



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Bower Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, December 9, 2019 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, CA

1. Call to Order and Roll Call

Directors present: Karen Bower-Turjanis, Barry Christian, Dave Finigan and Tony Norris

Directors absent: Brent Randol

Staff present: John Woodbury, Christopher Cahill, Richard Fessenden and Cesselea Thepkaisone

Vice-President Barry Christian called the meeting to order.

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors meeting of November 4, 2019.

Minutes for the November meeting were approved as corrected.

TN-KBT-BC-DF- BR

A X

- b. Acceptance of final independent audit for FY 18-19 prepared by Brown Armstrong, Certified Public Accountants.

Directors voted to accept the final independent audit for FY 18-19.

DF- TN-KBT -BC- BR

X

- c. Consideration and potential approval of Amendment No. 1 to Agreement 18-10, to extend the option period for the purchase and sale of approximately 164 acres of property on Dry Creek Road (APN Nos. 034-370-036 and -039, the "Chamberlain Property")) to April 15, 2020, approval of Certificate of Acceptance and authorization to execute documents.

Directors voted to approve Amendment No. 1 to Agreement 18-10; Approve Certificate of Acceptance; Authorize Board President or General Manager to complete all actions and execute all documents necessary to complete the purchase of the Chamberlain property.

DF- KBT- TN -BC- BR

X

- d. Consideration and potential approval of Amendment N^o.3 to Agreement N^o. 18-04 with Matt Greene Forestry and Biological Consulting, increasing the not-to-exceed amount to \$103,080.

Directors voted to approve Amendment No. 3 to Agreement No. 18-04.

TN- DF- KBT-BC-BR

X

- e. Consideration and potential approval of clarified and amended effective dates for District employee participation in the California State Disability Insurance (SDI) program.

Directors voted to approve employee participation in the State Disability program start date of July 1, 2019 for regular benefited District employees and a start date of January 1, 2020 for temporary employees.

DF- TN- KBT-BC-BR

X

- f. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.

The Board received the report, no action taken.

- g. Review of the District Projects Status Report.

John Woodbury, Richard Fessenden and Chris Cahill gave the report, with discussions on: Amy's Grove, Bay/River Trail, Berryessa Vista, Camp Berryessa, The Cove at Mt. Veeder, Lake Hennessey, Moore Creek, Oat Hill Mine Trail, Putah Creek, Skyline Park, Smittle Creek, State Parks, Suscol Headwaters Preserve and Vine Trail.

- h. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

The Board received the report, no action taken.

- i. Election of Board President and Vice President.

Directors voted to elect Barry Christian as President and Tony Norris Vice President of the Board of Directors for 2020.

DF-KBT-TN- BC-BR

X

5. Announcements by Board and Staff

- **Tony Norris – Attended the trail dedication of the San Rafael Bridge.**
- **Barry Christian – Thanked Richard Fessenden for guidance on the Newell Preserve erosion. Attending Fish and Game meeting December 11, 2019, Latino Leaders Luncheon December 13, 2019. Mentioned the offer of Tony McClimans to build a park bench and tables at Amy's Grove.**

6. Agenda Planning

- **None**

7. Adjournment

Adjourned to the Regular NOSD Board Meeting January 13, 2020

SIGNED: Brent Randol - vice chair
Brent Randol, Board President

ATTEST: Cesselea Thepkaisone
Cesselea Thepkaisone, Acting District Secretary

KEY

Vote: TN = Tony Norris; KBT = Karen Bower-Turjanis; DF = David Finigan; BC = Barry Christian; BR = Brent Randol

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused