



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Vacant
Director, Ward One

Tony Norris
Director, Ward Two

Patricia Clarey
Director, Ward Three

Nancy Lewis-Heliotas
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, September 11, 2023 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

Directors Present: Tony Norris, Patricia Clarey, Nancy Heliotas, Barry Christian

Staff Present: Chris Cahill, Ryan Ayers

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors regular meeting of August 14, 2023.

Minutes for the August 14, 2023 regular meeting were approved as presented.

BC - NH - TN - PC

- b. Consideration and potential adoption of revisions to the Board of Directors Regular Meeting Calendar for 2023.

Following presentation by Chris Cahill; Directors adopted revisions to the Board of Directors Regular Meeting Calendar for 2023.

BC - NH - TN - PC

- c. Consideration and potential approval of an amended license agreement with the Land Trust of Napa County regarding Dan's Wild Ride Trail and the Okin Preserve (Napa County APNs 025-030-018 and 025-030-019).

Following presentation by Chris Cahill; Directors approved the amended license agreement with the Land Trust of Napa County regarding Dan's Wild Ride Trail and the Okin Preserve (Napa County APNs 025-030-018 and 025-030-019).

NH - BC - TN - PC

d. Consideration and potential adoption of a process for filling the vacancy on the Board of Directors for Ward 1.

Following presentation by Chris Cahill; Directors determined that the vacancy in Ward 1 will be filled through appointment, that the application deadline will be Monday, October 2 at 5PM, and that a new Ward 1 Director will be appointed at a special meeting in October with a date to be determined.

NH - PC - TN - BC

e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for August 2023.

Report presented by Chris Cahill, who noted acquisition of a used plug-in hybrid Subaru Crosstrek which will substantially increase the District's fleet fuel economy; No action taken.

f. Review of the District Projects Status Report.

Report presented by Chris Cahill, who noted that the Mayacamas Preserve/Amy's Grove will be open to the public on September 16, 2023; No action taken.

g. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

Report presented by Chris Cahill; No action taken.


5. Announcements by Board and Staff

- **Director Clarey announced that the annual Napa Valley State Parks Association Harvest Dinner will be held on September 30, 2023 at the Bale Grist Mill. The Fund-a-Need campaign this year will be focused on renovating the Hitchcock home at Bothe-Napa Valley State Park into an educational center.**
- **Chris Cahill announced that applications were received and reviewed for the open Deputy General Manager position, with interviews to be scheduled later this month.**

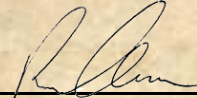
6. Agenda Planning

- **Chris Cahill noted that there will be an upcoming special meeting scheduled for October to appoint a new Director in Ward 1.**

7. Adjournment

SIGNED: 

Tony Norris, Board President

ATTEST: 

Ryan Ayers, District Secretary

KEY

Vote: TN = Tony Norris; PC = Patricia Clarey; NH = Nancy Heliotes; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent