



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Bower Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Vacant
Director, Ward Three

Nancy Lewis-Heliotes
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, August 9, 2021 at 2:00 P.M.

1. Call to Order and Roll Call

Directors Present: Karen Bower-Turjanis (Via zoom video call), Tony Norris, Nancy Heliotes, Barry Christian

Staff Present: Chris Cahill, Kyra Purvis, Jason Dooley, Ryan Ayers

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors meeting of July 12, 2021.
Minutes for the July 12, 2021 regular meeting were approved with the addition of notations during roll call to reflect board members' participation as in-person, zoom video call, or phone-in.
TN - NH - KBT - BC

- b. Presentation by David Wickline of Aetna Springs Resorts LLC on his request to partner with the District on a luxury campground resort on Turkey Hill in Pope Valley with up to 80 tent units and housing for +/- 60 employees, discussion, and Board direction to staff.
Directors voted to continue Item 4b. until a future meeting date.
TN - KBT - NH - BC

- c. Consideration and potential approval of revisions to the Purchasing Manual to enact Cal-Card policies.
Directors voted to approve revisions to the Purchasing Manual to enact Cal-Card policies as recommended.
KBT - NH - TN - BC

- d. Consideration and potential approval of proration policies and final payment amounts for the one-time employee payments approved by the Board as a component of the FY21/22 Budget.

Directors voted to approve proration policies and final payment amounts for one-time employee payments as recommended.

NH - TN - KBT - BC

e. Explanation for lack of report on expenditures, encumbrances, donations, and grants approved by District staff.

Information received; No action taken.

f. Review of the District Projects Status Report.

Report received; No action taken.

g. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

Report received; No action taken.

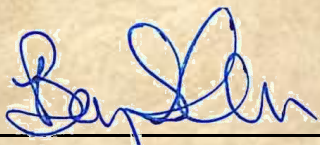
5. Announcements by Board and Staff

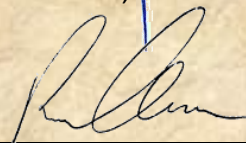
- **Director Christian announced that he was in attendance at the Ridge Trail viewing party in July to celebrate the airing of the Open Road with Doug McConnell episode in which Suscol Headwaters Preserve was featured.**

6. Agenda Planning

- **Director Norris reiterated that Agenda Item 4b would be continued to a future meeting agenda.**
- **Chris Cahill noted that the new Redwood Trails Alliance (formerly Redwood Empire Mountain Bike Association) will be making an informational presentation at a future meeting.**
- **Chris Cahill noted that there will be an agenda item to take a CEQA action on Dan's Wild Ride trail and forward it on to the County for a use permit in an upcoming meeting.**

7. Adjournment

SIGNED: 
Barry Christian, Board President

ATTEST: 
Ryan Ayers, District Secretary

KEY

Vote: KBT = Karen Bower-Turjanis; TN = Tony Norris; BR = Brent Randol; NH = Nancy Helioetes; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent