



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Bower Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Nancy Lewis-Heliotis
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES
for the
BOARD OF DIRECTORS REGULAR MEETING
of
Monday, September 12, 2022 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

Directors Present: Tony Norris, Nancy Heliotis, Barry Christian

Directors Excused: Karen Bower-Turjanis, Brent Randol

Staff Present: Chris Cahill, Kyra Purvis, Ryan Ayers

2. Public Comment

Lucas Patzek commended the District on its 2019 resolution committing to address climate change and noted that the Napa County Resource Conservation District recently passed a similar resolution.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors regular meeting of August 8, 2022.

Minutes for the August 8, 2022 regular meeting were approved as presented.

BC – NH – TN – KBT – BR

A X X

- b. Presentation on the Napa StoryWalk by the project's originator, Kate Graham.

Informational item only; No action taken.

- c. Presentation on forest management practices for wildfire mitigation by the RCD (Lucas Patzek and Alison Blodorn) and CalFire (Tim Holliday).

Informational item only; No action taken. CalFire representative (Tim Holliday) was unable to attend this scheduled meeting as he was detailed to an active fire incident.

- d. Consideration and potential approval of Resolution 22-05, adopting an amended District Conflict of Interest Code.

Directors approved Resolution 22-05, adopting an amended District Conflict of Interest Code as presented.

NH – BC – TN – KBT – BR
X X

- e. Consideration and potential approval of revisions to the Purchasing Manual to increase General Manager purchasing authority consistent with AB 2137 (Mayes, 2018) to \$51,000 and adopt certain policies related to Graydon v. Pasadena Redevelopment Agency.

Directors approved revisions to purchasing manual to increase General Manager purchasing authority consistent with AB 2137 (Mayes, 2018) to \$51,000 and adopt certain policies related to Graydon v. Pasadena Redevelopment Agency.

BC – NH – TN – KBT – BR
X X

- f. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for August 2022.

Report received; No action taken.

- g. Review of the District Projects Status Report.

Report received; No action taken.

- h. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

Report received; No action taken.


5. Announcements by Board and Staff

- **Chris Cahill announced that the District presentation to the Napa County Board of Supervisors on August 9, 2022 was well received by both the Supervisors and many members of the public.**
- **Board President Norris announced that he and the General Manager will work together to settle on an appropriate park or feature to name in honor of retired General Manager John Woodbury.**

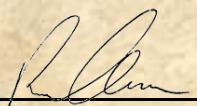
6. Agenda Planning

- **Chris Cahill noted a future agenda item, likely at a meeting in the new year, to discuss the procedural requirements involved in multiple Directors serving on the boards of partner community organizations.**
- **Director Christian requested a presentation by the RCD discussing the Million Trees initiative.**

7. Adjournment

SIGNED: 

Tony Norris, Board President

ATTEST: 

Ryan Ayers, District Secretary

KEY

Vote: KBT = Karen Bower-Turjanis; TN = Tony Norris; BR = Brent Randol; NH = Nancy Heliotas; BC = Barry Christian
The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent