



**Napa County Regional Park
and Open Space District**

Karen Turjanis
Director, Ward One

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Director, Ward Two

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Dave Finigan
Director, Ward Four

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Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, June 8, 2015 at 2:00 P.M.

County of Napa Board Chambers, 1195 Third Street Third Floor, Napa, CA

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit you comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

2:00 p.m. Public Hearing. Consideration and potential adoption of work program and budget for FY 2015-16 (July 1, 2015 – June 30, 2016)

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of May 11, 2015.
- b. Consideration and potential approval of a purchase and sale agreement with Suscol Mountain Vineyards, LLC concerning the acquisition of the Suscol Headwaters Preserve (portions of Napa County APNs 045-360-009, 057-030-012, and 057-020-077 and the entirety of Solano County APN 0148-010-02).
- c. Update on the proposed Syar Quarry expansion and potential direction to staff (oral report).
- d. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- e. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
- f. Review of the District Projects Status.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendaized, no action will be taken by the Board on these items unless specifically noted otherwise.

7. Adjournment



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: June 8, 2015
 Agenda Item: 3
 Subject: Adoption of Work Program and Budget for Fiscal Year 2015-16

Recommendation

1. Find that the proposed action is not a project under CEQA
2. Approve the Work Program and Budget for FY 2015-16

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Background

The proposed Work Program for the next fiscal year is attached as Exhibit A, while the proposed Budget is attached as Exhibit B. As additional background, also attached as Exhibit C is a map showing the location of trails proposed to be constructed in the coming year at Moore Creek Park (shown as dashed orange lines).

The availability of the draft budget for public comment was published in the Napa Register on May 15, 2015. To date, no comments have been received from the public.

The proposed budget before the Board is the same as what was released for public comment, except for the following (all changes are marked in the attached budget with orange highlight):

- (1) Under Administration, \$207,000 was added to revenues and expenses to reflect the portion of the Priority Conservation Area grant which will go through the District books. The rest of the PCA grant, which will be used to acquire Phase I of the Kirkland Ranch property, will go directly from the funder into escrow so does not appear in the District's budget. The portion of the PCA grant that will run through the District's books will be used for other expenses related to the acquisition and development of facilities, including environmental review, permits and construction.
- (2) Under State Parks, several line items had minor adjustments to reflect actual experience in FY 2014-15 rather than the original budget for FY 2014-15.

Highlights of the budget, as described in the memo to the Board on this subject at the May 2015 meeting, include:

- (1) District finances continue to be solid.
- (2) The draft budget proposes to draw down most of the reserves that have been built up in prior years in anticipation of two major projects: construction of Camp Berryessa, and repair and improvement to the historic cabins at Bothe-Napa Valley State Park.
- (3) For Camp Berryessa, as was reported previously, the low bid on the main construction contract came in about \$400,000 over what was anticipated. In order to cover this and other expenses for construction management and for start-up expenses including equipment, the draft budget proposes to allocate \$500,000 of the County grant, in addition to drawing down the remainder of the Coastal Conservancy and Mead Foundation grants. Staff is seeking other grants to cover at least some of these costs, but since at this time they are not assured the budget assumes no other grants.
- (4) For the State Parks, the draft budget includes nearly \$600,000 for construction services and construction materials and supplies. Most of this is for cabin repairs and improvements.
- (5) The State Parks budget for the first time also includes some of the costs of contracting with the State for the services of one park ranger and several part-time lifeguards (under "Other Professional Services"). These expenses were previously paid directly by the grantor, and so did not show up in the District budget. Remaining grant funds will cover approximately 5 months of the park ranger's costs in the coming fiscal year.
- (6) A top priority in the draft budget is to undertake a comprehensive program for improving information provided to the public about the parks, trails and programs available to the public. This includes a complete makeover of the District's web page, printed and on-line interactive maps and information, and expanded use of social media. The draft budget allocates \$100,000 for this purpose (in the Administration budget unit).
- (7) Another priority is to continue construction of trails at Moore Creek Park. The draft budget allocates \$50,000 for this purpose, which should enable the District to construct another two miles or so of wilderness trails, including about half of the approved but not yet constructed trails in the Lake Hennessey Unit, and another one-quarter to one-half mile of the Madrone Trail. The draft budget also allocates \$25,000 for major maintenance of buildings and other infrastructure at Moore Creek.
- (8) The draft budget includes \$10,000 to continue invasive weed management at the Napa River Ecological Reserve. This funding will mostly be used to fund the District's participation in the Napa County Youth Ecology Corp's 2015 summer program.
- (9) The draft budget includes no significant funding for major improvements at the District's other parks and trail; the draft budget only covers routine maintenance and operations.
- (10) The draft budget includes no funding for the proposed Cedar Roughs/Smittle Creek purchase, since if successful the grant funds for this project will go directly from the funder into escrow rather than through the District budget.

Napa County Regional Park and Open Space District**Work Program**

July 1, 2015 – June 30, 2016

The adopted budget for FY 2015-16 will support the following projects and programs:

General Fund

- a. On-going administration and central office functions and supplies
- b. Development of new projects and programs
 - i. Complete former Kirkland Ranch acquisition and CEQA review
 - ii. Complete purchase of Cedar Roughs-Smittle Creek parcels
 - iii. Continue to work on Vallejo Lakes, Lake Curry, and others
 - iv. Continue to work on Oat Hill Mine Trail extension north of Aetna Springs Road to Lake County line
 - v. Continue to seek approval for and install signage for the Berryessa Peak Trail
- c. Pursue recommendations of the Park and Open Space District Advisory Committee, including improved web page, social media presence, and investigation of the feasibility of a ballot measure in 2016.

Moore Creek

- a. Construction of up to 1.5 miles of new trails at the Lake Hennessey Unit (Old Man's Beard Trail and the northern section of the Peak Trail)
- b. Continue to work on the Madrone Footpath
- c. Routine maintenance and operations, including \$20,000 allowance for new roof for gate house if needed

Oat Hill Mine Trail

- a. Some erosion control work
- b. Routine maintenance and operations

Napa River and Bay Trail

- a. Routine maintenance and operations of existing sections of the trail
- b. Complete Sections 7&8 repairs

Camp Berryessa

- a. Complete construction of Phase I
- b. Purchase equipment and furnishings
- c. Set up camp host system and reservation system
- d. Open Phase I

Berryessa Vista

- a. Improve signage and install gate to address illegal OHV use
- b. Route maintenance and operations

Napa River Ecological Reserve

- a. Continue contracts for portable toilet, trash pickup, and graffiti removal
- b. Continue maintenance weeding of invasive plants in the meadow area (2-3 paid crews)
- c. Sponsor Youth Ecology Corps summer training program

Vine Trail

- a. Participate on Vine Trail Board
- b. Investigate potential role in maintaining the Vine Trail

Putah Creek

- a. Work on improved access for Spanish Valley
- b. Work on controlling illegal OHV activity at Crystal Flats
- c. Obtain site control of the BLM 480 acres between Lake Berryessa Estates and Spanish Valley

State Parks

- a. On-going operations and maintenance
- b. Expand outdoor education programs at Bothe-Napa Valley State Park
- c. Complete improvements to the swimming pool at Bothe-Napa Valley State Park
- d. Complete repairs and remodeling of cabins and shower/toilet facility
- e. Complete Operating Agreement with California State Parks for Robert Louis Stevenson State Park

	A	B	C	D	E	F	G	H	I	J	K	L	M
1		Napa County Regional Park and Open Space District											
2		Actuals 2014-15 Projected April 1, 2015											
3			FISCAL YEAR 2014-15 PROJECTED ACTUALS										
4			General Fund	Moore Creek	Oat Hill Mine Trail	Napa River & Bay Trail	Camp Berryessa	Berryessa Vista	Napa River Ecological Reserve	Vine Trail	Putah Creek	State Parks	Total
5		Revenues											
6	1	County - Special Projects Fund	-	291,095	16,280	160,800	187,342	7,680	23,550	3,960	62,900	-	753,607
7	2	State Coastal Conservancy Grant	-	-	-	-	1,026,000	-	-	-	-	-	1,026,000
8	4	Bay Trail Grant - ABAG	-	-	-	-	-	-	-	-	-	-	-
9	5	Bechtel Grant	-	-	-	-	-	-	-	-	-	30,200	30,200
10		Wildlife Commission Grant	6,250						10,934				17,184
11	7	Concessions/Campsite Rentals	-	-	-	-	-	-	-	-	-	460,000	460,000
12	9	Donations	250	725	-	-	-	-	-	-	-	15,000	15,975
13	10	Charges for Services	-	-	-	-	-	-	-	-	-	-	-
14	11	Rents	-	9,600	-	-	-	-	-	-	-	16,800	26,400
15	12	Interest	3,400	-	-	-	-	-	-	-	-	3,750	7,150
16		Miscellaneous											
17		Transfer in from fund balance											
18		Total Revenues	9,900	301,420	16,280	160,800	1,213,342	7,680	34,484	3,960	62,900	525,750	2,336,516
19													
20		Expenses											
21	13	Administration/General Operating	200,310	41,400	6,380	47,510	60,000	1,250	400	650	7,300	198,800	564,000
22	14	Accounting and Auditing Services	13,150	-	-	-	-	-	-	-	-	1,450	14,600
23	15	Legal Services	26,000	-	-	-	-	-	-	-	-	-	26,000
24	16	Park Operations and Improvements	38,215	44,585	7,400	268,800	1,070,000	-	16,900	-	7,950	403,500	1,857,350
25	18	Insurance	12,300	950	-	-	-	-	-	-	-	1,340	14,590
26	19	Elections	1,920	-	-	-	-	-	-	-	-	-	1,920
27	20	Taxes and Assessments	-	760	-	-	-	-	-	-	-	460	1,220
28		Total Expenses	291,895	87,695	13,780	316,310	1,130,000	1,250	17,300	650	15,250	605,550	2,479,680
29													
30		Add to (Use of) Prior Year Funds	(281,995)	213,725	2,500	(155,510)	83,342	6,430	17,184	3,310	47,650	(79,800)	(143,164)
31		Balanced Budget (should be zero)	-	-	-	-	-	-	-	-	-	-	-
32													
33													
34		Beginning Fund Balance	611,223	49,179	-	-	50,000	-	-	-	5,000	593,732	1,309,134
35		Add to (Use of) Prior Year Funds	(281,995)	213,725	2,500	(35,510)	83,342	6,430	6,250	3,310	47,650	(79,800)	(34,098)
36		Ending Fund Balance (Est)	329,228	262,904	2,500	(35,510)	133,342	6,430	6,250	3,310	52,650	513,932	1,275,036
37													
38		fund balance after transfer to GF of all but encumbered funds	711,104				50000					513,932	761,104

	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
1		Napa County Regional Park and Open Space District											
2		Proposed Budget 2015-16											
3		FISCAL YEAR 2015-16 PROPOSED MAY 11,2015											
4			General Fund	Moore Creek	Oat Hill Mine Trail	Napa River & Bay Trail	Camp Berryessa	Berryessa Vista	Napa River Ecological Reserve	Vine Trail	Putah Creek	State Parks	Total
5		Revenues											
6	1	County - Special Projects Fund	51,043	127,735	16,500	35,900	500,000	7,700	30,250	4,060	38,450	-	811,638
7	2	State Coastal Conservancy Grant	-	-	-	-	443,638	-	-	-	-	-	443,638
8	4	Bay Trail Project--ABAG	-	-	-	-	-	-	-	-	-	-	-
9	5	PCA grant	207,000	-	-	-	-	-	-	-	-	-	207,000
10													
11	7	Concessions/Campsite Rentals	-	-	-	-	-	-	-	-	-	500,000	500,000
12	9	Donations	-	-	-	-	-	-	-	-	-	-	-
13	10	Charges for Services	-	-	-	-	-	-	-	-	-	-	-
14	11	Rents	-	9,600	-	-	-	-	-	-	-	16,800	26,400
15	12	Interest	3,400	-	-	-	-	-	-	-	-	1,000	4,400
16													
17													
18		Total Revenues	261,443	137,335	16,500	35,900	943,638	7,700	30,250	4,060	38,450	517,800	1,993,076
19													
20		Expenses											
21	13	Administration/General Operating	379,250	29,350	6,400	30,900	100,000	5,000	4,000	4,060	20,000	188,500	767,460
22	14	Accounting and Auditing Services	14,000	-	-	-	-	-	-	-	-	1,700	15,700
23	15	Legal Services	20,000	-	-	-	-	-	-	-	-	-	20,000
24	16	Park Operations and Improvements	132,200	106,275	10,100	5,000	1,218,500	2,700	26,250	-	18,450	736,200	2,255,675
25	18	Insurance	13,000	950	-	-	-	-	-	-	-	1,500	15,450
26	19	Elections	-	-	-	-	-	-	-	-	-	-	-
27	20	Taxes and Assessments	-	760	-	-	-	-	-	-	-	460	1,220
28		Total Expenses	558,450	137,335	16,500	35,900	1,318,500	7,700	30,250	4,060	38,450	928,360	3,075,505
29													
30		Add to (Use of) Fund Balance	(297,007)	-	-	-	(374,862)	-	-	-	-	(410,560)	(1,082,429)
31		Balanced Budget (should be zero)	-	-	-	-	-	-	-	-	-	-	-
32													
33													
34		Beginning Fund Balance	711,104	-	-	-	50,000	-	-	-	-	513,932	1,275,036
35		Add to (Use of) Prior Year Funds	(297,007)	-	-	-	(374,862)	-	-	-	-	(410,560)	(1,082,429)
36		Ending Fund Balance (Est)	414,097	-	-	-	(324,862)	-	-	-	-	103,372	192,607
37													
38		Note: The beginning fund balance in part reflects the fact that the District receives the County Special Projects Grant as well as some other revenues in advance of when they are used. Within the current year budget, some revenues are restricted to a specific park or trail; unrestricted revenues are then allocated to the various projects based on projected need in such a way that the projected ending fund balance is zero, except when there are restricted funds associated with the project (Camp Berryessa, State Parks). At the end of the year, all unexpended discretionary revenues are placed in the General Fund to be available for reallocation the following year.											

	B	C	D	E	F	G
2						
3						
4		85000-00 Administration				
5						
6				Adopted Budget 2014-15 revised 11/10/14	Actuals 2014-15 projected 4/1/2015	Proposed Budget 2015-16
7						
8	43910	County of Napa		-	-	51,043
9	45100	Interest		3,000	3,400	3,400
10	47150	Wildlife Commission Grant			6,250	
11		PCA grant				207,000
12	47500	Donations and Contributions		-	250	-
13						
14						
15						
16	52100	Administration Services		200,000	194,300	163,300
17	52105	Elections		65,000	1,920	-
18	52125	Accounting/Auditing Services		16,000	13,150	14,000
19	52140	Legal Services		20,000	26,000	20,000
20	52490	Other Professional Services		20,000	28,500	130,000
21	52705	Insurance - Premiums		13,000	12,300	13,000
22	52820	Printing and Binding		-	560	
23	52830	Publications and Legal Notices		-	500	500
24	52840	Permits and License Fees		-	-	
25	52900	Training/Conference Expenses		500	500	500
26	52905	Business Travel/Mileage		1,500	1,250	1,500
27	53100	Office Supplies		3,000	500	1,000
28	53120	Memberships/Certifications		1,500	1,500	1,500
29	53250	Fuel			40	
30	53350	Maintenance Supplies		-	200	200
31	53400	Minor Equipment/Small Tools		-	625	500
32	53410	Computer Equip/Accessories		-	-	-
33	53415	Computer Software Licensing Fees		-	450	450
34	53600	Special Departmental Expense		5,000	2,000	212,000
35	55400	Equipment		-	7,600	
36				345,500	291,895	558,450
37						
38		Net of Current Year Revenues and Expenses		(342,500)	(281,995)	(297,007)
39						
40		Beginning Fund Balance		511,342	611,223	329,228
41		Add to (Use of) Prior Yr Funds		(342,500)	(281,995)	(297,007)
42		Ending Fund Balance (Est)		168,842	329,228	32,221

	B	C	D	E	F	G
2						
3	85010-00 Moore Creek					
4						
5				Adopted Budget 2014-15 revised 11/10/14	Actuals 2014-15 projected 4/1/2015	Proposed Budget 2015-16
6			Revenues			
7	43910	County of Napa		83,402	291,095	127,735
8	45300	Rent - Building/Land		9,600	9,600	9,600
9	47500	Donations and Contributions		300	725	
10			Total Revenues	93,302	301,420	137,335
11						
12			Expenses			
13	52100	Administration Services		33,516	38,100	26,100
14	52325	Waste Disposal Services		3,500	1,500	1,500
15	52360	Construction Services		27,500	18,500	50,000
16	52490	Other Professional Services		25,000	18,100	24,000
17	52525	Maintenance-Infrastructure/Lan		6,000	200	25,000
18	52700	Insurance - Liability + Property		950	950	950
19	52800	Communications/Telephone		900	925	925
20	52840	Permits/License Fees		-	450	-
21	52905	Business Travel/Mileage		250	250	250
22	53100	Office Supplies		500	200	250
23	53205	Utilities - Electric		1,200	1,300	1,200
24	53250	Fuel		100	160	200
25	53350	Maintenance Supplies		2,500	3,200	3,200
26	53600	Special Departmental Expense		1,500	3,100	3,000
27	54500	Taxes and Assessments		450	760	760
28			Total Expenditures	103,866	87,695	137,335
29						
30			Net of Current Year Revenues and Expenses	(10,564)	213,725	-
31						
32			Beginning Fund Balance	49,179	49,179	\$ -
33			Add to (Use of) Prior Yr Funds	(10,564)	213,725	\$ -
34			Ending Fund Balance (Est)	38,615	262,904	\$ -
35						
36						

Note: The ending balance for FY 14-15 is equal to the capital replacement sinking fund.

	B	C	D	E	F	G
2						
3						
4		85010-01	Oat Hill Mine Trail			
5						
6				Adopted Budget 2014-15 revised 11/10/14	Actuals 2014-15 projected 4/1/2015	Proposed Budget 2015-16
7			Revenues			
8	43910		County of Napa	16,280	16,280	16,500
9	47500		Donations and Contributions	-	-	-
10			Total Revenues	16,280	16,280	16,500
11			Expenses			
12						
13	52100		Administration Services	5,580	5,580	5,600
14	52360		Construction Services	5,000	100	5,000
15	52490		Other Professional Services	3,600	5,700	3,500
16	52905		Business Travel/Mileage	500	500	500
17	53100		Office Supplies	500	500	500
18	53345		Construction Supplies/Material	1,000	1,000	1,000
19	53350		Maintenance Supplies	100	100	100
20	53,600.00		Special Departmental Expense	-	300	300
21			Total Expenditures	16,280	13,780	16,500
22						
23			Net of Current Year Revenues and Expenses	-	2,500	-
24						
25			Beginning Fund Balance	-	-	-
26			Add to (Use of) Prior Yr Funds	-	2,500	-
27			Ending Fund Balance (Est)	-	2,500	-

	B	C	D	E	F	G
2						
3						
4		85010-02 Napa River and Bay Trail				
5						
6				Adopted Budget 2014-15 revised 11/10/14	Actuals 2014-15 projected 4/1/2015	Proposed Budget 2015-16
7			Revenues			
8	43910	County of Napa		195,900	160,800	35,900
9	47150	Other Grants		120,000	120,000	
10			Total Revenues	315,900	280,800	35,900
11						
12			Expenses			
13	52100	Administration Services		27,900	38,500	28,000
14	52325	Waste Disposal Services		-	50	
15	52360	Construction Services		285,100	267,000	5,000
16	52490	Other Professional Services		2,500	8,850	2,500
17	52840	Permits/License Fees		-	500	
18	52905	Business Travel/Mileage		400	160	400
19	53350	Maintenance Supplies		-	1,250	-
20	53600	Special Departmental Expense		-	-	-
21			Total Expenditures	315,900	316,310	35,900
22						
23		Net of Current Year Revenues and Expenses		-	(35,510)	-
24						
25			Beginning Fund Balance	-	-	-
26			Add to (Use of) Prior Yr Funds	-	(35,510)	-
27			Ending Fund Balance (Est)	-	(35,510)	-

	B	C	D	E	F	G
2						
3						
4	85010-04 Berryessa Vista					
5						
6				Adopted Budget 2014-15 revised 11/10/14	Actuals 2014-15 projected 4/1/2015	Proposed Budget 2015-16
7			Revenues			
8	43910		County of Napa	7,680	7,680	7,700
9			Total Revenues	7,680	7,680	7,700
10						
11			Expenses			
12	52100		Administration Services	1,980	1,250	2,000
13	52490		Other Professional Services	2,500	-	2,500
14	53345		Construction Supplies/Materials	3,000	-	3,000
15	52905		Business Travel/Mileage	200	-	200
16			Total Expenditures	7,680	1,250	7,700
17						
18			Net of Current Year Revenues and Expenses	-	6,430	-
19						
20			Beginning Fund Balance	-	-	-
21			Add to (Use of) Prior Yr Funds	-	6,430	-
22			Ending Fund Balance (Est)	-	6,430	-

	B	C	D	E	F	L
2						
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4						
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6				Adopted Budget 2014-15 revised 11/10/14	Actuals 2014-15 projected 4/1/2015	Proposed Budget 2014-15
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15						
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17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						

Covers routine maintenance (porta-pottie, litter, trash, graffiti removal) and minimal teasel eradication

Total Expenditures

23,550

17,300

30,250

Net of Current Year Revenues and Expenses

-

6,250

-

Beginning Fund Balance

-

-

-

Add to (Use of) Prior Yr Funds

-

6,250

-

Ending Fund Balance (Est)

-

6,250

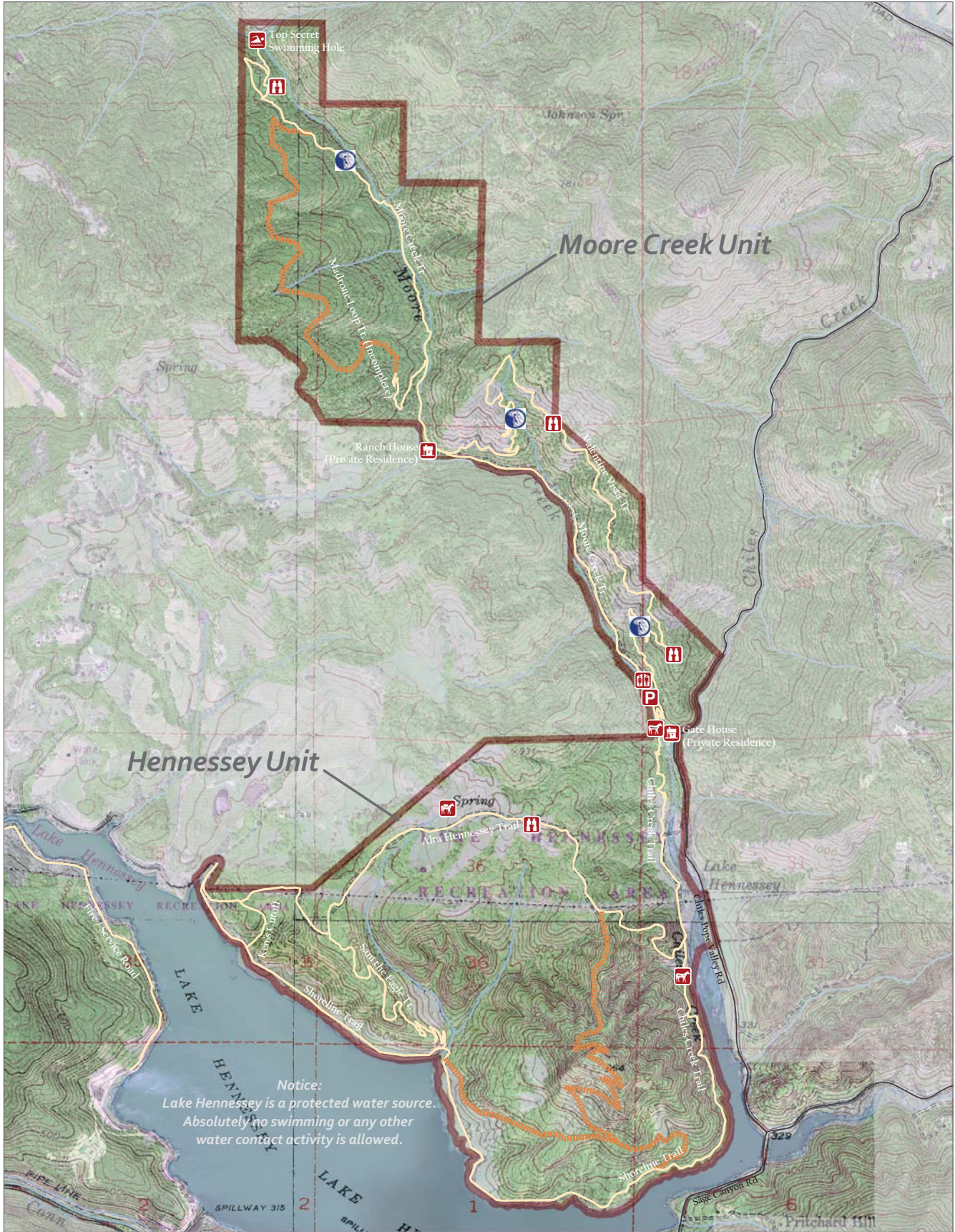
-

	B	C	D	E	F	G
2						
3						
4		85010-06 Vine Trail				
5						
6				Adopted Budget 2014-15 revised 11/10/14	Actuals 2014-15 projected 4/1/2015	Proposed Budget 2015-16
7			Revenues			
8	43910		County of Napa	3,960	3,960	4,060
9			Total Revenues	3,960	3,960	4,060
10						
11			Expenses			
12	52100		Administration Services	3,900	600	4,000
13	52905		Business Travel/Mileage	60	50	60
14			Total Expenditures	3,960	650	4,060
15						
16			Net of Current Year Revenues and Expenses	-	3,310	-
17						
18			Beginning Fund Balance	-	-	-
19			Add to (Use of) Prior Yr Funds	-	3,310	-
20			Ending Fund Balance (Est)	-	3,310	-

	B	C	D	E	F	G
2						
3						
4			85010-07 Putah Creek			
5						
6				Adopted Budget 2014-15 revised 11/10/14	Actuals 2014-15 projected 4/1/2015	Proposed Budget 2015-16
7			Revenues			
8	43910		County of Napa	52,900	62,900	38,450
9			Total Revenues	52,900	62,900	38,450
10						
11			Expenses			
12	52100		Administration Services	34,800	7,300	20,000
13	52325		Waste Disposal Services	-	-	-
14	52360		Construction Services	5,000	4,000	5,000
15	52490		Other Professional Services	12,500	3,000	12,500
16	52840		Permits/License Fees	5,000	350	350
17	52905		Business Travel/Mileage	500	500	500
18	53350		Maintenance Supplies	100	100	100
19			Total Expenditures	57,900	15,250	38,450
20						
21			Net of Current Year Revenues and Expenses	(5,000)	47,650	-
22						
23			Beginning Fund Balance	5,000	5,000	-
24			Add to (Use of) Prior Yr Funds	(5,000)	47,650	-
25			Ending Fund Balance (Est)	-	52,650	-
26						
27			<i>The fund balance carry forward of \$5,000 consists of monies received from a settlement of an easement dispute. The funds were designated by the Board for improvements at the Stone Corral section of the Putah Creek properties. This work is proposed to be completed in FY 14-15.</i>			

	B	C	D	E	F	G	M
2							
3							
4			85010-08 State Parks				
5							
6				Adopted Budget 2014-15 revised 11/10/14	Actuals 2014-15 projected 4/1/2015	Proposed Budget 2015-16	
7			Revenues				
8	45100	Interest		1,000	3,750	1,000	
9	45300	Rent-Building/Land		41,800	16,800	16,800	
10	45500	Concessions		420,000	460,000	500,000	
11	46800	Charges for Services		-	-	-	
12	47150	Other Grants		-	30,200	-	
13		Miscellaneous					
14	47500	Donations		-	15,000	-	
15		Total Revenues		462,800	525,750	517,800	
16							
17			Expenses				
18	52100	Administration Services		155,000	191,000	181,000	
19	52125	Accounting/Auditing Services		-	-	-	
20	52325	Waste Disposal Services		15,000	16,300	16,300	
21		Janitorial Services					
22	52360	Construction Services		425,000	185,000	350,000	
23	52490	Other Professional Services		127,980	27,250	123,500	
24	52500	Maintenance-Equipment		-	-	-	
25	52505	Maintenance-Buildings/Improve		-	-	-	
26	52520	Maintenance-Vehicles		4,000	5,000	5,000	
27	52525	Maintenance-Infrastructure/Lan		15,600	10,700	11,000	
28	52705	Insurance - Premiums		1,340	1,340	1,500	
29	52800	Communications/Telephone		6,000	6,800	7,000	
30	52825	Bank Charges		1,700	1,450	1,700	
31	52840	Permits/License Fees			2,230		
32	52900	Training/Conference Expenses		500	-	500	
33	52905	Business Travel/Mileage		2,500	3,420	2,500	
34	53100	Office Supplies		4,000	1,300	4,000	
35	53205	Utilities - Electric		15,000	13,000	15,000	
36	53210	Utilities - Propane		500	400	500	
37	53250	Fuel		700	500	700	
38	53330	Janitorial Supplies		4,000	7,550	7,000	
39	53345	Construction Supplies/Material		166,700	83,200	166,700	
40	53350	Maintenance Supplies		25,000	16,350	25,000	
41	53400	Minor Equipment/Small Tools		6,000	8,800	6,000	
42	53410	Computer Equipment/Accessories		-	-	-	
43	53600	Special Departmental Expense		3,000	6,500	3,000	
44	54500	Taxes and Assessments		-	460	460	
45	55400	Equipment		-	17,000	-	
46		Total Expenditures		979,520	605,550	928,360	
47							
48		Net of Current Year Revenues and Expenses		(516,720)	(79,800)	(410,560)	
49							
50		Beginning Fund Balance		593,732	593,732	513,932	
51		Add to (Use of) Prior Yr Funds		(516,720)	(79,800)	(410,560)	
52		Ending Fund Balance (Est)		77,012	513,932	103,372	

Napa County Regional Park and Open Space District



Legend

- | | |
|----------------------|------------------------------|
| Park Features | Residence |
| Parking | Trails and Boundaries |
| Restroom | Park Boundary |
| View | Private Property |
| Swimming Hole | Multi-Use Trail |
| Stock Pond | Bay Area Ridge Trail |
| Water Trough | |



Moore Creek Park Moore Creek and Hennessey Units



**Napa County Regional Park
and Open Space District**

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Michael Haley
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, May 11, 2015 at 2:00 P.M.

County of Napa Board Chambers, 1195 Third Street Third Floor, Napa, CA

1. Call to Order and Roll Call

Directors present: Karen Bower-Turjanis, Barry Christian, Tony Norris, and Dave Finigan.

Staff present: John Woodbury, Chris Cahill, Chris Apallas, and Lashun Fuller.

2. Public Comment

None

3. Set Matters

None

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of April 13, 2015.

Minutes were approved as corrected.

MH-TN-KT-BC-DF

- b. Consideration and potential approval of comment letter to Caltrans regarding the proposed Soscol Junction Improvement Project.

Directors voted to approve the comment letter to Caltrans regarding the proposed Soscol Junction Improvement Project, and to find the proposed action is not a project under CEQA.

MH-TN-BC-KT-DF

- c. Update on the Park and Open Space District Advisory Committee, potential receipt and approval of the Final Report of the Advisory Committee, and approval of next steps.
- Directors voted to find that the proposed action is not a project under CEQA, to accept the Final Report adopted by the Park and Open Space District Advisory Committee, to direct that the Final Report be distributed to the Napa County Board of Supervisors, the City Councils of the four cities and one town in Napa County, and other interested parties, and to direct staff to develop an outreach plan for obtaining input from the general public as well as interested stakeholders, with guidance from the *ad hoc* Board subcommittee appointed to assist with the Advisory Committee (Directors Finigan and Norris).

BC-MH-TN-DF-KT

- d. Update on the proposed Syar Quarry expansion and potential direction to staff (oral report).
John Woodbury - No report given
- e. Update on plans for forming a non-profit foundation to support the work of the District (oral report from Director Bower Turjanis).
Karen Turjanis gave report. No formal action taken.
- f. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
Expenditure report was reviewed by Board of Directors. No formal action was taken.
- g. Consideration of and potential authorization to release the draft FY 2015-16 budget for public comment.
Directors voted to find that the proposed agreement is not applicable under CEQA, and to approve the release of the draft budget for public comment and to set a public hearing for the adoption of the budget on June 08, 2015.
TN-MH-KT-DF-BC
- h. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
Monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park was reviewed by board. No formal action was taken.
- i. Review of the District Projects Status.
John Woodbury and Chris Cahill gave the report with discussions on Berryessa Estates, Blue Ridge / Berryessa Peak Trail, Camp Berryessa, Cedar Roughs, Sam the Eagle Trail, Lake Hennessey, State Parks, and the upcoming work with John McConnell (formerly from Bay area Backroads).
Tony Norris provided an update on the Vine Trail.

5. Announcements by Board and Staff

- Chris Cahill announced County gifted NCRPOSD a Ford F-250
- Dave Finnegan suggested jeep ride through former Kirkland Ranch property
- Tony Norris announced his attendance the 30th annual California Trails and Greenways Conference in Yosemite
- Tony Norris, Barry Christian, Karen Turjanis and John Woodbury will be attending the Open Space Conference in Richmond on May 14th.
- Karen Turjanis noted a correction with the time of shuttle for upcoming V_O_CAL event schedule from 5:45P.M. to 4:45P.M.
- Barry Christian announced May 16th Kids to Park Day offered by the American Canyon Community Parks Foundation

6. Agenda Planning

None

7. Closed Session

- a. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: APN Nos. 025-220-003, 016, 017 and 018
Agency Negotiator: John Woodbury, NCRPOSD General Manager

Negotiating Parties: NCRPOSD and Michael McDevitt, Trustee of the Michael J. McDevitt Revocable Living Trust, as to an undivided 50% interest and John N and Mary Jean Bruce, as joint tenants, as to an undivided 50% interest
Under Negotiation: Price and Terms of Payment

- b. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: A part of the former Kirkland Ranch to be created from portions of three parent parcels (Assessor's Parcel Numbers 045-360-009, 057-030-012, and 057-020-077) in Napa County and an adjacent parcel owned by Seller in Solano County.
Agency Negotiator: John Woodbury, NCRPOSD General Manager
Negotiating Parties: NCRPOSD and Suscol Mountain Vineyards LLC
Under Negotiation: Price and Terms of Payment

No reportable actions.

8. Adjournment

Adjourned to the Regular NCRPOSD Board Meeting June 08, 2015

 DAVE FINIGAN, Board President

ATTEST:

 LASHUN FULLER, Acting District Secretary

Key

Vote: MH = Michael Haley; TN = Tony Norris; BC = Barry Christian; DF = David Finigan; KBT= Karen Bower Turjanis

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



Napa County Regional Park
and Open Space District

STAFF REPORT

By: Chris Cahill
Date: June 8, 2015
Item: 4b
Subject: Consideration and potential approval of a purchase and sale agreement with Suscol Mountain Vineyards, LLC concerning the acquisition of the Suscol Headwaters Preserve (portions of Napa County APNs 045-360-009, 057-030-012, and 057-020-077 and the entirety of Solano County APN 0148-010-02).

RECOMMENDATION

1. Find the project categorically exempt under CEQA.
2. Authorize the Board President to sign the purchase and sale agreement with final closing dates as approved by the General Manager.
3. Authorize the Board President to sign grant deed certificate(s) of acceptance before close of escrow.
4. Authorize the General Manager to execute any other documents necessary to implement the purchase and sale agreement, including (without limitation) an easement option agreement with Napa Sanitation District.

ENVIRONMENTAL DETERMINATION

Categorically Exempt. The acquisition of land or interests in land to create parks is exempt from the application of the California Environmental Quality Act (CEQA) under State CEQA Guidelines, Class 16 (*Transfer of Ownership of Land in Order to Create Parks*) and the Napa County Regional Park and Open Space District's Local CEQA Guidelines, Class 5, Sub 2 (*Minor Alterations in Land Use Limitations - Acceptance of Interest in Property*). No management plan has been prepared for the park; the District must secure a Napa County use permit prior to opening the facility to the public and a management plan will be developed at that time. There are no unusual circumstances associated with the acquisition of the subject property that would cause it to have a significant effect on the environment.

BACKGROUND

The Napa County Regional Park and Open Space District has negotiated the purchase of +/- 710 acres of high quality wildlife habitat and ridgetop open space at the headwaters of Suscol Creek, in southern Napa County. The property:

- Is located at the heart, and constitutes more than 10% of the total land area, of the +/- 7,800 acre *Southern Mountains - Skyline Park to Newell Preserve* Priority Conservation Area (PCA).
- Has exceptional natural resource values and provides habitat for many federal- and state-listed threatened or endangered species including thirty-nine plants, three invertebrates, one fish, three amphibians, thirteen birds, and four mammals.
- When combined with Skyline Park, it would result in a landscape-scale preserve of nearly 1,560 acres. When combined with adjacent private lands protected by conservation easement and the Vallejo Lakes watershed lands in Solano County, the protected landscape would be over 3,000 acres.
- Has unparalleled views across San Pablo Bay and the North Bay wetlands (see photo below).
- Is part of the visual backdrop to the city of American Canyon, and its protection would help establish a permanent upland urban separator between the cities of American Canyon and Napa.
- Would close a previously intractable gap in the Bay Area Ridge Trail, connecting Skyline Park's trail system to Jameson Canyon and points south and east.
- Would markedly improve access to the Skyline Park/ Suscol Mountain ridgeline from the cities of American Canyon and Napa, where more than 80 percent of Napa County's population resides.



View to the southwest from proposed Suscol Headwaters Preserve

Seller

Suscol Mountain Vineyards LLC, Mark Couchman (Managing Officer)

Total Acreage

Approximately 710 acres, including +/- 411 acres in Phase I scheduled to close by July 15, 2015, and an option to purchase +/- 300 acres in Phase II which must be exercised prior to January 1, 2018.

Estimated Land Value

Phase I has been appraised at \$900,000. Phase II has not yet been appraised, but is preliminarily estimated to cost between \$1.7 million and \$3.0 million. The higher value for Phase II is due to the fact that Phase II includes 34.5 acres of entitled, but not yet planted, vineyard land.

Potential Threats

The property is located between the Cities of Napa and American Canyon and is part of a larger, more than 2,100 acre private holding (Suscol Mountain Vineyards) which has been permitted for hillside vineyard development. The purchase and preservation of this property would not only protect more than 700 net acres of prime watershed habitat, it would also preclude the permitted conversion of 34.5 acres of land to irrigated vineyard as well as the potential development of several hillside estate homes.

Management Policies

A full management plan has not yet been developed for this acquisition. Because the District is obligated to file for and secure use permits before opening a park or trail to the general public, we generally fold the management plan development process into our use permit application. That is the point at which formal plans, including those for trail networks, parking lots and other access points, staffing, hours of operation, and other operational details are developed and approved. It is also the point at which more detailed environmental review, likely including a CEQA negative declaration of some description, is completed. Staff has, however, done some initial planning for the property and we expect the eventual management plan to include most of the following:

- A minimum of four miles of new multi-use trails which would connect through to Skyline Park's seventeen miles of existing trails via the Tuteur Loop.
- A trailhead parking lot and approximately two miles of new access trail on the Napa Sanitation District (Napa San) Kelly Road spray fields property.
- Trails would avoid riparian zones and other sensitive habitat areas.
- Protection of natural resources will be a top management priority; public access will be managed to avoid impact to these resources.

- The main access trail will primarily run along existing ranch roads, except where trail realignments are needed to avoid overly steep grades and minimize erosion.
- Motorized public access will not be permitted.
- Under the terms of a 25 year grazing leaseback to the seller, the property will continue to be grazed in common with adjacent ranch lands to control the growth of invasive weeds and minimize wildfire hazard.
- No new fencing is proposed so that wildlife movement will not be impaired.
- Monitoring and management of public access will be the responsibility of the District, working in cooperation with the Skyline Park Citizen's Association and Napa Sanitation District.

Financing

The District is seeking a combination of grant funds to finance the purchase of the property and associated easements and to allow the development of the park, trailhead parking lot, and trails. It is staff's goal to fund the entirety of the acquisition with competitive outside grants. With the help of the Napa County Transportation Planning Agency and Napa County, the District has already been awarded \$1.1 million through the Metropolitan Transportation Commission's regional Priority Conservation Area program. This grant will fund the Phase I purchase and should provide enough overage to allow the construction of a staging area on Napa Sanitation District property.

The District will need to secure a further \$1.7 to \$3.0 million to complete the Phase II purchase. Staff has been pursuing Caltrans red legged frog mitigation money as a potential source of Phase II acquisition funds and, should that fall through, we have had positive initial conversations with the State Coastal Conservancy about Prop 1 Water Bond monies as well as a potential 2016 statewide Parks Bond.

Contract Terms of Note

Copies of the full Purchase and Sale Agreement and attachments are available by request at the District office. The text of the document has not changed since the Board's May closed session.

Phase II Incentive

A key component of this deal, and an absolute requirement of the seller, is the reservation from the Phase I purchase of a 50' wide strip on the Napa County side of the very northern edge of the Phase I purchase. Should the District fund and close on the Phase II purchase, or if the appraised value of the Phase II purchase isn't acceptable to the seller, this strip would transfer to the District and any limitation on access through to the Tuteur property (and from there to Skyline Park) would disappear. However, if we are unable to raise the funds to close on Phase II, the seller would have the discretion to fence off the Suscol Headwaters Preserve at its northern edge and keep the

public from travelling from the proposed Napa San spray field trailhead over the hill and into Skyline Park. This would obviously not be a desired outcome for the District, and is designed to incentivize us to work very hard to find the money to close on the Phase II purchase.

Timeframe

As drafted, the Purchase and Sale Agreement sets the close of escrow on Phase I at July 15, 2015 and the close of the Phase II option period at December 31, 2017. The Board action proposed above (see "Recommendation" item number 2), would give the General Manager discretion to negotiate alternate dates prior to having the President sign and execute the agreement. This results from some last-minute conversations with the seller about pushing the Phase I escrow close date back by as much as 60 days and the Phase II option close up by as much as 60 days in order to buy a bit of breathing room on filing record of survey documents, securing Parcel Map Exemptions, and other procedural requirements.

Access through the Napa San Spray Fields

District staff is actively negotiating the terms of a trail, trailhead parking lot, and driveway easement with Napa San to allow the public to use a portion of their Kelly Road spray field property to access the Suscol Headwaters Preserve. Close of escrow on the Phase I purchase is contingent on our securing those easements, but Napa San's staff has been very receptive and helpful and we expect to have the easements in place prior to the scheduled close of escrow. The eventual agreement with Napa San is likely to require us to pay appraised fair market value for the easements and to provide fencing, gates, and/or signage to keep the public out of the heart of the Sanitations District's spray field operation.

Napa County Regional Park and Open Space District

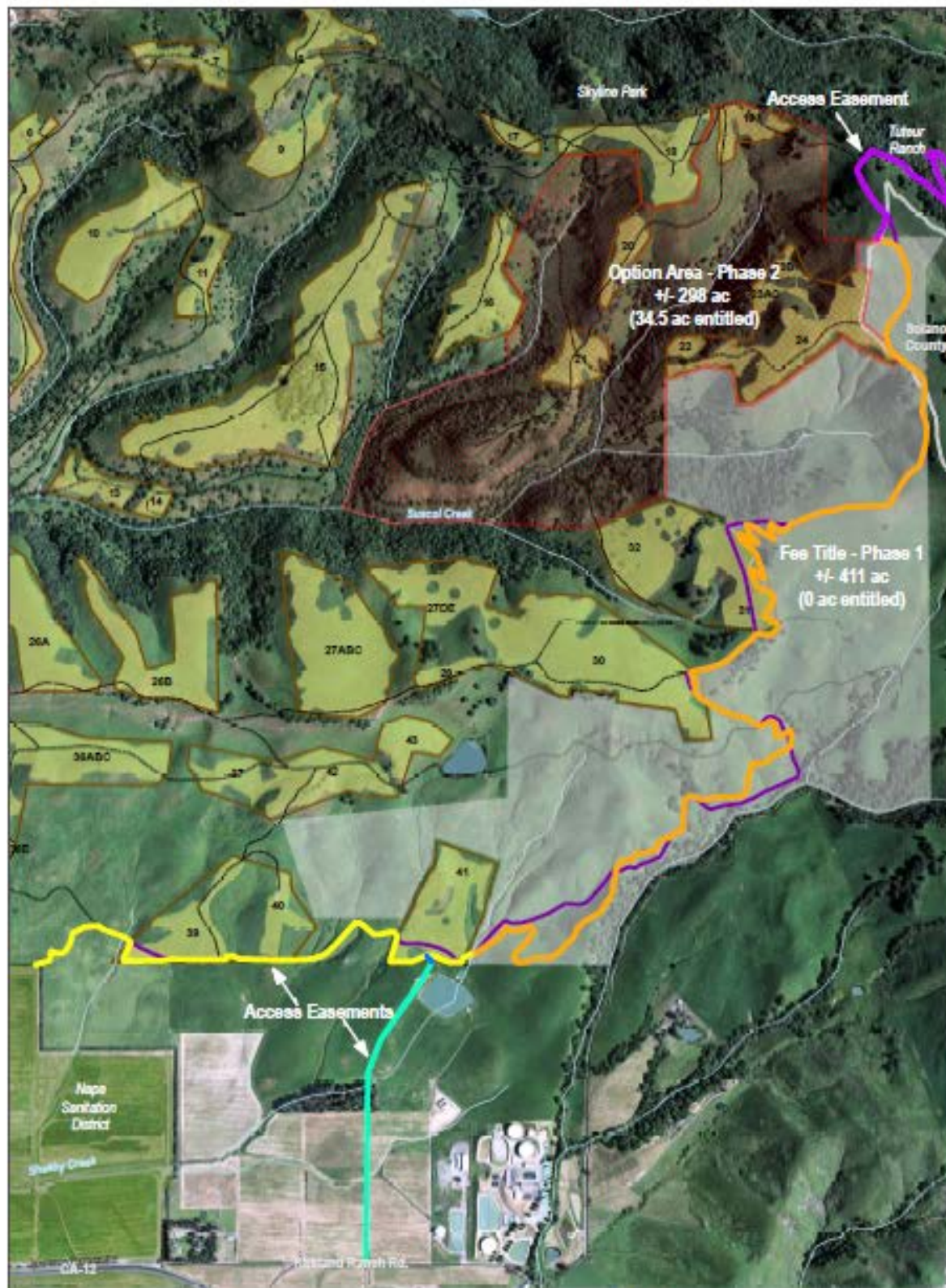


Exhibit 1 Phases 1 & 2, Appurtenances

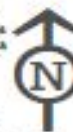
0 0.125 0.25 0.5 Miles

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Legend

- Phase 1 Purchase
- Phase 2 Option Area
- Easement (S to D)
- Ultimate Trail Alignment
- License (S to D)
- Easement (Tuteur to D)
- Easement (S to D)
- Easement (Kirkland to S)
- Initial Trail (Reciprocal License)

- App. Deer Fencing
 - App. Vineyard Roads
 - App. Vineyard Blocks
 - County Line
 - Streams
- Note:
S = Seller
D = District/Buyer





Napa County Regional Park
and Open Space District

STAFF REPORT

Date: June 8, 2015
Item: 4.D
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

Recommendation

Receive the report.

Background

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$25,000, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for May 2015.

In addition to these expenditures, the General Manager has authorized the following contracts using his signature authority:

June 1, 2015--A contract with Mark E. Gnat for a not-to-exceed amount of \$24,500 to provide carpentry services in conjunction with the remodel of a shower/toilet combination building at Bothe-Napa Valley State Park.

PARKS & OPEN SPACE DISTRICT - MAY 2015 EXPENSE REPORT

Gen Admin Dept - 85000-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
05/06/2015	Petty cash-screws	Petty Cash Reimbursement	CHRISTINE SECHELI	\$ 6.79
05/07/2015	Food for POSDAC	Reimbursement-April expenses	JOHN WOODBURY	\$ 29.00
05/07/2015	Transportation - Apr/May 2015	Reimbursement-April expenses	JOHN WOODBURY	\$ 146.16
05/14/2015	Chevron expense-fuel	Fuel reimbursement	CHRISTOPHER CAHILL	\$ 83.80

Moore Creek Dept - 85010-00

05/07/2015	Central Valley - April 2015	Cust #NAPACORP 136667	CENTRAL VALLEY BUILDERS	\$ 49.66
05/07/2015	PG&E 3/25/15-4/23/15	Acct #0099759249-8	PACIFIC GAS & ELECTRIC CO	\$ 41.45
05/07/2015	Volunteer food	Reimbursement-April expenses	JOHN WOODBURY	\$ 69.94
05/14/2015	PARK140215 5/2015	May, 2015 Monthly compliance sampling	HERITAGE SYSTEMS, INC.	\$ 367.67
05/21/2015	Hughesnet 5/12/15-6/12/15	Acct #DSS8836028	HUGHES NETWORK SYSTEMS LLC	\$ 76.59
05/21/2015	Skimmer pole-pool	Reimbursement-April Parks expenses	CJ YIP & ASSOCIATES	\$ 27.00
05/21/2015	MC - volunteer lunches	Reimbursement-April Parks expenses	CJ YIP & ASSOCIATES	\$ 428.94
05/22/2015	5/16MooreCreek VoCal	VoCal Moore Creek Travel Reimbursement	CHRISTOPHER CAHILL	\$ 25.88

NRBT - 85010-02

05/05/2015	PARK141315 Segments 7 & 8	Final invoice, Segments 7 & 8	C. HARDY GENERAL ENGINEERING CONTRACTOR	\$ 5,700.00
05/05/2015	PARK141215 3/2015	Client: Napa03	QUESTA ENGINEERING CO	\$ 2,729.55
05/07/2015	Transportation - April 2015	Reimbursement-April expenses	JOHN WOODBURY	\$ 51.52

Camp Berryessa - 85010-03

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
05/14/2015	PARK150115 Pay request #2	Job # 14251	G D NIELSON CONSTRUCTION INC	\$ 182,797.38
05/21/2015	Camp Berryessa-vol lunch	Reimbursement-April Parks expenses	CJ YIP & ASSOCIATES	\$ 10.28

NRER - 85010-05

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
05/05/2015	PARK081215 3/2015	Agreement 08-12 NRER	OPTIONS3	\$ 685.00
05/05/2015	PARK081215 2/2015	Agreement 08-12 NRER	OPTIONS3	\$ 685.00

State Park - 85010-08

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
------	--------------------------	---------------------	------	-----------------

05/05/2015	PARK150215 Cabins 4 & 1B	Cabins 4 & 1B	MARK GNAT	\$	4,288.41
05/07/2015	Central Valley - April 2015	Cust #NAPACORP 136667	CENTRAL VALLEY BUILDERS	\$	2,417.11
05/07/2015	Pace supply-constr supplies	Cust #03700-03, Bothe Park	PACE SUPPLY CORP	\$	974.28
05/07/2015	Browns Auto-April 2015	Acct #8537	BROWN'S AUTO PARTS	\$	460.81
05/07/2015	Field trips 2/12 & 2/19 buses	Job #28.13120.15 & #28.13123.15	NAPA VALLEY UNIFIED SCHOOL DISTRICT	\$	556.25
05/07/2015	ATP - April 2015	Acct #746-0150	ADVANTAGE TOTAL PROTECTION	\$	40.00
05/07/2015	Dump Runs - April 2015	Acct #40008 Bothe State Park	CLOVER FLAT LANDFILL	\$	182.25
05/07/2015	Upper Vly Disp-ashes	Acct #01-0002642-6	UPPER VALLEY DISPOSAL	\$	328.17
05/07/2015	Upper Vly Disp-April 2015	Acct #01-0013452-7	UPPER VALLEY DISPOSAL	\$	856.95
05/12/2015	7898686642 4/1/15 - 4/30/15	Acct# 7898686642	CHEVRON PRODUCTS COMPANY	\$	256.49
05/12/2015	12PalletsFirewoodBothePark	12 Pallets of Firewood	TOURADY RANCH INC	\$	3,840.00
05/14/2015	Chlorine, supplies	Bothe State Park	DIAMOND QUALITY WATER FEATURES	\$	772.14
05/14/2015	Generator parts & repair	Napa County Park-Serv. Order #965462	FULWIDER OUTDOOR POWER EQUIPMENT	\$	257.53
05/14/2015	Belkorp - parts/tools	Acct #25020	BELKORP AG, LLC	\$	93.82
05/14/2015	Pool - Robotic cleaner	Bothe-Inv #28840	DIAMOND QUALITY WATER FEATURES	\$	1,398.60
05/14/2015	Office Depot expenses			\$	61.98
05/14/2015	Cabin supplies-Pace	Bothe State Park	PACE SUPPLY CORP	\$	118.83
05/14/2015	PARK081215 4/2015	4/2015	JEANNE MARIONI	\$	1,365.68
05/14/2015	Telepacific - May 2015	Acct #133326	TELEPACIFIC COMMUNICATIONS	\$	590.31
05/14/2015	PARK150215 4/27-5/8/2015	Bothe cabin remodel 4/27-5/8/2015	MARK GNAT	\$	4,424.55
05/14/2015	Concrete services	Bothe NV State Park-Inv #16070	MONTELLI CONSTRUCTION INC	\$	343.78
05/21/2015	Heartland credit card fees-WFB			\$	40.86
05/21/2015	Pace - construct supplies	Cust #03700-03, Bothe State Park	PACE SUPPLY CORP	\$	116.93
05/21/2015	CabinRemodelMaterial-Bothe	Transaction# 26757	FOSTER LUMBER YARDS, INC	\$	3,179.13
05/21/2015	Pace - construct supplies	Cust #03700-03	PACE SUPPLY CORP	\$	1,188.30
05/27/2015	Porta potty 5/25/15-6/21/15	Bothe Park-Inv #57035	JOHNNY ON THE SPOT	\$	129.60
05/27/2015	ATP - May 2015	Acct #746-0150	ADVANTAGE TOTAL PROTECTION	\$	40.00
05/27/2015	Volunteer food	Reimbursement-April/May expenses	SANDY JONES	\$	67.94
05/27/2015	Capri suns-bee sting supplies	Reimbursement-April/May expenses	SANDY JONES	\$	11.96
05/27/2015	Chlorine, acid, calcium	Bothe State Park-Inv #29037	DIAMOND QUALITY WATER FEATURES	\$	252.29
05/27/2015	Pace-plumbing supplies	Cust #03700-03	PACE SUPPLY CORP	\$	497.06
05/27/2015	Pace-plumbing supplies	Cust #03700-03	PACE SUPPLY CORP	\$	1,713.20
05/27/2015	Office expenses	Reimbursement-April/May expenses	SANDY JONES	\$	56.48
05/27/2015	Mileage - April/May	Reimbursement-April/May expenses	SANDY JONES	\$	8.63
05/28/2015	ConstrcSuppBotheParkCabinRemo	Customer# 03700-03	PACE SUPPLY CORP	\$	5,707.07

Park Report for May, 2015

Submitted by Ranger Sandy Jones and Jeanne Marioni

Bothe-Napa State Park

The **cabin restoration project** passed the first County inspection – plumbing, electrical and carpentry.

A St Helena scout working on his **Eagle Project** met with Ranger Sandy and will be presenting plans to his scout master to oversee a project that will improve Bothe's group camp: build a larger, stand-alone locker; use wood from picnic tables in poor shape to make good ones; install a new barbeque; create a raised platform for the trash cans and fasten them together; repair the walkway from group camp to where they park their cars; line the pathway of the trail using downed trees to designate the trail; use additional downed debris to block off closed areas where campers have been merrily pitching tents. Ranger Sandy and Marilou will move the fire-ring to a better location opening up more tent area. This project is slated for late July or early August with a few days of work and a group camp out at the end planned; most of the troop will be involved.

NVSPA has a **new staff person** on board to help handle office/clerical work: deposits, assist with daily accounting, making and recording payments, NVSPA membership, etc.

We are exploring the feasibility of providing ice (an ice machine) and s'mores (ready to go kits) for our campers. Ice is frequently requested and s'mores would be quite fun. Both would be moderately priced and might even make a few dollars. We are also exploring the possibility of having an electric charging station.

Napa Master Gardeners (a volunteer adjunct of the University of California Cooperative Extension service) has proposed to develop a demonstration garden for purposes of educating our community on water conservation practices and teaching gardening practices of the 1850s/1860s. Having a demonstration garden is a unique and valuable community-teaching tool. Napa Master Gardeners' purpose is to provide research based gardening information to home gardeners in Napa County. In their effort to do this they search out community partners with similar missions and visions to increase their reach in the County and their scope of influence. We are seeking grant funds to defer any costs.

NBC's television show, **OpenRoad with Doug McConnell**, will be filming our parks this June for a show to be aired soon thereafter. OpenRoad takes viewers on journeys to explore the natural, historical and cultural treasures of the Bay Area and Northern California focusing principally on parks and open spaces protected by the public and made accessible to all people. (Sundays 6:30)

Plans are moving forward for **Landmark's First Annual Vintage Trailer Event** at Historic Bothe-Napa State Park - August 22nd.



Robert Louis Stevenson

Cal Fire used a huge dozer to clear away debris and opened up the access road to the Bandatini house.

Bale Grist Mill

We received 47,000 **mill brochures** courtesy of State Parks!

Registrations for the November 2015 **National SPOOM Conference** and our Miller Training Program are coming. These events are hosted by NVSPA.

The first of the **Mill's short videos** is complete with the other two nearing completion. The final grant report was completed and timely submitted. The Cameo Theater recently showed the first of our videos.

School **tours** remained fully booked during the school year. This month we also gave tours for an international bike club with several visitors from overseas and a vocal art ensemble from Davis that sang a'capella for us after their tour!

Napa County Regional Park and Open Space District

Plan of Projects

Status Report

08-Jun-15

<u>Name of Project Description</u>	<u>Status</u>
Bay Area Ridge Trail Tuteur Loop Assignment of Tuteur Loop Ridge Trail easement from the Bay Area Ridge Trail to the District	The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council wishes to transfer this easement to the District. Staff for the District and Council have gathered all the relevant documents, and initiated discussion with the Tuteur family to determine if there are any issues or amendments that should be considered. Next steps are to complete legal review of the documents, make amendments if warranted, obtain the consent of the Coastal Conservancy (who funded the trail construction), and then execute the assignment. <u>Staff has resumed work on transferring the easement to the District now that the option agreement for purchasing a portion of the Kirkland Ranch is about to be executed.</u>
Bay/River Trail -- American Canyon to Napa An 8+ mile recreational trail generally following the Napa River and interior levees of associated wetlands.	Phase Two--Green Island Road to Soscol Ferry Road Questa has largely completed a revised draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. After 4 years of back and forth, in July 2014 DFW informed the District that it would comply with the BCDC condition for public access north of Green Island Road by removing a fence and graveling the surface of the existing levee, despite concerns about this alignment expressed by the Napa County Airport and the FAA. DFW put this project out to bid in late August, has awarded the bid, and is now waiting for sufficiently dry weather to do the work. The fence was removed and gravel installed by DFW around February of 2015.
Berryessa Estates Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for local residents eventually be the northern trailhead for a trail between Berryess Estates and Pope Canyon.	The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has dragged; several meetings have been held over the past three years to try and speed to process, but BLM staff has so far had higher priorities. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. The Fire Marshall and the Pope Valley Volunteer Fire Department have added a proposal to construct a fire substation on a corner of the property. The Fire Marshall has identified funding for the fire station, and the County Board of Supervisors is now strongly supportive. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. District staff in January 2013 met with the Napa County Fire Marshall and the the Calfire Battalion Chief for the area and agreed to jointly advocate for BLM action. In February staff talked with BLM and was assured that processing of the transfer was now beginning. BLM did a series of site visits June-August, 2013. The Bureau of Reclamation in June 2013 asserted that Reclamation has property rights such that BLM is not permitted to transfer the property. BLM is now projecting the transfer will be complete by the end of this calendar year. In late August Reclamation determined they still retained jurisdiction, but they have committed to completing the transfer in the same time frame as BLM would have. Staff has submitted additional materials to Reclamation which is now processing the permit. Reclamation provided a draft agreement to the District in February 2014 which will lead to Reclamation eventually transferring its interests in the property; District staff responded with comments to the draft in early March 2014. Not willing to keep waiting for the federal agencies to resolve their differences, Napa County has acquired a property within the Lake Berryessa Estates subdivision for constructing the fire sub-station. Reclamation says they have done their work and it is now up to BLM to finish the transfer. Staff is waiting for a response from BLM.
Berryessa Vista Planning, stewardship and expansion of this wilderness park.	Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. After observing more OHV damage in the summer of 2013, staff is exploring options other than a gate to prevent unauthorized OHV use. The latest plan is to install remote cameras in an attempt to determine who is causing the damage. No other work is anticipated until Lake Berryessa Trail planning is completed, as that is a key step in gaining overland access to the property. District staff has been meeting with Reclamation, their consultants and interested parties on the trail planning and prioritization. Staff in late June 2014 toured an adjacent parcel with the owner of the property; in September the owner indicated they are interested in selling the property for addition to Berryessa Vista Wilderness Park. The Land Trust of Napa County has obtained the appraisal of the property, and the land trust and the sellers have agreed on the appraised value as the sales price. The District Board in November 2014 agreed to acquire the property from the Land Trust at a later date when funding is available. Escrow closed and title transferred in early 2015.

<p>Blue Ridge/Berryess Peak Trail Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak</p>	<p>Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM staff on April 11th inspected the proposed trail alignment where it crosses BLM land. District and BLM staff met on August 5, 2011 to discuss BLM review of this project. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. In January 2014 DFW staff responded with an alternative entry sign design, and accepted our fence stile design. Volunteers installed the fence stile in March 2014. The trail can be officially opened as soon as DFW approves the sign design, <u>which is still pending.</u></p>
<p>Camp Berryessa Redevelopment of former Boy Scout Camp into a group/environmental education camp.</p>	<p>CEQA and NEPA review is complete, as is the Use Agreement between the District and Reclamation. A grant for \$50,000 to help with construction has been provided by the Mead Foundation, together with a \$1.5 million grant from the State Coastal Conservancy. A new water well was dug in October 2012-- production is great, and quality is acceptable with minor treatment. Reclamation completed their review of the 90% plans and had a very positive meeting with District staff in late March 2014. The 100% plans were submitted to the District and Reclamation in early July 2014 and were verbally ok'd in mid August. To meet budget constraints, work on the planned black water leach field will be deferred to phase two or it may be deleted altogether. A \$1.7m construction contract was awarded to G.D. Nielson Inc on Napa in November 2014 and Ron Critchley, a retired County engineer, has agreed to serve as our construction manager & inspector on the project. District staff had a kickoff meeting with G.D. Nielson on December 2nd at which it was decided to break ground on April 1st; under the revised schedule construction will be complete in mid to late fall 2015. The Coastal Conservancy has agreed to extend the grant until January 1, 2016. Groundbreaking occurred on April 13th and the contractor has been making steady progress. Ron Critchley's help and guidance have turned out to be invaluable. <u>Concrete work is expected to continue through the week of June 8th. On a side note, Park Manager Jeff Laird left Reclamation on May 30th. His replacement has not been named as of this writing.</u></p>
<p>Cedar Roughs Acquisition of 443 acres providing public access to Cedar Roughs from Smittle Creek Day Use Area</p>	<p>Working with land trust to acquire 443 acres to be managed by district, and 144 acres to be managed by BLM. PTR has uncovered a title issue that needs resolution. Appraisal completed in December 2014 and forwarded to WCB and State Dept of Real Estate for review and approval. The question of whether the property has legal access was resolved in December 2014 and the title company has issued a revised Preliminary Title Report indicating they will insure the right of access. Pending approval of the appraisal, the Wildlife Conservation Board is prepared to provide \$1.6 million toward the purchase. Additional funding is expected from the Wilderness Land Trust and from Tuleyome, leaving a funding gap of approximately \$50,000 for improvements. District staff has been negotiating a purchase and sale agreement with the owners of the property, which may be ready for Board consideration at the March Board meeting. <u>The state Dept of General Services in April 2015 rejected the appraisal; the appraiser has revised the appraisal to address their questions, and in early May the appraisal was resubmitted to DGS for review. The revised appraisal was approved by DGS in late May 2015. The owner of the property is now reviewing the revised appraisal.</u></p>
<p>District Non-profit Foundation Organize a non-profit foundation to raise funds for District projects</p>	<p>The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Formation of the foundation will likely be timed to the opening of Camp Berryessa. <u>Director Turjanis in early 2015 began the process of preparing articles of incorporation and identifying potential Board members.</u></p>
<p>Lake Hennessey North Shore Trails Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.</p>	<p>In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. Work was completed on the connector trail to Moore Creek in June 2013 and public response to the new trail has been very positive. A plan for fencing and signage improvements along the Hennessey north shore has been accepted by the Director of the Water Division. Installation of City-required fencing was completed in mid-April of 2014 and a crew of 12 hearty volunteers completed the installation of required signage and two kiosks on the weekend of May 17th. Volunteers in August installed wayfinding signs and improved a horse trough, and on September 13, 2014 removed a defunct suspension bridge, as part of our agreement with the City of Napa. Some signs still need to be designed and installed. Lake Hennessey North Shore Trails formally opened with a ribbon cutting on October 18, 2014. Staff is preparing the grading permit application in anticipation of constructing the first new trail segment at Lake Hennessey (the "Sam the Eagle" Trail) in March or April 2015. The City of Napa approved the Sam the Eagle trail plans for the City of Napa on March 2nd and staff has awarded the build contract to Forest Trails Alliance for a price of \$18,500. The Sam the Eagle Trail was completed in April 2015 and, in staff's opinion, turned out wonderfully. <u>District staff patrol the North Shore several times a week, cleaning up horse leavings and reminding trail users about keeping their dogs on leash.</u></p>
<p>Linda Falls Conservation Easement Expansion of conservation easement to cover all of the property at Linda Falls owned by the Land Trust of Napa County</p>	<p><u>The District currently holds a conservation easement on one of several parcels owned by the Land Trust of Napa County. The land trust desires to expand this conservation easement to include all of the land trust's holdings at Linda Falls. The purpose is to provide an additional layer of protection for the property. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties.</u></p>
<p>Moore Creek Park Development Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.</p>	<p>The park opened on June 30, 2013. The eastern boundary survey and fencing project was completed June 2014. Construction of the remainder of the Valentine Vista Trail was completed by the Forest Trails Alliance in April 2014. With the help and support of the County Fire Department and County communications technicians, the District has installed an emergency communications radio and antenna at the Ranch House (which has neither landline nor cellular phone service). The December 2014 rains damaged sections of the Valentine-Vista Trail (mostly back slope slumping). Volunteers made repairs at the January 2015 work party; more detail work will be needed when the rainy season is over. The next big project is the construction of the Madrone Trail, a roughly 2 miles footpath on the western side of Moore Creek canyon north of the ranch house. In February and March volunteers helped flag and brush the first part of the Madrone Trail. <u>A VO-CAL event with approximately 100 volunteers gathered May 15-17, 2015 to continue this construction.</u> In April we purchased an ATV for use at Moore Creek Park and other facilities, primarily with funds granted by the Wildlife Conservation Commission. <u>The County in May 2015 kindly donated a used but well cared for full-size Ford F250 pickup to the District to allow us to move the ATV from property to property; the truck will be stationed in downtown Napa and will also be available for other District projects.</u></p>

<p>Oat Hill Mine Trail Various improvements to the historic Oat Hill Mine Road</p>	<p>The litigation holding up this project has been successfully concluded. Several of the trail sign posts have been vandalized and will need to be replaced. The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. A volunteer crew did erosion control work on the trail in January 2013. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The City of Calistoga and CalTrans have restarted discussions about constructing a roundabout at the intersection of Highway 29 and Silverado Trail; the District is tracking these discussions to ensure that whatever design as adopted will provide adequate and safe access to the Oat Hill Mine Trail. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013. The 40 acre Randy Lee Johnson property donation was completed in December 2014. Chino and a hardy group of volunteers made drainage improvements on the trail in late January 2015.</p>
<p>Oat Hill Mine Trail Transfer of 40 acre parcel from BLM</p>	<p>The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application.</p>
<p>Rector Ridge/Stags Leap Ridge Trail Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.</p>	<p>CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other priorities are under control.</p>
<p>Skyline Park Permanent protection of Skyline Park</p>	<p>Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal and negotiations stalled. A Draft EIR was released in late September 2013 for the proposed expansion of the adjacent Syar Quarry. The District Board approved comments on the DEIR at it's October 2013 meeting. The Final EIR was released in November of 2014, a public hearing was held on January 7, 2015, the matter has been continued to April 1st, and at that time was continued to an unspecified date.</p>
<p>Kirkland Ranch Acquisition of land and easements to protect Suscol Headwaters and construct Ridge Trail from Highway 12 to Skyline Park.</p>	<p>District and property owner have prepared a term sheet outlining the details of the acquisition, and the District has prepared and submitted to the owner the formal Purchase and Sales Agreement, which is now being negotiated with the substantial pro-bono legal help of retired chief deputy County Counsel Margaret Woodbury. <u>The Purchase and Sale Agreement for Phase I is before the District Board at its June 8, 2015 meeting.</u> Phase I of the acquisition is scheduled for July 2015. Funding for Phase I will come from Napa County in exchange for the County receiving an equal amount from the Priority Conservation Area program administered by MTC. Caltrans and the US Fish and Wildlife Service are seriously looking in to the possibility of turning a portion of the property into red-legged frog mitigation area, which could involve substantial grant funding for property purchase and wildlife improvements. The Skyline Wilderness Park Citizens Association and the Tuteur family have been incredibly helpful, among other things, by making their properties available for frog surveying.</p>
<p>Spanish Valley, Crystal Flats, and Stone Corral Planning for open space donated by Bob and Evalyn Trinchero</p>	<p>The District took full possession of the properties on January 1, 2012. Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approval by the Board at its October meeting, and has now been finalized and recorded. Staff met with the LBEPOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff has prepared a draft agreement between the District and the Association, which the Association has informally rejected. The well serving Spanish Valley was repaired in November 2013. The District also sealed up an abandon dry well bore discovered on the property. A group of 10 boyscouts GPS'd old ranch roads and 4-wheel drive tracks on the Spanish Valley property for us over the weekend of April 26-27 so that we can create a map of existing roads and trails. A contract for archeological surveying (a required part of the CEQA process) was completed by Tom Origer and Associates in in June, 2014. Staff completed a preliminary survey of the Spanish Valley access road in late July 2012 and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. In early January 2014 staff learned the affected parcels are for sale. Staff's cash offer to purchase half of the property in mid March was rejected and we have decided to be patient while the property owner attempts to find a better buyer (as we think it unlikely that there is one). In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed; a more secure temporary lock has been installed, and staff is researching a new gate that will exclude ATV's and motorcycles while allowing hikers, bicyclists and equestrians. The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope To Putah Trail on BLM land which is under construction by Tuleyome. An abandoned trailer in Spanish Valley was removed in July 2014 at no cost to the District using an abandoned vehicle program administered by the County. The Butts Canyon fire did not reach District property, but CDF graded several emergency roads and firebreaks through Spanish Valley. CDF did some remediation work after the fire to address grading damage. The Board in March 2015 adopted interim policies for the Crystal Flats and Stone Corral holdings regarding hunting, shooting, fires and motorized vehicle use.</p>

State Parks	Operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park	<p>The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. A County permit for the pool was obtained in July 2012. The state completed installing 3 yurts in October 2012. The District has installed 7 additional yurts. Numerous volunteer projects have been organized (PG&E event improving the Mill, firewood splitting, hazardous tree removal, mowing, pool cleaning, native plant garden maintenance, historic orchard restoration, lots of trash removal, and in September/October a footbridge on the History Trail was repaired by the St Helena Kiwanis). A volunteer forestry management group has been formed and the District has acquired a boom truck and other equipment to facilitate hazardous tree removal and pruning. Utility service accounts have been transferred from the state to the District. An improved recycling system has been implemented. Every septic tank in the park has been pumped clean, and sewer lines were located and cleared of root blockages. Two additional failed septic tanks were discovered in March 2013 and pumped clean. Nearly \$270,000 in gifts, grants and pledges have been obtained to assist with improvements at the parks. The District and State Parks have finalized an agreement regarding the "found" state money that provides up to \$537,800 in State funds being granted to the District to cover some salaries and two capital improvement projects (replacement roofs and AC overlay to the picnic area road). The District sponsored SB 170 (Wolk) which would exempt the mill from state food processing facility requirements so that flour from the mill can be sold as a food item; the bill passed the legislature, but unfortunately opposition from the Department of Public Health resulted in the Governor vetoing the bill. Senator Wolk reintroduced the same legislation in the 2015 session; <u>the bill has passed the Senate and is now before Assembly Committee on Health</u>. Architectural plans for the repair of the cabins were submitted in February 2014 for State Parks approval, and were approved in December 2014. In March 2014 the district was approached by several organizations and individuals requesting that the District consider taking over management of Robert Louis Stevenson State Park; after approval from the Board, staff in June 2014 submitted a proposal to State Parks to manage some aspects of RLS; this proposal has received favorable response, <u>and the necessary legislative authorization is contained in the proposed State budget for 2015-16</u>. A free admission day including the dedication of the Ridge Trail/Vine Trail junction was held on July 27, 2014. State-grant funded roof repairs and day use area roadways were completed in November 2014. Hiring for 2015 seasonal employees commenced in late February; all seasonal park aides are now hired. <u>Cabin repairs and improvements are well under way</u>.</p>
Vallejo Lakes	Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County	<p>Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplusing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplusing of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplusing process has become more complicated and the City does not anticipate any action in the near future, but meanwhile the City Manager appears open to working with us to figure out a mutually beneficial outcome. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it. District staff is presently exploring a broad array of options.</p>
Vine Trail	A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.	<p>The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June 2014 sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe on July 27, 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail. Syar Industries in March 2015 entered into an agreement with Napa Pipe and the Vine Trail to provide an easement for the trail connection between Napa Pipe and Kennedy Park.</p>

Completed Projects

<p>Bay Area Ridge Trail Realignment Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail</p>	<p>In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.</p>
<p>Bay/River Trail -- American Canyon to Napa Phase I Phase One--Euclptus Drive to Green Island Road Phase Three--Soscol Ferry Road to Napa Pipe</p>	<p>Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.</p> <p>Completed construction in spring of 2015 of 0.7 miles between Soscol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park. The contractor will need to return in the summer of 2015 to reapply stabilizer in those spots where it didn't set up due to cold and wet weather.</p>
<p>Berryessa Vista Acquisition Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.</p>	
<p>Connolly Ranch Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.</p>	
<p>Oat Hill Mine Trail The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.</p>	
<p>Historic ROW Analysis Study to determine location and status of historic road Rights-of-Way and whether they have value as non-motorized recreational trails</p>	<p>Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.</p>
<p>Linda Falls Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust</p>	
<p>Master Plan Development The Master Plan for 2008-2013 was approved in January 2009</p>	
<p>Master Plan Update First scheduled update to the Master Plan adopted in January 2009</p>	<p>Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.</p>
<p>Milliken Reservoir Trails and Picnic Area Feasibility Study Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area</p>	<p>The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.</p>
<p>Moore Creek Open Space Park Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.</p>	
<p>Napa River Ecological Reserve Improvements Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.</p>	
<p>Napa River Ecological Reserve Restoration This multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. Work was done by volunteers, students, and paid contractors. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.</p>	
<p>Napa River Flood Control Easement Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding</p>	
<p>Newell Preserve Improvements Provide on-site water supply for group campground for cattle</p>	<p>As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for diacina anv more test wells.</p>
<p>River to Ridge Trail Enhancements Installation of animal silouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.</p>	

River to Ridge Trail	Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.
Lot line adjustment to legalize River to Ridge Trail as constructed (it curenltv encroaches on	
River to Ridge Trail Entrance Enhancements	A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.
River to Ridge Trail	Correct drainage problems to trail can be used year-round. Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.
Skyline Park Road and Trail Improvements	Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.
Skyline Park Concessionaire Agreement Renewal	District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner oranizations.
Skyline Park Trail Improvements	Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.
Major volunteer event to reroute and repair trails	
Skyline Park Facility Improvements	The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.
Partner-sponsored improvement include a second greenhouse and a covered equestrian arena	
South Napa Wetlands Habitat Area	Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.
Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.	
State Parks	Assume management of Bothe-Napa Valley State Park and keep it and the Bale Crist Mill
The District took over operations of the parks on April 1, 2012, and have a 5 year agreement with the State to continue operating the parks.	
Trichero Open Space Acquisition	The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.
Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero	
Wild Lake Ranch	The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.
Assist land trust with planning and possible joint management of trails, camping and picnic areas.	