



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, July 9, 2018 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, CA

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

none

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors meetings on June 18, 2018.
- b. Consideration and potential approval of Amendment 6 to Agreement 07-01 with Chino Yip and Associates.
- c. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff (May and June 2018).
- d. Review of the District Projects Status Report.
- e. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendaized, no action will be taken by the Board on these items unless specifically noted otherwise.

7. Closed Session

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9)
Name of case: Raja Development Co., Inc. vs. Napa County Regional Open Space, Napa County Superior Court #17CV000211

8. Adjournment



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Minutes

BOARD OF DIRECTORS REGULAR MEETING

Monday, June 18, 2018 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, CA

1. Call to Order and Roll Call

Directors present: Karen Bower-Turjanis, Brent Randol, Barry Christian, Tony Norris

Directors absent: Dave Finigan (excused)

Staff present: John Woodbury, Chris Cahill and Teresa Bledsoe

2. Public Comment

None

3. Set Matters

2:00 Public Hearing and adoption of budget for FY 2018-19

Directors voted to adopt the budget for FY 2018-19.

TN, KT, BC, BR, DF

X

Motion carries 4-0

4. Administrative Items

- a. Consideration and potential approval of minutes for Board of Directors meetings on May 14, 2018.

Minutes for the May 14, 2018 meeting were approved.

TN, BC, KT, BR, DF

X

- b. Consideration and potential approval of extensions of professional service agreements with Sandy Jones and Rob Grassi.

Directors voted to approve extensions of professional service agreements with Sandy Jones and Rob Grassi.

BC, TN, KT, BR, DF

X

- c. Consideration and approval of Resolution calling for the election for two Directors of the governing board of the District (Wards 1 and 5), and consolidating the election with the November 6, 2018 General Election.

Directors voted to adopt the Resolution calling for the election for two Directors of the governing board of the District (Wards 1 and 5), and consolidating the election with the November 6, 2018 General Election.

TN, KT, BC, BR, DF
X

- d. Discussion of the June 2018 election results and implications for the District (oral report)
John Woodbury gave report. His recommendation is to not go to the ballot this November.
- e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
Directors received report. No action taken.
- f. Review of the District Projects Status Report.
John Woodbury, Chris Cahill and Chino Yip gave report. Chino introduced Rick Fessenden.
- g. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
John Woodbury gave report.

5. Announcements by Board and Staff

- John announced that the Mead Foundation awarded NCRPOSD a \$20,000 grant for The Cove. He feels confident that when the logging revenues are combined with this grant money, there will be enough money for the next round of improvements and to get the basics back in gear. He's also very grateful to Jane Mead who was very strategic and supportive in this matter despite being displaced by the fire and said she deserves a real shout out.
- Karen said that they had the final scheduled event for Napa Go at Moore Creek this past Saturday. They did the Valentine Vista Trail and it was beautiful. She would like to have a debriefing soon to discuss the pros and cons of events like this and how to move forward if they choose to do so.

Announcements by Board and Staff (continued)

- Barry mentioned the recent Latino Leaders Luncheon he attended and said events like these are a good opportunity for individuals to get together and discuss Latino issues. Mike Thompson and Bill Dodd were there to answer questions. He said according to John, the radio station has agreed to sponsor Fiesta en el Molino Bale, the event coming up at the Bale Grist Mill on September 15, 2018 and mentioned that groups such as the Hispanic Chamber of Commerce and Latino Outdoors could be instrumental in getting the word out about this event. He also mentioned that at The Open Space Council, Dr. Nina Roberts spoke about the importance of outreach as the most impactful thing we can do is provide information to the diverse groups since polling suggests that there's a high regard for the parks, they just need to be informed of what's out there.
- Tony mentioned that the Napa Valley Transportation Authority is hosting a meeting tomorrow at the Board of Chambers regarding the Napa Bicycle Plan.

6. Agenda Planning

None.

7. Adjournment

Adjourned to the Regular NCRPOSD Board Meeting on July 9, 2018.

BRENT RANDOL, Board President

ATTEST:

Teresa Bledsoe, Acting District Secretary

Key

Vote: TN = Tony Norris; KBT = Karen Bower-Turjanis; DF = David Finigan; BC = Barry Christian; BR = Brent Randol

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



STAFF REPORT

By: John Woodbury
Date: July 9, 2018
Item: **4.B**
Subject: Amendment No. 6 to Agreement 07-01 with Yip and Associates

RECOMMENDATION

Approve Amendment No. 6

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

Chino Yip of Yip and Associates has been performing a range of outreach, volunteer coordination and facility maintenance services for the District since 2007, at a current billing rate of \$62.50 per hour. Yip and Associates has now hired another employee to assist him with this work. The District's agreement with Yip and Associates will accordingly need to be amended to reflect the appropriate billing rate of \$35.00 per hour for this employee.

The total amount of the contract of \$108,000 remains unchanged. The costs for Yip and Associates new employee will be offset by fewer hours personally worked by Mr. Yip.



NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT

STAFF REPORT

Date: July 9, 2018
Item: **4.c**
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

RECOMMENDATION

(1) Receive the report.

BACKGROUND

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$25,000, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for May and June of 2018.

In addition to these expenditures, the General Manager has authorized the following contracts using his signature authority:

None

PARKS & OPEN SPACE DISTRICT -MAY 2018 EXPENSE REPORT

General Admin Dept - 85000-00

Date	Journal Line Description	Name	Monetary Amount
05/02/2018	Ace April 2018-supplies	ZELLER'S & CLARKS ACE HARDWARE	\$ 14.00
05/02/2018	logo design-water bottle	CARINA DIMARCELLIS	\$ 562.50
05/07/2018	April 2018 Invoice	6539 CONSULTING	\$ 2,456.93
05/08/2018	CSDA Reg Membership App Fee	CALIFORNIA SPECIAL DIST ASSN	\$ 4,102.00
05/14/2018	PARK180118 1/11-3/26/18	SOLUNA OUTREACH SOLUTIONS LLC	\$ 3,564.17
05/14/2018	March 2018 Invoice	CJ YIP & ASSOCIATES	\$ 4,439.68
05/16/2018	Rohnert Park Meetings 5/7-5/8	CAHILL,CHRISTOPHER MICHAEL	\$ 22.89
05/16/2018	Rohnert Park Meetings 5/7-5/8	CAHILL,CHRISTOPHER MICHAEL	\$ 22.89
05/21/2018	name tag, flyer, batteries	CJ YIP & ASSOCIATES	\$ 27.78
05/30/2018	Napa Go printing	COPY CORNER	\$ 100.32
05/31/2018	AngwinLasPosadas Meet 5/17/18	CAHILL,CHRISTOPHER MICHAEL	\$ 32.70

Moore Creek Dept - 85010-00

Date	Journal Line Description	Name	Monetary Amount
05/02/2018	Metal sign	NAPA SIGN SHOP	\$ 37.71
05/02/2018	Porta potty-April 2018	JOHNNY ON THE SPOT	\$ 173.97
05/07/2018	April 2018 Invoice	HERITAGE SYSTEMS, INC.	\$ 367.67
05/14/2018	March 2018 Invoice	CJ YIP & ASSOCIATES	\$ 2,138.98
05/15/2018	Managed Network May 18	VALLEY INTERNET	\$ 169.00
05/15/2018	PG&E 3/21/1-4/20/18	PACIFIC GAS & ELECTRIC CO	\$ 297.06
05/15/2018	Supplies April 18	CENTRAL VALLEY BUILDERS	\$ 49.23
05/21/2018	Madrone trail food	CJ YIP & ASSOCIATES	\$ 193.86

OHMT Dept - 85010-01

Date	Journal Line Description	Name	Monetary Amount
05/14/2018	March 2018 Invoice	CJ YIP & ASSOCIATES	\$ 133.18

NRBT Dept - 85010-02

Date	Journal Line Description	Name	Monetary Amount
05/14/2018	March 2018 Invoice	CJ YIP & ASSOCIATES	\$ 242.73
05/31/2018	Napa GO Event 5/19/18	CAHILL,CHRISTOPHER MICHAEL	\$ 24.53

Camp Berryessa - 85010-03

Date	Journal Line Description	Name	Monetary Amount
05/02/2018	water sampling-CB	CALTEST ANALYTICAL LABORATORY	\$ 94.00
05/02/2018	Garbage & trailer pump	BERRYESSA GARBAGE SERVICE AND	\$ 165.00
05/15/2018	Garbage 4/18	BERRYESSA GARBAGE SERVICE AND	\$ 143.00
05/15/2018	PG&E 3/22/18-4/22/18	PACIFIC GAS & ELECTRIC CO	\$ 10.51

NRER - 85010-05

Date	Journal Line Description	Name	Monetary Amount
05/02/2018	Porta potty-April 2018	JOHNNY ON THE SPOT	\$ 173.17
05/14/2018	March 2018 Invoice	CJ YIP & ASSOCIATES	\$ 864.28

05/30/2018 April 2018 Invoice NAPA VALLEY SUPPORT SERVICES \$ 500.00

Putah Creek - 85010-07

Date	Journal Line Description	Name	Monetary Amount
05/14/2018	March 2018 Invoice	CJ YIP & ASSOCIATES	\$ 350.11

State Park - 85010-08

Date	Journal Line Description	Name	Monetary Amount
05/01/2018	March 2018 office supplies		\$ 267.06
05/02/2018	PG&E 3/15/18-4/13/18	PACIFIC GAS & ELECTRIC CO	\$ 2.85
05/02/2018	PG&E 3/14/18-4/12/18	PACIFIC GAS & ELECTRIC CO	\$ 837.97
05/02/2018	PG&E 3/14/18-4/12/18	PACIFIC GAS & ELECTRIC CO	\$ 171.39
05/02/2018	PG&E 3/14/18-4/12/18	PACIFIC GAS & ELECTRIC CO	\$ 35.15
05/02/2018	PG&E 3/14/18-4/12/18	PACIFIC GAS & ELECTRIC CO	\$ 373.95
05/02/2018	PG&E 3/14/18-4/12/18	PACIFIC GAS & ELECTRIC CO	\$ 68.53
05/02/2018	Mill supplies-April 2018	KEITH GIUSTO BAKERY SUPPY LLC	\$ 307.16
05/02/2018	gate hook, lock	STEVES HARDWARE	\$ 9.06
05/02/2018	Bothe supplies	BROWN'S AUTO PARTS	\$ 2.40
05/02/2018	Sweatshirts-Bothe	CJ YIP & ASSOCIATES	\$ 364.98
05/02/2018	Heartland credit card fees-WFB		\$ 38.95
05/02/2018	AT&T network lines 3/10-4/9/18	AT&T	\$ 331.14
05/02/2018	Bale Mill-pump switch	OAKVILLE PUMP SERVICE	\$ 279.84
05/02/2018	Porta potty-April 2018	JOHNNY ON THE SPOT	\$ 207.81
05/07/2018	BothePoolWaterFilterValves	DIAMOND QUALITY WATER FEATURES	\$ 1,057.50
05/07/2018	Both Pool Chlorine,etc	DIAMOND QUALITY WATER FEATURES	\$ 239.95
05/07/2018	BothePoolWaterFilterValves	DIAMOND QUALITY WATER FEATURES	\$ 5,799.11
05/14/2018	March 2018 Invoice	CJ YIP & ASSOCIATES	\$ 404.79
05/15/2018	Garbage pickup 4/18	UPPER VALLEY DISPOSAL	\$ 879.46
05/15/2018	Ashes pickup 4/18	UPPER VALLEY DISPOSAL	\$ 336.78
05/15/2018	April 2018 Invoice	JONATHAN EHLERS	\$ 2,400.00
05/15/2018	Monitoring fees 4/18 Bale	ADVANTAGE TOTAL PROTECTION	\$ 40.00
05/15/2018	Monitoring fee's April 18 Both	ADVANTAGE TOTAL PROTECTION	\$ 40.00
05/15/2018	Phone internet communications	TPX COMMUNICATIONS	\$ 659.75
05/15/2018	Starter/Door Handle	BROWN'S AUTO PARTS	\$ 202.39
05/15/2018	Office supplies-April 2018		\$ 499.26
05/15/2018	2/19 & 4/2 Firewood bundles	V&V FIREWOOD INC.	\$ 2,800.00
05/15/2018	Supplies April 18	CENTRAL VALLEY BUILDERS	\$ 850.00
05/15/2018	annual extinguisher serv Bothe	SANTA ROSA FIRE EQUIPMENT SVC INC	\$ 832.83
05/15/2018	Supplies	CASH & CARRY	\$ 49.64
05/15/2018	Supplies	CASH & CARRY	\$ 5.96
05/21/2018	PARK170518 04/2018 svcs	SANDY JONES	\$ 1,365.00
05/21/2018	Sewer line cleared	ROTO-ROOTER SEWER SERVICE	\$ 135.00
05/21/2018	April 2018 Invoice	SANDY JONES	\$ 500.50
05/21/2018	Bale Grist Bakery Supplies	KEITH GIUSTO BAKERY SUPPY LLC	\$ 354.24
05/21/2018	4/30 Firewood bundles	V&V FIREWOOD INC.	\$ 1,680.00
05/21/2018	Pool supplies	DIAMOND QUALITY WATER FEATURES	\$ 68.85
05/21/2018	lifeguard T-shirts	CJ YIP & ASSOCIATES	\$ 102.11

05/21/2018	name tag, flyer, batteries	CJ YIP & ASSOCIATES	\$	12.93
05/30/2018	Port a potty 5/1/18 -5/31/18	JOHNNY ON THE SPOT	\$	214.73
05/30/2018	PG&E 4/13/18 to 5/13/18	PACIFIC GAS & ELECTRIC CO	\$	209.34
05/30/2018	PG&E 4/14/18 to 5/14/18	PACIFIC GAS & ELECTRIC CO	\$	272.28
05/30/2018	PG&E 4/13/18 to 5/13/18	PACIFIC GAS & ELECTRIC CO	\$	53.78
05/30/2018	PG&E 4/13/18 to 5/13/18	PACIFIC GAS & ELECTRIC CO	\$	39.00
05/30/2018	PG&E 4/14/18 to 5/14/18	PACIFIC GAS & ELECTRIC CO	\$	71.95
05/30/2018	PG&E 4/13/18 to 5/13/18	PACIFIC GAS & ELECTRIC CO	\$	778.54
05/30/2018	Maintenance supplies	STEVES HARDWARE	\$	198.95
05/30/2018	Monitoring fees 5/24 Bale Gris	ADVANTAGE TOTAL PROTECTION	\$	40.00
05/30/2018	Lifeguard train. Cierra Mcdona	CITY OF CALISTOGA	\$	250.00
05/30/2018	Monitoring fees 5/18 Bothe	ADVANTAGE TOTAL PROTECTION	\$	40.00
05/30/2018	Workers Comp Ins	ALLIANT INSURANCE SERVICES	\$	995.49
05/30/2018	Additional Emplo Liability Ins	ALLIANT INSURANCE SERVICES	\$	691.97

PARKS & OPEN SPACE DISTRICT -JUNE 2018 EXPENSE REPORT

General Admin Dept - 85000-00

Date	Journal Line Description	Name	Monetary Amount
06/06/2018	April 2018 Invoice	CJ YIP & ASSOCIATES	\$ 2,156.25
06/06/2018	april may google and bus cards	WOODBURY,JOHN ROBERT	\$ 30.00
06/06/2018	april may google and bus cards	WOODBURY,JOHN ROBERT	\$ 30.00
06/12/2018	Chris Cahill chair		\$ 164.85
06/12/2018	water bottles, food, decals	KAREN BOWER TURGANIS	\$ 2,348.51
06/12/2018	vol food,logos, hats	CJ YIP & ASSOCIATES	\$ 462.37
06/12/2018	Chain saw	CJ YIP & ASSOCIATES	\$ 47.35
06/13/2018	gas for NCRPOSD vehicle #271	WOODBURY,JOHN ROBERT	\$ 48.85
06/15/2018	May 2018 Invoice	CJ YIP & ASSOCIATES	\$ 5,875.00
06/15/2018	May 2018 Invoice	6539 CONSULTING	\$ 2,428.00
06/20/2018	State Park Meeting 6/13/18	CAHILL,CHRISTOPHER MICHAEL	\$ 26.71
06/20/2018	Plow Blade	TRUE VALUE WHOLESALE HARDWARE OF	\$ 297.34
06/21/2018	5/17 ParksBudgetHearing	NAPA VALLEY PUBLISHING	\$ 119.75
06/25/2018	May 2018 Invoice	RYBICKI & ASSOCIATES, P.C.	\$ 2,172.50
06/25/2018	April 2018 Invoice	RYBICKI & ASSOCIATES, P.C.	\$ 405.00
06/29/2018	06/14/18 Track Wheelbarrow	TRUE VALUE WHOLESALE HARDWARE OF	\$ 3,243.75
06/30/2018	Peets/Nob Hill-WCC expense	KAREN BOWER TURGANIS	\$ 44.19

Moore Creek Dept - 85010-00

Date	Journal Line Description	Name	Monetary Amount
06/06/2018	April 2018 Invoice	CJ YIP & ASSOCIATES	\$ 796.87
06/12/2018	Managed Network June 18	VALLEY INTERNET	\$ 169.00
06/12/2018	PG&E 4/21/18-5/21/18	PACIFIC GAS & ELECTRIC CO	\$ 273.08
06/12/2018	PG&E 4/24/18-5/22/18	PACIFIC GAS & ELECTRIC CO	\$ 30.53
06/12/2018	Port a potty 5/1/18-5/31/18	JOHNNY ON THE SPOT	\$ 179.77
06/12/2018	vol food,logos, hats	CJ YIP & ASSOCIATES	\$ 200.80
06/12/2018	CV May 18 supplies	CENTRAL VALLEY BUILDERS	\$ 209.05
06/12/2018	Pool supplies 5/18	DONS SWIMMING POOL CENTER	\$ 284.40
06/15/2018	May 2018 Invoice	CJ YIP & ASSOCIATES	\$ 4,112.45
06/18/2018	May 2018 Invoice	HERITAGE SYSTEMS, INC.	\$ 367.67
06/18/2018	PARK140218 06/2018	HERITAGE SYSTEMS, INC.	\$ 367.67
06/30/2018	Porta potty - June 2018	JOHNNY ON THE SPOT	\$ 173.97

OHMT Dept - 85010-01

Date	Journal Line Description	Name	Monetary Amount
06/06/2018	April 2018 Invoice	CJ YIP & ASSOCIATES	\$ 215.84
06/15/2018	May 2018 Invoice	CJ YIP & ASSOCIATES	\$ 1,168.06

NRBT Dept - 85010-02

Date	Journal Line Description	Name	Monetary Amount
06/06/2018	April 2018 Invoice	CJ YIP & ASSOCIATES	\$ 250.00
06/15/2018	May 2018 Invoice	CJ YIP & ASSOCIATES	\$ 680.23

Camp Berryessa - 85010-03

Date	Journal Line Description	Name	Monetary Amount
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06/08/2018	Camp Berryessa Leak - 5/25/18	CAHILL,CHRISTOPHER MICHAEL	\$	51.78
06/12/2018	PG&E 4/23/18-5/21/18	PACIFIC GAS & ELECTRIC CO	\$	9.53
06/12/2018	Garbage 5/18	BERRYESSA GARBAGE SERVICE AND	\$	78.00
06/12/2018	Pump tank 5/18	NAPA SEPTIC TANK SERVICE	\$	610.00
06/20/2018	supplies for May June 2018	WOODBURY,JOHN ROBERT	\$	44.51
06/20/2018	supplies for May June 2018	WOODBURY,JOHN ROBERT	\$	102.31
06/20/2018	supplies for May June 2018	WOODBURY,JOHN ROBERT	\$	97.48
06/20/2018	supplies for May June 2018	WOODBURY,JOHN ROBERT	\$	44.93
06/30/2018	Fire Equipment-Annual maintena	CARNEROS FIRE EQUIPMENT CO., INC.	\$	225.00
06/30/2018	Pump tank 6/13	NAPA SEPTIC TANK SERVICE	\$	610.00
06/30/2018	Trailer pump-out	BERRYESSA GARBAGE SERVICE AND	\$	35.00

