



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Andrew Brooks
Director, Ward One

Tony Norris
Director, Ward Two

Patricia Clarey
Director, Ward Three

Nancy Lewis-Heliotes
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, January 9, 2023 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

Directors Present: Andrew Brooks, Tony Norris, Nancy Heliotes, Barry Christian

Directors Excused: Patricia Clarey

Staff Present: Chris Cahill, Kyra Purvis, Ryan Ayers

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

a. Election of officers.

Directors elected Tony Norris as Board President and Nancy Heliotes as Board Vice President.

BC - AB - TN - NH - PC

X

b. Consideration and potential approval of minutes for Board of Directors regular meeting of December 12, 2022.

Minutes for the December 12, 2022 regular meeting were approved as presented.

BC - NH - AB - TN - PC

X

c. Acceptance of final independent audit for FY 21-22 prepared by Brown Armstrong, Certified Public Accountants.

Presentation of the independent financial audit of District finances for FY21-22 by Kyra Purvis and Napa County Auditor-Controller Tracy Schulze. Directors accepted the final independent audit for FY 21-22 as presented.

NH - AB - TN - BC - PC

X

d. Informational item on the potential acquisition and preservation of the Walt Ranch property.

Chris Cahill presented information about the Land Trust of Napa County's agreement to purchase the Walt Ranch property from the Hall family and the District's likely involvement in the ultimate ownership and/or management of Walt Ranch. Director Heliotes indicated that she resides near the property and is active on the board of the Circle Oaks Homeowners Association and would likely have to recuse herself from any votes on the project going forward. Report received; No action taken.

e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for December 2022.

Report presented by Kyra Purvis; No action taken.

f. Review of the District Projects Status Report.

Report received; No action taken.

g. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

Report received; No action taken.

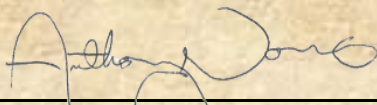
5. Announcements by Board and Staff

- **Chris Cahill announced that the District has been added to the onboarding and orientation process for incoming County Supervisors, and that he and Kyra Purvis have a meeting scheduled with incoming Supervisors Gallagher and Cottrell to discuss the District's work.**


6. Agenda Planning

- **Director Norris noted that County Counsel will present during the February meeting to discuss the Brown Act and regulations dealing with potential conflicts of interest.**
- **Director Norris noted that there will be future agenda items discussing the details of the Walt Ranch project as they become available.**
- **Kyra Purvis noted that the six month budget review will be added to the February meeting agenda.**

7. Adjournment

SIGNED: 

Tony Norris, Board President

ATTEST: 

Ryan Ayers, District Secretary

KEY

Vote: AB = Andrew Brooks; TN = Tony Norris; PC = Patricia Clarey; NH = Nancy Heliotes; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent