



**NAPA COUNTY REGIONAL PARK &  
OPEN SPACE DISTRICT**

Karen Bower Turjanis  
Director, Ward One

Tony Norris  
Director, Ward Two

Brent Randol  
Director, Ward Three

Nancy Lewis-Heliotas  
Director, Ward Four

Barry Christian  
Director, Ward Five

## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING Monday, May 10, 2021 at 2:00 P.M.

#### 1. Call to Order and Roll Call

**Directors Present: Karen Bower-Turjanis, Tony Norris, Nancy Heliotas (arrived after Agenda Item 4b), Barry Christian**

**Directors Excused: Brent Randol**

**Staff Present: John Woodbury, Chris Cahill, Kyra Purvis, Ryan Ayers**

#### 2. Public Comment

**None.**

#### 3. Set Matters

**None.**

#### 4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors meeting of April 12, 2021.

**Minutes for the April 12, 2021 meeting were approved without changes.**

**TN - KBT - BC - BR - NH**

**X Ab**

- b. Consideration and potential approval of revisions to the Purchasing Manual and District Bylaws to increase General Manager purchasing authority consistent with AB 2137 (Mayes, 2018) to \$50,000.

**Directors voted to approve revisions to the Purchasing Manual and District Bylaws to increase General Manager purchasing authority consistent with AB 2137 (Mayes, 2018) to \$50,000.**

**KBT - TN - BC - BR - NH**

**X Ab**

- c. Informational update on the spring 2021 Park and Trail User Survey.

**Report received; No action taken.**

- d. Update on the FY 21-22 Budget adoption process and setting June special budget meeting date.

**Report received.**

- Regular meeting scheduled for 6/14/21 at 2:00pm via zoom videoconference.
- Special meeting scheduled for 6/28/21 at 2:00pm via zoom videoconference.

e. Update on District finances and the County grant (oral report).

**Report received; No action taken.**

f. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for April 2021.

**Report received; No action taken.**

g. Review of the District Projects Status Report.

**Report received; No action taken.**

h. Receipt of monthly report for Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and Robert Louis Stevenson State Park.

**Report received; No action taken.**

5. Announcements by Board and Staff

- Directors and staff individually expressed their admiration for and appreciation of John Woodbury's leadership, guidance, and work over the course his tenure as General Manager of the Napa County Regional Park and Open Space District.
- Director Norris provided an update from the recent Napa Valley Vine Trail Coalition meeting, during which there was discussion of the District providing maintenance for the northern section of the Vine Trail near Bothe-Napa Valley State Park.

6. Agenda Planning

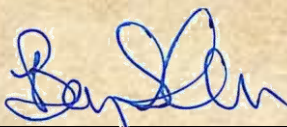
- District budget discussion to be added into the next two meetings.
- Easement for the trail connecting Moore Creek Park to trails in Angwin (Dan's Wild Ride).

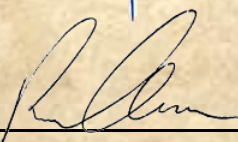
7. Closed Session

Public Employee Appointment (§ 54957): General Manager

**Nothing to report after closed session concluded.**

8. Adjournment

SIGNED:   
 \_\_\_\_\_  
 Barry Christian, Board President

ATTEST:   
 \_\_\_\_\_  
 Ryan Ayers, District Secretary

KEY

Vote: KBT = Karen Bower-Turjanis; TN = Tony Norris; BR = Brent Randol; NH = Nancy Helioles; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused; Ab=Absent