NRER - 85010-05

Date	Journal Line Description	Name		Monetary Amount
06/06/2018	April 2018 Invoice	CJ YIP & ASSOCIATES	\$	125.00
06/12/2018	Port a potty 5/1/18-5/31/18	JOHNNY ON THE SPOT	\$	178.94
06/15/2018	May 2018 Invoice	CJ YIP & ASSOCIATES	\$	162.25
06/18/2018	May 2018 Invoice	NAPA VALLEY SUPPORT SERVICES	\$	500.00
06/30/2018	Mowing 3/18 & 3/29/18	GOLDEN GATE LANDSCAPE	\$	1,428.00
06/30/2018	Porta potty - June 2018	JOHNNY ON THE SPOT	\$	273.17

Putah Creek - 85010-07

Date	Journal Line Description	Name		Monetary Amount
06/06/2018	April 2018 Invoice	CJ YIP & ASSOCIATES	\$	580.30

State Park - 85010-08

Date	Journal Line Description	Name		Monetary Amount
06/01/2018	PR2GL Pay End 5/18/18		\$	216.32
06/01/2018	PR2GL Pay End 5/18/18		\$	3.14
06/01/2018	PR2GL Pay End 5/18/18		\$	13.41
06/06/2018	April 2018 Invoice	CJ YIP & ASSOCIATES	\$	125.00
06/06/2018	april may google and bus cards	WOODBURY,JOHN ROBERT	\$	42.60
06/06/2018	Park Aide job announcement	WOODBURY,JOHN ROBERT	\$	100.00
06/06/2018	Park Aide job announcement	WOODBURY,JOHN ROBERT	\$	25.00
06/06/2018	Park Aide job announcement	WOODBURY,JOHN ROBERT	\$	75.00
06/06/2018	Park Aide job announcement	WOODBURY,JOHN ROBERT	\$	50.00
06/06/2018	Park Aide job announcement	WOODBURY,JOHN ROBERT	\$	229.40
06/07/2018	PARK170318 Liability ins	JONATHAN EHLERS	\$	1,536.00
06/12/2018	Phone internet communications	TPX COMMUNICATIONS	\$	660.18
06/12/2018	Alarm lines 4/28/18-5/27/18	AT&T	\$	17.67
06/12/2018	oil filter 5/18	BROWN'S AUTO PARTS	\$	68.03
06/12/2018	filler cap, carburetor parts	BELKORP AG, LLC	\$	42.72
06/12/2018	Blue shale 5/30/18	HAROLD SMITH & SON INC	\$	522.53
06/12/2018	Propane delivery 5/24/18	FERRELLGAS, LP	\$	179.47
06/12/2018	Septic tank, waste disposal	MONTELLI CONSTRUCTION INC	\$	595.00
06/12/2018	Garbage pickup 5/18	UPPER VALLEY DISPOSAL	\$	879.46
06/12/2018	Port a potty 5/24/18-6/20/18	JOHNNY ON THE SPOT	\$	213.95
06/12/2018	Trash dump run	CLOVER FLAT LANDFILL	\$	84.00
06/12/2018	vol food,logos, hats	CJ YIP & ASSOCIATES	\$	481.06

06/12/2018	Pool supplies 5/18	DIAMOND QUALITY WATER FEATURES	\$	1,075.02
06/12/2018	CV May 18 supplies	CENTRAL VALLEY BUILDERS	\$	211.19
06/12/2018	Bale Mill store supplies	HISTORICAL FOLK TOYS, LLC	\$	598.00
06/12/2018	Apron, printing	THURSTON SCREEN PRINTING & EMBROIDERY	\$	329.28
06/15/2018	PR2GL Pay End 6/1/18		\$	6,510.21
06/15/2018	PR2GL Pay End 6/1/18		\$	403.63
06/15/2018	PR2GL Pay End 6/1/18		\$	94.39
06/15/2018	May 2018 Invoice	JONATHAN EHLERS	\$	2,846.72
06/15/2018	May 2018 Invoice	CJ YIP & ASSOCIATES	\$	247.09
06/15/2018	May 2018 Invoice	JONATHAN EHLERS	\$	3,200.00
06/19/2018	PARK170518 05/2018 Exp.	SANDY JONES	\$	183.01
06/19/2018	May 2018 Invoice	SANDY JONES	\$	1,540.00
06/20/2018	facebook charge april 2018	WOODBURY,JOHN ROBERT	\$	25.00
06/20/2018	Heartland credit card fees-USB		\$	73.71
06/29/2018	PR2GL Pay End 6/15/18		\$	6,582.13
06/29/2018	PR2GL Pay End 6/15/18		\$	534.38
06/29/2018	PR2GL Pay End 6/15/18		\$	408.09
06/30/2018	Firewood-6 pallets 6/13	V&V FIREWOOD INC.	\$	1,680.00
06/30/2018	Vacuum bags	REDWOOD VACUUM & JANITORIAL	\$	84.67
06/30/2018	Trimmer line spool	JOHN DEERE COMPANY	\$	40.93
06/30/2018	Supplies-June 2018	STEVES HARDWARE	\$	158.83
06/30/2018	Chlorine, Acid, pool supplies	DIAMOND QUALITY WATER FEATURES	\$	999.38
06/30/2018	Porta potty - June 2018	JOHNNY ON THE SPOT	\$	269.38
06/30/2018	Field Trip 5/23 & 5/24/18	MIDDLETOWN SCHOOL DISTRICT	\$	495.00
06/30/2018	Alarm Bothe-June 2018	ADVANTAGE TOTAL PROTECTION	\$	40.00
06/30/2018	Alarm Bale Mill-June 2018	ADVANTAGE TOTAL PROTECTION	\$	40.00
06/30/2018	Fiesta Banner & App fees	SANDY JONES	\$	420.00
06/30/2018	PG&E 5/14/18-6/12/18	PACIFIC GAS & ELECTRIC CO	\$	53.95
06/30/2018	PG&E 5/14/18-6/12/18	PACIFIC GAS & ELECTRIC CO	\$	39.56
06/30/2018	PG&E 5/15/18-6/13/18	PACIFIC GAS & ELECTRIC CO	\$	55.67
06/30/2018	PG&E 5/14/18-6/12/18	PACIFIC GAS & ELECTRIC CO	\$	838.61
06/30/2018	PG&E 5/14/18-6/12/18	PACIFIC GAS & ELECTRIC CO	\$	147.06
06/30/2018	Printer-Bothe	CDW GOVERNMENT INC	\$	236.26

Suscol Headwaters - 85010-09

Date	Journal Line Description	Name		Monetary Amount
06/06/2018	meeting on May 16, 2018	WOODBURY,JOHN ROBERT	\$	11.45
06/30/2018	Metal signs	NAPA SIGN SHOP	\$	188.56

Napa County Regional Park and Open Space District

Projects Status Report

July 9, 2018

Name of Project Description

Status

Amy's Grove	Planning and permits for public use of Amy's Grove	The archaeological survey has been completed and did not find evidence of native American activity. The botanical survey has been completed and submitted for review. Staff is engaged in ongoing conversations with neighboring property owners which may ultimately result in changes to or even an expansion of the property; formal park planning and filing for a County use permit awaits completion of those discussions. Much of Amy's Grove burned in the 2017 fires, but the damage appears to be limited.
Bay Area Ridge Trail Napa-Solano Ridge Trail Loop	Assignment of Tuteur Ridge Trail easement from the Bay Area Ridge Trail to the District	The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council and the property owner wish to transfer this easement to the District. Staff has reviewed with Mr. Tuteur the results of our survey for the Soscol Headwaters acquisition and together have arrived at a common understanding of property boundaries; Tuteur has agreed to modify the trail easement, as part of the transfer of the easement to the District, to reflect the actual property boundaries. Staff flagged the proposed new trail alignment with Mr. Tuteur on January 12, 2016. A surveyor was engaged to place boundary markers and prepare a legal description for the trail easement; this contract was cancelled before completion because questions arose about the location of the County line in this area. In June 2017 the SPCA Board unilaterally decided to regulate access on the River to Ridge Trail through constructing and staffing a new guard shack, gate, and cyclone fencing at the eastern end of the trail. The guard shack, gate and cyclone fence on the R2R Trail was removed in late November 2017. Nearly all of the backcountry at Skyline Park burned in the 2017 fires. In December 2017, Forest Trails Alliance completed District-funded fire remediation trail work on the Tuteur Loop and the Loop is now accessible from Suscol Headwaters and the Suscol Knob. The Ridge Trail Council and Land Trust of napa County approved transfer of the trail easement in April 2018. The transfer of the easement to the District was completed in late May. <u>Fire remediation work, including repairs to two partially burned bridge, has been completed.</u>
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail generally following the Napa River and interior levees of associated wetlands.	Phase 2-B--Pond 10 to Soscol Ferry Road The design for the public crossing of the SMART tracks has been completed, and SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. A biological survey for the Fagan Marsh area has been completed; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. At the request of the City of American Canyon, in August 2017 City and District staff met to discuss strategies for completing the trail and those discussions are ongoing. The Board President and General Manager met with DFW staff on June 12, 2018 to discuss DFW concerns.
Berryessa Estates	Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would connect Lake Berryessa Estates to the District's Spanish Valley holdings.	The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has been delayed because of property title issues between BLM and BOR. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. In 2015 Reclamation said they have done their work to clear up the title issue and it is now up to BLM to finish the transfer. BLM thought they would complete their work by the end of 2015, but this did not happen, and a new date for completion has not been set. BLM's timeline has been extended because BLM has determined that not only these but other federal lands in the same general area also need to have their revocation process completed, and they wish to resolve all at the same time. At a meeting on April 14, 2016, the new Superintendent for the Ukiah District of BLM committed to completing the transfer. Because of staffing changes at BLM, as of March 2018 no progress had been made.

Berryessa Vista	Planning, stewardship and expansion of this wilderness park.	Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. No other work is anticipated until Lake Berryessa Trail planning is completed, as that is a key step in gaining overland access to the property. In 2014 the Land Trust acquired an 80 acre inholding between District and BLM land, based on a District Board action in November 2014 agreeing to acquire the property from the Land Trust at a later date when funding is available. District and Land Trust staff in April 2016 placed a camera on the property in an attempt to identify the off-road vehicle and motorcycle users who have been causing some damage to the property. Staff has been monitoring the cameras since spring 2016 and has noted a small decrease in illegal off road vehicle use. No riders have been identified, though staff will continue to monitor the cameras.
Camp Berryessa	Redevelopment of former Boy Scout Camp into a 64 bed group/environmental education camp with 8 tent cabins, 2 covered group activity centers, a canoe/kayak dock, a central amphitheater and campfire ring, and a shower and composting toilet restroom facility.	A grant for \$50,000 to help with construction was provided by the Mead Foundation, together with a \$1.7 million grant from the State Coastal Conservancy. Construction of Phase I, which includes beds for up to 64 campers was completed in June 2016. Jim Hankes, a Bureau of Reclamation maintenance employee and life-long Berryessa resident has moved his park unit trailer onto the property and become our first volunteer camp host. Tuleyome, the BOR, and Forest Trails Alliance are very close to completing the new North End Trail, running from +/- Camp Berryessa to the north end of the Lake, approximately 7 miles each way. It's a wonderful amenity to Camp Berryessa and to the Lake. In early October, 2017 Caltrans delivered (at no cost to the District) the disassembled and individually numbered pieces of a former Monticello Road stone arch bridge to Camp Berryessa for our eventual use somewhere. During the months of May and June 2018 we hosted several Girl Scout events, Tuleyome's LGBTQ outdoors weekend, a Ukulele festival, and many groups from Trackers Earth. A group of trail builders working with Tuleyome and the Student Conservation Association has also been staying at the Camp while they complete finishing work on the Berryessa North End Trail. We have been working to resolve issues with the composting toilets that have lead to several water leaks.
(The) Cove at Mt. Veeder	Reconstruction of campground and trails	The Cove was severely burned in the October 2017 fires; since then staff has been working on cleanup. A forester inspected the trees in late November 2017 to determine how many will need to be removed as hazards. Most of the trees in The Cove are dead or will be soon and will need to be removed before the camp can be reopened. Staff hiked most of the property in early January and confirmed that fire damage is severe and extensive. In early February the County Wildlife Commission toured the Cove to inspect fire impacts and discuss ways in which they might direct funding to fire recovery efforts County-wide. Staff is working with a forester to develop a plan for salvage logging after the rainy season is over to (a) remove hazardous dead trees in the campground area and (b) in the process also repair/improve the access road into the site. The Napa Girl Scout troops have already undertaken a number of projects to help restore the Cove, including new signage and rehabbing the campfire circle. Installation can, however, only happen once salvage logging is complete. Doug McConnell (NBC's Open Road) segment on The Cove (and Suscol Headwaters), comparing the effects of the fires in each location and lessons learned, was aired on Sunday June 24, 2018. Salvage logging commenced in late May, 2018 and is proceeding well; <u>the forester estimates the logging itself should be complete in July, after which the access road into the camp will be repaired and improved.</u>
District Non-profit Foundation	Organize a non-profit foundation to raise funds for District projects	The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Director Turjanis in early 2015 began the process of preparing articles of incorporation and identifying potential Board members, but plans have been postponed to ensure what the District does is coordinated with fundraising efforts of other organizations.
Lake Hennessey North Shore Trails	Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.	In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. Work was completed on the connector trail to Moore Creek in June 2013. Lake Hennessey North Shore Trails formally opened with a ribbon cutting on October 18, 2014. The Sam the Eagle Trail was completed in April 2015 and, in staff's opinion, turned out wonderfully. Forest Trails Alliance donated a hand carved wooden trail sign that was installed at the northern terminus of the new trail. District staff and volunteers installed the Harold Kelly bench in early June 2015 and constructed a short ADA-compliant access trail to it on July 11, 2015. The County Wildlife Conservation Commission awarded the District a +/- \$2,000 grant to fund installation of an interpretive birding trail developed in partnership with Napa Solano Audubon along the north shore of the lake, signage was installed in May 2015. A new bench along the shoreline was dedicated to former Director Harold Kelly on October 22, 2015. Napa Marble and Granite installed (well, carved) new trail signage for the Shoreline and Sam the Eagle trails in early September 2017. A new trail ("Old Man's Beard Trail") was completed in February 2018. An extension of this trail to continue to the top of the unnamed peak in the Lake Hennessey Unit and connect to the existing Hennessey Vista Trail is planned for late 2018 or early 2019. <u>Staff in June 2018 met with the City of Napa to discuss modifications to the not-yet-built trail segments, as well as a better parking configuration at the Conn Valley Road entrance into the Lake Hennessey Unit.</u>

Moore Creek Park Development

Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.

The park opened on June 30, 2013. Many miles of trails have been constructed, fencing installed, emergency communications capacity set up, repairs made to the two houses on the property, and invasive french broom removal has been ongoing. The eastern boundary survey and fencing project was completed June 2014. The property owner to the east of Moore Creek filed suit in June 2017 claiming the District owed additional money for the boundary survey and fence separating his property from ours. After several interim victories, the judge in early April 2018 issued the final ruling in support of the District's position; the District will now seek attorney's fees from the losing party. The "Dry Foot" Trail, including three small stone arch bridges, was completed in late January; this trail parallels the Moore Creek Trail but bypasses three stream crossings. Staff hosted trail scouting and trailbuilding volunteer events focused on the Madrone Trail in late May and early June, 2018. We have come to terms with a new tenant for the Gate/Juarez house and hope to have them moved in by the end of August.

Montesol West

Acquisition of 1,254 acres west of Highway 29 north of Robert Louis Stevenson State Park

The District has the opportunity to purchase 1,254 acres west of Highway 29 adjacent to Robert Louis Stevenson State Park for a price of \$200,000. The area's conservation values have already been protected through an easement negotiated by the Trust for Public Land and now held by the Land Trust of Napa County. Purchase of fee title will permit the area to be used for public recreation. The District is preparing a Habitat Conservation Program grant application with assistance from TPL. A public presentation to the Middletown Area Town Hall was made on August 10, 2017, and to the Middletown Area Merchants Association on August 15 and September 14, 2017. With assistance from the Trust for Public Land, the District submitted a grant application to the State Habitat Conservation Fund for the remaining \$200,000 needed to complete the acquisition. We were awarded the grant in May, 2018; a grant workshop is scheduled for late July, after which the grant funding agreement will be signed and the money made available.

Oat Hill Mine Trail

Various improvements to the historic Oat Hill Mine Road

The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The City of Calistoga and Caltrans have restarted discussions about constructing a roundabout at the intersection of Highway 29 and Silverado Trail; the District is tracking these discussions to ensure that whatever design as adopted will provide adequate and safe access to the Oat Hill Mine Trail. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013. The 40 acre Randy Lee Johnson property donation was completed in December 2014. Volunteers made drainage improvements on the trail in late January 2015 and work parties to install drain dips to control erosion were held in January and April of 2016. A PG&E contractor attempted to drive an ATV up the OHMT in early June, and ended up going over the side and into a gully. They promptly removed the vehicle and repaired the trail damage. A team of 20+ volunteers spent a Saturday in December 2016 constructing and repairing water bars on the Oat Hill Mine Trail. In late July 2017 we placed our annual deer season advisory closure signs on the Trail. The first 1.3 miles of the trail was bulldozed as a result of CalFire efforts to suppress the October 2017 wildfires; one volunteer work party has already spent a Saturday remediating the damage, but more is needed. CalFire had agreed to come back to do more remediation, but subsequent fires in Southern California diverted their staff to help fight those fires. District staff and volunteers in February 2018 replaced the gate at the Calistoga trailhead that had been damaged by CalFire's fire fighting efforts.

Rector Ridge/Stags Leap Ridge Trail

Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.

CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other priorities are under control.

Skyline Park

Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration.

Permanent protection of Skyline Park

Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assembly member Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal and negotiations stalled. A Draft EIR was released in late September 2013 for the proposed expansion of the adjacent Syar Quarry. The District Board approved comments on the DEIR at its October 2013 meeting. The Final EIR was released in November of 2014; the Planning Commission certified the EIR on October 21, 2015. On October 22, 2015, the State applied to the county to rezone Skyline Park by removing the Skyline Wilderness park Combining District overlay, which would make it easier for the State to sell for development and at a higher price. The Planning Commission certification for the quarry expansion was appealed to the Board of Supervisors by two organizations. The District in February 2016 submitted two letters to the Board of Supervisors, one requesting the setback between the quarry and the park be protected through a permanent conservation easement, and the other expressing support for the changes to the quarry project that were recommended by the County Planning Department, with additional protection for Pasini Ridge. In April 2016 the District presented its position to the Board of Supervisors at the public hearing for the project. The Board of Supervisors rejected the appeals and approved the quarry expansion in July 2016. Legislation introduced by Senator Wolk in January 2016 stalled when the State announced it was opposed to any sale of Skyline Park to the District until completion of a state planning process for future health and welfare services.

Smittle Creek

Planning and permits to open this 411 acre holding for public use

The District completed purchase of this property in December 2015. The next step is to conduct resource surveys, complete CEQA, and obtain permits. A botanist was retained in early 2016 to do a reconnaissance level survey of plant resources as the first step in planning for the property; his report was received in January 2017; the report describes the property as one of the best locations in the County for native grasses. US Geological Survey has requested permission to place a seismic monitoring station on the property; staff has worked with them to identify an appropriate location. In July 2016 the placement request was submitted to the Wildlife Conservation Board (WCB) for concurrence, which as the provider of the grant to acquire the property has the right to review such changes. WCB approved the request in August. An access agreement with USGS is before the District Board for approval at the September 2016 meeting. A group of 20+ people from Tuleyome were given a hiking tour of the property in December 2016, as a way to build interest in the property and build a pool of volunteers to help with restoration and improvement of the property. On March 4 2017, Tuleyome volunteers brushed the Iron Mountain trail (in the Cedar Roughts Wilderness, but accessed via Smittle Creek.) A volunteer clean-up project tentatively scheduled for November 4, 2017 was postponed due to the need to focus on fire remediation elsewhere.

Spanish Valley, Crystal Flats, and Stone Corral

Planning for open space donated by Bob and Evalyn Trinchero

Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District took possession of the properties on January 1, 2012. The District in October 2012 granted an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land. Staff met with the LBEPOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff prepared a draft agreement between the District and the Association, which the Association has informally rejected. The well serving Spanish Valley was repaired in November 2013. The District also sealed up an abandon dry well bore discovered on the property. A group of boy scouts GPS'd old ranch roads and 4-wheel drive tracks on the Spanish Valley. A contract for archeological surveying (a required part of the CEQA process) was completed by Tom Origer and Associates in June, 2014. Staff completed a preliminary survey of the Spanish Valley access road in late July 2012 and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. Staff discussed purchasing the affected property, but the landowner wanted more than staff believed the property would be appraised for. In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed; a more secure temporary lock has been installed, and staff is researching a new gate that will exclude ATV's and motorcycles while allowing hikers, bicyclists and equestrians. The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope To Putah Trail on BLM land which is under construction by Tuleyome. An abandoned trailer in Spanish Valley was removed in July 2014 at no cost to the District using an abandoned vehicle program administered by the County. The Butts Canyon fire did not reach District property, but CDF graded several emergency roads and firebreaks through Spanish Valley. CDF did some remediation work after the fire. The Board in March 2015 adopted interim policies for the Crystal Flats and Stone Corral holdings regarding hunting, shooting, fires and motorized vehicle use. The District in 2015 reimbursed the Lake Berryessa Estates Property Owner's Association for half the cost (~\$4,000) for pruning hazardous trees in the small campground within the Crystal Flats property. In late March 2017 staff met with the Association President to talk about potentially splitting the cost of new automatic gates to better control access to Putah Creek within the District's Stone Corral and Crystal Flats holdings. In late April 2017 the General Manager authorized using the \$5,000 in restricted funds available to these holdings to help pay for the new gates. In late May District staff met with biologists and lands specialists from the Land Trust to discuss controlled burns and other preservation management options in Spanish Valley. The District and Land Trust have begun the process of developing a backup conservation easement that would be held by the Land Trust to provide additional protection for the property. In March 2018 the Property Owners Association approached the District to get authorization for them to involve the sheriff when faced with trespass by unauthorized people and vandalism of the gates that controls access. Staff is encouraging the Association to enter into an operating agreement with the District.

Suscol Headwaters Preserve

Improvements to Suscol Headwaters Preserve	<p>Having completed purchase of the Preserve in November, 2017 the District now needs to make improvements required by funders, acquire a Napa County Use Permit, and make improvements necessary to open and operate the eventual park. Improvements needed to satisfy funders include the construction of a California red legged frog (CRLF) breeding pond and various habitat improvements focused on, but not exclusively in, the pond area. Improvements necessary to open and operate the eventual park include in the planning and construction of a trail network, design and installation of signage, and the potential future construction of a parking lot and trailhead improvements off-property to the south, on or near Highway 12 in Jameson Canyon . On July 1st 2015 the board of the Napa Sanitation District approved an easement option agreement which may allow us to construct a trail and trailhead parking lot on their Kelly Road sprayfield property. Alternate off-site options are also being pursued. A portion of the property, mostly in Phase II, burned in the October 2017 firestorm; some trees were killed, and a perimeter grazing fence was destroyed, but otherwise damage was not catastrophic. Staff is working on a funding agreement with the County of Napa that would result in the District receiving the remaining \$196,000 needed to fund frog pond construction.</p>
State Parks Operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park	<p>The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. Since then the District has obtained permits and done improvements to the pool, installed 7 yurts, instituted recycling in the campground and day use areas, pumped all septic system tanks annually, repaired the historic Wright House for use as a rental property, restored 5 cabins, constructed a new shower/toilet facility, and made a large dent in the backlog of deferred maintenance. District efforts to pass legislation allowing the sale of grain from the Bale Mill were unsuccessful. The District has de facto also taken on responsibility for Robert Louis Stevenson State Park, funding repairs to the Silverado House, working with State Parks to get a caretaker into that house to prevent vandalism. In 2014 the District started the process of extending the District's 5 year Operating Agreement and including RLS in the agreement; approval of that new agreement is still pending. The existing OA expired on March 31, 2017; the District is now operating the parks on a month-to-month basis until State Parks can complete the new agreement. The draft OA is now undergoing final review in Sacramento. The District is working with the Vine Trail on the proposed alignment of the Vine Trail through Bothe. More detail on current activities are contained in a separate Parks Report for Bothe and Bale. <u>A storage area at the vacant Silverado House in RLS was broken into in May 2018; State Parks has verbally agreed to let the District repair the house and place a camp host/caretaker on site to prevent further vandalism, and staff is seeking bids to do the repair work.</u></p>
Vallejo Lakes Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County, and Lake Curry which is entirely in Napa County	<p>Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplussing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplussing of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplussing process has become more complicated and the City does not anticipate any action in the near future, but meanwhile the City Manager appears open to working with us to figure out a mutually beneficial outcome. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it. District staff is presently exploring a broad array of options. The Solano County Board of Supervisors has meet in closed session to discuss the Lake Curry property. A meeting with Solano County representatives took place January 27, 2017. Solano County is seriously investigating the feasibility of acquiring the lakes and managing their water supplies; as part of this investigation they are also looking at the feasibility of partnering with the District to manage public recreational access.</p>
Vine Trail A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.	<p>The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June 2014 sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe on July 27, 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail, but in the end the cities and the county decided that each entity will maintain the section within their jurisdiction, rather than paying into a common fund for common maintenance. District staff joined with Vine Trail and State Parks staff in October 2016 to discuss the Vine Trail route through Bothe-Napa Valley State Park; the solution that State Parks is willing to accept will add an estimated \$600,000 to the cost of the Vine Trail. On behalf of the District, the GM in January 2017 wrote a letter of support for their application for funding from NVTA. <u>Caltrans is proposing to replace the aging bridge over Mill Creek; since the construction as proposed could have significant adverse effects for both the Vine Trail and the Bale Mill, District and Vine Trail staff meet with Caltrans and NVTA to discuss ways to mitigate the impacts.</u></p>

Completed Projects

Amy's Grove	Donation of 50 acres along Dry Creek and Wing Creek	The donation of approximately 50 acres of open space from the Chamberlain family to the District closed in December 2015.
Bay Area Ridge Trail Realignment	Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail	In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.
Bay/River Trail -- American Canyon to Napa Phase I	Phase One--Eucalyptus Drive to Green Island Road	Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.
	Phase Two-A Pond 10	DFW surfaced the existing levee with gravel and opened the gate to the public in spring 2015.
	Phase Three--Soscol Ferry Road to Napa Pipe	Completed construction in spring of 2015 of 0.7 miles between Soscol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park. The contractor will need to return in the summer of 2015 to reapply stabilizer in those spots where it didn't set up due to cold and wet weather.
Berryessa Peak Trail	Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak	Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. In January 2014 DFW staff responded with an alternative entry sign design, and accepted our fence stile design. Volunteers installed the fence stile in March 2014. DFW installed the trail sign in late June 2015, though the sign copy is missing some information required by the trail easement that the trail uses after leaving DFW property. See attached picture. Staff has prepared two new signs to be placed at the termini of the private land trail easement that clearly state the rules for using the easement; these were installed by volunteers in late December 2015.
Berryessa Vista Acquisition	Purchase of 224 acres from the Land Trust of Napa County for use as a public park	completed in early 2008 using State Prop 12 funds.
Cedar Roughs/Smittle Creek	Acquisition of 443 acres providing public access to Cedar Roughs from Smittle Creek Day Use Area	Purchase of the property closed in December 2015.
Connolly Ranch	Construction of patio, restrooms and cooking facilities	completed in 2008 using State Prop 12 funds.
The Cove at Mt Veeder	Acquisition of a 160 former Girl Scout Camp	The acquisition of The Cove was completed in December 2017.
Historic ROW Analysis	Study to determine location and status of historic road Rights-of-Way and their value as non-motorized recreational trails	Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.
Linda Falls Conservation Easement	Conservation easement accepted in spring 2008	from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust
Linda Falls Conservation Easement	Expansion of conservation easement to cover all of the property at Linda Falls owned by the Land Trust of Napa County	The District previously obtained a conservation easement on one of several parcels owned by the Land Trust of Napa County. The land trust desired to expand this conservation easement to include all of the land trust's holdings at Linda Falls. The purpose is to provide an additional layer of protection for the property. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties. The District Board approved acceptance of the easement at its October 2016 meeting, and the easement was finalized and recorded in December 2016.
Master Plan Development	The Master Plan for 2008-2013	was approved in January 2009

<p>Master Plan Update First scheduled update to the Master Plan adopted in January 2009</p>	<p>Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.</p>
<p>Milliken Reservoir Trails and Picnic Area Feasibility Study Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area</p>	<p>The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.</p>
<p>Moore Creek Open Space Park Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.</p>	
<p>Napa River Ecological Reserve Improvements Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.</p>	
<p>Napa River Ecological Reserve Restoration This multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. Work was done by volunteers, students, and paid contractors. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.</p>	
<p>Napa River Flood Control Easement Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding</p>	
<p>Newell Preserve Improvements Provide on-site water supply for group campground for cattle</p>	<p>As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.</p>
<p>Oat Hill Mine Trail The Oat Hill Mine Trail was formally opened in May of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.</p>	
<p>Oat Hill Mine Trail Transfer of 40 acre parcel from BLM</p>	<p>The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application. BLM in April 2016 indicated they did not want to transfer this parcel, so the District's application will be dropped.</p>
<p>River to Ridge Trail Enhancements Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.</p>	
<p>River to Ridge Trail Lot line adjustment to legalize River to Ridge Trail as constructed (it currently encroaches on</p>	<p>Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.</p>
<p>River to Ridge Trail Entrance Enhancements A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.</p>	
<p>River to Ridge Trail Correct drainage problems to trail can be used year-round.</p>	<p>Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.</p>
<p>Skyline Park Road and Trail Improvements Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.</p>	
<p>Skyline Park Concessionaire Agreement Renewal District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.</p>	

<p>Skyline Park Trail Improvements</p> <p>Major volunteer event to reroute and repair trails</p>	<p>Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.</p>
<p>Skyline Park Facility Improvements</p> <p>Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.</p>	<p>The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.</p>
<p>South Napa Wetlands Habitat Area</p> <p>Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.</p>	<p>Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.</p>
<p>Suscol Headwaters</p> <p>Acquisition of 709 acres of the former Kirkland Ranch</p>	<p>The acquisition was completed in November 2017.</p>
<p>Trinchero Open Space Acquisition</p> <p>Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero</p>	<p>The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.</p>
<p>Wild Lake Ranch</p> <p>Assist land trust with planning and possible joint management.</p>	<p>The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.</p>



STAFF REPORT

By: John Woodbury
Date: July 9, 2018
Item: **4.E**
Subject: State Parks Report for June 2018

RECOMMENDATION

Receive the report

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

- Construction continues in the park. The Visitor Center has been signed off enough to open. As of June 23, the visitor center is open to the public on weekends. The upper combo building is waiting on final punch list.
- The State Park Trail crew continues work on the Cemetery trail. The trail is nearing completion with work continuing on final punch list. The (beautiful) new benches and display frames are installed. Work on display panels continues in consultation with State Parks.
- Park staff and NVSPA volunteers had a cleanup day at RLS (Silverado house) on June 27th. The area around the residence was cleaned up and vegetation mowed/cut for fire clearance and to deter vandalism. A follow up visit is being planned.
- Three new hires came on in June, one lifeguard, one Park Aid and one Miller Apprentice.
- Rob Grassi dressed the Wheatstone on June 25 and 26th. Rob and Sandy met with Ben Hasset to outline and scope long term repair and replacement project for the water wheel.

- A voluntary compliance workshop was held at the Park for Bothe staff as well as Skyline staff. The workshop focused on tactics to gain voluntary compliance and working with difficult visitors.
- Campfires were banned for 2 weekends in June due to Red Flag Advisory and high fire danger.
- The Environmental Education team spent a few days on additional training and preparation for the upcoming summer camp.
- Junior Ranger and adult hikes are held every Saturday through Labor Day. There were 47 participants for junior ranger program and 21 adult participants for hikes in June.
- Staff continues efforts to clean up the native garden and pathways.