



**Napa County Regional Park
and Open Space District**

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Michael Haley
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, October 12, 2015 at 2:00 P.M.

County of Napa Board Chambers, 1195 Third Street Third Floor, Napa, CA

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit you comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

2:00 pm Auditor-Controller to present the financial statements for the fiscal year ended June 30, 2015 and requests acceptance of the District's annual audited financial statements from Gallina, LLP

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of September 14, 2015 TO BE CONTINUED TO NEXT MEETING
- b. Consideration and potential approval of Certificate of Acceptance of real property (APN Nos. 034-370-034 and 034-040-015) totaling 51.11 acres, approval of a Memorandum of Understanding with the sellers of the property, and authorization for Board President and/or General Manager to execute all documents necessary to complete the transfer of the property to the District.
- c. Update on the proposed Syar Quarry expansion and potential direction to staff (oral report)
- d. Update on implementation of Advisory Committee recommendations (oral report)
- e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff
- f. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park
- g. Review of the District Projects Status

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendaized, no action will be taken by the Board on these items unless specifically noted otherwise.

Special Meeting, Tuesday, October 20, 2015 at Lake Hennessey Unit of Moore Creek Park—Bench Dedication for Harold Kelly, founding Ward 1 Director, NCRPOSD

7. Adjournment

Napa County Regional Parks and Open Space District
 Trial Balance as of June 30, 2015

Assets		
Cash	\$ 1,436,680	
Accounts Receivable	355,577	
Total Current Assets		\$ 1,792,257
Land	6,924,319	
Buildings and Improvements	635,055	
Less: Accumulated Depreciation	(66,748)	
Total Capital Assets		7,492,626
Total Assets		\$ 9,284,883
Liabilities		
Accounts Payable	\$ 306,191	
Deferred Revenue	106,464	
Total Liabilities		\$ 412,655
Fund Balance		
Invested in Capital Assets	7,492,626	
Committed to Camp Berryessa	50,000	
Committed to Putah Creek	5,000	
Committed to State Parks	770,362	
Capital Replacement Reserve (Moore Creek)	61,182	
Available (Unassigned)	493,058	
Total Fund Balance		8,872,228
Total Liabilities and Fund Balance		\$ 9,284,883

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT
Financial Statements
For the Year Ended 6/30/15

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
Revenues						
State-Coastal Conservancy	\$ 1,292,400	\$ -	\$ 1,292,400	593,895	\$ 698,505	45.95%
Court Fines	-	-	-	6,750	6,750	n/a
Interest	4,000	-	4,000	7,933	3,933	n/a
Rent - Building/Land	51,400	-	51,400	26,400	(25,000)	51.36%
Concessions	420,000	-	420,000	541,233	121,233	128.87%
Planning and Engineering Services	-	-	-	308	308	n/a
Other Grants	120,000	6,250	126,250	126,250	-	100.00%
Donations and Contributions	300	14,000	14,300	48,127	33,827	n/a
County of Napa	753,607	-	753,607	753,607	-	100.00%
Miscellaneous Revenues	-	-	-	36	36	n/a
Total Revenues	\$ 2,641,707	\$ 20,250	\$ 2,661,957	2,104,539	\$ 839,592	79.06%
Expenditures						
* Administration Services	567,868	-	567,868	499,728	68,140	88.00%
Elections Services	65,000	(1,300)	63,700	1,913	61,787	3.00%
Accounting/Auditing Services	16,000	-	16,000	11,245	4,755	70.28%
Legal Services	20,000	-	20,000	18,740	1,260	93.70%
Waste Disposal Services	22,000	-	22,000	23,784	(1,784)	108.11%
Landscaping Services	-	-	-	490	(490)	n/a
Construction Services	1,970,000	524,095	2,494,095	1,009,594	1,484,501	40.48%
Other Professional Services	236,580	13,410	249,990	132,907	117,083	53.16%
Maintenance - Buildings/Improvements	500	-	500	-	500	0.00%
Maintenance - Vehicles	4,000	-	4,000	3,705	295	92.63%
Maintenance - Infrastructure/Land	21,600	-	21,600	12,281	9,319	56.86%
Insurance - Liability	15,290	-	15,290	14,461	829	94.58%
Communications/Telephone	6,900	-	6,900	7,771	(871)	112.62%
Printing and Binding	-	-	-	555	(555)	n/a
Publications & Legal Notices	-	-	-	269	(269)	n/a
* Bank Charges	1,700	-	1,700	1,853	(153)	109.00%
Permits/License Fees	5,000	-	5,000	32,662	(27,662)	653.24%
* Training/Conference Expenses	1,000	-	1,000	261	739	26.20%
* Business Travel/Mileage	7,510	-	7,510	5,319	2,191	70.83%
* Office Supplies	8,000	-	8,000	3,335	4,665	41.69%
* Memberships/Certifications	1,500	-	1,500	1,500	-	100.00%
Utilities - Electric	16,200	-	16,200	15,401	799	95.07%
Utilities - Propane	500	-	500	202	298	40.40%
Fuel	800	-	800	637	163	79.75%
Janitorial Supplies	4,000	-	4,000	5,971	(1,971)	149.30%
Construction Supplies/Material	170,700	(3,000)	167,700	52,919	114,781	31.56%
Maintenance Supplies	27,700	-	27,700	19,408	8,292	70.06%
Minor Equipment/Small Tools	6,000	-	6,000	10,309	(4,309)	171.82%
* Computer Equipment/Accessories	-	-	-	432	(432)	n/a
Special Departmental Expenses	9,500	-	9,500	20,781	(11,281)	218.75%
Taxes and Assessments	450	800	1,250	1,212	38	96.96%
Equipment	-	24,550	24,550	24,544	6	n/a
Total Expenditures	\$ 3,206,298	\$ 558,555	\$ 3,764,853	1,934,189	\$ 1,830,664	51.37%

	Budget	YTD
Beginning Fund Balance as of 7/1/14	\$ 1,209,252	1,209,252
Less: Surplus/(Deficit)	(1,102,896)	170,350
Projected Ending Fund Balance 6/30/15	<u>\$ 106,356</u>	<u>1,379,602</u>

Cash Balance as of June 30, 2015	1,436,680
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RECONCILIATION OF CASH AND FUND BALANCE

Cash Balance as of June 30, 2015	\$ 1,436,680
Add: Accounts Receivable (\$ not yet received)	355,577
Less: Accounts Payable (\$ not yet spent)	(306,191)
Deferred Revenue (\$ not yet earned)	(106,464)
Fund Balance as of June 30, 2015	<u>\$ 1,379,602</u>

RECONCILIATION OF CAPITAL ASSETS

Land	\$ 6,924,319
Structures & Improvements	635,055
Less: Depreciation on Structures	(66,748)
Total Capital Assets	<u>\$ 7,492,626</u>

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT
Financial Statements - General Operations
For the Year Ended 6/30/15

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
Revenues						
Court Fines	\$ -	\$ -	\$ -	\$ 6,750	\$ 6,750	n/a
Interest	3,000	-	3,000	3,775	775	125.83%
Charges for Services	-	-	-	20	20	n/a
Other Grants	-	6,250	6,250	6,250	-	n/a
Donations and Contributions	-	-	-	250	250	n/a
County of Napa	-	-	-	261,641	261,641	n/a
Miscellaneous	-	-	-	12	12	n/a
Total Revenues	\$ 3,000	\$ 6,250	\$ 9,250	\$ 278,698	\$ 269,448	3012.95%
Expenditures						
Administration Services	\$ 200,000	\$ -	\$ 200,000	\$ 206,732	\$ (6,732)	103.37%
Elections Services	65,000	(1,300)	63,700	1,913	61,787	3.00%
Accounting/Auditing Services	16,000	-	16,000	11,245	4,755	70.28%
Legal Services	20,000	-	20,000	18,740	1,260	93.70%
Other Professional Services	20,000	-	20,000	31,750	(11,750)	158.75%
Insurance - Liability	13,000	-	13,000	12,276	724	94.43%
Printing and Binding	-	-	-	555	(555)	n/a
Publication & Legal Notices	-	-	-	269	(269)	n/a
Training/Conference Expenses	500	-	500	105	395	21.00%
Business Travel/Meals	1,500	-	1,500	960	540	64.00%
Office Supplies	3,000	-	3,000	414	2,586	13.80%
Memberships/Certifications	1,500	-	1,500	1,500	-	100.00%
Fuel	-	-	-	211	(211)	n/a
Maintenance Supplies	-	-	-	372	(372)	n/a
Minor Equipment/Small Tools	-	-	-	502	(502)	n/a
Computer Equipment/Accessories	-	-	-	432	(432)	n/a
Special Departmental Expense	5,000	-	5,000	1,460	3,540	29.20%
Equipment	-	7,550	7,550	7,544	6	99.92%
Total Expenditures	\$ 345,500	\$ 6,250	\$ 351,750	\$ 296,980	\$ 54,770	84.43%

	Budget	YTD
Beginning Fund Balance as of 7/1/14	\$ 511,340	\$ 511,340
Less: Surplus/(Deficit)	(342,500)	(18,282)
Projected Ending Fund Balance 6/30/15	<u>\$ 168,840</u>	<u>\$ 493,058</u>

Notes:

- 1 Grant received to purchase a new ATV
- 2 Special Projects Funds are allocated first to the specific park area and the remainder goes towards operations. In fiscal year 2014-15, operations used \$18,282 of prior year funds to close the year.
- 3 Offset by lower professional costs in other specific park areas.
- 4 Includes Special Projects funds carryforward from prior years of \$368,135

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT
Financial Statements - Moore Creek
For the Year Ended 6/30/15

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
Revenues						
Rents - Building/Land	\$ 9,600	\$ -	\$ 9,600	\$ 9,600	\$ -	100.00%
Donations and Contributions	300	-	300	882	582	294.00%
County of Napa	291,095	-	291,095	111,029	(180,066)	38.14%
Total Revenues	\$ 300,995	\$ -	\$ 300,995	\$ 121,511	\$ (179,484)	40.37%
Expenditures						
Administration Services	\$ 33,516	\$ -	\$ 33,516	\$ 42,455	\$ (8,939)	126.67%
Waste Disposal Services	3,500	-	3,500	2,112	1,388	60.34%
Construction Services	275,000	(247,825)	27,175	20,500	6,675	75.44%
Other Professional Services	25,000	-	25,000	30,304	(5,304)	121.22%
Maintenance - Infrastructure/Land	6,000	-	6,000	469	5,531	7.82%
Insurance - Liability	950	-	950	845	105	88.95%
Communications/Telephone	900	-	900	919	(19)	102.11%
Permits/License Fees	-	-	-	431	(431)	n/a
Business Travel/Mileage	250	-	250	141	109	56.40%
Office Supplies	500	-	500	418	82	83.60%
Utilities - Electric	1,200	-	1,200	1,401	(201)	116.75%
Fuel	100	-	100	199	(99)	199.00%
Maintenance Supplies	2,500	-	2,500	3,333	(833)	133.32%
Special Departmental Expense	1,500	-	1,500	5,224	(3,724)	348.27%
Property Taxes/Special Assessments	450	325	775	757	18	97.68%
Total Expenditures	\$ 351,366	\$ (247,500)	\$ 103,866	\$ 109,508	\$ (5,642)	105.43%

	Budget	YTD
Beginning Fund Balance as of 7/1/14	\$ 49,179	\$ 49,179
Less: Surplus/(Deficit)	197,129	12,003
Projected Ending Fund Balance 6/30/15	<u>\$ 246,308</u>	<u>\$ 61,182</u>

Notes:

- 1 When budget was prepared, it wasn't clear whether cost of fencing would need to be covered in this or the prior fiscal year; once it was determined that fencing would be mostly complete the prior fiscal, the construction expenditure budget was decreased; the offsetting revenue budget wasn't decreased to reflect this, since the final allocation of the County budget among departments is determined at the end of the year after precise costs are known.
- 2 Incurred higher costs due to vacancy of care taker for approximately six months.
- 3 Immaterial dollar amount increases between minor line items, no effect on bottom line.
- 4 Fund balance consists of a reserve for capital replacement that is increased each year based on annual depreciation of current buildings

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT
Financial Statements - Oat Hill Mine Trail
For the Year Ended 6/30/15

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
Revenues						
County of Napa	\$ 16,280	\$ -	\$ 16,280	\$ 11,414	\$ (4,866)	70.11%
Miscellaneous	-	-	-	24	24	n/a
Total Revenues	\$ 16,280	\$ -	\$ 16,280	\$ 11,438	\$ (4,842)	70.26%
Expenditures						
Administration Services	\$ 5,580	\$ -	\$ 5,580	\$ 2,890	\$ 2,690	51.79%
Construction Services	5,000	-	5,000	38	4,962	0.76%
Other Professional Services	3,600	-	3,600	8,277	(4,677)	229.92%
Maintenance - Buildings and Improvemer	500	-	500	-	500	0.00%
Office Supplies	500	-	500	-	500	0.00%
Construction Supplies/Material	1,000	-	1,000	-	1,000	0.00%
Maintenance Supplies	100	-	100	-	100	0.00%
Special Departmental Expense	-	-	-	233	(233)	n/a
Total Expenditures	\$ 16,280	\$ -	\$ 16,280	\$ 11,438	\$ 4,842	70.26%

	Budget	YTD
Beginning Fund Balance as of 7/1/14	\$ -	\$ -
Less: Surplus/(Deficit)	-	-
Projected Ending Fund Balance 6/30/15	\$ -	\$ -

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT
Financial Statements - Napa River and Bay Trail
For the Year Ended 6/30/15

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
Revenues						
County of Napa	\$ 160,800	\$ -	\$ 160,800	\$ 198,166	\$ 37,366	123.24%
Other Grants	120,000	-	120,000	120,000	-	100.00%
Total Revenues	\$ 280,800	\$ -	\$ 280,800	\$ 318,166	\$ 37,366	113.31%
Expenditures						
Administration Services	\$ 27,900	\$ -	\$ 27,900	\$ 22,700	\$ 5,200	81.36%
Waste Disposal Services	-	-	-	35	(35)	n/a
Construction Services	250,000	35,100	285,100	286,608	(1,508)	100.53%
Other Professional Services	2,500	-	2,500	7,280	(4,780)	291.20%
Permits/License Fees	-	-	-	492	(492)	n/a
Business Travel/Mileage	400	-	400	119	281	29.75%
Maintenance Supplies	-	-	-	932	(932)	n/a
Total Expenditures	\$ 280,800	\$ 35,100	\$ 315,900	\$ 318,166	\$ (2,266)	100.72%

	Budget	YTD
Beginning Fund Balance as of 7/1/14	\$ -	\$ -
Less: Surplus/(Deficit)	(35,100)	-
Projected Ending Fund Balance 6/30/15	<u>\$ (35,100)</u>	<u>\$ -</u>

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT
Financial Statements - Camp Berryessa
For the Year Ended 6/30/15

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
Revenues						
State Coastal Conservancy	\$ 1,292,400	\$ -	\$ 1,292,400	\$ 593,895	\$ (698,505)	45.95%
County of Napa	187,342	-	187,342	141,322	(46,020)	75.44%
Total Revenues	\$ 1,479,742	\$ -	\$ 1,479,742	\$ 735,217	\$ (744,525)	49.69%
Expenditures						
Administration Services	\$ 100,242	\$ -	\$ 100,242	\$ 50,968	\$ 49,274	50.84%
Waste Disposal Services	-	-	-	170	(170)	n/a
Construction Services	1,400,000	336,820	1,736,820	644,047	1,092,773	37.08%
Other Professional Services	27,500	13,885	41,385	7,435	33,950	17.97%
Permits/License Fees	-	-	-	31,199	(31,199)	n/a
Business Travel/Mileage	2,000	-	2,000	-	2,000	0.00%
Office Supplies	-	-	-	113	(113)	n/a
Minor Equipment/Small Tools	-	-	-	1,250	(1,250)	n/a
Special Departmental Expense	-	-	-	35	(35)	n/a
Total Expenditures	\$ 1,529,742	\$ 350,705	\$ 1,880,447	\$ 735,217	\$ 1,145,230	39.10%

	Budget	YTD
Beginning Fund Balance as of 7/1/14	\$ 50,000	\$ 50,000
Less: Surplus/(Deficit)	(400,705)	-
Projected Ending Fund Balance 6/30/15	<u>\$ (350,705)</u>	<u>\$ 50,000</u>

Notes:

- 1 Project pacing has been slower than anticipated due to delays by other agencies in reviewing construction plans (BOR)
- 2 Fund Balance includes monies received from the Mead Foundation, restricted by the grant for Camp Berryessa projects

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT
Financial Statements - Berryessa Vista
For the Year Ended 6/30/15

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
Revenues						
County of Napa	\$ 7,680	\$ -	\$ 7,680	\$ 611	\$ (7,069)	7.96%
Total Revenues	\$ 7,680	\$ -	\$ 7,680	\$ 611	\$ (7,069)	7.96%
Expenditures						
Administration Services	\$ 1,980	\$ -	\$ 1,980	\$ 611	\$ 1,369	30.86%
Other Professional Services	2,500	-	2,500	-	2,500	0.00%
Business Travel/Mileage	200	-	200	-	200	0.00%
Construction Supplies/Material	3,000	-	3,000	-	3,000	0.00%
Total Expenditures	\$ 7,680	\$ -	\$ 7,680	\$ 611	\$ 7,069	7.96%
			Budget	YTD		
			Beginning Fund Balance as of 7/1/14	\$ -	\$ -	
			Less: Surplus/(Deficit)	-	-	
			Projected Ending Fund Balance 6/30/15	\$ -	\$ -	

Notes:

1 Anticipated installation of a gate that proved infeasible.

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT
Financial Statements - Napa River Ecological Reserve
For the Year Ended 6/30/15

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
Revenues						
County of Napa	\$ 23,550	\$ -	\$ 23,550	\$ 19,500	\$ (4,050)	82.80%
Total Revenues	\$ 23,550	\$ -	\$ 23,550	\$ 19,500	\$ (4,050)	82.80%
Expenditures						
Administration Services	\$ 4,950	\$ -	\$ 4,950	\$ 188	\$ 4,762	3.80%
Waste Disposal Services	3,500	-	3,500	2,954	546	84.40%
Landscaping Services	-	-	-	490	(490)	n/a
Other Professional Services	15,000	-	15,000	15,805	(805)	105.37%
Business Travel/Mileage	100	-	100	-	100	0.00%
Maintenance Supplies	-	-	-	33	(33)	n/a
Special Departmental Expenses	-	-	-	30	(30)	n/a
Total Expenditures	\$ 23,550	\$ -	\$ 23,550	\$ 19,500	\$ 4,050	82.80%

	Budget	YTD
Beginning Fund Balance as of 7/1/14	\$ -	\$ -
Less: Surplus/(Deficit)	-	-
Projected Ending Fund Balance 6/30/15	<u>\$ -</u>	<u>\$ -</u>

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT
Financial Statements - Vine Trail
For the Year Ended 6/30/15

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
Revenues						
County of Napa	\$ 3,960	\$ -	\$ 3,960	\$ 1,150	\$ (2,810)	29.04%
Total Revenues	\$ 3,960	\$ -	\$ 3,960	\$ 1,150	\$ (2,810)	29.04%
Expenditures						
Administration Services	\$ 3,900	\$ -	\$ 3,900	\$ 1,127	\$ 2,773	28.90%
Business Travel/Mileage	60	-	60	23	37	38.33%
Total Expenditures	\$ 3,960	\$ -	\$ 3,960	\$ 1,150	\$ 2,810	29.04%
			Budget	YTD		
Beginning Fund Balance as of 7/1/14			\$ -	\$ -		
Less: Surplus/(Deficit)			-	-		
Projected Ending Fund Balance 6/30/15			\$ -	\$ -		

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT
Financial Statements - Putah Creek
For the Year Ended 6/30/15

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
Revenues						
County of Napa	\$ 62,900	\$ -	\$ 62,900	\$ 8,774	\$ (54,126)	13.95%
Total Revenues	\$ 62,900	\$ -	\$ 62,900	\$ 8,774	\$ (54,126)	13.95%
Expenditures						
Administration Services	\$ 34,800	\$ -	\$ 34,800	\$ 4,940	\$ 29,860	14.20%
Construction Services	15,000	-	15,000	-	15,000	0.00%
Other Professional Services	12,500	-	12,500	3,508	8,992	28.06%
Permits/License Fees	5,000	-	5,000	326	4,674	6.52%
Business Travel/Mileage	500	-	500	-	500	0.00%
Maintenance Supplies	100	-	100	-	100	0.00%
Total Expenditures	\$ 67,900	\$ -	\$ 67,900	\$ 8,774	\$ 59,126	12.92%

	Budget	YTD
Beginning Fund Balance as of 7/1/14	\$ 5,000	\$ 5,000
Less: Surplus/(Deficit)	(5,000)	-
Projected Ending Fund Balance 6/30/15	<u>\$ -</u>	<u>\$ 5,000</u>

Notes:

- 1 Pace for opening to public slower than expected due to other project priorities.
- 2 Fund Balance includes monies received from a settlement of an easement dispute. The funds were designated by the Board for improvements at the Stone Corral section of the Putah Creek properties.

