



**NAPA COUNTY REGIONAL PARK &  
OPEN SPACE DISTRICT**

Karen Bower Turjanis  
Director, Ward One

Tony Norris  
Director, Ward Two

Brent Randol  
Director, Ward Three

Nancy Lewis-Heliotas  
Director, Ward Four

Barry Christian  
Director, Ward Five

## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Monday, November 14, 2022 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

**Directors Present: Karen Bower-Turjanis, Tony Norris, Brent Randol, Nancy Heliotas, Barry Christian**  
**Staff Present: Chris Cahill, Kyra Purvis, Ryan Ayers, Rick Fessenden**

2. Public Comment

**None.**

3. Set Matters

**None.**

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors regular meeting of October 10, 2022.

**Minutes for the October 10, 2022 regular meeting were approved as presented.**  
**BC – BR – KBT – TN – NH**

- b. Certificate of Facts regarding the November 2022 election and appointment of Andrew Brooks, Patricia Clarey, and Barry Christian to the Board of Directors.

**Directors approved the Certificate of Facts regarding the November 2022 election as presented and appointed Andrew Brooks, Patricia Clarey, and Barry Christian to the Board of Directors.**  
**KBT – NH – BC – TN – BR**

- c. Consideration and potential approval of budget adjustments for FY 2022-2023.

**Directors approved budget adjustments for FY 2022-2023 as presented.**  
**BC – KBT – TN – BR – NH**

- d. Consideration and potential approval of the renaming of the Putah Creek properties the Woodbury Properties and the renaming of the portion thereof known as the Spanish Valley property the John Woodbury Preserve.

**Directors and staff expressed their appreciation and thanks to John Woodbury for his leadership and many accomplishments throughout his tenure as General Manager. John**

Woodbury expressed his gratitude for the help and support from many key County staff in helping the District accomplish its work.

Directors approved the renaming of the Putah Creek Properties the Woodbury Properties and the renaming of the portion thereof known as the Spanish Valley property the John Woodbury Preserve.

BR – NH – BC – KBT –TN

e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for October 2022.

**Report received; No action taken.**

f. Review of the District Projects Status Report.

**Report received; No action taken.**

g. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

**Report received; No action taken.**

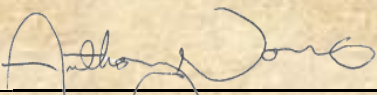
5. Announcements by Board and Staff


- **Director Norris announced that two founding Directors of the District have recently passed away. He acknowledged the many contributions of both Guy Kay and Harold Kelly in the founding of the District and early years of operation.**
- **Chris Cahill shared a letter from the Special District Risk Management Authority congratulating the District on having no paid workers compensation claims during FY 2021-2022, and an excellent record of employee safety.**

6. Agenda Planning

- **Director Norris and Chris Cahill discussed the swearing in of new Directors at the December 12, 2022 meeting.**
- **Chris Cahill noted that the Napa County Resource Conservation District will present information about their Million Trees initiative at the December 12, 2022 meeting.**

7. Adjournment

SIGNED:   
\_\_\_\_\_  
Tony Norris, Board President

ATTEST:   
\_\_\_\_\_  
Ryan Ayers, District Secretary

KEY

Vote: KBT = Karen Bower-Turjanis; TN = Tony Norris; BR = Brent Randol; NH = Nancy Helioles; BC = Barry Christian  
The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent