



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Bower Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, September 9, 2019 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, CA

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

None

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors meeting of August 12, 2019.
- b. Consideration and potential approval of Memorandum of Understanding with the Suscol Intertribal Council.
- c. Update and potential action regarding the District's approach to protecting Skyline Wilderness Park.
- d. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- e. Review of the District Projects Status Report.
- f. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendaized, no action will be taken by the Board on these items unless specifically noted otherwise.

7. Closed Session

- a. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: Napa County APN 018-010-040
Agency Negotiator: John Woodbury, NCRPOSD General Manager
Negotiating Parties: NCRPOSD and Geoffrey Leigh for Victor Etienne
Under Negotiation: Price and Terms of Payment

8. Adjournment



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AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, August 12, 2019 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

Directors present: Karen Bower-Turjanis, Barry Christian, Brent Randol, Dave Finigan, and Tony Norris

Staff present: John Woodbury, Rick Fessenden, and Cesselea Thepkaisone

2. Public Comment

None

3. Set Matters

None

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors meetings on July 8, 2019.

Minutes for the July 8, 2019 meeting were approved as corrected.

KBT-BC-BR-DF-TN

X X

- b. Consideration and potential approval of an amendment to the Position Allocation Table to delete one Park Aide and add one Park Steward Assistant.

Directors voted to approve the requested amendment to the Position Allocation Table, adding one full time Park Steward Assistant and deleting one full time Park Aide.

DF-TN-BC-KBT-BR

- c. Consideration and potential approval of amendments to the District Personnel Manual relating to salary steps in the year following initial hire.

Directors voted to approve the proposed revisions to the District Personnel Manual.

DF-TN-BC-KBT-BR

- d. Consideration and potential approval of trail license agreement with Pacific Union College.

Directors voted approve the trail license agreement with Pacific Union College

BC-KBT-BR-DF-TN

- e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
John Woodbury gave the report, no action taken.
- f. Review of the District Projects Status Report.
John Woodbury gave the report, with discussions on: Amy's Grove, Berryessa Estates, Camp Berryessa, The Cove, Oat Hill Mine Trail, Skyline Park, Smittle Creek, State Parks, Suscol Headwaters and the Vine Trail.
- g. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
The Board received the written report, no action taken.

5. Announcements by Board and Staff

- **Barry Christian – will have Parks District booth at the Tour of Napa Valley in Calistoga.**
- **David Finigan – has been giving speeches, most recently at the Napa Sunrise Rotary.**
- **Tony Norris – shared literature from the Living with Fire Symposium that he attended with Directors. Attended the Napa LAFCO Municipal Service review of the District.**
- **John Woodbury – announced that on August 20, 2019 at 9:35AM, the Board of Supervisors will hear the first reading of the Draft Ordinance that will become Measure K, the District funding ballot measure, and invited Directors to attend. Met with the Napa Valley Vintners and the Taxpayer Association Board to share details and the progress of the Draft Ordinance, Brent Randol also attended.**
- **Brent Randol – attended the annual Mike Thompson event. Met with the St. Helena City Manager about Measure K, was invited to speak to the City of St. Helena Recreation Commission.**

6. Agenda Planning

7. Closed Session

- a. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: Napa County APN 018-010-040
Agency Negotiator: John Woodbury, NCRPOSD General Manager
Negotiating Parties: NCRPOSD and Geoffrey Leigh for Victor Etienne
Under Negotiation: Price and Terms of Payment
No reportable action taken.

8. Adjournment

Adjourned to the Regular NOSD Board Meeting September 9, 2019.

Brent Randol, Board President

ATTEST:

Cesselea Thepkaisone, Acting District Secretary

KEY

Vote: TN = Tony Norris; KBT = Karen Bower-Turjanis; DF = David Finigan; BC = Barry Christian; BR = Brent Randol

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



STAFF REPORT

By: John Woodbury
Date: September 9, 2019
Item: **4.b**
Subject: Consideration and potential approval of Memorandum of Understanding with the Suscol Intertribal Council.

RECOMMENDATION

Approve the proposed Memorandum of Understanding between the Suscol Inter-tribal Council and the Napa County Regional Park and Open Space District

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

The Napa Open Space District works with many partners to support and implement the goals and objectives of the District. In addition to formal agreements on specific projects and programs, we have also entered into Memorandums of Understanding with long-term partners that describe mutual goals and objectives, respective roles, and the manner in which the partners intend to cooperate. These MOU's are non-binding, but have proven useful in providing guidance to staff as well as explaining to the public how these partnerships are expected to operate.

The District currently has such MOU's with the Land Trust of Napa County and with the Napa Valley Vine Trail Coalition.

Staff recommends the Board approve a third MOU, this one with the Suscol Intertribal Council. Both the District and the Council have a strong interest in preserving the natural and cultural heritage of Napa County. State law already requires a formal consultation process between public agencies and native tribal groups as part of the environmental review process that all public projects are subject to. However, while useful, this consultation typically happens after an agency has already identified project priorities and headed down a particular path.

The proposed MOU provides a basic framework for the District and the Council to more proactively share information, encourage advance consultation, and provide support to each other on matters of mutual interest.

The Suscol Intertribal Council was founded in 1972 and reactivated in 1992. The Council provides a forum for preserving and cultivating understanding of the region's cultural heritage. The 26th Annual Powwow at Skyline Park planned for Oct 5th is one example of the Council's work.

Memorandum of Understanding
Between the Suscol Inter-tribal Council and the
Napa County Regional Park and Open Space District

The Memorandum of Understanding (“MOU”) is entered into this ____ day of ____, 2019 between the Napa County Regional Park and Open Space District, a special district of the State of California (“District”) and the Suscol Inter-tribal Council, a California nonprofit corporation (“Council”).

RECITALS

WHEREAS, the District and Council (“Parties”) have compatible missions and share many goals and objectives.

WHEREAS, the Council was founded in 1972 and reactivated in 1992, seeking to bring healing between the existing population and the people who historically inhabited Napa Valley and nearby counties.

WHEREAS, the District was formed by the voters of Napa County in 2006 for the purpose of protecting, restoring, maintaining and enhancing, and fostering public knowledge and appreciation of the open space resources of Napa County. The District currently protects over 5,000 acres of open space in Napa County through fee-title ownership and 201 acres through conservation and trail easements, manages another nearly 3,000 acres of open space owned by other public agencies, and has built, repaired and/or now operates 53 miles of recreational trails. On average, more than 7,500 people are currently using District trails each month. The District operates two campgrounds (one for family camping, one for youth-group camping), and provides outdoor educational and recreational programming. The District is committed to supporting community engagement; since inception, the District has organized over 96,300 hours of volunteer service.

WHEREAS, due to their common and compatible missions and responsibilities, as well as their unique capabilities, the parties wish to cooperate as described in this MOU.

TERMS

A. Planning.

1. Each party will develop its own plans and priorities, but will share non-confidential information and cooperate in the development of maps, data and plans for the purpose of advancing the shared mission of the parties to protect important open space resources in Napa County and facilitate their interpretation and appreciation by the public.

2. The parties will keep each other informed of potential projects of mutual interest as early in the planning process as possible.
3. The parties desire to go beyond the consultation process required by the California Environmental Quality Act and related State and Federal laws and regulations, by engaging in early collaboration to identify significant natural resources and cultural sites worthy of permanent protection, and to develop strategies for their protection.

B. Outreach, Education and Marketing

1. Each party will, as appropriate within their respective outreach, education and marketing materials and activities, describe the complementary and compatible missions and activities of the other party.
2. When the parties cooperate on joint projects, the parties will also coordinate outreach and marketing related to that project.
3. The parties will jointly seek to identify opportunities for interpreting the cultural heritage of the first peoples to inhabit Napa County, and where such opportunities exist, will cooperate in researching, describing and disseminating information about this cultural heritage.

C. Fundraising

1. Each party is responsible for obtaining its own funds, but the parties will, as appropriate, share with the other party information about potential funding sources, and will partner cooperatively on projects when appropriate.
2. The parties may provide letters of support and take other supportive actions, as appropriate, to assist each other in obtaining grants and donations.

D. General Terms

1. Independent Contractors. The parties to this MOU are independent contractors. Nothing in this agreement shall be construed to make one party liable for the actions, or failure to act, of the other party.
2. Term. This MOU is effective the date first above written, and will continue until and unless it is terminated, by either party with 30 days notice.

IN WITNESS WHEREOF, this MOU was executed by the parties hereto as of the date first above written.

“Council”

Date: _____ By: _____

Name and Title

“District”

Date: _____ By: _____

Name and Title

<p>APPROVED AS TO FORM</p> <p>Office of District Counsel</p> <p>By: _____</p> <p>Date: _____</p>

<p>APPROVED BY THE NAPA COUNTY</p> <p>REGIONAL PARK AND OPEN SPACE DISTRICT BOARD</p> <p>OF DIRECTORS</p> <p>Date: _____</p> <p>Processed by: _____</p> <p>_____</p> <p>District Secretary</p>



STAFF REPORT

By: John Woodbury
Date: September 9, 2019
Item: **4.c**
Subject: Update and potential action regarding the District's approach to protecting Skyline Wilderness Park.

RECOMMENDATION

Receive update, and reaffirm the District's approach to protecting Skyline Wilderness Park

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

Senate Bill 20 (Dodd) authorizes the sale of all or part of the State land upon which Skyline Wilderness Park is located, to either the County of Napa or the Napa County Regional Park and Open Space District, for use in perpetuity as a public park. SB 20 has passed the legislature; the Governor has until the end of Monday, September 9th (the day of this meeting) to either sign or veto the legislation, or allow it to go into effect without his signature.

Complicating matters, at the direction of the Governor, the State Department of General Services two weeks ago released a map showing State properties the Department considers potentially available for the development of affordable housing. Included in this map are 20 acres of Skyline Wilderness Park. These 20 acres encompass the relatively flat western portion of the park where the horse arena, equestrian skill training features, horse campsites and park maintenance facilities are located. This is also the area where most large events (including, for instance, Boy Scout camporees, Search and Rescue team trainings, and the Suscol Intertribal Council Powwow) take place.

The State has indicated that identified properties could be converted to housing through the State awarding long-term leases to private developers. By keeping the land in State ownership, the land and any development on it would be exempt from locally adopted General Plans and Zoning. However, if services such as water and sewer need to be extended to the property, those extensions could be subject to local policies and local discretionary decisions. The entirety of the Skyline Park property is, for instance, General Plan designated AWOS (Agricultural Watershed and Open Space) and zoned AW:SWP (Agricultural Watershed, Skyline Wilderness Park combining district), neither of which is consistent with urban development.

Skyline Park is entirely outside of the City of Napa voter-approved Rural Urban Line, which does not allow urban development on the Rural side of the line. The entire park is also outside of the Napa Sanitation District Sewer Service Area. However, because Skyline Park was historically part of Napa State Hospital, and Napa State Hospital has water and sewer service agreements that date back many decades (prior to adoption of the Rural Urban Line, or the County General Plan and Zoning), it is possible that no new discretionary action would be needed by either the City of Napa or Napa Sanitation District to extend water or sewer service. Staff is currently investigating these issues.

Meanwhile, Measure K has been placed on the March 3, 2020 ballot by the County Board of Supervisors at the request of the District. If approved by the voters, the acquisition and permanent protection of Skyline Park is the top named priority for the funding that Measure K would provide.

The operative language in Measure K states:

...protect Skyline Wilderness Park through acquisition from the State of California; no funds generated by this Ordinance may be used to support or facilitate any non-park use, development or resource extraction on any portion of the currently-leased area of Skyline Wilderness Park. The Napa Open Space District shall make all reasonable efforts to reach agreement with the State of California to purchase all of the currently-leased area of Skyline Park, and once such agreement is reached, shall use proceeds from the Ordinance as needed to complete the purchase.

The inclusion of 20 acres of Skyline Park on the map of state-owned property with affordable housing potential has generated considerable local confusion and controversy. Given the controversy, staff recommends the Board reaffirm its commitment to protecting the entirety of Skyline Park in perpetuity as a public park.



STAFF REPORT

Date: September 9, 2019
Item: **4.d**
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.

RECOMMENDATION

Receive the report.

BACKGROUND

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$25,000, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for August 2019.

In addition to these expenditures, the General Manager has authorized the following contracts using his signature authority:

Agreement 19-03, REB Engineering, Standing contract for engineering services, NTE \$25,000

Agreement 19-06, American Sanitation, Standing contract for septic pumping, NTE \$24,500

PARKS & OPEN SPACE DISTRICT -AUGUST 2019 EXPENSE REPORT

General Admin - 85000-00

Date	Journal Line Description	Name	Monetary Amount
08/01/2019	annual membership 7/19-6/20	BAY AREA RIDGE TRAIL COUNCIL	\$ 500.00
08/01/2019	maintenance supplies July 19	ZELLER'S & CLARKS ACE HARDWARE	\$ 21.54
08/08/2019	6/26-7/25/19 Membership	KAISER PERMANENTE	\$ 7,362.82
08/20/2019	160149B-20 FY19 #1 Pymt	BROWN ARMSTRONG ACCOUNTANCY CORP	\$ 500.00
08/27/2019	Moo Inc Business Card- Rick F.	WOODBURY,JOHN ROBERT	\$ 160.58
08/27/2019	07/2019 Google Suite	WOODBURY,JOHN ROBERT	\$ 30.00
08/27/2019	Portion of tshirts expense		\$ 310.14

Moore Creek Dept - 85010-00

Date	Journal Line Description	Name	Monetary Amount
08/01/2019	port a potty 7/1/19-7/31/19	JOHNNY ON THE SPOT	\$ 178.94
08/06/2019	8/1/19 Mileage MCP	CAHILL,CHRISTOPHER MICHAEL	\$ 31.32
08/09/2019	PR2GL Pay End 7/26/19		\$ 2,260.00
08/09/2019	PR2GL Pay End 7/26/19		\$ 55.76
08/09/2019	PR2GL Pay End 7/26/19		\$ 887.45
08/09/2019	PR2GL Pay End 7/26/19		\$ 195.14
08/14/2019	filters,UV lamp	OAKVILLE PUMP SERVICE	\$ 596.34
08/20/2019	7/17/19-7/31/19 Mileage	FESSENDEN,RICHARD TODD	\$ 20.88
08/21/2019	unsecured tax payment FY19/20	NAPA COUNTY TREASURER-TAX COLLECTOR	\$ 615.01
08/21/2019	unsecured property tax FY19/20	NAPA COUNTY TREASURER-TAX COLLECTOR	\$ 602.94
08/21/2019	Property tax FY19/20 1 & 2nd	NAPA COUNTY TREASURER-TAX COLLECTOR	\$ 602.90
08/21/2019	Property tax FY19/20 1 & 2nd	NAPA COUNTY TREASURER-TAX COLLECTOR	\$ 452.16
08/23/2019	PARK140220 08/2019	HERITAGE SYSTEMS, INC.	\$ 367.67
08/23/2019	PARK140220 07/2019	HERITAGE SYSTEMS, INC.	\$ 367.67
08/27/2019	7/9/19 Deposit Mini-Excavator	WOODBURY,JOHN ROBERT	\$ 1,680.00
08/28/2019	pool supplies 7/19	DONS SWIMMING POOL CENTER	\$ 76.50
08/28/2019	Moore Creek map 22x34	FRYE'S PRINTING INC	\$ 184.21
08/28/2019	port a potty 8/1/19-8/31/19	JOHNNY ON THE SPOT	\$ 178.94

Oat Hill Mine Trail - 85010-01

Date	Journal Line Description	Name	Monetary Amount
08/20/2019	7/17/19-7/31/19 Mileage	FESSENDEN,RICHARD TODD	\$ 78.88

Napa River Bay Trail - 85010-02

Date	Journal Line Description	Name	Monetary Amount
08/01/2019	roundup,habitat, rodeo 7/19	CALIFORNIA VETERAN SUPPLY	\$ 1,158.58
08/20/2019	7/17/19-7/31/19 Mileage	FESSENDEN,RICHARD TODD	\$ 17.40

Camp Berryessa Dept - 85010-03

Date	Journal Line Description	Name	Monetary Amount
08/01/2019	maintenance supplies July 19	ZELLER'S & CLARKS ACE HARDWARE	\$ 69.65
08/01/2019	annual maint. recharge refill	CARNEROS FIRE EQUIPMENT CO., INC.	\$ 240.00
08/07/2019	PG&E 6/24/19-7/23/19	PACIFIC GAS & ELECTRIC CO	\$ 9.86
08/07/2019	CV July 19 supplies	CENTRAL VALLEY BUILDERS	\$ 93.89
08/07/2019	Storage tank fill 7/19	OAKVILLE PUMP SERVICE	\$ 500.00
08/07/2019	water testing 7/19	CALTEST ANALYTICAL LABORATORY	\$ 277.00
08/14/2019	garbage pickup 7/19	BERRYESSA GARBAGE SERVICE AND	\$ 157.30
08/28/2019	water testing 8/19/19	CALTEST ANALYTICAL LABORATORY	\$ 50.00
08/29/2019	8/20/19 Replacmnt Tires	WOODBURY,JOHN ROBERT	\$ 104.38

NRER Dept - 85010-05

Date	Journal Line Description	Name	Monetary Amount
08/01/2019	maintenance supplies July 19	ZELLER'S & CLARKS ACE HARDWARE	\$ 21.96

08/01/2019	port a potty 7/1/19-7/31/19	JOHNNY ON THE SPOT	\$	273.17
08/20/2019	7/17/19-7/31/19 Mileage	FESSENDEN,RICHARD TODD	\$	17.40
08/23/2019	PARK180220 07/2019	NAPA VALLEY SUPPORT SERVICES	\$	500.00
08/28/2019	port a potty 8/1/19-8/31/19	JOHNNY ON THE SPOT	\$	303.94

