



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Bower Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, September 14, 2020 at 2:00 P.M.
Via Zoom Conference Call

Instructions for Joining Zoom Meeting

Internet access

<https://zoom.us/j/92986954061?pwd=RHV5UWFaclRSSThdjNzbUxLVFpUQT09>

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Or One tap mobile phone access

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Or Find your local number: <https://zoom.us/u/abI7QZo70Q>

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting 707.299.1377.

Prior to action on any item, the Board President will ask for comments from any member of the audience. After receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

none

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors meeting of August 10, 2020.
- b. Consideration and potential approval of an amendment to the District Personnel Manual regarding eligibility for family and/or medical care leaves.
- c. Consideration and potential approval of eviction policy for Bothe-Napa Valley State Park.
- d. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for July 2020.
- e. Review of the District Projects Status Report.
- f. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendaized, no action will be taken by the Board on these items unless specifically noted otherwise.

7. Adjournment



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AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, August 10, 2020 at 2:00 P.M.
Via Zoom Conference Call

1. Call to Order and Roll Call

Directors Present: Karen Bower-Turjanis, Brent Randol, Tony Norris and Barry Christian.

Directors Excused: Dave Finigan

Staff Present: John Woodbury, Chris Cahill, Ryan Ayers, Kyra Purvis, and Alexandria Quackenbush

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors meeting of July 13, 2020.
Minutes for the July 13, 2020 meeting were approved as amended.
BR-TN-KBT-BC-DF
X
- b. Consideration and potential approval of MOU with Bureau of Reclamation for undertaking joint projects.
Directors voted to approve MOU with Bureau of Reclamation for undertaking joint projects as presented.
TN-BR-KBT-BC-DF
X
- c. Consideration and potential adoption of position of support for H.R. 7073 (Coronavirus Relief Fund)
Directors voted to adopt position of support for H.R. 7073 (Coronavirus Relief Fund) as presented.
KBT-TN-BR-BC-DF
X

- d. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff for July 2020.
Report received; No action taken.
- e. Review of the District Projects Status Report.
Report received; No action taken.
- f. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
Report received; No action taken.

5. Announcements by Board and Staff

- **Chair Christian announced The City of American Canyon received a \$450,000 Measure AA grant to develop plans for a new kayak boat launch site and safety improvements to the wetlands water flow system.**

6. Agenda Planning

- **Chair Christian requested a discussion regarding WICC be added to the September 14, 2020 Agenda.**

7. Closed Session

- a. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: Napa County APN No. 020-300-021 and Sonoma County APN No. 028-260-026
Agency Negotiator: John Woodbury, NCRPOSD General Manager
Negotiating Parties: NCRPOSD and Land Trust of Napa County Executive Director Doug Parker
Under Negotiation: Terms of Payment

Adjourned returning from closed session, it was announced the Board voted 4-0 on a motion by Director Norris and a second by Director Randol to agree the District is willing to be the fee title owner of the subject property should the Land Trust of Napa County be successful in purchasing the property.

7. Adjournment

Adjourned to the Regular NOSD Board Meeting September 14, 2020.

SIGNED: _____
Barry Christian, Board President

ATTEST: _____
Alexandria Quackenbush, Acting District Secretary

KEY

Vote: TN = Tony Norris; KBT = Karen Bower-Turjanis; DF = David Finigan; BC = Barry Christian; BR = Brent Randol
The maker of the motion and second are reflected respectively in the order of the recorded vote.



STAFF REPORT

By: Chris Cahill
Date: September 14, 2020
Item: **4.b**
Subject: Consideration and potential approval of an amendment to the District Personnel Manual regarding eligibility for family and/or medical care leaves.

RECOMMENDATION

Revise the District Personnel Manual to make any employee in a Board-allocated regular position who has been in District service for at least 12 months eligible for family and/or medical care leave.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

As defined by the District Personnel Manual, family and/or medical care leave is a leave, "whether paid or unpaid, taken by an employee on account of: 1) The birth of a child of the employee; 2) The adoption or foster care placement of a child by the employee; 3) The serious health condition of a child, parent or spouse of the employee; or 4) The serious health condition of the employee which makes the employee unable to perform the duties of the employee's position." Most commonly referred to as FMLA leave, District family and/or medical care leave actually meshes together the requirements of the federal Family and Medical Leave Act (FMLA) and the state California Family Rights Act (CFRA).

District family and/or medical care leave is unpaid, but it provides job security over the course of the leave and obligates the District to continue providing health benefits to the employee at the same rate we did while the employee was regularly employed.

The District Personnel Manual currently parallels the FMLA in that it requires that employees work for the District for 12 or more months and more than 1,250 hours in the previous 12 months in order to qualify for leave. This would make any employee who works in, for instance, a half time permanent position ineligible for family leave. Staff is requesting that the Board revise that policy to additionally provide family and/or medical care leave for any regular (meaning non-temporary)

employee in a Board-allocated position. For reference, the current list of allocated positions follows:

Position Allocation Table

REV 7.1.20

<i>Budget Subdivision</i>	<i>Title</i>	<i>Positions</i>
State Park	Park Maintenance Specialist	1
State Park	Park Steward Assistant	1
Various	Park Steward Assistant	1
Various	Park and Open Space Planner	0.5
Parks and Trails	Community Relations Specialist	1
Parks and Trails	Park Maintenance Specialist	1



NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT

STAFF REPORT

By: John Woodbury
Date: September 14, 2020
Item: **4.c**
Subject: Eviction Policy for Bothe-Napa Valley State Park

RECOMMENDATION

Adopt the draft Eviction Policy for Bothe-Napa Valley State Park

BACKGROUND

Since the District started operating Bothe-Napa Valley State Park in 2012, we have experienced very few problems in the campground, but they do very occasionally arise. The District's approach to problems is to first seek voluntary compliance, but in the rare circumstances when that doesn't work, staff calls the County sheriff for support.

The California Code of Regulations (14 CCR § 4300) provides authority to evict campers at State Parks who violate posted rules and regulations, but doesn't provide any detail about the level of violation that would warrant eviction.

Staff has developed the attached draft policy for Board consideration. The intent is to clarify our process for when to issue warnings, and when to evict, so that our actions are fair and consistent.

Eviction Policy for Bothe Napa Valley State Park

Definitions:

"Park Management" means the Napa County Regional Park and Open Space District (NOSD), Park Steward or representative authorized to act on his or her behalf in connection with matters relating to the park.

"Park Staff" means the Napa County Regional Park and Open Space District staff.

"Registered Visitor" refers a visitor who has paid for use of the park through advanced reservation or onsite payment of park use at the entry station.

"Fee" means use fee associated with park use for day use, campsite or lodging unit.

"Park Rules" means written, established ruled for camping and use of Bothe- Napa Valley State Park.

Park Management reserve the right to evict Registered or unregistered visitors for the following reasons. Park Management will attempt to gain voluntary compliance in eviction without seeking assistance from law enforcement by requesting a visitor leave voluntarily. If unsuccessful, Park Management will call law enforcement for assistance and enforcement of this policy.

Minor Violations:

1. Failure to pay established use fees.
2. Failure to comply with established Park Rules after advised by Staff to do so (attached).
3. Intentionally lighting of fires outside of designated fire rings. All fires may be prohibited due to seasonal conditions at the discretion of Park Management. Continued requests to put out fire during fire ban will also be cause for eviction.
4. Failure to comply with quiet time restrictions.
5. Failure to wear mask if posted as required for public safety, such as around common use areas and restroom/shower buildings.

Major Violations:

1. Intentional damage to natural resources or park facilities, including but not limited to cutting or damaging vegetation, vandalizing of structures or park facilities, defacing or removing signs, damaging park infrastructure.
2. A Registered Visitor or their guest shall not engage in fighting; threatening or abusive language; or lewd acts, or conduct that causes public inconvenience, annoyance, alarm, unreasonable noise, or is disturbing to campground patrons.
3. Using or displaying guns or other weapons.

Each minor violation shall be handled with progressive discipline using the following guideline. Each minor violation by a Registered Visitor or their guest will be applied to both the guest and the Registered Visitor. The violation count is cumulative and does not reset with each new visit.

Violation 1: Verbal Warning

Violation 2: Eviction

Major violations may result in immediate eviction from the park.

Refunds will not be given to persons who are evicted from the park for not following Park Rules.



NAPA COUNTY REGIONAL PARK &
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STAFF REPORT

Date: September 14, 2020

Item: **4.d**

Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.

RECOMMENDATION

Receive the report.

BACKGROUND

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$25,000, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for August 2020.

In addition to these expenditures, the General Manager has authorized the following contracts using his signature authority:

None

PARKS & OPEN SPACE DISTRICT -AUGUST 2020 EXPENSE REPORT

Gen Admin Dept - 85000-00

Date	Journal Line Description	Name	Monetary Amount
08/04/2020	Trash Bags	ZELLER'S & CLARKS ACE HARDWARE	\$ 20.46
08/10/2020	07/16/20 Web Camera	WOODBURY,JOHN ROBERT	\$ 107.74
08/10/2020	07/20/20Refrigerator-WaterSamp	WOODBURY,JOHN ROBERT	\$ 172.39
08/11/2020	Worker's Comp Premium		\$ 14,649.95
08/31/2020	08/24/20-09/23/20 Zoom	WOODBURY,JOHN ROBERT	\$ 14.99
08/31/2020	07/2020 & 08/2020 Google Suite	WOODBURY,JOHN ROBERT	\$ 60.00
08/31/2020	07/24/20-08/23/20 Zoom	WOODBURY,JOHN ROBERT	\$ 14.99
08/31/2020	07/31/20 Calistoga Chmbr Comm	WOODBURY,JOHN ROBERT	\$ 132.00

Moore Creek Dept - 85010-00

Date	Journal Line Description	Name	Monetary Amount
08/04/2020	Property Tax FY 2020-2021	NAPA COUNTY TREASURER-TAX COLLECTOR	\$ 625.12
08/04/2020	Property Tax FY 2020-2021	NAPA COUNTY TREASURER-TAX COLLECTOR	\$ 612.87
08/06/2020	Case Acid	DONS SWIMMING POOL CENTER	\$ 132.53
08/06/2020	Moto Mix	CENTRAL VALLEY BUILDERS	\$ 19.40
08/06/2020	Pre-Mix Fuel	CENTRAL VALLEY BUILDERS	\$ 18.37
08/06/2020	Mender	CENTRAL VALLEY BUILDERS	\$ 37.99
08/07/2020	PR2GL Pay End 7/24/20		\$ 393.25
08/07/2020	PR2GL Pay End 7/24/20		\$ 5,606.40
08/07/2020	PR2GL Pay End 7/24/20		\$ 371.98
08/07/2020	PR2GL Pay End 7/24/20		\$ 105.87
08/07/2020	PR2GL Pay End 7/24/20		\$ 662.07
08/11/2020	July 2020 Invoice	HERITAGE SYSTEMS, INC.	\$ 367.67
08/13/2020	Sodium Hypochloride	HERITAGE SYSTEMS, INC.	\$ 494.69
08/14/2020	August 2020 Invoice	HERITAGE SYSTEMS, INC.	\$ 367.67
08/17/2020	July 2020 Invoice	JOHNNY ON THE SPOT	\$ 178.94
08/20/2020	Moore Creek / Hennessy Map	FRYE'S PRINTING INC	\$ 236.44
08/26/2020	Trail Signs	THE COPY CORNER	\$ 180.50

NRBT Dept - 85010-02

Date	Journal Line Description	Name	Monetary Amount
08/06/2020	Window Sealant, Dry Graphite	CENTRAL VALLEY BUILDERS	\$ 33.48

Camp Berryessa Dept - 85010-03

Date	Journal Line Description	Name	Monetary Amount
08/04/2020	Water Sampling	CALTEST ANALYTICAL LABORATORY	\$ 50.00
08/06/2020	Brass Nipple, Brass Bag	CENTRAL VALLEY BUILDERS	\$ 39.90
08/13/2020	Waste Service 7/20	BERRYESSA GARBAGE SERVICE AND	\$ 114.40
08/14/2020	200149B-21 FY21 NonRoutine	CARNEROS FIRE EQUIPMENT CO., INC.	\$ 233.00
08/20/2020	Water Sampling	CALTEST ANALYTICAL LABORATORY	\$ 50.00
08/20/2020	Water Sampling	CALTEST ANALYTICAL LABORATORY	\$ 50.00

NRER Dept - 85010-05

Date	Journal Line Description	Name	Monetary Amount
08/04/2020	Security Cam 6/14/20-7/13/20	VERIZON WIRELESS	\$ 38.01
08/04/2020	Fold Pickup & Reach Tool	ZELLER'S & CLARKS ACE HARDWARE	\$ 122.78
08/10/2020	07/14/20 Clover Flat Dump Fee	WOODBURY,JOHN ROBERT	\$ 40.00

08/14/2020 July 2020 Invoice NAPA VALLEY SUPPORT SERVICES \$ 388.90

State Park - 85010-08				
Date	Journal Line Description	Name		Monetary Amount
08/04/2020	Safe Practices Poster	THE COPY CORNER	\$	4.22
08/04/2020	Trail Advocate Membership	BAY AREA RIDGE TRAIL COUNCIL	\$	500.00
08/04/2020	PG&E 6/15/20-7/13/20	PACIFIC GAS & ELECTRIC CO	\$	435.99
08/04/2020	PG&E 6/15/20-7/13/20	PACIFIC GAS & ELECTRIC CO	\$	37.43
08/04/2020	PG&E 6/16/20-7/14/20	PACIFIC GAS & ELECTRIC CO	\$	37.88
08/04/2020	PG&E 6/15/20-7/13/20	PACIFIC GAS & ELECTRIC CO	\$	128.73
08/04/2020	PG&E 6/15/20-7/13/20	PACIFIC GAS & ELECTRIC CO	\$	70.86
08/04/2020	PG&E 6/16/20-7/14/20	PACIFIC GAS & ELECTRIC CO	\$	174.79
08/04/2020	Toilet Tissue, Hand Towels	AGIO GROUP INC.	\$	1,610.00
08/04/2020	Hose Bib	PACE SUPPLY CORP	\$	111.56
08/04/2020	Hose Bib	PACE SUPPLY CORP	\$	20.54
08/04/2020	Union Prv Watts	PACE SUPPLY CORP	\$	188.73
08/04/2020	Toilet Bolt, Plunge, Gasket	SILVERADO ACE HARDWARE	\$	76.22
08/04/2020	Wasp Hornet Killer, Handle Kit	STEVES HARDWARE	\$	47.58
08/04/2020	Adapter, Staple, Hole, Primer	STEVES HARDWARE	\$	79.80
08/04/2020	Snake Mainline Sewer	ROTO-ROOTER SEWER SERVICE	\$	485.00
08/04/2020	Security Alarm8/01/20-11/01/20	BAY ALARM COMPANY	\$	207.90
08/04/2020	Internet Line 6/10/20-7/09/20	AT&T	\$	330.27
08/04/2020	Alarm 6/13/20-7/12/20	AT&T	\$	95.37
08/04/2020	Chlorine Liquid Gallon	SILVERADO ACE HARDWARE	\$	19.35
08/04/2020	Float Valve, Float Ball	GRAINGER INDUSTRIAL	\$	223.25
08/04/2020	Fire Wood Bundles 7/15/20	V&V FIREWOOD INC.	\$	1,920.00
08/04/2020	Property Tax FY 2020-2021	NAPA COUNTY TREASURER-TAX COLLECTOR	\$	431.60
08/05/2020	Replacement Refrigerator,cabin	JORDAN,JASON GERALD ALLAN	\$	171.32
08/06/2020	Phone Line 6/28/20-7/27/20	AT&T	\$	20.40
08/06/2020	Heatland credit card fees-USB		\$	1.34
08/06/2020	Oil Filter, Wire, Motor Oil	BROWN'S AUTO PARTS	\$	48.37
08/06/2020	Battery, Battery Charger	CENTRAL VALLEY BUILDERS	\$	1,115.58
08/06/2020	Bag o Rags, Ball Valve	CENTRAL VALLEY BUILDERS	\$	463.82
08/06/2020	Safety Glasses	STEVES HARDWARE	\$	75.74
08/06/2020	Chlor, Acid, Chlor Pellets	LESLIE'S SWIMMING POOL SUPPLIES	\$	561.03
08/06/2020	Primer Sealer, Screw Pack	CENTRAL VALLEY BUILDERS	\$	371.92
08/07/2020	PR2GL Pay End 7/24/20		\$	9,061.20
08/07/2020	PR2GL Pay End 7/24/20		\$	214.11
08/07/2020	PR2GL Pay End 7/24/20		\$	2,130.05
08/07/2020	PR2GL Pay End 7/24/20		\$	677.61
08/07/2020	PR2GL Pay End 7/24/20		\$	1,381.26
08/10/2020	07/22/20 Mileage - Meeting	WOODBURY,JOHN ROBERT	\$	74.75
08/11/2020	PARK190621 07/11/20	AMERICAN SANITATION INC.	\$	950.00
08/11/2020	PARK190621 07/17/20	AMERICAN SANITATION INC.	\$	950.00
08/13/2020	Waste Service 7/20	UPPER VALLEY DISPOSAL SERVICE, INC.	\$	2,233.04
08/13/2020	Metal Signs	NAPA SIGN SHOP	\$	37.71
08/13/2020	Class 2 AB, Calistoga 10yd	HAROLD SMITH & SON INC	\$	529.70
08/13/2020	PG&E 5/14/20-6/14/20	PACIFIC GAS & ELECTRIC CO	\$	402.69
08/13/2020	Single Cut Key	SILVERADO ACE HARDWARE	\$	27.06
08/13/2020	Chlorine Liquid Gallon	SILVERADO ACE HARDWARE	\$	19.35
08/13/2020	Gasket,Bolt, Mirror,Screw	STEVES HARDWARE	\$	76.22
08/17/2020	Heatland credit card fees-USB		\$	2,200.00

08/19/2020	PBES Office Depot supplies		\$	21.34
08/20/2020	2500 Gal Storage Tank	NATIONAL STORAGE TANK, INC.	\$	1,000.00
08/20/2020	Soft Soap Aloe	STEVES HARDWARE	\$	36.78
08/20/2020	Red Flag, Be Prepared Signs	THE COPY CORNER	\$	180.50
08/20/2020	July 2020 Fed LVL Volteer	DEPARTMENT OF JUSTICE	\$	15.00
08/26/2020	PG&E 7/15/20-8/13/20	PACIFIC GAS & ELECTRIC CO	\$	38.16
08/26/2020	PG&E 7/14/20-8/12/20	PACIFIC GAS & ELECTRIC CO	\$	131.43
08/26/2020	PG&E 7/14/20-8/12/20	PACIFIC GAS & ELECTRIC CO	\$	900.01
08/26/2020	Alarm 7/13/20-8/12/20	AT&T	\$	97.50
08/26/2020	Acid 1Gal, Chlor 1	LESLIE'S SWIMMING POOL SUPPLIES	\$	280.06
08/26/2020	Chlor 53 Gal Drum	LESLIE'S SWIMMING POOL SUPPLIES	\$	226.18

Suscol Headlands - 85010-09

Date	Journal Line Description	Name		Monetary Amount
08/06/2020	Post Base, Concrete	CENTRAL VALLEY BUILDERS	\$	74.56
08/06/2020	Driver Bit Set, Socket Adapter	CENTRAL VALLEY BUILDERS	\$	71.41
08/06/2020	Freight	CENTRAL VALLEY BUILDERS	\$	60.41

Amy's Grove - 85010-10

Date	Journal Line Description	Name		Monetary Amount
08/20/2020	Appraisal Review Services	GEOFFRY F. HORNSBY	\$	1,500.00
08/24/2020	Metal Sign		\$	37.71

Smitle Creek - 85010-11

Date	Journal Line Description	Name		Monetary Amount
08/04/2020	Field Survey	NAPA BOTANICAL SURVEY SERVICES	\$	820.00

Other Projects - 85010-90

Date	Journal Line Description	Name		Monetary Amount
08/13/2020	Rope, Pinters Tape	ZELLER'S & CLARKS ACE HARDWARE	\$	43.93
08/31/2020	PARK151421 FY21	TRAILHEAD LABS, INC.	\$	6,000.00



Projects Status Report

September 14, 2020

Amy's Grove

Planning and permits for public use of Amy's Grove.

The archaeological survey has been completed and did not find evidence of Native American activity. The botanical survey has been completed and submitted for review. Much of Amy's Grove burned in the October 2017 fires, but the damage appears to be limited. In Sept 2018 the Board approved placing a restrictive covenant over a portion of Amy's Grove, accepting the donation of an adjacent 7 acres of land, approving an option to acquire 164 acres north of Amy's Grove, and applying for a grant to help fund the purchase. Grant awards are expected to be announced in mid-2019. A legal description of the conservation area covering the meadow at Amy's Grove has been completed. PG&E is marking trees for transmission line clearance trimming in the right of way adjacent to our property. We have attempted to limit the scope of that work, but ultimately we have little say in the process. In late July 2019 we learned that we did not receive the Habitat Conservation Fund grant we had applied for to assist with the purchase of the 164 acres to the north. The purchase has been completed using District reserve funds. State Parks in June 2020 released the announcement of the per capita grant funds, which the District will use to reimburse about half the cost of the 164 acre purchase. An application for \$400,000 from the Prop 68 per capita grant program has been submitted, and the grant agreement is in the process of being executed. Staff has also submitted a proposal in partnership with Enchanted Hills Camp to share an AmeriCorps team next January through March.

Bay/River Trail - American Canyon to Napa

An 8+ mile recreational trail. Phase 2-B--Pond 10 to Soscol Ferry Road.

The design for the public crossing of the SMART tracks has been completed, and SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. A biological survey for the Fagan Marsh area has been completed; based on the results, CDFW has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. At the request of the City of American Canyon, in August 2017 City and District staff met to discuss strategies for completing the trail. The Board President and General Manager met with CDFW staff on June 12, 2018 to discuss CDFW concerns. Senator Dodd organized a meeting in October with the City of American Canyon, County of Napa and the District in an attempt to move the project forward, and another meeting with District staff and CDFW staff on November 28, 2018. Staff

has been working with BCDC to determine whether CDFW plans to impose user fees for people walking on the trail along the edge of the wetlands would be allowed under DFW's permit from BCDC. Director Christian has been volunteering considerable time to remove weeds blocking the trail both north and south of Green Island Road. Staff has also been working with the Bay Trail Project and Director Christian to ensure the draft Countywide Bicycle Master Plan includes the trail connection from Green Island Road to Suscol Ferry Road. CDFW in April approved policy changes for the Napa-Sonoma marshes, including use of bicycles on designated trails. The District and the City of American Canyon have been developing new and improved signage for the Wetlands Edge trailhead. The commemorative plaque for former Director Myrna Abramowicz was vandalized in June or July of 2020; Director Christian is researching replacement options.

Berryessa Vista

Planning, stewardship and expansion of this 304 acre wilderness park.

Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. The District sent a letter to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. In 2014 the Land Trust acquired an 80 acre inholding between District and BLM land, based on a District Board action in November 2014 agreeing to acquire the property from the Land Trust at a later date when funding is available. District and Land Trust staff in April 2016 placed a camera on the property in an attempt to identify the off-road vehicle and motorcycle users who have been causing some damage to the property. Staff has been monitoring the cameras since spring 2016 and has noted a small decrease in illegal off road vehicle use; staff will continue to monitor the cameras. Staff is working on plans to create a formal boat-in backcountry camp at Berryessa Vista accessed from the BOR Capell Cove boat launch. Staff has been reviewing PG&E plans to grade and widen an access road to their high power lines that cross the property, to ensure the work does not cause future erosion nor increase vehicular trespass. The Bureau of Reclamation has completed environmental review and authorized the District to improve the trail leading from water's edge up into the District property and install directional signage. We had tremendous success at the volunteer trail building event in early February, building +/- 900 feet of new trail. Berryessa Vista burned in the August 2020 fires; once the ashes settle staff will need to assess damage and come up with a repair and restoration plan.

The Cove at Mt. Veeder

Reconstruction of campground and trails.

The Cove was severely burned in the October 2017 fires; since then staff has been working on cleanup. Most of the trees in The Cove are dead or will be soon and will need to be removed before the camp can be reopened. Staff hiked most of the property in early January and confirmed that fire damage is severe and extensive. In early February the County Wildlife Commission toured the Cove to inspect fire impacts and discuss ways in which they might direct funding to fire recovery efforts County-wide. Staff worked with a forester to develop a plan for salvage logging to (a) remove hazardous dead trees in the campground area and (b) repair/improve the access road into the site. The Napa Girl Scout troops have already undertaken a number of projects to help restore the Cove, including new signage and rehabbing

the campfire circle. Installation can, however, only happen once salvage logging is complete. Doug McConnell (NBC's Open Road) segment on The Cove (and Suscol Headwaters), comparing the effects of the fires in each location and lessons learned, was aired on Sunday June 24, 2018. Salvage logging commenced in late May, 2018 and was completed during the week of July 23rd followed by the logger completing his clean-up and erosion control operations. Road rebuilding is complete. Heavy rains in early 2019 (more than 5 inches in one day) happily did not wreak too much havoc at the Camp or on the new driveway. A State Employment Development Department funded crew of 4 (using fire emergency job training funds) started work on April 2, 2019; they will be available through the end of the calendar year; so far they have completed chipping of much of the remaining woody debris, and are well along with cutting larger logs into rounds for eventual splitting for firewood. In July 2019 we worked with our salvage logging contractor on improvements to the gravel driveway to make it more useable to visitors in 2WD vehicles. We met with a local engineer on site on Sep 5th to begin designing facilities for a rebuilt camp. Our EDD crew has been doing preliminary work clearing debris out of future camp site areas. We removed a very large standing dead oak tree adjacent to the parking area in mid-November for safety reasons. The EDD work crew wrapped up their season at the end of December. Staff hiked the property extensively in February, trying among other things to relocate the old trails, but most have been destroyed by the 2017 fires and resulting erosion. We continue to work with a local engineer on developing plans for a new water system and, potentially, a new septic system on the property. While the District's budget situation may not allow the system(s) to actually be constructed for some time, having a completed design in place now will be helpful for budgeting, potentially grant writing, and other projects going forward. We have been talking with the Mt Veeder Fire Safe Council who secured a grant to fund fuel reduction work along the Mayacamas ridge on and near the Cove; they plan to begin work in mid-June, accessing the area from Cavedale Road on the Sonoma County side and will clear downed and standing-dead trees along our ridgetop fire road. We continue to work on locating improvements (camp sites, water spigots, etc) for the rebuilt camp and have been working through some potentially more cost effective fixes to the gravel road, which is a struggle for some cars to climb when it's dry and dusty. Staff is working with Enchanted Hills Camp on a proposal for a 13 week Americorps crew this winter to work on The Cove, Amy's Grove and Enchanted Hills Camp.

EcoCamp Berryessa

Redevelopment and operation of former Boy Scout Camp with a 64 bed group/environmental education camp with 8 tent cabins, 2 covered group activity centers, a canoe/kayak dock, a central amphitheater and campfire ring, and a shower and composting toilet restroom facility.

A grant for \$50,000 to help with construction was provided by the Mead Foundation, together with a \$1.7 million grant from the State Coastal Conservancy. Construction of Phase I, which includes beds for up to 64 campers was completed in June 2016. Jim Hanks, a Bureau of Reclamation maintenance employee and life-long Berryessa resident has moved his park unit trailer onto the property and become our first volunteer camp host. Tuleyome, the BOR, and Forest Trails Alliance have completed the adjacent North End Trail, running from +/- Camp Berryessa to the north end of the Lake, approximately 7 miles each way. In early October, 2017 Caltrans delivered (at no cost to the District) the disassembled and individually numbered pieces of a former Monticello Road stone arch bridge to Camp Berryessa for our eventual use somewhere. Issues with the composting toilets and water systems (the result of poor design and power failures) appear to have all been resolved. With the help of the Bureau of Reclamation, historic bridge stones have been placed around the property to restrict vehicle access and

add character. We completed a fresh fee survey in early 2019, the results of which we are now analyzing to see if our rental rates need to be updated, we will be bringing those to the Board. We are looking in to solar battery backups to provide more reliable power as rural blackouts on windy days have become the new normal. BOR has informed us of a new rule restricting open flames during red flag warnings making cooking in our pedestal barbeques impossible. We have been providing notice of the new regulation to all users. As of mid-September 2020, some of our septic system valving and wires have been damaged by denning animals. The septic system is now repaired, and the valve boxes have been hardened to make it more difficult for our furry friends to get into them in the future. Staff met with a plumber on site on the morning of March 9 to discuss repairs and redesign of failing backflow prevention devices that have a hard time with the site's hard water. The EcoCamp has been closed to the public since mid-March. We have been taking the opportunity of this downtime to get on top of spring mowing and other projects and Sarah Clark has been inspecting the property at least once a week. Staff has completed a survey of rates and policies for other group camps in the region, and will be developing a proposal for expanding camp use to include a broader range of group and family campers, for when the camp is not needed by the non-profit and youth organizations which are the primary target audience for the camp. The camp remains closed as required by State and local restrictions on group activities. Camp Berryessa suffered some damage in the August 2020 fires; the camp itself escaped damage, but the power line to the camp was destroyed (PG&E is responsible for that repair), and our camp host's mobile home was also burned.

Moore Creek Park Development

Improvements and operations at our 1,500 acre regional park in the Lake Hennessey watershed. Includes the Moore Creek unit on land owned by the District and the Lake Hennessey Unit on land owned by the City of Napa.

In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. The park opened on June 30, 2013. Many miles of trails have been constructed, fencing installed, emergency communications capacity set up, repairs made to the two houses on the property, and invasive French broom removal has been ongoing. Work was completed on the Conn Creek connector trail between the Moore Creek and Lake Hennessey units in June 2013. Lake Hennessey North Shore Trails formally opened with a ribbon cutting on October 18, 2014. The Sam the Eagle Trail was completed in April 2015 and, in staff's opinion, turned out wonderfully. District staff and volunteers installed the Harold Kelly bench in early June 2015 and constructed a short ADA-compliant access trail to it on July 11, 2015. The County Wildlife Conservation Commission awarded the District a +/- \$2,000 grant to fund installation of an interpretive birding trail developed in partnership with Napa Solano Audubon along the north shore of the lake, signage was installed in May 2015. The eastern boundary survey and fencing project was completed June 2014. The property owner to the east of Moore Creek filed suit in June 2017 claiming the District owed additional money for the boundary survey and fence separating his property from ours. After several interim victories, the judge in early April 2018 issued the final ruling in support of the District's position. Staff hosted trail scouting and trail building volunteer events focused on the Madrone Trail in late May and early June, 2018. The Gate House was re-roofed in November 2018 using the Moore Creek maintenance/repair reserve fund. Staff coordinated a meeting with CalFire and a neighbor to determine

what level of tree trimming is needed on the neighbor's property next to the ranch house to comply with Firewise regulations and the trimming work is now underway. We are working with the RCD to do a re-oaking project in the area of Julie Yip's bench this spring. Napa Marble and Granite installed (well, carved) new trail signage for the Shoreline and Sam the Eagle trails in early September 2017. Old Man's Beard Trail was completed in February 2018. The Whiskey Ridge and Conn Peak Trails (along with the Conn Peak Spur) are now complete and open to the public, nearly three miles of new singletrack all-in. The Catacoula Trail has been completed in rough form, but work on drag-down, backslopes, and some drainage has been paused, potentially until the fall of 2020, as a result of staff furloughs at Conservation Corps North Bay due to the Marin County shelter in place order. The trail is open and safe to use by bikers and hikers in the meantime as the tread itself has been completed; initial user reviews are very positive. To help ensure public safety in light of the Covid-19 pandemic, staff and volunteers monitored both entrances to Moore Creek Park for most Fridays and weekends in March through July. By late July this extra monitoring was stopped because park usage had returned to more manageable levels. Staff is working with the County of Napa and the City of Napa to make improvements to the end of Conn Valley Road to be able to better accommodate demand going forward. The two tenants at Moore Creek Park had to evacuate for about two weeks as a result of the August 2020 fires, but were able to return just before Labor Day.

Napa River Ecological Reserve

Manage public access and improve habitat for this State-owned property

The District has been maintaining the parking lot and front meadow since 2008, after assuming a responsibility that had previously been handled by the County. Staff recently discovered that the agreement between the District and the California Department of Fish and Wildlife, authorizing this partnership, expired at the end of 2017. Staff has approached CDFW about renewing the agreement, and is still waiting for a response from CDFW.

Oat Hill Mine Trail

Various improvements to the historic Oat Hill Mine Road.

The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. Staff and volunteers in February 2013 did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013. The 40 acre Randy Lee Johnson property donation was completed in December 2014. Volunteers made drainage improvements on the trail in late January 2015 and work parties to install drain dips to control erosion were held in January and April of 2016. A PG&E contractor attempted to drive an ATV up the OHMT in early June, and ended up going into a gully; they promptly removed the vehicle and repaired the trail damage. The first 1.3 miles of the trail was bulldozed as a result of CalFire efforts to suppress the October 2017 wildfires. CalFire had agreed to come back to do more remediation, but subsequent fires in Southern California diverted their staff to help fight those fires. District staff and volunteers in February 2018 replaced the gate at the Calistoga trailhead that had been damaged by CalFire's firefighting efforts. Staff has been tracking and participating in the City of Calistoga's trail and parkway redesign project at the Vine /

Silverado/ OHM Trail intersection. The lower 1/4 mile of the trail was repaired in early January 2019 by staff and volunteers, with an improved inboard drain, culvert and waterbars, to correct problems created by CalFire's 2017 bulldozing. Deer season trail closure signs were put up in early August. Staff investigated reports of an illegal campsite near the Oat Hill Mine Trail and is investigating reports that people in 4WD vehicles have been clearing vegetation and other obstructions along the trail between Calistoga and the Palisades Trail. The campsite was determined to be located on adjacent private property (the owners have been contacted) and the 4WD enthusiasts own property further up the trail so have the right to drive on the trail. As with Moore Creek Park, the trail has been closed repeatedly in October and November due to hazardous fire weather. Recent PG&E line-clearing work along the lower portion of the trail damaged it in several places and we are working with PG&E to motivate them to fix it themselves, if that doesn't happen it is likely to become a District volunteer project later this winter. Visitation at OHMT has been very high since mid-March. We staffed the trailhead on weekends in late March and early April, but have determined that the dispersed nature of the parking in Calistoga means that it handles the higher level of traffic well and we have since reduced monitoring to occasional check-ins. A large tree fell, blocking the trailhead, but it was bucked the next day by Rob Grassi and Tyler Beach and Rick was able to complete the clearing a few days later. We had reports of an unpermitted running event on the morning of July 4th and have reached out to the organizer to ensure similar events don't happen in the future without advance approval. We are also following up on reports of unauthorized work to make the trail driveable by 4-wheel drive vehicles. In July 2020 the General Manager sent a letter to the property owner whose family members are believed to be doing the work, saying work needed to stop until they had obtained County permission to work in the road Right of Way. The property owner responded just before the August 2020 fires broke out; the issue will need to be pursued further once things settle down.

Putah Creek Properties

Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Manage Spanish Valley, Crystal Flats and Stone Corral (2,500 acres) open space preserves.

The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has been delayed because of property title issues between BLM and BOR. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. In 2015 Reclamation said they have done their work to clear up the title issue and it is now up to BLM to finish the transfer. BLM thought they would complete their work by the end of 2015, but this did not happen, and a new date for completion has not been set. BLM's timeline has been extended because BLM has determined that not only these but other federal lands in the same general area also need to have their revocation process completed, and they wish to resolve all at the same time. At a meeting on April 14, 2016, the new Superintendent for the Ukiah District of BLM committed to completing the transfer. Because of staffing changes at BLM, as of June 2019 no progress had been made. Per CalFire, the planned prescribed burn for Spanish Valley has been cancelled due to deteriorating weather conditions; we'll try again in 2020. We continue to refine a draft conservation easement for Spanish Valley with the Land Trust, and are close to finalizing the document for Board review. Interpretive staff held a well-attended public hike at Spanish Valley in early November focusing on native plants and the areas interesting geology. Our friends at the Land Trust continue to

work with CalFire on coordinating a 2020 prescribed burn at Spanish Valley. Whether or not the burn will actually occur depends on weather, the nature of the fire season, and the ongoing impacts of Covid-19. Unfortunately, limited CalFire resources and bad luck with weather have forced the prescribed burn to be delayed another year. The Lake Berryessa Estates Property Owners Association in June 2020 retained an attorney to help them develop an agreement between the District and the Association authorizing the Association to manage and enforce regulations for use of the campground and boat launch areas of Crystal Flats and Stone Corral. All of the Putah Creek properties burned in the August 2020 fires. Other than burned vegetation, the only damage the District appears to have suffered was to the water tank that was on the hill above the metal barn located on the property, as well as a bulldozing of a fire line across Crystal Flats.

Skyline Park

Permanent protection of Skyline Park and support for Skyline operations.

Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assembly member Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and State General Services were unable to agree on the fair market value of the property, negotiations stalled, and the legislative authorization expired. A Draft EIR was released in late September 2013 for the proposed expansion of the adjacent Syar Quarry. The District Board approved comments on the DEIR at its October 2013 meeting. The Final EIR was released in November of 2014; the Planning Commission certified the EIR on October 21, 2015. On October 22, 2015, the State applied to the county to rezone Skyline Park by removing the Skyline Wilderness Park Combining District overlay, which would make it easier for the State to sell for development and at a higher price. The Planning Commission certification for the quarry expansion was appealed to the Board of Supervisors by two organizations. The District in February 2016 submitted two letters to the Board of Supervisors, one requesting the setback between the quarry and the park be protected through a permanent conservation easement, and the other expressing support for the changes to the quarry project that were recommended by the County Planning Department, with additional protection for Pasini Ridge. The Board of Supervisors rejected the appeals and approved the quarry expansion in July 2016. Legislation introduced by Senator Wolk in January 2016 stalled when the State announced it was opposed to any sale of Skyline Park to the District until completion of a state planning process for future health and welfare services. Senator Dodd in December 2018 introduced SB 20, which would again authorize the State to sell Skyline Park to the District and/or county for the sole purpose of it continuing to be a public park. In January 2019 the District sponsored the filming of a short feature for Doug McConnell's Open Road TV series to help build support for the purchase of Skyline. The District is working with SPCA to utilize a TBID grant obtained by the District to upgrade their web site including an on-line reservation system, improve their park map and brochure, and install an automatic pay machine on the River to Ridge Trail. As of early August 2019, a new Skyline map has been completed, the new web site is up and running, the on-line reservation system is operational, and the automatic pay station should be installed any day now. The Governor has signed legislation authorizing the sale of the park to the District or the County, but separately the State has also released plans to potentially lease 20 acres of Skyline Park for the development of housing, complicating matters. Staff has been working with bicycle advocates and Skyline Park Citizens Association to plan and develop a

bicycle skills course on a 1/4 acre portion of Skyline Park. The State has completed their review of the latest draft of the agreement authorizing the bicycle skills course, and the draft is now under review by County Counsel. We have begun meeting with the State of California (Departments of General Services and State Hospitals) to discuss the purchase of Skyline Park and hope to move rapidly towards a mutually agreed upon appraisal. Staff is currently waiting for DGS to respond with their proposed appraisal instructions. Skyline Park staff in August 2020 began a process for repairing and hardening a stretch to the Skyline Trail above Lake Marie so that it can be used year-round. This trail is currently the only way to access Suscol Headwaters Park.

Smittle Creek

Planning and permits to open this 411 acre holding for public use.

The District completed purchase of this property in December 2015. The next step is to conduct resource surveys, complete CEQA, and obtain permits. A botanist was retained in early 2016 to do a reconnaissance level survey of plant resources as the first step in planning for the property; his report was received in January 2017; the report describes the property as one of the best locations in the County for native grasses. US Geological Survey has requested permission to place a seismic monitoring station on the property; staff has worked with them to identify an appropriate location. In July 2016 the placement request was submitted to the Wildlife Conservation Board (WCB) for concurrence, which as the provider of the grant to acquire the property has the right to review such changes. WCB approved the request in August. An access agreement with USGS is before the District Board for approval at the September 2016 meeting. A group of 20+ people from Tuleyome were given a hiking tour of the property in December 2016, as a way to build interest in the property and build a pool of volunteers to help with restoration and improvement of the property. On March 4 2017, Tuleyome volunteers brushed the Iron Mountain trail (in the Cedar Roughts Wilderness, but accessed via Smittle Creek.) The State Fish and Wildlife Game Warden for this area has been most helpful in patrolling the property looking for illegal poaching. A well-attended volunteer cleanup project was held on October 28th, more than filling a 30 yard dumpster with debris. In late May, field staff met with the US Geological Service to assist with the placement of a remote seismographic station on the property. Our volunteer caretaker for this property has made repairs to the dirt roads and the perimeter fencing. Staff in January 2020 flagged a route for the proposed new trail access into the property from Reclamation's Smittle Creek Day Use Area parking lot, and a botanist has been retained to conduct a floristic survey this winter and spring. Kyra Purvis is working on the CEQA analysis and on putting together a use permit application to the County of Napa to open Smittle Creek to the public. Kyra also continues to work with Reclamation on an agreement to authorize the public to use their Smittle Creek Day Use Area parking lot to access our property. All of Smittle Creek burned in the August 2020 fires. The entry gate and fence the District shares with Reclamation was burned, and will need to be replaced.

State Parks

Operate Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park, and RLS State Park.

The District, with assistance from the Napa Valley State Parks Association, took over management of the parks on April 1, 2012. Since then the District has obtained permits and done improvements to the pool, installed 7 yurts, instituted recycling in the campground and day use areas, pumped all septic system tanks annually, repaired the historic Wright House for use as a rental property, restored 5 cabins,

constructed a new shower/toilet facility, and made a large dent in the backlog of deferred maintenance. District efforts to pass legislation allowing the sale of grain from the Bale Mill were unsuccessful. The District has de facto also taken on responsibility for Robert Louis Stevenson State Park, funding repairs to the Silverado House, working with State Parks to get a caretaker into that house to prevent vandalism. In 2014 the District started the process of extending the District's 5 year Operating Agreement and including RLS in the agreement; approval of that new agreement is still pending. The existing OA expired on March 31, 2017; the District is now operating the parks on a month-to-month basis until State Parks can complete the new agreement. The draft OA is now undergoing final review in Sacramento. The District is working with the Vine Trail on the proposed alignment of the Vine Trail through Bothe. More detail on current activities are contained in a separate Parks Report for Bothe and Bale. A storage area at the vacant Silverado House in RLS was broken into in May 2018; State Parks has agreed to let the District repair the house and place a camp host/caretaker on site to prevent further vandalism. The well and water tank was repaired in late 2018, and a District employee is now living on site and serving as the caretaker. A tree fell on the Silverado House in the late Feb 2019 storms; this was cleaned up last week, but the roof which was already in poor shape is now leaking. We have been attempting, but so far with no success, to get State Parks approval to repair the roof. The new Operating Agreement with State Parks has been approved by the District and is now just awaiting final signatures by the head of State Parks and General Services. As noted elsewhere, visitation at Robert Louis Stevenson State Park has been very high in the wake of the Covid-19 pandemic. Until the end of June 2020 staffed the parking lot off Highway 29 during peak times, which was a particularly tough job given the nature and location of the lot. Jay Jessen covered most of those shifts, with backup from Jason Jordan.

Suscol Headwaters Preserve

Improvements to Suscol Headwaters Preserve and opening the property as a public park.

Having completed purchase of the Preserve in November, 2017 the District now needs to make improvements required by funders, acquire a Napa County Use Permit, and make improvements necessary to open and operate the eventual park. Improvements needed to satisfy funders include the construction of a California red legged frog (CRLF) breeding pond and various habitat improvements focused on, but not exclusively in, the pond area. Improvements necessary to open and operate the eventual park include in the planning and construction of a trail network, design and installation of signage, and the potential future construction of a parking lot and trailhead improvements off-property to the south, on or near Highway 12 in Jameson Canyon. On July 1st 2015 the board of the Napa Sanitation District approved an easement option agreement which may allow us to construct a trail and trailhead parking lot on their Kelly Road sprayfield property. Alternate off-site options are also being pursued. A portion of the property, mostly in Phase II, burned in the October 2017 firestorm; some trees were killed, and a perimeter grazing fence was destroyed, but otherwise damage was not catastrophic. We have installed No Trespassing signs adjacent to ranch roads descending off of Suscol Knob to further limit access to the lower portions of the preserve, where property lines are not necessarily well marked or fenced. As of November, Caltrans is once again working on plans and specs for the red legged frog pond. We plan to file a use permit to open the preserve to the public as soon as the biological survey update that is scheduled for spring/summer 2019 is complete. As of early April 2019 we have begun actively assembling a trail development plan and working on final CARLF pond plans and specifications with Caltrans. We have hired Kevin Smallman, to help with trail corridor planning and spent May 10 and

11 hiking and flagging the property. In late June we met on site with Caltrans and USFWS biologists and geologists to refine preliminary pond plans. Negotiations with the City of American Canyon and an adjacent property owner regarding the potential to relocate the access easement to our property from Highway 12 did not work out because of a change of mind by the property owner. Suscol Headwaters Park was approved by the County Planning Commission on February 19th and is now officially open to the public via Skyline Park. Staff focus is now shifting to finalizing the future trailhead and staging area for accessing the property from Highway 12 and/or Kelly Road. Kyra has been working hard on boundary, trailhead, and other signage along with designing a brochure and park map. We hope to get property boundary signs, which we now have in hand, installed sometime in the next month or so. Chris met with REMBA's Executive Director on the property in early July to discuss funding opportunities and partnerships that may allow some new singletrack trails to be constructed at Suscol Headwaters as early as this coming rainy season. Rick and Ryan recently installed signage in hopes of dissuading the public from riding and hiking off trail, activities that cause erosion and are generally bad for the environment. Kyra has obtained conceptual agreement on revising the access easement on the south side of the property to facilitate construction of a staging area on North Kelly Road rather than along Kirkland Ranch Road, and has drafted a grant deed that will accomplish this. The next step is to obtain approval from Napa Sanitation for the staging area and trail.

Vine Trail

A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.

The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June 2014 sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe on July 27, 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail, but in the end the cities and the county decided that each entity will maintain the section within their jurisdiction, rather than paying into a common fund for common maintenance. District staff joined with Vine Trail and State Parks staff in October 2016 to discuss the Vine Trail route through Bothe-Napa Valley State Park; the solution that State Parks is willing to accept will add an estimated \$600,000 to the cost of the Vine Trail. On behalf of the District, the GM in January 2017 wrote a letter of support for their application for funding from NVT. Caltrans is proposing to replace the aging bridge over Mill Creek; since the construction as proposed could have significant adverse effects for both the Vine Trail and the Bale Mill, District and Vine Trail staff meet with Caltrans and NVT to discuss ways to mitigate the impacts. In Sept 2018 the Vine Trail Coalition requested the District accept an easement to facilitate the trail connection between Kennedy Park and Napa Pipe. Staff met with the Vine Trail and

Syar on March 6, 2019 to work out details related to the easement. A revised version of the easement, and an associated agreement allocating responsibilities is still being negotiated. District staff is continuing to support Vine Trail plans for developing the Vine Trail through Bothe-Napa Valley State Park. At the request of the Vine Trail Coalition, staff is exploring with the County whether to take on the eventual maintenance of the section between Calistoga and St. Helena, with the costs to be paid 50/50 by the County and the Coalition.

Completed Projects

Amy's Grove

Donation of 50 acres along Dry Creek and Wing Creek, donation of 9 acres immediately to the north, and purchase of 164 acres to the north of that.

The donation of approximately 50 acres of open space from the Chamberlain family to the District closed in December 2015. An additional 9 acres was donated to the District by the Kateley family in 2019. The District also completed the purchase of another 164 acres from the Chamberlain family in 2019.

Bay Area Ridge Trail Realignment

In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.

Bay Area Ridge Trail Napa-Solano Ridge Trail Loop

The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. In March 2018 the Ridge Trail Council transferred the easement to the District, and with the support of the Tuteur family revised the easement to facilitate an extension of the trail south onto the District's Suscol Headwaters Preserve.

Bay/River Trail - American Canyon to Napa Phase I

Phase One - Eucalyptus Drive to Green Island Road.

Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.

Phase Two - Pond 10.

DFW surfaced the existing levee with gravel and opened the gate to the public in spring 2015.

Phase Three - Soscol Ferry Road to Napa Pipe

Completed construction in spring of 2015 of 0.7 miles between Soscol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park.

Berryessa Peak Trail

Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak.

Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan was approved by the property owner and the District. BLM's biologist inspected the alignment on September 17, 2011. The trail was constructed over the course of two years using volunteer crews, and continues to be maintained by volunteers (mostly provided by Tuleyome and Yolo Hiker)

Berryessa Vista Acquisition

Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.

Cedar Roughs/Smittle Creek

Purchase of 443 acres of land that will provide public access to Cedar Roughs from the Smittle Creek Day Use Area closed in December 2015.

Connolly Ranch

Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.

The Cove at Mt Veeder

The acquisition of 164 acres from the Girl Scouts was completed in December 2017.

Historic ROW Analysis

Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those that have greatest potential.

Linda Falls Conservation Easement

Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust. The District previously obtained a conservation easement on one of several parcels owned by the Land Trust of Napa County. The purpose is to provide an additional layer of protection for the property. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties. The District Board approved acceptance of the easement at its October 2016 meeting, and the easement was finalized and recorded in December 2016.

Master Plan Development and Updates

The Master Plan for 2008-2013 was approved in January 2009. It was updated in 2011 and again in 2019.

Moore Creek Open Space Park

Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008. The City of Napa subsequently approved an agreement with the District to incorporate approximately 900 acres of City of Napa Lake Hennessey watershed lands into Moore Creek Park.

Napa River Ecological Reserve Improvements & Restoration

Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008. This multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. Work was done by volunteers, students, and paid contractors. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.

Napa River Flood Control Easement

Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding.

Newell Preserve Improvements

As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve, which is owned by the City of American Canyon. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.

Oat Hill Mine Trail

The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control. The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; BLM in April 2016 indicated they did not want to transfer this parcel, so the District's application has been dropped.

River to Ridge Trail

Lot line adjustment to legalize River to Ridge Trail as constructed (it had encroached on private property in two locations) has been completed. Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. In 2011 volunteers made some drainage improvements.

Skyline Park Road and Trail Improvements

Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds. The District and the Skyline Park Citizens Association have continued to cooperate on various trail maintenance projects.

Skyline Park Concessionaire Agreement Renewal

District staff negotiated renewal of concessionaire agreement on behalf of the County in 2010, 2015 and 2020. The renewal involved changes to the fee schedule and amendments to and approval of sub agreements with three non-profit partner organizations.

Skyline Park Facility Improvements

The proposals for a second greenhouse (from CNPS) and a covered equestrian arena (from Skyline Riders) were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects however ended up not pursuing either project.

Suscol Headwaters Preserve Acquisition

Acquisition of 709 acres of the former Kirkland Ranch in two phases was completed in November 2017.

Trinchero/Putah Creek Open Space Acquisition

The donation by the Trinchero family of 2,500 acres of open space (Spanish Valley, Crystal Flats and Stone Corral) was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.

Wild Lake Ranch

The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.

Deferred Projects

District Non-profit Foundation

The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Plans have been postponed while the District first focuses on increasing fundraising and outreach capacity without the challenges of establishing and supporting another legal entity, and to ensure what the District does is coordinated with other organizations.

Milliken Reservoir Trails and Picnic Area Feasibility Study

The feasibility study to *construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area* within the City of Napa's Milliken Watershed was completed and accepted by the Board of Directors in 2009. The Napa City Council in November, 2009 approved city staff recommendation to hold off on considering the Milliken Reservoir trails project until the Lake Hennessey Unit of Moore Creek Park is completed.

Montesol West

The District had the opportunity to purchase 1,254 acres west of Highway 29 adjacent to Robert Louis Stevenson State Park. The area's conservation values have already been protected through an easement negotiated by the Trust for Public Land and now held by the Land Trust of Napa County. Purchase of fee title would permit the area to be used for public recreation. The District prepared and obtained a Habitat Conservation Program grant that, together with a Moore Foundation grant obtained by the Trust for Public Land, would fully fund the purchase. A public presentation to the Middletown Area Town Hall was made on August 10, 2017, and to the Middletown Area Merchants Association on August 15 and September 14, 2017. Unfortunately, the option expired at the end of February without TPL exercising it, because we were unable to provide the type of liability insurance the seller wanted to protect his interest in carbon credits that had been sold to the State for timber located on the property. Staff has begun discussions with other conservation partners about a strategy for changing the ARB carbon project rules so they don't prevent public ownership and access.

Rector Ridge/Stags Leap Ridge Trail

Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.

CEQA on this project was completed several years ago, though it would need to be updated given the passage of time. The project concept was approved by the District Board, and was positively viewed by the Veterans Home administration. However, there were subsequently a series of changes and controversies within the Department of Veterans Affairs, which undid the progress we had made. The area in question also involves the Department of Fish and Wildlife, since they have an easement to allow hunters to use the area; the Department was initially supportive of the District pursuing a formal trail through the property, but personnel changes within their Department means their review also needs to be restarted. Finally, with the approval of the Go North alignment of the Bay Area Ridge Trail, this segment of trail is no longer part of the officially proposed alignment for the Ridge Trail. For all three reasons, this project is deferred until other District priorities are under control.

Vallejo Lakes

Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County, and Lake Curry which is entirely in Napa County.

Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplussing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplussing of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplussing process has become more complicated and the City does not anticipate any action in the near future, but meanwhile the City Manager appears open to working with us to figure out a mutually beneficial outcome. Staff had a very interesting meeting with City of Vallejo water division staff

and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it. District staff is presently exploring a broad array of options. The Solano County Board of Supervisors has meet in closed session to discuss the Lake Curry property. A meeting with Solano County representatives took place January 27, 2017. Solano County is investigating the feasibility of acquiring the lakes and managing their water supplies; as part of this investigation they are also looking at the feasibility of partnering with the District to manage public recreational access. Further progress on this project depends on the City of Vallejo and Solano County; the District cannot do more until they decide what direction to head.



By: Jason Jordan
Date: September 14, 2020
Item: **Agenda Item 4.f**
Subject: August 2020 State Park Report for Bothe- Napa Valley SP, Robert Louis Stevenson SP and Bale Grist Mill SHP

- The Bothe Campground remained busy until the start of the LNU Complex fire on August 17th. Visitation and use dipped considerably during the fire's active period and subsequently due to air quality, media coverage and the heat wave over Labor Day Weekend.
- In addition to the large fires throughout the state starting August 17th, two lightning-caused fires started within State Park units on the same day. One was near the upper parking lot of the Bale Mill, the other was approximately 1.5 miles west of the Cal Fire Station within Bothe- Napa SP. Fortunately, both were contained by Cal Fire the same day. The campground was evacuated out of precaution and reopened the following day.
- The Bothe campground housed as many as 60 evacuees from various parts of Napa County, including NOSD staff and volunteers.
- Several fire weather watches and Red Flag Warnings were issued in August. This resulted in staff closing and posting closures to Oat Hill Mine and Robert Louis Stevenson trails among other NOSD units.
- The 3rd Saturday hike this month was an interactive google hike exploring wetland ecology in American Canyon.
- Staff is continuing the restoration of the Bale Mill waterwheel to replace remaining pieces.
- Staff met at Robert Louis Stevenson State Park to develop sign plan and identify locations for installation.
- Staff continues to work on installing the water tank and other components for the Bale Mill Water system.
- The Bale Mill and Visitor Center remained closed due to COVID 19 restrictions.
- Staff is assisting Napa Valley State Parks Association with promotion of the online auction fundraiser.
- A new park aid was hired and began training over Labor Day weekend.