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT
Financial Statements - State Parks
For the Year Ended 6/30/15

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
Revenues						
Interest	\$ 1,000	\$ -	\$ 1,000	\$ 4,158	\$ 3,158	415.80%
Rent- Buildings/Land	41,800	-	41,800	16,800	(25,000)	40.19%
Concessions	420,000	-	420,000	541,233	121,233	128.87%
Charges for Services	-	-	-	288	288	n/a
Donations and Contributions	-	14,000	14,000	46,995	32,995	n/a
Total Revenues	\$ 462,800	\$ 14,000	\$ 476,800	\$ 609,474	\$ 132,674	127.83%
Expenditures						
Administration Services	\$ 155,000	\$ -	\$ 155,000	\$ 167,117	\$ (12,117)	107.82%
Waste Disposal Services	15,000	-	15,000	18,513	(3,513)	123.42%
Construction Services	25,000	400,000	425,000	58,401	366,599	13.74%
Other Professional Services	127,980	(475)	127,505	28,548	98,957	22.39%
Maintenance - Vehicles	4,000	-	4,000	3,705	295	92.63%
Maintenance - Infrastructure	15,600	-	15,600	11,812	3,788	75.72%
Insurance - Liability	1,340	-	1,340	1,340	-	100.00%
Communications/Telephone	6,000	-	6,000	6,852	(852)	114.20%
Bank Charges	1,700	-	1,700	1,853	(153)	109.00%
Permits/License Fees	-	-	-	214	(214)	n/a
Training/Conference Expenses	500	-	500	156	344	31.20%
Business Travel/Mileage	2,500	-	2,500	4,076	(1,576)	163.04%
Office Supplies	4,000	-	4,000	2,390	1,610	59.75%
Utilities - Electric	15,000	-	15,000	14,000	1,000	93.33%
Utilities - Propane	500	-	500	202	298	40.40%
Fuel	700	-	700	227	473	32.43%
Janitorial Supplies	4,000	-	4,000	5,971	(1,971)	149.28%
Construction Supplies/Materials	166,700	(3,000)	163,700	52,919	110,781	32.33%
Maintenance Supplies	25,000	-	25,000	14,738	10,262	58.95%
Minor Equipment/Small Tools	6,000	-	6,000	8,557	(2,557)	142.62%
Special Dept Expense	3,000	-	3,000	13,799	(10,799)	459.97%
Taxes	-	475	475	455	20	95.79%
Equipment	-	17,000	17,000	17,000	-	100.00%
Total Expenditures	\$ 579,520	\$ 414,000	\$ 993,520	\$ 432,845	\$ 560,675	43.57%

	Budget	YTD
Beginning Fund Balance as of 7/1/14	\$ 593,733	\$ 593,733
Less: Surplus/(Deficit)	(516,720)	176,629
Projected Ending Fund Balance 6/30/15	<u>\$ 77,013</u>	<u>\$ 770,362</u>

Notes:

- 1 More marketing, new yurts and good weather increased revenues
- 2 Started the cabin remodeling later than expected.
- 3 Budget assumed the District to absorb costs of State staff for nine months, however, State grant was extended.
- 4 Due to increased visitors, purchased a lot more firewood.
- 5 Purchase of a tractor



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: October 12, 2015
Agenda Item: 4.B
Subject: Consideration and potential approval of Certificate of Acceptance of real property (APN Nos. 034-370-034 and 034-040-015) totaling 51.11 acres, approval of a Memorandum of Understanding with the sellers of the property, and authorization for Board President and/or General Manager to execute all documents necessary to complete the transfer of the property to the District.

Recommendation

1. Find that the proposed action is exempt for the California Environmental Quality Act.
2. Approve the Memorandum of Understanding and Certificate of Acceptance for the donation to the District of Assessor's Parcel Nos: 034-370-034 and 034-040-015, in substantially the form as attached, and authorize the Board President and/or General Manger to execute all documents necessary to complete the transfer of the property to the District, subject to completion of County General Plan Conformity Review Pursuant to Government Code § 65402(c)

ENVIRONMENTAL DETERMINATION

The proposed action is exempt from CEQA pursuant to Section 15316 of 14 California Code of Regulations 15378 (State CEQA Guidelines) (Transfer of Ownership of Land in Order to Create Parks).

Background

The Chamberlain family (John and Susan Chamberlain, and Francis and Beth Chamberlain) is offering to donate to the District 51.11 acres of open space at 5699 Dry Creek Road. The property is open space, with no buildings, with frontage on Dry Creek Road. It includes a section of Dry Creek and Wing Creek, both of which in this area are perennial streams. The property includes mature second growth redwoods, as well as a variety of oaks, bays, maples and more. An old dirt track runs through the property parallel to Wing Creek, and connects to the adjacent Enchanted Hills Camp—Lighthouse for the Blind to the west.

The Chamberlain's request in making the donation is that the District preserve the property's native vegetation, and provide public access for compatible recreational and educational activities. They also request that the park be known as Amy's Grove. Amy Chamberlain, the daughter of John and Susan Chamberlain, was an activist, altruist and triathlete who died in an accident in 2005. A newspaper article about Amy Chamberlain is attached.

Also attached are a proposed Memorandum of Understanding that describes the donation, the process, and the responsibilities of the grantor and grantee.

This MOU includes a list of Restrictions on Use of the Property that reflect the Chamberlain's purposes for the donation. These restrictions are entirely compatible with staff's thoughts regarding the future use of the property as a small regional Park, which include the following:

- a wayside stop for cyclists travelling on Dry Creek Road. Dry Creek Road is very popular with cyclists, and a streamside rest area would be a popular amenity.
- A quiet place for a picnic under the redwoods next the stream (no fires would be allowed)
- Hiking, horseback riding, mountain bicycling and other compatible activities.

Normally, a 50 acre parcel would by itself not be large enough to justify District ownership. However, in addition to its inherent beauty, its redwoods and its two creeks, the major value of the property is its location adjacent to the Enchanted Hills Camp—Lighthouse for the Blind. District staff has initiated discussions with the camp about possible cooperation and sharing of facilities; staff for the camp is very interested.

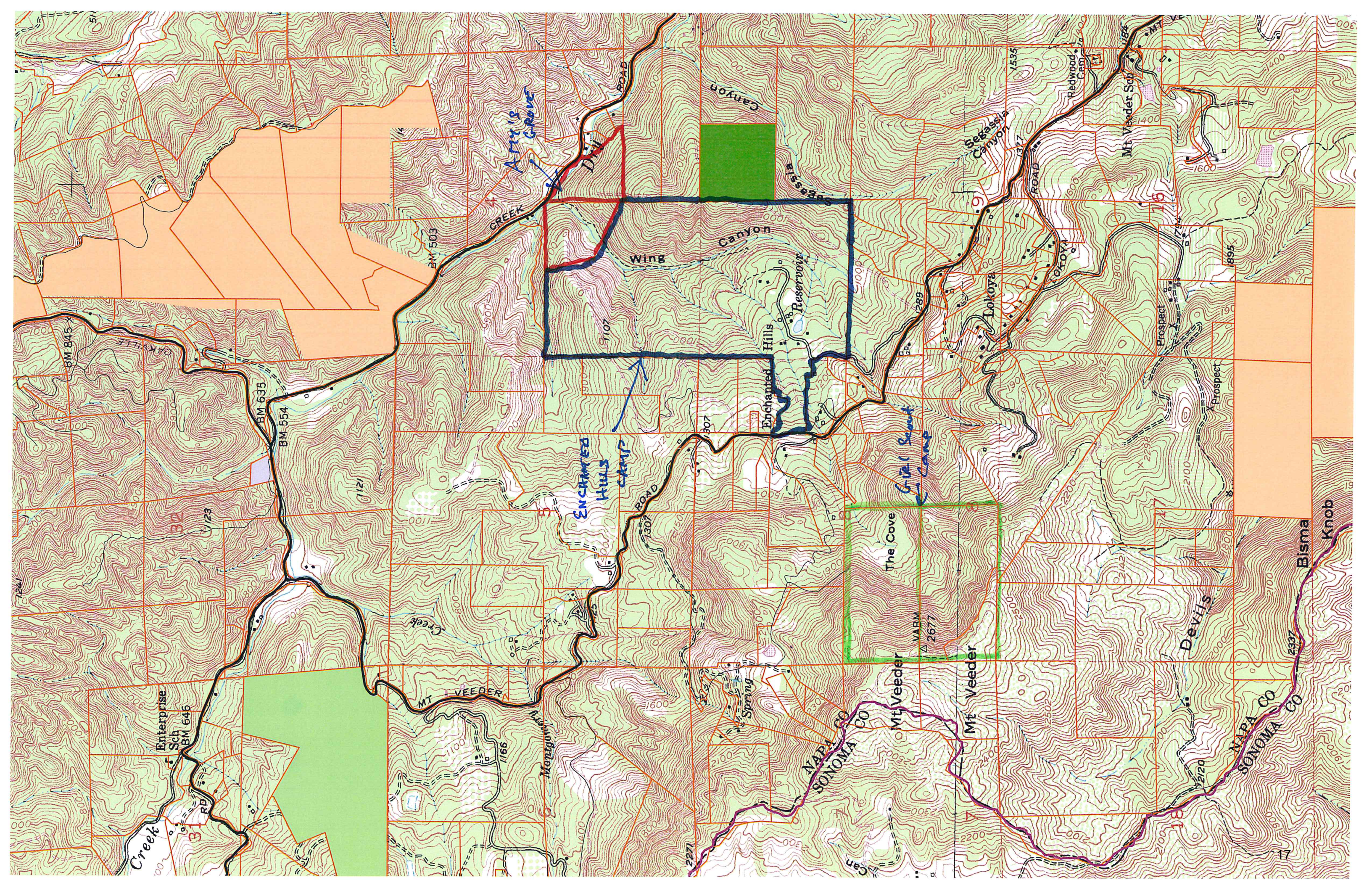
Under the proposal, the District would be responsible for the cost of a property appraisal (used by the donors to obtain a tax benefit, and by the District to establish its value for accounting purposes). The District would also pay for a Preliminary Title Report and escrow costs. Total cost to the District should be under \$5,000. The property is estimated to be worth between \$500,000 and \$750,000.

To open the property as a public park, the District would need to conduct a baseline environmental survey, obtain a Use Permit, and construct a small parking area next to the road. Other possible future improvements include new trail work to create a loop trail on the property and improve access between the property and the Enchanted Hills Camp, a foot bridge over Dry Creek, picnic tables, a potable water supply, and a toilet facility.

Because the Chamberlains would prefer to close on the transaction this calendar year, the Draft Memorandum of Understanding as of the time of agenda preparation has not completed legal review, or a final review by the Chamberlains. If there are last-minute changes, these will be brought before the Board at the meeting.

Attachments:

Location Map
Photo of Dry Creek through Property
Amy Chamberlain Obituary
Draft Memorandum of Understanding





Amy Chamberlain – activist, altruist, triathlete

By Kevin Fagan

CHRONICLE STAFF WRITER

In her 32 years on Earth, Amy Chamberlain left several lifetimes' worth of goodwill with seemingly everyone she met and good works with students of all ages and nationalities. Now, many of those whose lives she enriched are planting trees in her honor — in at least 14 different countries, as well as across the United States.

The athletic young San Francisco woman, who oversaw a special project with the U.S. State Department to foster better relations with Muslim exchange students, drowned July 4 in a freak accident in the Sierra Nevada. A veteran endurance swimmer and triathlete, she was sucked underwater by turbulence near a waterfall while swimming in the American River east of Auburn (Placer County).

The sudden death, in such an

unexpected way for one so vital and sunny, stunned all she knew — which, it turned out, was a lot of people. More than 800 showed up for a celebration memorial for her in Oakland on July 17, and 2,000 e-mails and letters from around the globe have poured in to San Francisco to her parents' home and the office of AYUSA, the cultural exchange program she worked for.

And then there are the trees: hundreds of them, planted over this past week by students and friends in countries she either worked in or helped with her student exchange program. In the West Bank and Gaza Strip, students planted olive trees to symbolize the unity of Arabs and Jews that she tried to foster; in Berlin, a tree went up next to the World War II monument; and in Damascus, treelike jasmine bushes are now sprouting in children's parks.

Other locations where trees are going up in her honor include

Morocco, Oman, Japan and Iraq, and more than 500 redwoods in the United States — from New York to San Francisco.

"I can only hope that she will inspire the daughters of other people to do the sort of things she did in her life," said Ms. Chamberlain's mother, Susan Chamberlain. "Our daughter was such a wonderful girl, had so much to offer the world."

In one of the letters sent to the family, German Parliament member Dagmar Freitag remembered Ms. Chamberlain delivering a speech to the Bundestag in May, urging it to foster more student exchange programs, and said she radiated the spirit of "a warm-hearted young woman who enjoyed life." In another, U.S. State Department education official Travis Horel recalled: "She was a true believer, and so she listened and listened well. Passing the buck simply did not exist in her realm of thought."

As grants and partnership coordinator for AYUSA, Ms. Chamberlain led the Youth Exchange

and Study program, shepherding more than 300 Muslim students from all over the world as they came to the United States to study. Last month, she led 200 of them on a trip to visit the president at the White House.

In her spare time, she led group wilderness trips in the Sierra, ran the Boston Marathon and other races including the Dipsea race in Marin County this June, volunteered at a rape crisis line, and was a member of the World Affairs Council in Northern California.

"She was just so much fun — bubbly, never down, great family values, always wanting to do so much for the rest of the world," said lifelong friend Daphne Branstien. "She'd been that way ever since she was a young girl."

Ms. Chamberlain was born and raised in San Francisco, attending University High School before heading off to earn a bachelor's degree in 1995 at Bucknell University in Pennsylvania, with a double major in education and English literature. She then

worked for two years in Boston for the Horn Book company, which produces digests of children's literature.

That job inspired her to work for a year in South Africa on a project developing children's literature for developing countries.

She then earned a master's degree in English literature in 2000 at Mills College, after which she worked for the Packard Foundation as assistant communications director for two years. She went from there to the AYUSA job.

When she died, she and her boyfriend, geologist Andrew Wyckoff of San Francisco, were swimming at The Cedars, a wooded vacation community she had been visiting with her family since she was a child. The two were about to get engaged, relatives said: Wyckoff had an engagement ring waiting for them back home at his apartment.

Three memorial funds have been set up in Ms. Chamberlain's name: The Amy Chamberlain Leadership Fund at Wilderness Volunteers in Arizona, (928) 556-



Amy Chamberlain worked with the State Department to foster better relations with Muslim exchange students.

0038; the Amy Esther Chamberlain Fund at the Global Fund for Women, (415) 202-7640, ext. 311; and the AYUSA Scholarship Fund, (800) 727-4540, ext. 510.

She is survived by her parents, John and Susan Chamberlain of San Francisco; and her brother, Michael Chamberlain, who lives in El Cerrito with his wife, Patricia, and their son, Peter.

Memorandum of Understanding Regarding Amy's Grove

Between the Napa County Regional Park and Open Space District and
The Chamberlain Revocable Trust dated October 9, 1997 and
The Francis and Beth Revocable Trust dated May 10, 2004

This Memorandum of Understanding is entered into on _____, 2015, by and between The Napa County Regional Park and Open Space District ("Grantee") and The Chamberlain Revocable Trust dated October 9, 1997 and The Francis and Beth Revocable Trust dated May 10, 2004 (collectively the "Grantor")

Recitals

- A. The Chamberlain Revocable Trust dated October 9, 1997, as to a one-half interest, and The Francis and Beth Revocable Trust dated May 10, 2004, as to a one-half interest (collectively, the "Grantor") are the grantors of fee title to County of Napa Assessor's parcels Nos. 034-370-034 and 034-040-015, totaling 51.11 acres (the "Property") conveyed by Grantor to Grantee by the Grant Deed (the "Grant Deed").
- B. Napa County Regional Park and Open Space District (the "Grantee"), is the grantee of fee title to the Property conveyed to the Grantee by Grant Deed.
- C. As a condition of granting the Property at no cost to Grantee, Grantor requires, and Grantee accepts, that the use of the Property be permanently dedicated for specified purposes.
- D. Grantor and Grantee intend to bind the Grantee and any and all assigns and successors in interest in the Property.

Now, therefore, Grantor and Grantee agree to the followings:

1. **Restrictions on Use.** Use of the Property shall be limited by the terms and restrictions contained in the Grant Deed, which shall substantially be as shown in Attachment A to this Memorandum of Understanding.
2. **Purposes.** The purposes for Grantor granting the Property to Grantee are to perpetually protect and preserve the habitat, watershed, historical, cultural and other open space values (the "Conservation Values") of the Property, for research and education and public access for passive recreation. No use of the Property inconsistent with these purposes is permitted. "Passive recreation" means those recreational activities typically associated with largely natural open space areas that require minimal or no developed facilities or improvements to land and which do not impose a substantial impact on the Conservation Values of the Property. Such

activities include trail walking, biking, jogging, hiking, horseback riding, dog walking, nature study and viewing, picnicking, camping, and swimming and educational programs associated with those activities. Passive recreation does not include sports that require manicured fields, or extensive hardscape improvements such as skate parks. The uses enumerated in this paragraph as being "passive recreation" are by way of example only, and are not an exhaustive list of permitted or prohibited uses, but may be used to illustrate the types of uses and facilities contemplated as being consistent with "passive recreation." All activities shall be in compliance with the County of Napa Noise Ordinance as it applies to rural areas. In order to accomplish the purposes of the grant, Grantee may make improvements and construct ancillary facilities necessary to support the permitted uses, including, but not limited to gates, parking lots, access for emergency or maintenance vehicles, interpretive signage and features, visitor kiosks, trail and stairway improvements, benches, water development and distribution systems for water, septic or other sanitary waste disposal systems, restroom and shower facilities, erosion control structures, and repair and maintenance.

3. **Partnerships.** To assist Grantee in effectuating the purposes of the Grant Deed, Grantee may partner with other organizations, agencies, volunteers and like-minded businesses to conduct research and educational tours, install interpretive materials, make permitted improvements, remove non-native species such as invasive French Broom, and to hold fundraising and/or other events that are of a type and scale compatible with the purposes described in this Memorandum of Understanding. Grantee may in addition donate a conservation easement over the Property to the Land Trust of Napa County, or similar qualified organization or agency, for the purpose of advancing the purposes of Grantor's grant of the Property to Grantee, as described in this Memorandum of Understanding.
4. **Subject to Use Permit.** Public access to the Property, as well as most potential improvements to the Property, is subject to Grantee completing environmental review under the California Environmental Quality Act and obtaining a Use Permit from the County of Napa. Grantee is not obligated to make improvements or undertake activities on the Property until and unless these are authorized by any Use Permit that applies to the Property, and providing Grantee has the financial resources necessary for those improvements or activities.
5. **Responsibilities of Grantor.** Grantor shall:
 - a. Execute the grant deed, and any other documents and instructions that may be required, to transfer the Property from Grantor to Grantee.
 - b. Order and obtain an appraisal of the fair market value of the Property.
 - c. Pay any outstanding taxes and/or liens on the Property as of the date of transfer of the Property.
 - d. Be responsible for obtaining any tax credits or other tax offsets that may be associated with the donation of the Property.
 - e. Not be responsible for any property maintenance or improvements prior to or

subsequent to the transfer of the Property.

6. **Responsibilities of Grantee.** Grantee shall:
 - a. Order and obtain the Preliminary Title Report for the Property.
 - b. Take the lead in setting up an escrow account with an appropriate title company.
 - c. Working with the title company, prepare the deed and other documents that may be needed to transfer the Property from Grantor to Grantee.
 - d. Prepare and submit to the County of Napa a request for a General Plan Conformity determination.
 - e. Coordinate with Grantor and title company to record the grant deed with the County of Napa Recorder's Office.
 - f. Pay the Grantor's cost for obtaining an appraisal of the value of the Property, not to exceed \$3,200, upon completion of the appraisal and the recordation of the Grant Deed transferred ownership to Grantee.
 - g. Pay any recording, escrow and title insurance fees.
 - h. If requested by Grantor, sign documents certifying that the Property was donated by Grantor to Grantee.

7. **No acquisition of Adjacent Property.** Grantee agrees that it will not seek to acquire, nor will it accept any donation of, that portion of Assessor's Parcel No: 034-370-040 which is adjacent to and lies directly north of the Property, without first giving sixty (60) days written notice to the owner of Assessor's Parcel No. 034-370-039 (which is immediately adjacent to and north of Assessor's Parcel No. 034-370-040), and only if the owner(s) of that parcel do not object within the notice period.

8. **No improvements along southeast boundary.** Grantee agrees to not construct any public trail or other improvements within 100 feet of the boundary of the Property adjacent to Assessor's Parcel Nos: 034-040-006, -007, -008, and -009, and to install "No public access beyond this point" signs as needed to inform the general public to not go into this setback area.

9. **Board of Directors Approval.** Before recording the transfer of Property title to the Grantee, a Certificate of Acceptance by the Grantee's Board of Directors is required. If the Board of Directors does not approve the Certificate of Acceptance, the transfer shall not take place, and the Grantor shall have no further responsibilities pursuant to this Memorandum of Understanding, except Grantee shall be obligated to pay any appraisal, escrow, and preliminary title report costs as provided herein.

10. **Notices and communications.** All official notices pursuant to this Agreement shall be in

writing and shall be delivered in person or by deposit in the United States mail, by certified mail, postage prepaid, return receipt requested. Any mailed notice, demand, request, consent, approval or communication that either party desires to give the other party shall be addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address. Any notice sent by mail in the manner prescribed by this paragraph shall be deemed to have been received on the date noted on the return receipt or five days following the date of deposit, whichever is earlier.

GRANTOR

xxx
xxx
xxx

GRANTEE

General Manager
Napa County Regional Park and
Open Space District
1195 Third Street, 2nd floor
Napa, CA 94559

11. **Termination.** Either party may terminate this Memorandum of Understanding at any time, for any reason, by giving the other party five (5) days' notice in the manner set forth in Section 5, above. In the event of termination by either party, the responsibilities and commitments of both parties shall be null and void.

IN WITNESS WHEREOF, this Memorandum of Understanding was executed by the parties

/////
/////

hereto as of the date first above written.

“Grantor”

For The Chamberlain Revocable Trust dated October 9, 1997

By _____

By _____

For The Francis and Beth Revocable Trust dated May 10, 2004

By _____

By _____

“Grantee”

By _____

John Woodbury, General Manager

ATTEST:

By: _____

Melissa Frost, District Secretary
Napa County Regional Park
and Open Space District

<p>APPROVED AS TO FORM Office of District Counsel By: Date:</p>
--

WHEN RECORDED MAIL TO:

**DISTRICT SECRETARY
NAPA COUNTY REGIONAL PARK AND OPEN SPACE
DISTRICT
1195 THIRD ST, ROOM 210
NAPA, CA 94559**

Transfer Tax Not Applicable: R&T Code 11922
Exempt from Recording Fees: Gov. Code 27383

APN NO 034-370-034
APN NO 034-040-015

SPACE ABOVE THIS LINE FOR RECORDER'S USE

GRANT DEED

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, **JOHN CHAMBERLAIN AND SUSAN ESTHER CHAMBERLAIN, AS TRUSTEES OF THE CHAMBERLAIN REVOCABLE TRUST DATED OCTOBER 9, 1997, AS TO A ONE-HALF INTEREST, AND FRANCIS AND BETH CHAMBERLAIN, AS TRUSTEES OF THE FANCIS AND BETH REVOCABLE TRUST, AS TO A ONE-HALF INTEREST, "Grantor," hereby GRANTS to Napa County Regional Park and Open Space District, "Grantee," a special district of the State of California,** the real property in the County of Napa, State of California described in the attached Exhibit A, "**Property,**" subject to the exceptions and reservations as herein specified in Exhibit B, "**Restrictions on Use of Property**".

LEGAL DESCRIPTION ATTACHED HERETO AS EXHIBIT " A" AND MADE A PART HEREOF

RESTRICTIONS ON USE OF PROPERTY ATTACHED HERETO AS EXHIBIT "B" AND MADE A PART HEREOF

THE CHAMBERLAIN REVOCABLE TRUST
DATED OCTOBER 9, 1997

THE FRANCIS AND BETH REVOCABLE TRUST
DATED MAY 10, 2004

John Chamberlain

Francis Chamberlain

Susan Esther Chamberlain

Beth Chamberlain

Dated _____

CERTIFICATE OF ACCEPTANCE

GRANT DEED

Pursuant to California Government Code Section 27281, this is to certify that the interest in real property granted by the Grant Deed from John Chamberlain and Susan Esther Chamberlain, Trustees of The Chamberlain Revocable Trust dated October 9, 1997, as to a one-half interest, and Francis and Beth Chamberlain, Trustees of The Francis and Beth Revocable Trust dated May 10, 2004, as to a one-half interest, to the Napa County Regional Park and Open Space District, a special district of the State of California, is hereby accepted by order of the District Board on _____, 2015, and the Grantee consents to the recordation thereof by its duly authorized officer.

Date: _____

Dave Finigan
Board President
Napa County Regional Park and Open Space District

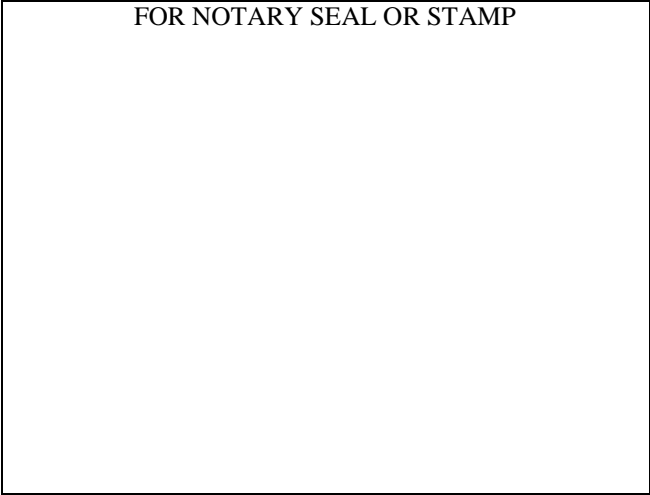
STATE OF CALIFORNIA } SS:
COUNTY OF

On _____, 2015 before me, _____, Notary Public, personally appeared **Francis Chamberlain**, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____



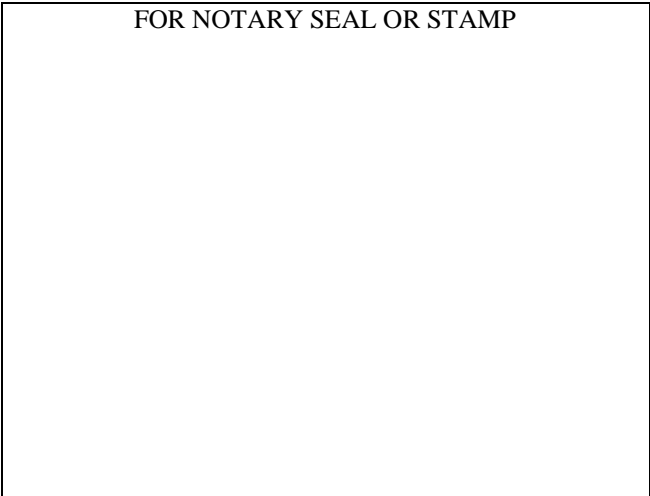
STATE OF CALIFORNIA } SS:
COUNTY OF

On _____, 2015 before me, _____, Notary Public, personally appeared **Beth Chamberlain**, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____



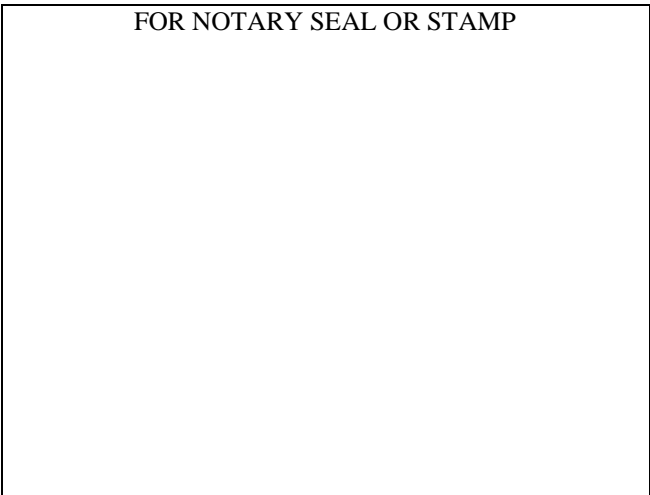
STATE OF CALIFORNIA } SS:
COUNTY OF

On _____, 2015 before me, _____, Notary Public, personally appeared **John Chamberlain**, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____



STATE OF CALIFORNIA }
COUNTY OF } SS:

On _____, 2015 before me,
_____, Notary Public,
personally appeared **Susan Esther Chamberlain**, who proved to
me on the basis of satisfactory evidence to be the person(s) whose
name(s) is/are subscribed to the within instrument and acknowledged
to me that he/she/they executed the same in his/her/their authorized
capacity(ies), and that by his/her/their signature(s) on the instrument
the person(s), or the entity upon behalf of which the person(s) acted,
executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State
of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

FOR NOTARY SEAL OR STAMP

STATE OF CALIFORNIA }
COUNTY OF } SS:

On _____, 2015 before me,
_____, Notary Public,
personally appeared Dave Finigan, who proved to me on the basis of
satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that
he/she/they executed the same in his/her/their authorized capacity(ies),
and that by his/her/their signature(s) on the instrument the person(s),
or the entity upon behalf of which the person(s) acted, executed the
instrument.

I certify under PENALTY OF PERJURY under the laws of the State
of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

FOR NOTARY SEAL OR STAMP

Exhibit B to Grant Deed

RESTRICTIONS ON USE OF PROPERTY

(Amy's Grove, Napa County)

Pertinent Facts

- A. Napa County Regional Park and Open Space District (the "Grantee"), is the grantee of fee title to the Property conveyed to the Grantee by the Grant Deed (the "Grant Deed") to which this Restrictions on Use of Property ("Restrictions on Use") is attached as Exhibit B. As used herein, the term "Grantee" refers to Napa County Regional Park and Open Space District, and to its assigns and successors in interest in the Property.
- B. The Chamberlain Revocable Trust dated October 9, 1997, as to a one-half interest, and The Francis and Beth Revocable Trust dated May 10, 2004, as to a one-half interest (collectively, the "Grantor") are the grantors of fee title to the Property conveyed by Grantor to Grantee by the Grant Deed.
- C. As a condition of granting the Property, Grantor requires, and Grantee accepts, that the use of the Property be permanently dedicated for specified purposes.
- D. Grantor and Grantee intend to bind the Grantee and any and all assigns and successors in interest in the Property.

NOW THEREFORE, in light of the Pertinent Facts, fee title to the property conveyed to the Grantee under the Grant Deed is and will hereafter be subject to restrictions on the use of the Property in favor of the Grantor and any and all assigns and successors in interest in the Property, as follows:

1. RESTRICTIONS ON USE OF THE PROPERTY

- a. Permitted Uses Of The Property.* The Property shall only be used for the purposes of preserving and protecting the habitat, watershed, historical, cultural and other open space values (the "Conservation Values") of the Property, for research and education and public access for passive recreation; and no use of the Property inconsistent with these purposes is permitted. "Passive recreation" means those recreational activities typically associated with largely natural open space areas that require minimal or no developed facilities or improvements to land and which do not impose a substantial impact on the Conservation Values of the Property. Such activities include trail walking, biking, jogging, hiking, horseback riding, dog walking, nature study and viewing, picnicking, camping, and swimming and educational programs associated with those activities. Passive recreation does not include sports that require manicured fields, or extensive hardscape improvements such as skate parks. The uses enumerated in this paragraph as being "passive recreation" are by way of example only, and are not an exhaustive list of

permitted or prohibited uses, but may be used to illustrate the types of uses and facilities contemplated as being consistent with "passive recreation."

- b. *Permitted Development of Improvements on the Property*** No development, as defined in California Public Resources Code section 30106, shall be permitted on the Property except for improvements and ancillary facilities necessary to support the permitted uses, including, but not limited to gates, parking lots, access for emergency or maintenance vehicles, interpretive signage and features, visitor kiosks, trail and stairway improvements, benches, water development and distribution systems for water, septic or other sanitary waste disposal systems, restroom and shower facilities, erosion control structures, and repair and maintenance.
- c. *Use Of Property As Security For Debt.*** The Grantee shall not use the Property as security for any debt.
- d. *Name of Property.*** Grantee shall refer to the Property as "Amy's Grove" in all signage, maps and other public documents.
- e. *No acquisition of Adjacent Property.*** Grantee agrees that it will not seek to acquire, nor will it accept any donation of, that portion of Assessor's Parcel No: 034-370-040 which is adjacent to and lies directly north of the Property, without first giving sixty (60) days written notice to the owner of Assessor's Parcel No. 034-370-039 (which is immediately adjacent to and north of Assessor's Parcel No. 034-370-040), and only if the owner(s) of that parcel do not object within the notice period.
- f. *No improvements along southeast boundary.*** Grantee agrees to not construct any public trail or other improvements within 100 feet of the boundary of the Property adjacent to Assessor's Parcel Nos: 034-040-006, -007, -008, and -009, and to install "No public access beyond this point" signs as needed to inform the general public to not go into this setback area.

2. ADDITIONAL PROVISIONS

- a. *Benefit And Burden.*** These Restrictions on Use of Property shall run with and burden the Property. All obligations, terms, conditions, and restrictions imposed by this Exhibit shall be deemed covenants and restrictions running with the land, shall be effective limitations on the use of the Property from the date of recordation of this document, and shall bind the Grantee and all its successors and assigns, whether voluntary or involuntary.

b. *Construction Of Validity.* If a court in a final determination holds any provision of these restrictions invalid, or if, for any other reason it becomes unenforceable, no other provision shall be affected.



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: October 12, 2015
Item: 4.E
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

Recommendation

Receive the report.

Background

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$25,000, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for September 2015.

In addition to these expenditures, the General Manager has authorized the following contracts using his signature authority:

Agreement 15-19	Riverside Drywall	Cabin sheetrock installation
\$3,400		
Agreement 15-xx	6539 Consulting (Anne Steinhauer)	Research and Outreach Services
	NTE \$24,500	

PARKS & OPEN SPACE DISTRICT - SEPTEMBER 2015 EXPENSE REPORT

Gen Admin Dept - 85000-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
09/02/2015	PARK070116 July 2015	PARKS 07-01	CJ YIP & ASSOCIATES	\$ 1,180.55
09/03/2015	#49334-1 CDP05989 7/17/15	Acct# 237-60001112 Napa Co Planning 7/17/15	NAPA VALLEY PUBLISHING	\$ 112.26
09/03/2015	CDP05991 3X12 Display 7/23/15	Acct# 237-60001112 Napa Co Planning 7/23/15	NAPA VALLEY PUBLISHING	\$ 625.40
09/08/2015	Aug 2015 Transportation	Reimbursement-Aug expenses	JOHN WOODBURY	\$ 185.17
09/08/2015	Web service contract	Reimbursement-Aug expenses	JOHN WOODBURY	\$ 431.46
09/08/2015	Fuel - Truck	Reimbursement-August 2015 expenses	CJ YIP & ASSOCIATES	\$ 70.90
09/18/2015	PARK070116 8/2015	August, 2015	CJ YIP & ASSOCIATES	\$ 1,552.80
09/24/2015	9/29/15-9/29/16SpecialLiabilit	Acct# NAPACOU-04	ALLIANT INSURANCE SERVICES	\$ 10,359.22

Moore Creek Dept - 85010-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
09/02/2015	PARK070116 July 2015	PARKS 07-01	CJ YIP & ASSOCIATES	\$ 1,927.10
09/08/2015	PG&E 7/23/15-8/22/15	Acct #0099759249-8	PACIFIC GAS & ELECTRIC CO	\$ 157.98
09/08/2015	Porta potty- August 2015	Moore Creek Park	JOHNNY ON THE SPOT	\$ 179.36
09/08/2015	Refrigerator-MC ranch house	Reimbursement-August 2015 expenses	CJ YIP & ASSOCIATES	\$ 1,834.92
09/08/2015	Pool supplies	Reimbursement-August 2015 expenses	CJ YIP & ASSOCIATES	\$ 157.37
09/08/2015	Fuel - ATV	Reimbursement-August 2015 expenses	CJ YIP & ASSOCIATES	\$ 22.15
09/18/2015	PARK 1402-16 Sampling 9/2015	Monthly Compliance Sampling Charges	HERITAGE SYSTEMS, INC.	\$ 367.67
09/18/2015	PARK070116 8/2015	August, 2015	CJ YIP & ASSOCIATES	\$ 2,494.08
09/29/2015	HughesNet 9/12-10/12/15	Account #DSS8836028	HUGHES NETWORK SYSTEMS LLC	\$ 86.26

Oat Hill Mine Trail Dept - 85010-01

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
09/02/2015	PARK070116 July 2015	PARKS 07-01	CJ YIP & ASSOCIATES	\$ 383.30

NRBT Dept - 85010-02

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
09/02/2015	PARK070116 July 2015	PARKS 07-01	CJ YIP & ASSOCIATES	\$ 212.21
09/18/2015	PARK070116 8/2015	August, 2015	CJ YIP & ASSOCIATES	\$ 156.16

Camp Berryessa - 85010-03

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
09/16/2015	WklyConstMtg-CampBerryessa	Weekly Const Mtg Camp Berryessa	CHRISTOPHER CAHILL	\$ 50.03
09/18/2015	PARK131416 7/2015	6NAP010100	PSOMAS	\$ 1,453.77
09/18/2015	PARK131016 08/2015	Services for August 2015	NORTH VALLEY LABOR COMPL. S	\$ 1,725.00
09/22/2015	Geotechnical services	Project 1114.406 Putah Creek	MILLER PACIFIC ENGINEERING G	\$ 511.00
09/29/2015	CalTest - testing	Lab Order #Q090590	CALTEST ANALYTICAL LABORATC	\$ 45.00

NRER - 85010-05

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
09/02/2015	PARK081216 July 2015	Contract: Agreement 08-12 NRER	OPTIONS3	\$ 985.00
09/02/2015	PARK070116 July 2015	PARKS 07-01	CJ YIP & ASSOCIATES	\$ 668.32
09/08/2015	Porta potty-Aug 2015	Yountville Park	JOHNNY ON THE SPOT	\$ 279.36
09/08/2015	Lunch expenses	Reimbursement-August 2015 expenses	CJ YIP & ASSOCIATES	\$ 55.91
09/18/2015	PARK070116 8/2015	August, 2015	CJ YIP & ASSOCIATES	\$ 1,250.00
09/18/2015	PARK081216 08/2015	Agreement 08-12 NRER #344 thru #348	OPTIONS3	\$ 1,060.00

PUTAH CREEK - 85010-07

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
09/02/2015	PARK070116 July 2015	PARKS 07-01	CJ YIP & ASSOCIATES	\$ 127.75

State Park - 85010-08

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
09/01/2015	PARK151716 July 2015	Bothe - Napa Valley State Park July Services	JONATHAN EHLERS	\$ 600.00
09/01/2015	PG&E 7/15/15-8/13/15	Acct #6765403114-4	PACIFIC GAS & ELECTRIC CO	\$ 40.23
09/01/2015	PG&E 7/16/15-8/15/15	Acct #4831406953-4	PACIFIC GAS & ELECTRIC CO	\$ 70.04
09/01/2015	PG&E 7/15/15-8/13/15	Acct #2172831822-7	PACIFIC GAS & ELECTRIC CO	\$ 57.02
09/01/2015	PG&E 7/16/15-8/14/15	Acct #9051730227-0	PACIFIC GAS & ELECTRIC CO	\$ 42.63
09/01/2015	PG&E 6/24/15-7/22/15	Acct #1869012498-9	PACIFIC GAS & ELECTRIC CO	\$ 1,101.63
09/01/2015	Pace - Construction supplies	Cust #03700-03	PACE SUPPLY CORP	\$ 450.49
09/01/2015	Construction supplies-Pace	Cust #03700-03 Bothe NV Park	PACE SUPPLY CORP	\$ 1,945.12
09/01/2015	Pace - sinks (cabin remodel)	Bothe Park	PACE SUPPLY CORP	\$ 251.53
09/01/2015	Steve's Hardware-supplies	Acct #31248	STEVES HARDWARE	\$ 249.35
09/01/2015	Tourady - 6 pallets firewood	Bothe NV State Park	TOURADY RANCH INC	\$ 1,680.00

09/02/2015	Heartland credit card fees-WFB			\$	60.74
09/08/2015	New Century-Counter install	Reimbursement-Cabin expenses		\$	800.00
09/08/2015	Porta potty - August 2015	Bothe State Park		\$	358.71
09/08/2015	Upper Vly Disp-August 2015	Acct #01-0013452-7		\$	856.95
09/08/2015	Upper Vly Disp - 2YD Ashes	Acct #01-0002642-6		\$	328.17
09/08/2015	Clover flat	Acct #40008		\$	194.75
09/08/2015	Porta potty-Old Bale Mill	Old Bale Mill		\$	203.60
09/08/2015	Chlorine, acid,pool supplies	Bothe State Park-Inv #29578		\$	786.25
09/08/2015	Janitorial supplies-ePoly	Bothe NV State Park		\$	2,381.08
09/08/2015	PG&E 7/19-8/19/15-RLS Park	Acct #2662302249-3		\$	77.13
09/08/2015	Construction supplies	Acct #MP-39693		\$	2,286.24
09/08/2015	Cabin roof vents-home depot	Reimbursement-Cabin expenses		\$	46.93
09/08/2015	Central Valley - August 2015	Customer #NAPACORP136667		\$	2,201.42
09/10/2015	7898686642 08/2015	Acct# 7898686642		\$	372.65
09/10/2015	PG&E Refund			\$	(620.52)
09/18/2015	PARK151716 8/2015	Agreement 15-17		\$	700.00
09/18/2015	PARK150316 8/2015	Agreement Parks 15-03		\$	2,175.68
09/18/2015	PARK141516 7/2015	Agreement Parks 14-15		\$	4,182.00
09/18/2015	PARKS 150816 8/10-21/2015	Aug 10-21, 2015		\$	4,203.51
09/21/2015	Reclass to 53100-1700000			\$	292.07
09/22/2015	TelePacific - Sept 2015	Account #133326		\$	603.04
09/22/2015	Temp Demurrage	Account #03-0030076-1		\$	75.00
09/22/2015	Pace-Construction supplies	Cust #03700-03 (Bothe Park)		\$	180.51
09/22/2015	Heaters (Cabins)	Account #882538499		\$	2,485.95
09/29/2015	Porta Potty-Bale Mill Oct 15	Old Bale Mill - Inv #58551		\$	203.60
09/29/2015	ATP - Sept 2015	Account #746-0150		\$	40.00
09/29/2015	Pace-Construction supplies	Cust #03700-03 (Bothe Park)		\$	272.82
09/29/2015	Steve's Hardware-Sept 2015	Account #31248		\$	80.85
09/29/2015	C&C-Janitorial supplies	Acct #601246000060576080		\$	154.26

Park Report September 2015 - Submitted by Sandy Jones and Jeanne Marioni

Bothe-Napa Valley State Park

Cabins:

We are moving along with restoration of the first four historic cabins. The drywall is in place for the bathrooms (cabin #4b). We are painting the interior. Flooring is scheduled for installation the 1st week of November. Sinks, toilets, lighting etc.. to be installed after the flooring is done and everything is painted. Wheel chair accessible showers are in place.

Work on the back deck of cabin #1 has begun.

We are working on the ADA driveways for cabins 1B and 4. Rob finished the ADA ramp for Cabin 1B.

Visitor Center:

Back deck - all the pier blocks are poured and the landing pad is done. We are waiting for some of the brackets that had to be ordered. Construction of the stairs, rails and landing will begin next week.

Campgrounds:

New hosts started in the campground, site 13 and will be helping in the park for 3 months. Volunteers are a great asset to the park operations. There is a great crew of hosts keeping the park clean and campers happy!

Pool closed for the season.

Lots of Persimmons are coming on our tree in the historic orchard but they are little this year.

Events:

The first SCENA performance amateur trail run at Bothe was held in August – a small but successful event. They hope to come again next year.

October 24th EnviroSports will hold their bi-annual event at Bothe – a fun, busy day good for day use revenue!



30 ukulele players had a jam session at the campfire center – that was a hoot!

200 employees of GOOGLE will come to Bothe October 22nd for a company picnic at the Ramada, a trail hike and Frisbee toss. They paid \$550.

Marilou had a sick day but she is okay now. Thanks to the capable staff that got her fixed up.

Robert Louis Stevenson

A new caretaker is at RLS. A caretaker proves to be a benefit to the park – there has been no further vandalism.

Bale Grist Mill SHP

Harvest Dinner was amazing – magical lighting, great food, good company and Napa Valley wines donated by our neighbors!! We sold 160 tickets and estimate we will make approximately \$10,000 from the ticket sales and \$7,000 from silent auction sales.



Soroptimists' Oktoberfest

This year we supported the Soroptimists by helping them put on their annual fundraiser event "Oktoberfest at the Bale Mill". The event was a sell-out and

brought many new people to the mill who were amazed at how lovely the event was at such a fantastic setting with great food, craft beer, homemade sausages, live music and a full moon! Proceeds benefit those who were affected by the Valley Fire.

Winter Dinner - February 6, 2015

Only a few tickets to this very special candlelight dinner in the granary are left – contact Jeanne if you would like to join. info@napavalleystateparks.org

Old Mill Days – October 3rd & 4th

This excellent living history event offers our visitors an educational, fun glimpse back time to see how our forefathers lived and worked in the 1850s/1860s. We continue to add new activities each year. This year we added a block and tackle demonstration – kids loved lifting a 100-pound bale of hay by themselves! We also added an historic cooking station making venison and potato stew, apple and chicken stew with barley dumplings, homemade bread, quince and apple sauce, among others. Visitors helped us shell 8 pounds of Petaluma Gold Rush beans and learned about the heritage Bodega potato – both foods the miners ate almost every day! We had 430 paid attendees, slightly below our average.



Napa County Regional Park and Open Space District

Plan of Projects
Status Report

October 12, 2015

Name of Project Description

Status

Bay Area Ridge Trail Tuteur Loop
 Assignment of Tuteur Loop Ridge Trail
 easement from the Bay Area Ridge Trail to the
 District

The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council wishes to transfer this easement to the District. Staff for the District and Council have gathered all the relevant documents, and initiated discussion with the Tuteur family to determine if there are any issues or amendments that should be considered. Next steps are to complete legal review of the documents, make amendments if warranted, obtain the consent of the Coastal Conservancy (who funded the trail construction), and then execute the assignment. Staff has resumed work on transferring the easement to the District now that the option agreement for purchasing a portion of the Kirkland Ranch is about to be executed. Staff has reviewed with Mr. Tuteur the results of our survey for the Soscol Headwaters acquisition and together have arrived at a common understanding of property boundaries; Tuteur has agreed to modify the trail easement, as part of the transfer of the easement to the District, to reflect the actual property boundaries. Staff is setting up a meeting with interested parties to discuss access in and out of Skyline Park.

Bay/River Trail -- American Canyon to Napa
 An 8+ mile recreational trail generally following
 the Napa River and interior levees of associated
 wetlands.

Phase 2-B--Pond 10 to Soscol Ferry Road Questa has largely completed a revised draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment.

Berryessa Estates

Acquire 480 acres next to Berryessa Estates
 from BLM at no fee through their Recreation and
 Public Purpose Act procedure. Would connect
 Lake Berryessa Estates to the District's Spanish
 Valley holdings.

The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has dragged; several meetings have been held over the past three years to try and speed to process, but BLM staff has so far had higher priorities. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. District staff in January 2013 met with the Napa County Fire Marshall and the the Calfire Battalion Chief for the area and agreed to jointly advocate for BLM action. In February staff talked with BLM and was assured that processing of the transfer was now beginning. BLM did a series of site visits June-August, 2013. The Bureau of Reclamation in June 2013 asserted that Reclamation has property rights such that BLM is not permitted to transfer the property. BLM is now projecting the transfer will be complete by the end of this calendar year. In late August Reclamation determined they still retained jurisdiction, but they have committed to completing the transfer in the same time frame as BLM would have. Staff has submitted additional materials to Reclamation which is now processing the permit. Reclamation provided a draft agreement to the District in February 2014 which will lead to Reclamation eventually transferring its interests in the property; District staff responded with comments to the draft in early March 2014. Not willing to keep waiting for the federal agencies to resolve their differences, Napa County has acquired a property within the Lake Berryessa Estates subdivision for constructing the fire sub-station. Reclamation says they have done their work and it is now up to BLM to finish the transfer. BLM says they will complete their work by the end of 2015.

Berryessa Vista

Planning, stewardship and expansion of this
 wilderness park.

Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. After observing more OHV damage in the summer of 2013, staff is exploring options other than a gate to prevent unauthorized OHV use. The latest plan is to install remote cameras in an attempt to determine who is causing the damage. No other work is anticipated until Lake Berryessa Trail planning is completed, as that is a key step in gaining overland access to the property. District staff has been meeting with Reclamation, their consultants and interested parties on the trail planning and prioritization. Staff in late June 2014 toured an adjacent parcel with the owner of the property; in September the owner indicated they are interested in selling the property for addition to Berryessa Vista Wilderness Park. The Land Trust of Napa County has obtained the appraisal of the property, and the land trust and the sellers have agreed on the appraised value as the sales price. The District Board in November 2014 agreed to acquire the property from the Land Trust at a later date when funding is available. Escrow closed and title transferred in early 2015.

<p>Blue Ridge/Berryess Peak Trail Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak</p>	<p>Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. In January 2014 DFW staff responded with an alternative entry sign design, and accepted our fence stile design. Volunteers installed the fence stile in March 2014. DFW installed the trail sign in late June 2015, though the sign copy is missing some information required by the trail easement that the trail uses after leaving DFW property. See attached picture. Staff has prepared two new signs to be placed at the termini of the private land trail easement that clearly state the rules for using the easement; these will be installed by volunteers once the weather cools off, <u>tentatively set for December 12, 2015.</u></p>
<p>Camp Berryessa Redevelopment of former Boy Scout Camp into a group/environmental education camp.</p>	<p>CEQA and NEPA review is complete, as is the Use Agreement between the District and Reclamation. A grant for \$50,000 to help with construction has been provided by the Mead Foundation, together with a \$1.5 million grant from the State Coastal Conservancy. A new water well was dug in October 2012-- production is great, and quality is acceptable with minor treatment. Reclamation completed their review of the 90% plans and had a very positive meeting with District staff in late March 2014. The 100% plans were submitted to the District and Reclamation in early July 2014 and were verbally ok'd in mid August. To meet budget constraints, work on the planned black water leach field will be deferred to phase two or it may be deleted altogether. A \$1.7m construction contract was awarded to G.D. Nielson Inc on Napa in November 2014 and Ron Critchley, a retired County engineer, has agreed to serve as our construction manager & inspector on the project. District staff had a kickoff meeting with G.D. Nielson on December 2nd at which it was decided to break ground on April 1st; under the revised schedule construction will be complete in mid to late fall 2015. The Coastal Conservancy has agreed to extend the grant until January 1, 2016. Groundbreaking occurred on April 13th and the contractor has been making steady progress. Ron Critchley's help and guidance have turned out to be invaluable. <u>The tent cabins are complete and the combination shower/bathroom building nearly complete. Work on trails, the greywater system, and the boat dock is all now underway. G.D. Nielson is expecting to complete their work by early November.</u></p>
<p>Cedar Roughs Acquisition of 443 acres providing public access to Cedar Roughs from Smittle Creek Day Use Area</p>	<p>Working with land trust to acquire 443 acres to be managed by district, and 144 acres to be managed by BLM. The question of whether the property has legal access was resolved in December 2014 and the title company has issued a revised Preliminary Title Report indicating they will insure the right of access. Pending approval of the appraisal, the Wildlife Conservation Board is prepared to provide \$1.6 million toward the purchase. Additional funding is expected from the Wilderness Land Trust and from Tuleyome, leaving a funding gap of approximately \$50,000 for improvements. District staff has been negotiating a purchase and sale agreement with the owners of the property, which may be ready for Board consideration at the March Board meeting. The state Dept of General Services in April 2015 rejected the appraisal; the appraiser has revised the appraisal to address their questions, and in early May the appraisal was resubmitted to DGS for review. The revised appraisal was approved by DGS in late May 2015. The owner of the property has accepted the appraisal and signed the purchase and sale agreement, and the District Board approved the agreement on July 13, 2015. Escrow has been set up, the seller has provided required disclosures, staff has reviewed these disclosures, as well as completed a site inspection, and lifted these contingencies. The Wildlife Conservation Board met on September 3, 2015 and voted to approve the grant which will fund the purchase. <u>The acquisition will close as soon as the grant funds are delivered to escrow, which is expected before the end of October 2015.</u></p>
<p>District Non-profit Foundation Organize a non-profit foundation to raise funds for District projects</p>	<p>The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Formation of the foundation will likely be timed to the opening of Camp Berryessa. Director Turjanis in early 2015 began the process of preparing articles of incorporation and identifying potential Board members. Before proceeding further, <u>Director Turjanis and staff continue to meet with other interested organizations about about potential collaboration on fundraising and programming.</u></p>
<p>Lake Hennessey North Shore Trails Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.</p>	<p>In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. Work was completed on the connector trail to Moore Creek in June 2013 and public response to the new trail has been very positive. Lake Hennessey North Shore Trails formally opened with a ribbon cutting on October 18, 2014. The Sam the Eagle Trail was completed in April 2015 and, in staff's opinion, turned out wonderfully. Forest Trails Alliance is donating a hand carved wooden trail sign to be installed at the northern terminus of the new trail. District staff patrol the North Shore several times a week. District staff and volunteers installed the Harold Kelly bench in early June and constructed a short ADA-compliant access trail to it on July 11, 2015. The County Wildlife Conservation Commission awarded the District a +/- \$2,000 grant to fund installation of an interpretive birding trail developed in partnership with Napa Solano Audubon along the north shore of the lake. <u>New trail signage is scheduled to be installed during our November volunteer weekend. A new bench along the shoreline will be dedicated to former Director Harold Kelliv on October 22, 2015.</u></p>
<p>Linda Falls Conservation Easement Expansion of conservation easement to cover all of the property at Linda Falls owned by the Land Trust of Napa County</p>	<p>The District currently holds a conservation easement on one of several parcels owned by the Land Trust of Napa County. The land trust desires to expand this conservation easement to include all of the land trust's holdings at Linda Falls. The purpose is to provide an additional layer of protection for the property. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties. District and land trust staff are working on the actual text of the easement to be donated to the District.</p>

<p>Moore Creek Park Development</p> <p>Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.</p>	<p>The park opened on June 30, 2013. The eastern boundary survey and fencing project was completed June 2014. Construction of the remainder of the Valentine Vista Trail was completed by the Forest Trails Alliance in April 2014. With the help and support of the County Fire Department and County communications technicians, the District has installed an emergency communications radio and antenna at the Ranch House (which has neither landline nor cellular phone service). The next big project is the construction of the Madrone Trail, a roughly 2 miles footpath on the western side of Moore Creek canyon north of the ranch house. In February and March volunteers helped flag and brush the first part of the Madrone Trail. A VO-CAL event with approximately 100 volunteers gathered May 15-17, 2015 to continue this construction. In April we purchased an ATV for use at Moore Creek Park and other facilities, primarily with funds granted by the Wildlife Conservation Commission. The County in May 2015 kindly donated a used but well cared for full-size Ford F250 pickup to the District to allow us to move the ATV from property to property; the truck will be stationed in downtown Napa and will also be available for other District projects. The District put out the word among its volunteers that we were looking for a new caretaker; interest was very strong, staff interviewed the three strongest candidates, and staff selected David Pruett and his wife to be the caretakers. The Pruett's moved in in late August. <u>A dozen volunteers working on the Madrone Trail on October 3 and 4, 2015, constructing a set of steps and a few hundred feet of new trail.</u></p>
<p>Oat Hill Mine Trail</p> <p>Various improvements to the historic Oat Hill Mine Road</p>	<p>The litigation holding up this project has been successfully concluded. Several of the trail sign posts have been vandalized and will need to be replaced. The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. A volunteer crew did erosion control work on the trail in January 2013. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The City of Calistoga and CalTrans have restarted discussions about constructing a roundabout at the intersection of Highway 29 and Silverado Trail; the District is tracking these discussions to ensure that whatever design as adopted will provide adequate and safe access to the Oat Hill Mine Trail. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013. The 40 acre Randy Lee Johnson property donation was completed in December 2014. Chino and a hardy group of volunteers made drainage improvements on the trail in late January 2015.</p>
<p>Oat Hill Mine Trail</p> <p>Transfer of 40 acre parcel from BLM</p>	<p>The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application.</p>
<p>Rector Ridge/Stags Leap Ridge Trail</p> <p>Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.</p>	<p>CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other priorities are under control.</p>
<p>Skyline Park</p> <p>Permanent protection of Skyline Park</p>	<p>Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal and negotiations stalled. A Draft EIR was released in late September 2013 for the proposed expansion of the adjacent Syar Quarry. The District Board approved comments on the DEIR at it's October 2013 meeting. The Final EIR was released in November of 2014, a public hearing was held on January 7, 2015, the matter has been continued to April 1st, and at that time was continued to an unspecified date. <u>The hearing is now scheduled for October 21, 2015.</u></p>
<p>Suscol Headwaters</p> <p>Kirkland Ranch Acquisition of land and easements to protect Suscol Headwaters and construct Ridge Trail from Highway 12 to Skyline Park.</p>	<p>The Purchase and Sale Agreement was adopted by the District Board at its June 8, 2015 meeting. Phase I of the acquisition is scheduled to close in September 2015. Funding for Phase I will come from Napa County in exchange for the County receiving an equal amount from the Priority Conservation Area program administered by MTC. Caltrans and the US Fish and Wildlife Service are seriously looking in to the possibility of turning a portion of the property into red-legged frog mitigation area, which could involve substantial grant funding for property purchase and wildlife improvements. On July 1st the board of the Napa Sanitation District approved an easement option agreement which should allow us to construct a trail and trailhead parking lot on their Kelly Road sprayfield property. Survey work, the costs of which are split between buyer and seller according to our purchase agreement, is underway and has been somewhat complicated by the lack of monumentation along the Napa/Solano county line. Staff has come to terms with the seller on a revised agreement, which will be before the Board in closed session at this hearing. <u>The Phase One acquisition closed on October 20, 2015.</u></p>

Spanish Valley, Crystal Flats, and Stone Corral

Planning for open space donated by Bob and Evalyn Trinchero

The District took full possession of the properties on January 1, 2012. Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approved by the Board at its October meeting, and has now been finalized and recorded. Staff met with the LBEPOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff has prepared a draft agreement between the District and the Association, which the Association has informally rejected. The well serving Spanish Valley was repaired in November 2013. The District also sealed up an abandon dry well bore discovered on the property. A group of 10 boyscouts GPS'd old ranch roads and 4-wheel drive tracks on the Spanish Valley property for us over the weekend of April 26-27 so that we can create a map of existing roads and trails. A contract for archeological surveying (a required part of the CEQA process) was completed by Tom Origer and Associates in June, 2014. Staff completed a preliminary survey of the Spanish Valley access road in late July 2012 and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. In early January 2014 staff learned the affected parcels are for sale. Staff's cash offer to purchase half of the property in mid March was rejected and we have decided to be patient while the property owner attempts to find a better buyer (as we think it unlikely that there is one). In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed; a more secure temporary lock has been installed, and staff is researching a new gate that will exclude ATV's and motorcycles while allowing hikers, bicyclists and equestrians. The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope to Putah Trail on BLM land which is under construction by Tuleyome. An abandoned trailer in Spanish Valley was removed in July 2014 at no cost to the District using an abandoned vehicle program administered by the County. The Butts Canyon fire did not reach District property, but CDF graded several emergency roads and firebreaks through Spanish Valley. CDF did some remediation work after the fire to address grading damage. The Board in March 2015 adopted interim policies for the Crystal Flats and Stone Corral holdings regarding hunting, shooting, fires and motorized vehicle use. The District has agreed to reimburse the Lake Berryessa Estates Property Owner's Association for half the cost (~\$4,000) for pruning hazardous trees in the small campground within the Crystal Flats property (which has been used by the Association since the 1970's).

State Parks Operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park

The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. A County permit for the pool was obtained in July 2012. The state completed installing 3 yurts in October 2012. The District has installed 7 additional yurts. Numerous volunteer projects have been organized (PG&E event improving the Mill, firewood splitting, hazardous tree removal, mowing, pool cleaning, native plant garden maintenance, historic orchard restoration, lots of trash removal, and in September/October a footbridge on the History Trail was repaired by the St Helena Kiwanis). A volunteer forestry management group has been formed and the District has acquired a boom truck and other equipment to facilitate hazardous tree removal and pruning. Utility service accounts have been transferred from the state to the District. An improved recycling system has been implemented. Every septic tank in the park has been pumped clean, and sewer lines were located and cleared of root blockages. Two additional failed septic tanks were discovered in March 2013 and pumped clean. Nearly \$270,000 in gifts, grants and pledges have been obtained to assist with improvements at the parks. The District and State Parks have finalized an agreement regarding the "found" state money that provides up to \$537,800 in State funds being granted to the District to cover some salaries and two capital improvement projects (replacement roofs and AC overlay to the picnic area road). The District sponsored SB 170 (Wolk) which would exempt the mill from state food processing facility requirements so that flour from the mill can be sold as a food item; the bill passed the legislature, but unfortunately opposition from the Department of Public Health resulted in the Governor vetoing the bill. Senator Wolk reintroduced the same legislation in the 2015 session; the bill has passed the Senate, but has been turned into a two year bill due to continued opposition from the Department of Public Health. Architectural plans for the repair of the cabins were submitted in February 2014 for State Parks approval, and were approved in December 2014. In March 2014 the district was approached by several organizations and individuals requesting that the District consider taking over management of Robert Louis Stevenson State Park; after approval from the Board, staff in June 2014 submitted a proposal to State Parks to manage some aspects of RLS; this proposal has received favorable response, the necessary legislative authorization was approved as part of the proposed State budget for 2015-16 and a draft Agreement is expected from State Parks in mid-July 2015; district staff is still waiting for the draft. A free admission day including the dedication of the Ridge Trail/Vine Trail junction was held on July 27, 2014. State-grant funded roof repairs and day use area roadways were completed in November 2014. Cabin repairs and improvements continue to proceed.

Vallejo Lakes

Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County

Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplusing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplusing of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplusing process has become more complicated and the City does not anticipate any action in the near future, but meanwhile the City Manager appears open to working with us to figure out a mutually beneficial outcome. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it. District staff is presently exploring a broad array of options.

Vine Trail A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.

The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June 2014 sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe on July 27, 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail. Syar Industries in March 2015 entered into an agreement with Napa Pipe and the Vine Trail to provide an easement for the trail connection between Napa Pipe and Kennedy Park. The Vine Trail Coalition has asked the District whether it would be willing and able to take on operation and maintenance of the Vine Trail as sections are completed, if adequate funding can be obtained.

Completed Projects

Bay Area Ridge Trail Realignment Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail	In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.
Bay/River Trail -- American Canyon to Napa Phase I Phase One--Euclptus Drive to Green Island Road	Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.
Phase Two-A Pond 10	DFW surfaced the exsiting levee with gravel and opened the gate to the public in spring 2015.
Phase Three--Soscol Ferry Road to Napa Pipe	Completed construction in spring of 2015 of 0.7 miles between Soscol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park. The contractor will need to return in the summer of 2015 to reapply stabilizer in those spots where it didn't set up due to cold and wet weather.
Berryessa Vista Acquisition Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.	
Connolly Ranch Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.	
Oat Hill Mine Trail The Oat Hill Mine Trail was formally opened in May of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.	
Historic ROW Analysis Study to determine location and status of historic road Rights-of-Way and whether they have value as non-motorized recreational trails	Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.
Linda Falls Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust	
Master Plan Development The Master Plan for 2008-2013 was approved in January 2009	
Master Plan Update First scheduled update to the Master Plan adopted in January 2009	Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.
Milliken Reservoir Trails and Picnic Area Feasibility Study Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area	The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Miliken Reservoir trails project until the Hennessey trail project is up and running.
Moore Creek Open Space Park Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.	
Napa River Ecological Reserve Improvements Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.	
Napa River Ecological Reserve Restoration This multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. Work was done by volunteers, students, and paid contractors. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.	
Napa River Flood Control Easement Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding	

Newell Preserve Improvements Provide on-site water supply for group camparound for cattle	As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.
River to Ridge Trail Enhancements Installation of animal silouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.	
River to Ridge Trail Lot line adjustment to legalize River to Ridge Trail as constructed (it curenltv encroaches on	Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.
River to Ridge Trail Entrance Enhancements A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.	
River to Ridge Trail Correct drainage problems to trail can be used year-round.	Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.
Skyline Park Road and Trail Improvements Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.	
Skyline Park Concessionaire Agreement Renewal District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner oranzizations.	
Skyline Park Trail Improvements Major volunteer event to reroute and repair trails	Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.
Skyline Park Facility Improvements Partner-sponsored improvement include a second greenhouse and a covered equestrian arena	The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.
South Napa Wetlands Habitat Area Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.	Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.
State Parks Assume management of Bothe-Napa Valley State Park and keep it and the Bale Grist Mill	The District took over operations of the parks on April 1, 2012, and have a 5 year agreement with the State to continue operating the parks.
Trichero Open Space Acquisition Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero	The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.
Wild Lake Ranch Assist land trust with planning and possible joint management of trails, camping and picnic areas.	The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.