



**Napa County Regional Park  
and Open Space District**

Karen Turjanis  
*Director, Ward One*

Tony Norris  
*Director, Ward Two*

Michael Haley  
*Director, Ward Three*

Dave Finigan  
*Director, Ward Four*

Barry Christian  
*Director, Ward Five*

## AGENDA

### BOARD OF DIRECTORS SPECIAL MEETING

Monday, September 8, 2014 at 2:00 P.M.

NCTPA, 625 Burnell Street, Napa, CA 94559

**NOTE SPECIAL LOCATION**

#### General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

#### 1. Call to Order and Roll Call

## 2. Public Comment

*In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.*

## 3. Set Matters

None

## 4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of August 11, 2014.
- b. Approval of Board of Directors' Certification that there were not more candidates than offices to be elected.
- c. Consideration and potential approval of appointments to the Park and Open Space District Advisory Committee.
- d. Consideration and potential approval of By-laws for the Park and Open Space District Advisory Committee.
- e. Consideration and potential award of contract for construction of the Napa River and Bay Trail Segments 7 & 8 with C. Hardy General Engineering Contractor, Inc. in the amount not to exceed \$249,805.
- f. Consideration and potential approval of agreement with Questa Engineering to perform construction management services for the Napa River and Bay Trail Segments 7 & 8, in an amount not to exceed \$35,100, and amendment to the District budget for FY 2014-15 by moving \$35,000 from the District's fund balance to Napa River and Bay Trail Park Operations and Improvements.
- g. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- h. Receipt of monthly report, and summary of accomplishments since April 2012, for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
- i. Review of the District Projects Status.

## 5. Announcements by Board and Staff

*In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.*

## 6. Agenda Planning

*In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendized, no action will be taken by the Board on these items unless specifically noted otherwise.*

Next Board Meeting: Regular Board Meeting of October 13, 2014, at NCTPA  
 Harvest Dinner: September 6, 2014 at Bale Grist Mill  
 Moore Creek Park Lake Hennessey Unit Ribbon Cutting: Saturday, October 18, 2014  
 Myrna Abramowicz Commemorative Plaque Dedication: TBD

## 7. Adjournment



**Napa County Regional Park  
and Open Space District**

Karen Turjanis  
Director, Ward One

Tony Norris  
Director, Ward Two

Michael Haley  
Director, Ward Three

Dave Finigan  
Director, Ward Four

Barry Christian  
Director, Ward Five

## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Monday, August 11, 2014 at 2:00 P.M.

1195 Third Street, Third Floor, Napa, Calif. 94559

1. Call to Order and Roll Call

Directors present: Karen Bower-Turjanis, Michael Haley, Barry Christian, Tony Norris and Dave Finigan.

Staff present: John Woodbury, Chris Apallas, Chris Cahill and Melissa Frost.

2. Public Comment

None

3. Set Matters

None

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of July 14, 2014.

Minutes were approved as corrected.

MH-TN-KBT-BC-DF

- b. Consideration of appointments to the Park and Open Space District Advisory Committee, and amendment to Resolution 14-06 extending the time for receiving applications and making nominations.

Directors voted to find that the proposed appointments are not a project under CEQA and Directors approved the recommendations of the Board Ad Hoc Committee.

TN-MH-KBT-BC-DF

Directors voted to Adopt Resolution 14-06 allowing future appointments for 3 unfilled committee seats.

MH-KBT-TN-BC-DF

- c. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.  
John Woodbury gave the report. No action taken.
- d. Receipt of monthly report, and summary of accomplishments since April 2012, for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.  
John Woodbury gave the report. No action taken.
- e. Review of the District Projects Status.  
John Woodbury gave the report with discussion on Napa River Bay Trail, Camp Berryessa, Skyline Park, State Parks, Moore Creek Park - Lake Hennessey, and past Director Myrna Abramowicz's commemorative project.

5. Announcements by Board and Staff

- Barry Christian announced a signature hike celebrating the 25th anniversary of the Bay Area Ridge Trail is scheduled for September 7, 2014 at Skyline Park. Napa County Assessor-Recorder John Tutor, will lead the hike.

6. Agenda Planning

Next Board Meeting: Regular Board Meeting of September 8, 2014  
Harvest Dinner: September 6, 2014  
Moore Creek Park Lake Hennessey Unit Ribbon Cutting: TBD  
Myrna Abramowicz Commemorative Rock Dedication: TBD

7. Adjournment

Adjourned to the Regular Board Meeting of September 8, 2014.

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DAVE FINIGAN, Board President

ATTEST:

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MELISSA FROST, District Secretary

Key

Vote: MH = Michael Haley; TN = Tony Norris; BC = Barry Christian; DF = David Finigan; KBT= Karen Bower Turjanis

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: September 8, 2014  
Agenda Item: 4.B  
Subject: Approval of Board of Directors' Certification that there were not more candidates than offices to be elected.

### Recommendation

1. Find that the proposed amendment is not a project under CEQA.
2. Approve Certification that there were not more candidates than offices to be elected for the November 4, 2014 General Election.

### ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### Background

State law requires that, when not more than one candidate has filed for election to represent one of the wards for the District, the Board of Directors must certify this fact (see attached certification). The certification will be forwarded to the County Registrar of Voters, who will then issue a certification of election prior to the Board's November 10<sup>th</sup> meeting. The two affected Directors (Bower-Turjanis and Christian) will then be sworn in at the November 10<sup>th</sup> meeting.



**Napa County Regional Park  
and Open Space District**

Karen Bower Turjanis  
*Director Ward One*

Tony Norris  
*Director Ward Two*

Michael Haley  
*Director Ward Three*

Dave Finigan  
*Director Ward Four*

Barry Christian  
*Director Ward Five*

**BOARD OF DIRECTORS' CERTIFICATION THAT THERE ARE  
NOT MORE CANDIDATES THAN OFFICES TO BE ELECTED**

The Board of Directors of the Napa County Regional Park and Open Space District does hereby certify that pursuant to §5532 of the Public Resources Code of the State of California, to the following facts relating to the Consolidated General District Election to be held on Tuesday, November 4, 2014:

- A. As of the close of the nomination period on Friday, August 8, 2014, there are not more candidates than offices to be elected.
- B. The person(s) so nominated are:
- KAREN BOWER-TURJANIS..... Ward 1**  
**BARRY CHRISTIAN..... Ward 5**
- C. That §5532 of the Public Resources Code allows one of the following courses of action to be taken by the Board of Directors:
1. Appoint to the office the person who has been nominated.
  2. Appoint to the office any eligible voter if no one has been nominated.
  3. Hold the election if no one has been nominated for the office and if a petition signed by ten percent (10%) of the voters or fifty (50) voters, whichever is the smaller number, in the district, or division if elected by division requesting that the election of directors be held.
- D. That the District has not received a petition requesting an election be held.
- E. That, upon receipt of Certificates of Election from the Registrar of Voters for the nominees for Ward 1 and Ward 5, the District shall appoint the nominees prior to the last Monday before the last Friday in November, 2014.

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Dave Finigan, President,  
Napa County Regional Park and Open Space District

Date: September 8, 2014



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: September 8, 2014  
Agenda Item: 4.C  
Subject: Consideration and potential approval of appointments to the Park and Open Space District Advisory Committee.

### Recommendation

1. Find that the proposed amendment is not a project under CEQA
2. Appoint Karen Chang to represent the City of Calistoga, and Roberta Oswald to represent the City of St. Helena.

### ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### Background

The Board of Directors at its regular August 11, 2014 meeting appointed 12 members for the advisory committee. Since then, the City of Calistoga nominated Karen Chang, and the City of St. Helena nominated Roberta Oswald. No nomination has been received from the City of American Canyon.

With today's recommended appointments, the advisory committee composition is shown on the next page.

The first meeting of the advisory committee has been set for Thursday, September 25<sup>th</sup> at 2 pm. The committee will meet in the City of Napa Council Chambers.

# Park and Open Space District Advisory Committee Membership

Draft September 8, 2014

## Member

Denice Britton Smith  
Bob Russell  
Richard Niemann  
Stu Williams  
John Glaser  
Sandy Fagan  
Roberta Oswald  
Karen Chang  
Jeff Dodd  
Richard Seiferheld  
Howard Siegel  
Samantha Holland  
Phill Blake  
Brad Simpkins

## Nominated by

Supervisor Dillon  
Supervisor Caldwell  
Supervisor Luce  
Supervisor Dodd  
Supervisor Wagenknecht  
Town of Yountville  
City of St. Helena  
City of Calistoga  
City of Napa County  
Board of Directors  
Board of Directors  
Board of Directors  
Board of Directors  
Board of Directors





Napa County Regional Park  
and Open Space District

## **STAFF REPORT**

Date: September 8, 2014  
Agenda Item: 4.D  
Subject: Consideration and potential approval of By-laws for the Park and Open Space District Advisory Committee.

### Recommendation

1. Find that the proposed action is not a project under CEQA
2. Approve the recommended By-Laws.

### ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### Background

The Board of Directors is required to adopt By-Laws for the newly formed Park and Open Space District Advisory Committee. Attached for your consideration are proposed By-Laws. Much of what is in the proposed By-Laws mirrors what the Board has previously decided through the resolution that established the committee, as well as the subsequent amendments to the resolution.

**Napa County Regional Park and Open Space District Advisory Committee**

**Bylaws**

**Proposed September 8, 2014**

**Article I – Name**

The Committee shall be designated the Napa County Regional Park and Open Space District Advisory Committee (“Committee”).

**Article II – Authority**

The Board of Directors of the Napa County Regional Park and Open Space District (“District”) established the Committee on March 10, 2014 by the adoption of Resolution 14-03, which was further amended by the District on July 14, 2014 by Resolution 14-06, and on August 11, 2014 by Resolution 14-07. The District solicited applications for the Committee, and further requested nominations for the Committee from the County Board of Supervisors (one nomination per Supervisor) and from each municipality within the County (one nomination per municipality). The District Board of Directors appointed 12 members of the committee at their meeting of August 11, 2014, including 5 members nominated by the County Board of Supervisors, 1 member nominated by the City of Napa and 1 member nominated by the Town of Yountville. On September 8, 2014 the District Board of Directors appointed two additional members, one nominated by the City of Calistoga and one nominated by the City of St. Helena. The District Board of Directors will consider filling the slot designated for the City of American Canyon when the City nominates a candidate to represent the City.

**Article III – Purpose**

The Committee is charged with performing the following tasks:

- A. Review the progress and financial history of the District since its formation in 2007, including projects and programs undertaken, the source and use of District funds, and current financial status;
- B. Identify funding needed to implement priority projects as identified in the Master Plan and the 2012 Update to the Master Plan;
- C. Evaluate funding options and strategies to meet priority park and open space needs, including consideration of potential funding partnerships with Napa County, the five municipalities, other public agencies and community-based organizations, to address park, open space and recreation goals and objectives in Napa County; and D. Recommend funding action(s) if any for the District Board to implement.

## Article IV – Function

To fulfill its responsibilities, the Committee shall comply with the following provisions:

- A. Meet in public session approximately monthly as needed to perform the purposes identified in these By-laws.
- B. Consider input provided by the public.
- C. Review the documents and information provided to the Committee, and seek additional information and input as needed.
- D. Submit a report from the Committee to the District Board of Directors by June 30, 2015, containing the findings of the Committee and recommended funding actions (if any) for the District to consider.

## Article V – Membership

- A. Composition: The Commission shall be comprised of a maximum of 15 members, appointed by the District Board of Directors, as follows:

<u>No of Positions</u>	<u>Qualification</u>	<u>Nominated/ Recommended By</u>
1	Public, District 1	County Supervisor District 1
1	Public, District 2	County Supervisor District 2
1	Public, District 3	County Supervisor District 3
1	Public, District 4	County Supervisor District 4
1	Public, District 5	County Supervisor District 5
1	Public/City Representative	City of American Canyon
1	Public/City Representative	City of Calistoga
1	Public/City Representative	City of Napa
1	Public/City Representative	City of St. Helena
1	Public/Town Representative	Town of Yountville
1	Public	District Director Ward 1
1	Public	District Director Ward 2
1	Public	District Director Ward 3
1	Public	District Director Ward 4
1	Public	District Director Ward 5

- B. Term: The term of office for appointed members shall be from the date each member was appointed continuing to June 30, 2015, except that the District Board of Directors may continue these terms if needed to enable the Committee to complete its responsibilities.
- C. Resignation: Any appointed member may resign by giving written notice to the Commission.

- D. Vacancies: In the event of any vacancy, the District Board of Directors may appoint a replacement for that position. If the vacancy is for a position nominated by the County Board of Supervisors or by a municipality, the District shall consult with the nominating entity before filling the vacancy, and shall advertise the vacancy in accordance with section 54974 of the California Government Code.
- E. Attendance: Committee members are expected to attend all regular meetings. Members shall notify the Chairperson or Coordinator of any expected absence by 5:00 p.m. of the day prior to the meeting

Any member of the Committee who has two (2) or more unexcused absences shall have his/her appointment reviewed by the Committee, with possible recommendation to the District Board of Directors for continuation or removal from the Committee. Excused absences will be determined by the Chairperson.

#### **Article VI – Structure**

- A. Officers: The Committee shall select a Chair and Vice Chair at the first meeting of the Committee.

The Vice Chair shall become the Chair for the remainder of the term if the Chair becomes vacant and a new Vice Chair shall be elected to serve in that capacity for the same period.

If the Vice Chair becomes vacant, the Executive Committee may fill the office by appointment subject to ratification by the general membership.

- B. Meetings: Meetings shall be convened approximately monthly until the work of the Committee is complete and the report required by Article IV(D) has been submitted. Meeting dates, location, and time will be established at the first meeting of the Committee, and may be changed as needed by majority vote of the Committee at a scheduled meeting of the Committee, or by the Chair between meetings. Public notice shall be posted on the District web site ([www.NapaOutdoors.org](http://www.NapaOutdoors.org)), posted at the Napa County Administrative Offices, and at designated meeting spaces in accordance with the Ralph M. Brown Act (Government Code Sec 54950, 54950(b), et seq.).
1. Quorum – A quorum of the Committee shall be a majority of the members (excluding vacancies). No action shall be taken unless a quorum is present.
  2. Public Access – All meetings of the Committee shall be open and accessible to the general public in accordance with the Ralph M. Brown Act

(Government Code Sec 54950, 54950(b), et seq.). Opportunity for public comment will be included in each agenda with individual presentation being limited to three minutes. The Committee, by majority vote, may close the meeting to the public only if in accordance with the Ralph M. Brown Act, Government Code.

3. Voting – Each member of the Committee has one vote. For official business, a majority vote of the quorum is needed to pass a motion. No member shall participate in a vote if he or she has a proprietary interest in the outcome of the matter being voted on.
4. Parliamentary Authority – All proceedings of the Committee shall be conducted according to the rules contained in the most recent edition of the Standard Code of Parliamentary Procedure (Sturgis) when these do not conflict with these bylaws.

C. Administrative: The Committee shall obtain staff support from the District. Staff will be responsible for the compilation and distribution of Committee meeting notices, agendas, minutes, and background information needed by the Committee to perform its responsibilities. Committee records, meeting minutes, membership and attendance information shall be maintained by the staff.

Members of the Committee shall serve without compensation and shall not receive reimbursement for any expenses incurred while conducting official business.

#### **Article VII– Bylaws**

- A. Adoption: Approval by the District Board of Directors shall be required to adopt or make changes to these bylaws.
- B. Amendments: These bylaws may be amended or repealed and new bylaws adopted by majority vote of the Committee at any regular or special meeting, subject to the approval by the District Board of Directors. Any member of the Committee may propose amendments to the Bylaws.



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: September 8, 2014  
Agenda Item: 4.E  
Subject: Consideration and potential award of contract for construction of the Napa River and Bay Trail Segments 7 & 8 with C. Hardy General Engineering Contractor, Inc. in the amount not to exceed \$249,805.

### Recommendation

Authorize the General Manager to execute a contract with C. Hardy General Engineering Contractor, Inc. in the amount not to exceed \$249,805 to construct the Napa River and Bay Trail Segments 7 & 8, subject to submittal and staff approval of required work schedule, insurance certificate, and performance, and labor and materials bonds.

### ENVIRONMENTAL DETERMINATION

The Board of Directors on March 8, 2010 approved a Negative Declaration for the project, pursuant to the California Environmental Quality Act.

### Background

A formal request for bids was issued by the District on July 31, 2014. Bid opening was originally scheduled for Tuesday, August 26, 2014, but was delayed until Thursday, August 28, 2014 due to disruption caused by the earthquake the previous Sunday. Five bids were submitted, and all deemed complete and responsive. The low bid was C. Hardy General Engineering Contractor, Inc, at \$249,805. The next lowest bid came in at \$250,000. The high bid was \$542,066. State law requires the District to accept the lowest responsive bid. Therefore, staff recommends awarding the contract to C. Hardy General Engineering Contractor, Inc.

The adopted budget for FY 2014-15 includes \$250,000 for this project, so the recommended contract can be absorbed within the existing budget.



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: September 8, 2014  
 Agenda Item: 4.F  
 Subject: Consideration and potential approval of agreement with Questa Engineering to perform construction management services for the Napa River and Bay Trail Segments 7 & 8, in an amount not to exceed \$35,100, and amendment to the District budget for FY 2014-15 by moving \$35,000 from District fund balance to Napa River and Bay Trail Park Operations and Improvements.

### Recommendation

1. Find that the proposed agreement is not a project under CEQA
2. Authorize the General Manager to enter into a Professional Services Agreement with Questa Engineering to perform construction management services for the Napa River and Bay Trail Segments 7 & 8 project.
3. Move \$35,000 from the District's fund balance to Napa River and Bay Trail Park Operations and Improvements

### ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### Background

The District needs licensed engineering and related services to manage the construction of the Napa River and Bay Trail Segments 7 & 8 project. Questa Engineering is unique qualified to perform this work since they performed the initial feasibility study including environmental studies, drafted the original plans in 2010, and have assisted with revising the plans to conform to subsequent changes in the building code. Questa's proposal for construction management services is within the range of reasonableness for such services for this size project. Staff therefore recommends that the Board authorize the General Manager to enter into a Professional Services Agreement with Questa Engineering in an amount not to exceed \$35,100.

To cover this cost, staff recommends transferring \$35,000 from the District's fund balance to Napa River and Bay Trail Park Operations and Improvements.



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: September 8, 2014  
Item: 4.G  
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

### Recommendation

Receive the report.

### Background

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$10,000 for non-construction purposes and up to \$25,000 for construction purposes, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for August 1 through September 3, 2014.

In addition, the General Manager has approved the following contracts:

9/2/14	PG&E	Camp Berryessa Electrical Service	\$5,079.15
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Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8500000Parks-Administration

GENERAL LEDGER DETAIL TRANSACTIONS  
For Fiscal Year 2015  
Period 2 to 3

Page No. 1  
Run Date 09/03/2014  
Run Time 14:14:17

Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52490		- Other Professional Services								
08/05/2014	AP00255932		Zentraal-support	Napa Parks Dis	00038144	32830	ZENTRAALIN		325.00	0.00	
08/13/2014	AP00256231		PARK070115 CJ YIP 7/14	7/14 SERVICES	00039169	23180	CJYIPASSOC		3,247.04	0.00	
Total For 52490 - Other Professional Services									3,572.04	0.00	
										Beginning Balance:	0.00
										Total Activity:	3,572.04
										Ending Balance:	3,572.04
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Account	52705		- Insurance - Premiums								
									0.00	0.00	
										Beginning Balance:	887.62
										Total Activity:	0.00
										Ending Balance:	887.62
<hr/>											
Account	52905		- Business Travel/Mileage								
08/05/2014	AP00255932		J. Woodbury-July expenses	Reimbursement	00038107	19796	WOODBURY,J		147.68	0.00	
Total For 52905 - Business Travel/Mileage									147.68	0.00	
										Beginning Balance:	0.00
										Total Activity:	147.68
										Ending Balance:	147.68
<hr/>											
TOTAL EXPENSE									3,719.72	0.00	4,607.34
=====											

Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501000Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS  
For Fiscal Year 2015  
Period 2 to 3

Page No. 2  
Run Date 09/03/2014  
Run Time 14:14:17

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account 52325 - Waste Disposal Services											
08/05/2014	AP00255932	United 6/25/14-7/22/14	Cust #CAN-0973	00038156	20925	UNITEDSITE		115.62	0.00		
08/05/2014	AP00255932	United 7/23/14-8/19/14	Cust #CAN-0973	00038160	20925	UNITEDSITE		115.62	0.00		
08/28/2014	AP00256711	United Site 8/20/14-9/16/14	Cust #CAN-0973	00040689	20925	UNITEDSITE		115.62	0.00		
Total For 52325 - Waste Disposal Services								346.86	0.00		
										Beginning Balance:	0.00
										Total Activity:	346.86
										Ending Balance:	346.86
Account 52360 - Construction Services											
08/05/2014	AP00255932	Forest Trails-trail work	Vista Trail se	00038109	35008	FORESTTRAI		2,000.00	0.00		
Total For 52360 - Construction Services								2,000.00	0.00		
										Beginning Balance:	0.00
										Total Activity:	2,000.00
										Ending Balance:	2,000.00
Account 52490 - Other Professional Services											
08/05/2014	AP00255932	McCollum-annual monitoring	MC Park Annual	00038131	13247	MCCOLLUMGE		400.00	0.00		
08/13/2014	AP00256231	PARK070115 CJ YIP 7/14	7/14 SERVICES	00039169	23180	CJYIPASSOC		957.48	0.00		
08/13/2014	AP00256231	PARK140215 Heritage 7/14	7/14 MOORE CRE	00039246	35422	HERITAGESY		367.67	0.00		
08/13/2014	AP00256231	PARK140215 Heritage 8/14	8/14 MOORE CRE	00039249	35422	HERITAGESY		367.67	0.00		
Total For 52490 - Other Professional Services								2,092.82	0.00		

Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501000Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS  
For Fiscal Year 2015  
Period 2 to 3

Page No. 3  
Run Date 09/03/2014  
Run Time 14:14:17

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Beginning Balance:		0.00
								Total Activity:		2,092.82
								Ending Balance:		2,092.82
<hr/>										
Account	52800	- Communications/Telephone								
08/05/2014	AP00255932	HughesNet-7/12/14-8/12/14	Acct #DSS88360	00038132	17372	HUGHESNETW		76.59	0.00	
08/20/2014	AP00256507	HughesNet 8/12/14-9/12/14	Acct #DSS88360	00040126	17372	HUGHESNETW		76.59	0.00	
								<hr/>	<hr/>	
Total For 52800 - Communications/Telephone								153.18	0.00	
								Beginning Balance:		0.00
								Total Activity:		153.18
								Ending Balance:		153.18
<hr/>										
Account	52840	- Permits/License Fees								
								0.00	0.00	
								Beginning Balance:		431.00
								Total Activity:		0.00
								Ending Balance:		431.00
<hr/>										
Account	53205	- Utilities - Electric								
08/05/2014	AP00255932	PG&E 6/25/14-7/24/14	Acct #00997592	00038104	945	PAC-GAS-00		139.44	0.00	
08/28/2014	AP00256711	PG&E 7/25/14-8/22/14	Acct #00997592	00040709	945	PAC-GAS-00		165.99	0.00	
								<hr/>	<hr/>	
Total For 53205 - Utilities - Electric								305.43	0.00	
								Beginning Balance:		0.00
								Total Activity:		305.43

Report ID: GLS7505  
 Bus. Unit: NAPCG-County of Napa  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501000Parks-Moore Creek

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								Ending Balance:		305.43
Account	53350	- Maintenance Supplies								
08/05/2014	AP00255932	J. Woodbury-July expenses	Reimbursement	00038107	19796	WOODBURY,J		167.08	0.00	
08/05/2014	AP00255932	Diamond Pool-supplies	Acct #55555555	00038180	25498	DIAMONDQUA		138.19	0.00	
08/11/2014	AP00256126	Central Vly-July 2014	Cust #NAPACORP	00038828	219	CENTRALVAL		20.00	0.00	
Total For 53350 - Maintenance Supplies								325.27	0.00	
								Beginning Balance:		0.00
								Total Activity:		325.27
								Ending Balance:		325.27
Account	54500	- Taxes and Assessments								
08/28/2014	AP00256711	Property Tax - FY 14/15	Fee #025-200-0	00040706	6100	NAPACO-TRE		303.25	0.00	
08/28/2014	AP00256711	Juarez Prop Tax-FY 14/15	Fee #025-440-0	00040707	6100	NAPACO-TRE		454.37	0.00	
Total For 54500 - Taxes and Assessments								757.62	0.00	
								Beginning Balance:		0.00
								Total Activity:		757.62
								Ending Balance:		757.62
TOTAL EXPENSE								5,981.18	0.00	6,412.18

Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501001Parks-Oat Hill Mine Trail

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Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52490		- Other Professional Services								
	08/13/2014	AP00256231	PARK070115 CJ YIP 7/14	7/14 SERVICES	00039169	23180	CJYIPASSOC		161.20	0.00	
Total For	52490		- Other Professional Services						161.20	0.00	
									Beginning Balance:		0.00
									Total Activity:		161.20
									Ending Balance:		161.20
TOTAL EXPENSE									161.20	0.00	161.20

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Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501002Parks-Napa River and Bay Trail

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Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account	52490		- Other Professional Services									
	08/13/2014	AP00256231	PARK070115 CJ YIP 7/14	7/14 SERVICES	00039169	23180	CJYIPASSOC		425.20	0.00		
Total For	52490		- Other Professional Services						425.20	0.00		
											Beginning Balance:	0.00
											Total Activity:	425.20
											Ending Balance:	425.20
Account	52905		- Business Travel/Mileage									
	08/05/2014	AP00255932	J. Woodbury-July expenses	Reimbursement	00038107	19796	WOODBURY,J		12.88	0.00		
Total For	52905		- Business Travel/Mileage						12.88	0.00		
											Beginning Balance:	0.00
											Total Activity:	12.88
											Ending Balance:	12.88
TOTAL EXPENSE									438.08	0.00	438.08	

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Report ID: GLS7505  
 Bus. Unit: NAPCG-County of Napa  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501003Parks-Camp Berryessa

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Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account 52360 - Construction Services											
09/02/2014	AP00256779	Svc extension 7850 Berryessa	Contract ID 11	00041026	945	PAC-GAS-00		5,079.15	0.00		
Total For 52360 - Construction Services								5,079.15	0.00		
										Beginning Balance:	2,000.00
										Total Activity:	5,079.15
										Ending Balance:	7,079.15
Account 52490 - Other Professional Services											
08/11/2014	AP00256126	PARK131015 NoVlyLabor 7/14	7/14 SERVICES	00038801	33782	NORTHVALLE		75.00	0.00		
Total For 52490 - Other Professional Services								75.00	0.00		
										Beginning Balance:	0.00
										Total Activity:	75.00
										Ending Balance:	75.00
Account 52840 - Permits/License Fees											
08/05/2014	AP00255932	State Water Board permit fee	Application Id	00038105	19542	CAST-WAT-0		817.00	0.00		
08/11/2014	AP00256126	BAAQMD-Inspece Fee	Acct #41346	00038829	6235	BAYAREAAIR		214.00	0.00		
Total For 52840 - Permits/License Fees								1,031.00	0.00		
										Beginning Balance:	0.00
										Total Activity:	1,031.00
										Ending Balance:	1,031.00

Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501003Parks-Camp Berryessa

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Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
TOTAL EXPENSE								6,185.15	0.00	8,185.15



Report ID: GLS7505  
 Bus. Unit: NAPCG-County of Napa  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501005Parks-Napa River Ecological Rs

