



**Napa County Regional Park
and Open Space District**

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Michael Haley
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, May 12, 2014 *at 2:00 P.M.*

1195 Third Street, Third Floor, Napa, Calif. 94559

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit you comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

None

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of April 14, 2014.
- b. Consideration and potential authorization for the release for public comment of the draft budget for fiscal year 2014-15.
- c. Consideration and potential approval of a resolution authorizing an application for local assistance funding of \$120,000 from the Association of Bay Area Governments to help fund a segment of the Napa River and Bay Trail between Soscol Ferry Road and Napa Pipe, and for the General Manager to execute the necessary grant documents.
- d. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
- e. Consideration and potential approval of recommendation from an ad hoc committee consisting of Directors Christian and Turjanis for a commemorative plaque for past Director Myrna Abramowicz.
- f. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- g. Review of the District Projects Status

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendized, no action will be taken by the Board on these items unless specifically noted otherwise.

Next Board Meetings: Regular Board Meeting of June 9, 2014

7. Adjournment



Napa County Regional Park
and Open Space District

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Michael Haley
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, April 14, 2014 at 2:00 P.M.

1195 Third Street, Third Floor, Napa, Calif. 94559

1. Call to Order and Roll Call

Directors present: Michael Haley, Barry Christian, Tony Norris and Dave Finigan.

Director Karen Bower-Turjanis was excused .

Staff present: John Woodbury, Chris Apallas, Melissa Frost.

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of February 10, 2014.
Minutes were approved as corrected.
TN-MH-BC-DF-KBT
X
- b. Presentation by Jeanne Marioni on District outreach efforts for the Bale Grist Mill and Bothe-Napa Valley State Park.
Jeanne Marioni gave the presentation. No action taken.
- c. Review of Park Manager Report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
Report received. No action taken.
- d. Consideration and potential approval of policy allowing veterans free day use of Bothe Napa Valley State Park on Memorial Day (May 26, 2014)
Directors voted to find that this action is not a project pursuant to 14 California Code of Regulations (State CEQA Guidelines) and authorize free admission to Bothe-Napa Valley State Park for veterans on Memorial Day, May 26,2014
MH-BC-TN-DF-KBT
X

- e. Consideration and potential approval of the dedication on July 27, 2014 of the Ritchie Trail within Bothe-Napa Valley State Park as part of the Bay Area Ridge Trail.
 Directors voted to find that this action is exempt from 14 California Code of Regulations Section 15378 (State CEQA Guidelines) and approve the dedication on July 27, 2014 of the Ritchie Trail within Bothe Napa Valley State Park as part of the Bay Area Ridge Trail, subject to written authorization from State Parks.
 MH-TN-DF-BC-KBT
 A X
- f. Consideration of agreement with the County of Napa regarding participation in the Napa Youth Ecology Corps.
 Directors voted to find that this action is not a project pursuant to 14 California Code of Regulations (State CEQA Guidelines) and approve the agreement with the County of Napa for the District to participate in the Napa Youth Ecology Corps, at a cost to the District of \$15,626.
 TN-MH-BC-DF-KBT
 X
- g. Consideration and potential approval of resolution supporting in concept the Restoration Authority's proposed ballot measure.
 Directors voted to find that this action is not a project pursuant to 14 California Code of Regulations (State CEQA Guidelines) and approve Resolution supporting in concept the Restoration Authority's proposed ballot measure to raise funding for restoration work in and next to San Francisco Bay.
 TN-BC-MH-DF-KBT
 X
- h. Consideration and potential approval of support for AB 745 (Levine) raising the contract authority of the General Manager for maintenance contracts, if amended to include the Napa County Regional Park and Open Space District.
 Directors voted to find that this action is exempt from the California Code of Regulations (State CEQA Guidelines) and support AB 745 if amended to include the Napa County Regional Park and Open Space District
 MH-TN-BC-DF-KBT
 X
- i. Consideration and potential approval of recommendation from an ad hoc committee consisting of Directors Christian and Turjanis for a commemorative plaque for past Director Myrna Abramowicz.
 Directors received an update and continued this item to the May 12, 2014 meeting.
- j. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
 No action taken.
- k. Review of the District Projects Status
 John Woodbury gave the report with discussions on the Napa River Bay Trail, Lake Hennessey North Shore, Camp Berryessa, Moore Creek -Valentine Vista Trail, Spanish Valley, Crystal Flats, Vallejo Lakes, and Oat Hill Mine Trail.

No action taken.

5. Announcements by Board and Staff

- Dave Finigan- ad hoc committee will meet with staff of the Napa Valley Register to discuss the proposed citizens advisory committee, before letters are sent out seeking nominations
- John Woodbury and Dave Finigan met with the Napa County Land Trust Board
- Tony Norris – NCTPA applying for the TIGER 6 grant this year for the Vine Trail class 1 bike trail along Solano Ave
- Tony Norris gave a verbal update ad hoc committee considering the District's public face
- Barry Christian - John Woodbury received an award for his work on the Napa River and Bay Tril within and near the American Canyon
- John Woodbury reported that Sacramento has started talking about another natural resources bond and that Senator De Leon, who is expected to be the next pro tem of the Senate, has introduced a bill that provides a template for the next bond

6. Agenda Planning

Next Board Meetings: Regular Board Meeting of May 12, 2014

7. Adjournment

DAVE FINIGAN, Board President

ATTEST:

MELISSA FROST, District Secretary

Key

Vote: MH = Michael Haley; TN = Tony Norris; BC= Barry Christian; DF = David Finigan; KBT= Karen Bower Turjanis

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: May 12, 2014

Agenda Item: 4.B

Subject: Consideration and potential authorization for the release for public comment of the draft budget for fiscal year 2014-15

Recommendation

1. Find that this action is not a project for purposes of the California Environmental Quality Act
2. Approve the release for public comment of the draft budget for FY 2014-15, and the setting of the public hearing for June 9, 2014.

ENVIRONMENTAL DETERMINATION

This is not a project pursuant to the California Environmental Quality Act as defined by the State CEQA Guidelines

Background

Attached is the proposed draft budget for the coming fiscal year. Also included are the most recent projections for the current fiscal year (extrapolated based on 10-month results). Please note that the format of the budget is different from the past. The new format should prove to be more efficient and easy to understand; however, please note that the change in format may make direct comparisons from one year to the next more difficult.

After discussion of the draft budget, and any changes the Board may wish to make, the Board should approve the release the draft for public comment, and set the public hearing on the budget for the next regular meeting on June 9, 2014. A notice of the public hearing will be published in the Napa Register, and the draft budget will be posted on-line as well as be available on the second floor of the County Administration Building.

Highlights of the draft budget include:

- due to delays in several projects, the District began the current fiscal year (FY 2013-14) with a fund balance of \$1,114,400; this fund balance is expected to be reduced by approximately \$300,000 by the close of this fiscal year.
- The proposed budget for the next fiscal year (FY 2014-15) would draw another \$300,000 from this fund balance.
- Since the District by law must always have a positive fund balance, the proposed budget uses conservative assumptions; the board will be asked to revisit the budget this fall

(probably in October) once we know the exact fund balance as of July 1, 2014, and once we know election costs.

- Election costs are estimated at \$100,000. This assumes three Wards will have competitive races. In the past, most Wards have only had one candidate, which means there were only minimal charges to the District from the County Registrar of Voters. A competitive race is presumed to cost \$33,333 each, based on the last competitive race. Actual costs are a function of how many other items are on the ballot.
- Work at Moore Creek Park (including Lake Hennessey) is projected to drop substantially next year. The budget assumes construction of approximately two miles of new trail in the Lake Hennessey Unit, as well as routine maintenance and operation expenses.
- The Napa River and Bay Trail assumes the District match \$120,000 in grant funds from the San Francisco Bay Trail Project with \$160,800 in District funds to construct Sections 7&8 (Soscol Ferry Road to Napa Pipe).
- Construction of Camp Berryessa is the major construction project for the coming year. For now, the budget proposes use of \$50,000 from a grant previously received by the District for this purpose (and thus part of the fund balance) as well as nearly \$190,000 of the County grant. These numbers will change once we receive bids for the construction some time this summer.
- The grants we had in prior years to fund environmental education at the Napa River Ecological Reserve will have run out by the end of this fiscal year; no environmental education at the Reserve is included in the budget.
- Putah Creek assumes the cost of preparing and obtaining a Use Permit for Spanish Valley. It does not at this time assume any money to resolve the access issue for Spanish Valley. Funding for resolving the access question would need to be taken from the District's fund balance.
- State Parks will continue to have a stand-alone, self-contained budget. The proposed use of fund balance draws on funds previously donated to the District to make improvements and repairs at Bothe-Napa Valley State Park. The budget does not include the cost of interpretive programming and events at the Bale Grist Mill, since these are covered in the separate Napa Valley State Parks Association budget. The proposed increase in Professional Services reflects the fact that starting July 1, 2014 we will start paying the full cost of the park ranger and lifeguard services that we contract from State Parks (up to now these costs have been covered by a State Parks grant). Approximately \$220,000 is budget for repairs and improvements (in addition to the cost of District staff working on repairs and improvements).

	2013-14 Projected	2014-15 Proposed
Revenues		
45100 Interest	3,255.96	-
48200 Transfers-In	305,037.04	183,279.00
Other Financing Sources	70.00	-
Total Revenues	308,363.00	183,279.00
Expenses		
52100 Administration Services	241,054.00	155,780.00
52125 Accounting/Auditing Services	15,000.00	16,000.00
52140 Legal Services	18,000.00	20,000.00
52490 Other Professional Services	20,000.00	15,000.00
52705 Insurance - Premiums	4,000.00	13,000.00
52840 Permits/License Fees	-	-
52900 Training/Conference Expenses	1,000.00	500.00
52905 Business Travel/Mileage	500.00	1,300.00
53100 Office Supplies	6,500.00	5,000.00
53120 Memberships/Certifications	1,500.00	1,500.00
Elections	-	100,000.00
53600 Special Departmental Expense	809.00	2,000.00
Total Expenditures	308,363.00	330,080.00
Net Surplus (Deficit)	-	(146,801.00)

	2013-14 Projected	2014-15 Proposed
Revenues		
45300	11,000.00	9,600.00
Rent - Building/Land		
47500	1,000.00	300.00
Donations and Contributions		
48200	193,500.00	115,316.00
Transfers-In		
48900	-	-
Other Financing Sources		
Total Revenues		
	205,500.00	125,216.00
Expenses		
52100	66,000.00	33,516.00
Administration Services		
52325	2,400.00	3,500.00
Waste Disposal Services		
52360	412,000.00	50,300.00
Construction Services		
52490	107,000.00	25,000.00
Other Professional Services		
52525	1,300.00	6,000.00
Maintenance-Infrastructure/Lan		
52700	948.00	950.00
Insurance - Liability + Property		
52800	900.00	900.00
Communications/Telephone		
52840	400.00	-
Permits/License Fees		
52905	250.00	250.00
Business Travel/Mileage		
53100	200.00	500.00
Office Supplies		
53205	1,100.00	1,200.00
Utilities - Electric		
53250	75.00	100.00
Fuel		
53350	2,500.00	2,500.00
Maintenance Supplies		
53600	3,900.00	1,500.00
Special Departmental Expense		
54500	450.00	450.00
Taxes and Assessments		
Total Expenditures		
	599,423.00	126,666.00
Net Surplus (Deficit)		
	(393,923.00)	(1,450.00)

	2013-14 Projected	2014-15 Proposed
Revenues		
47500 Donations and Contributions	374.83	-
48200 Transfers-In	18,500.00	12,780.00
Other Financing Sources		
Total Revenues	18,874.83	12,780.00
Expenses		
52100 Administration Services	5,000.00	5,580.00
52360 Construction Services	5,000.00	5,000.00
52490 Other Professional Services	8,000.00	3,600.00
52905 Business Travel/Mileage	200.00	500.00
53100 Office Supplies	-	500.00
53345 Construction Supplies/Material	300.00	1,000.00
53350 Maintenance Supplies	-	100.00
Total Expenditures	18,500.00	16,280.00
Net Surplus (Deficit)	374.83	(3,500.00)

	2013-14 Projected	2014-15 Proposed
Revenues		
47150 Other Grants		120,000.00
48200 Transfers-In	28,600.00	160,800.00
Other Financing Sources		
Total Revenues	28,600.00	280,800.00
Expenses		
52100 Administration Services	7,000.00	27,900.00
52360 Construction Services	16,000.00	250,000.00
52490 Other Professional Services	5,000.00	2,500.00
52905 Business Travel/Mileage	100.00	400.00
53350 Maintenance Supplies	500.00	-
53600 Special Departmental Expense	7,000.00	-
Total Expenditures	35,600.00	280,800.00
Net Surplus (Deficit)	(7,000.00)	-

	2013-14 Projected	2014-15 Proposed
Revenues		
43410 State-Coastal Conservancy	35,000.00	1,292,400.00
48200 Transfers-In		187,342.00
48900 Other Financing Sources		
Total Revenues	35,000.00	1,479,742.00
Expenses		
52100 Administration Services	13,000.00	100,242.00
52325 Waste Disposal Services	500.00	-
52360 Construction Services	27,000.00	1,400,000.00
52490 Other Professional Services	75.00	27,500.00
52905 Business Travel/Mileage	2,000.00	2,000.00
53350 Maintenance Supplies		-
Total Expenditures	42,575.00	1,529,742.00
Net Surplus (Deficit)	(7,575.00)	(50,000.00)

	2013-14 Projected	2014-15 Proposed
Revenues		
48200 Transfers-In	7,800.00	4,680.00
Total Revenues	7,800.00	4,680.00
Expenses		
52100 Administration Services	500.00	1,980.00
52325 Waste Disposal Services	1,000.00	-
construction materials/supplies		3,000.00
52490 Other Professional Services	3,500.00	2,500.00
52905 Business Travel/Mileage	200.00	200.00
Total Expenditures	5,200.00	7,680.00
Net Surplus (Deficit)	2,600.00	(3,000.00)

		2013-14	2014-15
		Projected	Proposed
Revenues			
43410	State-Coastal Conservancy	14,100.00	-
48200	Transfers-In	20,750.00	22,550.00
Total Revenues		34,850.00	22,550.00
Expenses			
52100	Administration Services	5,000.00	4,950.00
52325	Waste Disposal Services	3,500.00	3,500.00
52360	Construction Services	9,200.00	-
52490	Other Professional Services	19,725.00	15,000.00
52905	Business Travel/Mileage	200.00	100.00
53205	Utilities - Electric	-	-
53350	Maintenance Supplies	2,000.00	-
53600	Special Departmental Expense	3,000.00	-
Total Expenditures		42,625.00	23,550.00
Net Surplus (Deficit)		(7,775.00)	(1,000.00)

	2013-14	2014-15
	Projected	Proposed
Revenues		
48200 Transfers-In	1,100.00	3,960.00
Total Revenues	1,100.00	3,960.00
Expenses		
52100 Administration Services	1,000.00	3,960.00
52905 Business Travel/Mileage	100.00	-
Total Expenditures	1,100.00	3,960.00
Net Surplus (Deficit)	-	-

	2013-14 Projected	2014-15 Proposed
Revenues		
48200 Transfers-In	54,200.00	62,900.00
Total Revenues	54,200.00	62,900.00
Expenses		
52100 Administration Services	32,000.00	34,800.00
52325 Waste Disposal Services	1,000.00	-
52360 Construction Services	10,000.00	10,000.00
52490 Other Professional Services	10,000.00	12,500.00
52840 Permits/License Fees	100.00	5,000.00
52905 Business Travel/Mileage	600.00	500.00
53350 Maintenance Supplies	500.00	100.00
Total Expenditures	54,200.00	62,900.00
Net Surplus (Deficit)	-	-

	2013-14 Projected	2014-15 Proposed
Revenues		
45100 Interest	2,000.00	-
45300 Rent-Building/Land	9,600.00	41,800.00
45500 Concessions		
47150 Other Grants	50,000.00	-
47500 Donations	50.00	-
Charges for Services	415,000.00	420,000.00
48900 Other Financing Sources		
Total Revenues	476,650.00	461,800.00
Expenses		
52100 Administration Services	199,755.00	137,280.00
52125 Accounting/Auditing Services	3,600.00	-
52325 Waste Disposal Services	15,841.00	15,000.00
52360 Construction Services	25,000.00	25,000.00
52490 Other Professional Services	17,500.00	127,980.00
52520 Maintenance-Vehicles	4,000.00	4,000.00
52525 Maintenance-Infrastructure/Lan	5,100.00	15,600.00
52705 Insurance - Premiums	1,340.00	1,340.00
52800 Communications/Telephone	5,800.00	6,000.00
52825 Bank Charges	1,700.00	1,700.00
52900 Training/Conference Expenses	450.00	500.00
52905 Business Travel/Mileage	2,500.00	2,500.00
53100 Office Supplies	4,000.00	4,000.00
53205 Utilities - Electric	14,500.00	15,000.00
53210 Utilities - Propane	500.00	500.00
53250 Fuel	700.00	700.00
53330 Janitorial Supplies	4,000.00	4,000.00
53345 Construction Supplies/Material	250.00	166,700.00
53350 Maintenance Supplies	25,000.00	25,000.00
53400 Minor Equipment/Small Tools	6,200.00	6,000.00
53410 Computer Equipment/Accessories	561.00	
53600 Special Departmental Expense	2,700.00	3,000.00
Total Expenditures	340,997.00	561,800.00
Net Surplus (Deficit)	135,653.00	(100,000.00)

NYEC



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: May 12, 2014

Agenda Item: 4.C

Subject: Consideration and potential approval of a resolution authorizing an application for local assistance funding of \$120,000 from the Association of Bay Area Governments to help fund a segment of the Napa River and Bay Trail between Soscol Ferry Road and Napa Pipe, and for the General Manager to execute the necessary grant documents.

Recommendation

1. Find that this action is covered by the Negative Declaration adopted by the Napa County Regional Park and Open Space District on March 9, 2010, under the California Environmental Quality Act.
2. Approve the attached resolution.

ENVIRONMENTAL DETERMINATION

The proposed action was reviewed under the California Environmental Quality Act and a Negative Declaration was adopted by the Board of Directors of the Napa County Regional Park and Open Space District on March 9, 2010.

Background

The Napa River and Bay Trail between the cities of American Canyon and Napa is identified as a priority project in the District's Master Plan. In 2010, the District completed plans and obtained permits for a 0.8 mile segment of the trail between Soscol Ferry Road and the parcel within the Napa Valley Corporate Park owned by the owners and developers of the land formerly occupied by Napa Pipe. This trail segment is also part of the proposed route of the San Francisco Bay Trail. Unfortunately, at that time the funding for the project fell through, and the project was delayed.

If the project is not constructed in the next year or two the environmental review previously approved for the project will be considered "stale" and will need to be redone.

In 2013 the Bay Trail Project, the non-profit sponsor of the San Francisco Bay Trail, agreed to award the District \$120,000 to assist with the construction of this project. Total project cost is estimated to cost about \$229,500. The District would be responsible for the difference between the total project cost and the grant amount. This funding is included in the draft budget for FY 2014-15.

RESOLUTION NO. _____

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE NAPA COUNTY
REGIONAL PARK AND OPEN SPACE DISTRICT,
AUTHORIZING AN APPLICATION FOR LOCAL ASSISTANCE FUNDING
FROM THE ASSOCIATION OF BAY AREA GOVERNMENTS (ABAG)
FOR CONSTRUCTION OF THE NAPA RIVER AND BAY TRAIL
BETWEEN SOSCOL FERRY ROAD AND NAPA PIPE
UNDER THE CALIFORNIA CLEAN WATER, CLEAN AIR, SAFE
NEIGHBORHOOD PARKS, AND COASTAL PROTECTION ACT OF 2002**

WHEREAS, the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002 provides grant funding to conserve natural resources, to acquire and improve state and local parks, and to preserve historical and cultural resources; and

WHEREAS, in partnership with the State Coastal Conservancy, the Association of Bay Area Governments (ABAG) is soliciting applications for grant funds for trail planning and construction projects to complete gaps in the Bay Trail Project; and **WHEREAS**, local, state or federal government agencies, special districts and qualified non-profit organizations are eligible to receive grant funds; and

WHEREAS, the grant program favors construction of high-priority Bay Trail segments that offer matching or in-kind contributions, innovative solutions, partnerships, and employment of the California Conservation Corps or local corps, or which offer planning and design or technical studies that overcome obstacles to future trail developments; and

WHEREAS, the applicant will enter into a contract with ABAG for the project; and

WHEREAS, the construction of the Napa River and Bay Trail is a priority project within the District's Master Plan.

NOW THEREFORE BE IT RESOLVED that the Board of Directors of the Napa County Regional Park and Open Space District hereby:

1. Approves filing an application for local assistance funds from ABAG for the San Francisco Bay Trail Project under the California Clean Water, Clean Air, Safe Neighborhood Parks and Coastal Protection Act of 2002, to provide \$120,000 toward the construction of the Napa River and Bay Trail between Soscol Ferry Road and Napa Pipe property within the Napa Valley Corporate Park; and
2. Appoints the General Manager or his designee as the agent of the Napa County Regional Park and Open Space District to conduct all negotiations and execute and submit all documents, including but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for completion of the aforementioned project.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Directors of the Napa County Regional Park and Open Space District at its regular meeting of the Board held on the ____ day of _____ 2014, by the following vote:

AYES: DIRECTORS _____

NOES: DIRECTORS _____

ABSENT: DIRECTORS _____

President, Napa County Regional Park
and Open Space District Board of Directors

ATTEST:
Clerk of the Board of Directors

By: _____

APPROVED AS TO FORM
Office of County Counsel
By: _____
Date: _____

**APPROVED BY THE NAPA COUNTY
REGIONAL PARK AND OPEN SPACE
DISTRICT
BOARD OF DIRECTORS**
Date: _____
Processed by:

Deputy Clerk of the Board



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: May 12, 2014

Agenda Item: 4.D

Subject: Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park

Recommendation

1. Receive the report

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by the California Environmental Quality Act

Background

The month ranger report of activities at Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park is attached.

In addition to the attached report, other notable news includes:

- The Parks Forward Commission two weeks ago released its draft report on California State Parks. At that time, the draft report was forwarded to the Board as an information item. The issues are complex and it will take some time to understand the recommendations of the Commission and determine what it may mean for the District's operation of Bothe-Napa Valley and the Bale Grist Mill. Staff is still reviewing the report.
- Staff is continuing to investigate the feasibility of the District taking on responsibility for Robert Louis Stevenson State Park. Staff has met with local proponents of the District taking on this responsibility, investigated the condition of the two vacant houses within the park on the slopes of Mt. St. Helena, obtained crime statistics for the parking area on Highway 29 that provides the main access to the park, and discussed the issue informally with State Parks. Staff expects to come to the June Board meeting with a recommendation on whether to proceed.
- Revenues at Bothe-Napa Valley State Park continue to be strong; revenues are up approximately 25% from the prior year.
- Candidates for the seasonal Park Aide positions were interviewed and eight seasonal job offers were made; two additional job offers could be made depending on circumstances. The first seasonal Park Aides are expected to start work on May 12th.
- The Napa Youth Ecology Corps is gearing up for its first pilot year. The District has agreed to contract with the Corps for an 8-person crew for one day per week for 16 weeks.

Park Report - Bothe-Napa Valley State Park and Bale Grist Mill State Historic Park
Submitted by Ranger Sandy Jones and Jeanne Marioni - May 1, 2014

Bothe-Napa Valley

Campers are happy. Many report it is their first visit to Bothe-Napa. We are receiving good reviews. Restrooms are ship shape and in good working order!

Cemetery: State Parks will be directly involved with the restoration process of the cemetery. Gary Shannon has prepared the layout for the pathways with ADA considerations. A trails person at headquarters will prepare the PEF which will include the location of the interpretive panels. State Parks requested NVSPA provide funding for the panels.

Roof PEFs: We await an update from State Parks on the current status of the roof PEFs. The resource scientist expressed some concerns about the bats at the mill.

Road PEFs: We await status from State Parks.

Visitor Center:

ADA has approved their portion of the Visitor Center PEF to repair the entrances and paint the building. The PEF continues to move along the PEF path.

The Visitor Center is staffed Friday, Saturday, Sunday and Monday. Depending on volunteer availability, we will have the Visitor Center open as much as possible during the summer.

Seasonal Staffing: Interviews have been conducted. Several people will be offered a position. We hope to have seasonal workers on board by mid-May which will greatly benefit park operations this summer.

NVSPA will be sponsoring **Nature Camp** (ages 6 to 12) and **Teen Hiking Experience** for two weeks this July/August.





Pool – The pool skimmers were repaired. We are now running more efficiently and no longer losing water. Starting Memorial Day weekend through Labor Day weekend, the pool will be open: Fri, Sat, Sun & Mon. The pool is a big draw for campers.

Historic Orchard - Bob Fescura is doing a great job taking care of the orchard. It is beautiful this spring.

Danita Rodriguez gave final approval to dedicate 3 miles of trail at Bothe-Napa as part of the Bay Area Ridge Trail. The **Trail Dedication Ceremony** will be July 27th at Both-Napa.

On Memorial Day we will offer free entrance to **Veterans**.

Bale Grist Mill

Routine repairs are underway on the **waterwheel**. The mill will remain open during repairs.

Our **millers** in training are coming along. They can give tours and are milling with supervision. NVSPA is working to get them on staff when they are fully trained.

School tours: We are now able to offer school tours Tuesdays and Thursdays, more than doubling what we were able to offer last school year. We have sent digital flyers for distribution to all school children in the Valley (also in Spanish).



**Napa County Regional Park
and Open Space District**

Karen Bower Turjanis
Director Ward One

Tony Norris
Director Ward Two

Michael Haley
Director Ward Three

Dave Finigan
Director Ward Four

Barry Christian
Director Ward Five

7 May 2014

To: Board of Directors, NCRPOSD
From: Karen Turjanis and Barry Christian

RE: Agenda Item 4: Consideration and potential approval of recommendation from an ad hoc committee consisting of Directors Christian and Turjanis for a commemorative plaque for past Director Myrna Abramowicz.

Recommendation: To dedicate the shade structure and lookout pipe area on the Napa River and Bay Trail just west of the "Mike's Hike and Bike Loop" as "Myrna's Lookout" and place a plaque there in her honor.

Background: At the January 2014 meeting of the Napa County Regional Park and Open Space District's board of directors the ad-hoc committee to organize a memorial for Myrna Abramowicz set forth a plan of action. The two-member committee made up of directors Karen Turjanis and Barry Christian reached out to Myrna's family, friends and colleagues to seek input and suggestions for an appropriate memorial for Myrna's work with the NCRPOSD. A number of suggestions were made and considered.

In March the committee gave a preliminary report considering two memorial sites. The committee has since refined its recommendation with a single memorial located in American Canyon on the Napa River and Bay Trail. This site celebrates Myrna's tireless efforts for the ward she represented, the community she loved and the river she was committed to protecting. Myrna was very involved in the Napa River and Bay Trail as it was important to her ward, Ward 5. She was a loyal advocate for the Napa River and was a founding member of the Friends of the Napa River.

The following three page report provides a visual tour of the site, description of the boulder and plaque design as well as a suggested budget. If approved, this memorial will need the City of American Canyon's concurrence. The committee will work with the District's staff to accomplish this task.

The ad-hoc committee respectfully make this recommendation to the board of directors on the day following the one year anniversary of Myrna's passing.

Myrna Abramowicz Memorial Report

Recommended Memorial at the Napa River and Bay Trail
To honor Myrna's service to Ward Five, the county and the river.



At the trailhead, hikers will be greeted with directions to Myrna's Lookout.
We will need to create 2 or 3 of these green markers.



Myrna's Lookout ... a serene, contemplative riverside retreat.



The location will be marked with an engraved post similar in style to existing markers.
This will be done in-house by volunteers.

Myrna Abramowicz Memorial Report



View of the lookout looking west.



How perfect! The informational sign located at the site celebrates the watershed. What an appropriate reminder of Myrna and her efforts to protect the river and its watershed! The audio tour (QR code #7 located in the upper right corner of the board) could be modified to include comments about Myrna.

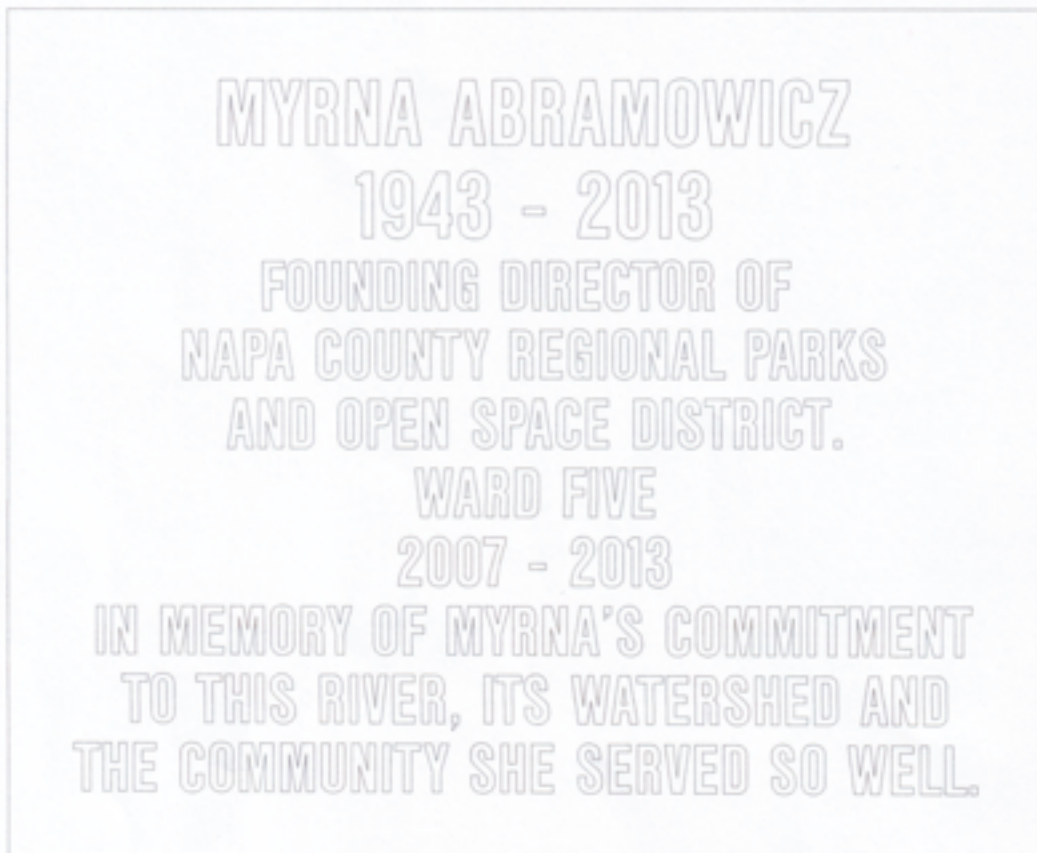


A low profile boulder, such as this example, would be placed at the site with a granite plaque attached honoring Myrna and her commitment to Ward 5 and NCRP&OS.

Myrna Abramowicz Memorial Report**Plaque Text:**

The following text is not final and does need editing.

13X16

**Budget:**

Etched granite plaque inserted in boulder	\$575
Installation	\$225
<u>Boulder</u>	<u>\$ 30</u>
Total	\$830



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: May 12, 2014
Item: 4.F
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

Recommendation

Receive the report.

Background

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$10,000 for non-construction purposes and up to \$25,000 for construction purposes, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for April 1 through May 5, 2014.

In addition, the General Manager has approved the following contracts:

- (1) Tom Origer and Associates. Up to \$10,000 to prepare an archeological and cultural survey for the District's Spanish Valley property.
- (2) Cal-Tech Pump. \$1,337.20 to cap and seal an abandoned water well at the District's Spanish Valley property.

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8500000 Parks-Administration

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 10 to 11

Page No. 1
Run Date 05/05/2014
Run Time 05:46:52

Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52100	-	Administration Services						0.00	0.00	
									Beginning Balance:		162,852.23
									Total Activity:		0.00
									Ending Balance:		162,852.23
Account	52125	-	Accounting/Auditing Services						0.00	0.00	
									Beginning Balance:		12,255.49
									Total Activity:		0.00
									Ending Balance:		12,255.49
Account	52140	-	Legal Services								
	04/08/2014	0000251861	3rd Qtr Legal Services		FY 13/14				6,678.75	0.00	
Total For	52140	-	Legal Services						6,678.75	0.00	
									Beginning Balance:		7,597.50
									Total Activity:		6,678.75
									Ending Balance:		14,276.25
Account	52490	-	Other Professional Services								
	04/24/2014	AP00252385	PARK070114CJYIP 3/14	3/14 SERVICES	00025747	23180	CJYIPASSOC		4,183.60	0.00	
Total For	52490	-	Other Professional Services						4,183.60	0.00	
									Beginning Balance:		21,369.65
									Total Activity:		4,183.60
									Ending Balance:		25,553.25

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8500000 Parks-Administration

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 10 to 11

Page No. 2
 Run Date 05/05/2014
 Run Time 05:46:52

Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52705	-	Insurance - Premiums						0.00	0.00	
									Beginning Balance:		12,858.41
									Total Activity:		0.00
									Ending Balance:		12,858.41
Account	52840	-	Permits/License Fees						0.00	0.00	
									Beginning Balance:		-15.00
									Total Activity:		0.00
									Ending Balance:		-15.00
Account	52900	-	Training/Conference Expenses						0.00	0.00	
									Beginning Balance:		425.00
									Total Activity:		0.00
									Ending Balance:		425.00
Account	52905	-	Business Travel/Mileage						0.00	0.00	
									Beginning Balance:		1,005.13
									Total Activity:		0.00
									Ending Balance:		1,005.13
Account	53100	-	Office Supplies								
	04/23/2014	AP00252353	C. Cahill - laptop cases	Reimbursement	00025402	24717	CAHILL,CHR		24.47	0.00	
Total For	53100	-	Office Supplies						24.47	0.00	
									Beginning Balance:		778.89
									Total Activity:		24.47

Report ID: GLS7505
 Bus. Unit: NAPCG--County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8500000 Parks-Administration

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 10 to 11

Page No. 3
 Run Date 05/05/2014
 Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Ending Balance:		803.36
Account	53120	- Memberships/Certifications								
								0.00	0.00	
								Beginning Balance:		1,000.00
								Total Activity:		0.00
								Ending Balance:		1,000.00
Account	53205	- Utilities - Electric								
04/30/2014	0000252574	Reclass to 85010-08								
								0.00	137.45	
Total For	53205	- Utilities - Electric								
								0.00	137.45	
								Beginning Balance:		137.45
								Total Activity:		-137.45
								Ending Balance:		0.00
Account	53410	- Computer Equipment/Accessories								
04/07/2014	AP00251799	J. Woodbury - Notebooks	J. Woodbury -	00023093	19796	WOODBURY,J		561.33	0.00	
Total For	53410	- Computer Equipment/Accessories								
								561.33	0.00	
								Beginning Balance:		0.00
								Total Activity:		561.33
								Ending Balance:		561.33
Account	53600	- Special Departmental Expense								
04/10/2014	AP00251925	Chino - Tshirts, hats, etc	Reimbursement	00023862	23180	CJYIPASSOC		260.52	0.00	

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8500000 Parks-Administration

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 10 to 11

Page No. 4
Run Date 05/05/2014
Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Total For 53600 - Special Departmental Expense								260.52	0.00	
								Beginning Balance:		681.45
								Total Activity:		260.52
								Ending Balance:		941.97
TOTAL EXPENSE								11,708.67	137.45	232,517.42

Report ID: GLS7505
 Bus. Unit: NAPCG--County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501000 Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 10 to 11

Page No. 5
 Run Date 05/05/2014
 Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								0.00	0.00	
								Beginning Balance:		33,208.94
								Total Activity:		0.00
								Ending Balance:		33,208.94

Account 52325 - Waste Disposal Services

04/10/2014	AP00251925	United Site 4/2/14 - 4/29/14	Cust #CAN-0973	00023849	20925	UNITEDSITE		115.62	0.00	
Total For 52325 - Waste Disposal Services								115.62	0.00	
								Beginning Balance:		2,699.93
								Total Activity:		115.62
								Ending Balance:		2,815.55

Account 52360 - Construction Services

04/15/2014	AP00252095	PARK131614ForestTrValentineVis	Construction o	00024076	35008	FORESTTRAI		24,950.00	0.00	
Total For 52360 - Construction Services								24,950.00	0.00	
								Beginning Balance:		162,409.39
								Total Activity:		24,950.00
								Ending Balance:		187,359.39

Account 52490 - Other Professional Services

04/02/2014	AP00251640	PARK140214Heritage 3/14	MOORE CREEK PA	00022633	35422	HERITAGESY		367.67	0.00	
04/24/2014	AP00252385	PARK140214Heritage 4/14	MOORE CREEK PA	00025469	35422	HERITAGESY		367.67	0.00	
04/24/2014	AP00252385	PARK070114CJYIP 3/14	3/14 SERVICES	00025747	23180	CJYIPASSOC		838.08	0.00	

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501000 Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 10 to 11

Page No. 6
 Run Date 05/05/2014
 Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Total For 52490 - Other Professional Services								1,573.42	0.00	
								Beginning Balance:		13,357.75
								Total Activity:		1,573.42
								Ending Balance:		14,931.17
Account 52505 - Maintenance-Buildings/Improvem								0.00	0.00	
								Beginning Balance:		183.60
								Total Activity:		0.00
								Ending Balance:		183.60
Account 52525 - Maintenance-Infrastructure/Lan								0.00	0.00	
								Beginning Balance:		1,012.55
								Total Activity:		0.00
								Ending Balance:		1,012.55
Account 52700 - Insurance - Liability								0.00	0.00	
								Beginning Balance:		948.45
								Total Activity:		0.00
								Ending Balance:		948.45
Account 52800 - Communications/Telephone										
04/23/2014	AP00252353	HughesNet 4/12/14 - 5/12/14	Acct #DSS88360	00025394	17372	HUGHESNETW		76.59	0.00	
Total For 52800 - Communications/Telephone								76.59	0.00	
								Beginning Balance:		689.31
								Total Activity:		76.59

Report ID: GLS7505
 Bus. Unit: NAPCG--County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501000 Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 10 to 11

Page No. 7
 Run Date 05/05/2014
 Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Ending Balance:		765.90
Account	52840	- Permits/License Fees						0.00	0.00	
								Beginning Balance:		353.66
								Total Activity:		0.00
								Ending Balance:		353.66
Account	52905	- Business Travel/Mileage						0.00	0.00	
								Beginning Balance:		207.15
								Total Activity:		0.00
								Ending Balance:		207.15
Account	53100	- Office Supplies						0.00	0.00	
								Beginning Balance:		98.86
								Total Activity:		0.00
								Ending Balance:		98.86
Account	53205	- Utilities - Electric								
04/03/2014	AP00251702	PG&E 2/25/14-3/25/14	Acct #00997592	00022715	945	PAC-GAS-00		81.73	0.00	
Total For	53205	- Utilities - Electric						81.73	0.00	
								Beginning Balance:		862.36
								Total Activity:		81.73
								Ending Balance:		944.09
Account	53250	- Fuel						0.00	0.00	

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501000 Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 10 to 11

Page No. 8
 Run Date 05/05/2014
 Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Beginning Balance:		61.96
								Total Activity:		0.00
								Ending Balance:		61.96
<hr/>										
Account	53350	- Maintenance Supplies								
04/03/2014	AP00251702	Central Vly - barb wire		00022722				194.38	0.00	
								<hr/>		
Total For 53350 - Maintenance Supplies								194.38	0.00	
								Beginning Balance:		1,907.02
								Total Activity:		194.38
								Ending Balance:		2,101.40
<hr/>										
Account	53400	- Minor Equipment/Small Tools								
04/10/2014	AP00251925	Chino - MC Water heater		00023862				673.72	0.00	
								<hr/>		
Total For 53400 - Minor Equipment/Small Tools								673.72	0.00	
								Beginning Balance:		757.84
								Total Activity:		673.72
								Ending Balance:		1,431.56
<hr/>										
Account	53600	- Special Departmental Expense								
								0.00	0.00	
								Beginning Balance:		1,253.32
								Total Activity:		0.00
								Ending Balance:		1,253.32
<hr/>										
Account	54500	- Taxes and Assessments								
								0.00	0.00	

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501000 Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 10 to 11

Page No. 9
Run Date 05/05/2014
Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Beginning Balance:		444.61
								Total Activity:		0.00
								Ending Balance:		444.61
TOTAL EXPENSE								27,665.46	0.00	248,122.16

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501001 Parks-Oat Hill Mine Trail

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 10 to 11

Page No. 10
Run Date 05/05/2014
Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								0.00	0.00	
								Beginning Balance:		1,197.39
								Total Activity:		0.00
								Ending Balance:		1,197.39
<hr/>										
Account	52490	- Other Professional Services								
04/24/2014	AP00252385	PARK070114CJYIP 3/14	3/14 SERVICES	00025747	23180	CJYIPASSOC		267.36	0.00	
Total For 52490 - Other Professional Services								267.36	0.00	
								Beginning Balance:		3,594.18
								Total Activity:		267.36
								Ending Balance:		3,861.54
<hr/>										
Account	53100	- Office Supplies								
								0.00	0.00	
								Beginning Balance:		374.83
								Total Activity:		0.00
								Ending Balance:		374.83
<hr/>										
Account	53350	- Maintenance Supplies								
								0.00	0.00	
								Beginning Balance:		44.42
								Total Activity:		0.00
								Ending Balance:		44.42
<hr/>										
TOTAL EXPENSE								267.36	0.00	5,478.18

=====

Report ID: GLS7505
Bus. Unit: NAPCG--County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501002 Parks-Napa River and Bay Trail

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 10 to 11

Page No. 11
Run Date 05/05/2014
Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								0.00	0.00	
								Beginning Balance:		9,931.41
								Total Activity:		0.00
								Ending Balance:		9,931.41
<hr/>										
Account	52490	- Other Professional Services								
04/24/2014	AP00252385	PARK070114CJYIP 3/14	3/14 SERVICES	00025747	23180	CJYIPASSOC		162.32	0.00	
Total For 52490 - Other Professional Services								162.32	0.00	
								Beginning Balance:		1,555.56
								Total Activity:		162.32
								Ending Balance:		1,717.88
<hr/>										
Account	52905	- Business Travel/Mileage								
								0.00	0.00	
								Beginning Balance:		217.14
								Total Activity:		0.00
								Ending Balance:		217.14
<hr/>										
TOTAL EXPENSE								162.32	0.00	11,866.43
=====										

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501003 Parks-Camp Berryessa

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 10 to 11

Page No. 12
Run Date 05/05/2014
Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								0.00	0.00	
								Beginning Balance:		12,575.48
								Total Activity:		0.00
								Ending Balance:		12,575.48
<hr/>										
Account	52360	- Construction Services						0.00	0.00	
								Beginning Balance:		26,445.50
								Total Activity:		0.00
								Ending Balance:		26,445.50
<hr/>										
Account	52490	- Other Professional Services						0.00	0.00	
								Beginning Balance:		75.50
								Total Activity:		0.00
								Ending Balance:		75.50
<hr/>										
TOTAL EXPENSE								0.00	0.00	39,096.48

=====

Report ID: GLS7505
Bus. Unit: NAPCG--County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501004 Parks-Berryessa Vista

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 10 to 11

Page No. 13
Run Date 05/05/2014
Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								0.00	0.00	
								Beginning Balance:		336.41
								Total Activity:		0.00
								Ending Balance:		336.41
<hr/>										
Account	52490	- Other Professional Services								
04/24/2014	AP00252385	PARK070114CJYIP 3/14	3/14 SERVICES	00025747	23180	CJYIPASSOC		100.00	0.00	
Total For 52490 - Other Professional Services								100.00	0.00	
								Beginning Balance:		50.00
								Total Activity:		100.00
								Ending Balance:		150.00
<hr/>										
TOTAL EXPENSE								100.00	0.00	486.41
=====										

Report ID: GLS7505
 Bus. Unit: NAPCG--County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501005 Parks-Napa River Ecological Rs

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 10 to 11

Page No. 14
 Run Date 05/05/2014
 Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
								0.00	0.00		
								Beginning Balance:		1,770.81	
								Total Activity:		0.00	
								Ending Balance:		1,770.81	
<hr/>											
Account	52325	- Waste Disposal Services									
04/07/2014	AP00251799	United Site 3/27/14-4/23/14	Customer #CAN-	00023078	20925	UNITEDSITE		144.68	0.00		
04/10/2014	AP00251925	Upper Vly Disp - March 2014	Acct #01-48644	00023855	19694	UPPERVALLE		101.52	0.00		
								<hr/>			
Total For	52325	- Waste Disposal Services									
								246.20	0.00		
								Beginning Balance:		2,658.11	
								Total Activity:		246.20	
								Ending Balance:		2,904.31	
<hr/>											
Account	52490	- Other Professional Services									
04/01/2014	AP00251594	PARK081214 OPTIONS3 2/14	2/14 SERVICES	00022387	24404	OPTIONS3-0		685.00	0.00		
04/24/2014	AP00252385	PARK070114CJYIP 3/14	3/14 SERVICES	00025747	23180	CJYIPASSOC		924.64	0.00		
05/01/2014	AP00252627	PARK081214 OPTIONS3 3/14	3/14 services	00026734	24404	OPTIONS3-0		760.00	0.00		
								<hr/>			
Total For	52490	- Other Professional Services									
								2,369.64	0.00		
								Beginning Balance:		15,142.85	
								Total Activity:		2,369.64	
								Ending Balance:		17,512.49	
<hr/>											
Account	52905	- Business Travel/Mileage									
								0.00	0.00		
								Beginning Balance:		23.52	

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501005 Parks-Napa River Ecological Rs

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 10 to 11

Page No. 15
Run Date 05/05/2014
Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Total Activity:		0.00
								Ending Balance:		23.52
Account	53205	- Utilities - Electric						0.00	0.00	
								Beginning Balance:		3.03
								Total Activity:		0.00
								Ending Balance:		3.03
TOTAL EXPENSE										
										2,615.84
										0.00
										22,214.16

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501006 Parks-Vine Trail

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 10 to 11

Page No. 16
Run Date 05/05/2014
Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
								0.00	0.00		
										Beginning Balance:	98.82
										Total Activity:	0.00
										Ending Balance:	98.82
TOTAL EXPENSE								0.00	0.00	98.82	

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501007 Parks-Putah Creek

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 10 to 11

Page No. 17
 Run Date 05/05/2014
 Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								0.00	0.00	
								Beginning Balance:		10,820.01
								Total Activity:		0.00
								Ending Balance:		10,820.01
<hr/>										
Account	52360	- Construction Services						0.00	0.00	
								Beginning Balance:		10,956.15
								Total Activity:		0.00
								Ending Balance:		10,956.15
<hr/>										
Account	52490	- Other Professional Services								
04/24/2014	AP00252385	PARK070114CJYIP	3/14	3/14 SERVICES	00025747	23180	CJYIPASSOC	600.40	0.00	
Total For 52490 - Other Professional Services								600.40	0.00	
								Beginning Balance:		1,354.65
								Total Activity:		600.40
								Ending Balance:		1,955.05
<hr/>										
Account	52840	- Permits/License Fees								
04/02/2014	0000251623	Well Permit #E14-00231						62.04	0.00	
Total For 52840 - Permits/License Fees								62.04	0.00	
								Beginning Balance:		158.31
								Total Activity:		62.04
								Ending Balance:		220.35
<hr/>										
Account	52905	- Business Travel/Mileage						0.00	0.00	

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501007 Parks-Putah Creek

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 10 to 11

Page No. 18
Run Date 05/05/2014
Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Beginning Balance:		38.85
								Total Activity:		0.00
								Ending Balance:		38.85
<hr/>										
Account	53350	- Maintenance Supplies								
04/10/2014	AP00251925	Chino - locks, keys		00023862				40.84	0.00	
								<hr/>		
Total For 53350 - Maintenance Supplies								40.84	0.00	
								Beginning Balance:		0.00
								Total Activity:		40.84
								Ending Balance:		40.84
<hr/>										
TOTAL EXPENSE								703.28	0.00	24,031.25
=====										

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501008 Parks-State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 10 to 11

Page No. 19
 Run Date 05/05/2014
 Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account 52325 - Waste Disposal Services											
04/03/2014	AP00251702	United Site 3/20/14 - 4/16/14	Cust #CAN-0973	00022711	20925	UNITEDSITE		290.25	0.00		
04/03/2014	AP00251702	Extra Service-3/24/14-4/16/14	Cust #CAN-0973	00022712	20925	UNITEDSITE		145.16	0.00		
04/10/2014	AP00251925	United Site 1/23/14 - 2/19/14	Customer #CAN-	00023852	20925	UNITEDSITE		290.25	0.00		
04/10/2014	AP00251925	Upper Vly Disp - March 2014	Acct #01-13452	00023856	19694	UPPERVALLE		856.95	0.00		
Total For 52325 - Waste Disposal Services								1,582.61	0.00		
										Beginning Balance:	10,807.38
										Total Activity:	1,582.61
										Ending Balance:	12,389.99
Account 52345 - Janitorial Services											
								0.00	0.00		
										Beginning Balance:	200.00
										Total Activity:	0.00
										Ending Balance:	200.00
Account 52360 - Construction Services											
04/07/2014	AP00251799	CV Larsen - backhoe/loader	Inv #2012-1118	00023095	33103	CVLARSENCO		450.00	0.00		
04/09/2014	AP00251899	CT7840-14VlyArchitects 3/14	BOTHE CABINS	00023560	33071	VALLEYARCH		400.00	0.00		
Total For 52360 - Construction Services								850.00	0.00		
										Beginning Balance:	22,400.04
										Total Activity:	850.00
										Ending Balance:	23,250.04

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501008 Parks-State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 10 to 11

Page No. 20
 Run Date 05/05/2014
 Run Time 05:46:52

Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52490		- Other Professional Services								
	04/09/2014	AP00251899	PARK120814Marioni 3/14	3/14 SERVICES	00023564	33711	MARIONI,JE		1,258.00	0.00	
Total For	52490		- Other Professional Services						1,258.00	0.00	
									Beginning Balance:		9,950.70
									Total Activity:		1,258.00
									Ending Balance:		11,208.70
Account	52520		- Maintenance-Vehicles						0.00	0.00	
									Beginning Balance:		3,476.90
									Total Activity:		0.00
									Ending Balance:		3,476.90
Account	52525		- Maintenance-Infrastructure/Lan						0.00	0.00	
									Beginning Balance:		4,341.54
									Total Activity:		0.00
									Ending Balance:		4,341.54
Account	52800		- Communications/Telephone								
	04/10/2014	AP00251925	Telepacific - April 2014	Acct #133326	00023859	34480	TELEPACIFI		551.01	0.00	
Total For	52800		- Communications/Telephone						551.01	0.00	
									Beginning Balance:		4,309.45
									Total Activity:		551.01
									Ending Balance:		4,860.46

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501008 Parks-State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 10 to 11

Page No. 21
 Run Date 05/05/2014
 Run Time 05:46:52

Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account	52825		- Bank Charges									
	04/02/2014	0000251631	Heartland credit card fee		4/1/14				4.98	0.00		
Total For	52825		- Bank Charges						4.98	0.00		
											Beginning Balance:	1,442.10
											Total Activity:	4.98
											Ending Balance:	1,447.08
Account	52900		- Training/Conference Expenses						0.00	0.00		
											Beginning Balance:	439.98
											Total Activity:	0.00
											Ending Balance:	439.98
Account	52905		- Business Travel/Mileage									
	04/08/2014	AP00251864	7898686642 MAR-2014 USAGE	STATEMENT #408	00023364	12088	CHEVRONPRO		363.14	0.00		
Total For	52905		- Business Travel/Mileage						363.14	0.00		
											Beginning Balance:	1,799.17
											Total Activity:	363.14
											Ending Balance:	2,162.31
Account	53100		- Office Supplies									
	04/23/2014	AP00252353	C. Cahill - laptop cases	Reimbursement	00025402	24717	CAHILL,CHR		24.47	0.00		
Total For	53100		- Office Supplies						24.47	0.00		

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501008 Parks-State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 10 to 11

Page No. 22
 Run Date 05/05/2014
 Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance		
								Beginning Balance:		3,788.85		
								Total Activity:		24.47		
								Ending Balance:		3,813.32		
<hr/>												
Account	53205	- Utilities - Electric										
04/07/2014	AP00251799	PG&E 2/27-3/17 Cabin #1	Acct #90517302	00023081	945	PAC-GAS-00		23.36	0.00			
04/23/2014	AP00252353	PG&E 3/17/14 - 4/14/14	Acct #21728318	00025384	945	PAC-GAS-00		28.71	0.00			
04/23/2014	AP00252353	PG&E 3/17/14 - 4/14/14	Acct #67654031	00025385	945	PAC-GAS-00		29.72	0.00			
04/23/2014	AP00252353	PG&E 3/18/14 - 4/15/14	Acct #18690124	00025386	945	PAC-GAS-00		703.10	0.00			
04/23/2014	AP00252353	PG&E 3/18/14 - 4/15/14	Acct #48314069	00025388	945	PAC-GAS-00		57.28	0.00			
04/30/2014	0000252574	PG&E 12/24/13-1/23/14						137.45	0.00			
								<hr/>	<hr/>			
Total For	53205	- Utilities - Electric									979.62	0.00
								Beginning Balance:		10,841.19		
								Total Activity:		979.62		
								Ending Balance:		11,820.81		
<hr/>												
Account	53210	- Utilities - Propane										
								0.00	0.00			
								Beginning Balance:		309.71		
								Total Activity:		0.00		
								Ending Balance:		309.71		
<hr/>												
Account	53250	- Fuel										
04/10/2014	AP00251925	S. Jones - reimbursements	Reimbursement	00023848	33857	JONES,SAND		20.01	0.00			
								<hr/>	<hr/>			

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501008 Parks-State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 10 to 11

Page No. 23
 Run Date 05/05/2014
 Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Total For 53250 - Fuel								20.01	0.00	
								Beginning Balance:		558.86
								Total Activity:		20.01
								Ending Balance:		578.87
<hr/>										
Account 53330 - Janitorial Supplies										
04/23/2014	AP00252353	C&C - Paper towels, toilet pap	Acct #60124600	00025391	34310	CASH&CARRY		281.53	0.00	
Total For 53330 - Janitorial Supplies								281.53	0.00	
								Beginning Balance:		2,976.65
								Total Activity:		281.53
								Ending Balance:		3,258.18
<hr/>										
Account 53345 - Construction Supplies/Material										
								0.00	0.00	
								Beginning Balance:		218.28
								Total Activity:		0.00
								Ending Balance:		218.28
<hr/>										
Account 53350 - Maintenance Supplies										
04/03/2014	AP00251702	Steves Hardware-March 2014	Acct #31248	00022721	1222	STEVESHARD		322.47	0.00	
04/03/2014	AP00251702	Central Valley - March 2014	Customer #NAPA	00022722	219	CENTRALVAL		431.98	0.00	
04/03/2014	AP00251702	Browns Auto - supplies	Acct #8537	00022723	158	BROWNSAUTO		112.49	0.00	
04/07/2014	AP00251799	Paint Works - supplies	Acct #4150 - B	00023086	16605	PAINTWORKS		57.28	0.00	
04/10/2014	AP00251925	S. Jones - reimbursements	Reimbursement	00023848	33857	JONES,SAND		24.89	0.00	

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501008 Parks-State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 10 to 11

Page No. 24
 Run Date 05/05/2014
 Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Total For 53350 - Maintenance Supplies								949.11	0.00	
								Beginning Balance:		19,834.49
								Total Activity:		949.11
								Ending Balance:		20,783.60
<hr/>										
Account 53400 - Minor Equipment/Small Tools										
04/03/2014	AP00251702	Grainger - MVP Actuator	Acct #88253849	00022716	30995	GRAINGERIN		132.93	0.00	
04/03/2014	AP00251702	Grainger - Saw blades	Acct #88253849	00022717	30995	GRAINGERIN		93.61	0.00	
04/03/2014	AP00251702	Grainger - laser level	Acct #88253849	00022719	30995	GRAINGERIN		203.51	0.00	
Total For 53400 - Minor Equipment/Small Tools								430.05	0.00	
								Beginning Balance:		4,865.57
								Total Activity:		430.05
								Ending Balance:		5,295.62
<hr/>										
Account 53410 - Computer Equipment/Accessories										
04/07/2014	AP00251799	J. Woodbury - Notebooks	J. Woodbury -	00023093	19796	WOODBURY,J		561.34	0.00	
Total For 53410 - Computer Equipment/Accessories								561.34	0.00	
								Beginning Balance:		0.00
								Total Activity:		561.34
								Ending Balance:		561.34
<hr/>										
Account 53600 - Special Departmental Expense										
								0.00	0.00	
								Beginning Balance:		2,619.26

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501008 Parks-State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 10 to 11

Page No. 25
Run Date 05/05/2014
Run Time 05:46:52

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Total Activity:		0.00
								Ending Balance:		2,619.26
TOTAL EXPENSE								7,855.87	0.00	113,035.99
=====										
TOTAL FOR PROGRA								51,078.80	137.45	696,947.30

Napa County Regional Park and Open Space DistrictPlan of Projects
Status Report

May 12, 2014

<u>Name of Project</u>	<u>Description</u>	<u>Status</u>
Bay Area Ridge Trail Tuteur Loop	Assignment of Tuteur Loop Ridge Trail easement from the Bay Area Ridge Trail to the District	The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council wishes to transfer this easement to the District. Staff for the District and Council have gathered all the relevant documents, and initiated discussion with the Tuteur family to determine if there are any issues or amendments that should be considered. Next steps are to complete legal review of the documents, make amendments if warranted, obtain the consent of the Coastal Conservancy (who funded the trail construction), and then execute the assignment. Staff is currently reviewing the easement location to confirm it connects to the property to the south in the proper location.
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail between the cities of American Canyon and Napa generally following the Napa River and interior levees of associated wetlands.	Phase Two--Green Island Road to Soscol Ferry Road Questa has largely completed a revised draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. DFG, the Bay Trail Project and the Coastal Conservancy are funding the preparation of the supplemental environmental analysis for the section of the trail next to DFG's ponds 9 and 10; this work is being handled by Ducks Unlimited on behalf of DFG. District staff met with the involved parties on May 25, 2011 and again on November 9, 2011, and thought all questions with this supplemental review had been resolved, but no documents have been released for review. Staff met with BCDC staff in late November 2012 about DFG non-compliance with BCDC permit conditions to provide public access around Pond 10. In January 2013 BCDC issued a letter of non-compliance to DFW, and on March 6, 2013 all of the involved parties met to try and get the project back on track. A follow-up meeting was held April 23, 2013. In anticipation of DFW completing its work, the Board in March 2013 approved a new contract with Questa to complete the formal approval of the crossing. Fish and Wildlife presented a schedule for completion to BCDC at their July 18, 2013 hearing; the schedule called for their environmental work to be done by the end of this calendar year. In September 2013 we learned that DFW was now taking the position that the trail could not be permitted because endangered salt marsh harvest mice have been found in the area. On October 11, 2013 the County Public Works Director sent correspondence to the Director of DFW expressing concern about DFW's failure to construct the upland area for the airport's Runway Safety Area and the District's trail. DFW's response was received the last week of November 2013. A follow-up meeting with all of the relevant agencies was held January 30, 2014 where options were discussed but no clear decision made. BCDC received an update on this issue at their March 2014 meeting to assess progress on meeting the permit condition related to public access; they extended the deadline for compliance by DFW rather than grant DFW's request to be relieved to the permit condition. <u>District, airport and DFW staff met in April 2014 to discuss the Runway Safety Area, an issue directly related to the proposed trail, and DFW agreed to research the feasibility of transferring ownership of the area to the County.</u>
	Phase Three--Soscol Ferry Road to Napa Pipe	All permits and permissions have been obtained, and construction bid documents are done. Caltrans determined the project is eligible for federal Transportation Enhancements grant funds, and approved NEPA review for the project. However, the District was unable to complete Caltrans' extensive paperwork needed to obtain the funds, and so the funding that the District had lined up expired. The District in November 2014 applied to the Bay Trail project for a \$120,000 grant to help construct the trail. The grant was approved by the Bay Trail Board in December 2014, and the State Coastal Conservancy Board in March 2014. Construction is planned to take place this summer.
Berryessa Estates	Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for local residents eventually be the northern trailhead for a trail between Berryessa Estates and Pope Canyon.	The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has dragged; several meetings have been held over the past three years to try and speed to process, but BLM staff has so far had higher priorities. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. The Fire Marshall and the Pope Valley Volunteer Fire Department have added a proposal to construct a fire substation on a corner of the property. The Fire Marshall has identified funding for the fire station, and the County Board of Supervisors is now strongly supportive. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. District staff in January 2013 met with the Napa County Fire Marshall and the the Calfire Battalion Chief for the area and agreed to jointly advocate for BLM action. In February staff talked with BLM and was assured that processing of the transfer was now beginning. BLM did a series of site visits June-August, 2013. The Bureau of Reclamation in June 2013 asserted that Reclamation has property rights such that BLM is not permitted to transfer the property. BLM is now projecting the transfer will be complete by the end of this calendar year. In late August Reclamation determined they still retained jurisdiction, but they have committed to completing the transfer in the same time frame as BLM would have. Staff has submitted additional materials to Reclamation which is now processing the permit. Reclamation provided a draft agreement to the District in February 2014 which will lead to Reclamation eventually transferring its interests in the property; District staff responded with comments to the draft in early March 2014.
Berryessa Vista	Planning and stewardship of this 224 acre wilderness park.	Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. After observing more OHV damage in the summer of 2013, staff is exploring options other than a gate to prevent unauthorized OHV use. The latest plan is to install remote cameras in an attempt to determine who is causing the damage. No other work is anticipated until Lake Berryessa Trail planning is completed, as that is a key step in gaining overland access to the property. District staff has been meeting with Reclamation, their consultants and interested parties on the trail planning and prioritization.

<p>Blue Ridge/Berryess Peak Trail</p> <p>Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak</p>	<p>Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM staff on April 11th inspected the proposed trail alignment where it crosses BLM land. District and BLM staff met on August 5, 2011 to discuss BLM review of this project. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. In January 2014 DFW staff responded with an alternative entry sign design, and accepted our fence stile design. Volunteers installed the fence stile in March 2014. <u>The trail can be officially opened as soon as DFW approves the sign design.</u></p>
<p>Camp Berryessa</p> <p>Redevelopment of former Boy Scout Camp into a group/environmental education camp.</p>	<p>CEQA and NEPA review is complete, as is the Use Agreement between the District and Reclamation. A grant for \$50,000 to help with construction has been provided by the Mead Foundation, together with a \$1.5 million grant from the State Coastal Conservancy. Reclamation provided comments on the 90% plans on June 24, 2013. The first draft 100% version of the plans was submitted in mid October and has been forwarded onto Reclamation for their review and (hopefully) approval. Staff met with the PSOMAS project engineer on October 29 to discuss some specification refinements/modifications that may be necessary as a result of a high preliminary draft cost estimate. Staff is continuing to work with PSOMAS to bring estimated costs into line with the funding that is available. District staff completed additional soils testing in late August in hopes of finding soils that would limit the need to on-haul dirt for the Phase 2 septic system. A new water well was dug in October 2012--production is great, and quality is acceptable with minor treatment. Reclamation completed their review of the 90% plans and had a very positive meeting with District staff in late March. PSOMAS is now finalizing the SWPPP. <u>However, staffing issues with PSOMAS are hindering their completion of their work, including bid documents and value engineering to bring costs into line with funding. If PSOMAS's staffing issues are not resolved quickly could lead to the District missing this summer's construction window.</u> Construction groundbreaking will hopefully be in the summer of 2014, with camp opening by the spring of 2015.</p>
<p>District Non-profit Foundation</p> <p>Organize a non-profit foundation to raise funds for District projects</p>	<p>The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Formation of the foundation will likely be timed to the opening of Camp Berryessa.</p>
<p>Lake Hennessey North Shore Trails</p> <p>Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.</p>	<p>In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. Work was completed on the connector trail to Moore Creek in June 2013 and public response to the new trail has been very positive. A plan for fencing and signage improvements along the Hennessey north shore has been accepted by the Director of the Water Division. <u>Installation of City-required fencing was completed in mid-April of 2014. Signage and a horse trough will be installed by District staff and volunteers in mid-May, after which the only remaining task is the fabrication and installation of two information kiosks.</u> Working relations with the City of Napa have been very positive and if everything goes according to plan, the Lake Hennessey Unit should formally open to the public in early summer 2014.</p>
<p>Moore Creek Park Development</p> <p>Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.</p>	<p>The park opened on June 30, 2013. The eastern boundary survey and fencing project has been ongoing since late 2013. <u>Fence posts and wire has been completed for the southern half of the boundary, and District staff will inspect the posts for the northern half in mid-May 2014. At this rate, the fencing should be complete this fiscal year. Construction of the remainder of the Valentine Vista Trail was completed by the Forest Trails Alliance in April 2014 With the help and support of the County Fire Department and County communications technicians, the District has been working to install an emergency communications radio and antenna at the Ranch House (which has neither landline nor cellular phone service). We hope to have it in place and operational in the spring of 2014. A large oak fell and damaged the access to the gatehouse well pumphouse in March 2014, which has now been repaired. Volunteers with Pope Valley Ropers and Riders installed a horse trough at the trailhead leading to the Lake Hennessey Unit from Moore Creek.</u></p>
<p>Oat Hill Mine Trail</p> <p>Various improvements to the historic Oat Hill Mine Road</p>	<p>The litigation holding up this project has been successfully concluded. Several of the trail sign posts have been vandalized and will need to be replaced. The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. A volunteer crew did erosion control work on the trail in January 2013. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The City of Calistoga and CalTrans have restarted discussions about constructing a roundabout at the intersection of Highway 29 and Silverado Trail; the District is tracking these discussions to ensure that whatever design as adopted will provide adequate and safe access to the Oat Hill Mine Trail. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013. In recent months staff has observed extensive unauthorized construction of banks, ramps, jumps and new trails for mountain bicyclists; <u>staff is attempting to determine who is doing the work.</u></p>
<p>Oat Hill Mine Trail</p> <p>Transfer of 40 acre parcel from BLM</p>	<p>The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application.</p>
<p>Rector Ridge/Stags Leap Ridge Trail</p> <p>Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.</p>	<p>CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other project priorities are under control.</p>

<p>Skyline Park Protection Purchase of Skyline Park from the State</p>	<p>Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal and negotiations stalled. A Draft EIR was released in late September for the proposed expansion of the adjacent Syar Quarry. The District Board approved comments on the DEIR at it's October 2013 meeting.</p>
<p>Spanish Valley, Crystal Flats, and Stone Corral Planning for open space donated by Bob and Evalyn Trinchero</p>	<p>The District took full possession of the properties on January 1, 2012. Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approval by the Board at its October meeting, and has now been finalized and recorded. Staff met with the LBEPOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff has prepared a draft agreement between the District and the Association, which the Association has informally rejected. Negotiations have been complicated by the ongoing controversy between LBE residents and the Lake Berryessa Estates Resort Improvement District, even though they are not related issues. The well serving Spanish Valley was repaired in November 2013. District staff has also contracted with Cal-tech pump to abandon a dry well bore discovered on the property. A group of 10 boy scouts GPS'd old ranch roads and 4-wheel drive tracks on the Spanish Valley property for us over the weekend of April 26-27 so that we can create a map of existing road and trails. A contract for archeological surveying (a required part of the CEQA process) was awarded to Tom Origer and Associates in March, 2014 and that work should be completed by early summer. Staff completed a preliminary survey of the Spanish Valley access road in late July 2012 and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. In early January 2014 staff learned the affected parcels are for sale. Staff's cash offer to purchase half of the property in mid March was rejected and we have decided to be patient while the property owner attempts to find a better buyer (as we think it unlikely that there is one). In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed; a more secure gate sand lock will be installed and the Napa County Sheriff has placed two surveillance cameras at the location. The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope To Putah Trail on BLM land which is under construction by Tuleyome. Staff has made arrangements to remove an abandoned trailer in Spanish Valley at no cost to the District using an abandoned vehicle program administered by the County.</p>
<p>State Parks Operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park</p>	<p>The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. A County permit for the pool was obtained in July and the pool was reopened immediately thereafter. The state completed installing 3 yurts in October 2012. The District obtained approval in January 2013 to install an additional 8 yurts. Seven yurts have been installed; landings, paths and parking areas are nearly finished and ready for Fire Marshall's final inspection. Numerous volunteer projects have been organized (PG&E event improving the Mill, firewood splitting, hazardous tree removal, mowing, pool cleaning, native plant garden maintenance, historic orchard restoration, lots of trash removal, and in September/October a footbridge on the History Trail was repaired by the St Helena Kiwanis). A volunteer forestry management group has been formed and the District has acquired a boom truck and other equipment in support of their mission. Utility service accounts have been transferred from the state to the District. Work on an improved recycling system is nearly complete. Every septic tank in the park has been pumped clean, and sewer lines were located and cleared of root blockages. Two additional failed septic tanks were discovered in March and pumped clean. Nearly \$270,000 in gifts, grants and pledges have been obtained to assist with improvements at the parks. The District and State Parks have finalized an agreement regarding the "found" state money that provides up to \$537,800 in State funds being granted to the District to cover some salaries and two capital improvement projects (replacement roofs and AC overlay to the picnic area road). The District is sponsoring SB 170 (Wolk) which would exempt the mill from state food processing facility requirements so that flour from the mill can be sold as a food item; the bill has passed the Senate and all Assembly committees, but unfortunately in late July the Department of Public Health announced their opposition to the bill. After meeting with DPH, it appears they may be willing to agree to a workable compromise; this will take time to explore, so we have made the bill a two-year bill. Final approval of seven yurts was received in the last week of September 2013, and went on line with Reserve America in November 2013. A contract to prepare architectural plans for the repair of the cabins was awarded in December 2013; the plans were submitted in February 2014 for State Parks approval. In March 2014 the district was approached by several organizations and individuals requesting that the District consider taking over management of Robert Louis Stevenson State Park; staff is investigating what would be involved.</p>
<p>Vallejo Lakes Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County</p>	<p>Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplusing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplusing of the property. The District's analysis of County ROW's with potential for recreational trails identified a potential ROW through the Vallejo Lakes property; however, it appears that one short section of the historic ROW is in Solano County and appears to not have been properly established. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. The District together with Solano Land Trust and Ridge Trail staff met with City of Vallejo staff in mid-August; it appears the matter of whether and how to dispose of these lands will come to the City Council early in 2014. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplusing process has become more complicated and the City does not anticipate any action in the near future, but meanwhile the City Manager appears open to working with us to figure out a mutually beneficial outcome. <u>Staff will be investigating Lake Curry with City of Vallejo staff in late May 2014.</u></p>
<p>Vine Trail A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored from the Vine Trail Coalition, of which the District is a participating member.</p>	<p>The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park.</p>

Completed Projects

Bay Area Ridge Trail Realignment	In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.
Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail	
Bay/River Trail -- American Canyon to Napa Phase I	Construction of approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.
Phase One--Euclptus Drive to Green Island Road	
Berryessa Vista Acquisition	Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.
Connolly Ranch	Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.
Oat Hill Mine Trail	The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.
Historic ROW Analysis	Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.
Study to determine location and status of historic road Rights-of-Way and whether they have value as non-motorized recreational trails	
Linda Falls	Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust
Master Plan Development	The Master Plan for 2008-2013 was approved in January 2009
Master Plan Update	Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.
First scheduled update to the Master Plan adopted in January 2009	
Milliken Reservoir Trails and Picnic Area Feasibility Study	The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.
Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area	
Moore Creek Open Space Park	Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.
Napa River Ecological Reserve Improvements	Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.
Napa River Ecological Reserve Restoration	This multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. Work was done by volunteers, students, and paid contractors. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.
Napa River Flood Control Easement	Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding
Newell Preserve Improvements	As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.
Provide on-site water supply for group campground for cattle	
River to Ridge Trail Enhancements	Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.
River to Ridge Trail	Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.
Lot line adjustment to legalize River to Ridge Trail as constructed (it curenly encroaches on private	
River to Ridge Trail Entrance Enhancements	A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.

River to Ridge Trail	Correct drainage problems to trail can be used year-round.	Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.
Skyline Park Road and Trail Improvements	Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.	
Skyline Park Concessionaire Agreement Renewal	District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.	
Skyline Park Trail Improvements	Major volunteer event to reroute and repair trails	Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.
Skyline Park Facility Improvements	Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.	The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.
South Napa Wetlands Habitat Area	Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.	Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.
State Parks	Assume management of Bothe-Napa Valley State Park and keep it and the Bale Grist Mill open	The District took over operations of the parks on April 1, 2012, and have a 5 year agreement with the State to continue operating the parks.
Trichero Open Space Acquisition	Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero	The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.
Wild Lake Ranch	Assist land trust with planning and possible joint management of trails, camping and picnic areas.	The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.