



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, August 8, 2016 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, CA

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

None

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of July 11, 2016.
- b. Consideration and potential nominations of a District representative and an alternate to the Watershed Information and Conservation Council.
- c. Consideration and potential adoption of an updated District Conflict of Interest Code.
- d. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- e. Review of the District Projects Status Report
- f. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendized, no action will be taken by the Board on these items unless specifically noted otherwise.

8. Adjournment



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

Monday, July 11, 2016 at 2:00 P.M.

Napa Valley Transportation Authority, 625 Burnell Street, Napa CA

1. Call to Order and Roll Call

Directors present: Barry Christian, Tony Norris, and Karen Bower-Turjanis

Directors absent: Dave Finigan, Brent Randol

Staff present: John Woodbury, Chris Cahill, and Lashun Fuller

Staff absent: Dylan Roy

2. Public Comment

None

3. Set Matters

None

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of June 6, 2016.
Minutes for the June 6, 2016 meeting were approved as corrected.
TN-BC-KBT-BR-DF
X X
- b. Consideration and potential approval of a letter of intent to NVUSD for a lease with option to purchase Capell Valley School, and outline of an MOU with Capell-Berryessa Community Center, Inc. regarding operation, maintenance and use of the property.
Directors voted to approve the letter of intent to NVUSD for a lease with option to purchase Capell Valley School, and outline of an MOU with Capell-Berryessa Community Center, Inc. regarding operation, maintenance and use of the property. Also to direct staff to continue to investigate opportunities for the Capell Valley site to serve as a staging area for more regional trails.
TN-BC-KBT-BR-DF
X X
- c. Update of State legislation for 2016. (Oral report).
John Woodbury gave the report.
- d. Update on Skyline Park and the proposed Syar Quarry expansion. (Oral report).

- No report given due to Syar hearing being held at the same time as NCRPOSD meeting.
- e. Update on the park district funding measure proposed for the November 2016 General Election ballot. (Oral report)
John Woodbury gave the report.
 - f. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
John Woodbury gave report; the expenditure report was reviewed by Board of Directors. No formal action was taken.
 - g. Review of the District Projects Status Report
John Woodbury and Chris Cahill gave the report with discussions on: Camp Berryessa, Moore Creek, Oat Hill Mine Trail, Suscol Headwaters, State Parks, and Vine Trail.
 - h. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
John Woodbury gave report. No formal action taken.

5. Announcements by Board and Staff

- Tony Norris announced that the ribbon cutting at Vine Trail has been postponed.
- Tony Norris announced that he received a Redwood tree and hopes to plant it at Amy's Grove.
- John Woodbury announced that he will not be in attendance for the August 8th meeting, and that Chris Cahill will fill in on his behalf.

6. Agenda Planning

None

7. Adjournment

Adjourned to the Regular NCRPOSD Board Meeting August 08, 2016

KAREN BOWER-TURJANIS, Board President

ATTEST:

LASHUN FULLER, Acting District Secretary

Key

Vote: TN = Tony Norris; KBT = Karen Bower-Turjanis; DF = David Finigan; BC = Barry Christian; BR = Brent Randol

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



STAFF REPORT

By: John Woodbury
Date: August 8, 2016
Item: **4. b**
Subject: Nomination of representative and alternate to the Watershed Information and Conservation Council (WICC) Board

RECOMMENDATION

Select a representative and alternate to serve on the WICC Board on behalf of the Napa County Regional Park and Open Space District.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

The Watershed Information and Conservation Council (WICC) serves as an advisory committee to the Napa County Board of Supervisors. The WICC's role is to assist the Board of Supervisors in their decision-making process and serve as a conduit for citizen input by gathering, analyzing and recommending options related to the management of watershed resources. More about the WICC can be found on their website at www.napawatersheds.org.

Since its formation by the County Board of Supervisors in 2002, the Watershed Information and Conservation Council (WICC) has consisted of seventeen members and alternate members as follows: one (1) member nominated by the Land Trust of Napa County from among the Land Trust's Board of Directors; one (1) director or associate director nominated by the Napa County Resource Conservation District; one (1) representative from the Natural Resource Conservation Service; two (2) members and one (1) alternate of the Napa County Board of Supervisors; one (1) member of the Napa County Planning Commission; one (1) council representative and one (1) alternate from each city or town in Napa County nominated by their respective city or town council; and six (6) Napa County residents from the public at large representing environmental, agricultural, development and community interests.

The WICC's membership composition was created in 2002, at which time the NCRPOSD did not exist. Given the mutual interest in watershed lands and similarities between the educational

objectives of both the WICC and the NCRPOSD, the WICC Board has recommended that a representative of NCRPOSD to the WICC Board. This recommendation, as well as the appointment, will be considered by the County Board of Supervisors at either their August 29th and September 12th meeting.

Upon appointment by the Board of Supervisors, the term of office would commence immediately and would expire in August 2020.

The Watershed Information and Conservation Council (WICC) meets on the 4th Thursday of every other month, although this November the meeting will be the third week due to Thanksgiving. A meeting calendar is attached. Meetings start at 4pm and typically run around 2hrs. There is discussion with the Council to move the meeting time up to 3pm. The next meeting is scheduled for September 22nd. At that meeting the Council will be reviewing draft elements of the County's Groundwater Basin Analysis and Alternative Groundwater Sustainability Plan.



A Tradition of Stewardship
A Commitment to Service

Watershed Information & Conservation Council

WICC

2016

Meeting Calendar

Members:

Susan Boswell
Tosha Comendant
Diane Dillon
Marita Dorenbecher
Jeri Gill
David Graves
Gary Kraus
Jason Lauritsen
Kenneth Leary
Gretchen Stranzl McCann
Marc Pandone
Alfredo Pedroza
Jeff Reichel
Scott Sedgley
Pamela Smithers
Rita Steiner
Peter White

Alternates:

Keith Caldwell
Paul Dohring
Richard Hall
Irais Lopez-Ortega
Mary Luros
Belia Ramos

Staff:

Patrick Lowe
Nat. Resources Conservation
Manager, Public Works
Jeff Sharp
Principal Planner, Public Works
Robert Martin
Legal Counsel, County
Counsel's Office

Meeting Details

Time: 4:00 PM

Location:
NCTPA Board Room
625 Brunell St.
Napa CA 94559

These are public meetings
All are welcome to attend

Time and location may change
as directed by the Council

www.napawatersheds.org

January

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- Regular Meeting Dates Note: additional meetings may be scheduled as needed



STAFF REPORT

By: John Woodbury
Date: August 8, 2016
Item: **4.c**
Subject: Consideration and potential adoption of an updated District Conflict of Interest Code.

RECOMMENDATION

- (1) Find that the proposed action is not a project pursuant to CEQA.
- (2) Adopt the attached update to the District Conflict of Interest Code.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

As a California public agency, the District is required to adopt a Conflict of Interest Code, and to update that Code every two years. The Code and any updates are required to be submitted to the relevant County Board of Supervisors (in our case the County of Napa) for approval. The District first adopted its Conflict of Interest Code in 2007. The last update was in adopted in 2014.

No substantive changes are proposed to the current version of the Code. The only changes are to add a few legal citations and clarifications. The proposed Code is attached.

CONFLICT OF INTEREST CODE OF THE NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT

~~Adopted July 14, 2014~~ Proposed August 11, 2016

1. Incorporation of Standard Terms. The terms of the model code set forth in Section 18730 of Title 2 of the California Code of Regulations, as such may be amended from time to time by the FPPC, are adopted and incorporated by reference as if set forth fully herein. The definitions contained in the Political Reform Act of 1974, regulations of the Fair Political Practices Commission (Regulations 18110, et seq.), and any amendments to the Act or regulations, are incorporated by reference into this conflict of interest code.

2. List of Designated Employees. For purposes of the requirements of the Act and the provisions of the model code, the Designated Employees of the District shall be the persons holding those offices and performing the functions of those positions set forth in Appendix "A", attached hereto and incorporated by reference herein.

3. List of Disclosure Categories. For purposes of the requirements of the Act and the provisions of the model code, the disclosure categories for the Designated Employees of the District shall be those categories set forth in Appendix "B", attached hereto and incorporated by reference herein.

4. Documents Comprising Conflict of Interest Code. For purposes of the Act, the provisions of this Resolution, the model code, and Appendices "A" and "B" shall together constitute the Conflict of Interest Code of the District on and after the date of confirmation by the Napa County Board of Supervisors.

5. Effective Date of Code. The effective date of the Conflict of Interest Code shall be the date of confirmation by the Napa County Board of Supervisors acting as code reviewing body for the District.

6. Documents to be filed with the Board of Supervisors. The District Secretary is hereby directed to file three certified copies of the Conflict of Interest Code approved by the District Board with the Napa County Board of Supervisors, the code reviewing body for the District, along with a brief description of the duties and terms of all consultants working for the District who have been determined by the District General Manager as of the effective date of this Conflict of Interest Code to be exempt from the Designated Employee "contract consultant" category for calendar year 2010, and the reasons for such exemption.

7. Time of Filing Statements of Economic Interests. All persons who are required, either by this Conflict of Interest Code or by virtue of their listing in Government Code section 87200 as public officials who manage public investments, to file Statements of Economic Interests ("Statements") shall file initial Statements with the District Secretary for filing with the code reviewing body within

thirty days after the effective date of the Code. When taking office after the time of such listing, such persons shall file assuming office Statements within 10 days after first assuming such positions if they fall under Government Code section 87200 as public officials who manage public investments and within 30 days if considered to be Designated Employees by the District's Conflict of Interest Code. However, if they are re-elected or re-appointed without a break in service such persons need not file an assuming office Statement at the time of such re-election or re-appointment. Every such person shall thereafter file an annual Statement by April 1 of each year, covering reportable interests for the twelve-month period ending on the preceding December 31. Every such person who leaves office shall file, within 30 days of leaving office, a Statement disclosing reportable interests held or received at any time during the period between the closing date of the last Statement required to be filed and the date of leaving office.

8. Place of Filing. Designated Employees and those public officials of the District who are required to file Statements in consequence of Government Code section 87200 shall file the required Statements with the District Secretary who shall retain copies of the original Statements. For purpose of such filing with the District Secretary, the address of the District Secretary shall be 1195 Third Street, Suite 210 Napa, California 94559.

9. Public Inspection of Conflict of Interest Code and Statements. Commencing on the effective date of the Conflict of Interest Code or any amendment thereof, a copy of the Conflict of Interest Code and such amendments shall be maintained in the office of the District Secretary who shall make such copies and the copies of all Statements on file with the District Secretary available for public inspection and copying during regular business hours. No conditions whatsoever shall be imposed upon persons desiring to inspect the copy of the Conflict of Interest Code and amendments thereof, nor shall any information or identification be required from such persons. Copies shall be provided in accordance with and subject to charges imposed generally by the Public Records Act (Government Code sections 6250 et seq.) and District resolutions pertaining to copying of public records of the District.

10. Annual Review Statement.

(a) No later than October 1 of each even-numbered year, the District shall submit to the Napa County Board of Supervisors, as code reviewing body for the District, a written statement signed by the District General Manager his/her designee, that either:

(1) The District has reviewed the Conflict of Interest Code, that the Conflict of Interest Code designates accurately all positions which make or participate in the making of governmental decisions for the District, that the disclosure assigned those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income which may foreseeably be affected materially by the decisions made by those

designated positions, and that the Conflict of Interest Code contains the provisions required by Government Code section 87302; or

(2) The District has reviewed the Conflict of Interest Code and has determined that amendment is necessary to designate all positions which make or participate in the making of governmental decisions for the District, or to update the disclosure categories assigned to require the disclosure of all investments, business positions, interests in real property and sources of income which may be affected materially by the designated positions, or to include other provisions required by Government Code section 87302. If the statement contains this report, the District shall submit the amendment to the Napa County Board of Supervisors within 90 days of the report.

(b) Changed circumstances which require amendment of the Conflict of Interest Code shall include, but not be limited to:

(1) The creation of positions which involve the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest;

(2) The reclassification, renaming, or deletion of previously-designated positions;

(3) The addition, deletion, or modification of statutorily-required provisions of this Conflict of Interest Code; or

(4) The addition, deletion, or modification of the specific types of investments, business positions, interests in real property, and sources of income which are reportable unless such changes have been automatically incorporated into this Conflict of Interest Code as the result of inclusion of the changes into the model code by the Fair Political Practices Commission.

APPENDIX “A”

LIST OF DESIGNATED EMPLOYEES

Because of the nature of the powers and duties conferred on the District by the provisions of Chapter 3 of Division 5 of the Public Resources Code, the policies adopted by the Board of Directors of the District, and the terms of support services and consultant agreements approved by the Board of Directors, the following positions within the District may involve the making or participation in the making of decisions of the District which may foreseeably have a material effect on financial interests of the holders of the positions. Most of the positions listed are of long-term duration, although some are limited-term positions, but all are listed because their scope of District or work involves either making final decisions for the District which have financial consequences or developing and/or exercising such a level of expertise and ongoing relationship with those who make such decisions that the decision-makers can reasonably be expected to routinely trust and rely upon their advice.

For purposes of filing Statements of Economic Interests as required by this Conflict of Interest Code, the “Designated Employees” of the District shall be those persons who actually occupy or carry out the functions of the following positions, whether as elected or appointed officers, compensated employees, or contracted consultants or their employees or subcontractors:

DESIGNATED EMPLOYEE POSITIONS

Members of the Board of Directors

General Manager ([Napa County Parks and Open Space Program Manager, on contract to the District](#))

Principal Planner ([Napa County Principal Planner, on contract to the District](#))

District Legal Counsel (Napa County Counsel, serving ex-officio, including any deputy county counsel when assigned to advise and/or represent the District)

District Auditor (Napa County Auditor, serving ex-officio)

Contract Consultants for the District. Contract consultants shall be included in the list of Designated Employees and shall disclose their material financial interests in regard to all of the adopted disclosure categories, subject to the following limitation:

The General Manager may determine in writing that a particular contract consultant, although a “designated position”, is hired to perform a range of

duties that is limited in scope and thus is not required to comply or fully comply with all of the disclosure requirements described in Appendix "B". This written determination shall include a description of the contract consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. This determination is a public record and shall be retained for public inspection and be available for inspection and copying in the same location and manner as the District's copy of the Conflict of Interest Code.

Contract consultants for the District included in the list of Designated Employees specifically include but are not limited to the District's Park Manager for Bothe-Napa Valley State Park, and the District's Volunteer and Outreach Coordinator (CY YIP and Associates).

PUBLIC OFFICIALS OF THE DISTRICT WHO MANAGE PUBLIC INVESTMENTS

It has been determined that the District Treasurer (the Napa County Treasurer-Tax Collector serving ex-officio) manages public investments and therefore is required by statute to file a Statement of Economic Interests pursuant to Government Code section 87200.

APPENDIX “B”

DISCLOSURE CATEGORIES

Rationale. The decisions which the Designated Employees may make or participate in making for the District may involve exercising or directly influencing the exercise of any of the powers conferred on the District by Division 5 of the Public Resources Code, including the expenditure of funds for public recreation purposes.

Except where otherwise determined for specified contract consultants pursuant to Appendix “A”, the decisions by the Designated Employees in the routine course of their work for the District may have the potential to impact at a level commonly recognized as “material” by the Political Reform Act of 1974, as amended, and the regulations adopted by the Fair Political Practices Commission (“FPPC”) to implement that Act, any or all of those types of financial interests listed in all of the Disclosure Schedules of the Statement of Economic Interests Form approved by the FPPC.

For this reason, all of the Designated Employees under this Conflict of Interest Code, other than specified contract consultants whose disclosure responsibilities or exemption therefrom are determined in writing on a case-by-case basis as described in Exhibit “A”, shall comply with the broadest possible Disclosure Category applicable under the then-current Statement Form and Schedules, disclosing all sources of income, interests in real property, and investments and business positions in business entities.



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

STAFF REPORT

Date: August 8, 2016
 Item: **4.d**
 Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

RECOMMENDATION

Receive the report.

BACKGROUND

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$25,000, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for July 2016.

In addition to these expenditures, the General Manager has authorized the following contracts using his signature authority:

7/14/16	Decking Around Inc	Bothe pool repairs/upgrades	\$24,500
7/11/16	Youth Ecology Corps (Napa Cnty)	2016 program	NTE \$4,888
7/1/16	Jonny Ehlers	Bothe naturalist guide	NTE \$20,000
7/1/16	Trackers Earth	Camp Berryessa programs (revenues=10% of gross NTE \$60,000 over 15 months, some of which will be used to provide camperships to low income participants)	

PARKS & OPEN SPACE DISTRICT - JULY 2016 EXPENSE REPORT

Gen Admin Dept - 85000-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
06/30/2016	Supplies-gloves, batteries,etc	Reimbursement-Parks expenses June	CJ YIP & ASSOCIATES	\$ 120.34
06/30/2016	Fuel	Reimbursement-Parks expenses June	CJ YIP & ASSOCIATES	\$ 46.67
06/30/2016	Truck service	Reimbursement-Parks expenses June	CJ YIP & ASSOCIATES	\$ 777.46
06/30/2016	Dept & Agency Veh O&M Chrgs			\$ 130.03
06/30/2016	Smittle Creek field surey	Smittle Creek-field survey	NAPA BOTANICAL SURVEY SERVICES	\$ 1,200.00
06/30/2016	PARK152216 06/2016	June FY16 Parks 15-22	6539 CONSULTING	\$ 3,690.00
06/30/2016	Acctng Srvcs 4/1/16-6/30/16			\$ 1,228.50
06/30/2016	4Q Legal Svs			\$ 7,275.45
06/30/2016	4th Qtr PBES Admin			\$ 40,967.12
06/30/2016	PBES Salaries/expenses			\$ 49,936.00
07/01/2016	Invoice #114		TRAILHEAD LABS	\$ 3,300.00
07/01/2016	PARK070116 06/2016	June 2016 Parks 07-01	CJ YIP & ASSOCIATES	\$ 2,561.34

Moore Creek Dept - 85010-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
06/30/2016	Volunteer food	Reimbursement-Parks expenses June	CJ YIP & ASSOCIATES	\$ 341.45
06/30/2016	Chlorine, acid	Account #N5007	DONS SWIMMING POOL CENTER	\$ 56.16
06/30/2016	Central Valley-June 2016	Customer #NAPACORP 136667	CENTRAL VALLEY BUILDERS	\$ 12.17
06/30/2016	Park seat supplies, ULINE	Reimbursement-June parks expenses	JOHN WOODBURY	\$ 196.11
06/30/2016	PG&E 5/24/16-6/21/16	Account #0099759249-8	PACIFIC GAS & ELECTRIC CO	\$ 521.29
06/30/2016	VOCAL flyers	Reimbursement-Parks expenses June	CJ YIP & ASSOCIATES	\$ 5.29
06/30/2016	MPUSG			\$ 21.84
06/30/2016	6/23 Moore Creek/Eco Camp	Moore Creek/Eco Camp	CHRISTOPHER CAHILL	\$ 48.60
06/30/2016	Transportation- June	Reimbursement-June Park expenses	JOHN WOODBURY	\$ 22.68
06/30/2016	PARK 1402-16 Sampling 06/2016	June FY16 Parks 14-02	HERITAGE SYSTEMS, INC.	\$ 367.67
06/30/2016	Storage tank cleaning & timer	Job #16F-1483	OAKVILLE PUMP SERVICE	\$ 1,336.00
06/30/2016	Porta potty - June 2016	Moore Creek Park	JOHNNY ON THE SPOT	\$ 173.57
06/30/2016	4th Qtr PBES Admin			\$ 5,627.03
07/01/2016	Insurance Policy	Customer #NAPACOU-04	ALLIANT INSURANCE	\$ 825.77
07/01/2016	PARK070116 06/2016	June 2016 Parks 07-01	CJ YIP & ASSOCIATES	\$ 2,966.10

Oat Hill Mine Trail - 85010-01

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
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06/30/2016	4th Qtr PBES Admin			\$	1,242.33
07/01/2016	PARK070116 06/2016	June 2016 Parks 07-01	CJ YIP & ASSOCIATES	\$	128.08

NRBT - 85010-02

Date	Journal Line Description	Voucher Description	Name		Monetary Amount
06/30/2016	4th Qtr PBES Admin			\$	2,008.50
07/01/2016	PARK070116 06/2016	June 2016 Parks 07-01	CJ YIP & ASSOCIATES	\$	211.88

Camp Berryessa - 85010-03

Date	Journal Line Description	Voucher Description	Name		Monetary Amount
06/30/2016	ULINE, supplies (recycling)	Reimbursement-June Park expenses	JOHN WOODBURY	\$	528.16
06/30/2016	Volunteer food	Reimbursement-Parks expenses June	CJ YIP & ASSOCIATES	\$	57.14
06/30/2016	Firepit	Reimbursement-Parks expenses June	CJ YIP & ASSOCIATES	\$	882.30
06/30/2016	Mallets, screwdriver, etc	Account #460	ZELLER'S ACE HARDWARE	\$	72.85
06/30/2016	PG&E 5/23/16-6/21/16	Account #1765266301-8	PACIFIC GAS & ELECTRIC CO	\$	9.86
06/30/2016	Service call	Camp Berryessa	MCCOLLUM GENERAL ENGINEERING	\$	262.00
06/30/2016	4th Qtr PBES Admin			\$	15,295.86
07/01/2016	Invoice #3089		NORTH VALLEY LABOR COMPLIANCE	\$	75.00
07/01/2016	PARK070116 06/2016	June 2016 Parks 07-01	CJ YIP & ASSOCIATES	\$	1,298.60

NRER - 85010-05

Date	Journal Line Description	Voucher Description	Name		Monetary Amount
06/30/2016	Volunteer food	Reimbursement-Parks expenses June	CJ YIP & ASSOCIATES	\$	31.20
06/30/2016	PARK081216, 06/2016	Inv#90-June clean up at Eco Reserve	OPTIONS3	\$	685.00
06/30/2016	Mowing-Napa Ecological	Napa County Park District	GOLDEN GATE LANDSCAPE	\$	560.00
06/30/2016	4th Qtr PBES Admin			\$	310.58
06/30/2016	Porta potty-June 2016	Yountville Park	JOHNNY ON THE SPOT	\$	173.57
06/30/2016	Porta potty-Addl cleaning	Yountville Park-Addl cleaning	JOHNNY ON THE SPOT	\$	125.00
07/01/2016	PARK070116 06/2016	June 2016 Parks 07-01	CJ YIP & ASSOCIATES	\$	561.88

PUTAH CREEK - 85010-07

Date	Journal Line Description	Voucher Description	Name		Monetary Amount
06/30/2016	4th Qtr PBES Admin			\$	352.53

State Park - 85010-08

Date	Journal Line Description	Voucher Description	Name		Monetary Amount
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06/30/2016	Medeico cam lock, key, etc	Bothe NV State Park	FLUID MANUFACTURING	\$	68.88
06/30/2016	Chlorine, mesh bag, skimmer	Bothe State Park	DIAMOND QUALITY WATER FEATURES	\$	539.57
06/30/2016	Belkorp-belt, pulley, etc	Account #25020-Bothe Park	JOHN DEERE COMPANY	\$	135.00
06/30/2016	Central Valley-June 2016	Customer #NAPACORP 136667	CENTRAL VALLEY BUILDERS	\$	1,346.86
06/30/2016	Paint - Cabins @ Bothe	Account #4159	THE PAINT WORKS	\$	274.74
06/30/2016	Janitorial/cleaning supplies	Account #6012460060576080	CASH & CARRY	\$	282.70
06/30/2016	Const supplies-fireblocker	Customer #NAPCO 102480	FOSTER LUMBER YARDS, INC	\$	761.41
06/30/2016	Paint - cabin construction	Account #4159	THE PAINT WORKS	\$	431.50
06/30/2016	6 pallets of firewood	Bothe State Park	TOURADY RANCH INC	\$	1,680.00
06/30/2016	PG&E 5/15/16-6/15/16	Account #4831406953-4	PACIFIC GAS & ELECTRIC CO	\$	67.70
06/30/2016	June 2016 Office Depot charge			\$	48.07
06/30/2016	06 2016 Chevron Fuel	06 Chevron Fuel	CHEVRON PRODUCTS COMPANY	\$	315.84
06/30/2016	Transportaion - June	Reimbursement-June Park expenses	JOHN WOODBURY	\$	24.84
06/30/2016	4/18-4/20 Mileage	4/18-4/20 Mileage	TYLER BEACH	\$	140.94
06/30/2016	4Q15/16 BANKING FEES			\$	238.61
06/30/2016	Trash - dump run	Bothe-Napa State Park	CLOVER FLAT LANDFILL	\$	31.00
06/30/2016	Dump runs-June 2016	Bothe State Park	CLOVER FLAT LANDFILL	\$	124.00
06/30/2016	Upper Vly Disp-June 2016	Account #01-0013452-7	UPPER VALLEY DISPOSAL	\$	870.75
06/30/2016	4th Qtr PBES Admin			\$	56,349.34
07/01/2016	PARK120816 06/2016	June FY16 Parks 12-08	JEANNE MARIONI	\$	805.00
07/11/2016	Heartland CC billing			\$	53.66

Plan of Projects

Status Report

08-Aug-16

Name of Project Description	Status
Amy's Grove Planning and permits for public use of Amy's Grove	The District will hold a community scoping session later in 2016, with the timing dependent on when the adjacent Enchanted Hills Camp is available to host the meeting. A botanist and an archeologist have been put under contract to do an initial planning survey for the property. <u>The archaeological survey has been completed and did not find evidence of native american activity. The botanical survey has been completed, and the written report expected shortly.</u>
Bay Area Ridge Trail Tuteur Loop Assignment of Tuteur Loop Ridge Trail easement from the Bay Area Ridge Trail to the District	The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council and the property owner wish to transfer this easement to the District. Staff has resumed work on transferring the easement to the District now that the option agreement for purchasing a portion of the Kirkland Ranch has been executed. Staff has reviewed with Mr. Tuteur the results of our survey for the Soscol Headwaters acquisition and together have arrived at a common understanding of property boundaries. Tuteur has agreed to modify the trail easement, as part of the transfer of the easement to the District, to reflect the actual property boundaries. Staff flagged the proposed new trail alignment with Mr. Tuteur on January 12, 2016, and a surveyor has been engaged to place boundary markers and prepare a legal description for the trail easement. Staff is setting up a meeting with interested parties to discuss access in and out of Skyline Park, but this has been deferred at the request of Skyline Park Citizens Association due to their need to focus on immediate threats to Skyline Park.
Bay/River Trail -- American Canyon to Napa An 8+ mile recreational trail generally following the Napa River and Interior Levees of associated wetlands. Phase 2-B--Pond 10 to Soscol Ferry Road	Questa has largely completed a revised draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh. District staff is reviewing the feasibility of an alternative alignment.
Berryessa Estates Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would connect Lake Berryessa Estates to the District's Spanish Valley holdings.	The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has dragged; several meetings have been held over the past three years to try and speed to process, but BLM staff has so far had higher priorities. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. District staff in January 2013 met with the Napa County Fire Marshall and the the Calfire Battalion Chief for the area and agreed to jointly advocate for BLM action. In February staff talked with BLM and was assured that processing of the transfer was now beginning. BLM did a series of site visits June-August, 2013. The Bureau of Reclamation in June 2013 asserted that Reclamation has property rights such that BLM is not permitted to transfer the property. In late August Reclamation determined they still retained jurisdiction, but committed to completing the transfer. Not willing to keep waiting for the federal agencies to resolve their differences, Napa County has acquired a property within the Lake Berryessa Estates subdivision for constructing the fire sub-station. In 2015 Reclamation said they have done their work and it is now up to BLM to finish the transfer. BLM thought they would complete their work by the end of 2015, but this did not happen, and a new date for completion has not been set. BLM's timeline has been extended because BLM has determined that not only these but other federal lands in the same general area also need to have their revocation process completed, and they wish to resolve all at the same time. At a meeting on April 14, 2016, the new Superintendent for the Ukiah District of BLM committed to completing the transfer.

Beryessa Vista

Planning, stewardship and expansion of this wilderness park.

Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. After observing more OHV damage in the summer of 2013, staff is exploring options other than a gate to prevent unauthorized OHV use. The latest plan is to install remote cameras in an attempt to determine who is causing the damage. No other work is anticipated until Lake Beryessa Trail planning is completed, as that is a key step in gaining overland access to the property. District staff has been meeting with Reclamation, their consultants and interested parties on the trail planning and prioritization. Staff in late June 2014 toured an adjacent parcel with the owner of the property; in September the owner indicated they are interested in selling the property for addition to Beryessa Vista Wilderness Park. The Land Trust of Napa County has obtained the appraisal of the property, and the land trust and the sellers have agreed on the appraised value as the sales price. The District Board in November 2014 agreed to acquire the property from the Land Trust at a later date when funding is available. Escrow closed and title transferred to the land trust in early 2015. District and Land Trust staff in April 2016 placed a camera on the property in an attempt to identify the off-road vehicle and motorcycle users who have been causing some damage to the property.

Camp Beryessa

Redevelopment of former Boy Scout Camp into a 64 bed group/environmental education camp with 8 tent cabins, 2 covered group activity centers, a canoe/kayak dock, a central amphitheater and campfire ring, and a shower and composting toilet restroom facility.

A grant for \$50,000 to help with construction was provided by the Mead Foundation, together with a \$1.7 million grant from the State Coastal Conservancy. A new water well was dug in October 2012--production is great, and quality is acceptable with minor treatment. To meet budget constraints, work on the planned black water leach field was deferred to phase two. A \$1.7m construction contract was awarded to G.D. Nielson Inc on Napa in November 2014 and Ron Critchley served as our construction manager & inspector on the project. Construction was complete as of early December, and a Notice of Completion filed in early January 2016. Redwood benches and tables, which were constructed on contract by Sonoma County Probation, are complete, delivered, and arranged. Bunk beds were delivered on June 1st and mattresses were delivered on June 10th. Trackers Earth used the Camp as a tent for the month of June; Reclamation in late June approved the longer-term partnership agreement with Trackers Earth that the Board approved in May. Staff has selected a couple as volunteer caretakers (one of whom is a Reclamation employee) who will be moving in in October. Trackers Earth and the District have co-produced a 40 second promotional video which we are planning to run before movie showings at the Century Napa Valley Theaters. We continue to have good success booking the camp with outside nonprofit groups-- a VA veterans group is staying there in August. Tuleyome will be hosting a membership party weekend in September, and the Boy Scouts will be hosting a Camporee in October.

District Non-profit Foundation
Organize a non-profit foundation to raise funds for District projects

The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Formation of the foundation will likely be timed to the opening of Camp Beryessa. Director Turjanis in early 2015 began the process of preparing articles of incorporation and identifying potential Board members. Before proceeding further, Director Turjanis and staff continue to meet with other interested organizations about potential collaboration on fundraising and programming.

Lake Hennessey North Shore Trails

Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.

In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. Work was completed on the connector trail to Moore Creek in June 2013. Lake Hennessey North Shore Trails formally opened with a ribbon cutting on October 18, 2014. The Sam the Eagle Trail was completed in April 2015 and, in staff's opinion, turned out wonderfully. Forest Trails Alliance donated a hand carved wooden trail sign that was installed at the northern terminus of the new trail. District staff patrol the North Shore several times a week. District staff and volunteers installed the Harold Kelly bench in early June 2015 and constructed a short ADA-compliant access trail to it on July 11, 2015. The County Wildlife Conservation Commission awarded the District a +/- \$2,000 grant to fund installation of an interpretive birding trail developed in partnership with Napa Solano Audubon along the north shore of the lake, signage was installed in May 2015. A new bench along the shoreline was dedicated to former Director Harold Kelly on October 22, 2015. Planning for construction of the next trail segment is now underway.

Linda Falls Conservation Easement

Expansion of conservation easement to cover all of the property at Linda Falls owned by the Land Trust of Napa County

The District currently holds a conservation easement on one of several parcels owned by the Land Trust of Napa County. The land trust desires to expand this conservation easement to include all of the land trust's holdings at Linda Falls. The purpose is to provide an additional layer of protection for the property. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties. District and land trust staff are working on the actual text of the easement to be donated to the District.

Moore Creek Park Development

Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessy to protect habitat, provide recreational trails, and overnight camping facilities.

The park opened on June 30, 2013. The eastern boundary survey and fencing project was completed June 2014. Construction of the Valentine Vista Trail was completed by the Forest Trails Alliance in April 2014. With the help and support of the County Fire Department and County communications technicians, the District has installed an emergency communications radio and antenna at the Ranch House (which has neither landline nor cellular phone service). The next big project is the construction of the Madrone Trail, a roughly 2 miles footpath on the western side of Moore Creek canyon north of the ranch house. In February and March volunteers helped flag and brush the first part of the Madrone Trail. A VO-CAL event with approximately 100 volunteers gathered May 15-17, 2015 to continue this construction. In April we purchased an ATV for use at Moore Creek Park and other facilities, primarily with funds granted by the Wildlife Conservation Commission. The Prietts, our new volunteer caretakers, moved in to the ranch house in late August, 2015. A dozen volunteers worked on the Madrone Trail on October 3 and 4, 2015, constructing a set of steps and a few hundred feet of new trail. The septic system for the gate house had to be pumped out in November 2015, at which time a collapsed leach field pipe was noted; this was repaired in late December. In January 2016 the District contracted with a new company to provide both high speed internet and phone service to the ranch house to improve safety and emergency response capabilities, as well as make the caretaker's life less isolated.; installation was completed in February 2016. Smaller groups of volunteers worked on the Madrone Trail in both March and April 2016, and June 24-26, 2016 more than 140 people volunteered through V-O-Cal, and approximately 1,500 feet of new trail was constructed despite the intense heat.

Oat Hill Mine Trail

Various improvements to the historic Oat Hill Mine Road

The litigation holding up this project has been successfully concluded. Several of the trail sign posts have been vandalized and will need to be replaced. The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. A volunteer crew did erosion control work on the trail in January 2013. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The City of Calistoga and CalTrans have restarted discussions about constructing a roundabout at the intersection of Highway 29 and Silverado Trail; the District is tracking these discussions to ensure that whatever design is adopted will provide adequate and safe access to the Oat Hill Mine Trail. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013. The 40 acre Randy Lee Johnson property donation was completed in December 2014. Volunteers made drainage improvements on the trail in late January 2015; a lot more is needed. Work parties to install drain dips to control erosion were held in January and April of 2016. A PG&E contractor attempted to drive an ATV up the OHMT in early June, and ended up going over the side and into a gully. They promptly removed the vehicle and repaired the trail damage.

Rector Ridge/Stags Leap Ridge Trail

Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.

CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other priorities are under control.

Skyline Park

Permanent protection of Skyline Park

Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price; the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal and negotiations stalled. A Draft EIR was released in late September 2013 for the proposed expansion of the adjacent Syar Quarry. The District Board approved comments on the DEIR at it's October 2013 meeting. The Final EIR was released in November of 2014; the Planning Commission certified the EIR on October 21, 2015. On October 22, 2015, the State applied to the county to rezone Skyline Park by removing the Skyline Wilderness park Combining District overlay, which would make it easier for the State to sell for development and at a higher price. The Planning Commission certification for the quarry expansion was appealed to the Board of Supervisors by two organizations. The District in February 2016 submitted two letters to the Board of Supervisors, one requesting the setback between the quarry and the park be protected through a permanent conservation easement, and the other expressing support for the changes to the quarry project that were recommended by the County Planning Department, with additional protection for Pardini Ridge. In April 2016 the District presented its position to the Board of Supervisors at the public hearing for the project. The Board of Supervisors rejected the appeals and approved the quarry expansion in July 2016. Legislation introduced by Senator Volk in January 2016 stalled when the State announced it was opposed to any sale of Skyline Park to the District until completion of a state planning process for future health and welfare services.

Planning and permits to open this 411 acre holding for public use

The District completed purchase of this property in December 2015. The next step is to conduct resource surveys, complete CEQA, and obtain permits. A botanist was retained in early 2016 to do a reconnaissance level survey of plant resources as the first step in planning for the property. US Geological Survey has requested permission to place a seismic monitoring station on the property; staff has worked with them to identify an appropriate location. In July 2016 the placement request was submitted to the Wildlife Conservation Board (WCB) for concurrence, which as the provider of the grant to acquire the property has the right to review such changes. Assuming WCB approves, an agreement with USGS will come to the District Board for approval.

Suscol Headwaters

Kirkland Ranch Acquisition of land and easements to protect Suscol Headwaters and construct Ridge Trail from Highway 12 to Skyline Park.

The Purchase and Sale Agreement was adopted by the District Board at its June 8, 2015 meeting. Phase I of the acquisition closed in September 2015. Funding for Phase I xMMW from Napa County in exchange for the County receiving an equal amount from the Priority Conservation Area program administered by MTC, Caltrans and the US Fish and Wildlife Service are seriously looking in to the possibility of turning a portion of the property into red-legged frog mitigation area, which could involve substantial grant funding for property purchase and wildlife improvements. On July 1st 2015 the board of the Napa Sanitation District approved an easement option agreement which should allow us to construct a trail and trailhead parking lot on their Kelly Road sprayfield property. Survey work, the costs of which are split between buyer and seller according to our purchase agreement, is underway and has been somewhat complicated by the lack of monumentation along the Napa/Solano county line. The Phase One acquisition closed on October 20, 2015. Staff continues to work with Caltrans and the USFWS to secure funds for Phase Two; another site visit with their biologists was completed on January 15, 2016. The Caltrans and USFWS biologists have both left for other employment, and their replacements have now been replaced by new replacements. A site visit with the new Caltrans staff assigned to this project is scheduled for August 10, 2016.

Spanish Valley, Crystal Flats, and Stone Corral

Planning for open space donated by Bob and Evalyn Trinchero

The District took full possession of the properties on January 1, 2012. Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approved by the Board at its October meeting, and has now been finalized and recorded. Staff met with the LBEPOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff has prepared a draft agreement between the District and the Association, which the Association has informally rejected. The well serving Spanish Valley was repaired in November 2013. The District also sealed up an abandon dry well bore discovered on the property. A group of 10 Boy Scouts GPS'd old ranch roads and 4-wheel drive tracks on the Spanish Valley property for us over the weekend of April 26-27 so that we can create a map of existing roads and trails. A contract for archeological surveying (a required part of the CEQA process) was completed by Tom Origer and Associates in June, 2014. Staff completed a preliminary survey of the Spanish Valley access road in late July 2012 and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. In early January 2014 staff learned the affected parcels are for sale. Staff's cash offer to purchase half of the property in mid March was rejected and we have decided to be patient while the property owner attempts to find a better buyer (as we think it unlikely that there is one). In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed; a more secure temporary lock has been installed, and staff is researching a new gate that will exclude ATV's and motorcycles while allowing hikers, bicyclists and equestrians. The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope To Putah Trail on BLM land which is under construction by Tuleyome. An abandoned trailer in Spanish Valley was removed in July 2014 at no cost to the District using an abandoned vehicle program administered by the County. The Butts Canyon fire did not reach District property, but CDF graded several emergency roads and firebreaks through Spanish Valley. CDF did some remediation work after the fire to address grading damage. The Board in March 2015 adopted interim policies for the Crystal Flats and Stone Corral holdings regarding hunting, shooting, fires and motorized vehicle use. The District in 2015 reimbursed the Lake Berryessa Estates Property Owner's Association for half the cost (~\$4,000) for pruning hazardous trees in the small campground within the Crystal Flats property (which has been used by the Association since the 1970's).

State Parks Operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park

The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. A County permit for the pool was obtained in July 2012. The state completed installing 3 yurts in October 2012. The District has installed 7 additional yurts. Numerous volunteer projects have been organized. A volunteer forestry management group has been formed and the District has acquired a boom truck and other equipment to facilitate hazardous tree removal and pruning. Utility service accounts have been transferred from the state to the District. An improved recycling system has been implemented. Every septic tank in the park has been pumped clean, and sewer lines were located and cleared of root blockages. Two additional failed septic tanks were discovered in March 2013 and pumped clean. Nearly \$270,000 in gifts, grants and pledges have been obtained to assist with improvements at the parks. The historic Taylor House was repaired and made available for long-term rental in 2013. The District and State Parks have finalized an agreement regarding the "found" state money that provides up to \$537,800 in State funds being granted to the District to cover some salaries and two capital improvement projects (replacement roofs and AC overlay to the picnic area road). The District sponsored SB 170 (Wolk) which would exempt the mill from state food processing facility requirements so that flour from the mill can be sold as a food item; the bill passed the legislature, but unfortunately opposition from the Department of Public Health resulted in the Governor vetoing the bill. Senator Wolk reintroduced the same legislation in the 2015 session; the bill passed the Senate, but was turned into a two year bill, and then dropped, due to continued opposition from the Department of Public Health. Architectural plans for the repair of the cabins were submitted in February 2014 for State Parks approval, and were approved in December 2014. In March 2014 the district was approached by several organizations and individuals requesting that the District consider taking over management of Robert Louis Stevenson State Park; after approval from the Board, staff in June 2014 submitted a proposal to State Parks to manage some aspects of RLS; this proposal has received favorable response, the necessary legislative authorization was approved as part of the proposed State budget for 2015-16. A free admission day including the dedication of the Ridge Trail/Vine Trail junction was held on July 27, 2014. State-grant funded roof repairs and day use area roadways were completed in November 2014. State Parks provided the District with a draft Agreement in mid-October of 2015; the draft agreement is still under review by State Parks. State Parks has now indicated that the new agreement probably won't be completed until the end of 2016. Cabin repairs and furnishings, improvements and inspections are complete for three cabins and a shower/toilet combo building. The reservation system was set up through Reserve American, and cabin rentals started in late June 2016.

Vallejo Lakes

Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County

Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue purchasing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplus of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplus process has become more complicated and the City does not anticipate any action in the near future, but meanwhile the City Manager appears open to working with us to figure out a mutually beneficial outcome. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it. District staff is presently exploring a broad array of options.

Vine Trail

A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.

The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds; preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June 2014 sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe on July 27, 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail. Syar Industries in March 2015 entered into an agreement with Napa Pipe and the Vine Trail to provide an easement for the trail connection between Napa Pipe and Kennedy Park. The Vine Trail Coalition has asked the District whether it would be willing and able to take on operation and maintenance of the Vine Trail as sections are completed, if adequate funding can be obtained. The Vine Trail Coalition, the County and the cities along its route, and the District are currently in discussions about which is the best entity to operate and maintain the trail. The County Board of Supervisors considered this issue on December 8, 2015, but no decisions were made. A meeting with the TAC for the Napa County Transportation Planning Agency to continue the discussion about who should manage the trail was held January 14, 2016; no decisions were made at that time. Another meeting on this topic was held on Thursday July 11, 2016 at NVTIA. The cities and the county appear to be headed toward a process where each entity maintains the section within their jurisdiction, rather than paying into a common fund for common maintenance.

Completed Projects

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- Amy's Grove Donation of 50 acres along Dry Creek and Wing Creek The donation of approximately 50 acres of open space from the Chamberlain family to the District closed in December 2015.
- Bay Area Ridge Trail Realignment Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Cat Hill Mine Trail In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.
- Bay/River Trail -- American Canyon to Napa Phase I Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.
- Phase One--Eucllyptus Drive to Green Island Road DFW surfaced the existing levee with gravel and opened the gate to the public in spring 2015.
- Phase Two-A Pond 10 DFW surfaced the existing levee with gravel and opened the gate to the public in spring 2015.
- Phase Three--Socol Ferry Road to Napa Pipe Completed construction in spring of 2015 of 0.7 miles between Socol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park. The contractor will need to return in the summer of 2015 to reapply stabilizer in those spots where it didn't set up due to cold and wet weather.
- Beryessa Peak Trail Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. In January 2014 DFW staff responded with an alternative entry sign design, and accepted our fence stile design. Volunteers installed the fence stile in March 2014. DFW installed the trail sign in late June 2015, though the sign copy is missing some information required by the trail easement that the trail uses after leaving DFW property. See attached picture. Staff has prepared two new signs to be placed at the termini of the private land trail easement that clearly state the rules for using the easement; these were installed by volunteers in late December 2015.
- Beryessa Vista Acquisition Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.
- Cedar Roughs/Smitlle Creek Acquisition of 443 acres providing public access to Cedar Roughs from Smitlle Creek Day Use Area Purchase of the property closed in December 2015.
- Connolly Ranch Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.
- Historic ROW Analysis Study to determine location and status of historic road Rights-of-Way and whether they have value as non-motorized recreational trails Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.
- Linda Falls Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust
- Master Plan Development The Master Plan for 2008-2013 was approved in January 2009

- Master Plan Update
 First scheduled update to the Master Plan adopted in January 2009
 Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.
- Milliken Reservoir Trails and Picnic Area Feasibility Study
 Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area
 The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.
- Moore Creek Open Space Park
 Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.
- Napa River Ecological Reserve Improvements
 Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.
- Napa River Ecological Reserve Restoration
 This multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. Work was done by volunteers, students, and paid contractors. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.
- Napa River Flood Control Easement
 Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding
- Newell Preserve Improvements
 Provide on-site water supply for group camparound for cattle
 As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.
- Oat Hill Mine Trail
 The Oat Hill Mine Trail was formally opened in May of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.
- Oat Hill Mine Trail
 Transfer of 40 acre parcel from BLM
 The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application. BLM in April 2016 indicated they did not want to transfer this parcel, so the District's application will be dropped.
- River to Ridge Trail Enhancements
 Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.
- River to Ridge Trail
 Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.
- River to Ridge Trail Entrance Enhancements
 A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.
- River to Ridge Trail
 Correct drainage problems to trail can be used
 Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and year-round. surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.
- Skyline Park Road and Trail Improvements
 Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.
- Skyline Park Concessionaire Agreement Renewal
 District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.

Skyline Park Trail Improvements

Major volunteer event to reroute and repair trails

Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.

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Skyline Park Facility Improvements

Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.

The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.

South Napa Wetlands Habitat Area

Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.

Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.

State Parks

Assume management of Bothe-Napa Valley State Park and keep it and the Bale Grist Mill

The District took over operations of the parks on April 1, 2012, and have a 5 year agreement with the State to continue operating the parks.

Trichero Open Space Acquisition

Donation of 3,400 acres of open space to the District by Bob and Evalyn Trichero

The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.

Wild Lake Ranch

Assist land trust with planning and possible joint management of trails, camping and picnic areas.

The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.

Park Report July 2016

Submitted by Ranger Sandy Jones and Jeanne Marioni

Bale Grist Mill

Beautiful copper sleeves have been made by a local sheet metal worker to cover the wood downspouts that deliver the freshly milled product into the bag!



Steve Harle, our new staff person, has been working hard getting everything at the mill in order. He has been learning about the buildings and the mill machinery - their proper maintenance and operation. He is closing in on becoming a miller too. Steve is also preparing a plan of action for maintenance and repairs that will be completed with Rob.

September 10th Harvest Dinner ticket sales started out like gangbusters and then reached their usual halfway slump. We hope to have an article printed in the Napa Valley Register soon, which should push us towards the usual last minute sales rush. 56 tickets are sold – our goal is 125-150. If you have not bought your ticket please contact Jeanne: info@napavalleystateparks.org

Robert Louis Stevenson

The time is now to begin repairs to RLS trails! This month, Sandy had to respond to several calls re: lost or overdue hikers and rock climbers because of trails in poor condition and/or poor signage. Thanks to Steve DeVoto's donation and a matching grant from CSPF, we are now able to address some of the more critical problems.

This month a reconnaissance team of experienced hikers walked RLS to check out the condition of the trails. They spent four hours identifying seven likely locations where hikers could get confused or lost on their objective to find Table Rock. They brought a GPS along and hope to produce a map with seven waypoints.

Trail signage needs to change and even though the majority of hikers make it out and back just fine, the trail condition has contributed to too many lost hikers, injuries and rescues. The plan would be one of mitigation of the faults we can deal with.

There has been a lot of Bear scat spotted all around the Silverado Ranch House! Lots of fox and pileated woodpeckers too! The apples are coming in nicely and we hope to make some wine or hard cider from the abundant grapes hanging off the newly reconstructed arbor!

Bothe-Napa Valley

Nature camp was a success. Ranger Sandy assisted with Teen Camp teaching back packing skills and knot tying.

Our two lifeguards are working very hard trying to cover all the shifts. We are still waiting for another lifeguard hire approval.

The two cabins Rob is working on have new roofs, are painted outside, and Rob is now working on one of the decks. Electrical is being worked on – rewiring, new lights, switches and plugs. Refrigerators, flooring and stove tops will be ordered.

Marilou, our tractor, has also been working hard saving our staff from sore backs while cabin work is going on.

The cemetery gate and fence post finials are being completed.

Our Jr. Ranger program is very well attended and we receive many positive comments. Our naturalist led hikes on Saturdays are also popular.

We had reports of a mountain lion citing at Ritchie Canyon and Spring Trail!

Bothe-Napa will be mentioned in another magazine next month in an article on “colorful fall hikes” which gave us all a giggle as the fall color is mostly from poison oak!