



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Bower Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Nancy Lewis-Heliotas
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

Monday, June 28, 2021 *at* 2:00 P.M.
Via Zoom Conference Call

1. Call to Order and Roll Call

Directors Present: Karen Bower-Turjanis, Tony Norris, Brent Randol, Nancy Heliotas, Barry Christian
Staff Present: Chris Cahill, Kyra Purvis, Ryan Ayers

2. Public Comment

None.

3. Set Matters

2:00 pm **Public Hearing.** Consideration and potential approval of budget, position allocation table, and salary table for FY 2021-2022.

Staff updated the Board of Directors about minor revisions to the budget document presented June 14, including minor language and formatting adjustments and several technical edits resulting from rounding differences between the District budget and the County's budgeting software.

The General Manager described the position allocation table, salary table, and the method used by the District for arriving at cost of living adjustments for District employees. The General Manager introduced a staff recommendation to provide a one-time payment to District employees (\$1,500 per full time District employee, with the amount prorated for District employees working less than full time, including extra help).

Public comment period opened and closed with no public comment given.

Directors voted to adopt the budget for FY2021-2022, position allocation table, salary table, and one-time payment for District employees as presented.

TN –KBT - BR - BC - NH

4. Administrative Items

a. Consideration and potential approval of minutes for Board of Directors meeting of June 14, 2021.

Minutes for the June 14, 2021 meeting were approved without changes.

BR – NH - KBT - TN - BC

5. Announcements by Board and Staff

- **Director Christian suggested considering printing QR codes on District business cards in future iterations to encourage additional outreach.**
- **Ryan Ayers detailed implementation of the District's 2021 Recreation Survey currently being disseminated to the public. Directors suggested additional avenues for outreach including signage with various partner agencies.**

6. Agenda Planning

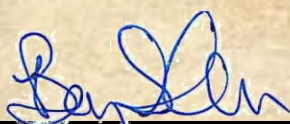
- **Director Bower-Turjanis asked after the status of the easement connecting Moore Creek Park with the Pacific Union College forest. Chris Cahill updated the board on the status of this easement and mentioned its inclusion for acceptance by the board in the July Regular Meeting.**

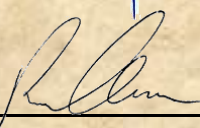
7. Closed Session

- a. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: Napa County APNs: 016-040-037, 016-040-038, 016-040-047, 016-060-026, 016-060-027, 016-060-028, 016-060-029, 016-070-011, 018-070-041, 018-070-045, 018-070-046, 018-070-047, 018-070-048, 018-070-049, 018-080-067, 018-080-068, 018-080-069, 018-140-038, 018-250-025, 018-250-026, 018-250-027, 018-250-028, 018-260-022, 018-260-025, 018-290-014, 018-290-015, 018-290-018, 018-290-019, 018-290-024, 018-290-025, 018-290-026, 018-290-028, 018-290-029, 018-290-030, 018-290-031, 018-290-032, 018-290-033, 018-290-034, 018-290-035, 018-290-036, 018-300-005, 018-300-017, 018-300-018, 018-300-057, 018-300-058, 018-300-059, 018-300-063, 018-300-064, 018-300-065, 018-300-066, & 018-300-067-000.
Agency Negotiator: John Woodbury, Park and Open Space Planner (Special Projects)
Negotiating Parties: NCRPOSD and David Wickline, Alchemy Resorts
Under Negotiation: Price and Terms of Payment

No reportable action.

8. Adjournment

SIGNED: 
Barry Christian, Board President

ATTEST: 
Ryan Ayers, District Secretary

KEY

Vote: KBT = Karen Bower-Turjanis; TN = Tony Norris; BR = Brent Randol; NH = Nancy Heliotes; BC = Barry Christian
The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent