



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Bower-Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, January 14, 2019 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, CA

1. Call to Order and Roll Call

Directors present: Karen Bower-Turjanis, Barry Christian, Tony Norris

Directors absent: Dave Finigan, Brent Randol

Staff present: John Woodbury, Chris Cahill, Teresa Bledsoe

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors meetings on December 10, 2018.
Minutes for the December 10, 2018 meeting were approved as revised.
KBT-TN-BC-DF-BR
X X
- b. Consideration and potential approval of revisions to the Interim District Personnel Manual relating to the hire of employees previously working on contract to the District and to payments in lieu of health benefits for certain District employees.
Directors voted to approve the proposed revisions to the Interim District Personnel Manual including an additional revision to the Manual of replacing the word "officer" with "agent" under the Conversion of Contract Employees Section.
KBT-TN-BC-DF-BR
X X
- c. Consideration and potential approval of the allocation of three full time permanent positions within the District service: one Park Maintenance Specialist, one Park Steward Assistant, and one Park Aide.
Directors voted to approve the three requested position allocations.
TN-KBT-BC-DF-BR
X X

- d. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
Directors received report.
- e. Review of the District Projects Status Report.
John Woodbury gave reports on the Bay/River Trail and Skyline Park. Chris Cahill gave reports on Camp Berryessa, The Cove and Lake Hennessey. Rick Fessenden gave reports on Lake Hennessey and Oat Hill Mine Trail.
- f. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
John Woodbury gave the report. He mentioned that the Outdoor Education Program is ramping up. Some employees have been given additional assignments, Jessica (her position was one of the positions allocated at today's meeting) being one of them. She will be working on special events that happen at Bothe Park and Bale Grist Mill. She has also, with the help of her team, put together a list of hikes for this year and are now working on how to publicize them. They are also putting together the Spring Trail Challenge. The decision was made to do this in the spring time this year instead of the winter and this will probably be starting in March.

5. Announcements by Board and Staff

- John Woodbury announced a Master Plan update: The Board Committee, consisting of Tony Norris and Dave Finigan, will be reviewing the first preliminary draft at hopefully, the last part of this month and if it's ready for the full board to look at, John will bring it to the next meeting in February for review. He's proposing that when it's released for public comment, it be released for an extended period of time such as 3-4 months. This time will allow for presentations to every community group possible so that they can be informed of what NCRPOSD is doing and offer feedback to help us know if we're on the right track going into 2020 and may hopefully result in another ballot measure.
- John Woodbury also mentioned that on Monday, January 21st, Martin Luther King Jr. Day, the Volunteer Center is coordinating a series of volunteer events all over the County. NCRPOSD has 2 events we're covering. One is at Westwood hills. Rick Fessenden will be leading the group in invasive broom removal. The other one will be at Bothe Park, removing invasive ivy.
- Tony Norris informed the board that there's a special park districts forum coming up on May 5-9, co-hosted by Mid-Pen and East Bay Regional Parks. Tony suggested sharing one registration among several individuals to allow for exposure and at the same time, keeping the cost down. He's interested in attending the one that sweeps into Richmond and back.
- John Woodbury asked for direction from the Board as to if they would like District funds used for this Mid-Pen and East Bay Regional Parks event as it's \$600.00 registration per person plus hotel expenses.
- Barry Christian likes the idea of sharing one registration among several individuals especially since there will probably not be an Open Space Council gathering this year and feels that if there are not enough Board members that want to go, maybe this could be extended to District Personnel as part of the on-going education efforts that are so desirable and beneficial.
- John Woodbury confirmed that there will not be an Open Space Council gathering this year due to the resignation of the Open Space Council Executive Director.
- Tony mentioned the possibility of hikes through the PUC forest since due to PUC, the land trust and Cal Fire teaming up, there's now a preservation/conservation easement in place over the PUC property allowing for heightened protection. He did promise he would mention to the Board that as the weather gets better and as schedules can be sorted out there will be opportunities for hiking some of these trails.

- John Woodbury mentioned that he has been in discussions for quite a while now with PUC regarding formally designating one or more of the trails as public trails, primarily for the purpose of legalizing "Dan's Wild Ride" which would allow for legal public access to the public road. He feels they are really close to an agreement now that the easement has been finalized and recorded. Once the agreement is in place, this will be a great opportunity for more hikes.
- Tony Norris announced that the Solano Land Trust is sponsoring a workshop on how to hike with livestock that will take place January 25th at the Rush Ranch Nature Center from 9:30-1:00 PM.

6. Agenda Planning

- a. Planning for District anniversary event
January 31st is our annual celebration at the Napa River Inn. It is still in the planning stages and John is accepting any suggestions. It looks like it will be following the same format as the annual events of the past.
- b. Other
In regards to the Le Colline Vineyard conversion project proposal (P14-00410), the 500 page draft EIR is now out and the comment period ends February 17, 2019. John Woodbury proposed that he draft a response to be brought to the next meeting for the Board to review in light of there being so much interest in this project.

7. Closed Session

- a. Conference with Real Property Negotiator (Government Code Section 54956.8)

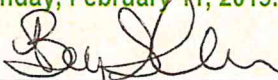
Property: Napa County APN 016-010-19 and -22, and Lake County APN 013-029-02, -03, -05, -09, and -27
 Agency Negotiator: John Woodbury, NCRPOSD General Manager
 Negotiating Parties: NCRPOSD and Sam Livermore
 Under Negotiation: Price and Terms of Payment
No reportable action taken.

- b. Public Employee Performance Evaluation (Government Code Section 54957)


TITLE: General Manager
No reportable action taken.

8. Adjournment

Adjourned to the Regular NCRPOSD Board Meeting Monday, February 11, 2019.


 FOR _____
 BRENT RANDOL, Board President

ATTEST:



 TERESA BLEDSOE, Acting District Secretary

Key

Vote: TN = Tony Norris; KBT = Karen Bower-Turjanis; DF = David Finigan; BC = Barry Christian; BR = Brent Randol

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Absent