State Park - 85010-08

Date	Journal Line Description	Name		Monetary Amount
08/01/2019	PG&E 6/14/19-7/15/19	PACIFIC GAS & ELECTRIC CO	\$	33.62
08/01/2019	PG&E 6/15/19-7/15/19	PACIFIC GAS & ELECTRIC CO	\$	57.24
08/01/2019	PG&E 6/14/19-7/15/19	PACIFIC GAS & ELECTRIC CO	\$	1,019.00
08/01/2019	Bothe campground map 7/19	THE COPY CORNER	\$	320.56
08/01/2019	alarm/cc 6/13/19-7/12/19	AT&T	\$	72.73
08/01/2019	2012 Kawasaki overheating 7/19	FACTORY POWERSPORTS	\$	440.39
08/01/2019	bathroom fan 7/19	GRAINGER INDUSTRIAL	\$	244.57
08/01/2019	pool supplies 7/19	LESLIE'S SWIMMING POOL SUPPLIES	\$	400.12
08/01/2019	chlorine liquid 7/19	STEVES HARDWARE	\$	64.89
08/01/2019	pool supplies 7/19	LESLIE'S SWIMMING POOL SUPPLIES	\$	309.96
08/01/2019	PG&E 6/14/19-7/15/19	PACIFIC GAS & ELECTRIC CO	\$	184.81
08/01/2019	PG&E 6/14/19-7/15/19	PACIFIC GAS & ELECTRIC CO	\$	410.97
08/01/2019	PG&E 6/14/19-7/15/19	PACIFIC GAS & ELECTRIC CO	\$	56.17
08/01/2019	special event 9/13/19-9/16/19	JOHNNY ON THE SPOT	\$	687.28
08/01/2019	Maintenance supplies 7/19	SILVERADO ACE HARDWARE	\$	49.72
08/06/2019	Summer Camp T-shirts	ARDIZZONE,JESSICA JO	\$	384.00
08/07/2019	excel g/c saw,disposal 7/19	O.K. TIRE STORE	\$	200.98
08/07/2019	707-963-2236 6/28/19-7/27/19	AT&T	\$	20.72
08/07/2019	CV July 19 supplies	CENTRAL VALLEY BUILDERS	\$	310.25
08/07/2019	oil, filter, solenoid 7/19	BROWN'S AUTO PARTS	\$	609.50
08/07/2019	garbage pickup 7/19	UPPER VALLEY DISPOSAL SERVICE, INC.	\$	1,025.52
08/07/2019	ashes pickup 7/19	UPPER VALLEY DISPOSAL SERVICE, INC.	\$	343.58
08/07/2019	Bale Grist bakery supplies 7/19	KEITH GIUSTO BAKERY SUPPLY LLC	\$	417.23
08/09/2019	PR2GL Pay End 7/26/19		\$	346.73
08/09/2019	PR2GL Pay End 7/26/19		\$	7,866.04
08/09/2019	PR2GL Pay End 7/26/19		\$	4,960.29
08/09/2019	PR2GL Pay End 7/26/19		\$	(219.51)
08/09/2019	PR2GL Pay End 7/26/19		\$	781.61
08/12/2019	Heartland credit card fees-USB		\$	92.84
08/14/2019	alarm visitor center 8/19-11/19	BAY ALARM COMPANY	\$	198.00
08/14/2019	supplies 7/19	CASH & CARRY	\$	496.40
08/14/2019	Golf cart service, harness	A & T	\$	1,820.69
08/14/2019	internet 6/10/19-7/9/19	AT&T	\$	330.27
08/14/2019	buzz saw, yo-yo, kazoo,fans	HISTORICAL FOLK TOYS, LLC	\$	339.20
08/19/2019	PBES Office Depot supplies		\$	253.88
08/20/2019	7/17/19-7/31/19 Mileage	FESSENDEN,RICHARD TODD	\$	20.88
08/21/2019	special event 8/23/19-8/26/19	JOHNNY ON THE SPOT	\$	364.03
08/21/2019	pool supplies 8/19	LESLIE'S SWIMMING POOL SUPPLIES	\$	360.05
08/21/2019	pallets/ bundles firewood 8/19	V&V FIREWOOD INC.	\$	1,920.00
08/21/2019	unsecured tax payment FY19/20	NAPA COUNTY TREASURER-TAX COLLECTOR	\$	426.08
08/26/2019	08/07/19 Calistoga Banner Perm	WOODBURY,JOHN ROBERT	\$	320.00
08/26/2019	08/07/19 Merchandise for SP	WOODBURY,JOHN ROBERT	\$	297.94
08/27/2019	7/22/19 Bay Area Golf Parts	WOODBURY,JOHN ROBERT	\$	131.62
08/27/2019	8/20/19 Shower Curtain- Both	WOODBURY,JOHN ROBERT	\$	215.45
08/27/2019	Tshirt exp. allocated to GA		\$	(310.14)
08/28/2019	PG&E 7/16/19-8/14/19	PACIFIC GAS & ELECTRIC CO	\$	32.52
08/28/2019	PG&E 7/16/19-8/14/19	PACIFIC GAS & ELECTRIC CO	\$	172.17
08/28/2019	trifld,screw, clorox, pipe	STEVES HARDWARE	\$	119.73
08/28/2019	internet 7/10/19-8/9/19	AT&T	\$	330.27
08/28/2019	PG&E 7/16/19-8/14/19	PACIFIC GAS & ELECTRIC CO	\$	53.38
08/28/2019	PG&E 7/16/19-8/14/19	PACIFIC GAS & ELECTRIC CO	\$	1,055.43

Suscol Headwaters Dept - 85010-09

Date	Journal Line Description	Name	Monetary Amount	
08/20/2019	7/17/19-7/31/19 Mileage	FESSENDEN,RICHARD TODD	\$	15.08

Amy's Grove - 85010-10

Date	Journal Line Description	Name	Monetary Amount	
08/01/2019	port a potty 7/1/19-7/31/19	JOHNNY ON THE SPOT	\$	119.29
08/07/2019	CV July 19 supplies	CENTRAL VALLEY BUILDERS	\$	97.76
08/20/2019	7/17/19-7/31/19 Mileage	FESSENDEN,RICHARD TODD	\$	27.84
08/28/2019	port a potty 8/1/19-8/31/19	JOHNNY ON THE SPOT	\$	119.29

Other Projects - 85010-90

Date	Journal Line Description	Name	Monetary Amount	
08/26/2019	08/13/19 Extension Cord	WOODBURY,JOHN ROBERT	\$	21.54
08/27/2019	Chamber/CommerceMbrshp 2019-20	WOODBURY,JOHN ROBERT	\$	132.00
08/28/2019	lamination 4- 17x20	FRYE'S PRINTING INC	\$	40.69

Napa County Regional Park and Open Space District

Projects Status Report

09-Sep-19

<u>Name of Project</u>	<u>Description</u>	<u>Status</u>
Amy's Grove	Planning and permits for public use of Amy's Grove	The archaeological survey has been completed and did not find evidence of native American activity. The botanical survey has been completed and submitted for review. Much of Amy's Grove burned in the October 2017 fires, but the damage appears to be limited. In Sept 2018 the Board approved placing a restrictive covenant over a portion of Amy's Grove, accepting the donation of an adjacent 7 acres of land, approving an option to acquire 164 acres north of Amy's Grove, and applying for a grant to help fund the purchase. Grant awards are expected to be announced in mid-2019. A legal description of the conservation area covering the meadow at Amy's Grove has been completed. PG&E is marking trees for transmission line clearance trimming in the right of way adjacent to our property. We have attempted to limit the scope of that work, but ultimately we have little say in the process. In late July 2019 we learned that we did not receive the Habitat Conservation Fund grant we had applied for to assist with the purchase of the 164 acres to the north; staff believes we have sufficient funds to complete the purchase without this grant.
Bay/River Trail -- American Canyon to Napa Grove	An 8+ mile recreational trail	
	Phase 2-B--Pond 10 to Soscol Ferry Road	The design for the public crossing of the SMART tracks has been completed, and SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. A biological survey for the Fagan Marsh area has been completed, based on the results, CDFW has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. At the request of the City of American Canyon, in August 2017 City and District staff met to discuss strategies for completing the trail and those discussions are ongoing. The Board President and General Manager met with CADFV staff on June 12, 2018 to discuss CDFW concerns. Senator Dodd organized a meeting in October with the City of American Canyon, County of Napa and the District in an attempt to move the project forward, and another meeting with District staff and CADFV staff on November 28, 2018. Staff has been working with BCDC to prevent DFW from imposing user fees for people walking on the trail along the edge of the wetlands.
	Berryessa Estates & Tinchoero Donation	The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property, while this transfer has received conceptual approval by BLM staff, the formal approval has been delayed because of property title issues between BLM and BOR. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. In 2015 Reclamation said they have done their work to clear up the title issue and it is now up to BLM to finish the transfer. BLM thought they would complete their work by the end of 2015, but this did not happen, and a new date for completion has not been set. BLM's timeline has been extended because BLM has determined that not only these but other federal lands in the same general area also need to have their revocation process completed, and they wish to resolve all at the same time. At a meeting on April 14, 2016, the new Superintendent for the Ukiah District of BLM committed to completing the transfer. Because of staffing changes at BLM, as of June 2019 no progress had been made. Per CalFire, the planned prescribed burn for Spanish Valley has been cancelled due to deteriorating weather conditions; we'll try again in 2020.
	Berryessa Vista	Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. The District sent a letter to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. In 2014 the Land Trust acquired an 80 acre inholding between District and BLM land, based on a District Board action in November 2014 agreeing to acquire the property from the Land Trust at a later date when funding is available. District and Land Trust staff in April 2016 placed a camera on the property in an attempt to identify the off-road vehicle and motorcycle users who have been causing some damage to the property. Staff has been monitoring the cameras since spring 2016 and has noted a small decrease in illegal off road vehicle use; staff will continue to monitor the cameras. Staff is working on plans to create a formal boat-in-backcountry camp at Berryessa Vista accessed from the BOR Capell Cove boat launch. The District is now waiting on the Bureau of Reclamation to complete their environmental review of the planned trail work that would occur on Reclamation land. Staff has been reviewing PG&E plans to grade and widen an access road to their high power lines that cross the property, to ensure the work does not cause future erosion nor increase vehicular trespass. Staff is meeting with representatives of local Native American tribes to confirm our work will not damage any cultural resources.
	Planning, stewardship and expansion of this wilderness park.	

Camp Berryessa

Redevelopment of former Boy Scout Camp into a 64 bed group/environmental education camp with 8 tent cabins, 2 covered group activity centers, a canoe/kayak dock, a central amphitheater and campfire ring, and a shower and composting toilet restroom facility.

(The) Cove at Mt. Veeder

Reconstruction of campground and trails

A grant for \$50,000 to help with construction was provided by the Mead Foundation, together with a \$1.7 million grant from the State Coastal Conservancy. Construction of Phase I, which includes beds for up to 64 campers was completed in June 2016. Jim Harkes, a Bureau of Reclamation maintenance employee and life-long Berryessa resident has moved his park unit trailer onto the property and become our first volunteer camp host. Tuleyome, the BOR, and Forest Trails Alliance have completed the adjacent North End Trail, running from +/- Camp Berryessa to the north end of the Lake, approximately 7 miles each way. In early October, 2017 Caltrans delivered (at no cost to the District) the disassembled and individually numbered pieces of a former Monticello Road stone arch bridge to Camp Berryessa for our eventual use somewhere. Issues with the composting toilets and water systems (the result of poor design and power failures) appear to have all been resolved. With the help of the Bureau of Reclamation, historic bridge stones have been placed around the property to restrict vehicle access and add character. We completed a fresh tree survey in early 2019, the results of which we are now analyzing to see if our rental rates need to be updated, we will be bringing those to the Board. We are looking in to solar battery backups to provide more reliable power as rural blackouts on windy days have become the new normal. BOR has informed us of a new rule restricting open flames during red flag warnings making cooking in our pedestal barbecues impossible. We have been providing notice of the new regulation to all users.

The Cove was severely burned in the October 2017 fires; since then staff has been working on cleanup. Most of the trees in The Cove are dead or will be soon and will need to be removed before the camp can be reopened. Staff liked most of the property in early January and confirmed that fire damage is severe and extensive. In early February the County Wildlife Commission toured the Cove to inspect fire impacts and discuss ways in which they might direct funding to fire recovery efforts County-wide. Staff worked with a forester to develop a plan for salvage logging to (a) remove hazardous dead trees in the campground area and (b) repair/improve the access road into the site. The Napa Girl Scout troops have already undertaken a number of projects to help restore the Cove, including new signage and rehabbing the campfire circle. Installation can, however, only happen once salvage logging is complete. Doug McConnell (NBC's Open Road) segment on The Cove (and Suscol Headwaters), comparing the effects of the fires in each location and lessons learned, was aired on Sunday June 24, 2018. Salvage logging commenced in late May, 2018 and was completed during the week of July 23rd/followed by the logger completing his clean-up and erosion control operations. Road rebuilding is complete. Heavy rains in early 2019 (more than 5 inches in one day) happily did not wreak too much havoc at the Camp or on the new driveway. A State Employment Development Department funded crew of 4 (using fire emergency job training funds) started work on April 2, 2019; they will be available through the end of the calendar year; so far they have completed chipping of much of the remaining woody debris, and are well along with cutting larger logs into rounds for eventual splitting for firewood. In July 2019 we worked with our salvage logging contractor on improvements to the gravel driveway to make it more useable to visitors in 2WD vehicles. We met with a local engineer on site on Sep 5th to begin designing facilities for a rebuilt camp.

Lake Hennessey North Shore Trails

Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.

In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operators plan was approved by the District Board in August 2012, and by the City Council in September 2012. Work was completed on the connector trail to Moore Creek in June 2013. Lake Hennessey North Shore Trails formally opened with a ribbon cutting on October 18, 2014. The Sam the Eagle Trail was completed in April 2015 and, in staff's opinion, turned out wonderfully. Forest Trails Alliance donated a hand carved wooden trail sign that was installed at the northern terminus of the new trail. District staff and volunteers installed the Harold Kelly bench in early June 2015 and constructed a short ADA-compliant access trail to it on July 11, 2015. The County Wildlife Conservation Commission awarded the District a +/- \$2,000 grant to fund installation of an interpretive biding trail developed in partnership with Napa Solano Audubon along the north shore of the lake, signage was installed in May 2015. A new bench along the shoreline was dedicated to former Director Harold Kelly on October 22, 2015. Napa Marble and Granite installed (well, carved) new trail signage for the Shoreline and Sam the Eagle trails in early September 2017. A new trail ("Old Man's Beard Trail") was completed in February 2018. In June 2018 we met with the City of Napa and received approval to modify several not-yet-built trail segments and discussed an alternate parking configuration for the Conn Valley Road terminus. It appears likely the final section of new trail planned for the Lake Hennessey Unit will be funded through an Active Transportation grant and constructed by Conservation Corps North Bay under our direction. The Whiskey Ridge and Conn Peak Trails (along with the Conn Peak Spur) are now complete and open to the public, nearly three miles of new singletrack all-in. Staff has been working on weed, brush, and poson oak abatement along the older sections of Sam the Eagle and Old Man's Beard trails.

Moore Creek Park Development

Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessy to protect habitat, provide recreational trails, and overnight camping facilities.

The park opened on June 30, 2013. Many miles of trails have been constructed, fencing installed, emergency communications capacity set up, repairs made to the two houses on the property, and invasive French broom removal has been ongoing. The eastern boundary survey and fencing project was completed June 2014. The property owner to the east of Moore Creek filed suit in June 2017 claiming the District owed additional money for the boundary, survey and fence separating his property from ours. After several interim victories, the judge in early April 2018 issued the final ruling in support of the District's position; the District will now seek attorney's fees from the losing party. The "Dry Foot" Trail, including three small stone arch bridges, was completed in late January; this trail parallels the Moore Creek Trail but bypasses three stream crossings. Staff hosted trail scouting and trail building volunteer events focused on the Madrone Trail in late May and early June, 2018. We have finalized leases with a tenants for the Gate House (effective Aug 1) and the Ranch House (effective September 1). There was a small fire on Chiles-Pope Valley Rd on Aug 25th, which caused the precautionary evacuation of the park. The Gate House was re-roofed in November 2018 using the Moore Creek maintenance/repair reserve fund. Staff coordinated a meeting with CalFire and a neighbor to determine what level of tree trimming is needed on the neighbor's property next to the ranch house to comply with Firewise regulations and the trimming work is now underway. Staff (John) repaired a malfunctioning chlorinator to get the Ranch House engineered septic system back up and running.

Oat Hill Mine Trail

Various improvements to the historic Oat Hill Mine Road

The District is continuing to work with Tuleyoome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. Staff and volunteers in February 2013 did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013. The 40 acre Randy Lee Johnson property donation was completed in December 2014. Volunteers made drainage improvements on the trail in late January 2015 and work parties to install drain clips to control erosion were held in January and April of 2016. A PG&E contractor attempted to drive an ATV up the OHMT in early June, and ended up going into a gully, they promptly removed the vehicle and repaired the trail damage. The first 1.3 miles of the trail was bulldozed as a result of CalFire efforts to suppress the October 2017 wildfires. CalFire had agreed to come back to do more remediation, but subsequent fires in Southern California diverted their staff to help fight those fires. District staff and volunteers in February 2018 replaced the gate at the Calistoga trailhead that had been damaged by CalFire's fire fighting efforts. Staff has been tracking and participating in the City of Calistoga's trail and parkway redesign project at the Vine / Silverado / OHM Trail intersection. The lower 1/4 mile of the trail was repaired in early January 2019 by staff and volunteers, with an improved inboard drain, culvert and waterbars, to correct problems created by CalFire's 2017 bulldozing. Deer season trail closure signs were put up in early August. Staff investigated reports of an illegal campsite near the Oat Hill Mine Trail and is investigating reports that people in 4WD vehicles have been clearing vegetation and other obstructions along the trail between Calistoga and the Palisades Trail. The campsite is located on adjacent private property (the owners have been contacted) and the 4WD enthusiasts own property further up the trail.

Skyline Park

Permanent protection of Skyline Park

Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assembly member Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and State General Services were unable to agree on the fair market value of the property, negotiations stalled, and the legislative authorization expired. A Draft EIR was released in late September 2013 for the proposed expansion of the adjacent Spar Quarry. The District Board approved comments on the DEIR at its October 2013 meeting. The Final EIR was released in November of 2014; the Planning Commission certified the EIR on October 21, 2015. On October 22, 2015, the State applied to the county to rezone Skyline Park by removing the Skyline Wilderness park Combining District overlay, which would make it easier for the State to sell for development and at a higher price. The Planning Commission certification for the quarry expansion was appealed to the Board of Supervisors by two organizations. The District in February 2016 submitted two letters to the Board of Supervisors, one requesting the setback between the quarry and the park be protected through a permanent conservation easement, and the other expressing support for the changes to the quarry project that were recommended by the County Planning Department, with additional protection for Pasmil Ridge. The Board of Supervisors rejected the appeals and approved the quarry expansion in July 2016. Legislation introduced by Senator Work in January 2016 stalled when the State announced it was opposed to any sale of Skyline Park to the District until completion of a state planning process for future health and welfare services. Senator Dodd in December 2018 introduced SB 20, which would again authorize the State to sell Skyline Park to the District and/or county for the sole purpose of it continuing to be a public park. In January 2019 the District sponsored the filming of a short feature for Doug McConnell's Open Road TV series to help build support for the purchase of Skyline. The District is working with SPCA to utilize a TBLD grant obtained by the District to upgrade their web site including an on-line reservation system, improve their park map and brochure, and install an automatic pay machine on the River to Ridge Trail. As of early August 2019, a new Skyline map has been completed, the new web site is up and running, the on-line reservation system is operational, and the automatic pay station should be installed any day now. Issues related to SB20 and the separate inclusion of 20 acres of the park on the Governor's housing list are addressed elsewhere in this agenda packet.

Smittle Creek

Planning and permits to open this 411 acre holding for public use

The District completed purchase of this property in December 2015. The next step is to conduct resource surveys, complete CEQA, and obtain permits. A botanist was retained in early 2016 to do a reconnaissance level survey of plant resources as the first step in planning for the property; his report was received in January 2017; the report describes the property as one of the best locations in the County for native grasses. US Geological Survey has requested permission to place a seismic monitoring station on the property; staff has worked with them to identify an appropriate location. In July 2016 the placement request was submitted to the Wildlife Conservation Board (WCB) for concurrence, which as the provider of the grant to acquire the property has the right to review such changes. WCB approved the request in August. An access agreement with USGS is before the District Board for approval at the September 2016 meeting. A group of 20+ people from Tuleyome were given a hiking tour of the property in December 2016, as a way to build interest in the property and build a pool of volunteers to help with restoration and improvement of the property. On March 4 2017, Tuleyome volunteers brushed the Iron Mountain trail (in the Cedar Roughts Wilderness, but accessed via Smittle Creek.) The State Fish and Wildlife Game Warden for this area has been most helpful in patrolling the property looking for illegal poaching. A well-attended volunteer clean up project was held on October 28th, more than filling a 30 yard dumpster with debris. In late May, field staff met with the US Geological Service to assist with the placement of a remote seismographic station on the property. Our volunteer caretaker for this property has made repairs to the dirt roads and the perimeter fencing.

State Parks

Operate Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park and RLS State

The District, with assistance from the Napa Valley State Parks Association, took over management of the parks on April 1, 2012. Since then the District has obtained permits and done improvements to the pool, installed 7 yurts, instituted recycling in the campground and day use areas, pumped all septic system tanks annually, repaired the historic Wright House for use as a rental property, restored 5 cabins, constructed a new shower/toilet facility, and made a large dent in the backlog of deferred maintenance. District efforts to pass legislation allowing the sale of grain from the Bale Mill were unsuccessful. The District has de facto also taken on responsibility for Robert Louis Stevenson State Park, funding repairs to the Silverado House, working with State Parks to get a caretaker into that house to prevent vandalism. In 2014 the District started the process of extending the District's 5 year Operating Agreement and including RLS in the agreement; approval of that new agreement is still pending. The existing OA expired on March 31, 2017; the District is now operating the parks on a month-to-month basis until State Parks can complete the new agreement. The draft OA is now undergoing final review in Sacramento. The District is working with the Vine Trail on the proposed alignment of the Vine Trail through Bothe. More detail on current activities are contained in a separate Parks Report for Bothe and Bale. A storage area at the vacant Silverado House in RLS was broken into in May 2018; State Parks has agreed to let the District repair the house and place a camp host/caretaker on site to prevent further vandalism. The well and water tank was repaired in late 2018, and a District employee is now living on site and serving as the caretaker. A tree fell on the Silverado House in the late Feb 2019 storm; this was cleaned up last week, but the roof which was already in poor shape is now leaking. We have been attempting, but so far with no success, to get State Parks approval to repair the roof.

Suscol Headwaters Preserve

Improvements to Suscol Headwaters Preserve

Having completed purchase of the Preserve in November, 2017 the District now needs to make improvements required by funders, acquire a Napa County Use Permit, and make improvements necessary to open and operate the eventual park. Improvements needed to satisfy funders include the construction of a California red legged frog (CRLF) breeding pond and various habitat improvements focused on, but not exclusively in, the pond area. Improvements necessary to open and operate the eventual park include in the planning and construction of a trail network, design and installation of signage, and the potential future construction of a parking lot and trailhead improvements off-property to the south, on or near Highway 12 in Jameson Canyon. On July 1st 2015 the board of the Napa Sanitation District approved an easement option agreement which may allow us to construct a trail and trailhead parking lot on their Kelly Road sprayfield property. Alternate off-site options are also being pursued. A portion of the property, mostly in Phase II, burned in the October 2017 firestorm; some trees were killed, and a perimeter grazing fence was destroyed, but otherwise damage was not catastrophic. We have installed **No Trespassing** signs adjacent to ranch roads descending off of Suscol Knob to further limit access to the lower portions of the preserve, where property lines are not necessarily well marked or fenced. As of November, Caltrans is once again working on plans and specs for the red legged frog pond. We plan to file a use permit to open the preserve to the public as soon as the biological survey update that is scheduled for spring/summer 2019 is complete. As of early April 2019 we have begun actively assembling a trail development plan and working on final CARLF pond plans and specifications with Caltrans. We have hired Kevin Smalman, to help with trail corridor planning and spent May 10 and 11 hiking and flagging the property. In late June we met on site with Caltrans and USFWS biologists and geologists to refine preliminary pond plans. We are in continuing negotiations with the City of American Canyon and an adjacent property owner regarding the potential to relocate the access easement to our property from Highway 12. Staff has meanwhile begun preparation of the application to the County to permit opening Suscol Headwaters to the public from the Skyline Park side.

A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.

The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June 2014 sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe on July 27, 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail, but in the end the cities and the county decided that each entity will maintain the section within their jurisdiction, rather than paying into a common fund for common maintenance. District staff joined with Vine Trail and State Parks staff in October 2016 to discuss the Vine Trail route through Bothe-Napa Valley State Park; the solution that State Parks is willing to accept will add an estimated \$600,000 to the cost of the Vine Trail. On behalf of the District, the GM in January 2017 wrote a letter of support for their application for funding from NVTA. Caltrans is proposing to replace the aging bridge over Mill Creek; since the construction as proposed could have significant adverse effects for both the Vine Trail and the Bale Mill, District and Vine Trail staff meet with Caltrans and NVTA to discuss ways to mitigate the impacts. In Sept 2018 the Vine Trail Coalition requested the District accept an easement to facilitate the trail connection between Kennedy Park and Napa Pipe. Staff met with the Vine Trail and Syar on March 6, 2019 to work out details related to the easement. A revised version of the easement, and an associated agreement allocating responsibilities has been prepared.

Completed Projects

- Amy's Grove Donation of 50 acres along Dry Creek and Wing Creek The donation of approximately 50 acres of open space from the Chamberlain family to the District closed in December 2015.
- Bay Area Ridge Trail Realignment In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.
- Bay Area Ridge Trail extend north to the Oat Hill Mine Trail The Bay Area Ridge Trail Council transferred the easement to the District, and with the support of the Tuteur family revised the easement to facilitate an extension of the trail south onto the District's Suscol Headwaters Preserve.
- Bay Area Ridge Trail Napa-Solano Ridge Trail Loop The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. In March 2018 the Ridge Trail Council transferred the easement to the District, and with the support of the Tuteur family revised the easement to facilitate an extension of the trail south onto the District's Suscol Headwaters Preserve.
- Assignment of Tuteur Ridge Trail easement from the Bay Area Ridge Trail to the District
- Bay/River Trail -- American Canyon to Napa Phase I Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in Phase One--Eucalyptus Drive to Green Island Road April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.
- Phase Two-A Pond 10 DFW surfaced the existing levee with gravel and opened the gate to the public in spring 2015.
- Phase Three--Soscol Ferry Road to Napa Pipe Completed construction in spring of 2015 of 0.7 miles between Soscol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park. The contractor will need to return in the summer of 2015 to reapply stabilizer in those spots where it didn't set up due to cold and wet weather.
- Berryessa Peak Trail Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. In January 2014 DFW staff responded with an alternative entry sign design, and accepted our fence stile design. Volunteers installed the fence stile in March 2014. DFW installed the trail sign in late June 2015, though the sign copy is missing some information required by the trail easement that the trail uses after leaving DFW property. See attached picture. Staff has prepared two new signs to be placed at the termini of the private land trail easement that clearly state the rules for using the easement; these were installed by volunteers in late December 2015.
- Berryessa Vista Acquisition Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.
- Cedar Roughs/Smittle Creek Acquisition of 443 acres providing public access to Cedar Roughs from Smittle Creek Day Use Area Purchase of the property closed in December 2015.
- Connolly Ranch Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.
- The Cove at Mt Veeder Acquisition of a 160 former Girl Scout Camp The acquisition of The Cove was completed in December 2017.
- Historic ROW Analysis Study to determine location and status of historic road Rights-of-Way and their value as non-motorized recreational trails Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.
- Linda Falls Conservation Easement Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust

Linda Falls Conservation Easement
Expansion of conservation easement to cover all of the property at Linda Falls owned by the Land Trust of Napa County

The District previously obtained a conservation easement on one of several parcels owned by the Land Trust of Napa County. The land trust desired to expand this conservation easement to include all of the land trust's holdings at Linda Falls. The purpose is to provide an additional layer of protection for the property. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties. The District Board approved acceptance of the easement at its October 2016 meeting, and the easement was finalized and recorded in December 2016.

Master Plan Development
The Master Plan for 2008-2013 was approved in January 2009

Board ad hoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.

Master Plan Update
First scheduled update to the Master Plan adopted in January 2009

Milliken Reservoir Trails and Picnic Area Feasibility Study
Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area

The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.

Moore Creek Open Space Park
Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.

Napa River Ecological Reserve Improvements
Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.

Napa River Ecological Reserve Restoration
This multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. Work was done by volunteers, students, and paid contractors. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.

Napa River Flood Control Easement
Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding

Newell Preserve Improvements
Provide on-site water supply for group campground for cattle

As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for drilling any more test wells.

Oat Hill Mine Trail
The Oat Hill Mine Trail was formally opened in May of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.

Oat Hill Mine Trail
Transfer of 40 acre parcel from BLM
The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application. BLM in April 2016 indicated they did not want to transfer this parcel, so the District's application will be dropped.

River to Ridge Trail Enhancements
Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.

River to Ridge Trail
Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.

Lot line adjustment to legalize River to Ridge Trail as constructed (it currently encroaches on

River to Ridge Trail Entrance Enhancements
A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.

River to Ridge Trail

Correct drainage problems to trail can be used year-round. Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.

Skyline Park Road and Trail Improvements

Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.

Skyline Park Concessionaire Agreement Renewal

District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of sub agreements with three non-profit partner organizations.

Skyline Park Trail Improvements

Major volunteer event to reroute and repair trails. Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.

Skyline Park Facility Improvements

Partner-sponsored improvement include a second greenhouse and a covered equestrian arena. The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.

South Napa Wetlands Habitat Area

Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation. Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.

Suscot Headwaters

Acquisition of 709 acres of the former Kirkland Ranch. The acquisition was completed in November 2017.

Trinchero Open Space Acquisition

Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero. The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.

Wild Lake Ranch

Assist land trust with planning and possible joint management. The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.

Deferred Projects

District Non-profit Foundation
Organize a non-profit foundation to raise funds for District projects

The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Plans have been postponed while the District first focuses on increasing fundraising and outreach capacity without the challenges of establishing and supporting another legal entity, and to ensure what the District does is coordinated with fundraising efforts of other organizations.

Montesol West
Acquisition of 1,254 acres west of Highway 29 north of Robert Louis Stevenson State Park

The District had the opportunity to purchase 1,254 acres west of Highway 29 adjacent to Robert Louis Stevenson State Park. The area's conservation values have already been protected through an easement negotiated by the Trust for Public Land and now held by the Land Trust of Napa County. Purchase of fee title would permit the area to be used for public recreation. The District prepared and obtained a Habitat Conservation Program grant that, together with a Moore Foundation grant obtained by the Trust for Public Land, would fully fund the purchase. A public presentation to the Middletown Area Town Hall was made on August 10, 2017, and to the Middletown Area Merchants Association on August 15 and September 14, 2017. Unfortunately, the option expired at the end of February without TPL exercising it, because we were unable to provide the type of liability insurance the seller wanted to protect his interest in carbon credits that had been sold to the State for timber located on the property. Staff has begun discussions with other conservation partners about a strategy for changing the ARB carbon project rules so they don't prevent public ownership and access.

Rector Ridge/Stags Leap Ridge Trail
Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.

CEQA on this project was completed several years ago, though it would need to be updated given the passage of time. The project concept was approved by the District Board, and was positively viewed by the Veterans Home administration. However, there were subsequently a series of changes and controversies within the Department of Veterans Affairs, which undid the progress we had made. The area in question also involves the Department of Fish and Wildlife, since they have an easement to allow hunters to use the area; the Department was initially supportive of the District

Vallejo Lakes
Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County, and Lake Curry which is entirely in Napa County

Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplusings of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplusings of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplusings process has become more complicated and the City does not anticipate any action in the near future, but meanwhile the City Manager appears open to working with us to figure out a mutually beneficial outcome. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it. District staff is presently exploring a broad array of options. The Solano County Board of Supervisors has meet in closed session to discuss the Lake Curry property. A meeting with Solano County representatives took place January 27, 2017. Solano County is investigating the feasibility of acquiring the lakes and managing their water supplies; as part of this investigation they are also looking at the feasibility of partnering with the District to manage public recreational access. Further progress on this project depends on the City of Vallejo and Solano County; the District cannot do more until they decide what direction to head.

Bothe-Napa Valley State Park/Bale Mill Report

August 2019

- Park occupancy remained high in August with a slight dip weekdays with school back in.
- Five Jr Ranger programs were held on Saturday mornings in August with 111 people total attending (71 children & 40 adults).
- The 3rd Saturday hike this month was held on the 21st at the American Canyon Wetlands and focused on Birding. Twelve participants attended the hike.
- The first Mad Firkin Fest organized by Mad Fitz brewery in partnership with the Napa Valley State Parks Association was held at the Bale Mill on August 3rd. The event brought new faces and exposure to the mill including press. Several local and regional breweries poured as Poor Man's Whiskey Band played bluegrass/rock. Milling demonstrations occurred for the general public as well as festival participants. Overall a good event although no funds were generated from the event.
- Staff put up lighting, coordinated staffing and set up and cleaned up for the Annual Harvest Dinner Fundraiser organized by the Napa Valley State Parks Association. Lots of great silent auction items raised funds for the park at the best dinner venue in the Napa Valley!
- PEF's Status.
 - **Waterwheel Replacement:** Waiting to hear back about specialist comment/review.
 - **Silverado Roof:** State Parks responded that funding and staff from Bothe/Bale can't be used for repairs at RLS since we don't have an agreement to manage that park. We have challenged this determination with the District Superintendent and awaiting next steps. No response back on this. Proposed revised cost estimate to NVSPA to fund project.
 - **Site 40 Conversion to Host Site:** Plans were developed, submitting permit to County building Department. Scheduled to start construction Sept 24th.
- Staff attended the National Night Out event sponsored by the Calistoga Police Department on August 6th. NOSD had a booth and activity focused on park safety to tie into the event theme as well as promoting upcoming events.

- Staff participated in the Back to School Family Celebration event sponsored by Up Valley Family Center on August 30th. NOSD had a booth and activities while promoting upcoming events.
- Staff continues to promote and plan upcoming events (Fiesta en el Molino Bale and Old Mill Days).
- Staff completed repairs to Spring Trail landslide allowing access for hikers, horses and vehicles.
- State Parks started their Ritchey Creek Fish Passage removal project. The waterline in the creek has a temporary bypass, dewatering has occurred and contractor will be starting excavation of concrete structure. Hikers using the park are limited in options due to the trail closure. Staff completed road and trail brushing for contractor equipment access to the project site.
- Contract for Septic Service was finalized in August for Service at Bothe/Bale and Moore Creek.