



**NAPA COUNTY REGIONAL PARK &  
OPEN SPACE DISTRICT**

Karen Bower Turjanis  
Director, Ward One

Tony Norris  
Director, Ward Two

Brent Randol  
Director, Ward Three

Nancy Lewis-Heliotas  
Director, Ward Four

Barry Christian  
Director, Ward Five

## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Monday, April 11, 2022 at 2:00 P.M.

1. Call to Order and Roll Call

**Directors Present: Karen Bower-Turjanis, Tony Norris, Brent Randol, Nancy Heliotas (Arrived during Agenda Item 4a), Barry Christian**  
**Staff Present: Kyra Purvis, Ryan Ayers**

2. Public Comment

**None.**

3. Set Matters

**None.**

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors meeting of March 14, 2022.

**Minutes for the March 14, 2022 regular meeting were approved without changes.**  
**BR - BC - KBT - TN - NH**

- b. Consideration and potential approval of a proposal by the Land Trust of Napa County that the District first accept and then assign back to the Land Trust a conservation easement on the Spencer Ranch, located just south of Lake Berryessa (Napa County Assessor's Parcel Numbers 019-250-008, 019-250-010, and 032-190-008).

**Directors approved proposal to accept and then assign back to the Land Trust of Napa County a conservation easement on the Spencer Ranch, located just south of Lake Berryessa (Napa County Assessor's Parcel Numbers 019-250-008, 019-250-010, and 032-190-008).**  
**BR - NH - KBT - TN - BC**

- c. Consideration and potential approval of an amendment to the District Personnel Manual to recognize the Juneteenth federal holiday and to make certain other changes related to the implementation of holidays.

**Directors approved amendment to the District Personnel Manual to recognize the Juneteenth federal holiday and to make certain other changes related to the implementation of holidays.**  
**KBT - BR - TN - NH - BC**

d. Update on the District share of Napa County Special Projects Fund revenues for Fiscal Year 2022/2023.

**Kyra Purvis updated the Board that after discussions with county administration and the county auditor, it was determined that the historical method of calculating the District's share of the Special Projects Fund is correct and that the attached staff report may be disregarded.**

**Informational item only; No action taken.**

e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for March 2022.

**Report received; No action taken.**

f. Review of the District Projects Status Report.

**Report received; No action taken.**

g. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

**Report received; No action taken.**


5. Announcements by Board and Staff

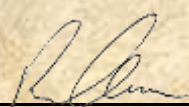
- **Kyra Purvis announced that details about the Regional Park Program grant for Suscol Headwaters are still pending.**
- **Ryan Ayers announced a reminder that the District's annual celebration will be held on 4/20/22 at Skyline Wilderness Park.**

6. Agenda Planning

- **Director Norris suggested discussion about the pending Vine Trail management agreement as new details are available.**
- **Director Norris suggested Board discussion about personal drone usage in parks.**

7. Adjournment

SIGNED:   
\_\_\_\_\_  
Tony Norris, Board President

ATTEST:   
\_\_\_\_\_  
Ryan Ayers, District Secretary

KEY

Vote: KBT = Karen Bower-Turjanis; TN = Tony Norris; BR = Brent Randol; NH = Nancy Helioles; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent