



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Andrew Brooks
Director, Ward One

Tony Norris
Director, Ward Two

Patricia Clarey
Director, Ward Three

Nancy Lewis-Heliotas
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, March 13, 2023 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

Directors Present: Tony Norris, Patricia Clarey, Nancy Heliotas, Barry Christian

Directors Excused: Andrew Brooks

Staff Present: Chris Cahill, Kyra Purvis, Ryan Ayers

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for the Board of Directors regular meeting of February 13, 2023.

Minutes for the February 13, 2023 regular meeting were approved as presented.

BC - NH - TN - PC - AB

X

- b. Consideration and potential approval of a proposal by the Land Trust of Napa County that the District accept the assignment of an existing conservation easement on the Mead Ranch, located at 3023 and 3029 Atlas Peak Road, Napa (Napa County Assessor's Parcel Numbers 032-550-030, 032-550-031, 039-010-001, 039-010-003, and 039-080-004).

Directors approved proposal by the Land Trust of Napa County that the District accept the assignment of an existing conservation easement on the Mead Ranch as presented.

NH - BC - TN - PC - AB

X

- c. Consideration and potential revision of the District salary table to add the Operating Engineer (Landscape) job classification.

Directors approved the requested amendment to the Salary Table as presented.

BC - PC - TN - NH - AB

X

d. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for February 2023.

Report presented by Kyra Purvis; No action taken.

e. Review of the District Projects Status Report.

Report presented by Chris Cahill; No action taken.

f. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

Report received; No action taken.

5. Announcements by Board and Staff

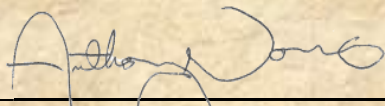
- **Director Christian announced that the Napa Earth Day event will be held on Sunday April 23, 2023 at Oxbow Commons.**

6. Agenda Planning


- **Director Norris noted that the maintenance contract for the northern segment of the Vine Trail is expected to appear on the April agenda.**
- **Chris Cahill noted that there may be an agenda item in April related to a part time analyst position.**

7. Adjournment

SIGNED: _____


Tony Norris, Board President

ATTEST: _____


Ryan Ayers, District Secretary

KEY

Vote: AB = Andrew Brooks; TN = Tony Norris; PC = Patricia Clarey; NH = Nancy Heliotes; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent