, so has agreed to a reduced project, which includes removing brush, trees that pose a hazard to the road, and trees $\leq 6''$ dbh, and limbing up of trees $>6''$ dbh to reduce ladder fuels. The contractors will avoid areas that are unstable or where clearing could impact the creek. They also kindly agreed to chip much of the debris that remains from the District's own clearing efforts. We had a lengthy site visit with our partners at Redwood Trails Alliance (RTA) in late June, focused on planning and engineering a potential pedestrian suspension bridge crossing of Dry Creek and scoping a joint grant writing campaign to fund the buildout of the (eventual) park. Staff hosted the first public opening of the Mayacamas Preserve/Amy's Grove on September 16, and the event was a success.

Moore Creek Park Development

Improvements and operations at our 1,500 acre regional park in the Lake Hennessey watershed. Includes the Moore Creek unit on land owned by the District and the Lake Hennessey Unit on land owned by the City of Napa.

The District's Moore Creek property (Moore Creek Unit) was expanded in 2012 through a lease agreement and operations plan with the City of Napa (Lake Hennessey Unit). The combined park opened on June 30, 2013. Many miles of trails have been constructed, fencing installed, emergency communications capacity set up, repairs made to the two houses on the property, and invasive French broom removal has been ongoing. Work was completed on the Conn Creek connector trail between the Moore Creek and Lake Hennessey units in June 2013. Lake Hennessey North Shore Trails formally opened with a ribbon cutting in October 2014. The Sam the Eagle Trail was completed in April 2015. The Gate House was re-roofed in November 2018 using the Moore Creek maintenance/repair reserve fund. Staff coordinated a meeting with CalFire and a neighbor to determine what level of tree trimming is needed on the neighbor's property next to the ranch house to comply with Firewise regulations and the trimming work is now underway. Napa Marble and Granite installed (well, carved) new trail signage for the Shoreline and Sam the Eagle trails in early September 2017. Old Man's Beard Trail was completed in February 2018. The Whiskey Ridge and Conn Peak Trails (along with the Conn Peak Spur), nearly three miles of new singletrack all-in, was completed in 2019. To help ensure public safety in light of the Covid-19 pandemic, staff and volunteers monitored both entrances to Moore Creek Park for most Fridays and weekends in March through July of 2020. The two tenants at Moore Creek Park had to evacuate for about two weeks as a result of the August 2020 fires, but were able to return just before Labor Day. They then had to evacuate again on September 28 due to the Glass Fire. Despite a number of additional autumn red flag days and closures, and a rare December red flag event, Moore Creek Park is unburned and in good shape. In March 2021 volunteers installed striping for the main parking lot (marked with pinned used fire hose segments) to make parking more efficient. Fuel management activities, focused on removing invasive broom and funded by a grant by the County Ag Commissioner are ongoing in the upper reaches of the park. The Dan's Wild Ride use permit application was filed with the County in early September 2021. We hope to get to County approval this calendar year. As noted in their recent comment letter, CalFire is concerned that a portion of the proposed trail (this is a section that uses an

existing deeded access drive) is located on Las Posadas property. We have completed inspections of the trail network at Moore Creek after the 100+ year storm of October 24th 2021 and though there are a number of trees down, the trails themselves held up remarkably well. On February 3rd Rick, Kyra, and Chris met with staff of the RCD to begin work on a Vegetation Treatment Plan funded by a major Coastal Conservancy fire readiness grant. The North Bay Bohemian annual readers' poll has named Moore Creek Park the best hiking park in Napa County for 2022. We have closed the Conn Peak Spur Trail until at least mid-June, due to its proximity to an active Bald eagle nest. The Board of Supervisors adopted a resolution establishing new no-parking zones at the end of Conn Valley Road in late July, 2022. The Dan's Wild Ride use permit modification was approved on March 22nd, against the objections of two neighbors (one of whom was a representative of CalFire's Las Posadas forest) who were concerned about the adequacy of our parking lots on busy weekend days. Almost like clockwork, as the sun came out and the rains dried up our usual wildflower season peak demand is hitting and the parking lots were full on Sunday April 1st. We are hosting a major VoCal volunteer event on the weekend of April 15th with hopes of nearly completing the Yip Trip (formerly Madrone) Trail. Rick is looking in to filling a large pothole which has opened up in the main parking lot over the winter. The pothole was filled by our resident caretaker and our gatehouse tenants, using donated rock, in mid-April. We have launched a social media campaign to alert visitors about the full parking lots and busy trails they can expect to experience at Moore Creek in a superbloom spring. Redux trail is complete and we are working with RTA to co-host a formal ribbon cutting at which we will be making a point to highlight the hard work of the RTA crew and the ongoing generous support of our local donors. Spring weed whipping, which is a time-consuming task for our small field staff, is almost complete. Jess, Rick and RCD staff met on-site in late June to begin mapping the fire fuels management work that has been completed by District staff as part of the RCD/Coastal Conservancy grant. The Napa StoryWalk was in residence on the Moore Creek Unit of the park for the month of July, with a kickoff event held on July 8th to officially open the activity. Our partners with Napa RCD and First 5 Napa County participated in the event and offered outdoor education activities for children. PG&E completed their power pole replacement project on September 14. Staff met with the Napa County DPW and their landscape architect to discuss tree planting in the area of the main parking lot to mitigate off-site tree removal resulting from a County bridge replacement project on Chiles Creek. The County would be responsible for watering the trees and would cover all costs. Construction of the Washing Machine Trail by Redwood Trails Alliance, a project entirely funded by private donors, is underway with construction estimated to be complete by early December pending weather and other acts of god.

Napa River Ecological Reserve

Manage public access and improve habitat for this State-owned property

The District has been maintaining the parking lot and front meadow since 2008, after assuming a responsibility that had previously been handled by the County. Staff recently discovered that the agreement between the District and the California Department of Fish and Wildlife, authorizing this partnership, expired at the end of 2017. Staff has approached CDFW about renewing the agreement, and continues to wait patiently for a decision from CDFW. In a telling sign of what can happen in unmanaged public open spaces, someone attempted to fell a young oak tree with a shotgun and perhaps a dozen rifled slugs in late December 2021. We have retained a number of casings as evidence.

We have removed the porta-potty from the parking lot, both to reduce management costs (on a property that we no longer have an agreement to manage) and to mitigate some of the ongoing trash issues that have been associated with it. In early August we hosted an in-service day for the Justin Siena High School teaching staff in partnership with Chip Bouril focusing on removing invasive oblong leaf spurge. Volunteers collected and properly disposed of fully nine 50-gallon contractor garbage bags of spurge. Mowing season has arrived, Rick reports needing to mow/weed whip the property every few weeks due to the heavy grass growth this winter. The recent wind event resulted in some oak damage that we have been working to buck and clear. Rick has been working with Chip Bouril on rehabbing the nature trail and plant signage at the reserve, as well as dealing with a fresh crop of graffiti. We have requested CaDFW permission to either update/renew or remove the native plant tags on the property, all of which are getting rangy and some of which are no longer located near the plants the purport to interpret. Staff has heard whisperings about the possibility of CalFire taking over the Yountville CA Fish and Wildlife property, which may explain CADFW's long term non-responsiveness about management of the EcoReserve site.

Oat Hill Mine Trail

Various improvements to the historic Oat Hill Mine Road.

The District opened 8 miles of the historic Oat Hill Mine Road as a non-motorized trail in 2007 with the assistance of 130+ volunteers from Volunteers for Outdoor California. Cleanup of mercury contamination north of the opened section of trail, led by Tuleyome, was partly but not fully successful, delaying when the northern section of the road leading to Lake County can be completed. A 40 acre Randy Lee Johnson property along the route of the trail was donated in December 2014. Volunteers have over the years done extensive erosion control and vegetation clearing projects. The first 1.3 miles of the trail was bulldozed as a result of CalFire efforts to suppress the October 2017 wildfires, and this was extended further while fighting the 2020 Glass fire. Nearly all of the forest along the first 4 miles of the trail out of Calistoga burned in the Glass fire. Visitation at OHMT has been very high since mid-March of 2020. We staffed the trailhead on weekends in late March and early April, but have determined that the dispersed nature of the parking in Calistoga means that it handles the higher level of traffic well and we have since reduced monitoring to occasional check-ins. Staff has cleared the trail of downed trees and the trail is open between Calistoga and Holm's place. Repairs to the Aetna Springs trailhead kiosk as well as replacement of wayfinding signs that burned in the 2020 fires are now underway. John Woodbury (as a volunteer) and Rick have repaired the Aetna side kiosk and replaced the trail map, all of which were damaged in the 2020 fires. Field staff has been focusing on removing dead standing trees that could fall and potentially impact the trail. Tree mortality seems to be increasing as we near a year from last year's fire. The County and the District have been receiving calls from an adjacent property owner who would like to "improve" the trail to make it easier to drive to his property by Jeep. Rick is beginning work on the wintertime replacement of the burned trail signage on the Aetna side of the OHMT. We are aware that there are a number of trees down blocking the upper section of the OHMT. District State Parks staff are working diligently through the backlog of tree work they've been confronting and hope to get the trail cleared in the near future. Staff has not had a chance to make it to the top of OHMT for a post-snow inspection, but based on what we've seen elsewhere on the eastern ridgetops (for instance in Angwin and the PUC Forest) we expect a mess. The Aetna segment of the trail

has reopened with the end of the gun deer hunting season. Replacement trail signs for the Holms-to-Aetna segment of the trail have been ordered to replace the ones lost to fire in 2020. Installation should happen this winter and is the last impediment to a full re-opening of the trail.

Woodbury Properties

Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Manage Spanish Valley, Crystal Flats and Stone Corral (2,500 acres) open space preserves.

The District in 2009 applied to BLM for a no-fee transfer of this property to the District; while this transfer was supported by BLM staff, the formal approval was delayed because of property title issues between BLM and BOR. By the time these issues were resolved personnel and priorities had changed at BLM, and the transfer application is stalled. The District completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. Prescribed burns were attempted for Spanish Valley in 2019 and 2020, but both had to be cancelled due to a combination of permit delays and uncooperative weather. Shortly after the 2020 prescribed burn was cancelled, the LNU Fire burned the entire valley. The district in the spring of 2020 completed the donation of a conservation easement over Spanish Valley to the Land Trust. The current President for the Association reached out to District staff just before the LNU fire, indicating a willingness to restart discussions about an agreement between the two. However, the LNU fire put those discussions on hold, and staff efforts in February and March of 2021 to reach out to the Association have not been responded to. Field inspection completed on August 30th; Spanish Valley looks surprisingly good given burn intensity. Less tree mortality than would be expected thus far. We have discovered what looks to be an illegal small scale mining operation on one corner of the Crystal Flats property. Staff removed all of the mining material in early December. Inexplicably, it had already been smashed by some unknown party, perhaps a claim jumper? District staff has been contacted by LBRID staff, who are concerned that a lack of rainfall this spring could leave Berryessa Estates without a source of drinking water. The General Manager has preliminarily ok'd the use District-owned properties to do hydrogeological assessments in hopes of finding alternate emergency water sources. Proposed exploratory work is focused on the Marina and adjacent to the Crystal Flats access drive. The GM has given Napa County permission to do additional exploratory drilling in hopes of finding reliable emergency water for the community of Berryessa Estates. Senator Dodd-funded veg management on our property, planned and undertaken by the local Berryessa Estates Fire Safe Council, is complete for the season. We were contacted by a neighboring property owner who had concerns about a large Gray pine on our property in mid-May. Staff is getting bids to have it removed. In the last months we've additionally been contacted about two large oaks located on our property that neighbors have concerns about, we'll be up to inspect those as well. Staff is securing quotes for the removal of the trees, the large Gray pine will likely be expensive. We received a weed abatement notice from Napa County Fire for a small undeveloped residential property in Berryessa Estates, which served as a useful reminder to current staff that we owned such a property. The Fire Marshal retracted the abatement notice, which was issued pursuant to Napa County Code Sec 8.36.060, following a conversation about the District's *Save Lafayette Trees* exemption. District staff will weed whip the property in either case.

Skyline Park

Permanent protection of Skyline Park and support for Skyline operations.

Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assembly member Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor, but the County and State General Services were unable to agree on the fair market value of the property, negotiations stalled, and the legislative authorization expired. In October 2015, the State applied to the county to rezone Skyline Park by removing the Skyline Wilderness Park Combining District overlay, which would make it easier for the State to sell for development and at a higher price. However, the State never completed the application. Legislation introduced by Senator Wolk in January 2016 to authorize us to purchase the property stalled when the State announced it was opposed to any sale of Skyline Park to the District until completion of a state planning process for future health and welfare services; that planning process has apparently not progressed. SB 20 by Senator Dodd was approved in 2019, which again authorizes the State to sell Skyline Park to the District and/or county for the sole purpose of it continuing to be a public park. The Governor in late 2019 issued an Executive Order directing the State use surplus State Lands to develop affordable housing, and included 20 acres of Skyline Park as surplus land that could be used for this purpose, which complicates our efforts to purchase the park. In January 2019 the District sponsored the filming of a short feature for Doug McConnell's Open Road TV series to help build support for the purchase of Skyline. District staff began meeting with the State of California (Departments of General Services and State Hospitals) in July 2020 to discuss the purchase of Skyline Park pursuant to SB 20, but in October DGS informed the District they were too busy to work on this until early 2021. DGS in February 2021 assigned state staff to work on the appraisal of the property in anticipation of selling it; District staff is now in receipt of proposed appraisal instructions and has asked that they be revised to include a whole-park option. The District in 2019 obtained a TBID grant of \$20,000 to assist Skyline Park upgrade their web site including an on-line reservation system, improve their park map and brochure, and install an automatic pay machine on the River to Ridge Trail; the work was completed in the fall of 2019. The bicycle skills course was approved by the Board of Supervisors on January 11 and was fully executed in late February. The Redwood Trails Alliance has begun fundraising for the project and the plan is for them to construct the skills course as a voluntary cooperator at no cost to the District. The County of Napa Assistant CEO has taken lead on negotiating the Skyline purchase appraisal with the Department of General Services. Chris participated in an extensive site tour (interestingly including Camp Coombs and the Coombs Ranch Dam canyon) in late March with the appraiser and representatives from the Department of General Services, the State Hospital, and Skyline. The final appraisal is slated to be completed in June. In early May, +/-5 acres of the flat lower portion of Skyline Park was included in a list of potential affordable housing sites presented to the Board of Supervisors by the County's Planning Director. On July 11 the Planning Commission hosted a hearing on the Housing Element that featured much discussion of the Skyline (County staff prefers the term "Imola") public housing site. Ryan has been collaborating with a number of individuals and community organizations to develop a StoryWalk that will be hosted by Skyline Park and Wetlands Edge Park over the next several months. Opening day was at Skyline on July 2nd and was attended by many well wishers and dignitaries. In early November we co-hosted a Ridge Trail work day on the River to Ridge Trail with partners at

Skyline Park. 40 volunteers attended. County of Napa/State of California acquisition negotiations and work continue at a furious pace. Surveyors have been on the property since the week before Thanksgiving and the County has contracted with a geologist to complete a mineral resources report in support of a potential State Lands Commission action to surplus the mineral rights to the County along with fee title. The State Phase 1 environmental analysis is complete and did not identify any serious issues. The pump track is complete and, while not yet formally open to the public, it is getting occasional “soft opening” type use and has proven extremely popular with children and adults alike. We are looking to a potential October grand opening. Redwood Trails Alliance and the Skyline Park Citizens Association are collaborating on hardening the pump track with crushed rock and trail plasticizer, largely using private funds donated by the Clif Family Foundation. This work will greatly decrease both water use and the maintenance work that goes into keeping it in good shape going forward.

Smittle Creek

Planning and permits to open this 411 acre holding for public use.

The District completed purchase of this property in December 2015. A botanist was retained in early 2016 to do a reconnaissance level survey of plant resources as the first step in planning for the property; his report was received in January 2017; the report describes the property as one of the best locations in the County for native grasses. A group of 20+ people from Tuleyome were given a hiking tour of the property in December 2016, as a way to build interest in the property and build a pool of volunteers to help with restoration and improvement of the property. On March 4 2017, Tuleyome volunteers brushed the Iron Mountain trail (in the Cedar Roughs Wilderness, but accessed via Smittle Creek.) US Geological Survey in 2017 placed a seismic monitoring station on the property. The State Fish and Wildlife Game Warden for this area has been most helpful in patrolling the property looking for illegal poaching. A well-attended volunteer cleanup project was held in October of 2018, more than filling a 30 yard dumpster with debris. Our volunteer caretaker for this property has made repairs to the dirt roads and the perimeter fencing. Staff in January 2020 flagged a route for the proposed new trail access into the property from Reclamation's Smittle Creek Day Use Area parking lot, and a botanist has been retained to conduct a floristic survey this winter and spring. Kyra Purvis is working on the CEQA analysis and on putting together a use permit application to the County of Napa to open Smittle Creek to the public. Kyra also continues to work with Reclamation on an agreement to authorize the public to use their Smittle Creek Day Use Area parking lot to access our property. All of Smittle Creek burned in the August 2020 fires. The entry gate and fence the District shares with Reclamation was burned; a temporary fix has been made, but further work will be needed. Staff has had initial discussion with County Public Works about including access improvements at Smittle in a larger grant application aimed at funding work on Knoxville-Berryessa Road. It would apparently make the County's road grant application more attractive to funders and would of course mean new District money for opening the park (if the grants come through). The County expects to hear whether or not it has been shortlisted for the grant sometime in mid to late summer 2021. If award of the grant seems likely we would potentially have most of our development costs funded, but would unfortunately need to slow progress on the property to mesh up with the more measured pace of Federal funded transportation projects. Federal DOT funding officials completed a site visit of the Smittle Creek parking area and potential trail improvements in late April, preliminary reports from County DPW indicate it went well and we may be

on a path to funding. It appears that there has been some trespassing and poaching on the property during the 2022 deer season, we are in communication with CaDFW wardens about the situation. Rick has posted a new closed to the public sign on the front gate, replacing the one that was stolen during deer season. Rick and the Napa County Sheriff ran an armed trespasser (who purported to be hunting quail) off the property in early November. Great heads-up work by Rick in what was otherwise a fairly iffy situation. The Federal Highway Administration has approved Napa County Public Works' application for the California Federal Lands Access Program to fund work on Knoxville-Berryessa Road near Smittle Creek. Public Works' project includes funding for the Smittle Creek trail, the crossing of Knoxville-Berryessa Road from the existing BOR parking lot, and parking lot rehabilitation. We continue to see some trespassing and illegal camping on this property. Staff developed a more prominent sign to help keep trespassers and hunters out of this property, and our volunteer caretaker has constructed a strong permanent metal frame for the sign to discourage vandalism.

Suscol Headwaters Park

Improvements to Suscol Headwaters Preserve and opening the property as a public park.

The purchase of the Preserve was completed in November, 2017. The one remaining improvement to satisfy funding requirements is the construction of a California red legged frog (CRLF) breeding pond and various habitat improvements focused on, but not exclusively in, the pond area. A reserve fund has been set aside to do the work, but the actual work has been delayed while design and construction details are worked out. Most of the property burned in the October 2017 firestorm; some trees were killed, and a perimeter grazing fence was destroyed, but otherwise damage was not catastrophic. We have installed No Trespassing signs adjacent to ranch roads descending off of Suscol Knob to further limit access to the lower portions of the preserve, where property lines are not necessarily well marked or fenced. The District hired local trail builder Kevin Smallman to help with trail corridor planning and spent May 10 and 11 of 2019 hiking and flagging the property. A Use Permit for Suscol Headwaters Park was approved by the County Planning Commission in February 2020 and the northern portion of the property is now officially open to the public via Skyline Park. Kyra and Supervisor Ryan Gregory were interviewed on site by Doug McConnell in late May as part of his Open Road series on NBC Bay Area. John Woodbury was out in the field in early February, and again in March and April, working on the design and (hopefully) future construction of the red legged frog pond. Jeff Alvarez, a renowned Red-legged frog specialist has been working with John on the plans. Kyra finalized and submitted a \$1.2M Prop 68 Regional Park Program grant application to fund development of a N Kelly Road trailhead and the complete Suscol Headwaters trail network. We have been awarded the \$1.17M Prop 68 grant to fund the development and opening of Phase 2 of Suscol Headwaters! Now the real work begins. Kyra and Chris (but mostly Kyra) have been working on Suscol with singular focus over the last month: trail and park planning, visiting the site with our consulting trail boss, working on the ins and outs of contracting to complete the trail work, completing a successful RFQ for civil engineering services, working on an RFQ for appraisal services, meeting with permitting agencies, and pushing the grant managers at the State on funding timelines. We have signed a contract with Applied Civil Engineering for design and engineering services for the new Suscol Headwaters parking lot. Chris and Kyra met onsite with Applied Civil Engineering to review parking lot design and subsequently received preliminary designs from them. We have signed contracts with Redwood Trails Alliance for construction of the Perdida Trail and with Kevin Smallman for

equipment rental for construction of the Zane Trail, as well as the grant agreement with the State. Colliers is proceeding with the appraisal of the trail and parking lot easement on Napa San land. Kyra and Chris also met with Napa San engineers to discuss the layout of the proposed parking lot, and our engineers are proceeding with an orientation that works with Napa San's continued ranch operations surrounding the parking lot. Jake Rugyt has completed his botanical report for the Phase II portion of the property. Napa Sanitation District has indicated they are comfortable with the appraisal and has scheduled sale of the trail and parking lot easement area for the July and August board meetings. Our hope is the sale can close this summer. The Perdida (RTA) and Zane (NCRPOSD/Smallman) trails are under construction and we hosted the Napa Register in late May as they put together an article, due in July, on the Suscol project. RTA and District staff have determined that the western end of the Perdida Trail would be better resolved if it crossed over the existing ranch road and made a number of descending switchbacks on District property to the west. That work is well outside the scope of the Perdida contract, so we will be issuing a separate contract for it and awarding it to RTA on a sole-source basis due to the presence of their equipment right there and the ease with which they could pivot to that build from Perdida upon completion. Construction of the Perdida Trail is complete and the RTA trail crew have begun work on the Perdida+ extension and the Chance the Cowboy Trail. There is a hearing slated for early September with Napa Sanitation regarding the easements for the parking lot and access trail for the park. Final Napa San approval of the easement purchase has been delayed, as Napa San is asking for a surveyed legal description of the parking lot area, requiring an RFP and securing a (generally busy) surveyor. RTA has pulled their equipment out of Suscol until the rains return as the soils and fuels have gotten too dry. Staff approved a change order to clarify the scope of the Chance the Cowboy build in late September. We continue to tussle with State Parks about the first (May, 2023), still unpaid, grant reimbursement, but have a glimmer of hope that that may be resolved in the next month and we may see our first payment. State Parks now reports that they won't have an answer on our first grant reimbursement until December 8 at the earliest. We have entered into a surveying contract to develop a legal description of the lower parking lot area, which Napa San is requiring before we can complete acquisition of that easement.

Vine Trail

A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.

The District has an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, and constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition prepared a joint Case Statement for the combined trail network for fundraising purposes. Over the years the District has submitted numerous letters of support for Vine Trail grant applications. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe in 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail, but in the end the cities and the county decided that each entity will maintain the section within their jurisdiction, rather than paying into a common fund for common maintenance. Caltrans is proposing to replace the aging bridge over Mill Creek; since the construction as

proposed could have significant adverse effects for both the Vine Trail and the Bale Mill, District and Vine Trail staff meet with Caltrans and NVTA to discuss ways to mitigate the impacts. In Sept 2018 the Vine Trail Coalition requested the District accept an easement to facilitate the trail connection between Kennedy Park and Napa Pipe. Staff met with the Vine Trail and Syar in March 2019 to work out details related to the easement. A revised version of the easement, and an associated agreement allocating responsibilities is still being negotiated. At the request of the Vine Trail Coalition, staff is exploring with the County whether to take on the eventual maintenance of the section between Calistoga and St. Helena, with the costs to be paid 50/50 by the County and the Coalition. A similar agreement between the County, the City of Napa and the Vine Trail was approved by the County Board of Supervisors in January 2021. Jason, Chris, and Kyra met with Philip Sales in early July to inspect the St Helena – Calistoga segment and recommence discussions about the District potentially taking over maintenance responsibility for that section. After much thought and research staff has reached a point where we believe we may be able to take over maintenance of the St Helena to Calistoga section without committing to potentially subsidizing the work out of District funds. We are continuing to scope the initial capital outlay for tools and equipment, which will not be insignificant, and are finalizing the terms of a draft 5-year management agreement between ourselves, the County of Napa, and the Vine Trail Coalition. If that proceeds to agreement at the staff level, the Board should expect to see it this fiscal year sometime. A District draft of the proposed management agreement was submitted for County and Vine Trail review in late March. Groundbreaking for the St Helena to Calistoga Vine Trail segment took place on May 24th at the State Park. Tony Norris and Jason Jordan represented the District. Chris provided the County and the Vine Trail Coalition with edits on what may well be the final draft of a maintenance agreement for the St Helena to Calistoga Vine Trail section just before Thanksgiving. That agreement will proceed to the NCRPOSD Board for review and potential adoption once staffers at the three agencies have come to final terms. Completion of the Up Valley segment is now estimated for very late 2023. The NCRPOSD/Vine Trail/County of Napa Up Valley Vine Trail maintenance was approved by the Board of Supervisors in June and is now (finally) fully executed. Paving of the Vine Trail through the State Park is now complete, but associated work needed to actually open the Trail to the public is now slated to be finished in Spring 2024.

Completed Projects

Amy's Grove

Donation of 50 acres along Dry Creek and Wing Creek.

The donation of approximately 50 acres of open space from the Chamberlain family to the District closed in December 2015.

Bay Area Ridge Trail Realignment

In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.

Bay Area Ridge Trail Napa-Solano Ridge Trail Loop

The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. In March 2018 the Ridge Trail Council transferred the easement to the District, and with the support of the Tuteur family revised the easement to facilitate an extension of the trail south onto the District's Suscol Headwaters Preserve.

Bay/River Trail - American Canyon to Napa Phase I

Phase One - Eucalyptus Drive to Green Island Road.

Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.

Phase Two - Pond 10.

DFW surfaced the existing levee with gravel and opened the gate to the public in spring 2015.

Phase Three - Soscol Ferry Road to Napa Pipe

Completed construction in spring of 2015 of 0.7 miles between Soscol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park.

Berryessa Peak Trail

Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak.

Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan was approved by the property owner and the District. BLM's biologist inspected the alignment on September 17, 2011. The trail was constructed over the course of two years using volunteer crews, and continues to be maintained by volunteers (mostly provided by Tuleyome and Yolo Hiker)

Berryessa Vista Acquisition

Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.

Cedar Roughs/Smittle Creek

Purchase of 443 acres of land that will provide public access to Cedar Roughs from the Smittle Creek Day Use Area closed in December 2015.

Connolly Ranch

Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.

The Cove at Mt Veeder

The acquisition of 164 acres from the Girl Scouts was completed in December 2017.

Historic ROW Analysis

Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those that have greatest potential.

Linda Falls Conservation Easement

Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust. The easement was revised and expanded in 2016 to cover the entire Linda Falls property owned by the Land Trust. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties.

Master Plan Development and Updates

The Master Plan for 2008-2013 was approved in January 2009. It was updated in 2011 and again in 2019.

Moore Creek Open Space Park

Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008. The City of Napa subsequently approved an agreement with the District to incorporate approximately 900 acres of City of Napa Lake Hennessey watershed lands into Moore Creek Park.

Napa River Ecological Reserve Improvements & Restoration

Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk and interpretive panels removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. A multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.

Napa River Flood Control Easement

Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding.

Newell Preserve Improvements

As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve, which is owned by the City of American Canyon. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.

Oat Hill Mine Trail

The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control. The District in 2008 applied to BLM for a non-

fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; BLM in April 2016 indicated they did not want to transfer this parcel, so the District's application has been dropped.

River to Ridge Trail

Lot line adjustment to legalize River to Ridge Trail as constructed (it had encroached on private property in two locations). Animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area were installed by an Eagle Scout candidate in 2008. A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. In 2011 volunteers made some drainage improvements.

Skyline Park Road and Trail Improvements

Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds. The District and the Skyline Park Citizens Association have continued to cooperate on various trail maintenance projects.

Skyline Park Concessionaire Agreement Renewal

District staff negotiated renewal of concessionaire agreement on behalf of the County in 2010, 2015 and 2020. The renewal involved changes to the fee schedule and amendments to and approval of sub agreements with three non-profit partner organizations.

Skyline Park Facility Improvements

The proposals for a second greenhouse (from CNPS) and a covered equestrian arena (from Skyline Riders) were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects however ended up not pursuing either project.

State Parks

Operate Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and RLS State Park.

The District, with assistance from the Napa Valley State Parks Association, took over management of the parks on April 1, 2012. Since then the District has obtained permits and done improvements to the pool, installed 7 yurts, instituted recycling in the campground and day use areas, pumped all septic system tanks annually, repaired the historic Wright House for use as a rental property, restored 5 cabins, constructed a new shower/toilet facility, and made a large dent in the backlog of deferred maintenance. In 2014 the District started the process of extending the District's 5 year Operating Agreement and including RLS in the agreement, that new 20 year agreement was signed in April 2020.

Suscol Headwaters Preserve Acquisition

Acquisition of 709 acres of the former Kirkland Ranch in two phases was completed in November 2017.

Trinchero/Putah Creek Open Space Acquisition

The donation by the Trinchero family of 2,500 acres of open space (Spanish Valley, Crystal Flats and Stone Corral) was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.

Wild Lake Ranch

The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.

Deferred/Cancelled Projects

Milliken Reservoir Trails and Picnic Area Feasibility Study

The feasibility study to *construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area* within the City of Napa's Milliken Watershed was completed and accepted by the Board of Directors in 2009. The Napa City Council in November, 2009 approved city staff recommendation to hold off on considering the Milliken Reservoir trails project until the Lake Hennessey Unit of Moore Creek Park is completed.

Montesol West

The District had the opportunity to purchase 1,254 acres west of Highway 29 adjacent to Robert Louis Stevenson State Park. The area's conservation values were protected through an easement negotiated by the Trust for Public Land and now held by the Land Trust of Napa County. Purchase of fee title would permit the area to be used for public recreation. The District prepared and obtained a Habitat Conservation Program grant that, together with a Moore Foundation grant obtained by the Trust for Public Land, would fully fund the purchase. Public outreach to Middletown area residents in 2017 were positively received. Unfortunately, the option expired at the end of February without TPL exercising it, because we were unable to provide the type of liability insurance the seller wanted to protect his interest in carbon credits that they had sold to the State over timber located on the property.

Rector Ridge/Stags Leap Ridge Trail

Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.

CEQA on this project was completed several years ago, the project concept was approved by the District Board, and was positively viewed by the Veterans Home administration. However, subsequent changes and controversies within the Department of Veterans Affairs undid the progress we had made. The area in question also involves the Department of Fish and Wildlife, since they have an easement to allow hunters to use the area; the Department was initially supportive of the District pursuing a formal trail through the property, but personnel changes within their Department means their review also needs to be restarted. Finally, with the approval of the Go North alignment of the Bay Area Ridge Trail, this segment of trail is no longer part of the officially proposed alignment for the Ridge Trail. For all these reasons, this project is deferred until other District priorities are under control.

Vallejo Lakes

Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County, and Lake Curry which is entirely in Napa County.

Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo officially authorized staff to pursue surplussing of the property, and hired an appraiser to prepare an estimate of the property's fair market value, but this was never released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplussing of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplussing process has become more complicated and the City does not anticipate any action in the near future. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it, but doesn't know how to do this. Solano County in 2015 investigated the feasibility of acquiring the lakes and managing their water supplies; as part of this investigation they expressed interest in partnering with the District to manage public recreational access, but no decisions were made. Further progress on this project depends on the City of Vallejo and Solano County; the District cannot do more until they decide what direction to head.



STAFF REPORT

By: Jason Jordan
Date: November 13, 2023
Item: **4.g**
Subject: October 2023 State Park Report for Bothe- Napa Valley SP, Robert Louis Stevenson SP, and Bale Grist Mill SHP.

PARK STATUS

Bothe Napa Valley SP- Overnight occupancy remains steady on weekends with lighter weekday camping. Hiking is increasing now that temperatures are getting nicer.

Bale Mill SHP- Visitation continues to be low at the mill.

Robert Louis Stevenson SP- Visitation increasing on weekends with fall colors and favorable temperatures.

PARK UPDATES

- Pool Update: Remaining work scheduled for November 4th.
- Bale Bridge Update: Beams were delivered on October 12th. Awaiting meeting date and time with Mike Nelson to discuss schedule, plan for crew, and review prep work needed.
- Two field trips from American Canyon High School were held at Bothe in October for a combined total 80 students.
- Three field trips were held at the Bale Mill in October for a combined 73 students.
- St Helena High School Cross Country team held two home meets at Bothe on October 4th and 11th. Use fees for participants and observers are waived for this event.
- The third Saturday hike this month was postponed due to low sign ups. Scheduled hike was the Table Rock trail at RLS in partnership with Calflora.
- Members of the St. Helena Cross Country team and coaches volunteered with staff on October 14th to help with trail maintenance. Approximately 15 participants brushed Coyote Peak and addressed drainage repairs on the Ritchey Canyon trails.
- Pacific Union College selected Bothe among other sites in the county as part of their annual Day of Service event. Students and faculty worked in the Native American Plant Garden planting and raking leaves while others brushed and maintained drainages along the Redwood trail. Twenty participants attended the event.

- The annual Old Mill Days event was held October 21 and 22nd. Cooler temperatures made for a beautiful day Saturday but Sunday brought rain and smaller numbers. Saturday saw 228 participants, 23 volunteers and 22 musicians. Sunday saw 123 participants, 25 volunteers and 3 musicians.
- Enviroports Inc held their annual Wine Country Marathon on October 28th with 10K, ½ Marathon and full Marathon run events on the Bothe trail system and roads. It was a beautiful fall day and trails were in good shape thanks to volunteer events earlier in the month. There were a combined 172 participants in the different races.
- The section of the Vine Trail that enters the park near the entrance was paved on October 28th, additional work is slated for Spring 2024.
- PG&E tree contractors started working in the park on October 24th and will be working for several weeks. Staff is working diligently to mitigate the resulting operational challenges.