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Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account 52325 - Waste Disposal Services											
08/05/2014	AP00255932	United 6/19/14-7/16/14	Cust #CAN-0973	00038152	20925	UNITEDSITE		243.85	0.00		
08/05/2014	AP00255932	United 7/17/14-8/13/14	Cust #CAN-0973	00038154	20925	UNITEDSITE		243.85	0.00		
08/11/2014	AP00256126	Upper Vly Disp-July 2014	Acct #01-48644	00038825	19694	UPPERVALLE		101.52	0.00		
08/28/2014	AP00256711	United Site-8/14/14-9/10/14	Cust #CAN-0973	00040686	20925	UNITEDSITE		243.85	0.00		
Total For 52325 - Waste Disposal Services								833.07	0.00		
										Beginning Balance:	0.00
										Total Activity:	833.07
										Ending Balance:	833.07
Account 52340 - Landscaping Services											
08/11/2014	AP00256126	Golden Gate-mowing	Napa County Pa	00038830	7024	GOLDENGATE		240.00	0.00		
Total For 52340 - Landscaping Services								240.00	0.00		
										Beginning Balance:	0.00
										Total Activity:	240.00
										Ending Balance:	240.00
Account 52490 - Other Professional Services											
08/13/2014	AP00256231	PARK070115 CJ YIP 7/14	7/14 SERVICES	00039169	23180	CJYIPASSOC		836.96	0.00		
Total For 52490 - Other Professional Services								836.96	0.00		
										Beginning Balance:	0.00
										Total Activity:	836.96

Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501005Parks-Napa River Ecological Rs

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Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Ending Balance:		836.96
TOTAL EXPENSE								1,910.03	0.00	1,910.03

Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501007Parks-Putah Creek

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Account	52490	- Other Professional Services								
08/13/2014	AP00256231	PARK070115 CJ YIP 7/14	7/14 SERVICES	00039169	23180	CJYIPASSOC		650.80	0.00	
Total For	52490	- Other Professional Services								
								650.80	0.00	
								Beginning Balance:		0.00
								Total Activity:		650.80
								Ending Balance:		650.80
TOTAL EXPENSE								650.80	0.00	650.80

Report ID: GLS7505  
 Bus. Unit: NAPCG-County of Napa  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501008Parks-State Parks

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Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account 52325 - Waste Disposal Services											
08/05/2014	AP00255932	Johnny on spot-bothe	Napa County Pa	00038134	27875	JOHNNYONTH		236.80	0.00		
08/05/2014	AP00255932	United-Bale mill trailer kit	Cust #CAN-0973	00038148	20925	UNITEDSITE		268.93	0.00		
08/05/2014	AP00255932	United - Bale Mill	Customer #CAN-	00038150	20925	UNITEDSITE		208.48	0.00		
08/05/2014	AP00255932	United 7/10/14-8/6/14	Cust #CAN-0973	00038164	20925	UNITEDSITE		486.70	0.00		
08/11/2014	AP00256126	Upper Vly Disp-July 2014	Acct #01-13452	00038827	19694	UPPERVALLE		856.95	0.00		
08/20/2014	AP00256507	United Site 8/7/14-9/3/14	Cust #CAN-0973	00040128	20925	UNITEDSITE		486.70	0.00		
Total For 52325 - Waste Disposal Services								2,544.56	0.00		
										Beginning Balance:	0.00
										Total Activity:	2,544.56
										Ending Balance:	2,544.56
Account 52360 - Construction Services											
08/12/2014	AP00256181	PARK131515 VlyArchitects 7/14	BOTHE CABINS 7	00038889	33071	VALLEYARCH		916.61	0.00		
Total For 52360 - Construction Services								916.61	0.00		
										Beginning Balance:	0.00
										Total Activity:	916.61
										Ending Balance:	916.61
Account 52490 - Other Professional Services											
08/05/2014	AP00255932	ATP - July 2014	Acct #746-0150	00038110	33928	ADVANTAGET		40.00	0.00		
08/11/2014	AP00256126	PARK081215 Marioni 7/14	7/14 SERVICES	00038800	33711	MARIONI,JE		1,163.75	0.00		

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 Bus. Unit: NAPCG-County of Napa  
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Account 52490 - Other Professional Services											
08/12/2014	AP00256181	PARK140915 Ehlers 7/14	7/14 SERVICES	00038909	36609	EHLERS, JON		1,000.00	0.00		
08/28/2014	AP00256711	ATP - August 2014	Acct #746-0150	00040708	33928	ADVANTAGET		40.00	0.00		
Total For 52490 - Other Professional Services								2,243.75	0.00		
										Beginning Balance:	0.00
										Total Activity:	2,243.75
										Ending Balance:	2,243.75
Account 52520 - Maintenance-Vehicles											
08/05/2014	AP00255932	Zumwalt-repairs/service	Customer #1644	00038133	6467	ZUMWALTFOR		787.65	0.00		
Total For 52520 - Maintenance-Vehicles								787.65	0.00		
										Beginning Balance:	0.00
										Total Activity:	787.65
										Ending Balance:	787.65
Account 52800 - Communications/Telephone											
08/05/2014	AP00255932	Telepacific-July 2014	Acct #133326	00038122	34480	TELEPACIFI		554.80	0.00		
08/11/2014	AP00256126	Telepacific-Aug 2014	Acct #133326	00038826	34480	TELEPACIFI		562.96	0.00		
Total For 52800 - Communications/Telephone								1,117.76	0.00		
										Beginning Balance:	0.00
										Total Activity:	1,117.76
										Ending Balance:	1,117.76

Report ID: GLS7505  
 Bus. Unit: NAPCG-County of Napa  
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Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account	52825		- Bank Charges									
	08/06/2014	0000255963	Heartland credit card fees-wfb		8/1/14				51.63	0.00		
Total For	52825		- Bank Charges						51.63	0.00		
											Beginning Balance:	45.83
											Total Activity:	51.63
											Ending Balance:	97.46
Account	52840		- Permits/License Fees						0.00	0.00		
											Beginning Balance:	214.00
											Total Activity:	0.00
											Ending Balance:	214.00
Account	52905		- Business Travel/Mileage									
	08/12/2014	AP00256181	FUEL PURCHASES JULY 2014	STATEMENT # 41	00039127	12088	CHEVRONPRO		428.89	0.00		
Total For	52905		- Business Travel/Mileage						428.89	0.00		
											Beginning Balance:	0.00
											Total Activity:	428.89
											Ending Balance:	428.89
Account	53100		- Office Supplies									
	08/05/2014	AP00255932	S. Jones-parks expenses	Reimbursement	00038135	33857	JONES,SAND		16.95	0.00		
	08/07/2014	0000256033	Office Depot-July 2014						214.67	0.00		

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Bus. Unit: NAPCG-County of Napa  
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Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Total For 53100 - Office Supplies								231.62	0.00	
								Beginning Balance:		0.00
								Total Activity:		231.62
								Ending Balance:		231.62
<hr/>										
Account 53205 - Utilities - Electric										
08/05/2014	AP00255932	PG&E 6/16/14-7/15/14	Acct #67654031	00038136	945	PAC-GAS-00		41.53	0.00	
08/05/2014	AP00255932	PG&E 6/16/14-7/15/14	Acct #21728318	00038137	945	PAC-GAS-00		52.27	0.00	
08/05/2014	AP00255932	PG&E 6/16/14-7/16/14	Acct #18690124	00038139	945	PAC-GAS-00		1,344.41	0.00	
08/05/2014	AP00255932	PG&E 6/16/14-7/16/14	Acct #48314069	00038140	945	PAC-GAS-00		116.69	0.00	
08/28/2014	AP00256711	PG&E 7/17/14-8/15/14	Acct #90517302	00040692	945	PAC-GAS-00		7.43	0.00	
08/28/2014	AP00256711	PG&E 7/16/14-8/14/14	Acct #21728318	00040693	945	PAC-GAS-00		52.93	0.00	
08/28/2014	AP00256711	PG&E 7/16/14-8/14/14	Acct #67654031	00040694	945	PAC-GAS-00		38.65	0.00	
08/28/2014	AP00256711	PG&E 7/17/14-8/15/14	Acct #48314069	00040697	945	PAC-GAS-00		118.47	0.00	
08/28/2014	AP00256711	PG&E 7/17/14-8/15/14	Acct #18690124	00040700	945	PAC-GAS-00		1,265.18	0.00	
Total For 53205 - Utilities - Electric								3,037.56	0.00	
								Beginning Balance:		0.00
								Total Activity:		3,037.56
								Ending Balance:		3,037.56
<hr/>										
Account 53330 - Janitorial Supplies										
08/05/2014	AP00255932	ePoly-janitorial supplies	NV State Park	00038129	26927	EPOLYSTARI		2,408.62	0.00	
08/05/2014	AP00255932	C&C - supplies	Acct #60124600	00038167	34310	CASH&CARRY		86.63	0.00	

Report ID: GLS7505  
 Bus. Unit: NAPCG-County of Napa  
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Total For 53330 - Janitorial Supplies								2,495.25	0.00	
								Beginning Balance:		0.00
								Total Activity:		2,495.25
								Ending Balance:		2,495.25

Account 53345 - Construction Supplies/Material

08/05/2014	AP00255932	H. Smith - Bothe yurts	Bothe Yurts	00038111	1190	HAROLDSMIT		567.65	0.00	
08/05/2014	AP00255932	H. Smith-Bothe yurts	Bothe Yurts-bl	00038113	1190	HAROLDSMIT		668.85	0.00	
08/05/2014	AP00255932	H. Smith-yurts	Bothe yurts-bl	00038114	1190	HAROLDSMIT		668.85	0.00	
08/05/2014	AP00255932	H. Smith - yurts	Bothe yurts-bl	00038116	1190	HAROLDSMIT		654.83	0.00	
08/05/2014	AP00255932	H. Smith - yurts	Bothe yurts-ri	00038117	1190	HAROLDSMIT		629.21	0.00	
Total For 53345 - Construction Supplies/Material								3,189.39	0.00	
								Beginning Balance:		0.00
								Total Activity:		3,189.39
								Ending Balance:		3,189.39

Account 53350 - Maintenance Supplies

08/05/2014	AP00255932	Diamond-chlorine	Bothe State Pa	00038123	25498	DIAMONDQUA		245.70	0.00	
08/05/2014	AP00255932	Diamond - pool supplies	Bothe State Pa	00038126	25498	DIAMONDQUA		329.92	0.00	
08/05/2014	AP00255932	S. Jones-parks expenses	Reimbursement	00038135	33857	JONES,SAND		254.77	0.00	
08/05/2014	AP00255932	Steves Hardware-July 2014	Acct #31248	00038146	1222	STEVESHARD		277.46	0.00	
08/05/2014	AP00255932	Belkorp - supplies	Acct #25020	00038170	34758	BELKORPAG-		18.31	0.00	
08/11/2014	AP00256126	Diamond-chlorine,basket	Inv #25363, Bo	00038823	25498	DIAMONDQUA		226.48	0.00	



Report ID: GLS7505  
 Bus. Unit: NAPCG-County of Napa  
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Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account 53350 - Maintenance Supplies										
08/11/2014	AP00256126	Central Vly-July 2014	Cust #NAPACORP	00038828	219	CENTRALVAL		546.31	0.00	
08/20/2014	AP00256507	Diamond Water-chlorine	Bothe State Pa	00040127	25498	DIAMONDQUA		268.97	0.00	
08/28/2014	AP00256711	Steves Hardware-Aug 2014	Acct #31248	00040711	1222	STEVESHARD		350.22	0.00	
Total For 53350 - Maintenance Supplies								2,518.14	0.00	
Beginning Balance:										0.00
Total Activity:										2,518.14
Ending Balance:										2,518.14
Account 53400 - Minor Equipment/Small Tools										
08/05/2014	AP00255932	Browns Auto-parts	Acct #8537	00038101	158	BROWNSAUTO		547.66	0.00	
Total For 53400 - Minor Equipment/Small Tools								547.66	0.00	
Beginning Balance:										0.00
Total Activity:										547.66
Ending Balance:										547.66
Account 53600 - Special Departmental Expense										
08/20/2014	AP00256507	S. Jones - Napa YCC BBQ	Reimbursement	00040129	33857	JONES,SAND		40.99	0.00	
08/20/2014	AP00256507	NVSPA - firewood	Reimbursement	00040130	34145	NVSTATEPAR		1,920.00	0.00	
Total For 53600 - Special Departmental Expense								1,960.99	0.00	
Beginning Balance:										0.00
Total Activity:										1,960.99
Ending Balance:										1,960.99

Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501008Parks-State Parks

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Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account 54500 - Taxes and Assessments										
08/28/2014	AP00256711	Property Tax - FY 14/15	Fee #022-020-0	00040703	6100	NAPACO-TRE		455.35	0.00	
Total For 54500 - Taxes and Assessments								455.35	0.00	
								Beginning Balance:		0.00
								Total Activity:		455.35
								Ending Balance:		455.35
TOTAL EXPENSE								22,526.81	0.00	22,786.64
=====										
TOTAL FOR PROGRA								41,572.97	0.00	45,151.42

Park Report for August 2014  
Submitted by Rob Grassi and Jeanne Marioni

## Bothe-Napa

Earthquake! Rob checked all the water systems at Bothe and there were no leaks. The ground shook hard in the quake and the water system is old so we were lucky. Rob also checked for gas leaks (there were none) and inspected the buildings for structural damage. All was well.

Cemetery – Brushwork has been completed in preparation for the restoration project. We received \$10,000 in grant money from the CA State Parks Foundation to help fund NVSPA's portion of the project.

Pool - We replaced the water fountain and repaired the main water valve that was leaking.

August 5<sup>th</sup> we held an in-house mid-summer gathering at the pool. Lifeguards, campground and mill hosts, seasonal and regular staff, and millers enjoyed a potluck dinner.

Trails – The crew cleared down trees on the History Trail (twice) and Ritchey Canyon Trail (twice). We replaced all the rotted posts and add many new signs along the Bay Area Ridge Trail. Additional old trail signs throughout the park were also replaced.

Campground – We replaced the hot water heater in the lower bathrooms and repaired some leaking toilet seals. Nine out of the fifty number posts in the campground were rotted and had to be replaced.

## Bale Grist Mill

Earthquake! Rob checked all of the mill building and grounds. There was no shifting of the waterwheel or the main line shaft under the floor that powers the millstones. A few miscellaneous signs fell but that was it. We were open as usual.

Rob repaired the broken legs on the old corn sheller and will work on the second one soon.

At our invitation, owners and staff from Community Grains in Berkeley visited and enjoyed a tour of the mill. This Oakland based company offers grains and products that are all grown and milled in California. They work to create relationships between farms, millers, bakers, and cooks to expand our grain

community and share knowledge. They work to help facilitate the establishment of small-scale grain economies in Northern California. It was good to network with them and we are discussing the possibility of future collaboration that can bring more exposure for the mill.

September 13th the Soroptimist of St Helena, donors to our parks, enjoyed a dinner and tour of the mill.

Thanks to Rob and the St Helena Kiwanis, the mill's metal trashcans are now hidden inside attractive wood containers. These will age and fade into the background.



Napa County Regional Park and Open Space DistrictPlan of Projects  
**Status Report**

08-Sep-14

<u>Name of Project</u>	<u>Description</u>	<u>Status</u>
Bay Area Ridge Trail Tuteur Loop	Assignment of Tuteur Loop Ridge Trail easement from the Bay Area Ridge Trail to the District	The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council wishes to transfer this easement to the District. Staff for the District and Council have gathered all the relevant documents, and initiated discussion with the Tuteur family to determine if there are any issues or amendments that should be considered. Next steps are to complete legal review of the documents, make amendments if warranted, obtain the consent of the Coastal Conservancy (who funded the trail construction), and then execute the assignment. Staff will resume work on transferring the easement to the District once the option agreement for purchasing a portion of the Kirkland Ranch is executed.
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail between the cities of American Canyon and Napa generally following the Napa River and interior levees of associated wetlands.	Phase Two--Green Island Road to Soscol Ferry Road railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. After 4 years of back and forth, in July 2014 DFW informed the District that it would comply with the BCDC condition for public access north of Green Island Road by removing a fence and graveling the surface of the existing levee, despite concerns about this alignment expressed by the Napa County Airport and the FAA. <u>DFW put this project out to bid in late August.</u>
		Phase Three--Soscol Ferry Road to Napa Pipe <u>Bid opening was on August 28, 2014, and a contract for construction is before the Board on September 8, 2014. The Caltrans encroachment permit is expected any day. Permission to use a parcel owned by Napa Redevelopment Partners as a construction staging area has been approved orally, and will be finalized as soon as our insurance company names them as additional insured. Assuming no delays in this permit and permission, construction will start in late September and be completed in November.</u>
Berryessa Estates	Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for local residents eventually be the northern trailhead for a trail between Berryess Estates and Pope Canyon.	The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has dragged; several meetings have been held over the past three years to try and speed to process, but BLM staff has so far had higher priorities. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. The Fire Marshall and the Pope Valley Volunteer Fire Department have added a proposal to construct a fire substation on a corner of the property. The Fire Marshall has identified funding for the fire station, and the County Board of Supervisors is now strongly supportive. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. District staff in January 2013 met with the Napa County Fire Marshall and the the Calfire Battalion Chief for the area and agreed to jointly advocate for BLM action. In February staff talked with BLM and was assured that processing of the transfer was now beginning. BLM did a series of site visits June-August, 2013. The Bureau of Reclamation in June 2013 asserted that Reclamation has property rights such that BLM is not permitted to transfer the property. BLM is now projecting the transfer will be complete by the end of this calendar year. In late August Reclamation determined they still retained jurisdiction, but they have committed to completing the transfer in the same time frame as BLM would have. Staff has submitted additional materials to Reclamation which is now processing the permit. Reclamation provided a draft agreement to the District in February 2014 which will lead to Reclamation eventually transferring its interests in the property; District staff responded with comments to the draft in early March 2014.
Berryessa Vista	Planning and stewardship of this 224 acre wilderness park.	Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. After observing more OHV damage in the summer of 2013, staff is exploring options other than a gate to prevent unauthorized OHV use. The latest plan is to install remote cameras in an attempt to determine who is causing the damage. No other work is anticipated until Lake Berryessa Trail planning is completed, as that is a key step in gaining overland access to the property. District staff has been meeting with Reclamation, their consultants and interested parties on the trail planning and prioritization. Staff in late June 2014 toured an adjacent parcel with the owner of the property, who is deciding whether to sell the property.

<p>Blue Ridge/Beryessa Peak Trail Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Beryessa Peak</p>	<p>Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM staff on April 11th inspected the proposed trail alignment where it crosses BLM land. District and BLM staff met on August 5, 2011 to discuss BLM review of this project. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. In January 2014 DFW staff responded with an alternative entry sign design, and accepted our fence stile design. Volunteers installed the fence stile in March 2014. The trail can be officially opened as soon as DFW approves the sign design.</p>
<p>Camp Beryessa Redevelopment of former Boy Scout Camp into a group/environmental education camp.</p>	<p>CEQA and NEPA review is complete, as is the Use Agreement between the District and Reclamation. A grant for \$50,000 to help with construction has been provided by the Mead Foundation, together with a \$1.5 million grant from the State Coastal Conservancy. A new water well was dug in October 2012--production is great, and quality is acceptable with minor treatment. Reclamation completed their review of the 90% plans and had a very positive meeting with District staff in late March 2014. The 100% plans were submitted to the District and Reclamation in early July 2014 <u>and were verbally ok'd in mid August.</u> To meet budget constraints, work on the planned black water leach field will be deferred to phase two <u>or it may be deleted altogether.</u> The project went out to bid in late July 2014, <u>and interest among potential bidders is very high. A required job walk was held on August 21 and eighteen separate potential bidders turned out. Due to the earthquake and a resulting delay in County permit processing, the bid opening has been pushed out to October 6, though construction is still slated to start in fall 2014. The Coastal Conservancy has agreed to extend the grant until January 1, 2016, giving us a little bit of breathing room on what would otherwise have been an exceptionally tight construction schedule; this will hopefully drive project costs down a bit.</u></p>
<p>District Non-profit Foundation Organize a non-profit foundation to raise funds for District projects</p>	<p>The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Formation of the foundation will likely be timed to the opening of Camp Beryessa.</p>
<p>Lake Hennessey North Shore Trails Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.</p>	<p>In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. Work was completed on the connector trail to Moore Creek in June 2013 and public response to the new trail has been very positive. A plan for fencing and signage improvements along the Hennessey north shore has been accepted by the Director of the Water Division. Installation of City-required fencing was completed in mid-April of 2014 and a crew of 12 hearty volunteers completed the installation of required signage and two kiosks on the weekend of May 17th. <u>Volunteers in August installed wayfinding signs and improved a horse trough, and are scheduled on September 13, 2014 for remove a defunct suspension bridge, as part of our agreement with the City of Napa. Some signs still need to be designed and installed. Lake Hennessey North Shore Trails is scheduled to formally open with a ribbon cutting on October 18, 2014.</u></p>
<p>Moore Creek Park Development Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.</p>	<p>The park opened on June 30, 2013. <u>The eastern boundary survey and fencing project was completed June 2014.</u> Construction of the remainder of the Valentine Vista Trail was completed by the Forest Trails Alliance in April 2014. With the help and support of the County Fire Department and County communications technicians, the District has installed an emergency communications radio and antenna at the Ranch House (which has neither landline nor cellular phone service). <u>A minor trail reroute and some boundary fencing is planned for as the next volunteer project, in November 2014 assuming there is some rain beforehand.</u></p>
<p>Oat Hill Mine Trail Various improvements to the historic Oat Hill Mine Road</p>	<p>The litigation holding up this project has been successfully concluded. Several of the trail sign posts have been vandalized and will need to be replaced. The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. A volunteer crew did erosion control work on the trail in January 2013. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The City of Calistoga and CalTrans have restarted discussions about constructing a roundabout at the intersection of Highway 29 and Silverado Trail; the District is tracking these discussions to ensure that whatever design as adopted will provide adequate and safe access to the Oat Hill Mine Trail. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013. In recent months staff has observed extensive unauthorized construction of banks, ramps, jumps and new trails for mountain bicyclists; staff is attempting to determine who is doing the work.</p>
<p>Oat Hill Mine Trail Transfer of 40 acre parcel from BLM</p>	<p>The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application.</p>
<p>Rector Ridge/Stags Leap Ridge Trail Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.</p>	<p>CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other project priorities are under control.</p>

Sklvine Park Protection Purchase of Skyline Park from the State	<p>Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal and negotiations stalled. A Draft EIR was released in late September 2013 for the proposed expansion of the adjacent Syar Quarry. The District Board approved comments on the DEIR at it's October 2013 meeting. <u>The Final EIR is expected to be released in October or November of 2014.</u></p>
Spanish Valley, Crystal Flats, and Stone Corral Planning for open space donated by Bob and Evalyn Trinchero	<p>The District took full possession of the properties on January 1, 2012. Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approval by the Board at its October meeting, and has now been finalized and recorded. Staff met with the LBEPOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff has prepared a draft agreement between the District and the Association, which the Association has informally rejected. The well serving Spanish Valley was repaired in November 2013. The District also sealed up an abandon dry well bore discovered on the property. A group of 10 boyscouts GPS'd old ranch roads and 4-wheel drive tracks on the Spanish Valley property for us over the weekend of April 26-27 so that we can create a map of existing road and trails. A contract for archeological surveying (a required part of the CEQA process) was completed by Tom Origer and Associates in June, 2014. Staff completed a preliminary survey of the Spanish Valley access road in late July 2012 and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. In early January 2014 staff learned the affected parcels are for sale. Staff's cash offer to purchase half of the property in mid March was rejected and we have decided to be patient while the property owner attempts to find a better buyer (as we think it unlikely that there is one). In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed; <u>a more secure temporary lock has been installed, and staff is research a new gate that will exclude ATVs and motorcycles while allowing hikers, bicyclists and equestrians.</u> The District is partnering with Tuleyome, An abandoned trailer in Spanish Valley was removed in July 2014 at no cost to the District using an abandoned vehicle program administered by the County. <u>The Butts Canyon fire did not reach District property, but CDF graded several emergency roads and firebreaks through Spanish Valley. Staff is looking into whether CDF will do any remedial work to correct potential erosion problems that could result from this grading.</u></p>
State Parks Operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park	<p>The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. A County permit for the pool was obtained in July and the pool was reopened immediately thereafter. The state completed installing 3 yurts in October 2012. The District has installed 7 additional yurts. Numerous volunteer projects have been organized (PG&amp;E event improving the Mill, firewood splitting, hazardous tree removal, mowing, pool cleaning, native plant garden maintenance, historic orchard restoration, lots of trash removal, and in September/October a footbridge on the History Trail was repaired by the St Helena Kiwanis). A volunteer forestry management group has been formed and the District has acquired a boom truck and other equipment in support of their mission. Utility service accounts have been transferred from the state to the District. Work on an improved recycling system is nearly complete. Every septic tank in the park has been pumped clean, and sewer lines were located and cleared of root blockages. Two additional failed septic tanks were discovered in March and pumped clean. Nearly \$270,000 in gifts, grants and pledges have been obtained to assist with improvements at the parks. The District and State Parks have finalized an agreement regarding the "found" state money that provides up to \$537,800 in State funds being granted to the District to cover some salaries and two capital improvement projects (replacement roofs and AC overlay to the picnic area road). The deadline for using these funds was extended in June 2014, so the District will have time to fully utilize the grant. The District is sponsoring SB 170 (Wolk) which would exempt the mill from state food processing facility requirements so that flour from the mill can be sold as a food item; the bill has passed the Senate and all Assembly committees, but unfortunately in late July 2013 the Department of Public Health announced their opposition to the bill. After meeting with DPH, it appears they may be willing to agree to a workable compromise; this will take time to explore, so we have made the bill a two-year bill. Staff will be meeting with the author and Governor's office staff in late July. A contract to prepare architectural plans for the repair of the cabins was awarded in December 2013; the plans were submitted in February 2014 for State Parks approval. In March 2014 the district was approached by several organizations and individuals requesting that the District consider taking over management of Robert Louis Stevenson State Park; after approval from the Board, staff in June 2014 submitted a proposal to State Parks to manage some aspects of RLS; this proposal has received favorable response from the District Superintendent and her immediate superiors, and is now being reviewed by others within State Parks. A free admission day including the dedication of the Ridge Trail/Vine Trail junction was held on July 27, 2014.</p>
Vallejo Lakes Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County	<p>Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplus of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplus of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplus process has become more complicated and the City does not anticipate any action in the near future, but meanwhile the City Manager appears open to working with us to figure out a mutually beneficial outcome. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it. District staff is presently exploring a broad array of options, from an agreement under which the City would retain title and responsibility for the water system while the District would take over land management at the lake to outright purchase of the property by the District or its partners.</p>
Vine Trail A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.	<p>The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June 2014 sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe on July 27, 2014.</p>

Completed Projects

Bay Area Ridge Trail Realignment Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail	In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.
Bay/River Trail -- American Canyon to Napa Phase I Phase One--Euclptus Drive to Green Island Road	Construction of approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.
Berryessa Vista Acquisition	Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.
Connolly Ranch	Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.
Oat Hill Mine Trail	The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.
Historic ROW Analysis Study to determine location and status of historic road Rights-of-Way and whether they have value as non-motorized recreational trails	Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.
Linda Falls	Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust
Master Plan Development The Master Plan for 2008-2013 was approved in January 2009	
Master Plan Update First scheduled update to the Master Plan adopted in January 2009	Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.
Milliken Reservoir Trails and Picnic Area Feasibility Study Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area	The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.
Moore Creek Open Space Park Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.	
Napa River Ecological Reserve Improvements Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.	
Napa River Ecological Reserve Restoration This multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. Work was done by volunteers, students, and paid contractors. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.	
Napa River Flood Control Easement Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding	
Newell Preserve Improvements Provide on-site water supply for group campground for cattle	As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.
River to Ridge Trail Enhancements Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.	
River to Ridge Trail  Lot line adjustment to legalize River to Ridge Trail as constructed (it curenly encroaches on private	Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.
River to Ridge Trail Entrance Enhancements A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.	



River to Ridge Trail	Correct drainage problems to trail can be used year-round.	Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.
Skyline Park Road and Trail Improvements	Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.	
Skyline Park Concessionaire Agreement Renewal	District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.	
Skyline Park Trail Improvements	Major volunteer event to reroute and repair trails	Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.
Skyline Park Facility Improvements	Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.	The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.
South Napa Wetlands Habitat Area	Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.	Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.
State Parks	Assume management of Bothe-Napa Valley State Park and keep it and the Bale Grist Mill open	The District took over operations of the parks on April 1, 2012, and have a 5 year agreement with the State to continue operating the parks.
Trichero Open Space Acquisition	Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero	The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.
Wild Lake Ranch	Assist land trust with planning and possible joint management of trails, camping and picnic areas.	The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.