



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, May 9, 2016 at 2:00 P.M.

County of Napa Board Chambers, 1195 Third Street Third Floor, Napa, CA

1. Call to Order and Roll Call

Directors present: Tony Norris, Barry Christian, Dave Finigan, and Karen Bower-Turjanis

Directors absent: Brent Randol

Staff present: John Woodbury, Chris Cahill, Chino Yip and Melissa Frost

2. Public Comment

None

3. Set Matters

2:00 pm Bay Area Puma Project Presentation by Raymond Dodd, Field Biologist with the Felidae Conservation Fund (oral presentation)
Presentation given by Raymond Dodd. No action taken.

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of April 11, 2016.

Minutes for the April 11, 2016 meeting were approved as amended on item 4E.

DF-TN-KBT-BR-BC

A

- b. Consideration and release of FY 2016-17 draft budget for public comment.

Directors voted to release the FY 2016-17 draft budget.

DF-TN-BC-KBT-BR

X

- c. Update regarding the surplus of the Capell Valley School. (oral report)

John Woodbury gave update. No action taken.

- d. Review of State legislation for 2016 (oral report).

John Woodbury gave review. No action taken.

- e. Update on the proposed Syar Quarry expansion. (oral report)
Update given by Dave Finigan and John Woodbury. No action taken.
- f. Consideration and potential approval of Amendment No. 1 to Agreement 15-14, authorizing additional website and mobile app development work by Trailhead Labs and increasing total allowable compensation by \$4,300 to \$34,300 for Fiscal Year 15-16 and \$6,000 per annum thereafter.
Directors voted to find that the proposed amendment is not a project under CEQA, and approved Amendment № 1 to Agreement № 15-14.
DF-TN-BC-KBT-BR
X
- g. Consideration and potential approval of a use permit for use of Camp Berryessa by Trackers Earth and authorization for General Manager to enter into use permits with other organizations and set initial use rates under a Board approved maximum.
Directors voted to find that the proposed use permit is not a project under CEQA, approved the submitted use permit term sheet and authorized the General Manager to draft and execute a formal agreement with Trackers Earth based on the proposed terms, authorized the General Manager to enter into use permits with other groups for use of Camp Berryessa and set initial use rates for other youth, outdoor education, and/or social service groups at a whole camp maximum of \$400 a night nightly, \$250 a night weekly, and \$125 a night monthly, and delegated discretion to the General Manager to prorate and or discount the rent as he deems necessary in order to determine what reasonable and affordable market rate fees are for the facility.
TN-DF-BC-KBT-BR
X
- h. Discussion and potential approval of a Resolution requesting the Napa County Board of Supervisors adopt an Ordinance placing a one-quarter of one percent sales tax on the November 2016 General Election ballot.
Directors voted to adopt the draft resolution.
TN-DF-BC-KBT-BR
X
- i. Consideration and potential approval of agreement with Brown Armstrong for independent audit services not to exceed \$5,500 annually until 2018.
Directors approved agreement with Brown Armstrong Accountancy Corporation to perform independent audit services to the District until December 31, 2018 at a cost not to exceed \$5,500 per annum.
DF- BC-TN -KBT-BR
X
- j. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
John Woodbury gave the report. No action taken.
- k. Review of the District Projects Status Report.
John Woodbury and Chris Cahill gave the report with discussions on the Saturday evening Vo-Cal event at Moore Creek Park June 25th, Camp Berryessa bunkbeds are going to be delivered Wednesday June 1st.

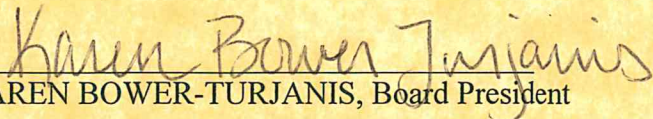
1. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
John Woodbury gave the report. No action taken.

5. Announcements by Board and Staff

- John Woodbury – Announced next week is the Bay Area Open Space Council Conference
- Karen Turjanis - Will be holding a joint meeting next week with Brent and the Mayor of the City of Napa
- Barry Christian - Attended the Pollinator Symposium
- Barry Christian - Will be presenting at Moms Club in American Canyon
- Barry Christian – Held a presentation at Kiwanis Club last Wednesday May 4th
- Dave Finigan- Gave a presentation at the Rotary Club
- Dave Finigan - Will be presenting at upcoming Kiwanis meeting
- Tony Norris- Gave a presentation to the BOD at the Vine trail Coalition
- Tony Norris - Will make a presentation to the Napa Solano Central Labor Council
- Tony Norris - Will make a presentation to the Democrats of Napa Valley
- Tony Norris - Announced a ribbon cutting June 17th for the opening of the Vine trail on Solano Ave at 3:30 P.M.

6. Agenda Planning
None

7. Adjournment
Adjourned to the Regular NCRPOSD Board Meeting June 06, 2016


KAREN BOWER-TURJANIS, Board President

ATTEST:


MELISSA FROST, District Secretary

Key

Vote: TN = Tony Norris; KBT = Karen Bower-Turjanis; DF = David Finigan; BC = Barry Christian; BR = Brent Randol

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused

