



**NAPA COUNTY REGIONAL PARK &  
OPEN SPACE DISTRICT**

Karen Turjanis  
Director, Ward One

Tony Norris  
Director, Ward Two

Brent Randol  
Director, Ward Three

Dave Finigan  
Director, Ward Four

Barry Christian  
Director, Ward Five

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

Monday, September 10, 2018 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3<sup>rd</sup> floor, Napa, CA

#### General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

#### 1. Call to Order and Roll Call

#### 2. Public Comment

*In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.*

### 3. Set Matters

none

### 4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors meetings on August 13, 2018.
- b. Consideration and potential approval of salary range and benefits for District Park Maintenance Specialist position.
- c. Consideration and potential approval of Amendment No.1 to Agreement 18-01 with Soluna Outreach Solutions extending the term to June 30, 2019.
- d. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- e. Review of the District Projects Status Report.
- f. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

### 5. Announcements by Board and Staff

*In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.*

### 6. Agenda Planning

*In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendized, no action will be taken by the Board on these items unless specifically noted otherwise.*

### 7. Closed Session

- a. Conference with Real Property Negotiator (Government Code Section 54956.8)  
Property: Napa County APN 016-010-19 and -22, and Lake County APN 013-029-02, -03, -05, -09, and -27  
Agency Negotiator: John Woodbury, NCRPOSD General Manager  
Negotiating Parties: NCRPOSD and Sam Livermore  
Under Negotiation: Price and Terms of Payment
- b. Conference with Real Property Negotiator (Government Code Section 54956.8)  
Property: APN # 034-370-036 and -039  
Agency Negotiator: John Woodbury, NCRPOSD General Manager  
Negotiating Parties: NCRPOSD and The Chamberlain Revocable Trust dated October 9, 1997 and the Francis and Beth Revocable Trust dated Mary 10, 2004  
Under Negotiation: Price and Terms of Payment
- c. Conference with Real Property Negotiator (Government Code Section 54956.8)  
Property: APN # 034-370-040 (partial)  
Agency Negotiator: John Woodbury, NCRPOSD General Manager  
Negotiating Parties: NCRPOSD and James and Sarah Kateley  
Under Negotiation: Price and Terms of Payment

8. Administrative Item. Consideration and potential approval of Resolution authorizing a grant application to the California Habitat Conservation Fund program (Resolution to be provided at meeting).

### 9. Adjournment



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Director, Ward One

Tony Norris  
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Barry Christian  
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## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Monday, August 13, 2018 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3<sup>rd</sup> floor, Napa, CA

1. Call to Order and Roll Call

Directors present: Brent Randol, Barry Christian, Tony Norris, David Finigan

Directors absent: Karen Turjanis

Staff present: John Woodbury, Chris Cahill and Teresa Bledsoe

2. Public Comment

Elaine de Man of St. Helena, a marine biologist who has a bachelor's degree in zoology and is a Naturalist certified by the University of California, expressed her desire to see the NCRPOSD take a strong interest in protecting the resources of properties they control or that are adjacent to land they own as they are connected in many ways by such things as water running through them, tree roots, bugs and other species. Also, she feels that the neighbors adjacent to Moore Creek's complaining attitude regarding cars that park there visible to their property represent a sense of entitlement that is concerning and hopes that the NCRPOSD will look at ways to work with them while also pointing out to them that the District is actually representing all of the people of Napa County.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors meetings on July 9, 2018.

Minutes for the July 9, 2018 meeting were approved.

TN- BC- BR- DF- KT

A X

- b. Consideration and potential decision regarding whether the District should or should not advocate for or against land use development projects under consideration for discretionary permits by other public agencies.

John Woodbury gave report; no formal action taken, but the Board gave general direction asking staff to come back with a draft Resolution for their consideration that is consistent with the direction recommended in the staff report.

- c. Consideration and potential approval of professional services agreement with Jonny Ehlers to support environmental education programming.  
Directors voted to approve the agreement with Jonny Ehlers (the Mycellium Project) to support environmental education programming, in an amount not to exceed \$30,000.  
DF-TN- BC- BR- KT  
X
- d. Consideration and potential decision on whether to create a Google Inside Virtual Tour for Bothe-Napa Valley State Park.  
Directors voted to go forward with the development of a Google Virtual Tour for Bothe-Napa Valley State Park, with an emphasis on the cabins and yurts.  
DF- TN- BC- BR- KT  
X
- e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.  
John Woodbury gave report; no formal action taken.
- f. Review of the District Projects Status Report.  
John Woodbury and Chris Cahill gave reports on: The Cove-Amy's Grove, Napa-Solano Ridge Trail, Camp Berryessa, Lake Hennessey North Shore Trails, Moore Creek Park, Monticello West, Skyline Park, Bothe Park
- g. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.  
John Woodbury gave report.

##### 5. Announcements by Board and Staff

- Barry Christian mentioned (during item 4G) the flyer for the Annual Harvest Dinner at the Bale Grist Mill on 9/8/18 and also wanted to remind everyone about the Hispanic Cultural Event, Fiesta en el Molina, at the Bale Grist Mill, the following weekend on 9/15/18. John Woodbury mentioned he has posters available to advertise this event for anyone who wants to post them and that this is the first event they've put on to celebrate the history of the Rancho Period and Latinos in the State.
- Tony Norris and Barry Christian spoke of the Vine Trail event they attended recently celebrating the planned 47 mile combined trail system from the Vallejo Ferry terminal all the way up to Calistoga. The Mayor of Calistoga and the Vice Mayor of Vallejo were there to accept mileposts #1 and #47.
- John Woodbury mentioned the audit that will start in a week or two and will be back to the Board sometime in November. Also, he wanted to give the group a heads up that he received an inquiry from a commercial bee keeper asking whether or not the NCRPOSD would allow them to keep bees on any of our properties. Staff has reached out to the Napa Valley Bee Club and now is embarking on a research project. Rick Fessenden will be attending one of their meetings to get more information about this. Tony Norris agrees that it would be a good undertaking and that the Napa County Agricultural Commission would be a good resource as well.

##### 6. Agenda Planning None.

7. Closed Session

None.

8. Adjournment

Adjourned to the Regular NCRPOSD Board Meeting on September 10, 2018

\_\_\_\_\_  
BRENT RANDOL, Board President

ATTEST:

\_\_\_\_\_  
TERESA BLEDSOE, Acting District Secretary

Key

Vote: TN = Tony Norris; KT = Karen Turjanis; DF = David Finigan; BC = Barry Christian; BR = Brent Randol

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



## STAFF REPORT

*By:* Chris Cahill  
*Date:* September 10, 2018  
*Item:* **4.B**  
*Subject:* Consideration and potential approval of the allocation of one full time permanent Park Maintenance Specialist position, approval of a pay scale for Park Maintenance Specialist, and an amendment to the District Personnel Manual regarding payments in lieu of health benefits for permanent District employees.

### RECOMMENDATION

Approve one permanent FTE Park Maintenance Specialist position.

Adopt the proposed Park Maintenance Specialist salary range.

Approve the proposed revision to the interim District Personnel Manual.

### ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### BACKGROUND

Since the resignation of Robert Grassi in September 2017, the District has been without a Park Maintenance Specialist at the various State Park properties managed by the District. We have left the position vacant partially because we wanted to give our new Park Steward/ Park Manager time to evaluate the operations at the Park and determine appropriate staffing levels but also because it turns out to be very difficult to find someone with the skill set that Rob Grassi brought to the position. To put it plainly, the pool of people out there with extensive hands-on experience preserving, repairing, and operating historic water driven mills is neither broad nor deep. It may, in fact, be one person broad and one person deep and that is why we were very pleased when Rob checked in recently to report that his personal circumstances had changed and he was interested in returning to work at the District in his old position.

Because it would likely take many months to fill the position within the County structure, we are proposing to move the Park Maintenance Specialist over to the ranks of District direct hires. As a matter of procedure, that requires the Board to allocate one full time equivalent (1 FTE) Park

Maintenance Specialist position and to approve a salary table for the position. Our proposed salary table is the same as the current County of Napa salary range for Park Maintenance Specialist:

<b>Park Maintenance Specialist</b>				
<b>SALARY RANGE</b>				
Step 1	Step 2	Step 3	Step 4	Step 5
\$28.25	29.49	30.87	32.26	33.68

Because the District is not currently in a position to offer health care or retirement benefits to our directly hired permanent employees, we are additionally requesting an amendment to the District Interim Personnel Manual that would amend Section 3.3.2 of the Manual to include the following:

*Until such time as the District has contracted for an employee benefits package including retirement and health care benefits the District will provide each permanent full time District employee with a payment in-lieu of District-provided health insurance of \$370 per two week pay period. Temporary employees, contractors, and Napa County employees working on contract to the District shall not be eligible for this payment.*

The proposed payment in-lieu of employer provided healthcare is the rounded equivalent of the County of Napa's 2018 contribution to employee health insurance for a single enrolled person, which is \$740.88 monthly.

Revenues from the operation of Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park are sufficient to cover the cost of re-filling this full-time position. Any adjustments to the adopted budget necessitated by filling this position will be proposed when the Board considers mid-year budget adjustments.



## STAFF REPORT

*By:* John Woodbury  
*Date:* September 10, 2018  
*Item:* **4.c**  
*Subject:* Consideration and potential approval of Amendment No.1 to Agreement 18-01 with Soluna Outreach Solutions

### RECOMMENDATION

Approve an extension of the term for Agreement 18-01 from October 31, 2018 to June 30, 2019

### ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### BACKGROUND

In January of 2018 the Board approved an agreement with Soluna Outreach Solutions (Hugo Mata, principal) to perform a variety of tasks to assist the District outreach to the Napa latino community. That agreement was for a maximum of \$25,000.

Soluna Solutions' work to date has been excellent, but only about \$5,000 of the contract has been expended. Work to date has included development of an outreach contact list, some Spanish translations, participating in two one-hour radio shows in Spanish highlighting the District, and planning for the Fiesta en el Molino Bale. Future anticipated tasks include evaluation of the Fiesta including how to maintain and build on the relationships developed from the Fiesta, more translation of District materials into Spanish, participation in additional radio shows, and potentially some media buys.

Staff recommends extending the contract to June 30, 2019, so the District can continue to utilize their expertise.





**NAPA** COUNTY REGIONAL PARK &  
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## **STAFF REPORT**

Date: September 10, 2018  
Item: **4.D**  
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

### RECOMMENDATION

(1) Receive the report.

### BACKGROUND

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$25,000, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for August of 2018. There are very few expenses for this month as most invoices were held to be paid August 1<sup>st</sup> at the request of the County auditor's office due to the need to close out the books for last fiscal year.

In addition to these expenditures, the General Manager has authorized the following contracts using his signature authority:

None

## PARKS &amp; OPEN SPACE DISTRICT -AUGUST 2018 EXPENSE REPORT

## General Admin - 85000-00

Date	Journal Line Description	Name	Monetary Amount
08/02/2018	Alliant Workers Comp	ALLIANT INSURANCE SERVICES	\$ 8,738.96
08/02/2018	Facebook Promotion Advertising	6539 CONSULTING	\$ 57.81
08/02/2018	Magnetic signs	NAPA SIGN SHOP	\$ 431.00
08/03/2018	07/2018 Google docs	WOODBURY,JOHN ROBERT	\$ 30.00
08/07/2018	Membership FY19	CALIFORNIA SPECIAL DIST ASSN	\$ 3,282.00
08/14/2018	11/6-7/18 Wrkshp Reg.-C.Cahill	CALIFORNIA SPECIAL DIST ASSN	\$ 150.00
08/22/2018	SLIP Habitation Excl Endor	ALLIANT INSURANCE SERVICES	\$ 682.98
08/22/2018	July 2018 Invoice	RYBICKI & ASSOCIATES, P.C.	\$ 553.00
08/22/2018	Supplies	ZELLER'S & CLARKS ACE HARDWARE	\$ 11.38
08/23/2018	Annual Ridge Trail membership	BAY AREA RIDGE TRAIL COUNCIL	\$ 500.00
08/27/2018	08/13/18 SCC Bay Program event	WOODBURY,JOHN ROBERT	\$ 38.70
08/27/2018	Google Docs 08/2018	WOODBURY,JOHN ROBERT	\$ 30.00

## Moore Creek Dept - 85010-00

Date	Journal Line Description	Name	Monetary Amount
08/01/2018	skimmer for MC pool	WOODBURY,JOHN ROBERT	\$ 169.99
08/02/2018	PG&E 6/21/18-7/19/18	PACIFIC GAS & ELECTRIC CO	\$ 364.42
08/02/2018	Internet network August 2018	VALLEY INTERNET	\$ 169.00
08/02/2018	Porta potty July 2018	JOHNNY ON THE SPOT	\$ 179.77
08/09/2018	PG&E 6/22/18-7/23/18	PACIFIC GAS & ELECTRIC CO	\$ 210.36
08/09/2018	CV July construction supplies	CENTRAL VALLEY BUILDERS	\$ 184.51
08/15/2018	July 2018 Invoice	HERITAGE SYSTEMS, INC.	\$ 367.67
08/22/2018	Supplies	ZELLER'S & CLARKS ACE HARDWARE	\$ 168.11
08/24/2018	August 2018 Invoice	HERITAGE SYSTEMS, INC.	\$ 367.67

## Oat Hill- 85010-01

Date	Journal Line Description	Name	Monetary Amount
08/02/2018	7/18/18 OHMT open house	WOODBURY,JOHN ROBERT	\$ 31.61

## Camp Berryessa - 85010-03

Date	Journal Line Description	Name	Monetary Amount
08/01/2018	Duster head replace for Camp B	WOODBURY,JOHN ROBERT	\$ 27.31
08/02/2018	Water Testing-CB 7/20/18	CALTEST ANALYTICAL LABORATORY	\$ 94.00
08/02/2018	Water Testing 7/2/18	CALTEST ANALYTICAL LABORATORY	\$ 94.00
08/09/2018	PG&E 6/21/18-7/22/18	PACIFIC GAS & ELECTRIC CO	\$ 10.51
08/09/2018	Water testing 7/16/18	CALTEST ANALYTICAL LABORATORY	\$ 42.00
08/22/2018	Serv call septic alarm, switch	MCCOLLUM GENERAL ENGINEERING	\$ 335.00
08/22/2018	July 2018 Invoice	BERRYESSA GARBAGE SERVICE AND	\$ 143.00
08/22/2018	Supplies	ZELLER'S & CLARKS ACE HARDWARE	\$ 19.37

## NRER - 85010-05

Date	Journal Line Description	Name	Monetary Amount
08/02/2018	July 2018 Invoice	JOHNNY ON THE SPOT	\$ 303.94
08/22/2018	July 2018 Invoice	NAPA VALLEY SUPPORT SERVICES	\$ 500.00

## State Park - 85010-08

Date	Journal Line Description	Name	Monetary Amount
08/01/2018	ATV loading ramps	WOODBURY,JOHN ROBERT	\$ 107.24

08/01/2018	Sidewalk sign for State Parks	WOODBURY,JOHN ROBERT	\$	428.11
08/02/2018	9/13-15/18 stage rent dep	WOODBURY,JOHN ROBERT	\$	1,092.50
08/02/2018	Property Tax-FY 18/19	NAPA COUNTY TREASURER-TAX COLLECTOR	\$	417.54
08/02/2018	Chlorine, Acid-pool supplies	DIAMOND QUALITY WATER FEATURES	\$	449.57
08/02/2018	keys, batteries-July 2018	STEVES HARDWARE	\$	65.98
08/02/2018	PG&E 6/14/18-7/13/18	PACIFIC GAS & ELECTRIC CO	\$	44.91
08/02/2018	PG&E 6/14/18-7/13/18	PACIFIC GAS & ELECTRIC CO	\$	489.34
08/02/2018	PG&E 6/13/18-7/12/18	PACIFIC GAS & ELECTRIC CO	\$	60.27
08/02/2018	PG&E 6/13/18-7/12/18	PACIFIC GAS & ELECTRIC CO	\$	852.57
08/02/2018	PG&E 6/13/18-7/12/18	PACIFIC GAS & ELECTRIC CO	\$	38.52
08/02/2018	PG&E 6/13/18-7/12/18	PACIFIC GAS & ELECTRIC CO	\$	144.49
08/02/2018	Golf cart batteries	BATTERIES PLUS #620	\$	671.07
08/02/2018	Monitoring fees-July Bale Mill	ADVANTAGE TOTAL PROTECTION	\$	40.00
08/02/2018	Flume Drawings	VALLEY ARCHITECTS LLP	\$	155.00
08/02/2018	Internet/Phone lines-July 2018	TPX COMMUNICATIONS	\$	659.81
08/02/2018	Septic tank pumping 7/11-7/13	MONTELLI CONSTRUCTION INC	\$	1,190.00
08/02/2018	Porta potty July 2018	JOHNNY ON THE SPOT	\$	405.60
08/02/2018	Repair leak-Bale Mill	BARTLEY PUMP	\$	954.46
08/09/2018	Supplies 7/11/18	CASH & CARRY	\$	263.77
08/09/2018	garbage bags, gloves	E POLY STAR, INC.	\$	2,587.35
08/09/2018	Bale Grist bakery supplies	KEITH GIUSTO BAKERY SUPPLY LLC	\$	53.42
08/09/2018	Fuel tank repair	ZUMWALT FORD-MERCURY	\$	753.50
08/09/2018	Bale Mill event posters	COPY CORNER	\$	56.80
08/09/2018	Fiesta posters	COPY CORNER	\$	158.39
08/09/2018	Pipe line repairs	OAKVILLE PUMP SERVICE	\$	156.25
08/09/2018	phone internet communications	TPX COMMUNICATIONS	\$	669.57
08/09/2018	Ashes pickup July 18	UPPER VALLEY DISPOSAL	\$	343.58
08/09/2018	CV July construction supplies	CENTRAL VALLEY BUILDERS	\$	255.82
08/10/2018	PR2GL Pay End 7/27/18		\$	361.79
08/10/2018	PR2GL Pay End 7/27/18		\$	255.42
08/10/2018	PR2GL Pay End 7/27/18		\$	5,835.40
08/15/2018	Heartland credit card fees-USB		\$	85.95
08/21/2018	July 2018 Expenses	SANDY JONES	\$	229.20
08/21/2018	July 2018 Invoice	SANDY JONES	\$	1,085.00
08/22/2018	Bothe Rules/map copies	COPY CORNER	\$	263.99
08/22/2018	Alarm lines 7/10/18-8/9/18	AT&T	\$	255.23
08/22/2018	707-963-2236 6/28/18-7/27/18	AT&T	\$	17.60
08/22/2018	service call replacement panel	ADVANTAGE TOTAL PROTECTION	\$	131.25
08/22/2018	Bale Grist bakery supplies	KEITH GIUSTO BAKERY SUPPLY LLC	\$	463.22
08/23/2018	July 2018 Invoice	UPPER VALLEY DISPOSAL	\$	1,025.52
08/24/2018	PR2GL Pay End 8/10/18		\$	266.33
08/24/2018	PR2GL Pay End 8/10/18		\$	400.06
08/24/2018	PR2GL Pay End 8/10/18		\$	6,452.50
08/27/2018	Pool wristbands @ Bothe	WOODBURY,JOHN ROBERT	\$	55.71

#### Amy's Grove - 85010-10

Date	Journal Line Description	Name	Monetary Amount
08/21/2018	July 2018 Invoice	MATT GREENE FORESTRY & BIOLOGICAL	\$ 10,900.00
08/22/2018	Post fire survey 8/18	NAPA BOTANICAL SURVEY SERVICES	\$ 500.00

#### Other Projects - 85010-90

Date	Journal Line Description	Name	Monetary Amount
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08/03/2018

7/26/18 HFC grant wkshp

WOODBURY,JOHN ROBERT

\$

69.76

Napa County Regional Park and Open Space District

## Projects Status Report

September 10, 2018

**Name of Project Description**

**Status**

Amy's Grove	Planning and permits for public use of Amy's Grove	The archaeological survey has been completed and did not find evidence of native American activity. The botanical survey has been completed and submitted for review. Much of Amy's Grove burned in the October 2017 fires, but the damage appears to be limited. Staff is engaged in ongoing conversations with neighboring property owners which may ultimately result in changes to or even an expansion of the project.
Bay Area Ridge Trail Napa-Solano Ridge Trail Loop	Assignment of Tuteur Ridge Trail easement from the Bay Area Ridge Trail to the District	The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council and the property owner wish to transfer this easement to the District. Staff has reviewed with Mr. Tuteur the results of our survey for the Soscol Headwaters acquisition and together have arrived at a common understanding of property boundaries; Tuteur has agreed to modify the trail easement, as part of the transfer of the easement to the District, to reflect the actual property boundaries. In June 2017 the SPCA Board unilaterally decided to regulate access on the River to Ridge Trail through constructing and staffing a new guard shack, gate, and cyclone fencing at the eastern end of the trail. The guard shack, gate and cyclone fence on the R2R Trail was removed in late November 2017. Nearly all of the backcountry at Skyline Park burned in the 2017 fires. In December 2017, Forest Trails Alliance completed District-funded fire remediation trail work on the Tuteur Loop and the Loop is now accessible from Suscol Headwaters and the Suscol Knob. The Ridge Trail Council and Land Trust of napa County approved transfer of the trail easement in April 2018. The transfer of the easement to the District was completed in late May. Fire remediation work, including repairs to two partially burned bridge, has been completed. District staff have upgraded gates and installed signage between Suscol and the Tuteur property in collaboration with the Tuteurs.
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail generally following the Napa River and interior levees of associated wetlands.	Phase 2-B--Pond 10 to Soscol Ferry Road The design for the public crossing of the SMART tracks has been completed, and SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. A biological survey for the Fagan Marsh area has been completed; based on the results, CDFW has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. At the request of the City of American Canyon, in August 2017 City and District staff met to discuss strategies for completing the trail and those discussions are ongoing. The Board President and General Manager met with CDFW staff on June 12, 2018 to discuss CDFW concerns. <u>Senator Dodd is organizing a meeting in October with the City of American Canyon, County of Napa and the District in an attempt to move the project forward.</u>
Berryessa Estates	Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would connect Lake Berryessa Estates to the District's Spanish Valley holdings.	The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has been delayed because of property title issues between BLM and BOR. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. In 2015 Reclamation said they have done their work to clear up the title issue and it is now up to BLM to finish the transfer. BLM thought they would complete their work by the end of 2015, but this did not happen, and a new date for completion has not been set. BLM's timeline has been extended because BLM has determined that not only these but other federal lands in the same general area also need to have their revocation process completed, and they wish to resolve all at the same time. At a meeting on April 14, 2016, the new Superintendent for the Ukiah District of BLM committed to completing the transfer. Because of staffing changes at BLM, as of July 2018 no progress had been made.

<p>Berryessa Vista Planning, stewardship and expansion of this wilderness park.</p>	<p>Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. The District sent a letter to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. In 2014 the Land Trust acquired an 80 acre inholding between District and BLM land, based on a District Board action in November 2014 agreeing to acquire the property from the Land Trust at a later date when funding is available. District and Land Trust staff in April 2016 placed a camera on the property in an attempt to identify the off-road vehicle and motorcycle users who have been causing some damage to the property. Staff has been monitoring the cameras since spring 2016 and has noted a small decrease in illegal off road vehicle use; staff will continue to monitor the cameras. Staff is working on plans to create a formal boat-in backcountry camp at Berryessa Vista accessed from the BOR Capell Cove boat launch.</p>
<p>Camp Berryessa Redevelopment of former Boy Scout Camp into a 64 bed group/environmental education camp with 8 tent cabins, 2 covered group activity centers, a canoe/kayak dock, a central amphitheater and campfire ring, and a shower and composting toilet restroom facility.</p>	<p>A grant for \$50,000 to help with construction was provided by the Mead Foundation, together with a \$1.7 million grant from the State Coastal Conservancy. Construction of Phase I, which includes beds for up to 64 campers was completed in June 2016. Jim Hankes, a Bureau of Reclamation maintenance employee and life-long Berryessa resident has moved his park unit trailer onto the property and become our first volunteer camp host. Tuleyome, the BOR, and Forest Trails Alliance are very close to completing the new North End Trail, running from +/- Camp Berryessa to the north end of the Lake, approximately 7 miles each way. It's a wonderful amenity to Camp Berryessa and to the Lake. In early October, 2017 Caltrans delivered (at no cost to the District) the disassembled and individually numbered pieces of a former Monticello Road stone arch bridge to Camp Berryessa for our eventual use somewhere. The County Fire, which ultimately burned 90,000+ acres on the east side of Lake Berryessa, spared the Camp but did lead to at least one cancellation. We have been working to resolve issues with the composting toilets that have lead to several water leaks. <u>Plumbing issues with the composting toilets have been resolved and the system is again fully operating.</u></p>
<p>(The) Cove at Mt. Veeder Reconstruction of campground and trails</p>	<p>The Cove was severely burned in the October 2017 fires; since then staff has been working on cleanup. A forester inspected the trees in late November 2017 to determine how many will need to be removed as hazards. Most of the trees in The Cove are dead or will be soon and will need to be removed before the camp can be reopened. Staff hiked most of the property in early January and confirmed that fire damage is severe and extensive. In early February the County Wildlife Commission toured the Cove to inspect fire impacts and discuss ways in which they might direct funding to fire recovery efforts County-wide. Staff is working with a forester to develop a plan for salvage logging after the rainy season is over to (a) remove hazardous dead trees in the campground area and (b) in the process also repair/improve the access road into the site. The Napa Girl Scout troops have already undertaken a number of projects to help restore the Cove, including new signage and rehabbing the campfire circle. Installation can, however, only happen once salvage logging is complete. Doug McConnell (NBC's Open Road) segment on The Cove (and Suscol Headwaters), comparing the effects of the fires in each location and lessons learned, was aired on Sunday June 24, 2018. Salvage logging commenced in late May, 2018 and is proceeding well. Active logging wrapped up during the week of July 23rd and the logger has now shifted to clean-up and erosion control operations; after that work is complete the access road into the camp will be repaired and improved. <u>All cleanup work should be done before the rainy season begins.</u></p>
<p>District Non-profit Foundation Organize a non-profit foundation to raise funds for District projects</p>	<p>The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Director Turjanis in early 2015 began the process of preparing articles of incorporation and identifying potential Board members, but plans have been postponed to ensure what the District does is coordinated with fundraising efforts of other organizations.</p>
<p>Lake Hennessey North Shore Trails Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.</p>	<p>In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. Work was completed on the connector trail to Moore Creek in June 2013. Lake Hennessey North Shore Trails formally opened with a ribbon cutting on October 18, 2014. The Sam the Eagle Trail was completed in April 2015 and, in staff's opinion, turned out wonderfully. Forest Trails Alliance donated a hand carved wooden trail sign that was installed at the northern terminus of the new trail. District staff and volunteers installed the Harold Kelly bench in early June 2015 and constructed a short ADA-compliant access trail to it on July 11, 2015. The County Wildlife Conservation Commission awarded the District a +/- \$2,000 grant to fund installation of an interpretive birding trail developed in partnership with Napa Solano Audubon along the north shore of the lake, signage was installed in May 2015. A new bench along the shoreline was dedicated to former Director Harold Kelly on October 22, 2015. Napa Marble and Granite installed (well, carved) new trail signage for the Shoreline and Sam the Eagle trails in early September 2017. A new trail ("Old Man's Beard Trail") was completed in February 2018. An extension of this trail to continue to the top of the unnamed peak in the Lake Hennessey Unit and connect to the existing Hennessey Vista Trail is planned for late 2018 or early 2019. In June 2018 we met with the City of Napa and received approval to modify several not-yet-built trail segments and discussed an alternate parking configuration for the Conn Valley Road terminus. <u>In late August we flagged nearly 3 miles of new trails on the Hennessey Unit, which we hope to construct this winter.</u></p>

## Moore Creek Park Development

Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.

The park opened on June 30, 2013. Many miles of trails have been constructed, fencing installed, emergency communications capacity set up, repairs made to the two houses on the property, and invasive french broom removal has been ongoing. The eastern boundary survey and fencing project was completed June 2014. The property owner to the east of Moore Creek filed suit in June 2017 claiming the District owed additional money for the boundary survey and fence separating his property from ours. After several interim victories, the judge in early April 2018 issued the final ruling in support of the District's position; the District will now seek attorney's fees from the losing party. The "Dry Foot" Trail, including three small stone arch bridges, was completed in late January; this trail parallels the Moore Creek Trail but bypasses three stream crossings. Staff hosted trail scouting and trailbuilding volunteer events focused on the Madrone Trail in late May and early June, 2018. We have finalized leases with a tenants for the Gate House (effective Aug 1) and the Ranch House (effective September 1). There was a small fire on Chiles-Pope Valley Rd on Aug 25th, which caused the precautionary evacuation of the park.

## Montesol West

Acquisition of 1,254 acres west of Highway 29 north of Robert Louis Stevenson State Park

The District has the opportunity to purchase 1,254 acres west of Highway 29 adjacent to Robert Louis Stevenson State Park for a price of \$200,000. The area's conservation values have already been protected through an easement negotiated by the Trust for Public Land and now held by the Land Trust of Napa County. Purchase of fee title will permit the area to be used for public recreation. The District is preparing a Habitat Conservation Program grant application with assistance from TPL. A public presentation to the Middletown Area Town Hall was made on August 10, 2017, and to the Middletown Area Merchants Association on August 15 and September 14, 2017. With assistance from the Trust for Public Land, the District submitted a grant application to the State Habitat Conservation Fund for the remaining \$200,000 needed to complete the acquisition. We were awarded the grant in May, 2018; we attended a grant workshop in July 2018. We are working with the seller to work out final details, and expect to complete the purchase before the end of 2018.

## Oat Hill Mine Trail

Various improvements to the historic Oat Hill Mine Road

The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. Staff and volunteers in February 2013 did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013. The 40 acre Randy Lee Johnson property donation was completed in December 2014. Volunteers made drainage improvements on the trail in late January 2015 and work parties to install drain dips to control erosion were held in January and April of 2016. A PG&E contractor attempted to drive an ATV up the OHMT in early June, and ended up going over the side and into a gully. They promptly removed the vehicle and repaired the trail damage. The first 1.3 miles of the trail was bulldozed as a result of CalFire efforts to suppress the October 2017 wildfires; one volunteer work party has already spent a Saturday remediating the damage. CalFire had agreed to come back to do more remediation, but subsequent fires in Southern California diverted their staff to help fight those fires. District staff and volunteers in February 2018 replaced the gate at the Calistoga trailhead that had been damaged by CalFire's fire fighting efforts. With the annual start of deer season, we recently hung advisory trail closure signs for the OHMT north of Holms Place. Staff has been tracking and participating in the City of Calistoga's trail and parkway redesign project at the Vine / Silverado/ OHM Trail intersection, which may result in parking improvements and general beautification of the area.

## Rector Ridge/Stags Leap Ridge Trail

Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.

CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other priorities are under control.

## Skyline Park

Permanent protection of Skyline Park

Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assembly member Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal and negotiations stalled. A Draft EIR was released in late September 2013 for the proposed expansion of the adjacent Syar Quarry. The District Board approved comments on the DEIR at its October 2013 meeting. The Final EIR was released in November of 2014; the Planning Commission certified the EIR on October 21, 2015. On October 22, 2015, the State applied to the county to rezone Skyline Park by removing the Skyline Wilderness park Combining District overlay, which would make it easier for the State to sell for development and at a higher price. The Planning Commission certification for the quarry expansion was appealed to the Board of Supervisors by two organizations. The District in February 2016 submitted two letters to the Board of Supervisors, one requesting the setback between the quarry and the park be protected through a permanent conservation easement, and the other expressing support for the changes to the quarry project that were recommended by the County Planning Department, with additional protection for Pasini Ridge. In April 2016 the District presented its position to the Board of Supervisors at the public hearing for the project. The Board of Supervisors rejected the appeals and approved the quarry expansion in July 2016. Legislation introduced by Senator Wolk in January 2016 stalled when the State announced it was opposed to any sale of Skyline Park to the District until completion of a state planning process for future health and welfare services.

## Smittle Creek

Planning and permits to open this 411 acre holding for public use

The District completed purchase of this property in December 2015. The next step is to conduct resource surveys, complete CEQA, and obtain permits. A botanist was retained in early 2016 to do a reconnaissance level survey of plant resources as the first step in planning for the property; his report was received in January 2017; the report describes the property as one of the best locations in the County for native grasses. US Geological Survey has requested permission to place a seismic monitoring station on the property; staff has worked with them to identify an appropriate location. In July 2016 the placement request was submitted to the Wildlife Conservation Board (WCB) for concurrence, which as the provider of the grant to acquire the property has the right to review such changes. WCB approved the request in August. An access agreement with USGS is before the District Board for approval at the September 2016 meeting. A group of 20+ people from Tuleyome were given a hiking tour of the property in December 2016, as a way to build interest in the property and build a pool of volunteers to help with restoration and improvement of the property. On March 4 2017, Tuleyome volunteers brushed the Iron Mountain trail (in the Cedar Roughts Wilderness, but accessed via Smittle Creek.) A volunteer clean-up project tentatively scheduled for November 4, 2017 was postponed due to the need to focus on fire remediation elsewhere. The State Fish and Wildlife Game Warden for this area has been most helpful in patrolling the property looking for illegal poaching.

## Spanish Valley, Crystal Flats, and Stone Corral

Planning for open space donated by Bob and Evalyn Trinchero

Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District took possession of the properties on January 1, 2012. The District in October 2012 granted an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land. Staff met with the LBEOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff prepared a draft agreement between the District and the Association, which the Association has informally rejected. The well serving Spanish Valley was repaired in November 2013. The District also sealed up an abandon dry well bore discovered on the property. A group of boy scouts GPS'd old ranch roads and 4-wheel drive tracks on the Spanish Valley. A contract for archeological surveying (a required part of the CEQA process) was completed by Tom Origer and Associates in in June, 2014. Staff completed a preliminary survey of the Spanish Valley access road in late July 2012 and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. Staff discussed purchasing the affected property, but the landowner wanted more than staff believed the property would be appraised for. In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed; a more secure temporary lock has been installed, and staff is researching a new gate that will exclude ATV's and motorcycles while allowing hikers, bicyclists and equestrians. The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope To Putah Trail on BLM land which is under construction by Tuleyome. An abandoned trailer in Spanish Valley was removed in July 2014 at no cost to the District using an abandoned vehicle program administered by the County. The Butts Canyon fire did not reach District property, but CDF graded several emergency roads and firebreaks through Spanish Valley. CDF did some remediation work after the fire. The Board in March 2015 adopted interim policies for the Crystal Flats and Stone Corral holdings regarding hunting, shooting, fires and motorized vehicle use. The District in 2015 reimbursed the Lake Berryessa Estates Property Owner's Association for half the cost (~\$4,000) for pruning hazardous trees in the small campground within the Crystal Flats property. In late March 2017 staff met with the Association President to talk about potentially splitting the cost of new automatic gates to better control access to Putah Creek within the District's Stone Corral and Crystal Flats holdings. In late April 2017 the General Manager authorized using the \$5,000 in restricted funds available to these holdings to help pay for the new gates. In late May District staff met with biologists and lands specialists from the Land Trust to discuss controlled burns and other preservation management options in Spanish Valley. The District and Land Trust have begun the process of developing a backup conservation easement that would be held by the Land Trust to provide additional protection for the property. In March 2018 the Property Owners Association approached the District to get authorization for them to involve the sheriff when faced with trespass by unauthorized people and vandalism of the gates that controls access. Staff is encouraging the Association to enter into an operating agreement with the District.

## Suscol Headwaters Preserve

Improvements to Suscol Headwaters Preserve

Having completed purchase of the Preserve in November, 2017 the District now needs to make improvements required by funders, acquire a Napa County Use Permit, and make improvements necessary to open and operate the eventual park. Improvements needed to satisfy funders include the construction of a California red legged frog (CRLF) breeding pond and various habitat improvements focused on, but not exclusively in, the pond area. Improvements necessary to open and operate the eventual park include in the planning and construction of a trail network, design and installation of signage, and the potential future construction of a parking lot and trailhead improvements off-property to the south, on or near Highway 12 in Jameson Canyon. On July 1st 2015 the board of the Napa Sanitation District approved an easement option agreement which may allow us to construct a trail and trailhead parking lot on their Kelly Road sprayfield property. Alternate off-site options are also being pursued. A portion of the property, mostly in Phase II, burned in the October 2017 firestorm; some trees were killed, and a perimeter grazing fence was destroyed, but otherwise damage was not catastrophic. Staff is working on a funding agreement with the County of Napa that would result in the District receiving the remaining \$196,000 needed to fund frog pond construction. We have installed **No Trespassing** signs adjacent to ranch roads descending off of Suscol Knob to further limit access to the lower portions of the preserve, where property lines are not necessarily well marked or fenced.



State Parks	Operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park	The District, with assistance from the Napa Valley State Parks Association, took over management of the parks on April 1, 2012. Since then the District has obtained permits and done improvements to the pool, installed 7 yurts, instituted recycling in the campground and day use areas, pumped all septic system tanks annually, repaired the historic Wright House for use as a rental property, restored 5 cabins, constructed a new shower/toilet facility, and made a large dent in the backlog of deferred maintenance. District efforts to pass legislation allowing the sale of grain from the Bale Mill were unsuccessful. The District has de facto also taken on responsibility for Robert Louis Stevenson State Park, funding repairs to the Silverado House, working with State Parks to get a caretaker into that house to prevent vandalism. In 2014 the District started the process of extending the District's 5 year Operating Agreement and including RLS in the agreement; approval of that new agreement is still pending. The existing OA expired on March 31, 2017; the District is now operating the parks on a month-to-month basis until State Parks can complete the new agreement. The draft OA is now undergoing final review in Sacramento. The District is working with the Vine Trail on the proposed alignment of the Vine Trail through Bothe. More detail on current activities are contained in a separate Parks Report for Bothe and Bale. A storage area at the vacant Silverado House in RLS was broken into in May 2018; State Parks has verbally agreed to let the District repair the house and place a camp host/caretaker on site to prevent further vandalism, and staff is seeking bids to do the repair work.
Vallejo Lakes	Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County, and Lake Curry which is entirely in Napa County	Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplussing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplussing of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplussing process has become more complicated and the City does not anticipate any action in the near future, but meanwhile the City Manager appears open to working with us to figure out a mutually beneficial outcome. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it. District staff is presently exploring a broad array of options. The Solano County Board of Supervisors has met in closed session to discuss the Lake Curry property. A meeting with Solano County representatives took place January 27, 2017. Solano County is seriously investigating the feasibility of acquiring the lakes and managing their water supplies; as part of this investigation they are also looking at the feasibility of partnering with the District to manage public recreational access.
Vine Trail	A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.	The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June 2014 sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe on July 27, 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail, but in the end the cities and the county decided that each entity will maintain the section within their jurisdiction, rather than paying into a common fund for common maintenance. District staff joined with Vine Trail and State Parks staff in October 2016 to discuss the Vine Trail route through Bothe-Napa Valley State Park; the solution that State Parks is willing to accept will add an estimated \$600,000 to the cost of the Vine Trail. On behalf of the District, the GM in January 2017 wrote a letter of support for their application for funding from NVT. Caltrans is proposing to replace the aging bridge over Mill Creek; since the construction as proposed could have significant adverse effects for both the Vine Trail and the Bale Mill, District and Vine Trail staff meet with Caltrans and NVT to discuss ways to mitigate the impacts.

#### Completed Projects

Amy's Grove	Donation of 50 acres along Dry Creek and Wing Creek	The donation of approximately 50 acres of open space from the Chamberlain family to the District closed in December 2015.
Bay Area Ridge Trail	Realignment Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail	In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.

<p>Bay/River Trail -- American Canyon to Napa Phase I Phase One--Eucalyptus Drive to Green Island Road</p>	<p>Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.</p>
<p>Phase Two-A Pond 10</p>	<p>DFW surfaced the existing levee with gravel and opened the gate to the public in spring 2015.</p>
<p>Phase Three--Soscol Ferry Road to Napa Pipe</p>	<p>Completed construction in spring of 2015 of 0.7 miles between Soscol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park. The contractor will need to return in the summer of 2015 to reapply stabilizer in those spots where it didn't set up due to cold and wet weather.</p>
<p>Berryessa Peak Trail  Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak</p>	<p>Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. In January 2014 DFW staff responded with an alternative entry sign design, and accepted our fence stile design. Volunteers installed the fence stile in March 2014. DFW installed the trail sign in late June 2015, though the sign copy is missing some information required by the trail easement that the trail uses after leaving DFW property. See attached picture. Staff has prepared two new signs to be placed at the termini of the private land trail easement that clearly state the rules for using the easement; these were installed by volunteers in late December 2015.</p>
<p>Berryessa Vista Acquisition</p>	<p>Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.</p>
<p>Cedar Roughs/Smittle Creek  Acquisition of 443 acres providing public access to Cedar Roughs from Smittle Creek Day Use Area</p>	<p>Purchase of the property closed in December 2015.</p>
<p>Connolly Ranch</p>	<p>Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.</p>
<p>The Cove at Mt Veeder  Acquisition of a 160 former Girl Scout Camp</p>	<p>The acquisition of The Cove was completed in December 2017.</p>
<p>Historic ROW Analysis  Study to determine location and status of historic road Rights-of-Way and their value as non-motorized recreational trails</p>	<p>Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.</p>
<p>Linda Falls Conservation Easement</p>	<p>Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust</p>
<p>Linda Falls Conservation Easement  Expansion of conservation easement to cover all of the property at Linda Falls owned by the Land Trust of Napa County</p>	<p>The District previously obtained a conservation easement on one of several parcels owned by the Land Trust of Napa County. The land trust desired to expand this conservation easement to include all of the land trust's holdings at Linda Falls. The purpose is to provide an additional layer of protection for the property. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties. The District Board approved acceptance of the easement at its October 2016 meeting, and the easement was finalized and recorded in December 2016.</p>
<p>Master Plan Development</p>	<p>The Master Plan for 2008-2013 was approved in January 2009</p>
<p>Master Plan Update  First scheduled update to the Master Plan adopted in January 2009</p>	<p>Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.</p>
<p>Milliken Reservoir Trails and Picnic Area Feasibility Study</p>	<p>The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff</p>

Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area recommendation to hold off on the Miliken Reservoir trails project until the Hennessey trail project is up and running.

#### Moore Creek Open Space Park

Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.

#### Napa River Ecological Reserve Improvements

Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.

#### Napa River Ecological Reserve Restoration

This multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. Work was done by volunteers, students, and paid contractors. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.

#### Napa River Flood Control Easement

Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding

#### Newell Preserve Improvements

Provide on-site water supply for group campground for cattle

As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for drilling any more test wells.

#### Oat Hill Mine Trail

The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.

#### Oat Hill Mine Trail

Transfer of 40 acre parcel from BLM

The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application. BLM in April 2016 indicated they did not want to transfer this parcel, so the District's application will be dropped.

#### River to Ridge Trail Enhancements

Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.

#### River to Ridge Trail

Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.

Lot line adjustment to legalize River to Ridge Trail as constructed (it currently encroaches on

#### River to Ridge Trail Entrance Enhancements

A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.

#### River to Ridge Trail

Correct drainage problems to trail can be used year-round.

Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.

#### Skyline Park Road and Trail Improvements

Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.

#### Skyline Park Concessionaire Agreement Renewal

District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.

#### Skyline Park Trail Improvements

Major volunteer event to reroute and repair trails

Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.

#### Skyline Park Facility Improvements

Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.

The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.

<p>South Napa Wetlands Habitat Area</p> <p>Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.</p>	<p>Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.</p>
<p>Suscol Headwaters</p> <p>Acquisition of 709 acres of the former Kirkland Ranch</p>	<p>The acquisition was completed in November 2017.</p>
<p>Trinchero Open Space Acquisition</p> <p>Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero</p>	<p>The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.</p>
<p>Wild Lake Ranch</p> <p>Assist land trust with planning and possible joint management.</p>	<p>The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.</p>

## **Bothe-Napa Valley State Park/Bale Mill Report**

### **August 2018**

- Construction Update: The upper restroom in the campground has been completed and signed off by State Parks. The contractor has begun demolition on the lower restroom in the campground and is estimating being done with everything by Thanksgiving.
- Junior Ranger and adult hikes are held every Saturday, Memorial Day through Labor Day. There were 73 children and 23 adult participants for junior ranger program, and 2 adult hike participants for hikes in July. Guided hikes over the fall and winter will be “Save the Redwoods” hikes and themed hikes.
- Staff worked to prep the Mill grounds for upcoming events in August and September including stringing lights, landscaping and hiring of a contractor to remove a dead oak near the tail race.
- The environmental education team hosted 11 kids from Boys and Girls Club of Calistoga for a program involving a hike, visitor center tour and other activities.
- The maintenance staff cleared Ritchey Creek Trail and Vineyard Trail/Road of vegetation in preparation of State Park’s Ritchey Creek Culver Replacement project. The project will involve removal of the failed culvert and construction of a new open bottom culvert to allow fish passage. Estimated start date is September 17<sup>th</sup>.
- Staff is working with Sandy on coordination and preparation for the Fiesta en el Molino Bale event coming up on September 15<sup>th</sup>. Promotion, securing materials for activities, site set up will continue in coming weeks.
- A private dinner was held at the Mill on August 25<sup>th</sup> that generated great exposure, and generous donation to the mill.
- Two host sets either left early or cancelled last minute so efforts for host recruitment are ongoing.
- Staff met with CCC supervision about potential partnership with Ivy Removal project or other project within the park. A volunteer group is scheduled in November to start removing the Ivy, with park staff follow up treatments.
- The Environmental Education team met to talk about training schedule, further staff development and program planning for the coming year. Elements of the scheduling and program curriculum will be transitioning to in house over the next year.