



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, February 11, 2019 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, CA

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

- a. 2:00 pm Appointment of James Hudak as District Treasurer
- b. 2:05 pm
 - 1. Consideration and potential approval of Resolution regarding District's role with land use development projects under consideration for discretionary permits by other public agencies
 - 2. Consideration and potential approval of comments on the Le Colline Vineyard Project Draft Environmental Impact Report

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors meetings on January 14, 2019.
- b. Consideration and potential approval of contract for septic system services with De La Torre Septic and Pumping LLC.
- c. Consideration and potential approval of Amendment No. 2 to Soluna Outreach Solutions, extending the term to June 30,2020 and increasing the not-to-exceed amount by \$10,000
- d. Consideration and potential approval of Amendment No.1 to Agreement 18-04 with Matt Greene Forestry and Biological Consulting increasing the not-to-exceed amount by \$30,000 to a maximum of \$65,000.
- e. Consideration and potential authorization for General Manager to sign letter to the Land Trust of Napa County expressing interest in purchasing 408 acres of real property (APN# 019-200-023).
- f. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- g. Review of the District Projects Status Report.
- h. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendized, no action will be taken by the Board on these items unless specifically noted otherwise.

7. Closed Session

- a. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: Napa County APN 016-010-19 and -22, and Lake County APN 013-029-02, -03, -05, -09, and -27
Agency Negotiator: John Woodbury, NCRPOSD General Manager
Negotiating Parties: NCRPOSD and Sam Livermore
Under Negotiation: Price and Terms of Payment

- b. Public Employee Performance Evaluation (Government Code Section 54957)
TITLE: General Manager

8. Adjournment



NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT

STAFF REPORT

By: John Woodbury
Date: February 11, 2019
Item: 3.A
Subject: Appointment of James Hudak as District Treasurer

RECOMMENDATION

Appoint County Treasurer James Hudak to also serve as the District's Treasurer

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

Public Resources Code Section 5500 *et seq* as well as District By-Laws requires the District Board of Directors to appoint a District Treasurer, a District Auditor and a District Counsel. PRC 5500 *et seq* authorizes the District to contract for professional services such as these from the County. Since inception, these positions have been filled by the Board appointing the County's equivalent officials.

Tamie Frasier was the District's appointed Treasurer until her resignation as County Treasurer in the fall of 2018. In November the Board appointed the County's interim acting Treasurer Bret Prebula to serve the District. The County Board of Supervisors has now appointed James Hudak to be permanent County Treasurer.

The General Manager recommends the Board appoint James Hudak to also serve as District Treasurer. The appointment will not directly impact the District's budget, since the County's Treasurer's Office covers its costs by taking a portion of the interest generated by the investments it handles.



STAFF REPORT

By: John Woodbury
Date: February 11, 2019
Item: 3.B.1
Subject: Consideration and potential approval of Resolution regarding District's role with land use development projects under consideration for discretionary permits by other public agencies.

RECOMMENDATION

Approve the attached Resolution.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

The District is responsible for protecting open space lands and their associated resources through public acquisition of fee title ownership or through conservation easements. Other than on its own property, the District has no land use regulatory authority, but is instead required to follow the General Plan, Zoning and other land use regulations of the County or city in which the District operates. Reflecting this circumstance, the District has from its inception followed an informal policy of not taking positions for or against development projects under consideration for discretionary permits by other public agencies, because taking a position on such projects is beyond the scope of the District's legal responsibilities and because getting involved in such projects could impair the District's ability to accomplish its prime responsibilities.

That said, the District has in the past provided comments designed to inform the decision-making process. For example, when a golf course resort and estate home proposal for Lake Luciana was before the County of Napa for review, the District took no position on the project. However, because the proponents of that project were offering to mitigate impacts by donating some of their hillside property to the District for public access and habitat protection, the District provided input indicating that should the project be approved, the District was willing to accept the proposed mitigation. Similarly, when Syar Quarry expansion was under consideration by the County, the District provided comments about the potential impacts that the expansion could have on the adjacent Skyline Park, and made suggestions for possible mitigations.

The District has recently been asked by members of the public to comment on the Le Colline Vineyard Project Draft EIR that is now being reviewed by the County. The next item on the Board Agenda for February 11, 2019 discusses that specific project. Before taking up that item, staff recommends the Board adopt a resolution formalizing past practice regarding whether, when, and how to be involved in land use development projects under review by other public regulatory agencies. The draft Resolution is attached.

RESOLUTION 19-01

Napa County Regional Park and Open Space District
February 11, 2019 – Agenda Item No.4.D

**RESOLUTION SPECIFYING DISTRICT ROLE RELATED TO PROJECTS SEEKING
DISCRETIONARY LAND USE PERMITS**

WHEREAS, the Napa County Regional Park and Open Space District has the statutory responsibility to protect open space land and related resources, and provide public access to those lands for recreation, education and research, through acquisition of fee title ownership and/or conservation easements; and

WHEREAS, the District has no regulatory authority other than on lands it owns; and

WHEREAS, the District is subject to the General Plan, Zoning and other regulations adopted by the county and/or city in which its activities are located; and

WHEREAS, to be effective, the District needs to focus on its areas of primary responsibility.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Napa County Regional Park and Open Space District hereby adopts the following policies:

- (1) The District will neither support nor oppose development applications under consideration by other public regulatory agencies.
- (2) The District may provide comments to help inform land use decisions under consideration by other public regulatory agencies when they may have a direct or foreseeable impact on existing or proposed District property interests.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Directors of the Napa County Regional Park and Open Space District at a regular meeting of said Board on the 11th day of February 2019 by the following vote:

AYES: DIRECTORS _____

NOES: DIRECTORS _____

ABSENT: DIRECTORS _____

Date: _____ Signed: _____

Brent Randol, President

<p>APPROVED BY THE NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT BOARD OF DIRECTORS</p> <p>Date: _____</p> <p>Processed by: _____ District Secretary</p>

<p>APPROVED AS TO FORM OFFICE OF COUNTY COUNSEL</p> <p>By: <i>Chris R.Y. Apallas</i></p> <p>Date: February 5, 2019</p>
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**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

STAFF REPORT

By: John Woodbury
Date: February 11, 2019
Item: 3.B.2
Subject: Comments on DEIR for Le Colline Vineyard Project

RECOMMENDATION

Authorize the Board President to submit comments on the Le Colline Vineyard Project as proposed in the attached draft letter.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

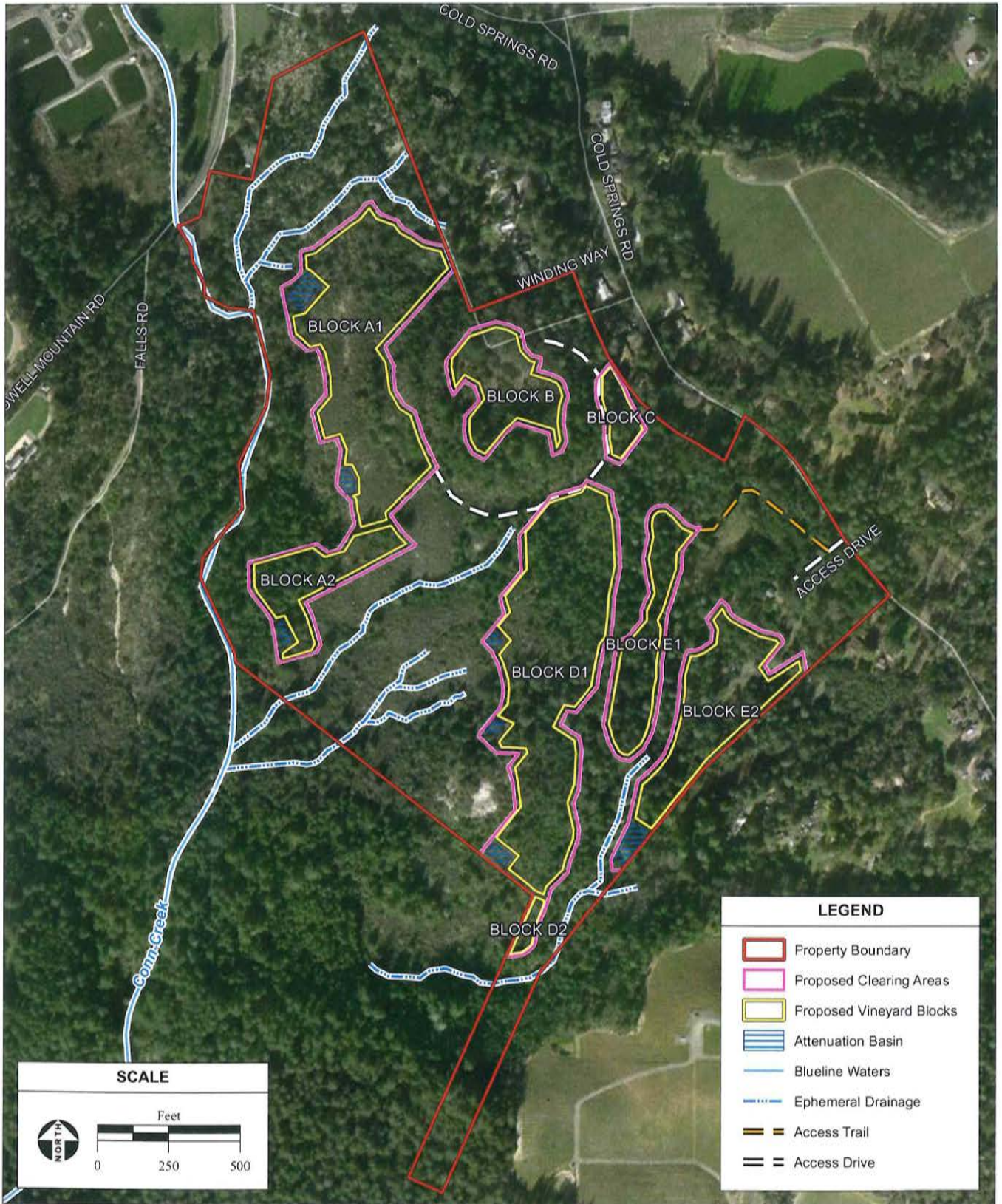
BACKGROUND

The Draft Environmental Impact Report for the Le Colline Vineyard Project was released for public comment at the beginning of January 2019. Comments are due by February 19, 2019.

The District has in the past not taken positions of support or opposition regarding third-party applications seeking approval for development rights. However, as recommended in the proposed policy also on the board agenda for consideration at this meeting, the District has in the past and could in the future provide comments to the relevant regulatory agencies to help inform the decision-making process in cases where they may be a direct or foreseeable impact on existing or proposed District property interests.

Since the District hold the conservation easement on the adjacent Linda Falls property owned by the Land Trust of Napa County, the Le Colline Vineyard Project could have a direct and foreseeable impact on District property interests.

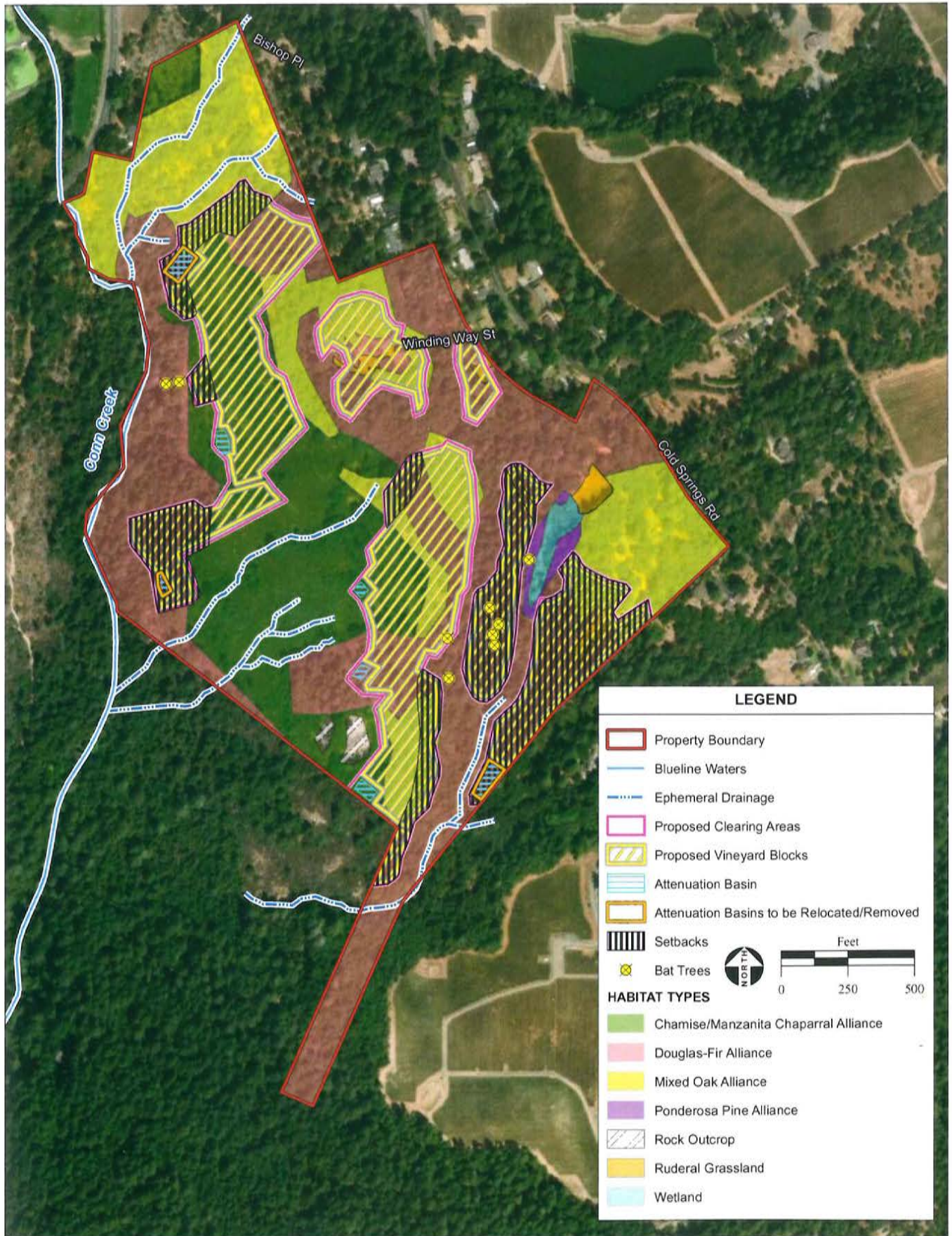
Staff has prepared draft comments on the Project (see attached). The DEIR is far too long to include with the agenda; if interested in reading the entire document, it can be downloaded from the County of Napa web site (<https://www.countyofnapa.org/2386/Le-Colline-Vineyard-ECPA>). Attached to this memo are two figures which are necessary to understand the points made in the draft comments.



SOURCE: Environmental Resource Management, 5/2016; DigitalGlobe Aerial Photograph, 2/4/2018; Napa Valley Vineyard Engineering, Inc., 2/22/2017; ESRI Data, 2015; AES, 9/13/2018

Le Colline Vineyard Project / 217553 ■

Figure 3-3
Proposed Vineyard Blocks



*Basins and subsurface drainage to be removed from avoidance areas and relocated.

Figure 5-2
Increased Water Quality and Sensitive Habitat Protection Alternative



NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT

Karen Bower Turjanis
Director Ward One

Tony Norris
Director Ward Two

Director
Ward Four

Barry Christian
Director Ward Five

DRAFT

February 11, 2019

David Morrison
Director, Planning, Building and Environmental Services Division
County of Napa
1195 Third Street, Second Floor
Napa, CA 94559

RE: Le Colline Vineyard Project Draft Environmental Impact Report

Director Morrison:

I am writing on behalf of the Napa County Regional Park and Open Space District Board of Directors to help inform the review process for the above-referenced project. Our District holds a conservation easement over the adjacent 176 acre Linda Falls property. The Land Trust of Napa County is the owner of Linda Falls, the property having been donated to the land trust by the former owners with the goal of permanently preserving this uniquely beautiful landscape.

As a special district focused on preserving open space resources through public acquisition of fee title ownership or conservation easements, we do not have land use regulatory authority other than on lands we own. Instead, we follow the General Plan, Zoning and other land use regulations adopted by the County of Napa, or the cities within in the county, as the case may be.

That said, given our property interest over the adjacent Linda Falls, and our knowledge of conservation and ecological functions, we would like to convey several observations:

- (a) The County General Plan and Conservation Regulations contain many policies that encourage and support agriculture. They also contain many policies designed to protect natural resources and wildlife habitat. The challenge with any development proposal is to balance these sometime complementary and sometimes competing policies. The project as proposed does not from our perspective strike the best balance, and thus has adverse impacts that could be avoided if the project were redesigned.

- (b) Size and Shape Matter. Conservation biology research consistently shows that larger habitat areas function better than smaller isolated areas, that narrow constricted corridors offer only limited habitat benefits, and that the location and layout of the edges between developed and undeveloped areas are particularly important. The efficiency of agricultural operations is similarly affected by size and shape. Long, narrow vineyard blocks are expensive to operate, and provide diminished production per area developed because of increased edge effects (shading of vines, depredation of vines and fruit by mice and other wildlife, etc) and the need to set aside more of the converted land for vehicular access and turnaround areas. The project as proposed includes long narrow fingers of development that are neither ideal for habitat health nor agricultural efficiency.
- (c) We agree that the Environmentally Superior Alternative presented in the Draft EIR is significantly superior to the project as proposed. Creek setbacks are increased and known special status species are given greater protection. The deletion of proposed Vineyard Block E1 rightfully recognizes that it isn't enough to save individual specimen Ponderosa Pines; without their natural forest understory the trees themselves have limited habitat value. The proposed deletion of Block E1, combined with the proposed deletion of Block E2, prevents the intervening riparian area from being converted into a narrow corridor with marginal habitat value. The proposed deletion of a portion of Block A2 removes what would otherwise be an awkward finger intrusion into prime habitat immediately above Conn Creek. The proposed deletion of Block D2 and a small portion to Block D1 similarly removes what would otherwise be another habitat-damaging intrusion into pristine habitat immediately adjacent to the Linda Falls preserve.
- (d) The Environmentally Superior Alternative could be further improved by the removal of the rest of proposed Block A2. This would significantly enhance the habitat value of the remaining riparian area south and east of proposed Block A2. Similarly, not permitting the conversion to vineyards of the Mixed Oak Alliance habitat located in the southwestern portion of proposed Block D1 would remove the remaining narrow finger of proposed vineyard that protrudes into and separates the two main watercourses on the subject property. With the removal of the remainder of Block A2 and the Mixed Oak Alliance area within Block D1, the remaining vineyard blocks would be more efficient and have much less impact on habitat.
- (e) The greenhouse gas analysis in the DEIR appears to assume that the loss of carbon sequestration resulting from forest conversion is a one-time construction loss. However, a healthy forest continues to grow and continues to sequester additional carbon. To identify the long-term greenhouse gas impact requires a comparison of the carbon sequestration capacity of the existing forest to that of an operating vineyard. The DEIR does not appear to have made this comparison.
- (f) The water quality sediment runoff analysis appears to use theoretical modeling to estimate both existing runoff and what would be the case with the project. The modeling suggests there is already a lot of sediment eroding off the property, and therefore the DEIR concludes that the project, by impounding into detention basins

most of the runoff from proposed vineyard areas, would actually improve off-site water quality. The problem with modeling is that it requires accurate and detailed identification of baseline conditions, including precise soil maps and vegetation analysis. The generalized soil maps and vegetation zones apparently used to inform the DEIR modeling can only provide generalized conclusions. Rather than rely on modeling to estimate existing sediment run-off, the DEIR would be more credible if actual existing water and sediment runoff rates were measured in the field.

- (g) The DEIR asserts that since the proposed vineyard development would require less water than actually falls on the property as rain, that there would be no incremental adverse effect on water supply to Lake Hennessey, which is the City of Napa's main local water supply. However, the issue is not whether the property collects more water than the proposed vineyard would use, but whether the amount of surface and subsurface water that this property delivers downstream would be increased or decreased, and by how much. To make this determination, projected water usage (including evaporation) for the proposed vineyards needs to be compared to water usage by the existing forest and meadows. To calculate cumulative effects, the net difference should then be extrapolated to the rest of the Conn Creek watershed, to determine what the impact on Lake Hennessey would be if the other properties within the watershed were to develop at the same intensity as the subject project.
- (h) The DEIR proposes to mitigate for the loss of Mixed Oak Alliance by requiring some of the remaining oak woodland to be protected in perpetuity through a conservation easement or deed restriction. The DEIR does not identify the location for this proposed preservation area. The location of the preservation area is important. Much of the oak woodland that is not proposed for development is scattered around the property; these small, scattered pockets would have limited habitat value and would be very hard to monitor. While our District is authorized to hold conservation easements, we would not be interested in taking on the responsibility for monitoring small and scattered clusters of trees. The precise location of the proposed conservation area should be identified in the final EIR. Without this, it is impossible to judge the habitat worth or practical feasibility of this proposed mitigation.

Thank you for the opportunity to provide comments on the DEIR for the Le Colline Vineyard Project.

Sincerely,

Brent Randol, President
Board of Directors



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Bower-Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, January 14, 2019 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, CA

1. Call to Order and Roll Call

Directors present: Karen Bower-Turjanis, Barry Christian, Tony Norris

Directors absent: Dave Finigan, Brent Randol

Staff present: John Woodbury, Chris Cahill, Teresa Bledsoe

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors meetings on December 10, 2018.

Minutes for the December 10, 2018 meeting were approved as revised.

KBT-TN-BC-DF-BR

X X

- b. Consideration and potential approval of revisions to the Interim District Personnel Manual relating to the hire of employees previously working on contract to the District and to payments in lieu of health benefits for certain District employees.

Directors voted to approve the proposed revisions to the Interim District Personnel Manual including an additional revision to the Manual of replacing the word "officer" with "agent" under the Conversion of Contract Employees Section.

KBT-TN-BC-DF-BR

X X

- c. Consideration and potential approval of the allocation of three full time permanent positions within the District service: one Park Maintenance Specialist, one Park Steward Assistant, and one Park Aide.

Directors voted to approve the three requested position allocations.

TN-KBT-BC-DF-BR

X X

- d. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
Directors received report.
- e. Review of the District Projects Status Report.
John Woodbury gave reports on the Bay/River Trail and Skyline Park. Chris Cahill gave reports on Camp Berryessa, The Cove and Lake Hennessey. Rick Fessenden gave reports on Lake Hennessey and Oat Hill Mine Trail.
- f. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
John Woodbury gave the report. He mentioned that the Outdoor Education Program is ramping up. Some employees have been given additional assignments, Jessica (her position was one of the positions allocated at today's meeting) being one of them. She will be working on special events that happen at Bothe Park and Bale Grist Mill. She has also, with the help of her team, put together a list of hikes for this year and are now working on how to publicize them. They are also putting together the Spring Trail Challenge. The decision was made to do this in the spring time this year instead of the winter and this will probably be starting in March.

5. Announcements by Board and Staff

- John Woodbury announced a Master Plan update: The Board Committee, consisting of Tony Norris and Dave Finigan, will be reviewing the first preliminary draft at hopefully, the last part of this month and if it's ready for the full board to look at, John will bring it to the next meeting in February for review. He's proposing that when it's released for public comment, it be released for an extended period of time such as 3-4 months. This time will allow for presentations to every community group possible so that they can be informed of what NCRPOSD is doing and offer feedback to help us know if we're on the right track going into 2020 and may hopefully result in another ballot measure.
- John Woodbury also mentioned that on Monday, January 21st, Martin Luther King Jr. Day, the Volunteer Center is coordinating a series of volunteer events all over the County. NCRPOSD has 2 events we're covering. One is at Westwood hills. Rick Fessenden will be leading the group in invasive broom removal. The other one will be at Bothe Park, removing invasive ivy.
- Tony Norris informed the board that there's a special park districts forum coming up on May 5-9, co-hosted by Mid-Pen and East Bay Regional Parks. Tony suggested sharing one registration among several individuals to allow for exposure and at the same time, keeping the cost down. He's interested in attending the one that sweeps into Richmond and back.
- John Woodbury asked for direction from the Board as to if they would like District funds used for this Mid-Pen and East Bay Regional Parks event as it's \$600.00 registration per person plus hotel expenses.
- Barry Christian likes the idea of sharing one registration among several individuals especially since there will probably not be an Open Space Council gathering this year and feels that if there are not enough Board members that want to go, maybe this could be extended to District Personnel as part of the on-going education efforts that are so desirable and beneficial.
- John Woodbury confirmed that there will not be an Open Space Council gathering this year due to the resignation of the Open Space Council Executive Director.
- Tony mentioned the possibility of hikes through the PUC forest since due to PUC, the land trust and Cal Fire teaming up, there's now a preservation/conservation easement in place over the PUC property allowing for heightened protection. He did promise he would mention to the Board that as the weather gets better and as schedules can be sorted out there will be opportunities for hiking some of these trails.

- John Woodbury mentioned that he has been in discussions for quite a while now with PUC regarding formally designating one or more of the trails as public trails, primarily for the purpose of legalizing “Dan’s Wild Ride” which would allow for legal public access to the public road. He feels they are really close to an agreement now that the easement has been finalized and recorded. Once the agreement is in place, this will be a great opportunity for more hikes.
- Tony Norris announced that the Solano Land Trust is sponsoring a workshop on how to hike with livestock that will take place January 25th at the Rush Ranch Nature Center from 9:30-1:00 PM.

6. Agenda Planning

- a. Planning for District anniversary event
January 31st is our annual celebration at the Napa River Inn. It is still in the planning stages and John is accepting any suggestions. It looks like it will be following the same format as the annual events of the past.
- b. Other
In regards to the Le Colline Vineyard conversion project proposal (P14-00410), the 500 page draft EIR is now out and the comment period ends February 17, 2019. John Woodbury proposed that he draft a response to be brought to the next meeting for the Board to review in light of there being so much interest in this project.

7. Closed Session

- a. Conference with Real Property Negotiator (Government Code Section 54956.8)

Property: Napa County APN 016-010-19 and -22, and Lake County APN 013-029-02, -03, -05, -09, and -27

Agency Negotiator: John Woodbury, NCRPOSD General Manager

Negotiating Parties: NCRPOSD and Sam Livermore

Under Negotiation: Price and Terms of Payment

No reportable action taken.

- b. Public Employee Performance Evaluation (Government Code Section 54957)

TITLE: General Manager

No reportable action taken.

8. Adjournment

Adjourned to the Regular NCRPOSD Board Meeting Monday, February 11, 2019.

BRENT RANDOL, Board President

ATTEST:

TERESA BLEDSOE, Acting District Secretary

Key

Vote: TN = Tony Norris; KBT = Karen Bower-Turjanis; DF = David Finigan; BC = Barry Christian; BR = Brent Randol

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Absent



NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT

STAFF REPORT

By: John Woodbury
Date: February 11, 2019
Item: 4.B
Subject: Consideration and potential approval of contract for septic system services with De La Torre Septic and Pumping LLC

RECOMMENDATION

Approve a standing contract with De La Torre Septic and Pumping LLC for a not-to-exceed amount of \$24,500 on an annualized basis.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

The District auditor recommends that the District establish standing contracts through competitive bidding for services the District needs on a recurring basis. The septic systems at Bothe-Napa Valley State Park, the Bale Grist Mill State Historic Park, and Moore Creek Park all need regular servicing to pump accumulated sludge from the holding tanks.

District staff sought bids from local companies that provide such pumping services, and received two responsive bids. De La Torre Septic and Pumping LLC was deemed to be a responsive bidder, and offered the lower bid. Staff therefore recommends approving a contract with this firm, for an amount not to exceed \$24,500 on an annualized basis. The contract is proposed to run through June 30, 2019, with two one-year automatic extensions unless terminated by either party.



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

STAFF REPORT

By: John Woodbury
Date: February 11, 2019
Item: 4.C
Subject: Consideration and potential approval of Amendment No.2 to Agreement 18-01 with Soluna Outreach Solutions extending the term and increasing the maximum amount by \$10,000 for a total of \$35,000

RECOMMENDATION

Approve Amendment No. 2 to Agreement 18-01 extending the term to June 30, 2020 and increasing the total amount by \$10,000 and a total not-to-exceed amount of \$35,000

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

The District Board in January 2018 approved Agreement 18-01, authorizing up to \$25,000 for Soluna Outreach Solutions to perform a range of outreach services including identification of contacts and outreach opportunities for communicating with the latino community, coordination of outreach activities, special event planning, and translation services. Amendment No. 1 extended the term of that agreement until June 30, 2019. The contractor has performed very well, and in particular provided essential support for the District's first Fiesta en el Molino Bale in September 2018. Approximately \$8,000 is remaining in the existing contract.

Staff recommends extending the contract to June 30, 2020 and increasing the amount by non-to-exceed \$10,000. This will be sufficient for Soluna to assist with the second Fiesta planned for this coming September, as well as continue other outreach efforts as described in the initial scope of work.



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

STAFF REPORT

By: John Woodbury
Date: February 11, 2019
Item: 4.D
Subject: Consideration and potential approval of Amendment No.1 to Agreement 18-04 with Matt Greene Forestry and Biological Consulting increasing the not-to-exceed amount by \$30,000 to a maximum of \$65,000.

RECOMMENDATION

Approve Amendment No. 1 to Agreement 18-04 as recommended

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

The District in 2018 entered into Agreement 18-04 with Matt Greene Forestry and Biological Consulting to assist the District in repairing damage caused to The Cove by the October 2017 wildfires. His role has been to obtain all permits, engage a logging company to remove hazardous trees and repair the access road into The Cove, coordinate with an adjacent property owner also removing trees killed by the fire, coordinate grant funding with the Natural Resource Conservation Service, and related work.

The District's contract with Matt Greene was for a maximum of \$35,000. Only about \$8,000 has been expended on this contract to date to pay for his services. An estimated another \$7,000 will be needed to complete replanting and restoration work on the forest. All of the costs of logging and road repair have so far been paid by revenue from the sale of the lumber; at this time about \$15,600 of these revenues have not yet been spent and are being held by Matt Greene on our behalf. The final bill for road repairs is just over \$70,000. This final bill was expected to be paid by Matt Green partly by the not-yet-spent revenues, with another approximately \$45,000 coming from a grant from the Natural Resource Conservation Service. The NRCS grant should have been received by now, but that program was temporarily halted because of the recent federal shutdown.

Since the final road repair bill needs to be paid now, staff recommends the Board increase Matt Greene's contract by \$30,000; this plus the funds he already holds will be sufficient for him to pay the final road repair bill. The District will recoup these funds when the NRCS grant is issued.

When all the dust settles, revenues from the salvage logging will have paid all of the tree removal, cleanup, road repair and replanting, except for about \$15,000 which will be paid out of the insurance settlement proceeds (which were approximately \$95,000) that the District has received.



STAFF REPORT

By: John Woodbury
Date: February 11, 2019
Item: 4.E
Subject: Consideration and potential authorization for General Manager to sign letter to the Land Trust of Napa County expressing interest in purchasing 408 acres of real property (APN# 019-200-023).

RECOMMENDATION

Authorize the Board President to sign a letter to the Land Trust of Napa County requesting their assistance in acquiring 408 acres of real property (APN# 019-200-023)

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

A 408 acre vacant parcel on the west side of Putah Creek, immediately to the west of Camp Berryessa, is on the market for purchase. The parcel contains a mix of oak woodland and chaparral, a small year-round pond and an intermittent stream. In addition to its habitat values, it is also highly visible from Camp Berryessa, and would make an excellent destination for users of Camp Berryessa, for a canoe or kayak trip combined with a day hike or an overnight rustic camping experience.

Although this is a desirable acquisition for the District, the District does not currently have the funding to do the acquisition. However, the Land Trust of Napa County has expressed a willingness to acquire the property on our behalf, and hold it until such time as the District can obtain the necessary funding to repay the Land Trust's costs.

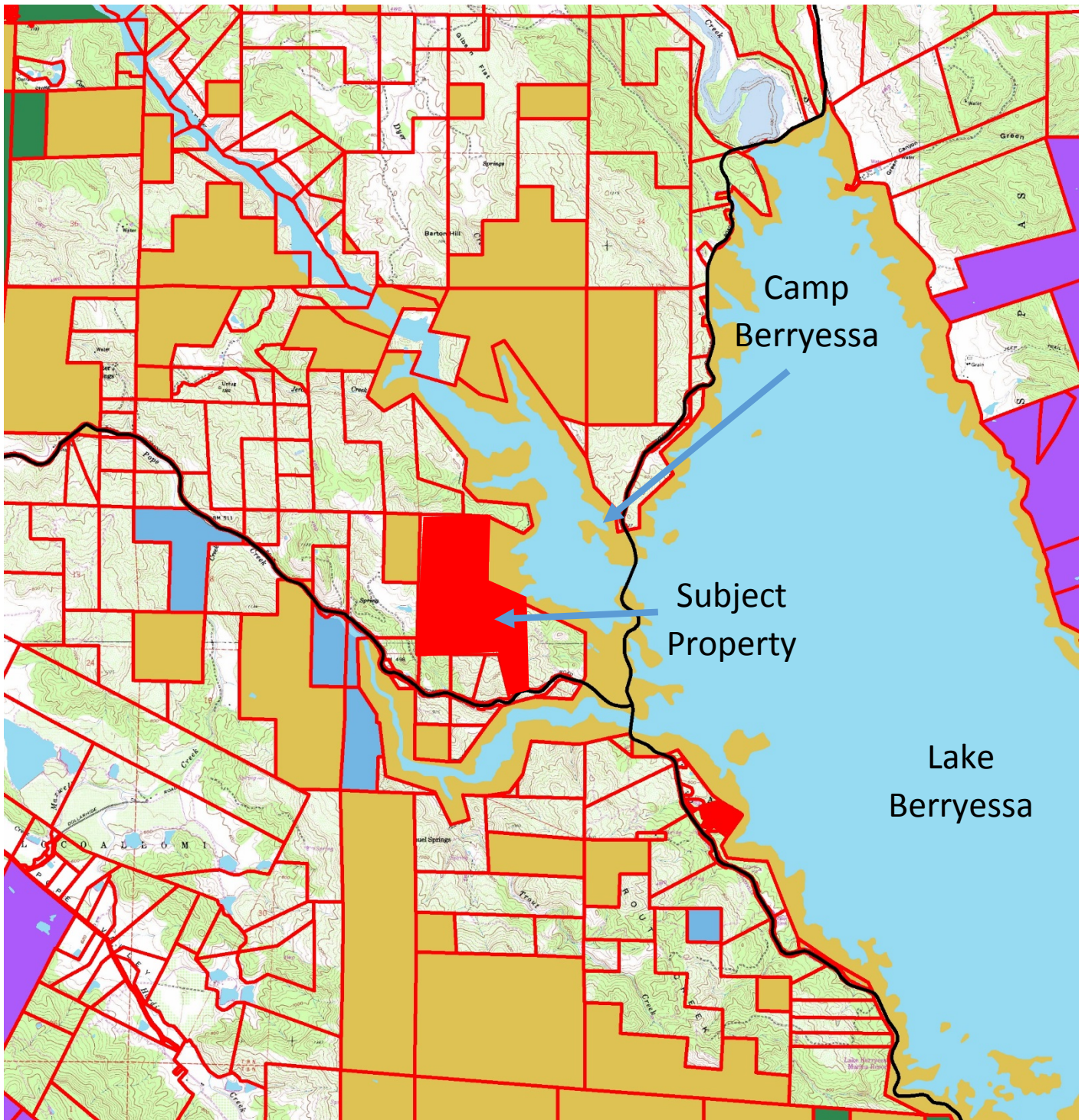
The District has made a similar arrangement in the past; in 2014 the Land Trust acquired the Voorhees property, an 80 acre inholding between the District's Berryessa Vista property and Bureau of Land Management property, after the District Board sent a letter expressing interest in the property and a willingness to acquire it at their cost once funding is available. The District has funds in the current-year budget to honor this commitment, and a request to authorize completing this transaction should be coming to the Board this spring.

Staff requests the Board authorize the Board President to sign a similar commitment letter for this new 408 acre property, subject to the final sales price being at or below appraised fair market value. Similar vacant land in this area is currently selling for about \$1,000 per acre, so the total price should be around \$400,000.

If approved by the Board, this would not be a legal guarantee that the District would purchase the property from the Land Trust, nor is the time frame for repayment specified, but the Board by its action would be putting its reputation on the line and would have a moral commitment to follow through when funds could be made available.

Attachment 1

Location Map





NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT

STAFF REPORT

Date: February 11, 2019
Item: **4.f**
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

RECOMMENDATION

(1) Receive the report.

BACKGROUND

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$25,000, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for January of 2019.

In addition to these expenditures, the General Manager has authorized the following contracts using his signature authority:

None

PARKS & OPEN SPACE DISTRICT -JANUARY 2019 EXPENSE REPORT

General Admin - 85000-00

Date	Journal Line Description	Name	Monetary Amount
01/10/2019	12/2018 Google GSuite	WOODBURY,JOHN ROBERT	\$ 25.00
01/14/2019	PARK180119 11/2018-12/2018	SOLUNA OUTREACH SOLUTIONS LLC	\$ 975.00
01/17/2019	11/18 Car Wash	CLASSIC CAR WASH	\$ 16.00
01/18/2019	2019 Open Road Founding Sponsorship	NBC UNIVERSAL, LLC	\$ 5,000.00

Moore Creek Dept - 85010-00

Date	Journal Line Description	Name	Monetary Amount
01/03/2019	Dec 2018 Invoice	JOHNNY ON THE SPOT	\$ 179.77
01/03/2019	Service call, tank flooded	MCCOLLUM GENERAL ENGINEERING	\$ 162.00
01/03/2019	Dec 2018 Invoice	HERITAGE SYSTEMS, INC.	\$ 367.67
01/09/2019	Nov 2018 Invoice	CJ YIP & ASSOCIATES	\$ 1,770.20
01/16/2019	Dec 2018 Invoice	CJ YIP & ASSOCIATES	\$ 4,617.30
01/25/2019	PR2GL Pay End 1/11/19	Payroll	\$ 1,738.23
01/25/2019	PR2GL Pay End 1/11/19	Payroll	\$ 86.05
01/25/2019	PR2GL Pay End 1/11/19	Payroll	\$ 107.78
01/29/2019	Clean poly tank labor 12/18	OAKVILLE PUMP SERVICE	\$ 1,200.00
01/29/2019	Jan 2019 Invoice	JOHNNY ON THE SPOT	\$ 179.77
01/29/2019	Clean poly tank materials12/18	OAKVILLE PUMP SERVICE	\$ 978.03
01/31/2019	Reclass to 53400-8501008	NVSPA - Donation lawnmower/blower	\$ 3,319.00

Oat Hill Mine Trail Dept - 85010-01

Date	Journal Line Description	Name	Monetary Amount
01/09/2019	Nov 2018 Invoice	CJ YIP & ASSOCIATES	\$ 390.17
01/16/2019	Dec 2018 Invoice	CJ YIP & ASSOCIATES	\$ 35.00

NRBT Dept - 85010-02

Date	Journal Line Description	Name	Monetary Amount
01/09/2019	Nov 2018 Invoice	CJ YIP & ASSOCIATES	\$ 70.00

Camp Berryessa Dept - 85010-03

Date	Journal Line Description	Name	Monetary Amount
01/09/2019	Nov 2018 Invoice	CJ YIP & ASSOCIATES	\$ 140.00
01/16/2019	Dec 2018 Invoice	CJ YIP & ASSOCIATES	\$ 122.50
01/16/2019	Garbage pickup Dec.18	BERRYESSA GARBAGE SERVICE AND	\$ 132.50
01/16/2019	PG&E 11/21/18-12/20/18	PACIFIC GAS & ELECTRIC CO	\$ 9.86
01/29/2019	water testing Jan.19	CALTEST ANALYTICAL LABORATORY	\$ 47.00
01/29/2019	water testing Jan. 19	CALTEST ANALYTICAL LABORATORY	\$ 47.00

Berryessa Vista Dept - 85010-04

Date	Journal Line Description	Name	Monetary Amount
01/09/2019	Nov 2018 Invoice	CJ YIP & ASSOCIATES	\$ 297.50

NRER Dept - 85010-05

Date	Journal Line Description	Name	Monetary Amount
01/03/2019	Supplies Nov & Dec 18	ZELLER'S & CLARKS ACE HARDWARE	\$ 134.52
01/03/2019	Dec 2018 Invoice	JOHNNY ON THE SPOT	\$ 178.94
01/09/2019	Nov 2018 Invoice	CJ YIP & ASSOCIATES	\$ 1,348.57
01/16/2019	Dec 2018 Invoice	CJ YIP & ASSOCIATES	\$ 230.49
01/29/2019	Jan 2019 Invoice	JOHNNY ON THE SPOT	\$ 178.94

Vine Trail Dept - 85010-06

Date	Journal Line Description	Name	Monetary Amount
01/10/2019	12/6/18 State Park sMtg(Mileage)	WOODBURY,JOHN ROBERT	\$ 25.07

Putah Creek Dept - 85010-07

Date	Journal Line Description	Name	Monetary Amount
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01/09/2019	Nov 2018 Invoice	CJ YIP & ASSOCIATES	\$	175.00
01/16/2019	Dec 2018 Invoice	CJ YIP & ASSOCIATES	\$	70.00

State Park - 85010-08

Date	Journal Line Description	Name	Monetary Amount
01/11/2019	PR2GL Pay End 12/28/18	Payroll	\$ 538.88
01/11/2019	PR2GL Pay End 12/28/18	Payroll	\$ 8,779.62
01/11/2019	PR2GL Pay End 12/28/18	Payroll	\$ 479.61
01/11/2019	PR2GL Pay End 12/28/18	Payroll	\$ 370.44
01/11/2019	PR2GL Pay End 12/28/18	Payroll	\$ 600.70
01/14/2019	Dec 2018 Invoice	JONATHAN EHLERS	\$ 550.00
01/15/2019	Reclass to 17000-53100	Office Depot Charges	\$ 145.06
01/16/2019	CV Construct.supplies Dec.18	CENTRAL VALLEY BUILDERS	\$ 2,898.13
01/16/2019	Garbage pickup Dec. 18	UPPER VALLEY DISPOSAL	\$ 1,025.52
01/16/2019	CoinRolls & MemCard	ARDIZZONE,JESSICA JO	\$ 43.41
01/16/2019	Bale Grist bakery supplies	KEITH GIUSTO BAKERY SUPPLY LLC	\$ 318.90
01/16/2019	Alarm install Visitor Center	BAY ALARM COMPANY	\$ 753.48
01/16/2019	service call & batteries 12/18	ADVANTAGE TOTAL PROTECTION	\$ 185.00
01/16/2019	Dec 2018 Invoice	CJ YIP & ASSOCIATES	\$ 175.00
01/16/2019	Water Board Exams-3 Staff	ARDIZZONE,JESSICA JO	\$ 165.00
01/16/2019	Alarm/cc 11/13/18-12/12/18	AT&T	\$ 668.04
01/16/2019	Internet 12/10/18-1/9/19	AT&T	\$ 330.24
01/16/2019	707-963-2236 11/28/18-12/27/18	AT&T	\$ 20.01
01/16/2019	Pioneer Christmas Supplies	ARDIZZONE,JESSICA JO	\$ 177.23
01/16/2019	Tractor Transport	ARDIZZONE,JESSICA JO	\$ 260.00
01/16/2019	Ins reimbursement Gary Catlin	GARY CATLIN	\$ 80.00
01/17/2019	HR Support Q1/Q2 FY 18/19		\$ 191.87
01/18/2019	Well pump repla,material,labor	OAKVILLE PUMP SERVICE	\$ 3,880.00
01/18/2019	Well pump repla,material,labor	OAKVILLE PUMP SERVICE	\$ 2,356.56
01/25/2019	PR2GL Pay End 1/11/19	Payroll	\$ 269.44
01/25/2019	PR2GL Pay End 1/11/19	Payroll	\$ 6,511.99
01/25/2019	PR2GL Pay End 1/11/19	Payroll	\$ 354.00
01/25/2019	PR2GL Pay End 1/11/19	Payroll	\$ 370.44
01/25/2019	PR2GL Pay End 1/11/19	Payroll	\$ 443.44
01/29/2019	Jan 2019 Invoice	JOHNNY ON THE SPOT	\$ 405.60
01/29/2019	Dell monitor for Jason Jordan	DELL MARKETING LP	\$ 169.42
01/29/2019	Pallet/bundle firewood	V&V FIREWOOD INC.	\$ 1,680.00
01/29/2019	T-shirts BGM	THURSTON SCREEN PRINTING & EMBROIDERY	\$ 1,101.98
01/29/2019	Pallet/bundle firewood	V&V FIREWOOD INC.	\$ 1,680.00
01/29/2019	Rain suit/jacket-Bothe	GRAINGER INDUSTRIAL	\$ 92.34
01/29/2019	Septic tank treatment	GRAINGER INDUSTRIAL	\$ 93.82
01/29/2019	wrap pipe, clamps, brass 1/19	STEVES HARDWARE	\$ 81.74
01/29/2019	PG&E 12/13/18-1/13/19	PACIFIC GAS & ELECTRIC CO	\$ 93.95
01/29/2019	PG&E 12/13/18-1/13/19	PACIFIC GAS & ELECTRIC CO	\$ 36.22
01/29/2019	PG & E 12/13/18-1/13/19	PACIFIC GAS & ELECTRIC CO	\$ 861.47
01/29/2019	Finearts insurance policy01/19	MARKEL INSURANCE COMPANY	\$ 1,340.00
01/30/2019	Heartland credit card fees-USB		\$ 33.44
01/31/2019	Mower/leaf blower reimbursemen	Journal from MC subdivision	\$ (3,319.00)

Suscol Headwaters Dept - 85010-09

Date	Journal Line Description	Name	Monetary Amount
01/09/2019	Nov 2018 Invoice	CJ YIP & ASSOCIATES	\$ 420.00

Amy's Grove - 85010-10

Date	Journal Line Description	Name	Monetary Amount
01/03/2019	Supplies Nov & Dec 18	ZELLER'S & CLARKS ACE HARDWARE	\$ 22.61
01/04/2019	Air District burn permit	WOODBURY,JOHN ROBERT	\$ 138.00
01/09/2019	Nov 2018 Invoice	CJ YIP & ASSOCIATES	\$ 936.17
01/15/2019	PARK180419 8/1/18-12/14/18	MATT GREENE FORESTRY & BIOLOGICAL	\$ 7,986.49
01/16/2019	Dec 2018 Invoice	CJ YIP & ASSOCIATES	\$ 314.32

Other Projects - 85010-90

Date	Journal Line Description	Name	Monetary Amount	
01/04/2019	St Helena Chamber membership	WOODBURY,JOHN ROBERT	\$	200.00
01/09/2019	Nov 2018 Invoice	CJ YIP & ASSOCIATES	\$	3,805.00
01/16/2019	Dec 2018 Invoice	CJ YIP & ASSOCIATES	\$	2,790.00

Napa County Regional Park and Open Space District

Projects Status Report

February 11, 2019

Name of Project Description

Status

<p>Amy's Grove</p> <p>Planning and permits for public use of Amy's Grove</p>	<p>The archaeological survey has been completed and did not find evidence of native American activity. The botanical survey has been completed and submitted for review. Much of Amy's Grove burned in the October 2017 fires, but the damage appears to be limited. In Sept 2018 the Board approved placing a restrictive covenant over a portion of Amy's Grove, accepting the donation of an adjacent 7 acres of land, approving an option to acquire 164 acres north of Amy's Grove, and applying for a grant to help fund the purchase. Grant awards are expected to be announced in mid-2019.</p>
<p>Bay/River Trail -- American Canyon to Napa</p> <p>An 8+ mile recreational trail generally following the Napa River and interior levees of associated wetlands.</p> <p style="padding-left: 40px;">Phase 2-B--Pond 10 to Soscol Ferry Road</p>	<p>The design for the public crossing of the SMART tracks has been completed, and SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. A biological survey for the Fagan Marsh area has been completed; based on the results, CDFW has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. At the request of the City of American Canyon, in August 2017 City and District staff met to discuss strategies for completing the trail and those discussions are ongoing. The Board President and General Manager met with CADFW staff on June 12, 2018 to discuss CDFW concerns. Senator Dodd organized a meeting in October with the City of American Canyon, County of Napa and the District in an attempt to move the project forward, and another meeting with District staff and CADFW staff on November 28, 2018.</p>
<p>Berryessa Estates</p> <p>Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would connect Lake Berryessa Estates to the District's Spanish Valley holdings.</p>	<p>The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has been delayed because of property title issues between BLM and BOR. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. In 2015 Reclamation said they have done their work to clear up the title issue and it is now up to BLM to finish the transfer. BLM thought they would complete their work by the end of 2015, but this did not happen, and a new date for completion has not been set. BLM's timeline has been extended because BLM has determined that not only these but other federal lands in the same general area also need to have their revocation process completed, and they wish to resolve all at the same time. At a meeting on April 14, 2016, the new Superintendent for the Ukiah District of BLM committed to completing the transfer. Because of staffing changes at BLM, as of October 2018 no progress had been made.</p>
<p>Berryessa Vista</p> <p>Planning, stewardship and expansion of this wilderness park.</p>	<p>Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. The District sent a letter to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. In 2014 the Land Trust acquired an 80 acre inholding between District and BLM land, based on a District Board action in November 2014 agreeing to acquire the property from the Land Trust at a later date when funding is available. District and Land Trust staff in April 2016 placed a camera on the property in an attempt to identify the off-road vehicle and motorcycle users who have been causing some damage to the property. Staff has been monitoring the cameras since spring 2016 and has noted a small decrease in illegal off road vehicle use; staff will continue to monitor the cameras. Staff is working on plans to create a formal boat-in backcountry camp at Berryessa Vista accessed from the BOR Capell Cove boat launch. <u>The District is now waiting on the Bureau of Reclamation to complete their environmental review of the planned trail work that would occur on Reclamation land.</u></p>

Camp Berryessa

Redevelopment of former Boy Scout Camp into a 64 bed group/environmental education camp with 8 tent cabins, 2 covered group activity centers, a canoe/kayak dock, a central amphitheater and campfire ring, and a shower and composting toilet restroom facility.

A grant for \$50,000 to help with construction was provided by the Mead Foundation, together with a \$1.7 million grant from the State Coastal Conservancy. Construction of Phase I, which includes beds for up to 64 campers was completed in June 2016. Jim Hankes, a Bureau of Reclamation maintenance employee and life-long Berryessa resident has moved his park unit trailer onto the property and become our first volunteer camp host. Tuleyome, the BOR, and Forest Trails Alliance are very close to completing the new North End Trail, running from +/- Camp Berryessa to the north end of the Lake, approximately 7 miles each way. In early October, 2017 Caltrans delivered (at no cost to the District) the disassembled and individually numbered pieces of a former Monticello Road stone arch bridge to Camp Berryessa for our eventual use somewhere. The County Fire, which ultimately burned 90,000+ acres on the east side of Lake Berryessa, spared the Camp but did lead to at least one cancellation. We have been working to resolve issues with the composting toilets that have lead to several water leaks and most recently failures of septic pumps. Plumbing issues with the composting toilets have been resolved and the system is again fully operating. With the help of the Bureau of Reclamation, historic bridge stones have been placed around the property to restrict vehicle access and add character. We are planning to complete a fresh fee survey in early 2019 and if we find that our rental rates need to be updated, we will be bringing those to the Board.

(The) Cove at Mt. Veeder

Reconstruction of campground and trails

The Cove was severely burned in the October 2017 fires; since then staff has been working on cleanup. Most of the trees in The Cove are dead or will be soon and will need to be removed before the camp can be reopened. Staff hiked most of the property in early January and confirmed that fire damage is severe and extensive. In early February the County Wildlife Commission toured the Cove to inspect fire impacts and discuss ways in which they might direct funding to fire recovery efforts County-wide. Staff is working with a forester to develop a plan for salvage logging after the rainy season is over to (a) remove hazardous dead trees in the campground area and (b) in the process also repair/improve the access road into the site. The Napa Girl Scout troops have already undertaken a number of projects to help restore the Cove, including new signage and rehabbing the campfire circle. Installation can, however, only happen once salvage logging is complete. Doug McConnell (NBC's Open Road) segment on The Cove (and Suscol Headwaters), comparing the effects of the fires in each location and lessons learned, was aired on Sunday June 24, 2018. Salvage logging commenced in late May, 2018 and is proceeding well. Active logging wrapped up during the week of July 23rd and the logger has completed hiw clean-up and erosion control operations. Road rebuilding is complete. Heavy rains in early 2019 (more than 5 inches in one day) happily did not wreak too much havoc at the Camp or on the new driveway. The State Employment Development Department will be funding a crew of 4 (using fire emergency job training funds) starting in March for 6 months; we will use them to complete cleanup of leftover fire and logging debris, replanting, and hopefully trail repair.

District Non-profit Foundation

Organize a non-profit foundation to raise funds for District projects

The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Director Turjanis in early 2015 began the process of preparing articles of incorporation and identifying potential Board members, but plans have been postponed to ensure what the District does is coordinated with fundraising efforts of other organizations.

Lake Hennessey North Shore Trails

Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.

In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. Work was completed on the connector trail to Moore Creek in June 2013. Lake Hennessey North Shore Trails formally opened with a ribbon cutting on October 18, 2014. The Sam the Eagle Trail was completed in April 2015 and, in staff's opinion, turned out wonderfully. Forest Trails Alliance donated a hand carved wooden trail sign that was installed at the northern terminus of the new trail. District staff and volunteers installed the Harold Kelly bench in early June 2015 and constructed a short ADA-compliant access trail to it on July 11, 2015. The County Wildlife Conservation Commission awarded the District a +/- \$2,000 grant to fund installation of an interpretive birding trail developed in partnership with Napa Solano Audubon along the north shore of the lake, signage was installed in May 2015. A new bench along the shoreline was dedicated to former Director Harold Kelly on October 22, 2015. Napa Marble and Granite installed (well, carved) new trail signage for the Shoreline and Sam the Eagle trails in early September 2017. A new trail ("Old Man's Beard Trail") was completed in February 2018. In June 2018 we met with the City of Napa and received approval to modify several not-yet-built trail segments and discussed an alternate parking configuration for the Conn Valley Road terminus. In late August we flagged nearly 3 miles of new trail segments on the Hennessey Unit. Construction started in December 2018, and our trail crew is working hard in between the rain storms.

Moore Creek Park Development

Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.

The park opened on June 30, 2013. Many miles of trails have been constructed, fencing installed, emergency communications capacity set up, repairs made to the two houses on the property, and invasive french broom removal has been ongoing. The eastern boundary survey and fencing project was completed June 2014. The property owner to the east of Moore Creek filed suit in June 2017 claiming the District owed additional money for the boundary survey and fence separating his property from ours. After several interim victories, the judge in early April 2018 issued the final ruling in support of the District's position; the District will now seek attorney's fees from the losing party. The "Dry Foot" Trail, including three small stone arch bridges, was completed in late January; this trail parallels the Moore Creek Trail but bypasses three stream crossings. Staff hosted trail scouting and trailbuilding volunteer events focused on the Madrone Trail in late May and early June, 2018. We have finalized leases with a tenants for the Gate House (effective Aug 1) and the Ranch House (effective September 1). There was a small fire on Chiles-Pope Valley Rd on Aug 25th, which caused the precautionary evacuation of the park. The Gate House was re-roofed in November 2018 using the Moore Creek maintenance/repair reserve fund.

Montesol West

Acquisition of 1,254 acres west of Highway 29 north of Robert Louis Stevenson State Park

The District has the opportunity to purchase 1,254 acres west of Highway 29 adjacent to Robert Louis Stevenson State Park for a price of \$200,000. The area's conservation values have already been protected through an easement negotiated by the Trust for Public Land and now held by the Land Trust of Napa County. Purchase of fee title will permit the area to be used for public recreation. The District is preparing a Habitat Conservation Program grant application with assistance from TPL. A public presentation to the Middletown Area Town Hall was made on August 10, 2017, and to the Middletown Area Merchants Association on August 15 and September 14, 2017. With assistance from the Trust for Public Land, the District submitted a grant application to the State Habitat Conservation Fund for the remaining \$200,000 needed to complete the acquisition. We were awarded the grant in May, 2018; we attended a grant workshop in July 2018. We are working with the seller to work out final details. This project will be covered in closed session.

Oat Hill Mine Trail

Various improvements to the historic Oat Hill Mine Road

The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. Staff and volunteers in February 2013 did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013. The 40 acre Randy Lee Johnson property donation was completed in December 2014. Volunteers made drainage improvements on the trail in late January 2015 and work parties to install drain dips to control erosion were held in January and April of 2016. A PG&E contractor attempted to drive an ATV up the OHMT in early June, and ended up going into a gully; they promptly removed the vehicle and repaired the trail damage. The first 1.3 miles of the trail was bulldozed as a result of CalFire efforts to suppress the October 2017 wildfires; one volunteer work party has already spent a Saturday remediating the damage. CalFire had agreed to come back to do more remediation, but subsequent fires in Southern California diverted their staff to help fight those fires. District staff and volunteers in February 2018 replaced the gate at the Calistoga trailhead that had been damaged by CalFire's fire fighting efforts. Staff has been tracking and participating in the City of Calistoga's trail and parkway redesign project at the Vine / Silverado/ OHM Trail intersection, which may result in parking improvements and general beautification of the area. The lower 1/4 mile of the trail was repaired in early January 2019 by staff and volunteers, with an improved inboard drain, culvert and waterbars, to correct problems created by Calfire's bulldozing of the trail during the 2017 fire emergency.

Rector Ridge/Stags Leap Ridge Trail

Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.

CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other priorities are under control.

Skyline Park

Permanent protection of Skyline Park

Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assembly member Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and State General Services were unable to agree on the fair market value of the property, negotiations stalled, and the legislative authorization expired. A Draft EIR was released in late September 2013 for the proposed expansion of the adjacent Syar Quarry. The District Board approved comments on the DEIR at its October 2013 meeting. The Final EIR was released in November of 2014; the Planning Commission certified the EIR on October 21, 2015. On October 22, 2015, the State applied to the county to rezone Skyline Park by removing the Skyline Wilderness park Combining District overlay, which would make it easier for the State to sell for development and at a higher price. The Planning Commission certification for the quarry expansion was appealed to the Board of Supervisors by two organizations. The District in February 2016 submitted two letters to the Board of Supervisors, one requesting the setback between the quarry and the park be protected through a permanent conservation easement, and the other expressing support for the changes to the quarry project that were recommended by the County Planning Department, with additional protection for Pasini Ridge. In April 2016 the District presented its position to the Board of Supervisors. The Board of Supervisors rejected the appeals and approved the quarry expansion in July 2016. Legislation introduced by Senator Wolk in January 2016 stalled when the State announced it was opposed to any sale of Skyline Park to the District until completion of a state planning process for future health and welfare services. Senator Dodd in December 2018 introduced SB 20, which would again authorize the State to sell Skyline Park to the District and/or county for the sole purpose of it continuing to be a public park. Ryan Gregory has made the purchase of Skyline a priority item for his 2019 term as Chair of the Board of Supervisors. In January 2019 the District sponsored the filming of a short feature for Doug McConnell's Open Road TV series to help build support for the purchase of Skyline.

Smittle Creek

Planning and permits to open this 411 acre holding for public use

The District completed purchase of this property in December 2015. The next step is to conduct resource surveys, complete CEQA, and obtain permits. A botanist was retained in early 2016 to do a reconnaissance level survey of plant resources as the first step in planning for the property; his report was received in January 2017; the report describes the property as one of the best locations in the County for native grasses. US Geological Survey has requested permission to place a seismic monitoring station on the property; staff has worked with them to identify an appropriate location. In July 2016 the placement request was submitted to the Wildlife Conservation Board (WCB) for concurrence, which as the provider of the grant to acquire the property has the right to review such changes. WCB approved the request in August. An access agreement with USGS is before the District Board for approval at the September 2016 meeting. A group of 20+ people from Tuleyome were given a hiking tour of the property in December 2016, as a way to build interest in the property and build a pool of volunteers to help with restoration and improvement of the property. On March 4 2017, Tuleyome volunteers brushed the Iron Mountain trail (in the Cedar Roughts Wilderness, but accessed via Smittle Creek.) The State Fish and Wildlife Game Warden for this area has been most helpful in patrolling the property looking for illegal poaching. A well-attended volunteer clean up project was held on October 28th, more than filling a 30 yard dumpster with debris.

State Parks

Operate Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park and RLS State Park

The District, with assistance from the Napa Valley State Parks Association, took over management of the parks on April 1, 2012. Since then the District has obtained permits and done improvements to the pool, installed 7 yurts, instituted recycling in the campground and day use areas, pumped all septic system tanks annually, repaired the historic Wright House for use as a rental property, restored 5 cabins, constructed a new shower/toilet facility, and made a large dent in the backlog of deferred maintenance. District efforts to pass legislation allowing the sale of grain from the Bale Mill were unsuccessful. The District has de facto also taken on responsibility for Robert Louis Stevenson State Park, funding repairs to the Silverado House, working with State Parks to get a caretaker into that house to prevent vandalism. In 2014 the District started the process of extending the District's 5 year Operating Agreement and including RLS in the agreement; approval of that new agreement is still pending. The existing OA expired on March 31, 2017; the District is now operating the parks on a month-to-month basis until State Parks can complete the new agreement. The draft OA is now undergoing final review in Sacramento. The District is working with the Vine Trail on the proposed alignment of the Vine Trail through Bothe. More detail on current activities are contained in a separate Parks Report for Bothe and Bale. A storage area at the vacant Silverado House in RLS was broken into in May 2018; State Parks has agreed to let the District repair the house and place a camp host/caretaker on site to prevent further vandalism. The well and water tank was repaired in late 2018, and a District employee is now living on site and serving as the caretaker.

Suscol Headwaters Preserve

Improvements to Suscol Headwaters Preserve

Having completed purchase of the Preserve in November, 2017 the District now needs to make improvements required by funders, acquire a Napa County Use Permit, and make improvements necessary to open and operate the eventual park. Improvements needed to satisfy funders include the construction of a California red legged frog (CRLF) breeding pond and various habitat improvements focused on, but not exclusively in, the pond area. Improvements necessary to open and operate the eventual park include in the planning and construction of a trail network, design and installation of signage, and the potential future construction of a parking lot and trailhead improvements off-property to the south, on or near Highway 12 in Jameson Canyon. On July 1st 2015 the board of the Napa Sanitation District approved an easement option agreement which may allow us to construct a trail and trailhead parking lot on their Kelly Road sprayfield property. Alternate off-site options are also being pursued. A portion of the property, mostly in Phase II, burned in the October 2017 firestorm; some trees were killed, and a perimeter grazing fence was destroyed, but otherwise damage was not catastrophic. Staff is working on a funding agreement with the County of Napa that would result in the District receiving the remaining \$196,000 needed to fund frog pond construction. We have installed **No Trespassing** signs adjacent to ranch roads descending off of Suscol Knob to further limit access to the lower portions of the preserve, where property lines are not necessarily well marked or fenced. As of November, Caltrans is once again working on plans and specs for the red legged frog pond. We plan to file a use permit to open the preserve to the public in spring or early summer 2019.

Vallejo Lakes

Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County, and Lake Curry which is entirely in Napa County

Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplussing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplussing of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplussing process has become more complicated and the City does not anticipate any action in the near future, but meanwhile the City Manager appears open to working with us to figure out a mutually beneficial outcome. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it. District staff is presently exploring a broad array of options. The Solano County Board of Supervisors has meet in closed session to discuss the Lake Curry property. A meeting with Solano County representatives took place January 27, 2017. Solano County is seriously investigating the feasibility of acquiring the lakes and managing their water supplies; as part of this investigation they are also looking at the feasibility of partnering with the District to manage public recreational access.

Vine Trail

A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.

The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June 2014 sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe on July 27, 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail, but in the end the cities and the county decided that each entity will maintain the section within their jurisdiction, rather than paying into a common fund for common maintenance. District staff joined with Vine Trail and State Parks staff in October 2016 to discuss the Vine Trail route through Bothe-Napa Valley State Park; the solution that State Parks is willing to accept will add an estimated \$600,000 to the cost of the Vine Trail. On behalf of the District, the GM in January 2017 wrote a letter of support for their application for funding from NVTA. Caltrans is proposing to replace the aging bridge over Mill Creek; since the construction as proposed could have significant adverse effects for both the Vine Trail and the Bale Mill, District and Vine Trail staff meet with Caltrans and NVTA to discuss ways to mitigate the impacts. In Sept 2018 the Vine Trail Coalition requested the District accept an easement to facilitate the trail connection between Kennedy Park and Napa Pipe.

Completed Projects

Amy's Grove	Donation of 50 acres along Dry Creek and Wing Creek	The donation of approximately 50 acres of open space from the Chamberlain family to the District closed in December 2015.
Bay Area Ridge Trail Realignment	Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail	In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.
Bay Area Ridge Trail Napa-Solano Ridge Trail Loop	Assignment of Tuteur Ridge Trail easement from the Bay Area Ridge Trail to the District	The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. In March 2018 the Ridge Trail Council transferred the easement to the District, and with the support of the Tuteur family revised the easement to facilitate an extension of the trail south onto the District's Suscol Headwaters Preserve.
Bay/River Trail -- American Canyon to Napa Phase I	Phase One--Eucalyptus Drive to Green Island Road	Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.
	Phase Two-A Pond 10	DFW surfaced the existing levee with gravel and opened the gate to the public in spring 2015.
	Phase Three--Soscol Ferry Road to Napa Pipe	Completed construction in spring of 2015 of 0.7 miles between Soscol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park. The contractor will need to return in the summer of 2015 to reapply stabilizer in those spots where it didn't set up due to cold and wet weather.
Berryessa Peak Trail	Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak	Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. In January 2014 DFW staff responded with an alternative entry sign design, and accepted our fence stile design. Volunteers installed the fence stile in March 2014. DFW installed the trail sign in late June 2015, though the sign copy is missing some information required by the trail easement that the trail uses after leaving DFW property. See attached picture. Staff has prepared two new signs to be placed at the termini of the private land trail easement that clearly state the rules for using the easement; these were installed by volunteers in late December 2015.
Berryessa Vista Acquisition	Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.	
Cedar Roughs/Smittle Creek	Acquisition of 443 acres providing public access to Cedar Roughs from Smittle Creek Day Use Area	Purchase of the property closed in December 2015.
Connolly Ranch	Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.	
The Cove at Mt Veeder	Acquisition of a 160 former Girl Scout Camp	The acquisition of The Cove was completed in December 2017.
Historic ROW Analysis	Study to determine location and status of historic road Rights-of-Way and their value as non-motorized recreational trails	Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.
Linda Falls Conservation Easement	Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust	
Linda Falls Conservation Easement	Expansion of conservation easement to cover all of the property at Linda Falls owned by the Land Trust of Napa County	The District previously obtained a conservation easement on one of several parcels owned by the Land Trust of Napa County. The land trust desired to expand this conservation easement to include all of the land trust's holdings at Linda Falls. The purpose is to provide an additional layer of protection for the property. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties. The District Board approved acceptance of the easement at its October 2016 meeting, and the easement was finalized and recorded in December 2016.

Master Plan Development

The Master Plan for 2008-2013 was approved in January 2009

Master Plan Update

First scheduled update to the Master Plan adopted in January 2009

Board ad hoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing). A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.

Milliken Reservoir Trails and Picnic Area Feasibility Study

Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area

The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.

Moore Creek Open Space Park

Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.

Napa River Ecological Reserve Improvements

Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.

Napa River Ecological Reserve Restoration

This multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. Work was done by volunteers, students, and paid contractors. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.

Napa River Flood Control Easement

Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding

Newell Preserve Improvements

Provide on-site water supply for group campground for cattle

As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.

Oat Hill Mine Trail

The Oat Hill Mine Trail was formally opened in May of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.

Oat Hill Mine Trail

Transfer of 40 acre parcel from BLM

The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application. BLM in April 2016 indicated they did not want to transfer this parcel, so the District's application will be dropped.

River to Ridge Trail Enhancements

Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.

River to Ridge Trail

Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.

Lot line adjustment to legalize River to Ridge Trail as constructed (it currently encroaches on

River to Ridge Trail Entrance Enhancements

A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.

River to Ridge Trail

Correct drainage problems to trail can be used year-round.

Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.

Skyline Park Road and Trail Improvements

Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.

<p>Skyline Park Concessionaire Agreement Renewal District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.</p>	
<p>Skyline Park Trail Improvements Major volunteer event to reroute and repair trails</p>	<p>Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.</p>
<p>Skyline Park Facility Improvements Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.</p>	<p>The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.</p>
<p>South Napa Wetlands Habitat Area Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.</p>	<p>Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.</p>
<p>Suscol Headwaters Acquisition of 709 acres of the former Kirkland Ranch</p>	<p>The acquisition was completed in November 2017.</p>
<p>Trinchero Open Space Acquisition Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero</p>	<p>The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.</p>
<p>Wild Lake Ranch Assist land trust with planning and possible joint management.</p>	<p>The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.</p>

Bothe-Napa Valley State Park/Bale Mill Report

January 2019

- Construction Update: The contractor continues working on the lower restroom in the campground.
- Occupancy and day use has been low at both parks in January.
- Two naturalists led the first of the 2019 hike series on January 19th at Oat Hill Mine Trail. The “Night Hike” on a near full moon yielded 10 participants and several staff. Although cloudy, they saw glow worms, heard Coyote, and caught glimpses of valley during brief breaks in the clouds.
- Two field trips, with four classes from St Helena visited the mill in January. A total of 71 children and 21 adults were in attendance.
- In honor of Dr. Martin Luther King and a day of service, Bothe hosted a volunteer event to pull nonnative Algerian Ivy from a site off Coyote Peak Trail. Four volunteers including NVSPA, NOSD representatives assisted staff to pull more than half of the infestation. Follow up treatment will continue.
- Staff have finalized summer camp schedules and developed marketing and promotion strategies for participant recruitment.
- The well serving the Bale Mill has had some problems resulting in State Park turning off the water while they assess the problem.
- The NCRPOSD Board approved three additional full time positions for the district, two of which will primarily be working on the State Park projects.