



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, October 08, 2018 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, CA

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

2:00 Public hearing and potential decision on fee reductions at Bothe-Napa Valley State Park

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors meetings on September 10, 2018.
- b. Consideration and potential approval of a trail easement over a portion of Assessor's Parcel No. 046-370-001 owned by Napa Shop LLC to facilitate the Napa Valley Vine Trail, Napa River Trail and San Francisco Bay Trail
- c. Receipt of Environmental Education Program Results for 2017-18 Feasibility
- d. Receipt of oral report and potential direction to staff regarding the recording of District Board meetings.
- e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- f. Review of the District Projects Status Report.
- g. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendaized, no action will be taken by the Board on these items unless specifically noted otherwise.

7. Closed Session

- a. Conference with Real Property Negotiator (Government Code Section 54956.8)
 - Property: Napa County APN 016-010-19 and -22, and Lake County APN 013-029-02, -03, -05, -09, and -27
 - Agency Negotiator: John Woodbury, NCRPOSD General Manager
 - Negotiating Parties: NCRPOSD and Sam Livermore
 - Under Negotiation: Price and Terms of Payment

8. Adjournment



STAFF REPORT

By: John Woodbury
Date: October 8, 2018
Item: **3**
Subject: Public hearing and potential decision on fee reductions at Bothe-Napa Valley State Park

RECOMMENDATION

Open the public hearing, take comment, close the hearing and adopt the proposed reduction in fees for the cabins at Bothe-Napa Valley State Park

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

After evaluating existing fees at Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park, staff would like to propose two changes to the existing fees. Both are reductions in fees.

Changes to the adopted fee schedule require holding a public hearing, approval of the Board of Directors, and concurrence by the State Parks District Superintendent.

The following reductions in fees are proposed:

Cabin Rental Fees:

The beautiful historic cabins that were restored in 2016 are increasing in popularity but are still below desired occupancy levels, largely because the District has so far done only limited marketing. Staff is now initiating some marketing strategies, such as the Google Virtual Tour proposal approved by the Board last month.

Another strategy is to reduce the weekday rates on the cabins. Weekend rates would remain the same, but non-holiday weekday rates (Monday night through Thursday night) are proposed to be reduced as follows:

| | Current Fee Per Night | Proposed Fee Per Night |
|------------------------|------------------------------|-------------------------------|
| Small Cabin (2 person) | \$150 | \$100 |
| Large Cabin (4 person) | \$225 | \$175 |

The current two night minimum would be retained. A two-night minimum is fairly standard for vacation rentals because this reduces cleaning costs.

From a policy perspective, staff believes it is important to keep basic camping fees as low as possible, and to accomplish this to set the price point for so-called “comfort” or “convenience” facilities to maximize revenue generation. Given the strong Napa market and limited supply of comparable cabin rentals, staff believes that over time the occupancy rate for the cabins should be in the 80 percent range. When the occupancy rate rises to that level staff will re-evaluate the rates and potentially propose increases.

Day use/Mill Tour Fee:

Historically, a visitor using Bothe State Park for Day use pays the \$8 day use fee. If they then visits the Bale Grist Mill, they would be charged Mill tour charge of \$5 per adult. These are the fees that were in place when the District assumed management of the two parks in 2012. As a way to encourage use of both park units, staff proposes a 50 percent reduction to users who want to visit both parks. This would mean a family that pays the \$8 day use fee at Bothe would pay \$2.50 per adult for a mill tour and someone paying the full price \$5 fee for a mill tour would pay \$4 if they also wanted to visitor Both for the day. We do not anticipate this being a significant number of visitors but a way to offer incentive and discount to those who want to experience both Napa Valley State Parks.



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MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, September 10, 2018 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, CA

1. Call to Order and Roll Call

Directors present: Karen Turjanis, Barry Christian, Dave Finigan, Tony Norris and Brent Randol.

Staff present: John Woodbury and Teresa Bledsoe.

2. Public Comment

Kellie Anderson, of Angwin, suggested we televise our Board meetings. John Woodbury will look into this matter. She also mentioned she has been able to bring several individuals hiking up to Linda Falls and continues to do so every week, wanting to share this treasured resource with anyone who would like to go. Next she spoke of Mark Mondavi's application for a new 50,000 gallon winery at the end of Cold Springs Road, immediately adjacent to one of NCRPOSD's properties and emphasized that the County is not the applicant or the proponent but is still seeking NCRPOSD's input as to how this project would impact this NCRPOSD resource as the County is also asking for the input of California Department of Fish, U.S. Geological Survey, the Regional Water Quality Control Board and other municipalities.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors meetings on August 13, 2018.

Minutes for the August 13, 2018 meeting were approved as amended under Announcements by Board and Staff.

TN, BC, KT, BR, DF

A

- b. Consideration and potential approval of salary range and benefits for District Park Maintenance Specialist position.

The Board voted to approve one permanent FTE Park Maintenance Specialist position, adopt the proposed Park Maintenance Specialist salary range and approve the proposed revision to the interim District Personnel Manual.

DF, TN, KT, BC, BR

- c. Consideration and potential approval of Amendment No.1 to Agreement 18-01 with Soluna Outreach Solutions extending the term to June 30, 2019.
 The Board voted to approve an extension of the term for Agreement 18-01 from October 31, 2018 to June 30, 2019.
 KT, TN, BC, DF, BR
- d. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
 The Board received the report. No action taken.
- e. Review of the District Projects Status Report. John Woodbury gave the report on:
 Amy's Grove, Bay Area Ridge Trail, Napa Bay/River Trail, Berryessa Vista, Camp Berryessa, The Cove at Mt. Veeder, Lake Hennessey, Moore Creek Park, Montesol West, Oat Hill Mine Trail and Skyline Park
- f. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
 John Woodbury gave the report. No action taken.

5. Announcements by Board and Staff

- John Woodbury announced that Chris and Kelly Cahill had a healthy baby girl last Friday.
- Barry Christian announced that the American Canyon Community and Parks Foundation held their Gala, An Evening at the Ruins on Saturday, September 8th (the same night as the Harvest dinner at the Bale Grist Mill) and it was very successful. Last year they cleared about \$80,000 and he feels, from initial reports he has heard, that they did even better this year. All of the proceeds will go to parks and open spaces in American Canyon. They've been able to put in drinking fountains with doggie drinking fountains, put on events and have purchased exercise equipment with these raised funds and are doing terrific things in American Canyon.
- Tony Norris mentioned that he is involved in several categories of the Napa County Strategic Planning process.
- Karen Turjanis mentioned enjoying her hike with Kellie Anderson to Linda Falls. She also announced that there's a District 1, Napa County Strategic Planning Committee meeting at Harvest Middle School next Monday, September 17th at 5:30 PM and said it would be good to send future meeting dates out to all those on our newsletter email list.

6. Agenda Planning

None.

7. Closed Session

- a. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: Napa County APN 016-010-19 and -22, and Lake County APN 013-029-02, -03, -05, -09, and -27
Agency Negotiator: John Woodbury, NCRPOSD General Manager
Negotiating Parties: NCRPOSD and Sam Livermore
Under Negotiation: Price and Terms of Payment
 Directors approved motion 5-0 to authorize the Board to send a letter in support of the abandonment of N. Livermore Road.
 DF, BC, KT, TN, BR

- b. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: APN # 034-370-036 and -039
Agency Negotiator: John Woodbury, NCRPOSD General Manager
Negotiating Parties: NCRPOSD and The Chamberlain Revocable Trust dated October 9, 1997 and the Francis and Beth Revocable Trust dated Mary 10, 2004
Under Negotiation: Price and Terms of Payment
 Directors approved motion to sign option agreement to purchase 164 acres at \$880,000.
 DF, TN, KT, BC, BR
- c. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: APN # 034-370-040 (partial)
Agency Negotiator: John Woodbury, NCRPOSD General Manager
Negotiating Parties: NCRPOSD and James and Sarah Kateley
Under Negotiation: Price and Terms of Payment
 Directors approved motion to accept approximately 7 acres donated to The District in Exchange for putting a restrictive covenant over The Meadow at Amy's Grove.
 DF, TN, KT, BC, BR

8. Administrative Item. Consideration and potential approval of Resolution authorizing a grant application to the California Habitat Conservation Fund program (Resolution to be provided at meeting).
 Directors voted to approve Resolution authorizing a grant application to the California Habitat Conservation Fund program for matching funds for the purchase of the Chamberlain property.
 DF, TN, KT, BR, BC

9. Adjournment

Adjourned to the Regular NCRPOSD Board Meeting October 8, 2018.

BRENT RANDOL, Board President

ATTEST:

TERESA BLEDSOE, Acting District Secretary

Key

Vote: TN = Tony Norris; KBT = Karen Turjanis; DF = David Finigan; BC = Barry Christian; BR = Brent Randol

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Absent



STAFF REPORT

By: John Woodbury
Date: October 8, 2018
Item: **4.B**
Subject: Consideration and potential approval of a trail easement over a portion of Assessor's Parcel No. 046-370-001 owned by Napa Shop LLC to facilitate the Napa Valley Vine Trail, Napa River Trail and San Francisco Bay Trail

RECOMMENDATION

Approve Certificate of Acceptance for a trail easement over a portion to Assessor's Parcel Number 046-370-001 owned by Napa Shop LLC to facilitate the Napa Valley Vine Trail, Napa River Trail and San Francisco Bay Trail, and authorize the Board President and/or General Manager to execute a Trail Easement Agreement with Napa Shop LLC and Napa Redevelopment Partners LLC, subject to the General Manager's approval of the final language of the Trail Easement Agreement.

ENVIRONMENTAL DETERMINATION

The proposed action was covered by the Napa Plant Site Environmental Impact Report certified by the City of Napa and the County of Napa. The proposed action is further exempt from 14 California Code of Regulations 15378 (State CEQA Guidelines) pursuant to Section 15303 (New Construction or Conversion of Small Structures) and Section 15304 (Minor Alterations to Land)

BACKGROUND

A Development Agreement approved by the City of Napa and the County of Napa requires Napa Redevelopment Partners LLC to construct a recreational trail connecting from the former Napa Pipe property to the existing recreational trail in Kennedy Park. The proposed trail connection is intended to serve the San Francisco Bay Trail, the Napa River Trail and the Napa Valley Vine Trail.

Napa Redevelopment Partners LLC and the Napa Valley Vine Trail have negotiated the donation of a trail easement by Napa Shop LLC over a portion of their property (Assessor's Parcel Number 046-370-001--see attached). This trail easement will enable the construction by Napa Redevelopment Partners LLC of the recreational trail required by their Development Agreement for their Napa Pipe property.

Completion of the Napa Valley Vine Trail is a project identified in the District's Master Plan, as is the San Francisco Bay Trail and the Napa River Trail. On March 16, 2009, the District Board of Directors approved a Memorandum of Understanding with the Napa Valley Vine Trail Coalition agreeing to work together to support the construction and operation of the Vine Trail. Pursuant to this MOU, the Coalition is now asking for the District's assistance by accepting the trail easement being offered by Napa Shop LLC, and to be

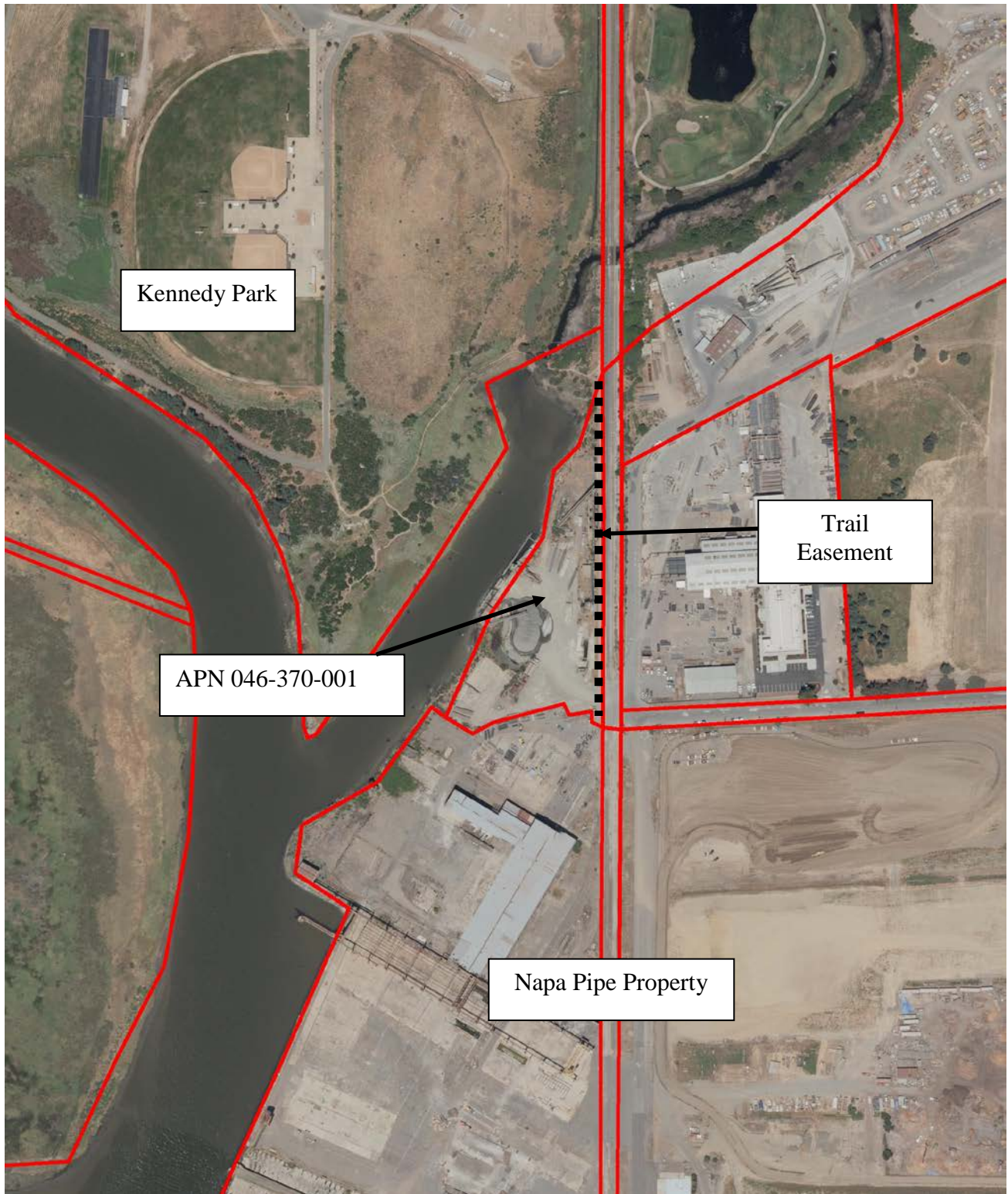
responsible for the operation and maintenance of the recreational trail that would be constructed by Napa Redevelopment Partners.

In accepting the easement, the District would be taking on some liability risk, and incur some costs for liability insurance as well as on-going operations and maintenance. The exact level of those costs is not known, but would be minimal, given the short length of the proposed trail segment. In addition, the Vine Trail Coalition has offered to share the maintenance costs, though the terms for that have not been finalized. The liability risk is also minimal, since the District is generally protected by the Hazardous Recreational Activities statutes adopted by the State of California. Overall, the risks and liabilities in staff's judgement are minimal compared to the benefit to the public of closing this gap in Napa County's trail network.

A draft Trail Easement Agreement has been prepared by the Napa Valley Vine Trail Coalition working with Napa Redevelopment Partners and Napa Shop, but some details of the agreement have not yet been finalized.

Staff recommends that the Board approve a Certificate of Acceptance for the trail easement, and authorize the Board President and/or General Manager to execute a Trail Easement Agreement and any other documents that may be necessary to implement the Agreement, subject to the final language of the Trail Easement Agreement being worked out with the other signatories to the Agreement to the satisfaction of the Board President and General Manager.

Location of Proposed Trail Easement





STAFF REPORT

By: John Woodbury
Date: October 8, 2018
Item: **4.C**
Subject: Environmental Education Program Results for 2017-18

RECOMMENDATION

Receive the report.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

Attached is a wrap-up of the environmental education program for the last fiscal year. This is an information item only; no action is required.

This document is to give an overview of the last year for the NOSD Naturalist Program, including participant numbers, the costs to provide quality programs, staff development, testimonials from teachers and letters from students in our School Program.

Let's start with the Participant Numbers: 1,365 Kids/ 498 Adults

Summer 2017, Bothe Jr. Rangers and Free Saturday Hikes: 145 Kids and 134 Adults

School Program 2017-18: 49 Classes, 1,156 Students and 225 Adults, including Teachers

Public Hikes: Green Fri (or Get Out and Play Day), 32 Adults and 2 Kids,

2nd Saturdays: *Into the Redwoods*, February- 8 Adults, *Birds of Bothe*, April- 19 Adults and 6 Kids, *Spring Wildflowers*, May- 6 Adults and 6 Kids

Earth Day Hike: Oat Hill Mine Trail- 6 Adults

Events: Day of the Child April 29th, 65 Adults 50 Kids

Promotional Hike and Picnic from Earth Day- 3 Adults

*All participant numbers are for Bothe State Park except the Earth Day at Oat Hill Mine Trail

Costs to provide Quality Programs: \$42,582 Grand Total

School Program: \$24,241 all Totaled, not including the \$1,440 bus credit.

Field Trips: Mycelium Project \$6,175 + NOSD Naturalists \$7,894 = 14,069 Total

School Logistics: Mycelium Project \$4,137 + NOSD Naturalists/Supplies \$1,956 = \$6,093 Total

School Program Buses: \$5,519 spent, and a credit of \$1,440 from cancellations during Oct Fires.

Summer Camp Calypso: \$5,142, Naturalists hours will be on the next Year End Wrap Up.

Summer Camp Logistics/Outreach: Mycelium Project, \$2,563 + NOSD Naturalists/supplies, (\$1,729/ \$850) or \$2,579 = \$5,142

Jr Rangers/Free Adult Hike: Mycelium Project, \$750 + NOSD Naturalists, \$994 = \$1,744 Total

Free Hikes/Events: Mycelium Project, \$825 + NOSD Naturalists, \$501 = \$1,326 Total

Admin. Logistics/Outreach: Mycelium Project \$4,490 + NOSD Naturalists/Supplies \$5,639 = \$10,129 Total

Totals: Mycelium Project \$18,940 + School Buses \$4,079 + NOSD Naturalists/Supplies \$19,563 = \$42,582 Grand Total

Staff Development/Achievements:

This has been a great year of growth for this set of budding Naturalists. At the start we had Jay Jessen and Jessica Ardizzone leading groups with Jonny Ehlers, and by the end we have 5 trained Naturalists that have been supported by Julie and Jonny Ehlers. Because the staff grew we were able to take larger school groups and reduce bus cost in doing so. Every staff member of this team started with 0 experience teaching or leading groups on the trail, and now each one is leading quality programs with school groups ranging in age from Kindergarten to High School. The breadth of knowledge on this staff of Naturalists is mind boggling! We have a Geologist, 2 Botanists, 2 Wildlife fanatics, and a couple of History buffs. Expect good curriculum to come from this vast knowledge of the natural world, as it already has begun. As this program grows in size it is also growing in depth. As each staff member gains more experience, they will be more able to relate to kids of all ages and abilities, as well as lead large group activities, and get down and dirty on their level. Most of the staff are more academic, not performers, so delivering programs that appeal to their audience can be challenging, and already they have shown that they are up for the challenge. This group of Naturalists planned and facilitated the first summer camp offered by the NOSD and it's a hit! Next year the participant numbers will definitely go up.

Staff Specifics:

Jay Jessen has received 80 hours of training and was the first Naturalist to be trained when this was just getting off the ground in 2015. Jay is a fast learner and that shows in his confidence as well as on the kids faces on the groups he leads. He has been pivotal in the transition from Sandy to Rob, and now Rob to Jason, by taking on added responsibilities, including co-authoring the initial Naturalist Program Proposal and Budget. Jay has stepped up in regards to staff leadership and his attention to detail has improved the foundation of this program from the start. Over the course of the next year Jay will be taking on even more responsibilities as certain admin items will be transferred from The Mycelium Project to his plate. Jay has acknowledged that one of his challenges in teaching is to read the group and know what they need him to do next, and sometimes that's to be more playful.

Jessica Ardizzone has received 74 hours of training and has put that time to good use. Jessica is a natural teacher and her love of the outdoors will surely make her a potent member of this staff. Jessica is driven to succeed and that shows in the number of 'hats' she wears at the park. She found out about Día del Niño's at other parks and wanted to do something at Bothe and has planned and organized the whole thing from beginning to end. And, after debriefing with her she already has plans to make it even better next year. Jessica has been a big part of the planning and registration for summer camp and will continue to take more ownership of its success throughout this summer and as this year progresses to next summer. Jessica's greatest challenge may also be her greatest gift, in that she is young and learning and can relate to students who are also young and learning.

Sarah Clark has received 63 hours of training and has come very far in her abilities to lead groups of all sizes and ages. Her awareness and knowledge of safety issues not only serves her group management but will help other staff members stay on point as well. Jonny and the core staff could see her taking on the risk management parts of the program and doing extremely well at it. Her geology knowledge is priceless for developing staff understanding and will lend well to curriculum related to rocks at a deeper level than any of us could. Sarah does not have the big booming voice that Jonny uses and instead draws participants in her own way and is honing that skill. Sarah has stepped out of her “Comfort Zone” to embrace the work we do as Naturalists and in doing so has grown a lot throughout the course of this past year.

Joe Joe Clark has received 63 hours of training and also has come a long way from the beginning to now. The kids love Joe Joe’s warm inviting nature and always seem like they had a great day with him. Teacher feedback has been shining. Joe Joe’s passion for botany is infectious and a great component of his teaching and I expect to see more curriculum related to local flora to be created by him. His attention to safety is getting much better as he becomes more comfortable in this role and finds his voice. He was a little overwhelmed at first, but his huge heart and gentle way of being has served to help him grow and Joe Joe has the capacity to be a very potent force on this staff of Naturalists.

Sam Thall has received 63 hours of training and is included on this report to highlight his growth and potential, and something tells Jonny that we haven’t heard the last of Sam yet. Teachers and kids rave about Sam. Like Joe Joe, Sam’s knowledge of botany is a great asset to this team, and like Jessica, his youth may challenge him while it also helps him relate to kids of all ages.

Teacher testimonials and letters from students in the School Program:

In addition to the teacher testimonials and letters from the students in the School Program, Jonny would like to add that countless kids and adults have commented on how much they value their time out in the parks and how much they appreciate the NOSD for not only purchasing and managing such wonderful properties, but providing Naturalist Services to complement those properties. And, Julie and Jonny want to express their gratitude for this amazing opportunity.



Teacher Letter St
Helena Primary.pdf



Teacher Letter
Yountville Elem.pdf



Student Letter
Calistoga Elem.pdf



Student Letter
Howell Mt Sch.pdf



Student Letter St
Helena.pdf



Student Letter
Yountville Elem.pdf



STAFF REPORT

Date: October 8, 2018
Item: **4.E**
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

RECOMMENDATION

(1) Receive the report.

BACKGROUND

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$25,000, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for August of 2018. There are very few expenses for this month as most invoices were held to be paid August 1st at the request of the County auditor's office due to the need to close out the books for last fiscal year.

In addition to these expenditures, the General Manager has authorized the following contracts using his signature authority:

Sept 18, 2018: Napa County Agreement 18-12 for Napa Valley Tourism Improvement District grant of \$20,000 to assist Skyline Park Citizens Association with improving marketing of the park, including (1) on-line reservation system, (2) outreach materials, and (3) automatic pay station for the River to Ridge Trail.

Sept 11, 2018: Authorization for REB Engineering to survey Restrictive Easement location at Amy's Grove pursuant to Kateley property donation, at an estimated cost of \$3,000.

PARKS & OPEN SPACE DISTRICT -SEPTEMBER 2018 EXPENSE REPORT

General Admin - 85000-00

| Date | Journal Line Description | Name | Monetary Amount |
|------------|--------------------------|----------------------------|-----------------|
| 09/04/2018 | 8/29-30/18 Mileage | CAHILL,CHRISTOPHER MICHAEL | \$ 22.89 |

Moore Creek Dept - 85010-00

| Date | Journal Line Description | Name | Monetary Amount |
|------------|--------------------------------|--------------------------------|-----------------|
| 09/04/2018 | Trail Plan Moore Creek 8/28/18 | CAHILL,CHRISTOPHER MICHAEL | \$ 28.34 |
| 09/04/2018 | 8/29-30/18 Mileage | CAHILL,CHRISTOPHER MICHAEL | \$ 29.98 |
| 09/12/2018 | PG&E 7/24/18-8/22/18 | PACIFIC GAS & ELECTRIC CO | \$ 252.79 |
| 09/12/2018 | PG & E 7/20/18-8/21/18 | PACIFIC GAS & ELECTRIC CO | \$ 412.15 |
| 09/12/2018 | Supplies Aug. 18 | ZELLER'S & CLARKS ACE HARDWARE | \$ 137.38 |
| 09/12/2018 | CV Aug 18 supplies | CENTRAL VALLEY BUILDERS | \$ 175.98 |
| 09/18/2018 | Dry rot rep.base board Juarez | CJ YIP & ASSOCIATES | \$ 425.00 |
| 09/18/2018 | Chimney cleaning Ranch house | CJ YIP & ASSOCIATES | \$ 179.00 |
| 09/18/2018 | Paint for Juarez house | CJ YIP & ASSOCIATES | \$ 30.43 |
| 09/19/2018 | Sept 2018 Invoice | HERITAGE SYSTEMS, INC. | \$ 367.67 |
| 09/19/2018 | PG&E 8/23/18-9/1/18 | PACIFIC GAS & ELECTRIC CO | \$ 60.61 |
| 09/26/2018 | Porta potty Sept. 18 | JOHNNY ON THE SPOT | \$ 173.97 |

Camp Berryessa - 85010-03

| Date | Journal Line Description | Name | Monetary Amount |
|------------|--------------------------|-------------------------------|-----------------|
| 09/12/2018 | PG&E 7/23/18-8/21/18 | PACIFIC GAS & ELECTRIC CO | \$ 9.86 |
| 09/18/2018 | Garbage pickup 8/18 | BERRYESSA GARBAGE SERVICE AND | \$ 234.00 |
| 09/26/2018 | Water testing Sept. 18 | CALTEST ANALYTICAL LABORATORY | \$ 47.00 |

NRER - 85010-05

| Date | Journal Line Description | Name | Monetary Amount |
|------------|--------------------------|------------------------------|-----------------|
| 09/18/2018 | Volunteer food | CJ YIP & ASSOCIATES | \$ 86.20 |
| 09/19/2018 | August 2018 Invoice | NAPA VALLEY SUPPORT SERVICES | \$ 500.00 |
| 09/26/2018 | Porta potty Sept. 18 | JOHNNY ON THE SPOT | \$ 303.94 |

State Park - 85010-08

| Date | Journal Line Description | Name | Monetary Amount |
|------------|--------------------------------|--------------------------------|-----------------|
| 09/04/2018 | 8/10 Facebook promotion Charge | WOODBURY,JOHN ROBERT | \$ 0.51 |
| 09/06/2018 | Banners for fiesta en el Molin | JODIE'S DESIGN | \$ 3,577.66 |
| 09/07/2018 | PR2GL Pay End 8/24/18 | | \$ 246.97 |
| 09/07/2018 | PR2GL Pay End 8/24/18 | | \$ 372.63 |
| 09/07/2018 | PR2GL Pay End 8/24/18 | | \$ 6,010.30 |
| 09/10/2018 | August 2018 Invoice | JONATHAN EHLERS | \$ 3,012.50 |
| 09/10/2018 | Adobe upgrades | CDW GOVERNMENT INC | \$ 209.57 |
| 09/11/2018 | 09/2018 Mileage | WOODBURY,JOHN ROBERT | \$ 27.25 |
| 09/12/2018 | Envir Edu program supplies | WOODBURY,JOHN ROBERT | \$ 40.92 |
| 09/12/2018 | Office Depot supplies | | \$ 453.91 |
| 09/12/2018 | 707-963-2236 7/28/18-8/27/18 | AT&T | \$ 36.04 |
| 09/12/2018 | Special event 9/14/18-9/17/18 | JOHNNY ON THE SPOT | \$ 838.90 |
| 09/12/2018 | 8/22-23 UnitedRent ScissorLift | WOODBURY,JOHN ROBERT | \$ 696.60 |
| 09/12/2018 | Bale Grist bakery supplies | KEITH GIUSTO BAKERY SUPPLY LLC | \$ 305.70 |
| 09/12/2018 | Historic window rebuild | TIM WHITE | \$ 995.00 |

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| 09/12/2018 | Supplies - Aug. 18 | CASH & CARRY | \$ | 225.14 |
| 09/13/2018 | Dia del Nino event 5/18 | ARDIZZONE,JESSICA JO | \$ | 381.00 |
| 09/13/2018 | Dia del Nino event 5/18 | ARDIZZONE,JESSICA JO | \$ | 41.42 |
| 09/18/2018 | Coroplast signs Fiesta Event | NAPA SIGN SHOP | \$ | 1,232.66 |
| 09/18/2018 | phone internet communications | TPX COMMUNICATIONS | \$ | 659.72 |
| 09/18/2018 | Comprser oil, fuses | BROWN'S AUTO PARTS | \$ | 111.87 |
| 09/18/2018 | Pool supplies 8/18 | LESLIE'S SWIMMING POOL SUPPLIES | \$ | 346.41 |
| 09/19/2018 | Monitoring fees July 18 Bothe | ADVANTAGE TOTAL PROTECTION | \$ | 40.00 |
| 09/19/2018 | Garbage pickup Aug 18 | UPPER VALLEY DISPOSAL | \$ | 1,025.52 |
| 09/19/2018 | Bus fieldtrip 10/1/18 | MICHAEL'S TRANSPORTATION SERVICE | \$ | 835.50 |
| 09/19/2018 | Motorola Radios & Chargers | APEX INDUSTRY SERVICE | \$ | 3,938.92 |
| 09/19/2018 | Spanish brochures | FRYE'S PRINTING INC | \$ | 720.33 |
| 09/21/2018 | PR2GL Pay End 9/7/18 | | \$ | 6,387.28 |
| 09/21/2018 | PR2GL Pay End 9/7/18 | | \$ | 226.67 |
| 09/21/2018 | PR2GL Pay End 9/7/18 | | \$ | 396.01 |
| 09/25/2018 | 8/12-9/6/18 Fiesta Facebook Ad | WOODBURY,JOHN ROBERT | \$ | 30.42 |
| 09/25/2018 | 8/23/18 Associated Bag Mill | WOODBURY,JOHN ROBERT | \$ | 287.34 |
| 09/26/2018 | PG&E 8/14/18 to 9/12/18 | PACIFIC GAS & ELECTRIC CO | \$ | 178.27 |
| 09/26/2018 | PG&E 8/14/18 to 9/12/18 | PACIFIC GAS & ELECTRIC CO | \$ | 36.91 |
| 09/26/2018 | PG&E 8/15/18 to 9/13/18 | PACIFIC GAS & ELECTRIC CO | \$ | 282.72 |
| 09/26/2018 | PG&E 8/15/18 to 9/13/18 | PACIFIC GAS & ELECTRIC CO | \$ | 46.86 |
| 09/26/2018 | Bale Mill fiesta poster/copies | COPY CORNER | \$ | 18.55 |
| 09/26/2018 | Porta potty Sept. 18 | JOHNNY ON THE SPOT | \$ | 392.52 |

Amy's Grove - 85010-10

| Date | Journal Line Description | Name | Monetary Amount |
|------------|--------------------------|------|-----------------|
| 09/13/2018 | Clerk/Recorder fee | | \$ 50.00 |

Other Projects - 85010-90

| Date | Journal Line Description | Name | Monetary Amount |
|------------|--------------------------|----------------------|-----------------|
| 09/10/2018 | Annual Subscription | TRAILHEAD LABS, INC. | \$ 6,000.00 |
| 09/11/2018 | 09/2018 Mileage | WOODBURY,JOHN ROBERT | \$ 63.22 |

Napa County Regional Park and Open Space District

Projects Status Report

October 8, 2018

Name of Project Description

Status

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| <p>Amy's Grove Planning and permits for public use of Amy's Grove</p> | <p>The archaeological survey has been completed and did not find evidence of native American activity. The botanical survey has been completed and submitted for review. Much of Amy's Grove burned in the October 2017 fires, but the damage appears to be limited. <u>In Sept 2018 the Board approved placing a restrictive covenant over a portion of Amy's Grove, accepting the donation of an adjacent 7 acres of land, approving an option to acquire 164 acres north of Amy's Grove, and applying for a grant to help fund the purchase.</u></p> |
| <p>Bay/River Trail -- American Canyon to Napa An 8+ mile recreational trail generally following the Napa River and interior levees of associated wetlands.</p> | <p>Phase 2-B--Pond 10 to Soscol Ferry Road The design for the public crossing of the SMART tracks has been completed, and SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. A biological survey for the Fagan Marsh area has been completed; based on the results, CDFW has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. At the request of the City of American Canyon, in August 2017 City and District staff met to discuss strategies for completing the trail and those discussions are ongoing. The Board President and General Manager met with CDFW staff on June 12, 2018 to discuss CDFW concerns. <u>Senator Dodd is organizing a meeting in October with the City of American Canyon, County of Napa and the District in an attempt to move the project forward.</u></p> |
| <p>Berryessa Estates Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would connect Lake Berryessa Estates to the District's Spanish Valley holdings.</p> | <p>The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has been delayed because of property title issues between BLM and BOR. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. In 2015 Reclamation said they have done their work to clear up the title issue and it is now up to BLM to finish the transfer. BLM thought they would complete their work by the end of 2015, but this did not happen, and a new date for completion has not been set. BLM's timeline has been extended because BLM has determined that not only these but other federal lands in the same general area also need to have their revocation process completed, and they wish to resolve all at the same time. At a meeting on April 14, 2016, the new Superintendent for the Ukiah District of BLM committed to completing the transfer. Because of staffing changes at BLM, as of October 2018 no progress had been made.</p> |
| <p>Berryessa Vista Planning, stewardship and expansion of this wilderness park.</p> | <p>Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. The District sent a letter to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. In 2014 the Land Trust acquired an 80 acre inholding between District and BLM land, based on a District Board action in November 2014 agreeing to acquire the property from the Land Trust at a later date when funding is available. District and Land Trust staff in April 2016 placed a camera on the property in an attempt to identify the off-road vehicle and motorcycle users who have been causing some damage to the property. Staff has been monitoring the cameras since spring 2016 and has noted a small decrease in illegal off road vehicle use; staff will continue to monitor the cameras. Staff is working on plans to create a formal boat-in backcountry camp at Berryessa Vista accessed from the BOR Capell Cove boat launch.</p> |

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| Camp Berryessa | Redevelopment of former Boy Scout Camp into a 64 bed group/environmental education camp with 8 tent cabins, 2 covered group activity centers, a canoe/kayak dock, a central amphitheater and campfire ring, and a shower and composting toilet restroom facility. | A grant for \$50,000 to help with construction was provided by the Mead Foundation, together with a \$1.7 million grant from the State Coastal Conservancy. Construction of Phase I, which includes beds for up to 64 campers was completed in June 2016. Jim Hankes, a Bureau of Reclamation maintenance employee and life-long Berryessa resident has moved his park unit trailer onto the property and become our first volunteer camp host. Tuleyome, the BOR, and Forest Trails Alliance are very close to completing the new North End Trail, running from +/- Camp Berryessa to the north end of the Lake, approximately 7 miles each way. In early October, 2017 Caltrans delivered (at no cost to the District) the disassembled and individually numbered pieces of a former Monticello Road stone arch bridge to Camp Berryessa for our eventual use somewhere. The County Fire, which ultimately burned 90,000+ acres on the east side of Lake Berryessa, spared the Camp but did lead to at least one cancellation. We have been working to resolve issues with the composting toilets that have lead to several water leaks. Plumbing issues with the composting toilets have been resolved and the system is again fully operating. <u>The composting toilets failed again not long after the last fix was completed and as of this writing we are working on getting them fully functional.</u> |
| (The) Cove at Mt. Veeder | Reconstruction of campground and trails | The Cove was severely burned in the October 2017 fires; since then staff has been working on cleanup. A forester inspected the trees in late November 2017 to determine how many will need to be removed as hazards. Most of the trees in The Cove are dead or will be soon and will need to be removed before the camp can be reopened. Staff hiked most of the property in early January and confirmed that fire damage is severe and extensive. In early February the County Wildlife Commission toured the Cove to inspect fire impacts and discuss ways in which they might direct funding to fire recovery efforts County-wide. Staff is working with a forester to develop a plan for salvage logging after the rainy season is over to (a) remove hazardous dead trees in the campground area and (b) in the process also repair/improve the access road into the site. The Napa Girl Scout troops have already undertaken a number of projects to help restore the Cove, including new signage and rehabbing the campfire circle. Installation can, however, only happen once salvage logging is complete. Doug McConnell (NBC's Open Road) segment on The Cove (and Suscol Headwaters), comparing the effects of the fires in each location and lessons learned, was aired on Sunday June 24, 2018. Salvage logging commenced in late May, 2018 and is proceeding well. Active logging wrapped up during the week of July 23rd and the logger has now shifted to clean-up and erosion control operations; after that work is complete the access road into the camp will be repaired and improved. <u>Cleanup commenced on the first week of October.</u> |
| District Non-profit Foundation | Organize a non-profit foundation to raise funds for District projects | The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Director Turjanis in early 2015 began the process of preparing articles of incorporation and identifying potential Board members, but plans have been postponed to ensure what the District does is coordinated with fundraising efforts of other organizations. |
| Lake Hennessey North Shore Trails | Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system. | In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. Work was completed on the connector trail to Moore Creek in June 2013. Lake Hennessey North Shore Trails formally opened with a ribbon cutting on October 18, 2014. The Sam the Eagle Trail was completed in April 2015 and, in staff's opinion, turned out wonderfully. Forest Trails Alliance donated a hand carved wooden trail sign that was installed at the northern terminus of the new trail. District staff and volunteers installed the Harold Kelly bench in early June 2015 and constructed a short ADA-compliant access trail to it on July 11, 2015. The County Wildlife Conservation Commission awarded the District a +/- \$2,000 grant to fund installation of an interpretive birding trail developed in partnership with Napa Solano Audubon along the north shore of the lake, signage was installed in May 2015. A new bench along the shoreline was dedicated to former Director Harold Kelly on October 22, 2015. Napa Marble and Granite installed (well, carved) new trail signage for the Shoreline and Sam the Eagle trails in early September 2017. A new trail ("Old Man's Beard Trail") was completed in February 2018. An extension of this trail to continue to the top of the unnamed peak in the Lake Hennessey Unit and connect to the existing Hennessey Vista Trail is planned for late 2018 or early 2019. In June 2018 we met with the City of Napa and received approval to modify several not-yet-built trail segments and discussed an alternate parking configuration for the Conn Valley Road terminus. <u>In late August we flagged nearly 3 miles of new trail segments on the Hennessey Unit, which we hope to construct this winter.</u> |
| Moore Creek Park Development | Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities. | The park opened on June 30, 2013. Many miles of trails have been constructed, fencing installed, emergency communications capacity set up, repairs made to the two houses on the property, and invasive french broom removal has been ongoing. The eastern boundary survey and fencing project was completed June 2014. The property owner to the east of Moore Creek filed suit in June 2017 claiming the District owed additional money for the boundary survey and fence separating his property from ours. After several interim victories, the judge in early April 2018 issued the final ruling in support of the District's position; the District will now seek attorney's fees from the losing party. The "Dry Foot" Trail, including three small stone arch bridges, was completed in late January; this trail parallels the Moore Creek Trail but bypasses three stream crossings. Staff hosted trail scouting and trailbuilding volunteer events focused on the Madrone Trail in late May and early June, 2018. We have finalized leases with a tenants for the Gate House (effective Aug 1) and the Ranch House (effective September 1). There was a small fire on Chiles-Pope Valley Rd on Aug 25th, which caused the precautionary evacuation of the park. |

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| <p>Montesol West</p> <p style="padding-left: 40px;">Acquisition of 1,254 acres west of Highway 29 north of Robert Louis Stevenson State Park</p> | <p>The District has the opportunity to purchase 1,254 acres west of Highway 29 adjacent to Robert Louis Stevenson State Park for a price of \$200,000. The area's conservation values have already been protected through an easement negotiated by the Trust for Public Land and now held by the Land Trust of Napa County. Purchase of fee title will permit the area to be used for public recreation. The District is preparing a Habitat Conservation Program grant application with assistance from TPL. A public presentation to the Middletown Area Town Hall was made on August 10, 2017, and to the Middletown Area Merchants Association on August 15 and September 14, 2017. With assistance from the Trust for Public Land, the District submitted a grant application to the State Habitat Conservation Fund for the remaining \$200,000 needed to complete the acquisition. We were awarded the grant in May, 2018; we attended a grant workshop in July 2018. We are working with the seller to work out final details, and expect to complete the purchase before the end of 2018.</p> |
| <p>Oat Hill Mine Trail</p> <p style="padding-left: 40px;">Various improvements to the historic Oat Hill Mine Road</p> | <p>The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. Staff and volunteers in February 2013 did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013. The 40 acre Randy Lee Johnson property donation was completed in December 2014. Volunteers made drainage improvements on the trail in late January 2015 and work parties to install drain dips to control erosion were held in January and April of 2016. A PG&E contractor attempted to drive an ATV up the OHMT in early June, and ended up going over the side and into a gully. They promptly removed the vehicle and repaired the trail damage. The first 1.3 miles of the trail was bulldozed as a result of CalFire efforts to suppress the October 2017 wildfires; one volunteer work party has already spent a Saturday remediating the damage. CalFire had agreed to come back to do more remediation, but subsequent fires in Southern California diverted their staff to help fight those fires. District staff and volunteers in February 2018 replaced the gate at the Calistoga trailhead that had been damaged by CalFire's fire fighting efforts. With the annual start of deer season, we recently hung advisory trail closure signs for the OHMT north of Holms Place. Staff has been tracking and participating in the City of Calistoga's trail and parkway redesign project at the Vine / Silverado/ OHM Trail intersection, which may result in parking improvements and general beautification of the area.</p> |
| <p>Rector Ridge/Stags Leap Ridge Trail</p> <p style="padding-left: 40px;">Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.</p> | <p>CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other priorities are under control.</p> |
| <p>Skyline Park</p> <p style="padding-left: 40px;">Permanent protection of Skyline Park</p> | <p>Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assembly member Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal and negotiations stalled. A Draft EIR was released in late September 2013 for the proposed expansion of the adjacent Syar Quarry. The District Board approved comments on the DEIR at it's October 2013 meeting. The Final EIR was released in November of 2014; the Planning Commission certified the EIR on October 21, 2015. On October 22, 2015, the State applied to the county to rezone Skyline Park by removing the Skyline Wilderness park Combining District overlay, which would make it easier for the State to sell for development and at a higher price. The Planning Commission certification for the quarry expansion was appealed to the Board of Supervisors by two organizations. The District in February 2016 submitted two letters to the Board of Supervisors, one requesting the setback between the quarry and the park be protected through a permanent conservation easement, and the other expressing support for the changes to the quarry project that were recommended by the County Planning Department, with additional protection for Pasini Ridge. In April 2016 the District presented its position to the Board of Supervisors at the public hearing for the project. The Board of Supervisors rejected the appeals and approved the quarry expansion in July 2016. Legislation introduced by Senator Wolk in January 2016 stalled when the State announced it was opposed to any sale of Skyline Park to the District until completion of a state planning process for future health and welfare services.</p> |

Smittle Creek

Planning and permits to open this 411 acre holding for public use

The District completed purchase of this property in December 2015. The next step is to conduct resource surveys, complete CEQA, and obtain permits. A botanist was retained in early 2016 to do a reconnaissance level survey of plant resources as the first step in planning for the property; his report was received in January 2017; the report describes the property as one of the best locations in the County for native grasses. US Geological Survey has requested permission to place a seismic monitoring station on the property; staff has worked with them to identify an appropriate location. In July 2016 the placement request was submitted to the Wildlife Conservation Board (WCB) for concurrence, which as the provider of the grant to acquire the property has the right to review such changes. WCB approved the request in August. An access agreement with USGS is before the District Board for approval at the September 2016 meeting. A group of 20+ people from Tuleyome were given a hiking tour of the property in December 2016, as a way to build interest in the property and build a pool of volunteers to help with restoration and improvement of the property. On March 4 2017, Tuleyome volunteers brushed the Iron Mountain trail (in the Cedar Roughts Wilderness, but accessed via Smittle Creek.) A volunteer clean-up project tentatively scheduled for November 4, 2017 was postponed due to the need to focus on fire remediation elsewhere. The State Fish and Wildlife Game Warden for this area has been most helpful in patrolling the property looking for illegal poaching.

Spanish Valley, Crystal Flats, and Stone Corral

Planning for open space donated by Bob and Evalyn Trinchero

Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District took possession of the properties on January 1, 2012. The District in October 2012 granted an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land. Staff met with the LBEOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff prepared a draft agreement between the District and the Association, which the Association has informally rejected. The well serving Spanish Valley was repaired in November 2013. The District also sealed up an abandon dry well bore discovered on the property. A group of boy scouts GPS'd old ranch roads and 4-wheel drive tracks on the Spanish Valley. A contract for archeological surveying (a required part of the CEQA process) was completed by Tom Origer and Associates in in June, 2014. Staff completed a preliminary survey of the Spanish Valley access road in late July 2012 and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. Staff discussed purchasing the affected property, but the landowner wanted more than staff believed the property would be appraised for. In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed; a more secure temporary lock has been installed, and staff is researching a new gate that will exclude ATV's and motorcycles while allowing hikers, bicyclists and equestrians. The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope To Putah Trail on BLM land which is under construction by Tuleyome. An abandoned trailer in Spanish Valley was removed in July 2014 at no cost to the District using an abandoned vehicle program administered by the County. The Butts Canyon fire did not reach District property, but CDF graded several emergency roads and firebreaks through Spanish Valley. CDF did some remediation work after the fire. The Board in March 2015 adopted interim policies for the Crystal Flats and Stone Corral holdings regarding hunting, shooting, fires and motorized vehicle use. The District in 2015 reimbursed the Lake Berryessa Estates Property Owner's Association for half the cost (~\$4,000) for pruning hazardous trees in the small campground within the Crystal Flats property. In late March 2017 staff met with the Association President to talk about potentially splitting the cost of new automatic gates to better control access to Putah Creek within the District's Stone Corral and Crystal Flats holdings. In late April 2017 the General Manager authorized using the \$5,000 in restricted funds available to these holdings to help pay for the new gates. In late May District staff met with biologists and lands specialists from the Land Trust to discuss controlled burns and other preservation management options in Spanish Valley. The District and Land Trust have begun the process of developing a backup conservation easement that would be held by the Land Trust to provide additional protection for the property. In March 2018 the Property Owners Association approached the District to get authorization for them to involve the sheriff when faced with trespass by unauthorized people and vandalism of the gates that controls access. Staff is encouraging the Association to enter into an operating agreement with the District. Post Snell Fire inspections are scheduled to be completed by our staff this the first week of Oct 2018.

Suscol Headwaters Preserve

Improvements to Suscol Headwaters Preserve

Having completed purchase of the Preserve in November, 2017 the District now needs to make improvements required by funders, acquire a Napa County Use Permit, and make improvements necessary to open and operate the eventual park. Improvements needed to satisfy funders include the construction of a California red legged frog (CRLF) breeding pond and various habitat improvements focused on, but not exclusively in, the pond area. Improvements necessary to open and operate the eventual park include in the planning and construction of a trail network, design and installation of signage, and the potential future construction of a parking lot and trailhead improvements off-property to the south, on or near Highway 12 in Jameson Canyon. On July 1st 2015 the board of the Napa Sanitation District approved an easement option agreement which may allow us to construct a trail and trailhead parking lot on their Kelly Road sprayfield property. Alternate off-site options are also being pursued. A portion of the property, mostly in Phase II, burned in the October 2017 firestorm; some trees were killed, and a perimeter grazing fence was destroyed, but otherwise damage was not catastrophic. Staff is working on a funding agreement with the County of Napa that would result in the District receiving the remaining \$196,000 needed to fund frog pond construction. We have installed **No Trespassing** signs adjacent to ranch roads descending off of Suscol Knob to further limit access to the lower portions of the preserve, where property lines are not necessarily well marked or fenced.

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| State Parks | Operate Bothe-Napa Valley State Park, Bale Grist Mill State Historic Park and RLS State Park | The District, with assistance from the Napa Valley State Parks Association, took over management of the parks on April 1, 2012. Since then the District has obtained permits and done improvements to the pool, installed 7 yurts, instituted recycling in the campground and day use areas, pumped all septic system tanks annually, repaired the historic Wright House for use as a rental property, restored 5 cabins, constructed a new shower/toilet facility, and made a large dent in the backlog of deferred maintenance. District efforts to pass legislation allowing the sale of grain from the Bale Mill were unsuccessful. The District has de facto also taken on responsibility for Robert Louis Stevenson State Park, funding repairs to the Silverado House, working with State Parks to get a caretaker into that house to prevent vandalism. In 2014 the District started the process of extending the District's 5 year Operating Agreement and including RLS in the agreement; approval of that new agreement is still pending. The existing OA expired on March 31, 2017; the District is now operating the parks on a month-to-month basis until State Parks can complete the new agreement. The draft OA is now undergoing final review in Sacramento. The District is working with the Vine Trail on the proposed alignment of the Vine Trail through Bothe. More detail on current activities are contained in a separate Parks Report for Bothe and Bale. A storage area at the vacant Silverado House in RLS was broken into in May 2018; State Parks has verbally agreed to let the District repair the house and place a camp host/caretaker on site to prevent further vandalism, and staff is seeking bids to do the repair work. |
| Vallejo Lakes | Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County, and Lake Curry which is entirely in Napa County | Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplussing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplussing of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplussing process has become more complicated and the City does not anticipate any action in the near future, but meanwhile the City Manager appears open to working with us to figure out a mutually beneficial outcome. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it. District staff is presently exploring a broad array of options. The Solano County Board of Supervisors has met in closed session to discuss the Lake Curry property. A meeting with Solano County representatives took place January 27, 2017. Solano County is seriously investigating the feasibility of acquiring the lakes and managing their water supplies; as part of this investigation they are also looking at the feasibility of partnering with the District to manage public recreational access. |
| Vine Trail | A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member. | The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June 2014 sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe on July 27, 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail, but in the end the cities and the county decided that each entity will maintain the section within their jurisdiction, rather than paying into a common fund for common maintenance. District staff joined with Vine Trail and State Parks staff in October 2016 to discuss the Vine Trail route through Bothe-Napa Valley State Park; the solution that State Parks is willing to accept will add an estimated \$600,000 to the cost of the Vine Trail. On behalf of the District, the GM in January 2017 wrote a letter of support for their application for funding from NVRTA. Caltrans is proposing to replace the aging bridge over Mill Creek; since the construction as proposed could have significant adverse effects for both the Vine Trail and the Bale Mill, District and Vine Trail staff meet with Caltrans and NVRTA to discuss ways to mitigate the impacts. <u>In Sept 2018 the Vine Trail Coalition requested the District accept an easement to facilitate the trail connection between Kennedy Park and Napa Pipe.</u> |

Completed Projects

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| Amy's Grove Donation of 50 acres along Dry Creek and Wing Creek | The donation of approximately 50 acres of open space from the Chamberlain family to the District closed in December 2015. |
| Bay Area Ridge Trail Realignment Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail | In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District. |
| Bay Area Ridge Trail Napa-Solano Ridge Trail Loop Assignment of Tuteur Ridge Trail easement from the Bay Area Ridge Trail to the District | The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. In March 2018 the Ridge Trail Council transferred the easement to the District, and with the support of the Tuteur family revised the easement to facilitate an extension of the trail south onto the District's Suscol Headwaters Preserve. |
| Bay/River Trail -- American Canyon to Napa Phase I Phase One--Eucalyptus Drive to Green Island Road | Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012. |
| Phase Two-A Pond 10 | DFW surfaced the existing levee with gravel and opened the gate to the public in spring 2015. |
| Phase Three--Soscol Ferry Road to Napa Pipe | Completed construction in spring of 2015 of 0.7 miles between Soscol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park. The contractor will need to return in the summer of 2015 to reapply stabilizer in those spots where it didn't set up due to cold and wet weather. |
| Berryessa Peak Trail Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak | Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. In January 2014 DFW staff responded with an alternative entry sign design, and accepted our fence stile design. Volunteers installed the fence stile in March 2014. DFW installed the trail sign in late June 2015, though the sign copy is missing some information required by the trail easement that the trail uses after leaving DFW property. See attached picture. Staff has prepared two new signs to be placed at the termini of the private land trail easement that clearly state the rules for using the easement; these were installed by volunteers in late December 2015. |
| Berryessa Vista Acquisition Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds. | |
| Cedar Roughs/Smittle Creek Acquisition of 443 acres providing public access to Cedar Roughs from Smittle Creek Day Use Area | Purchase of the property closed in December 2015. |
| Connolly Ranch Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds. | |
| The Cove at Mt Veeder Acquisition of a 160 former Girl Scout Camp | The acquisition of The Cove was completed in December 2017. |
| Historic ROW Analysis Study to determine location and status of historic road Rights-of-Way and their value as non-motorized recreational trails | Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential. |
| Linda Falls Conservation Easement Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust | |
| Linda Falls Conservation Easement Expansion of conservation easement to cover all of the property at Linda Falls owned by the Land Trust of Napa County | The District previously obtained a conservation easement on one of several parcels owned by the Land Trust of Napa County. The land trust desired to expand this conservation easement to include all of the land trust's holdings at Linda Falls. The purpose is to provide an additional layer of protection for the property. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties. The District Board approved acceptance of the easement at its October 2016 meeting, and the easement was finalized and recorded in December 2016. |

Master Plan Development

The Master Plan for 2008-2013 was approved in January 2009

Master Plan Update

First scheduled update to the Master Plan adopted in January 2009

Board ad hoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing). A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.

Milliken Reservoir Trails and Picnic Area Feasibility Study

Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area

The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.

Moore Creek Open Space Park

Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.

Napa River Ecological Reserve Improvements

Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.

Napa River Ecological Reserve Restoration

This multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. Work was done by volunteers, students, and paid contractors. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.

Napa River Flood Control Easement

Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding

Newell Preserve Improvements

Provide on-site water supply for group campground for cattle

As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.

Oat Hill Mine Trail

The Oat Hill Mine Trail was formally opened in May of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.

Oat Hill Mine Trail

Transfer of 40 acre parcel from BLM

The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application. BLM in April 2016 indicated they did not want to transfer this parcel, so the District's application will be dropped.

River to Ridge Trail Enhancements

Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.

River to Ridge Trail

Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.

Lot line adjustment to legalize River to Ridge Trail as constructed (it currently encroaches on

River to Ridge Trail Entrance Enhancements

A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.

River to Ridge Trail

Correct drainage problems to trail can be used year-round.

Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.

Skyline Park Road and Trail Improvements

Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.

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| <p>Skyline Park Concessionaire Agreement Renewal District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.</p> | |
| <p>Skyline Park Trail Improvements Major volunteer event to reroute and repair trails</p> | <p>Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.</p> |
| <p>Skyline Park Facility Improvements Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.</p> | <p>The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.</p> |
| <p>South Napa Wetlands Habitat Area Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.</p> | <p>Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.</p> |
| <p>Suscol Headwaters Acquisition of 709 acres of the former Kirkland Ranch</p> | <p>The acquisition was completed in November 2017.</p> |
| <p>Trinchero Open Space Acquisition Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero</p> | <p>The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.</p> |
| <p>Wild Lake Ranch Assist land trust with planning and possible joint management.</p> | <p>The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.</p> |

Bothe-Napa Valley State Park/Bale Mill Report

September 2018

- Construction Update: The contractor continues demolition on the lower restroom in the campground and is estimating being done with everything by Thanksgiving.
- NCPOSD made offer and is processing paperwork to rehire Rob Grassi as Park Maintenance Specialist!
- Assisted NVSPA with preparation, staffing and clean up for the annual Harvest Dinner Fundraiser.
- Preparation and staffing of the Fiesta en el Molino Bale Event. This was a first time event celebrating Hispanic Heritage and influence in the Napa Valley and surrounding construction and operation of the Bale Grist Mill. Activities included vendors, music, dancers, mill tours, children's activities (rope making, corn husk dolls, flower making, etc) and food. Approximately 180 people attended with an additional 120, vendors, volunteers, and dancers.
- The environmental education team hosted 5 school groups in September providing programs for 229 students and 71 adults.
- State Park's Ritchey Creek Culver Replacement project was cancelled for this year due to complications of equipment passage on Ritchey Creek trail. The project has been postponed until summer of 2019. State Parks is working on a plan for road repair this fall.
- State Parks came for the first of 2 days to assess Hazard trees in park areas. Staff has started addressing the list and will continue through the fall.
- A group from XL Construction rented a significant portion of the park this past weekend. Naturalist provided guided hikes, a campfire program and opened the pool for one last weekend.
- Staff met Oakville Pump at the Silverado house to assess and get bid for well repair and water tank replacement.

- Staff has been working on marketing strategies for Cabins to increase weekday and off season occupancy.
- Staff hosted a local scout group of 12 who assisted with sanding picnic tables and clean up in the Native Garden.
- Staff and Mill host extraordinaire (Paul) repaired and replaced split rail fencing around Bale Mill sign off Highway 29.