



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, June 6, 2016 at 2:00 P.M.

County of Napa Board Chambers, 1195 Third Street Third Floor, Napa, CA

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

- a. 2:00 pm Presentation about the Napa County Resource Conservation District by Executive Director Leigh Sharp
- b. 2:15 pm Public Hearing and adoption of budget for FY 2016-17

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of May 9, 2016.
- b. Review of State legislation for 2016. (oral report).
- c. Update on Skyline Park and the proposed Syar Quarry expansion. (oral report).
- d. Update on the park district funding measure proposed for the November 2016 General Election ballot. (oral report)
- e. Consideration and potential approval of Amendment #2 to Agreement 15-22 with 6539 Consulting, extending the term of the Agreement to December 31, 2016 and increasing the total compensation by \$20,000.
- f. Consideration and potential approval of Amendment #3 to Agreement 12-08 with Jeanne Marioni, increasing the rate of compensation to \$35 per hour.
- g. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- h. Review of the District Projects Status Report, and update by Chino Yip on District volunteer activities.
- i. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park. (to be distributed at the meeting)

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendized, no action will be taken by the Board on these items unless specifically noted otherwise.

7. Adjournment



STAFF REPORT

By: John Woodbury
Date: June 6, 2016
Item: **3.b**
Subject: Consideration and approval of FY 2016-17 budget

RECOMMENDATION

1. Open public hearing and take public comment
2. Close public hearing
3. Discuss, amend as desired, and approve the budget for FY 2016-17

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

The draft budget for FY 2016-17 (July 1, 2016 through June 30, 2017) was released for public comment on May 9, 2016. A legal notice of the availability of the draft budget for public review was published in the Napa Register on May 11, 2016.

No substantive comments on the draft budget were received. The only changes recommended by staff for the draft budget are to change how revenues are allocated between budget units, so that the fund balance for each budget unit returns to zero at the end of the fiscal year, unless there will be unspent funds that are restricted to a particular budget unit.

The budget for the current fiscal year is the District's largest ever because of two major grants, one to purchase Phase I of the Suscol Headwaters project, and the other completion of Phase I of the Camp Berryessa project. The full financial picture is actually even larger than portrayed by the official District books, since the \$1.4 million grant used to purchase the Smittle Creek/Cedar Roughs property did not run through the District's books, but was transferred directly from the grantor to the escrow company.

The adopted budget for the current fiscal year was developed using conservative (worst-case) assumptions, and projected drawing down more than \$1 million in District reserves. The actual

draw-down will end up being only about \$200,000, due to stronger than projected revenues and somewhat slower progress on deferred maintenance repairs at the State Parks. The District is expected to end the year with a fund balance of \$1,188,936. Of this, \$61,182 is earmarked as a capital replacement fund for Moore Creek Park, \$5,000 is earmarked for improvements to the District's Putah Creek properties, \$688,936 is restricted to the State Parks, and \$163,860 is designated for acquisition and improvements at Suscol Headwaters. Thus, the District's undesignated fund balance at the end of the current fiscal year is expected to be approximately \$270,000.

Notable features of the draft budget for the coming fiscal year include:

- The overall budget is projected to decrease from \$3.65 million in the current fiscal year to \$1.8 million in the coming fiscal year. The current fiscal year budget was higher than normal due to two major grants for property purchases; no acquisition funding is included in the draft budget for the coming year.
- The most significant new expense for the coming fiscal year is election costs: \$240,000 is set aside for this purpose (under General Fund—Special Departmental Expense). This assumes contested races for all three District Ward seats that are up for election this November. It also includes the cost of the proposed District funding measure for the November ballot. Since not all wards are likely to have contested races, actual election costs should be considerably less than what is budgeted.
- Funding is included for another approximately 1 mile of new trail to be constructed at the Lake Hennessey Unit of Moore Creek.
- The budget for Camp Berryessa assumes operations similar to what is described in the term sheet for a use permit with Trackers Earth, which is a separate item on this agenda.
- Work at the State Parks continues to focus on repair of deferred maintenance to buildings and infrastructure, with a goal of enhancing revenues by returning facilities to productive use.
- Funding for Suscol Headwaters Phase II is not included in the budget on the assumption the acquisition will close in the subsequent fiscal year. Remaining grant funds from the purchase of Phase I are proposed to be kept in reserve as part of the funding that will be needed for Phase II.
- The budget assumes that District's operating agreement with State Parks will remain unchanged during the coming fiscal year. State Parks has indicated that when the new agreement is reached, the District will no longer be allowed to contract with State Parks for rangers and lifeguards. This should have minimal effect on the bottom line, but will shift those personnel costs from the "other professional services" line to the "administrative services" line. When that will happen cannot be predicted at this time, so for now the proposed budget assumes the status quo.

The recommended budget is attached. Also attached is the Work Program that this recommended budget will support.

Napa County Regional Park and Open Space District
 Projected 2015-16 (9 month)
 Draft Budget 2016-17

Summary

	Adopted Budget	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected	2015-16	Draft Budget	2016-17
Revenues										
43410	State-Coastal Conservancy	443,638	-	443,638	-	952,671	952,671	952,671	-	-
43910	County of Napa	811,638	-	811,638	-	811,638	811,638	811,638	894,440	-
44200	Court Fines	-	-	-	-	1,000	1,000	1,000	-	-
45100	Interest	4,400	-	4,400	-	6,268	6,268	8,358	6,000	-
45300	Rent - Building/Land	26,400	-	26,400	-	21,070	21,070	28,093	31,000	-
45500	Concessions	500,000	-	500,000	-	543,424	543,424	506,878	560,000	-
47150	Other Grants	207,000	-	207,000	-	5,913	5,913	5,000	-	-
47500	Donations and Contributions	-	1,107,000	1,107,000	-	1,139,243	1,139,243	1,149,372	15,500	-
47900	Miscellaneous	-	-	-	-	-	-	-	-	-
	Total Revenues	1,993,076	1,107,000	3,100,076	-	3,481,226	3,481,226	3,463,010	1,506,940	-
Expenses										
52100	Administration Services	534,000	-	534,000	-	308,559	308,559	615,928	637,909	-
52125	Accounting/Auditing Services	14,000	-	14,000	-	10,970	10,970	14,626	15,000	-
52140	Legal Services	20,000	-	20,000	-	13,720	13,720	20,000	20,000	-
52325	Waste Disposal Services	18,800	-	18,800	-	16,510	16,510	19,900	20,800	-
52340	Landscaping Services	10,000	-	10,000	-	-	-	1,500	1,500	-
52360	Construction Services	1,196,000	100,000	1,296,000	65,251	1,288,224	1,353,475	1,359,360	160,000	-
52490	Other Professional Services	438,500	106,535	545,035	77,938	181,220	259,158	328,637	388,740	-
52520	Maintenance-Vehicles	5,000	-	5,000	-	4,749	4,749	5,674	5,750	-
52525	Maintenance-Infrastructure/Lan	36,000	-	36,000	-	9,625	9,625	12,622	12,000	-
52705	Insurance - Premiums	15,450	-	15,450	-	12,337	12,337	15,450	15,450	-
52800	Communications/Telephone	7,925	-	7,925	-	11,304	11,304	13,203	10,200	-
52825	Bank Charges	1,700	-	1,700	-	1,133	1,133	1,487	1,500	-
52830	Publications & Legal Notices	500	-	500	-	870	870	1,000	1,000	-
52840	Permits/License Fees	350	-	350	-	871	871	5,855	10,260	-
52900	Training/Conference Expenses	1,000	-	1,000	-	-	-	1,250	1,500	-
52905	Business Travel/Mileage	8,010	-	8,010	-	3,674	3,674	5,237	9,250	-
53100	Office Supplies	6,250	-	6,250	-	1,895	1,895	4,108	23,350	-
53120	Memberships/Certifications	1,500	-	1,500	-	1,500	1,500	1,500	1,500	-
53205	Utilities - Electric	16,200	-	16,200	-	15,151	15,151	19,563	20,700	-
53210	Utilities - Propane	500	-	500	-	439	439	586	600	-
53250	Fuel	900	-	900	-	233	233	493	500	-
53330	Janitorial Supplies	7,000	-	7,000	-	3,013	3,013	4,017	4,000	-
53345	Construction Supplies/Material	170,700	-	170,700	-	65,407	65,407	82,386	135,000	-
53350	Maintenance Supplies	38,750	-	38,750	-	15,584	15,584	20,807	21,000	-
53400	Minor Equipment/Small Tools	6,500	-	6,500	-	11,313	11,313	14,737	10,100	-
53415	Computer Software/Licensing Fe	450	-	450	-	1,103	1,103	1,103	6,000	-
53600	Special Departmental Expense	518,300	-	518,300	-	57,181	57,181	181,521	280,000	-
54500	Taxes and Assessments	1,220	465	1,685	-	925	925	925	1,350	-
55100	Land	-	900,000	900,000	-	900,000	900,000	900,000	-	-
	Total Expenditures	3,075,505	1,107,000	4,182,505	143,190	2,937,510	3,080,700	3,653,475	1,814,959	-
	Net Surplus (Deficit)	(1,082,429)	-	(1,082,429)	(143,190)	543,716	400,526	(190,465)	(308,019)	-
33100 - Available Fund Balance					1,379,402			1,379,402	1,188,936	
Net Surplus (Deficit)								(190,465)	(308,019)	
33100 - Ending Fund Balance								1,188,936	880,917	

Projected 2015-16 (9 month)
Draft Budget 2016-17
General Fund--Administration

Subdivision: 8500000 - Parks-Administration

		Adopted Budget	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 2015-16	Draft Budget 2016-17
Revenues									
43910	County of Napa	\$ 51,043	\$ -	\$ 51,043	\$ -	\$ 51,043	\$ 51,043	\$ 252,967	\$ 502,859
44200	Court Fines	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	
45100	Interest	\$ 3,400	\$ -	\$ 3,400	\$ -	\$ 3,402	\$ 3,402	\$ 4,536	\$ 3,000
47150	Other Grants	\$ 207,000	\$ -	\$ 207,000	\$ -	\$ -	\$ -	\$ -	
47500	Donations and Contributions	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	
Total Revenues		\$ 261,443	\$ -	\$ 261,443	\$ -	\$ 85,445	\$ 85,445	\$ 288,503	\$ 505,859
Expenses									
52100	Administration Services	\$ 163,300	\$ -	\$ 163,300	\$ -	\$ 137,746	\$ 137,746	\$ 275,493	\$ 201,680
52125	Accounting/Auditing Services	\$ 14,000	\$ -	\$ 14,000	\$ -	\$ 10,970	\$ 10,970	\$ 14,626	\$ 15,000
52140	Legal Services	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 5,854	\$ 5,854	\$ 20,000	\$ 20,000
52490	Other Professional Services	\$ 130,000	\$ -	\$ 130,000	\$ 13,667	\$ 84,278	\$ 97,945	\$ 130,000	\$ 104,600
52520	Maintenance-Vehicles	\$ -	\$ -	\$ -	\$ -	\$ 438	\$ 438	\$ 750	\$ 750
52705	Insurance - Premiums	\$ 13,000	\$ -	\$ 13,000	\$ -	\$ 10,997	\$ 10,997	\$ 13,000	\$ 13,000
52830	Publications & Legal Notices	\$ 500	\$ -	\$ 500	\$ -	\$ 870	\$ 870	\$ 1,000	\$ 1,000
52900	Training/Conference Expenses	\$ 500	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 750	\$ 1,000
52905	Business Travel/Mileage	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,179	\$ 1,179	\$ 1,571	\$ 3,000
53100	Office Supplies	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 190	\$ 190	\$ 1,000	\$ 20,000
53120	Memberships/Certifications	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
53250	Fuel	\$ -	\$ -	\$ -	\$ -	\$ 126	\$ 126	\$ 300	\$ 300
53350	Maintenance Supplies	\$ 200	\$ -	\$ 200	\$ -	\$ 307	\$ 307	\$ 409	\$ 400
53400	Minor Equipment/Small Tools	\$ 500	\$ -	\$ 500	\$ -	\$ 36	\$ 36	\$ 100	\$ 100
53415	Computer Software/Licensing Fe	\$ 450	\$ -	\$ 450	\$ -	\$ 1,103	\$ 1,103	\$ 1,103	\$ 6,000
53600	Special Departmental Expense	\$ 212,000	\$ -	\$ 212,000	\$ -	\$ 25,111	\$ 25,111	\$ 50,000	\$ 240,000
Total Expenditures		\$ 558,450	\$ -	\$ 558,450	\$ 13,667	\$ 280,704	\$ 294,371	\$ 511,602	\$ 628,330
Net Surplus (Deficit)		\$ (297,007)	\$ -	\$ (297,007)	\$ (13,667)	\$ (195,259)	\$ (208,925)	\$ (223,099)	\$ (122,471)
33100 - Available Fund Balance								\$ 493,057	\$ 269,958
Net Surplus (Deficit)								\$ (223,099)	\$ (122,471)
33100 - Ending Fund Balance								\$ 269,958	\$ 147,487
Objectives									
general operations									
new project development									
employee training									
determine location and move office									
determine/implement HR changes									
complete ballot measure and BOD elections									
trailhead labs annual fee \$5,000									

Projected 2015-16 (9 month)
Draft Budget 2016-17
Moore Creek Park

Subdivision: 8501000 - Parks-Moore Creek

		Budget			Actual YTD	YTD Total	Projected 2015-16	Draft Budget 2016-17
		Adopted Budget	Adjustments	Adjusted Budget				
Revenues								
43910	County of Napa	\$ 127,735	\$ -	\$ 127,735	\$ -	\$ 127,735	\$ 63,854	\$ 68,342
45300	Rent - Building/Land	\$ 9,600	\$ -	\$ 9,600	\$ -	\$ 8,317	\$ 11,089	\$ 13,000
47150	Other Grants	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -
47500	Donations and Contributions	\$ -	\$ -	\$ -	\$ -	\$ 388	\$ 517	\$ 500
Total Revenues		\$ 137,335	\$ -	\$ 137,335	\$ -	\$ 141,440	\$ 80,460	\$ 81,842
Expenses								
52100	Administration Services	\$ 26,100	\$ -	\$ 26,100	\$ -	\$ 12,766	\$ 25,532	\$ 23,317
52325	Waste Disposal Services	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,473	\$ 1,964	\$ 2,000
52360	Construction Services	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 30,000
52490	Other Professional Services	\$ 24,000	\$ -	\$ 24,000	\$ 9,750	\$ 18,998	\$ 28,748	\$ 5,000
52525	Maintenance-Infrastructure/Lan	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 753	\$ 1,003	\$ 1,000
52705	Insurance - Premiums	\$ 950	\$ -	\$ 950	\$ -	\$ -	\$ 950	\$ 950
52800	Communications/Telephone	\$ 925	\$ -	\$ 925	\$ -	\$ 5,301	\$ 6,000	\$ 3,000
52840	Permits/License Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
52905	Business Travel/Mileage	\$ 250	\$ -	\$ 250	\$ -	\$ 82	\$ 250	\$ 250
53100	Office Supplies	\$ 250	\$ -	\$ 250	\$ -	\$ 12	\$ 250	\$ 250
53205	Utilities - Electric	\$ 1,200	\$ -	\$ 1,200	\$ -	\$ 3,368	\$ 4,491	\$ 4,500
53250	Fuel	\$ 200	\$ -	\$ 200	\$ -	\$ 22	\$ 100	\$ 100
53350	Maintenance Supplies	\$ 3,200	\$ -	\$ 3,200	\$ -	\$ 4,468	\$ 5,957	\$ 6,000
53600	Special Departmental Expense	\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,565	\$ 4,753	\$ 5,000
54500	Taxes and Assessments	\$ 760	\$ -	\$ 760	\$ -	\$ 462	\$ 462	\$ 475
Total Expenditures		\$ 137,335	\$ -	\$ 137,335	\$ 9,750	\$ 51,269	\$ 80,460	\$ 81,842
Net Surplus (Deficit)		\$ -	\$ -	\$ -	\$ (9,750)	\$ 90,170	\$ 80,420	\$ (0)
33100 - Available Fund Balance							\$ 61,182	\$ 61,182
Net Surplus (Deficit)							\$ (0)	\$ 0
33100 - Ending Fund Balance							\$ 61,182	\$ 61,182
Objectives	monitor maintain houses maintain trails continue Madrone Trail construction with volunteers Construct Old Man's Beard trail use permit and dogs issue							
Not Included	construct trail to peak capital replacement fund (ending fund balance) not yet adjusted for new fiscal year							

Projected 2015-16 (9 month)
 Draft Budget 2016-17
Oat Hill Mine Trail

Subdivision: 8501001 - Parks-Oat Hill Mine Trail

	Adopted Budget	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 2015-16	Draft Budget 2016-17
Revenues								
43910	County of Napa	\$ 16,500	\$ -	\$ 16,500	\$ -	\$ 16,500	\$ 4,372	\$ 13,397
	Total Revenues	\$ 16,500	\$ -	\$ 16,500	\$ -	\$ 16,500	\$ 4,372	\$ 13,397
Expenses								
52100	Administration Services	\$ 5,600	\$ -	\$ 5,600	\$ -	\$ 198	\$ 396	\$ 3,197
52360	Construction Services	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -
52490	Other Professional Services	\$ 3,500	\$ -	\$ 3,500	\$ 899	\$ 2,601	\$ 3,500	\$ 7,500
52905	Business Travel/Mileage	\$ 500	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 500
53100	Office Supplies	\$ 500	\$ -	\$ 500	\$ -	\$ -	\$ 100	\$ 100
53345	Construction Supplies/Material	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ -	\$ 100	\$ 2,000
53350	Maintenance Supplies	\$ 100	\$ -	\$ 100	\$ -	\$ -	\$ 100	\$ 100
53600	Special Departmental Expense	\$ 300	\$ -	\$ 300	\$ -	\$ 132	\$ 176	\$ -
	Total Expenditures	\$ 16,500	\$ -	\$ 16,500	\$ 899	\$ 2,931	\$ 3,830	\$ 4,372
	Net Surplus (Deficit)	\$ -	\$ -	\$ -	\$ (899)	\$ 13,569	\$ 12,670	\$ 0
33100 - Available Fund Balance					\$ -	\$ -	\$ -	\$ -
Net Surplus (Deficit)						\$ 0	\$ 0	\$ 0
33100 - Ending Fund Balance						\$ (0)	\$ (0)	\$ (0)
Objectives	monitor trail continue erosion control entry gate improvements continue to support mercury cleanup project							
Not included	acquire inholdings							

Projected 2015-16 (9 month)
Draft Budget 2016-17
Napa River and Bay Trail

Subdivision: 8501002 - Parks-Napa River and Bay Trail

		Adopted Budget	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 2015-16	Draft Budget 2016-17
Revenues									
43910	County of Napa	\$ 35,900	\$ -	\$ 35,900	\$ -	\$ 35,900	\$ 35,900	\$ 4,611	\$ 20,597
	Total Revenues	\$ 35,900	\$ -	\$ 35,900	\$ -	\$ 35,900	\$ 35,900	\$ 4,611	\$ 20,597
Expenses									
52100	Administration Services	\$ 28,000	\$ -	\$ 28,000	\$ -	\$ 855	\$ 855	\$ 1,710	\$ 10,397
52360	Construction Services	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
52490	Other Professional Services	\$ 2,500	\$ -	\$ 2,500	\$ 846	\$ 1,805	\$ 2,651	\$ 2,651	\$ 10,000
52905	Business Travel/Mileage	\$ 400	\$ -	\$ 400	\$ -	\$ -	\$ -	\$ 50	\$ 100
53350	Maintenance Supplies	\$ -	\$ -	\$ -	\$ -	\$ 24	\$ 24	\$ 200	\$ 100
	Total Expenditures	\$ 35,900	\$ -	\$ 35,900	\$ 846	\$ 2,684	\$ 3,530	\$ 4,611	\$ 20,597
	Net Surplus (Deficit)	\$ -	\$ -	\$ -	\$ (846)	\$ 33,216	\$ 32,370	\$ -	\$ 0
	33100 - Available Fund Balance						\$ -	\$ -	\$ -
	Net Surplus (Deficit)						\$ -	\$ -	\$ 0
	33100 - Ending Fund Balance						\$ -	\$ -	\$ (0)

Objectives

maintain existing trail in Am Can and under Butler Bridge
obtain grant and install new interpretive signage for NRBT on salt plant site levee
monitor Napa Pipe, other gap closure projects
improve map and signage

Projected 2015-16 (9 month)
 Draft Budget 2016-17
Camp Berryessa

Subdivision: 8501003 - Parks-Camp Berryessa

		Budget					Projected	Draft Budget	
		Adopted Budget	Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	2015-16	2016-17
Revenues									
43410	State-Coastal Conservancy	\$ 443,638	\$ -	\$ 443,638	\$ -	\$ 952,671	\$ 952,671	\$ 952,671	\$ -
43910	County of Napa	500,000	-	500,000	-	500,000	500,000	453,277	90,857
45500	Concessions							\$	30,000
Total Revenues		943,638	-	943,638	-	1,452,671	1,452,671	1,405,948	120,857
Expenses									
52100	Administration Services	100,000	-	100,000	-	34,108	34,108	68,216	23,957
52325	Waste Disposal Services	-	-	-	-	36	36	100	1,200
52360	Construction Services	781,000	-	781,000	1	1,237,820	1,237,820	1,237,820	5,000
52490	Other Professional Services	125,000	-	125,000	10,467	17,033	27,499	30,999	11,500
52525	Maintenance-Infrastructure/Lan	-	-	-	-	635	635	635	-
52840	Permits/License Fees	-	-	-	-	695	695	695	-
52905	Business Travel/Mileage	2,000	-	2,000	-	154	154	300	500
53100	Office Supplies	500	-	500	-	-	-	500	500
53205	Utilities - Electric	-	-	-	-	206	206	400	1,200
53345	Construction Supplies/Material	-	-	-	-	737	737	737	50,000
53350	Maintenance Supplies	10,000	-	10,000	-	1,354	1,354	1,854	2,000
53600	Special Departmental Expense	300,000	-	300,000	-	18,599	18,599	113,692	25,000
Total Expenditures		1,318,500	-	1,318,500	10,467	1,311,376	1,321,843	1,455,948	120,857
Net Surplus (Deficit)		(374,862)	-	(374,862)	(10,467)	141,295	130,828	(50,000)	0
33100 - Available Fund Balance								50,000	-
Net Surplus (Deficit)								(50,000)	0
33100 - Ending Fund Balance								0	0
Objectives	oversee CB usage implement landscape plan acquire equipment								
Not Included	revenues from groups other than Trackers Earth								

Projected 2015-16 (9 month)
 Draft Budget 2016-17
Berryessa Vista

Subdivision: 8501004 - Parks-Berryessa Vista

		Adopted Budget	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 2015-16	Draft Budget 2016-17
Revenues									
43910	County of Napa	\$ 7,700	\$ -	\$ 7,700	\$ -	\$ 7,700	\$ 7,700	\$ 2,050	\$ 17,917
Total Revenues		\$ 7,700	\$ -	\$ 7,700	\$ -	\$ 7,700	\$ 7,700	\$ 2,050	\$ 17,917
Expenses									
52100	Administration Services	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 99	\$ 99	\$ 500	\$ 9,717
52490	Other Professional Services	\$ 2,500	\$ -	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ 1,000	\$ 5,000
52905	Business Travel/Mileage	\$ 200	\$ -	\$ 200	\$ -	\$ -	\$ -	\$ 50	\$ 200
53345	Construction Supplies/Material	\$ 3,000	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 500	\$ 3,000
Total Expenditures		\$ 7,700	\$ -	\$ 7,700	\$ 2,500	\$ 99	\$ 2,599	\$ 2,050	\$ 17,917
Net Surplus (Deficit)		\$ -	\$ -	\$ -	\$ (2,500)	\$ 7,601	\$ 5,101	\$ -	\$ 0
33100 - Available Fund Balance								\$ -	\$ -
Net Surplus (Deficit)								\$ -	\$ 0
33100 - Ending Fund Balance								\$ -	\$ (0)
Objectives		monitor property improve signage from lake seek overland access route; Capell Valley School investigation control unauthorized motor vehicle use							
Not included		acquire donut hole from land trust							

Projected 2015-16 (9 month)
 Draft Budget 2016-17
Napa River Ecological Reserve

Subdivision: 8501005 - Parks-Napa River Ecological Rs

		Adopted Budget	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 2015-16	Draft Budget 2016-17
Revenues									
43910	County of Napa	\$ 30,250	\$ -	\$ 30,250	\$ -	\$ 30,250	\$ 30,250	\$ 20,599	\$ 16,217
Total Revenues		\$ 30,250	\$ -	\$ 30,250	\$ -	\$ 30,250	\$ 30,250	\$ 20,599	\$ 16,217
Expenses									
52100	Administration Services	\$ 4,000	\$ -	\$ 4,000	\$ -	\$ 297	\$ 297	\$ 594	\$ 1,717
52325	Waste Disposal Services	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,912	\$ 1,912	\$ 2,549	\$ 2,600
52340	Landscaping Services	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500
52490	Other Professional Services	\$ 15,000	\$ -	\$ 15,000	\$ 5,439	\$ 10,061	\$ 15,500	\$ 15,500	\$ 10,000
52905	Business Travel/Mileage	\$ 100	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ 50	\$ 100
53350	Maintenance Supplies	\$ 150	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ 350	\$ 300
53600	Special Departmental Expense	\$ -	\$ -	\$ -	\$ -	\$ 56	\$ 56	\$ 56	\$ -
Total Expenditures		\$ 30,250	\$ -	\$ 30,250	\$ 5,439	\$ 12,325	\$ 17,764	\$ 20,599	\$ 16,217
Net Surplus (Deficit)		\$ -	\$ -	\$ -	\$ (5,439)	\$ 17,925	\$ 12,486	\$ 0	\$ 0
33100 - Available Fund Balance								\$ -	\$ -
Net Surplus (Deficit)								\$ 0	\$ 0
33100 - Ending Fund Balance								\$ (0)	\$ (0)

Objectives continue portable toilet, Options 3 contracts
 continue to control invasives in entry meadow
 continue to support school field trips to reserve

Not included funding for student transportation
 funding for docents/experts for field trips

Projected 2015-16 (9 month)
 Draft Budget 2016-17
Vine Trail

Subdivision: 8501006 - Parks-Vine Trail

		Adopted Budget	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 2015-16	Draft Budget 2016-17
Revenues									
43910	County of Napa	\$ 4,060	\$ -	\$ 4,060	\$ -	\$ 4,060	\$ 4,060	\$ 3,188	\$ 4,760
Total Revenues		\$ 4,060	\$ -	\$ 4,060	\$ -	\$ 4,060	\$ 4,060	\$ 3,188	\$ 4,760
Expenses									
52100	Administration Services	\$ 4,000	\$ -	\$ 4,000	\$ -	\$ 1,564	\$ 1,564	\$ 3,128	\$ 4,760
52905	Business Travel/Mileage	\$ 60	\$ -	\$ 60	\$ -	\$ -	\$ -	\$ 60	\$ -
Total Expenditures		\$ 4,060	\$ -	\$ 4,060	\$ -	\$ 1,564	\$ 1,564	\$ 3,188	\$ 4,760
Net Surplus (Deficit)		\$ -	\$ -	\$ -	\$ -	\$ 2,496	\$ 2,496	\$ -	\$ -
33100 - Available Fund Balance								\$ -	\$ -
Net Surplus (Deficit)								\$ -	\$ -
33100 - Ending Fund Balance								\$ -	\$ -
Objectives		coordinate VT/NRBT alignment between Am Can and Soscol Ferry Rd support VT alignment affecting State Park participate in VT maintenance resolution							

Projected 2015-16 (9 month)
 Draft Budget 2016-17
Putah Creek

Subdivision: 8501007 - Parks-Putah Creek

	Adopted Budget	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 2015-16	Draft Budget 2016-17
Revenues								
43910 County of Napa	\$ 38,450	\$ -	\$ 38,450	\$ -	\$ 38,450	\$ 38,450	\$ 6,720	\$ 30,077
Total Revenues	\$ 38,450	\$ -	\$ 38,450	\$ -	\$ 38,450	\$ 38,450	\$ 6,720	\$ 30,077
Expenses								
52100 Administration Services	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 180	\$ 180	\$ 360	\$ 11,717
52360 Construction Services	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
52490 Other Professional Services	\$ 12,500	\$ -	\$ 12,500	\$ 7,372	\$ 4,479	\$ 11,851	\$ 6,000	\$ 7,500
52840 Permits/License Fees	\$ 350	\$ -	\$ 350	\$ -	\$ 151	\$ 151	\$ 160	\$ 160
52905 Business Travel/Mileage	\$ 500	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 100	\$ 500
53350 Maintenance Supplies	\$ 100	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ 100	\$ 100
54500 Taxes and Assessments							\$	\$ 100
Total Expenditures	\$ 38,450	\$ -	\$ 38,450	\$ 7,372	\$ 4,810	\$ 12,182	\$ 6,720	\$ 30,077
Net Surplus (Deficit)	\$ -	\$ -	\$ -	\$ (7,372)	\$ 33,640	\$ 26,268	\$ -	\$ 0
33100 - Available Fund Balance							\$ 5,000	\$ 5,000
Net Surplus (Deficit)							\$ -	\$ 0
33100 - Ending Fund Balance							\$ 5,000	\$ 5,000

Objectives complete R&PP transfer from BLM
 work on access issue for Spanish Valley
 install gate/fence between campground and Crystal Flats

Projected 2015-16 (9 month)
 Draft Budget 2016-17
State Parks

Subdivision: 8501008 - Parks-State Parks

		Adopted Budget	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Estimated Annual 2015-16	Draft Budget 2016-17
Revenues									
45100	Interest	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 2,866	\$ 2,866	\$ 3,821	\$ 3,000
45300	Rent - Building/Land	\$ 16,800	\$ -	\$ 16,800	\$ -	\$ 12,753	\$ 12,753	\$ 17,004	\$ 18,000
45500	Concessions	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ 506,879	\$ 506,879	\$ 506,878	\$ 530,000
47500	Donations and Contributions	\$ -	\$ -	\$ -	\$ -	\$ 1,855	\$ 1,855	\$ 11,855	\$ 15,000
Total Revenues		\$ 517,800	\$ -	\$ 517,800	\$ -	\$ 524,353	\$ 524,353	\$ 539,558	\$ 566,000
Expenses									
52100	Administration Services	\$ 181,000	\$ -	\$ 181,000	\$ -	\$ 120,747	\$ 120,747	\$ 240,000	\$ 274,535
52325	Waste Disposal Services	\$ 16,300	\$ -	\$ 16,300	\$ -	\$ 11,465	\$ 11,465	\$ 15,287	\$ 15,000
52360	Construction Services	\$ 350,000	\$ -	\$ 350,000	\$ 40,751	\$ 50,404	\$ 91,155	\$ 121,540	\$ 115,000
52490	Other Professional Services	\$ 123,500	\$ (465)	\$ 123,035	\$ 26,999	\$ 23,325	\$ 50,324	\$ 67,099	\$ 177,640
52520	Maintenance-Vehicles	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 3,693	\$ 3,693	\$ 4,924	\$ 5,000
52525	Maintenance-Infrastructure/Lan	\$ 11,000	\$ -	\$ 11,000	\$ -	\$ 8,238	\$ 8,238	\$ 10,984	\$ 11,000
52705	Insurance - Premiums	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500
52800	Communications/Telephone	\$ 7,000	\$ -	\$ 7,000	\$ -	\$ 5,402	\$ 5,402	\$ 7,203	\$ 7,200
52825	Bank Charges	\$ 1,700	\$ -	\$ 1,700	\$ -	\$ 1,115	\$ 1,115	\$ 1,487	\$ 1,500
52840	Permits/License Fees	\$ -	\$ -	\$ -	\$ -	\$ 25	\$ 25	\$ 5,000	\$ 5,000
52900	Training/Conference Expenses	\$ 500	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 500	\$ 500
52905	Business Travel/Mileage	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,104	\$ 2,104	\$ 2,805	\$ 3,000
53100	Office Supplies	\$ 4,000	\$ -	\$ 4,000	\$ -	\$ 1,693	\$ 1,693	\$ 2,258	\$ 2,500
53205	Utilities - Electric	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 11,004	\$ 11,004	\$ 14,673	\$ 15,000
53210	Utilities - Propane	\$ 500	\$ -	\$ 500	\$ -	\$ 439	\$ 439	\$ 586	\$ 600
53250	Fuel	\$ 700	\$ -	\$ 700	\$ -	\$ 70	\$ 70	\$ 93	\$ 100
53330	Janitorial Supplies	\$ 7,000	\$ -	\$ 7,000	\$ -	\$ 3,013	\$ 3,013	\$ 4,017	\$ 4,000
53345	Construction Supplies/Material	\$ 166,700	\$ -	\$ 166,700	\$ -	\$ 60,787	\$ 60,787	\$ 81,049	\$ 80,000
53350	Maintenance Supplies	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 8,878	\$ 8,878	\$ 11,837	\$ 12,000
53400	Minor Equipment/Small Tools	\$ 6,000	\$ -	\$ 6,000	\$ -	\$ 10,977	\$ 10,977	\$ 14,637	\$ 10,000
53600	Special Departmental Expense	\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 9,633	\$ 9,633	\$ 12,843	\$ 10,000
54500	Taxes and Assessments	\$ 460	\$ 465	\$ 925	\$ -	\$ 463	\$ 463	\$ 463	\$ 475
Total Expenditures		\$ 928,360	\$ -	\$ 928,360	\$ 67,750	\$ 333,477	\$ 401,226	\$ 620,785	\$ 751,550
Net Surplus (Deficit)		\$ (410,560)	\$ -	\$ (410,560)	\$ (67,750)	\$ 190,876	\$ 123,126	\$ (81,226)	\$ (185,550)

33100 - Available Fund Balance		\$ 770,163		\$ 688,936
Net Surplus (Deficit)		\$ (81,226)		\$ (185,550)
33100 - Ending Fund Balance		\$ 688,936		\$ 503,386

Objectives	obtain new operating agreement ongoing maintenance and operations complete restoration of remaining 2 cabins complete repair of 2 rental units for employees repairs to Palisades Trail; signage and security camera	get caretaker for Banditini House investigate portable toilet for RLS Hwy 29 staging area expand summer camp 2016/preparations for 2017 Prepare and obtain PEF for RV hookups Palisades Trail repairs
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Projected 2015-16 (9 month)
 Draft Budget 2016-17
Suscol Headwaters

Subdivision: 8501009 - Parks-Suscol Headwaters Pres

	Adopted Budget	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 16	2015-16	Draft Budget 2016-17
Revenues									
43910	County of Napa	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,517
47500	Donations and Contributions	\$ -	\$ 1,107,000	\$ 1,107,000	\$ -	\$ 1,107,000	\$ 1,107,000	\$ 1,107,000	\$ -
	Total Revenues	\$ -	\$ 1,107,000	\$ 1,107,000	\$ -	\$ 1,107,000	\$ 1,107,000	\$ 1,107,000	\$ 62,517
Expenses									
52100	Administration Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,117
52360	Construction Services	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
52490	Other Professional Services	\$ -	\$ 107,000	\$ 107,000	\$ -	\$ 18,640	\$ 18,640	\$ 43,140	\$ 20,000
52840	Permits/License Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
52905	Business Travel/Mileage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300
54500	Taxes and Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100
55100	Land	\$ -	\$ 900,000	\$ 900,000	\$ -	\$ 900,000	\$ 900,000	\$ 900,000	\$ -
	Total Expenditures	\$ -	\$ 1,107,000	\$ 1,107,000	\$ -	\$ 918,640	\$ 918,640	\$ 943,140	\$ 62,517
	Net Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ 188,360	\$ 188,360	\$ 163,860	\$ 0
33100 - Available Fund Balance					\$ -	\$ -	\$ -	\$ 163,860	\$ 163,860
Net Surplus (Deficit)							\$ 163,860	\$ 0	\$ 0
33100 - Ending Fund Balance							\$ 163,860	\$ 163,859	\$ 163,859

Objectives **fundraise for phase II acquisition**
complete Tuteur easement revision and transfer
monitoring
easement from Napa San
environmental studies
use permit application

Not Included **Phase II acquisition**
Construction

Projected 2015-16 (9 month)
 Draft Budget 2016-17
Amy's Grove

Subdivision: 8501010 - Parks-Amy's Grove

		Adopted Budget	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 2015-16	Draft Budget 2016-17
Revenues									
43910	County of Napa							\$	43,400
47500	Donations and Contributions							\$	-
	Total Revenues							\$	43,400
Expenses									
52100	Administration Services							\$	23,000
52360	Construction Services							\$	-
52490	Other Professional Services							\$	15,000
52840	Permits/License Fees							\$	5,000
52905	Business Travel/Mileage							\$	300
54500	Taxes and Assessments							\$	100
55100	Land							\$	-
	Total Expenditures							\$	43,400
	Net Surplus (Deficit)							\$	-
	33100 - Available Fund Balance							\$	-
	Net Surplus (Deficit)							\$	-
	33100 - Ending Fund Balance							\$	-

Objectives

- monitoring
- community outreach
- environmental studies and Use Permit application
- The Cove site investigation

Projected 2015-16 (9 month)
 Draft Budget 2016-17
Cedar Roughs/Smittle Creek

Subdivision: 8501011 - Parks-Cedar Roughs

	Adopted Budget	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 16	2015-2016	Draft Budget 2016-17
Revenues									
43910								\$	23,500
47500								\$	-
			Total Revenues					\$	23,500
Expenses									
52100								\$	7,800
52360								\$	-
52490								\$	15,000
52840								\$	100
52905								\$	500
54500								\$	100
55100								\$	-
			Total Expenditures					\$	23,500
			Net Surplus (Deficit)					\$	-
			33100 - Available Fund Balance					\$	-
			Net Surplus (Deficit)					\$	-
			33100 - Ending Fund Balance					\$	-

Objectives: monitoring
 removal of debris
 environmental studies and Use Permit application

Napa County Regional Park and Open Space District**Work Program**

July 1, 2016 – June 30, 2017

The adopted budget for FY 2016-17 will support the following projects and programs:

General Fund

- a. On-going administration and central office functions and supplies
- b. Develop new projects and programs
 - i. Continue project development (Vallejo Lakes, Lake Curry, Mt St Helena)
- c. Continue to maintain and improve web site, newsletter, and other outreach
- d. Employee training and development
- e. Determine and move to post-earthquake final office location
- f. Improve personnel system
- g. Manage November board elections and ballot measure
- h. Co-sponsor Youth Ecology Corps summer training program

Moore Creek

- a. Continue to monitor property and park users
- b. Construct approximately one mile of new trail at the Lake Hennessey Unit (\$25,000)
- c. Continue to work on the Madrone Footpath
- d. Continue routine maintenance (\$11,000, plus fund balance if major repairs are needed)
- e. Evaluate dog regulations

Oat Hill Mine Trail

- a. Continue to monitor property and park users
- b. Continue erosion control work with volunteers
- c. Continue to work on Oat Hill Mine Trail extension north of Aetna Springs Road to Lake County line, including participate in mercury mine cleanup led by others

Napa River and Bay Trail

- a. Routine maintenance and operations of existing sections of the trail
- b. Obtain grant and design and install new interpretive signs
- c. Monitor Napa Pipe and other gap closure projects
- d. Improve map, brochure, and signage

Camp Berryessa

- a. Manage first year of operations
- b. Complete phase I improvements (landscaping, equipment)

Berryessa Vista

- a. Continue to monitor property
- b. Improve directional signage
- c. Improve signage and install gate to address illegal OHV use
- d. Continue to investigate overland public access including Capell Valley School site

Napa River Ecological Reserve

- a. Continue contracts for portable toilet, trash pickup, and graffiti removal
- b. Continue maintenance weeding of invasive plants in the meadow area (2-3 paid crews)
- c. Continue to support school field trips (funding for transportation and docents not included)

Vine Trail

- a. Participate in long-term maintenance negotiations
- b. Support Vine Trail efforts to obtain alignment through Bothe-Napa Valley State Park
- c. Coordinate with Vine Trail on Soscol Ferry Rd/American Canyon alignment

Putah Creek

- a. Work on improved access for Spanish Valley
- b. Work on controlling illegal OHV activity at Crystal Flats (install gate and fence as needed)
- c. Obtain site control of the BLM 480 acres between Lake Berryessa Estates and Spanish Valley

State Parks

- a. Continue routine operations and maintenance
- b. Expand outdoor education programs at Bothe-Napa Valley State Park
- c. Complete improvements to the swimming pool at Bothe-Napa Valley State Park
- d. Complete repairs and remodeling of cabins (2 overnight rental, 2 employee housing)
- e. Complete new Operating Agreement with California State Parks for Robert Louis Stevenson State Park
- f. Secure grant and make repairs to RLS Palisades Trail (\$15,000)
- g. Get caretaker for Banditini house
- h. Investigate portable toilet for RLS Hwy 29 staging area
- i. Prepare and obtain PEF approval for RV hookups in campground

Suscol Headwaters/Skyline Park

- a. Obtain funding for acquisition of Phase II
- b. Complete Tuteur easement revision and transfer
- c. Complete easement from Napa Sanitation
- d. Complete environmental review and prepare Use Permit application

Amy's Grove

- a. Monitor property
- b. Prepare environmental studies, obtain community input, and prepare Use Permit application
- c. Investigate purchase of The Cove

Cedar Roughts/Smittle Creek

- a. Monitor property
- b. Remove abandoned trailer and other trash, and secure hunting cabin
- c. Prepare environmental studies and Use Permit application

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, May 9, 2016 at 2:00 P.M.

County of Napa Board Chambers, 1195 Third Street Third Floor, Napa, CA

1. Call to Order and Roll Call

Directors present: Tony Norris, Barry Christian, Dave Finigan, and Karen Bower-Turjanis

Directors absent: Brent Randol

Staff present: John Woodbury, Chris Cahill, Chino Yip and Melissa Frost

2. Public Comment

None

3. Set Matters

2:00 pm Bay Area Puma Project Presentation by Raymond Dodd, Field Biologist with the Felidae Conservation Fund (oral presentation)
Presentation given by Raymond Dodd. No action taken.

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of April 11, 2016.

Minutes for the April 11, 2016 meeting were approved as amended on item 4E.

DF-TN-KBT-BR-BC

A

- b. Consideration and release of FY 2016-17 draft budget for public comment.

Directors voted to release the FY 2016-17 draft budget.

DF-TN-BC-KBT-BR

X

- c. Update regarding the surplus of the Capell Valley School. (oral report)

John Woodbury gave update. No action taken.

- d. Review of State legislation for 2016 (oral report).

John Woodbury gave review. No action taken.

- e. Update on the proposed Syar Quarry expansion. (oral report)
Update given by Dave Finigan and John Woodbury. No action taken.
- f. Consideration and potential approval of Amendment No. 1 to Agreement 15-14, authorizing additional website and mobile app development work by Trailhead Labs and increasing total allowable compensation by \$4,300 to \$34,300 for Fiscal Year 15-16 and \$6,000 per annum thereafter.
Directors voted to find that the proposed amendment is not a project under CEQA, and approved Amendment No 1 to Agreement No 15-14.
DF-TN-BC-KBT-BR
X
- g. Consideration and potential approval of a use permit for use of Camp Berryessa by Trackers Earth and authorization for General Manager to enter into use permits with other organizations and set initial use rates under a Board approved maximum.
Directors voted to find that the proposed use permit is not a project under CEQA, approved the submitted use permit term sheet and authorized the General Manager to draft and execute a formal agreement with Trackers Earth based on the proposed terms, authorized the General Manager to enter into use permits with other groups for use of Camp Berryessa and set initial use rates for other youth, outdoor education, and/or social service groups at a whole camp maximum of \$400 a night nightly, \$250 a night weekly, and \$125 a night monthly, and delegated discretion to the General Manager to prorate and or discount the rent as he deems necessary in order to determine what reasonable and affordable market rate fees are for the facility.
TN-DF-BC-KBT-BR
X
- h. Discussion and potential approval of a Resolution requesting the Napa County Board of Supervisors adopt an Ordinance placing a one-quarter of one percent sales tax on the November 2016 General Election ballot.
Directors voted to adopt the draft resolution.
TN-DF-BC-KBT-BR
X
- i. Consideration and potential approval of agreement with Brown Armstrong for independent audit services not to exceed \$5,500 annually until 2018.
Approved agreement with Brown Armstrong Accountancy Corporation to perform independent audit services to the District until December 31, 2018 at a cost not to exceed \$5,500 per annum.
DF- BC-TN -KBT-BR
X
- j. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
John Woodbury gave the report. No action taken.
- k. Review of the District Projects Status Report.
John Woodbury and Chris Cahill gave the report with discussions on the Saturday evening Vo-Cal event at Moore Creek Park June 25th, Camp Berryessa bunkbeds are going to be delivered Wednesday June 1st.

1. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

John Woodbury gave the report. No action taken.

5. Announcements by Board and Staff

- John Woodbury – Announced next week is the Bay Area Open Space Council Conference
- Karen Turjanis - Will be holding a joint meeting next week with Brent and the Mayor of the City of Napa
- Barry Christian - Attended the Pollinator Symposium
- Barry Christian - Will be presenting at Moms Club in American Canyon
- Barry Christian – Held a presentation at Kiwanis Club last Wednesday May 4th
- Dave Finigan- Gave a presentation at the Rotary Club
- Dave Finigan - Will be presenting at upcoming Kiwanis meeting
- Tony Norris- Gave a presentation to the BOD at the Vine trail Coalition
- Tony Norris - Will make a presentation to the Napa Solano Central Labor Council
- Tony Norris - Will make a presentation to the Democrats of Napa Valley
- Tony Norris - Announced a ribbon cutting June 17th for the opening of the Vine trail on Solano Ave at 3:30 P.M.

6. Agenda Planning

None

7. Adjournment

Adjourned to the Regular NCRPOSD Board Meeting June 06, 2016

KAREN BOWER-TURJANIS, Board President

ATTEST:

MELISSA FROST, District Secretary

Key

Vote: TN = Tony Norris; KBT = Karen Bower-Turjanis; DF = David Finigan; BC = Barry Christian; BR = Brent Randol

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

STAFF REPORT

By: John Woodbury
Date: June 6, 2016
Item: **4.e**
Subject: Consideration and potential approval of Amendment No.2 to Agreement 15-22 with 6539 Consulting, extending the term of the Agreement to December 31, 2016 and increasing the total compensation by \$20,000.

RECOMMENDATION

Approve Amendment No.2 to Agreement 15-22, extending the term of the agreement to December 31, 2016 and increasing the total compensation by \$20,000 to non-to-exceed amount of \$69,500.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

In September 2015 the General Manager approved Agreement 15-22 with 6539 Consulting, at an amount not to exceed \$24,500, to assist the District with upgrades to the District web page, improving public communication systems, initiating a periodic newsletter, and other outreach.

On March 14, 2016 the Board approved Amendment No.1 to the Agreement, increasing the amount of the contract from \$24,500 to \$49,500. This amount was intended to cover work through June 30, 2016. The increase was intended to cover on-going outreach efforts such as the newsletter and maintaining the web site and other social media. Amendment No.1 did not extend the term of the agreement, because at that time the budget for FY 2016-17 had not been prepared, and staff was reluctant to continue obligations beyond the end of the current fiscal year.

As of the end of May 2016, \$13,821 of Agreement 15-22 as amended was unspent and still available. Staff recommends extending the agreement to December 31, 2016, for these reasons:

- (a) The contractor has performed well.
- (b) The work that is needed going forward is beyond the capacity of staff to handle at this time.
- (c) The cost of this contract is within the budget for FY 2016-17.

Staff also recommends increasing the total amount of the contract by \$20,000, from \$49,500 to 69,500, to reflect the longer term for the agreement and further work products.



STAFF REPORT

By: John Woodbury
Date: June 6, 2016
Item: **4.f**
Subject: Consideration and potential approval of Amendment #3 to Agreement 12-08 with Jeanne Marioni increasing the rate of compensation to \$35 per hour.

RECOMMENDATION

Approve Amendment #3 to Agreement 12-08, increasing the rate of compensation from \$28.75 to \$35.00 per hour, and total annual compensation of not-to-exceed \$21,000 plus expenses.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

The District entered into Agreement 12-08 with Jeanne Marioni effective April 1, 2012, at the time the District assumed operation of Bothe-Napa Valley State Park and Bale Grist Mill State Historic Park. Ms. Marioni at that time was already a part-time contractor to and volunteer with the Napa Valley State Park Association, and was very knowledgeable about both parks. In May 2013 the term of Agreement 12-08 was extended with Amendment No. 1, and included an automatic rollover provision from one fiscal year to the next. In 2013 Amendment No. 2 was approved, increasing the hourly rate of compensation to \$28.75, and adjusting the total amount of the Agreement to cover 600 hours annually. Ms. Marioni continues to also perform work for the Napa Valley State Park Association, principally to organize special events and fundraisers at the Bale Grist Mill.

Staff recommends increasing Ms. Marioni's rate of compensation to \$35 per hour. Even with this increase her rate of compensation will be considerably below market rates for comparable work. Revenues from park operations and from grants and gifts have enabled to District to operate these two parks in the black over the past four years. Ms. Marioni gets considerable credit for the success of these operations. Because of these efforts, these two parks currently have a sizeable fund balance; while most of this is committed to continuing repairs at these parks, the budget for

the coming fiscal year indicates the District can afford the recommended increase in Ms. Marioni's rate of compensation.



NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT

STAFF REPORT

Date: June 6, 2016
Item: **4.g**
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

RECOMMENDATION

Receive the report.

BACKGROUND

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$25,000, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for May 2016.

In addition to these expenditures, the General Manager has authorized the following contracts using his signature authority:

No contracts to report.

PARKS & OPEN SPACE DISTRICT - MAY 2016 EXPENSE REPORT

Gen Admin Dept - 85000-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
05/02/2016	Earth day water bottles	Earth Day Water Bottles	CJ YIP & ASSOCIATES	\$ 4,000.00
05/05/2016	4/19-20 ForestSvcHazrdTreeSem	Forest Service Hazard Tree Seminar	CHRISTOPHER CAHILL	\$ 79.11
05/09/2016	PARK070116 03/2016	March FY16 PARKS 07-01	CJ YIP & ASSOCIATES	\$ 4,502.70
05/12/2016	Supplies-booth display	Reimbursement-April parks expenses	CJ YIP & ASSOCIATES	\$ 30.00
05/12/2016	Metal signs	Napa County Regional Park	NAPA SIGN SHOP	\$ 140.40
05/12/2016	Zeller's - hand tools	Account #460	ZELLER'S ACE HARDWARE	\$ 146.24
05/19/2016	Smittle Creek-Field survey	Smittle Creek	NAPA BOTANICAL SURVEY SERVICES	\$ 840.00
05/19/2016	Amy's Grove-Field survey	Amy's Grove	NAPA BOTANICAL SURVEY SERVICES	\$ 600.00
05/19/2016	Hats- Gen public & VoCAL	Reimbursement-hats	CJ YIP & ASSOCIATES	\$ 1,249.16
05/24/2016	Napa Youth Ecology Corps Prog			\$ 5,453.96
05/25/2016	PARK152216 04/2016	April FY16 Parks 15-22	6539 CONSULTING	\$ 2,550.00
05/26/2016	Ad design, template	Napa County Park District	CASEY ARMSTRONG	\$ 1,874.00
05/26/2016	Domain name renewal	GoDaddy Reimbursement	JOHN WOODBURY	\$ 74.35
05/27/2016	5/18 SIGN INSTALLATION	SIGN INSTALLATION	CHRISTOPHER CAHILL	\$ 27.00

Moore Creek Dept - 85010-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
05/03/2016	Septic/toilet repair	Moore Creek Service	MCCOLLUM GENERAL ENGINEERING	\$ 248.90
05/09/2016	PARK070116 03/2016	March FY16 PARKS 07-01	CJ YIP & ASSOCIATES	\$ 2,216.32
05/12/2016	Porta potty - April 2016	Moore Creek Park	JOHNNY ON THE SPOT	\$ 173.57
05/12/2016	PG&E 3/23/16-4/22/16	Account #0099759249-8	PACIFIC GAS & ELECTRIC CO	\$ 394.46
05/12/2016	Pool supplies	Account #M5030	DONS SWIMMING POOL CENTER	\$ 149.04
05/12/2016	VoCAL volunteer expenses	Reimbursement-April parks expenses	CJ YIP & ASSOCIATES	\$ 332.85
05/19/2016	Hats- Gen public & VoCAL	Reimbursement-hats	CJ YIP & ASSOCIATES	\$ 1,534.69
05/25/2016	PARK 1402-16 Sampling 05/2016	May FY16 Parks 14-02	HERITAGE SYSTEMS, INC.	\$ 367.67
05/26/2016	Porta potty - Special event	Special Event 6/23-6/27	JOHNNY ON THE SPOT	\$ 108.00
05/26/2016	Internet - June 2016	Account #62539	VALLEY INTERNET	\$ 169.00

Oat Hill Mine Trail - 85010-01

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
05/09/2016	PARK070116 03/2016	March FY16 PARKS 07-01	CJ YIP & ASSOCIATES	\$ 380.24
05/12/2016	Volunteer food	Reimbursement-April parks expenses	CJ YIP & ASSOCIATES	\$ 81.97

NRBT - 85010-02

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
05/09/2016	PARK070116 03/2016	March FY16 PARKS 07-01	CJ YIP & ASSOCIATES	\$ 214.04
05/12/2016	Landfill dump run	Reimbursement-April parks expenses	CJ YIP & ASSOCIATES	\$ 36.00

Camp Berryessa - 85010-03

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
05/02/2016	Camp Berryessa bnkbeds 2nd 25%	25% deposit on bunkbeds for Camp Berryessa	GRASSROOTS WOODWORKS LLC	\$ 7,175.00
05/04/2016	Mattress for CB	Western Camp Dream Mattress (64)	NORTH AMERICA MATTRESS CORP	\$ 13,568.00
05/09/2016	PARK070116 03/2016	March FY16 PARKS 07-01	CJ YIP & ASSOCIATES	\$ 348.60
05/12/2016	PG&E 3/23/16-4/21/16	Account #1765266301-8	PACIFIC GAS & ELECTRIC CO	\$ 8.72
05/12/2016	Janitorial supplies	CB reimbursement	CHRISTOPHER CAHILL	\$ 66.61
05/18/2016	PARK152616 03/2016	Project# 4116010 March FY16	R S A +	\$ 672.50

NRER - 85010-05

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
05/09/2016	PARK081216 03/2016	March FY16 PARKS 08-12	OPTIONS3	\$ 685.00
05/09/2016	PARK070116 03/2016	March FY16 PARKS 07-01	CJ YIP & ASSOCIATES	\$ 262.42
05/12/2016	Porta potty - April 2016	Yountville Park	JOHNNY ON THE SPOT	\$ 173.57

State Park - 85010-08

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
05/03/2016	Central Valley-April 2016	Cust #NAPACORP 136667	CENTRAL VALLEY BUILDERS	\$ 323.99
05/03/2016	Central Valley-April 2016	Cust #NAPACORP 136667	CENTRAL VALLEY BUILDERS	\$ 1,398.63
05/03/2016	PG&E 3/16/16-4/14/16	Account #9051730227-0	PACIFIC GAS & ELECTRIC CO	\$ 5.73
05/04/2016	Heartland credit card fees-WFB			\$ 39.35
05/10/2016	7898686642 04/2016	Acct# XXX-6642	CHEVRON PRODUCTS COMPANY	\$ 271.01
05/12/2016	Upper Valley Disp - April 2016	Account #01-0013452-7	UPPER VALLEY DISPOSAL	\$ 870.75
05/12/2016	Porta potty - April 2016	Bothe State Park	JOHNNY ON THE SPOT	\$ 347.13
05/12/2016	Dump runs - April 2016	Account #40008	CLOVER FLAT LANDFILL	\$ 283.00
05/12/2016	Telepacific - May 2016	Account #133326	TELEPACIFIC COMMUNICATIONS	\$ 614.44
05/12/2016	Office Depot supplies			\$ 426.84
05/12/2016	Janitorial supplies	Acct #60124600060576080	CASH & CARRY	\$ 401.68
05/12/2016	Glass replacement-cabins	Napa County Regional Park	JAVCO WINDOW & GLASS CONTRACTORS	\$ 980.53
05/12/2016	Cabin supplies	Cabin supplies	SANDY JONES	\$ 498.49
05/12/2016	Tshirts-bothe seasonal staff	Reimbursement-April parks expenses	CJ YIP & ASSOCIATES	\$ 68.99
05/12/2016	Firewood	Bothe NV Park	TOURADY RANCH INC	\$ 1,890.00
05/18/2016	PARK120816 04/2016	April FY16 PARK 12-08	JEANNE MARIONI	\$ 1,338.70

05/18/2016	PARK151716 03/2016-04/2016	March-April FY16 Parks 15-17	JONATHAN EHLERS	\$	1,600.00
05/19/2016	Bus- Bothe Field Trip 4/29/16	Job #28.13621.16	NAPA VALLEY UNIFIED SCHOOL DISTRICT	\$	278.00
05/19/2016	Tire & balancing	Workorder #6130826	O.K. TIRE STORE	\$	106.04
05/19/2016	Outdoor Ed fliers	Reimbursement-Fliers	JEANNE MARIONI	\$	53.96
05/25/2016	PARK1523-16 04/2016	April FY16 Parks 15-23	MONTELLI CONSTRUCTION INC	\$	3,799.00
05/26/2016	ATP - May 2016	Acct #746-0150	ADVANTAGE TOTAL PROTECTION	\$	40.00
05/26/2016	Naturalist pay - Feb-May	J. Jessen Reimbursement	NAPA VALLEY STATE PARKS ASSOCIATION	\$	2,200.00
05/26/2016	PARK151716 05/2016	May FY16 Parks 15-17	JONATHAN EHLERS	\$	1,500.00
05/26/2016	Custom envelope-Bothe	Customer #80780	CENTRAL BUSINESS FORMS	\$	2,030.00

Plan of Projects
Status Report

06-Jun-16

Name of Project Description

Status

<p>Amy's Grove Planning and permits for public use of Amy's Grove</p>	<p>The District will hold a community scoping session in late spring, with the timing dependent on when the adjacent Enchanted Hills Camp is available to host the meeting. A botanist and an archeologist has been put under contract to do an initial planning survey for the property.</p>
<p>Bay Area Ridge Trail Tuteur Loop Assignment of Tuteur Loop Ridge Trail easement from the Bay Area Ridge Trail to the District</p>	<p>The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council wishes to transfer this easement to the District. Staff for the District and Council have gathered all the relevant documents, and initiated discussion with the Tuteur family to determine if there are any issues or amendments that should be considered. Next steps are to complete legal review of the documents, make amendments if warranted, obtain the consent of the Coastal Conservancy (who funded the trail construction), and then execute the assignment. Staff has resumed work on transferring the easement to the District now that the option agreement for purchasing a portion of the Kirkland Ranch is about to be executed. Staff has reviewed with Mr. Tuteur the results of our survey for the Soscol Headwaters acquisition and together have arrived at a common understanding of property boundaries; Tuteur has agreed to modify the trail easement, as part of the transfer of the easement to the District, to reflect the actual property boundaries. Staff flagged the proposed new trail alignment with Mr. Tuteur on January 12, 2016; the next step is to engage a surveyor to place boundary markers and legal description for the trail easement. Staff is setting up a meeting with interested parties to discuss access in and out of Skyline Park, but this has been deferred at the request of Skyline Park Citizens Association due to their need to focus on immediate threats to Skyline Park.</p>
<p>Bay/River Trail -- American Canyon to Napa An 8+ mile recreational trail generally following the Napa River and interior levees of associated wetlands.</p>	<p>Phase 2-B--Pond 10 to Soscol Ferry Road Questa has largely completed a revised draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment.</p>
<p>Berryessa Estates Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would connect Lake Berryessa Estates to the District's Spanish Valley holdings.</p>	<p>The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has dragged; several meetings have been held over the past three years to try and speed to process, but BLM staff has so far had higher priorities. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. District staff in January 2013 met with the Napa County Fire Marshall and the the Calfire Battalion Chief for the area and agreed to jointly advocate for BLM action. In February staff talked with BLM and was assured that processing of the transfer was now beginning. BLM did a series of site visits June-August, 2013. The Bureau of Reclamation in June 2013 asserted that Reclamation has property rights such that BLM is not permitted to transfer the property. BLM is now projecting the transfer will be complete by the end of this calendar year. In late August Reclamation determined they still retained jurisdiction, but they have committed to completing the transfer in the same time frame as BLM would have. Staff has submitted additional materials to Reclamation which is now processing the permit. Reclamation provided a draft agreement to the District in February 2014 which will lead to Reclamation eventually transferring its interests in the property; District staff responded with comments to the draft in early March 2014. Not willing to keep waiting for the federal agencies to resolve their differences, Napa County has acquired a property within the Lake Berryessa Estates subdivision for constructing the fire sub-station. Reclamation says they have done their work and it is now up to BLM to finish the transfer. BLM thought they would complete their work by the end of 2015, but this did not happen, and a new date for completion has not been set. BLM's timeline has been extended because BLM has determined that not only these but other federal lands in the same general area also need to have their revocation process completed, and they wish to resolve all at the same time. _At a meeting on April 14, 2016, the new Superintendent for the Ukiah District of BLM committed to completing the transfer.</p>

<p>Berryessa Vista Planning, stewardship and expansion of this wilderness park.</p>	<p>Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. After observing more OHV damage in the summer of 2013, staff is exploring options other than a gate to prevent unauthorized OHV use. The latest plan is to install remote cameras in an attempt to determine who is causing the damage. No other work is anticipated until Lake Berryessa Trail planning is completed, as that is a key step in gaining overland access to the property. District staff has been meeting with Reclamation, their consultants and interested parties on the trail planning and prioritization. Staff in late June 2014 toured an adjacent parcel with the owner of the property; in September the owner indicated they are interested in selling the property for addition to Berryessa Vista Wilderness Park. The Land Trust of Napa County has obtained the appraisal of the property, and the land trust and the sellers have agreed on the appraised value as the sales price. The District Board in November 2014 agreed to acquire the property from the Land Trust at a later date when funding is available. Escrow closed and title transferred to the land trust in early 2015. <u>District and Land Trust staff in April 2016 placed a camera on the property in an attempt to identify the off-road vehicle and motorcycle users who have been causing some damage to the property.</u></p>
<p>Camp Berryessa Redevelopment of former Boy Scout Camp into a 64 bed group/environmental education camp with 8 tent cabins, 2 covered group activity centers, a canoe/kayak dock, a central amphitheater and campfire ring, and a shower and composting toilet restroom facility.</p>	<p>A grant for \$50,000 to help with construction was provided by the Mead Foundation, together with a \$1.7 million grant from the State Coastal Conservancy. A new water well was dug in October 2012--production is great, and quality is acceptable with minor treatment. To meet budget constraints, work on the planned black water leach field was deferred to phase two. A \$1.7m construction contract was awarded to G.D. Nielson Inc on Napa in November 2014 and Ron Critchley served as our construction manager & inspector on the project. Construction was complete as of early December, and a Notice of Completion filed in early January 2016. Redwood benches and tables, which were constructed on contract by Sonoma County Probation, are complete, delivered, and partially arranged. and set to be delivered as soon as we get a break in the rain. So far we have not been able to arrange for an interim caretaker, but our search is ongoing. In the meantime Reclamation rangers patrol the Camp twice daily. We have been receiving a number of calls from regional Boy Scout organizations and other groups interested in using the Camp this summer and/or fall, which is noteworthy as we've done little to no outreach or marketing to-date. We look set to officially open on June 1, 2016. Staff has been in fruitful negotiations with Trackers Earth to operate outdoor education programs out of the Camp. Small groups from Trackers Earth and Forest Trails Alliance/Tuleyome have been staying at the Camp as volunteers over the last few weekends to test drive the facility- reports are generally very positive. <u>Bunk beds were delivered on June 1st and mattresses are slated to be delivered on June 10th, meaning that the last of the major furnishing items are nearly all in place. Trackers Earth will use the Camp as a tenant for the month of June, while we wait for Reclamation approval of the longer-term partnership agreement that the Board approved in May.</u></p>
<p>District Non-profit Foundation Organize a non-profit foundation to raise funds for District projects</p>	<p>The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Formation of the foundation will likely be timed to the opening of Camp Berryessa. Director Turjanis in early 2015 began the process of preparing articles of incorporation and identifying potential Board members. Before proceeding further, Director Turjanis and staff continue to meet with other interested organizations about potential collaboration on fundraising and programming.</p>
<p>Lake Hennessey North Shore Trails Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.</p>	<p>In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. Work was completed on the connector trail to Moore Creek in June 2013 and public response to the new trail has been very positive. Lake Hennessey North Shore Trails formally opened with a ribbon cutting on October 18, 2014. The Sam the Eagle Trail was completed in April 2015 and, in staff's opinion, turned out wonderfully. Forest Trails Alliance is donating a hand carved wooden trail sign to be installed at the northern terminus of the new trail. District staff patrol the North Shore several times a week. District staff and volunteers installed the Harold Kelly bench in early June and constructed a short ADA-compliant access trail to it on July 11, 2015. The County Wildlife Conservation Commission awarded the District a +/- \$2,000 grant to fund installation of an interpretive birding trail developed in partnership with Napa Solano Audubon along the north shore of the lake, <u>signage was installed in May.</u> A new bench along the shoreline was dedicated to former Director Harold Kelly on October 22, 2015. Planning for construction of the next trail segment is now underway.</p>
<p>Linda Falls Conservation Easement Expansion of conservation easement to cover all of the property at Linda Falls owned by the Land Trust of Napa County</p>	<p>The District currently holds a conservation easement on one of several parcels owned by the Land Trust of Napa County. The land trust desires to expand this conservation easement to include all of the land trust's holdings at Linda Falls. The purpose is to provide an additional layer of protection for the property. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties. District and land trust staff are working on the actual text of the easement to be donated to the District.</p>

Moore Creek Park Development

Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.

The park opened on June 30, 2013. The eastern boundary survey and fencing project was completed June 2014. Construction of the remainder of the Valentine Vista Trail was completed by the Forest Trails Alliance in April 2014. With the help and support of the County Fire Department and County communications technicians, the District has installed an emergency communications radio and antenna at the Ranch House (which has neither landline nor cellular phone service). The next big project is the construction of the Madrone Trail, a roughly 2 miles footpath on the western side of Moore Creek canyon north of the ranch house. In February and March volunteers helped flag and brush the first part of the Madrone Trail. A VO-CAL event with approximately 100 volunteers gathered May 15-17, 2015 to continue this construction. In April we purchased an ATV for use at Moore Creek Park and other facilities, primarily with funds granted by the Wildlife Conservation Commission. The Pruetts, our new volunteer caretakers, moved in to the ranch house in late August, 2015. A dozen volunteers working on the Madrone Trail on October 3 and 4, 2015, constructing a set of steps and a few hundred feet of new trail. The septic system for the gate house had to be pumped out in November 2015, at which time a collapsed leach field pipe was noted; this was repaired in late December. In January 2016 the District contracted with a new company to provide both high speed internet and phone service to the ranch house to improve safety and emergency response capabilities, as well as make the caretaker's life less isolated; installation was completed in February 2016. Volunteers worked on the Madrone Trail in both March and April 2016. June 24-26, 2016 has been set as the dates for a major volunteer event to work on the madrone Trail with V-O-CAL.

Oat Hill Mine Trail

Various improvements to the historic Oat Hill Mine Road

The litigation holding up this project has been successfully concluded. Several of the trail sign posts have been vandalized and will need to be replaced. The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. A volunteer crew did erosion control work on the trail in January 2013. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The City of Calistoga and CalTrans have restarted discussions about constructing a roundabout at the intersection of Highway 29 and Silverado Trail; the District is tracking these discussions to ensure that whatever design as adopted will provide adequate and safe access to the Oat Hill Mine Trail. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013. The 40 acre Randy Lee Johnson property donation was completed in December 2014. Volunteers made drainage improvements on the trail in late January 2015; a lot more is needed. Work parties to install drain dips to control erosion were held in January and April of 2016.

Oat Hill Mine Trail

Transfer of 40 acre parcel from BLM

The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application. BLM in April 2016 indicated they did not want to transfer this parcel, so the District's application will be dropped.

Rector Ridge/Stags Leap Ridge Trail

Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.

CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other priorities are under control.

Skyline Park

Permanent protection of Skyline Park

Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal and negotiations stalled. A Draft EIR was released in late September 2013 for the proposed expansion of the adjacent Syar Quarry. The District Board approved comments on the DEIR at it's October 2013 meeting. The Final EIR was released in November of 2014; the Planning Commission certified the EIR on October 21, 2015. On October 22, 2015, the State applied to the county to rezone Skyline Park by removing the Skyline Wilderness park Combining District overlay, which would make it easier for the State to sell for development and at a higher price. The Planning Commission certification for the quarry expansion was appealed to the Board of Supervisors by two organizations; the appeals are scheduled to be heard March 22, 2016. The District in February submitted two letters to the Board of Supervisors, one requesting the setback between the quarry and the park be protected through a permanent conservation easement, and the other expressing support for the changes to the quarry project that were recommended by the County Planning Department, with additional protection for Pasini Ridge. In April 2016 the District presented its position to the Board of Supervisors at the public hearing for the project.

Smittle Creek

Planning and permits to open this 411 acre holding for public use

The District completed purchase of this property in December 2015. The next step is to conduct resource surveys, complete CEQA, and obtain permits. A botanist has been retained to do a reconnaissance level survey of plant resources as the first step in planning for the property. US Geological Survey has requested permission to place a seismic monitoring station on the property; staff has worked with them to identify an appropriate location. The placement will require concurrence by the Wildlife Conservation Board (WCB), which as the provider of the grant to acquire the property has the right to review such changes. Assuming WCB approves, an agreement with USGS will come to the District Board for approval.

Suscol Headwaters

Kirkland Ranch Acquisition of land and easements to protect Suscol Headwaters and construct Ridge Trail from Highway 12 to Skyline Park.

The Purchase and Sale Agreement was adopted by the District Board at its June 8, 2015 meeting. Phase I of the acquisition is scheduled to close in September 2015. Funding for Phase I will come from Napa County in exchange for the County receiving an equal amount from the Priority Conservation Area program administered by MTC. Caltrans and the US Fish and Wildlife Service are seriously looking in to the possibility of turning a portion of the property into red-legged frog mitigation area, which could involve substantial grant funding for property purchase and wildlife improvements. On July 1st the board of the Napa Sanitation District approved an easement option agreement which should allow us to construct a trail and trailhead parking lot on their Kelly Road sprayfield property. Survey work, the costs of which are split between buyer and seller according to our purchase agreement, is underway and has been somewhat complicated by the lack of monumentation along the Napa/Solano county line. Staff has come to terms with the seller on a revised agreement, which will be before the Board in closed session at this hearing. The Phase One acquisition closed on October 20, 2015. Staff continues to work with Caltrans and the USFWS to secure funds for Phase Two; another site visit with their biologists was completed on January 15, 2016. The Caltrans and USFWS biologists have both left for other employment, and their replacements have now been replaced by new replacements, we hope to arrange a site visit with them this month.

Spanish Valley, Crystal Flats, and Stone Corral

Planning for open space donated by Bob and Evalyn Trinchero

The District took full possession of the properties on January 1, 2012. Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approved by the Board at its October meeting, and has now been finalized and recorded. Staff met with the LBEPOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff has prepared a draft agreement between the District and the Association, which the Association has informally rejected. The well serving Spanish Valley was repaired in November 2013. The District also sealed up an abandoned dry well bore discovered on the property. A group of 10 boyscouts GPS'd old ranch roads and 4-wheel drive tracks on the Spanish Valley property for us over the weekend of April 26-27 so that we can create a map of existing roads and trails. A contract for archeological surveying (a required part of the CEQA process) was completed by Tom Origer and Associates in June, 2014. Staff completed a preliminary survey of the Spanish Valley access road in late July 2012 and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. In early January 2014 staff learned the affected parcels are for sale. Staff's cash offer to purchase half of the property in mid March was rejected and we have decided to be patient while the property owner attempts to find a better buyer (as we think it unlikely that there is one). In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed; a more secure temporary lock has been installed, and staff is researching a new gate that will exclude ATV's and motorcycles while allowing hikers, bicyclists and equestrians. The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope To Putah Trail on BLM land which is under construction by Tuleyome. An abandoned trailer in Spanish Valley was removed in July 2014 at no cost to the District using an abandoned vehicle program administered by the County. The Butts Canyon fire did not reach District property, but CDF graded several emergency roads and firebreaks through Spanish Valley. CDF did some remediation work after the fire to address grading damage. The Board in March 2015 adopted interim policies for the Crystal Flats and Stone Corral holdings regarding hunting, shooting, fires and motorized vehicle use. The District in 2015 reimbursed the Lake Berryessa Estates Property Owner's Association for half the cost (~\$4,000) for pruning hazardous trees in the small campground within the Crystal Flats property (which has been used by the Association since the 1970's).

State Parks	Operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park	<p>The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. A County permit for the pool was obtained in July 2012. The state completed installing 3 yurts in October 2012. The District has installed 7 additional yurts. Numerous volunteer projects have been organized (PG&E event improving the Mill, firewood splitting, hazardous tree removal, mowing, pool cleaning, native plant garden maintenance, historic orchard restoration, lots of trash removal, and in September/October a footbridge on the History Trail was repaired by the St Helena Kiwanis). A volunteer forestry management group has been formed and the District has acquired a boom truck and other equipment to facilitate hazardous tree removal and pruning. Utility service accounts have been transferred from the state to the District. An improved recycling system has been implemented. Every septic tank in the park has been pumped clean, and sewer lines were located and cleared of root blockages. Two additional failed septic tanks were discovered in March 2013 and pumped clean. Nearly \$270,000 in gifts, grants and pledges have been obtained to assist with improvements at the parks. The District and State Parks have finalized an agreement regarding the "found" state money that provides up to \$537,800 in State funds being granted to the District to cover some salaries and two capital improvement projects (replacement roofs and AC overlay to the picnic area road). The District sponsored SB 170 (Wolk) which would exempt the mill from state food processing facility requirements so that flour from the mill can be sold as a food item; the bill passed the legislature, but unfortunately opposition from the Department of Public Health resulted in the Governor vetoing the bill. Senator Wolk reintroduced the same legislation in the 2015 session; the bill has passed the Senate, but has been turned into a two year bill due to continued opposition from the Department of Public Health. Architectural plans for the repair of the cabins were submitted in February 2014 for State Parks approval, and were approved in December 2014. In March 2014 the district was approached by several organizations and individuals requesting that the District consider taking over management of Robert Louis Stevenson State Park; after approval from the Board, staff in June 2014 submitted a proposal to State Parks to manage some aspects of RLS; this proposal has received favorable response, the necessary legislative authorization was approved as part of the proposed State budget for 2015-16. A free admission day including the dedication of the Ridge Trail/Vine Trail junction was held on July 27, 2014. State-grant funded roof repairs and day use area roadways were completed in November 2014. State Parks provided the District with a draft Agreement in mid-October of 2015; the draft agreement is still under review by State Parks. State Parks has now indicated that the new agreement probably won't be completed until the end of 2016. Cabin repairs and improvements are complete for three cabins and a shower/toilet combo building pending final fire marshal and building inspections. <u>Furnishings for the first three cabins, as well as a new shower-restroom combination building, are complete, and the reservation system has been set up with Reserve American. The final ADA inspection is scheduled for this week, and the final building inspection should be complete within a few days after that. The cabins are now projected to be rentable by mid-June.</u></p>
Vallejo Lakes	Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County	<p>Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplusing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplusing of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplusing process has become more complicated and the City does not anticipate any action in the near future, but meanwhile the City Manager appears open to working with us to figure out a mutually beneficial outcome. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it. District staff is presently exploring a broad array of options.</p>
Vine Trail	A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.	<p>The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June 2014 sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe on July 27, 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail. Syar Industries in March 2015 entered into an agreement with Napa Pipe and the Vine Trail to provide an easement for the trail connection between Napa Pipe and Kennedy Park. The Vine Trail Coalition has asked the District whether it would be willing and able to take on operation and maintenance of the Vine Trail as sections are completed, if adequate funding can be obtained. The Vine Trail Coalition, the County and the cities along its route, and the District are currently in discussions about which is the best entity to operate and maintain the trail. The County Board of Supervisors considered this issue on December 8, 2015, but no decisions were made. A meeting with the TAC for the Napa County Transportation Planning Agency to continue the discussion about who should manage the trail was held January 14, 2016; no decisions were made at that time.</p>

Completed Projects

Amy's Grove	Donation of 50 acres along Dry Creek and Wing Creek	The donation of approximately 50 acres of open space from the Chamberlain family to the District closed in December 2015.
Bay Area Ridge Trail Realignment	Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail	In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.
Bay/River Trail --	American Canyon to Napa Phase I Phase One--Euclptus Drive to Green Island Road	Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.
	Phase Two-A Pond 10	DFW surfaced the exsiting levee with gravel and opened the gate to the public in spring 2015.
	Phase Three--Soscol Ferry Road to Napa Pipe	Completed construction in spring of 2015 of 0.7 miles between Soscol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park. The contractor will need to return in the summer of 2015 to reapply stabilizer in those spots where it didn't set up due to cold and wet weather.
Berryess Peak Trail	Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak	Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. In January 2014 DFW staff responded with an alternative entry sign design, and accepted our fence stile design. Volunteers installed the fence stile in March 2014. DFW installed the trail sign in late June 2015, though the sign copy is missing some information required by the trail easement that the trail uses after leaving DFW property. See attached picture. Staff has prepared two new signs to be placed at the termini of the private land trail easement that clearly state the rules for using the easement; these were installed by volunteers in late December 2015.
Berryessa Vista Acquisition	Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.	
Cedar Roughs/Smittle Creek	Acquisition of 443 acres providing public access to Cedar Roughs from Smittle Creek Day Use Area	Purchase of the property closed in December 2015.
Connolly Ranch	Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.	
Oat Hill Mine Trail	The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.	
Historic ROW Analysis	Study to determine location and status of historic road Rights-of-Way and whether they have value as non-motorized recreational trails	Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.
Linda Falls	Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust	
Master Plan Development	The Master Plan for 2008-2013 was approved in January 2009	

<p>Master Plan Update First scheduled update to the Master Plan adopted in January 2009</p>	<p>Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.</p>
<p>Milliken Reservoir Trails and Picnic Area Feasibility Study Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area</p>	<p>The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.</p>
<p>Moore Creek Open Space Park Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.</p>	
<p>Napa River Ecological Reserve Improvements Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.</p>	
<p>Napa River Ecological Reserve Restoration This multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. Work was done by volunteers, students, and paid contractors. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.</p>	
<p>Napa River Flood Control Easement Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding</p>	
<p>Newell Preserve Improvements Provide on-site water supply for group campground for cattle</p>	<p>As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for drilling any more test wells.</p>
<p>River to Ridge Trail Enhancements Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.</p>	
<p>River to Ridge Trail Lot line adjustment to legalize River to Ridge Trail as constructed (it currently encroaches on</p>	<p>Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.</p>
<p>River to Ridge Trail Entrance Enhancements A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.</p>	
<p>River to Ridge Trail Correct drainage problems to trail can be used year-round.</p>	<p>Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.</p>
<p>Skyline Park Road and Trail Improvements Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.</p>	
<p>Skyline Park Concessionaire Agreement Renewal District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.</p>	
<p>Skyline Park Trail Improvements Major volunteer event to reroute and repair trails</p>	<p>Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.</p>
<p>Skyline Park Facility Improvements Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.</p>	<p>The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.</p>

South Napa Wetlands Habitat Area	Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.	Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.
State Parks	Assume management of Bothe-Napa Valley State Park and keep it and the Bale Grist Mill	The District took over operations of the parks on April 1, 2012, and have a 5 year agreement with the State to continue operating the parks.
Trichero Open Space Acquisition	Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero	The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.
Wild Lake Ranch	Assist land trust with planning and possible joint management of trails, camping and picnic areas.	The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.