



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS SPECIAL MEETING

Friday, December 16, 2016 at 9:30 A.M.

425 Cold Springs Road, Angwin, CA

NOTE SPECIAL LOCATION

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of November 21, 2016.
- b. Adoption of Board of Directors Calendar for 2017
- c. Consideration and potential approval of resolution of support for Vine Trail PCA grant (oral report)
- d. Consideration of potential final approval of agreement to purchase The Cove from the Girl Scouts of Northern California (APN's 034-360-017, -032, -033)
- e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- f. Election of Board President and Vice-President for 2017

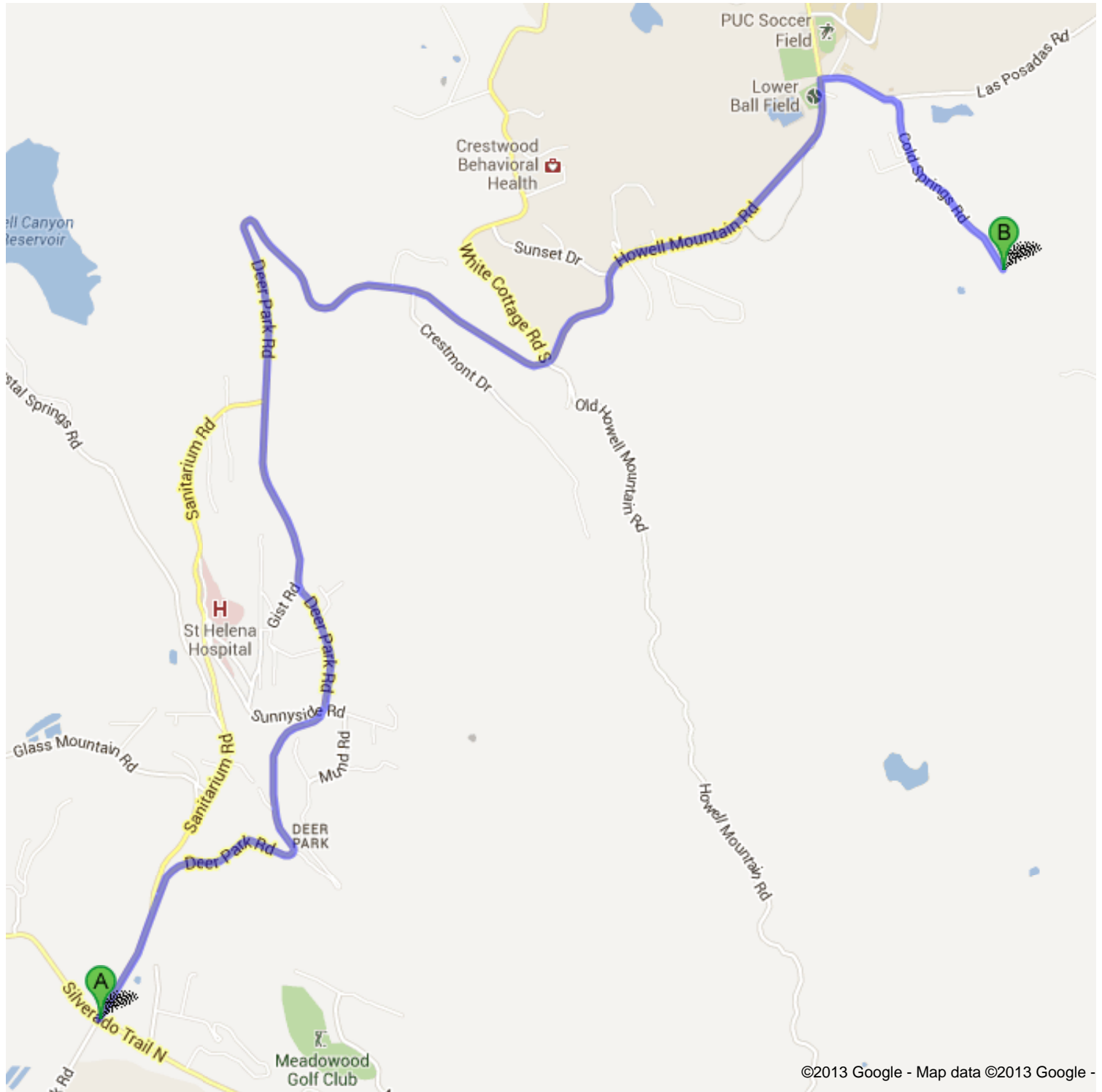
4. Strategic Planning Discussion and Direction to Staff

Review of Measure Z results, financial projections, District policies, prioritization of projects and programs, and administrative matters (materials to be presented at meeting)

5. Adjournment



Directions to 425 Cold Springs Rd, Angwin, CA 94508
6.2 mi – about 11 mins



©2013 Google - Map data ©2013 Google -

 Deer Park Rd


1. Head **northeast** on **Deer Park Rd** go 0.3 mi
total 0.3 mi

 2. Slight right to stay on **Deer Park Rd** go 3.7 mi
total 4.1 mi
About 6 mins

3. Continue straight through **Four Corners** onto **Howell Mountain Rd** go 1.3 mi
total 5.4 mi
About 2 mins

 4. Turn right onto **Cold Springs Rd** go 0.2 mi
total 5.6 mi

 5. Take the 1st right to stay on **Cold Springs Rd** go 0.6 mi
total 6.2 mi
Destination will be on the left
About 2 mins

 425 Cold Springs Rd, Angwin, CA 94508

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Map data ©2013 Google

Directions weren't right? Please find your route on maps.google.com and click "Report a problem" at the bottom left.



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

Monday, November 21, 2016 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, CA

1. Call to Order and Roll Call

Directors present: Dave Finigan, Tony Norris, Barry Christian, Brent Randol, Karen Turjanis.

Staff present: John Woodbury, Chris Cahill, Brian Clerici, and Melissa Frost.

2. Public Comment

Bernhard Crevette from Fiends of the Napa River expressed appreciation for the good work that the Park District has done over the years and shared that Friends of the Napa River are very supportive of the Park District activities and their impressive set of accomplishments. Friends of the Napa River are in support of Measure Z and want the park District to continue on with the good work with or without the Measure Z funds.

3. Set Matters

2:00 pm

- a. Approval of issuance of certificates of election and appointment by Board of Directors for Ward 2 (Tony Norris), Ward 3 (Brent Randol) and Ward 4 (Dave Finigan).
Directors voted to approve the issuance of Certificates of Election for Wards Two, Three, Four.
BC-KT-BR-BC-DF
- b. Administration of Oaths of Office by County of Napa Clerk of the Board Gladys Coil for Directors of Ward 2, 3 and 4.
Clerk of the Board administered the Oaths.

2:10 pm

- c. Presentation by Auditor-Controller Tracy Schulze of FY 2015-16 year-end financials and independent financial audit performed by Brown Armstrong Accountancy Corporation. (report distributed separately from agenda packet)
John Woodbury gave the presentation.

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of October 10, 2016.
Minutes were approved as corrected.
DF-TN-BR-BC-KT
- b. Consideration and potential approval of extension of and \$20,000 increase to Agreement 15-22 with 6539 Consulting until June 30, 2017.
Directors voted to approve Amendment No.3 to Agreement 15-22, extending the term of the agreement to December 31, 2016 and increasing the total compensation by \$20,000 to not-to-exceed amount of \$89,500.
TN-BR-DF-TN-KT
- c. Consideration and potential approval of Memorandum of Understanding with the Environmental Education Coalition of Napa County
Directors voted to authorize the General Manager to sign the proposed Memorandum of Understanding with the Environmental Education Coalition of Napa County.
DF-KT-BR-TN-BC
A A
- d. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
John Woodbury gave the report. No action taken.
- e. Review of the District Projects Status Report
John Woodbury gave the report with discussions on Bay Area Ridge Trail- Tuteur Loop, Camp Berryessa, Lake Hennessey North shore, Moore Creek, Linda Falls conservation easement, Suscol Headwaters, Smittle Creek, The Cove, Vallejo Lakes, and the Vine Trail.
- f. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park. (report to be provided at meeting)
John Woodbury gave the report. No action taken.

5. Announcements by Board and Staff

- John Woodbury announced an organized hike to Smittle creek will take place on December 11, 2016.
- John Woodbury announced the annual Pioneer Christmas event will take place on December 10, 2016 at Bothe State park.
- John Woodbury talked about possible retreat discussions and the possibility of not getting the Measure Z vote, staff office locations, expectations of Board and Staff, looking at local preference issues, 2017 meeting calendar, election of Officers, grant applications, Master Plan update, annual celebration, events, and expectations of those.
- Brent Randol shared the importance of quick turnaround to public inquiry.
- Brent Randol asked about Lake Berryessa campgrounds, if the Park District wanted to be involved or put this on the district priority project list.
- Brent Randol reported on the WICC water usage sustainable water reports and the Valley being in good condition.
- Brent Randol and John Woodbury attended the Napa Sonoma River Marsh meeting.
- Park District Board of Directors retreat is set for December 15th in Angwin.
- Barry Christian shared that November 5th was the REI Ridge Trail Service Day.
- Dave Finigan will be speaking at SIRS (Sons In Retirement) in Feb or March of 2017.

- Tony Norris handed out Agriculture Respect cards for the public and also shared that he attended a seminar on viruses and pathogens in vineyards, and how to protect agriculture in Open Space.

6. Agenda Planning

- Directors voted to cancel the December 12, 2016 in lieu of the Board of Directors retreat scheduled for 12-15-2016 that will be called as a Special Meeting starting at 9:30 am 425 Cold springs Rd, Angwin.
DF-BC-TN-BR-KB

8. Adjournment

Adjourned to the Special Board Meeting of December 16, 2016.

KAREN TURJANIS, Board President

ATTEST:

MELISSA FROST, District Secretary

Key

Vote: MH = Michael Haley; TN = Tony Norris; BC = Barry Christian; DF = David Finigan; KBT= Karen Bower Turjanis

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



Napa County Regional Park
and Open Space District

Karen Bower Turjanis
Director Ward One

Tony Norris
Director Ward Two

Brent Randol
Director Ward Three

Dave Finigan
Director Ward Four

Barry Christian
Director Ward Five

Board of Directors Regular Meeting Calendar 2017

Proposed December 16, 2016

<u>Day</u>	<u>Date</u>
Monday	January 9 th
Monday	February 6th
Monday	March 13 th
Monday	April 10 th
Monday	May 8 th
Monday	June 5th
Monday	July 10 th
Monday	August 14 th
Monday	September 11 th
Monday	October 9 th
Monday	November 13 th
Monday	December 11 th

Note

Board meetings are normally the second Monday of each month. Exceptions if any are noted in bold red type.



STAFF REPORT

By: John Woodbury
Date: December 16, 2016
Item: 3.D
Subject: Consideration and potential approval of purchase and sale agreement for The Cove (APN's 034-360-017, -032, -033)

RECOMMENDATION

1. Find the project categorically exempt under CEQA.
2. Authorize the Board President to sign the purchase and sale agreement for the acquisition of The Cove, and the General Manager to sign other documents and take other actions that may be needed to implement the agreement

ENVIRONMENTAL DETERMINATION

Categorically Exempt. The acquisition of land or interests in land to create parks is exempt from the application of the California Environmental Quality Act (CEQA) under State CEQA Guidelines, Class 16 (*Transfer of Ownership of Land in Order to Create Parks*) and the Napa County Regional Park and Open Space District's Local CEQA Guidelines, Class 5, Sub 2 (*Minor Alterations in Land Use Limitations - Acceptance of Interest in Property*). No management plan has been prepared for the park; the District must secure a Napa County use permit prior to opening the facility to the public and a management plan will be developed at that time. There are no unusual circumstances associated with the acquisition of the subject property that would cause it to have a significant effect on the environment.

BACKGROUND

In October the Board reviewed the proposed terms for the purchase of The Cove, but did not take a final action. The matter is now before the Board for final action on the purchase and sale agreement.

The Girl Scouts of Northern California operate camps throughout Northern California. Due to financial constraints, they have evaluated all of their camps and intend to sell some of the camps to generate funds necessary to make improvements to and keep the remaining camps in operation. One of their camps, known as The Cove, is located on 160 acres in western Napa County. The

property includes the top of Mt Veeder. The Girl Scouts have owned the property since 1964. It is one of the camps slated for sale by the Girl Scouts.

The District has been approached by local Girl Scout leaders to see if the District could purchase the property so that it could continue to be used as a camp by the Girl Scouts as well as others.

The District has negotiated a purchase and sale agreement that is a win/win for both parties. Under this agreement, the District has up to one year to complete the acquisition. After purchase, the District would continue to allow the girl scouts to use the camp consistent with their historical usage (four weekends per year) for 30 years. At other times, the District could make the camp available to other organizations, in the same manner that the Girl Scouts have rented the camp to other organizations in the past. Thus, the agreement allows the Girl Scouts to satisfy their need to generate funds to fix and operate other camps, while not losing the ability to use The Cove for local scout events. At the same time, the agreement ensures that Napa County does not lose yet another of its historic camp facilities that can be made available to not only the Girl Scouts but also other organizations that want to so group camping.

The Cove is a gem. In addition to including the top of Mt. Veeder, the property has a relatively sheltered area (the "Cove") where rustic campground improvements are located. Nearly all of the property is densely forested with mature Oaks, Douglas Firs, Maples, Madrone, and more. Several springs provide water for the campground. The property incorporates the headwaters of Wing Creek. Downstream there are two private parcels, then the non-profit Enchanted Hills Camp for the blind, then the District's Amy's Grove property. With this purchase, nearly all of Wing Creek would be protected from potentially inappropriate development.

The District currently does not have the \$700,000 purchase price, so the agreement provides for up to one year before closing, to give sufficient time for the District to obtain funding. If approved by the voters, Measure Z would provide local matching funds that would enable the District to compete for grants to complete the purchase. If Measure Z does not pass, the District would still seek other grants, but the absence of local matching funds would make it more difficult to successfully obtain outside grants.

The attached term sheet provides a detailed summary of the purchase and sale agreement.

Purchase and Sale Agreement
Between Girl Scouts of Northern California and (GSNorCal) and
Napa County Regional Park and Open Space District (Napa Open Space District or NOSD)
for
The Cove, Napa, CA

Term Sheet Draft of September 6, 2016

(1) Purchase Price

\$740,000 - \$40,000= \$700,000 GSA appraised value minus \$40,000 discount for Right of Continued Use.

(2) Option to Purchase

- Up to 1 year to exercise.
- No change in operations during option period (GSNorCal retains all rights and responsibilities).
- NOSD has right to enter property for planning purposes during option period.
- Option payment: Non-refundable option payment of \$35,000. Option is valued at 5% of purchase price, \$14,000 paid in cash at the start of escrow, and the remainder (\$21,000) paid in the form of discounted rental fees for up to 11 days (noon one day through noon the next day) per year use of Camp Berryessa facilities for GSNorCal users, for 10 years subject to NOSD scheduling procedures, at a discounted rate of \$100 per night; (valuation assumes a rental value of \$327 per day discounted to \$100, using a 4% discount rate).

(3) Right of Continued Use for Girl Scouts of Northern California to use The Cove

- Right to use for 30 years from date of sale.
- Right to use for 4 weekends per year (Friday afternoon to Sunday afternoon).
- Dates of use to be scheduled with NOSD. GSNorCal may request dates starting 12 months in advance. Non-GSNorCal users may request dates starting 6 months in advance.
- No rental fees or other charges for GSNorCal user groups.
- Maximum number of users on site: 125 overnight, 150 day use.
- Maximum number of vehicles on site: 50.
- Fires ok for cooking and camp fires in designated areas, subject to regulation by County Fire Marshal.

- GSNorCal responsible for portable toilets, drinking water, trash pickup for their use of camp.
- The GSNorCal right of continued use subject to condition of property at the time of use; while NOSD's intent is to maintain and improve existing infrastructure for day use and overnight use, NOSD not required to provide any specific level of infrastructure.

(4) Conditions Precedent to Closing

- GSNorCal to apply to Napa County for a Certificate of Legal Non-conforming Use --GSNorCal applies and obtains prior to close of escrow.
--NOSD assists with application, and pays county processing fee; GSNorCal provides historical use data.
- Standard seller documents provided to buyer and escrow agent (all taxes paid up, no liens, seller property disclosure forms, authorization to execute documents, no pending litigation, seller not a foreign person etc.).
- Standard district requirements (General Plan conformity finding or district board override obtained; updated appraisal at district expense showing value of property has not declined).

(5) Miscellaneous

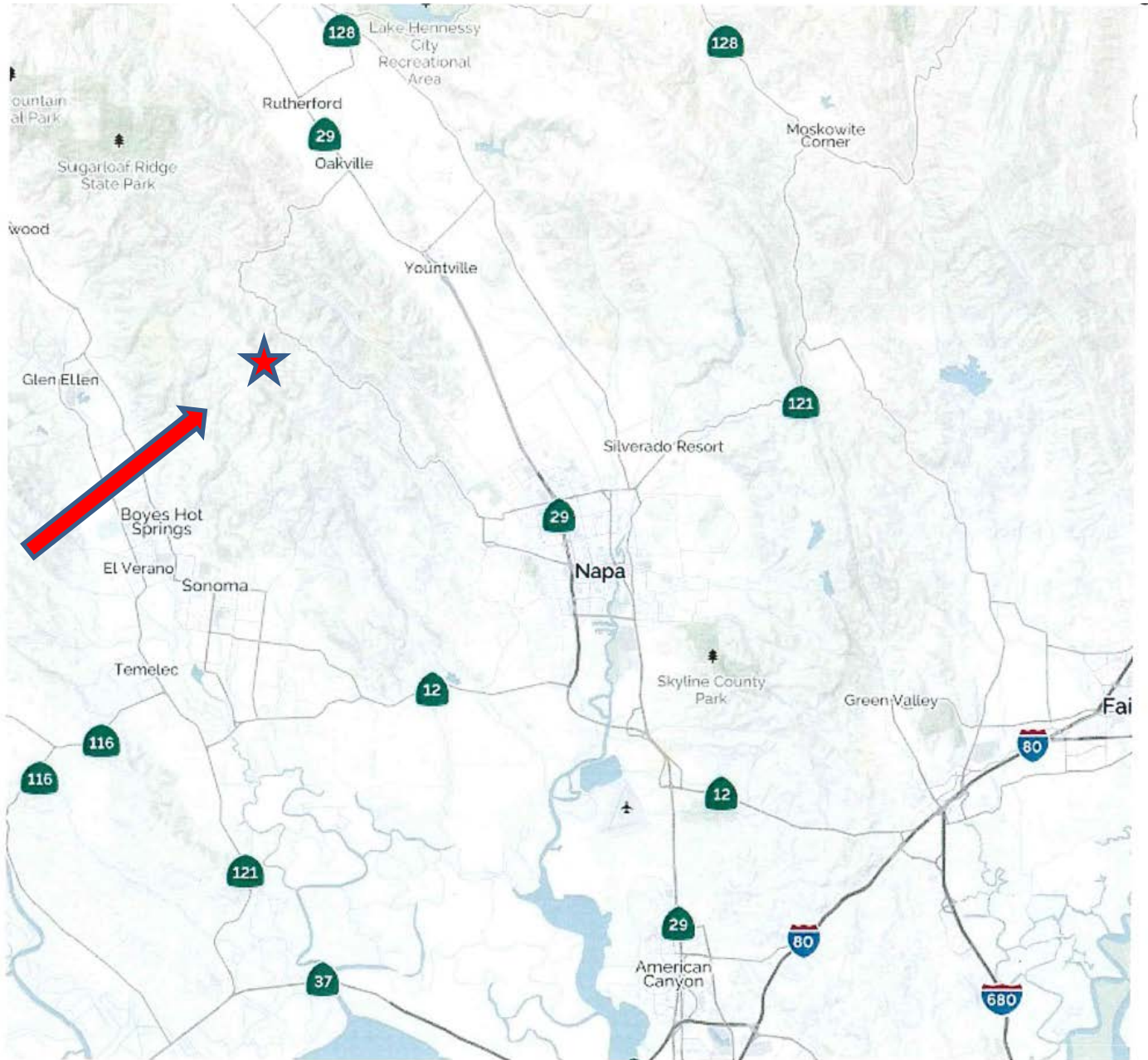
- All costs of title insurance, documentary transfer taxes, recording fees, money transfer fees, and escrow costs shall be paid by Buyer.
- Real property taxes, assessments, penalties, interest charges, delinquency charges, and municipal service charges of every kind levied upon or assessed against the Property shall be paid by Seller to the date of recording.
- Property is sold "as-is".
- Escrow agent to be First American Title of Napa.

Preliminary Timing goals:

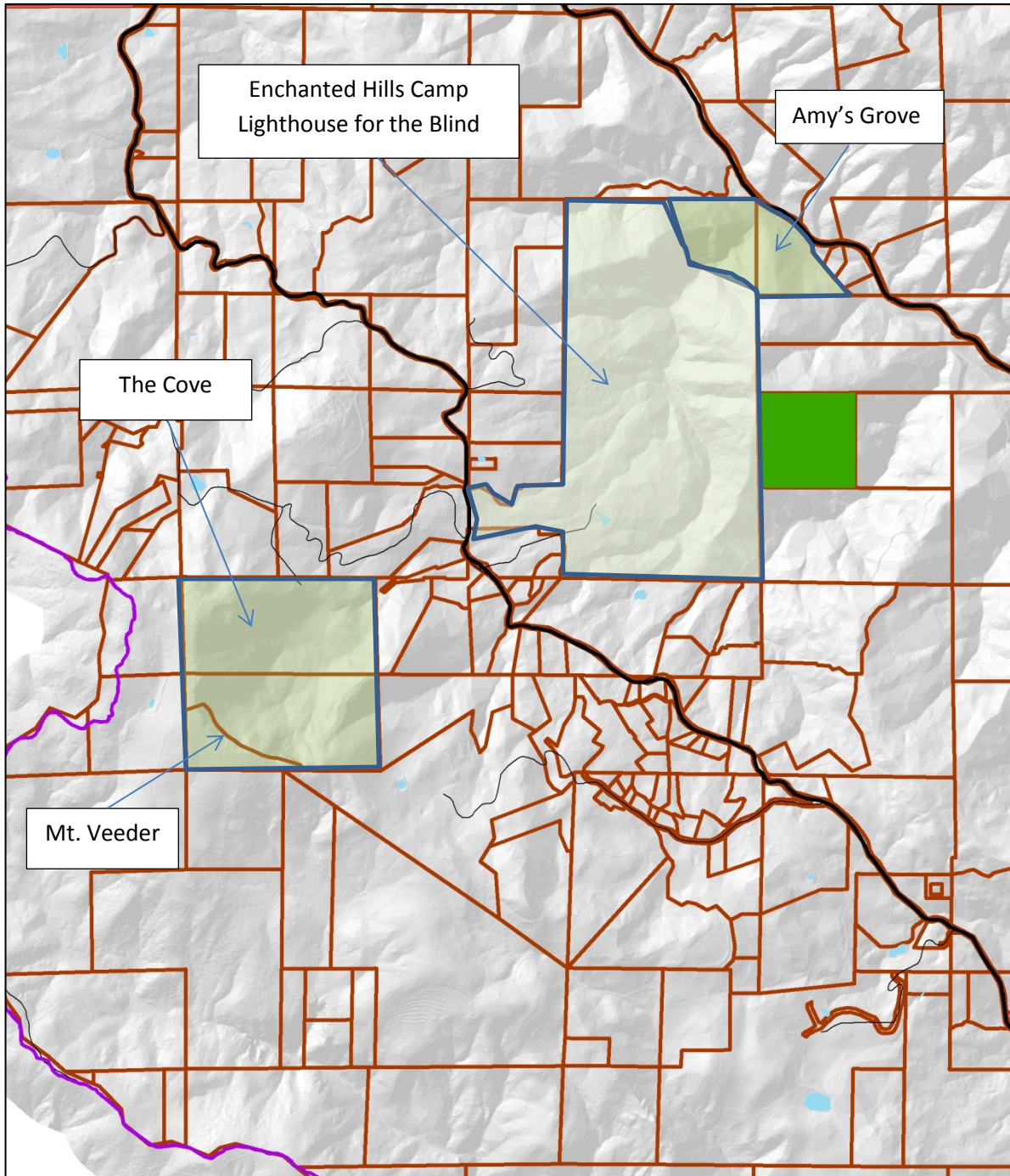
- September 7: Term Sheet available for review by Napa Open Space Board.
- September 12: Term Sheet approved by Napa Open Space Board.
- September 16: Agreements available for review by GSNorCal Board.
- September 24: Approval of Agreements by GSNorCal Board.
- October 10: Approval of Agreements by Napa Open Space Board .

Location Map – The Cove

3445 Mt. Veeder Road



Vicinity Map – The Cove



THE COVE FACTS AND HISTORY

The Cove is a 160-acre, wooded property, owned and maintained by the Napa-Solano Girl Scout Council. It is located just 20 minutes outside Napa, on Mt. Veeder Road. *The Cove* offers both day and overnight camping experiences. It serves all Napa and Solano county Girl Scouts, ages 5 to 17, their families and adult Girl Scout members. Additionally, the site is used by and available for all Northern California Girl Scout Councils and other local non-profit organizations.

The Cove includes seven campsites, an open meadow area for gatherings, a large main campfire circle and four sleeping shelters. The support and generosity of dedicated volunteers provides the maintenance and upkeep for this beautiful property.

The Cove covers 160 acres. The first 80 acres were purchased in 1964 with cookie money. The second 80 acres were donated by Orland and Nina Brune several years later.

The Cove was named because the site includes the crater of an extinct volcano, also called a "cove."

Elevation at the flag pole is 1,850 ft.

Total capacity of *The Cove* is 230 for day-use and 200 for overnight.

The Cove is on Mt. Veeder. This mountain was named for Peter Veeder, a minister of the 1st Presbyterian Church of Napa from 1859-1865, who loved hiking and mountain climbing.

The top of Mt. Veeder is one of the highest points in Napa County and the site of a Geologic Survey Relay tower. Going north from the relay station takes you to Northridge trail which



runs along the Mayacamus Mountain Range. Mayacamus is a native American word meaning "howl of the mountain lion". Going south from the relay station takes you to a viewpoint from which you can see Bismark Knob, Hogback Mountain, Suisun Bay and Mt. Diablo. On a clear day, you can see San Francisco, the Golden Gate Bridge and Mt. Tamalpais.

"Oaktree Shelter" was built in the late 1980's by a group of volunteers and provides wheelchair access. A grant from Sierra Health Foundation in 1998 provided for an ADA approved latrine making this camping site accessible for girls that are physically challenged.

The Cove is maintained by volunteers and girls. Girl Scouts can earn the "The Cove Care Patch", after eight hours service.

The "Singing Tree" is so big because Girl Scouts have been singing to it for many years. Do not climb on this tree for pieces could break off due to several past years of drought.

Grace Wood Trails is named after our council's first executive director, Grace Wood. The trail climbs up to an elevation of 2,677 feet.

Firewood is available for you to cut during the winter. We ask that you leave 20% of what you cut and stack it in a campsite. Contact the council office for authorization and more information.

Please helps us to maintain the beauty and serenity of *The Cove*.

"Take only pictures...leave only footprints!"

COVE TRAIL MAP & DESCRIPTIONS

REDWOOD TRAIL

Hiking Time: Easy one hour. **Ability:** Beginner.

Location: Begins near Redwood Camp and ends at the firebreak south of Valley View Camp.

Description: The trail follows a stream descending about 200 feet. You will cross the fire break and go through an area with some large fir trees. After recrossing the firebreak, trail will cross the stream and ascend past tall redwood trees up about 250 feet by way of easy switchbacks.

PACKRAT TRAIL

Hiking Time: Easy one hour

Ability: Beginner

Location: Begins west of the Shower Building about 50 feet past Fir Tree Camp. Trail ends at the firebreak, which you can follow back to Shady Rest Camp.

Description: This shady trail ascends about 200 feet to the southeast firebreak. On the right-hand side about 100 yards up the firebreak is a good picnic spot with a view of the valley and Rufus' Barn. Return to camp via firebreak to Shady Rest Camp.

NORTHRIIDGE TRAIL

Hiking Time: 2 to 3 hours

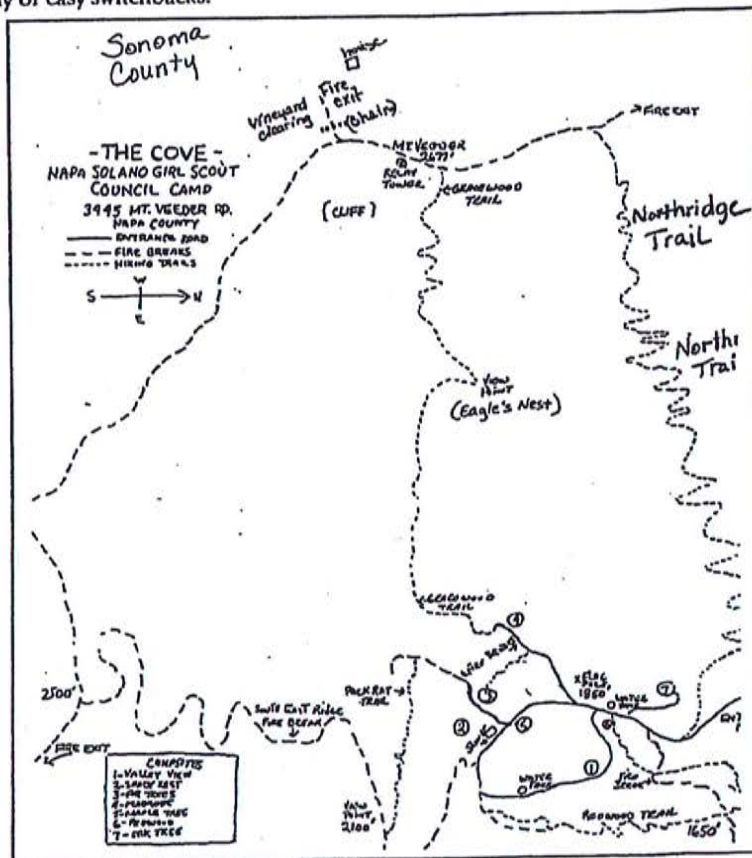
Ability: Intermediate **Location:** Begins off the entry road north of the large water tank. Ends at the top of Mt. Veeder on the firebreak 1/8 mile north of the relay tower. **Description:** The climb is 800 feet up the switch back trail, with many views of Napa Valley along the way. Near the top is a camping area "Knob Cone Pines" (no water or fires). The hiking time includes time for

breaks, so plan to enjoy the view along the way. Return via the Mt. Veeder firebreak. Stop at the relay tower. It sends earthquake signals from Mt. Lassen to Menlo Park. On a clear day, San Francisco can be seen past the gate to your right. Continue south and watch for the marker "The Cove." You can either take the Packrat Trail back to camp or the firebreak.

GRACE WOOD TRAIL

Hiking Time: 2-1/2 to 3 hours **Ability:** Intermediate/Experienced Hikers

Location: Begins at Madrone and ends at the top of Mt. Veeder on the firebreak just north of the relay tower. **Description:** The trail is a rather steep climb of 800 feet. About one-third of the way is an open area called "Eagles Nest" with a view of Napa Valley. Beyond this point are some distant views to the south. (Beautiful wild flowers in the Spring!) Return to the Cove via the Northridge Trail by going north or by the firebreak going south.



The Cove









STAFF REPORT

Date: December 16, 2016
Item: **4.e**
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

RECOMMENDATION

Receive the report.

BACKGROUND

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$25,000, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for November 2016.

In addition to these expenditures, the General Manager has authorized the following contracts using his signature authority:

None

PARKS & OPEN SPACE DISTRICT -NOVEMBER 2016 EXPENSE REPORT

Gen Admin Dept - 85000-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
11/03/2016	Zeller's Ace-Oct 2016	Account #460	ZELLER'S ACE HARDWARE	\$ 10.28
11/16/2016	PARK070117 10/2016	October FY17 Parks 07-01	CJ YIP & ASSOCIATES	\$ 2,225.00
11/16/2016	PARK152217 10/201	October FY17 Parks 15-22	6539 CONSULTING	\$ 1,860.00
11/30/2016	Transportation costs	Park expenses-Nov 2016	JOHN WOODBURY	\$ 27.00
11/30/2016	Retreat cleaning fee & food	Park expenses-Nov 2016	JOHN WOODBURY	\$ 188.99
11/30/2016	Bay Nature subscription	Park expenses-Nov 2016	JOHN WOODBURY	\$ 25.95

Moore Creek Dept - 85010-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
11/09/2016	PG&E 9/22/16-10/20/16	Account #0099759249-8	PACIFIC GAS & ELECTRIC CO	\$ 159.02
11/16/2016	Porta potty - Oct 2016	Moore Creek Park	JOHNNY ON THE SPOT	\$ 179.36
11/16/2016	PARK070117 10/2016	October FY17 Parks 07-01	CJ YIP & ASSOCIATES	\$ 280.78
11/28/2016	PARK140217 11/2016	November FY17 Parks 14-02	HERITAGE SYSTEMS, INC.	\$ 367.67
11/30/2016	Transportation costs	Park expenses-Nov 2016	JOHN WOODBURY	\$ 19.44
11/30/2016	Valley Internet-Dec 2016	Account #62539	VALLEY INTERNET	\$ 169.00

NRBT - 85010-02

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
11/30/2016	Transportation costs	Park expenses-Nov 2016	JOHN WOODBURY	\$ 21.60

Camp Berryessa - 85010-03

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
11/03/2016	Labor, re-key, locks	County of Napa-Camp Berryessa	WILSON'S LOCKSMITH & SECURITY CENTER	\$ 325.00
11/03/2016	CB supplies-plates, bowls, etc	Reimbursement-Oct Park expenses	CJ YIP & ASSOCIATES	\$ 376.76
11/03/2016	Labor, re-key, locks	County of Napa-Camp Berryessa	WILSON'S LOCKSMITH & SECURITY CENTER	\$ 1,684.74
11/09/2016	W. Brown-Onsite Mgmt/Maint	CB - Onsite Mgmt	WILLIAM BROWN	\$ 800.00
11/09/2016	PG&E 9/22/16-10/20/16	Account #1765266301-8	PACIFIC GAS & ELECTRIC CO	\$ 9.53
11/16/2016	Berryessa Garbage-Oct 2016	Camp Berryessa garbage	BERRYESSA GARBAGE SERVICE	\$ 109.00
11/16/2016	PARK070117 10/2016	October FY17 Parks 07-01	CJ YIP & ASSOCIATES	\$ 735.10
11/30/2016	Master lock storage box-CB	Park expenses-Nov 2016	JOHN WOODBURY	\$ 34.31

NRER - 85010-05

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
11/16/2016	Porta potty - Oct 2016	Yountville Park	JOHNNY ON THE SPOT	\$ 179.36
11/16/2016	PARK070117 10/2016	October FY17 Parks 07-01	CJ YIP & ASSOCIATES	\$ 261.88

Putah Creek - 85010-07

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
11/16/2016	Water rights fee - 2016/17	Account #WR STF 094-019579	CALIF STATE BOARD OF EQUALIZATION	\$ 151.91

State Park - 85010-08

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
11/01/2016	DG - Bothe Yurts	Account #California	HAROLD SMITH & SON INC	\$ 411.74
11/01/2016	PG&E 9/14/16-10/12/16	Account #2172831822-7	PACIFIC GAS & ELECTRIC CO	\$ 49.80
11/01/2016	PG&E 9/15/16-10/13/16	Account #9051730227-0	PACIFIC GAS & ELECTRIC CO	\$ 30.00
11/01/2016	PG&E 9/14/16-10/13/16	Account #1869012498-9	PACIFIC GAS & ELECTRIC CO	\$ 937.76
11/01/2016	PG&E 9/14/16-10/12/16	Account #6765403114-4	PACIFIC GAS & ELECTRIC CO	\$ 46.27
11/01/2016	Firewood delivery-6 pallets	Bothe NV Park	TOURADY RANCH INC	\$ 1,470.00
11/01/2016	Cabin supplies-Oct 2016	Account #31248	STEVES HARDWARE	\$ 1,059.00
11/02/2016	Heartland credit card fees-WFB			\$ 40.48
11/03/2016	Pressure washer, wand	Account #25020	BELKORP AG, LLC	\$ 61.68
11/03/2016	Central Vly-cabin supplies	Customer #NAPACORP	CENTRAL VALLEY BUILDERS	\$ 257.21
11/07/2016	OutdoorEdNaturalistPay6/10-16	OutdoorEd-NaturalistPay6/10-2016	NAPA VALLEY STATE PARKS ASSOCIATION	\$ 4,650.00
11/07/2016	Labor & expenses B.Park Q1FY16	Labor & expenses B.Park Q1FY16/17	DEPT OF PARKS & RECREATION	\$ 35,187.97
11/09/2016	Ashes - Bothe Park	Account #01-0002642-6	UPPER VALLEY DISPOSAL	\$ 333.45
11/09/2016	Upper Vly Disp-Oct 2016	Account #01-0013452-7	UPPER VALLEY DISPOSAL	\$ 870.75
11/09/2016	Telepacific - Nov 2016	Account #133326	TELEPACIFIC COMMUNICATIONS	\$ 622.38
11/09/2016	C&C Supplies	C&C Supplies Reimbursement	SANDY JONES	\$ 351.97
11/09/2016	7898686642 10/2016	Acct# 7898686642	CHEVRON PRODUCTS COMPANY	\$ 272.81
11/16/2016	Toofa white/blue shale-yurts	Bothe Yurts	HAROLD SMITH & SON INC	\$ 1,991.75
11/16/2016	Cots for cabins/volunteer food	Bothe Park expenses	SANDY JONES	\$ 490.09
11/22/2016	Cabin curtains/toasters	Bothe Parks expense reimbursement	SANDY JONES	\$ 450.16
11/22/2016	Golf Cart covers	Bothe Parks expense reimbursement	SANDY JONES	\$ 197.98
11/22/2016	Yurt curtains	Bothe Parks expense reimbursement	SANDY JONES	\$ 232.84

11/22/2016	Paints - cabins	Account #4159	THE PAINT WORKS	\$	45.95
11/22/2016	Spark plug	Account #41112-37476	JOHN DEERE COMPANY	\$	5.39
11/22/2016	Nuts, bolts, etc	Account #8537	BROWN'S AUTO PARTS	\$	11.86
11/22/2016	Blue Shale/Crushed Drain-yurts	Bothe Yurts	HAROLD SMITH & SON INC	\$	1,226.59
11/22/2016	Porta potty-Special event	Bothe Park-Special Event	JOHNNY ON THE SPOT	\$	214.00
11/30/2016	ATP-Nov 2016	Account #746-0150	ADVANTAGE TOTAL PROTECTION	\$	40.00
11/30/2016	Supplies - Bothe Park	Account #31248	STEVES HARDWARE	\$	368.49
11/30/2016	Transportation costs	Park expenses-Nov 2016	JOHN WOODBURY	\$	69.66
11/30/2016	PG&E 10/13/16-11/14/16	Account #1869012498-9	PACIFIC GAS & ELECTRIC CO	\$	1,028.81
11/30/2016	C&C - supplies	Acct #60124600060576080	CASH & CARRY	\$	232.83
11/30/2016	PG&E 10/14/16-11/14/16	Account #9051730227-0	PACIFIC GAS & ELECTRIC CO	\$	79.52
11/30/2016	PG&E 10/13/16-11/13/16	Account #2172831822-7	PACIFIC GAS & ELECTRIC CO	\$	58.34
11/30/2016	PG&E 10/13/16-11/13/16	Account #6765403114-4	PACIFIC GAS & ELECTRIC CO	\$	47.37