



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Bower Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Nancy Lewis-Heliotas
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, December 13, 2021 at 2:00 P.M.

1. Call to Order and Roll Call

Directors Present: Karen Bower-Turjanis , Tony Norris, Brent Randol, Barry Christian

Directors Excused: Nancy Heliotas

Staff Present: Chris Cahill, Kyra Purvis, Ryan Ayers

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- a. Oral presentation on Board of Directors ward redistricting using 2020 census data (John Tuteur).

Agenda Item 4a was moved forward in the agenda and was presented following Agenda Item 4g.

John Tuteur presented information detailing the ward redistricting process using 2020 census data and the scenarios open to the District to approve ward boundaries in 2022. Mr. Tuteur discussed the various costs and details associated with each scenario, and offered to gather information and cost estimates related to a redistricting study to provide to staff.

Informational item only; No action taken.

- b. Consideration and potential approval of minutes for Board of Directors meeting of November 8, 2021.

Minutes for the November 8, 2021 regular meeting were approved without changes.

BR - KBT - TN - BC - NH

X

- c. Consideration and potential adoption of the Board of Directors Regular Meeting Calendar for 2022.

Directors adopted the 2022 Regular Meeting Calendar as presented.

TN - BR - KBT - BC - NH

X

d. Election of Board President and Vice-President.

Agenda Item 4d was moved forward in the agenda and was presented after Agenda Item 6.

Directors appointed Director Norris as Board President.

BC - BR - KBT - TN - NH

X

Directors appointed Director Heliotes as Board Vice-President.

BR - TN - KBT - BC - NH

X

e. Consideration and potential appointment of Barry Christian to represent the District on the City of American Canyon Measure AA Wetland Restoration Plan Technical Advisory Committee.

Directors appointed Director Christian to represent the District on the City of American Canyon Measure AA Wetland Restoration Plan Technical Advisory Committee.

TN - BR - KBT - BC - NH

A X

f. Introduce, first reading, public hearing, and place on agenda for adoption draft Ordinance 2, repealing Ordinance 1 (regarding the establishment of ward boundaries following the 2010 decennial census) in its entirety. Guidance to staff on the goals of the 2021/2022 redistricting process.

Agenda Item 4f was moved forward in the agenda and presented following Agenda Item 4a.

Introduction of Ordinance 2, repealing Ordinance 1 (regarding the establishment of ward boundaries following the 2010 decennial census) by Chris Cahill. Public Hearing opened; no comments. Public Hearing closed. Reading of full title of Ordinance 2 into the record, remainder of reading waived.

Directors voted to waive further reading of Ordinance 2.

TN - BR - KBT - BC - NH

X

Directors voted to place Ordinance 2 on the agenda for the January 10, 2022 Regular Meeting for discussion and potential adoption.

TN - BR - KBT - BC - NH

X

g. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for November 2021.

Report received; No action taken.

h. Review of the District Projects Status Report.

Report received; No action taken.

- i. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

Report received; No action taken.


5. Announcements by Board and Staff

- **Director Christian announced that it has been his honor and pleasure to serve as Board President for the past two years.**


6. Agenda Planning

- **Director Norris expressed thanks to John Tuteur for his expertise and noted that future agendas will continue the discussion about the redistricting process.**
- **Kyra Purvis noted that there will be two agenda items forthcoming in connection with the Suscol Headwaters Park southern access plans.**

7. Adjournment

SIGNED: 

Barry Christian, Board President

ATTEST: 

Ryan Ayers, District Secretary

KEY

Vote: KBT = Karen Bower-Turjanis; TN = Tony Norris; BR = Brent Randol; NH = Nancy Helioles; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent