



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Andrew Brooks
Director, Ward One

Tony Norris
Director, Ward Two

Patricia Clarey
Director, Ward Three

Nancy Lewis-Heliotas
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, April 10, 2023 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

Directors Present: Andrew Brooks, Tony Norris, Patricia Clarey, Nancy Heliotas, Barry Christian
Staff Present: Chris Cahill, Kyra Purvis, Ryan Ayers

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors regular meeting of March 13, 2023.

Minutes for the March 13, 2023 regular meeting were approved as presented.
BC - NH - TN - PC - AB

- b. Presentation on the Wetlands Ecology Center by Janelle Sellick, Executive Director of the American Canyon Community and Parks Foundation.

American Canyon Community and Parks Foundation Executive Director Janelle Sellick presented an overview of the Wetlands Ecology Center project. No action taken.

- c. Consideration and potential approval of Agreement 23-07, with the County of Napa and the Napa Valley Vine Trail Coalition for routine maintenance of the St Helena to Calistoga segment of the Vine Trail.

Directors approved Agreement 23-07, with the County of Napa and the Napa Valley Vine Trail Coalition for routine maintenance of the St Helena to Calistoga segment of the Vine Trail as presented, with the understanding that the work will be done by District's State Parks staff and revenue will be kept within the State Parks operation, and that the equipment will be purchased using the general operations budget such that the District will own it for any future projects.

NH - AB - TN - PC - BC

A A

d. Consideration and potential revision of the District salary table to add the Management Analyst job classification.

Directors approved revision of the District salary table to add the Management Analyst job classification as presented.

BC - NH - TN - PC - AB

e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for March 2023.

Report presented by Kyra Purvis; No action taken.

f. Informational item on the County Grant, Board of Supervisors April 4, 2023 action on the Community Investment Fund (formerly Special Projects Fund), and initial staff discussions regarding Old Howell Mountain Road (oral report).

Report presented by Chris Cahill; No action taken.

g. Review of the District Projects Status Report.

Report presented by Chris Cahill; No action taken.

h. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

Report received; No action taken.

5. Announcements by Board and Staff

- **Chris Cahill announced that the 4H camp that has historically been housed at Las Posadas State Forest was in need of a new location for this year and will be staged at Eco Camp Berryessa.**
- **Director Christian announced that the Earth Day Napa celebration will be held on Sunday, April 23, 2023 at Oxbow Commons from 11:00am-4:00pm.**
- **Chris Cahill announced that the annual District celebration will be held on Thursday, May 18, 2023 at the social hall at Skyline Wilderness Park.**


6. Agenda Planning

Kyra Purvis noted that the draft budget will be before the Board during the May meeting.

7. Adjournment

SIGNED: 

Tony Norris, Board President

ATTEST: 

Ryan Ayers, District Secretary

KEY

Vote: AB = Andrew Brooks; TN = Tony Norris; PC = Patricia Clarey; NH = Nancy Heliotes; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent