



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Bower Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, August 12, 2019 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, Calif.

1. Call to Order and Roll Call

Directors present: Karen Bower-Turjanis, Barry Christian, Brent Randol, Dave Finigan, and Tony Norris

Staff present: John Woodbury, Rick Fessenden, and Cesselea Thepkaisone

2. Public Comment

None

3. Set Matters

None

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors meetings on July 8, 2019.

Minutes for the July 8, 2019 meeting were approved as corrected.

KBT-BC-BR-DF-TN

X X

- b. Consideration and potential approval of an amendment to the Position Allocation Table to delete one Park Aide and add one Park Steward Assistant.

Directors voted to approve the requested amendment to the Position Allocation Table, adding one full time Park Steward Assistant and deleting one full time Park Aide.

DF-TN-BC-KBT-BR

- c. Consideration and potential approval of amendments to the District Personnel Manual relating to salary steps in the year following initial hire.

Directors voted to approve the proposed revisions to the District Personnel Manual.

DF-TN-BC-KBT-BR

- d. Consideration and potential approval of trail license agreement with Pacific Union College.

Directors voted approve the trail license agreement with Pacific Union College

BC-KBT-BR-DF-TN

- e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
John Woodbury gave the report, no action taken.
- f. Review of the District Projects Status Report.
John Woodbury gave the report, with discussions on: Amy's Grove, Berryessa Estates, Camp Berryessa, The Cove, Oat Hill Mine Trail, Skyline Park, Smittle Creek, State Parks, Suscol Headwaters and the Vine Trail.
- g. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
The Board received the written report, no action taken.

5. Announcements by Board and Staff

- **Barry Christian – will have Parks District booth at the Tour of Napa Valley in Calistoga.**
- **David Finigan – has been giving speeches, most recently at the Napa Sunrise Rotary.**
- **Tony Norris – shared literature from the Living with Fire Symposium that he attended with Directors. Attended the Napa LAFCO Municipal Service review of the District.**
- **John Woodbury – announced that on August 20, 2019 at 9:35AM, the Board of Supervisors will hear the first reading of the Draft Ordinance that will become Measure K, the District funding ballot measure, and invited Directors to attend. Met with the Napa Valley Vintners and the Taxpayer Association Board to share details and the progress of the Draft Ordinance, Brent Randol also attended.**
- **Brent Randol – attended the annual Mike Thompson event. Met with the St. Helena City Manager about Measure K, was invited to speak to the City of St. Helena Recreation Commission.**

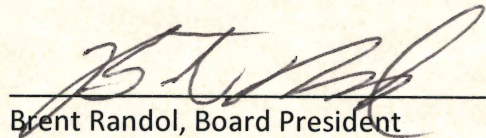
6. Agenda Planning

7. Closed Session

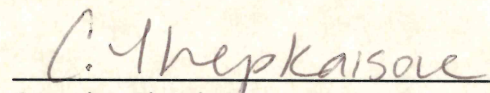
- a. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: Napa County APN 018-010-040
Agency Negotiator: John Woodbury, NCRPOSD General Manager
Negotiating Parties: NCRPOSD and Geoffrey Leigh for Victor Etienne
Under Negotiation: Price and Terms of Payment
No reportable action taken.

8. Adjournment

Adjourned to the Regular NOSD Board Meeting September 9, 2019.


Brent Randol, Board President

ATTEST:


Cesselea Thepkaisone, Acting District Secretary

KEY

Vote: TN = Tony Norris; KBT = Karen Bower-Turjanis; DF = David Finigan; BC = Barry Christian; BR = Brent Randol

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused