



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Bower Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Nancy Lewis-Heliotas
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, December 12, 2022 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

Directors Present: Karen Bower-Turjanis, Tony Norris, Brent Randol, Nancy Heliotas (arrived during Set Matters), Barry Christian

Staff Present: Chris Cahill, Kyra Purvis, Ryan Ayers

2. Public Comment

None.

3. Set Matters

Administration of the Oath of Office for incoming Directors Andrew Brooks, Patricia Clarey, and Barry Christian.

The District Secretary administered the Oath of Office for incoming Directors Andrew Brooks, Patricia Clarey, and Barry Christian.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors regular meeting of November 14, 2022.

Minutes for the November 14, 2022 regular meeting were approved as presented.

BC – KBT – TN – BR – NH

- b. Informational presentation by staff of the Resource Conservation District about their Million Trees Napa Initiative.

Presentation by Lucas Patzek, Executive Director of the Napa County RCD. Informational item only; No action taken.

- c. Consideration and potential approval of an amendment to the District Personnel Manual relating to night differentials.

Directors approved an amendment to the District Personnel Manual relating to night differentials as presented.

NH – KBT – TN – BR – BC

d. Consideration and potential adoption of the Board of Directors Regular Meeting Calendar for 2023.

**Directors adopted the Board of Directors Regular Meeting Calendar for 2023 as presented.
KBT – BC – TN – BR – NH**

e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for November 2022.

Report received; No action taken.

f. Review of the District Projects Status Report.

Report received; No action taken.

g. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

Report received; No action taken.

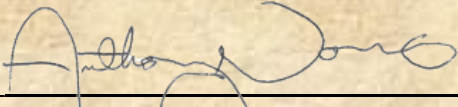
5. Announcements by Board and Staff

- **Kyra Purvis announced that she assisted the East Bay Regional Park District by sitting on an interview panel for their Assistant General Manger position.**
- **The District presented outgoing Directors Bower-Turjanis and Randol with engraved wood rounds, commemorating their many years of service to the people, parks, and open spaces of Napa County.**
- **Directors Bower-Turjanis and Randol expressed their appreciation for the privilege of serving on the NCRPOSD Board of Directors over many years and offered their gratitude to fellow Directors and staff for the work of the District.**
- **Directors Norris, Heliotes, and Christian expressed their appreciation and gratitude for the years of service from Directors Bower-Turjanis and Randol.**


6. Agenda Planning

- **Director Norris noted that County Counsel will present during the January meeting to discuss the Brown Act and regulations dealing with potential conflicts of interest.**
- **Chris Cahill noted that the annual audit should be before the Board at the January meeting.**

7. Adjournment

SIGNED: 

Tony Norris, Board President

ATTEST: 

Ryan Ayers, District Secretary

KEY

Vote: KBT = Karen Bower-Turjanis; TN = Tony Norris; BR = Brent Randol; NH = Nancy Heliotes; BC = Barry Christian
The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent