



**Napa County Regional Park
and Open Space District**

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Michael Haley
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, February 10, 2014 at 2:00 P.M.

1195 Third Street, Third Floor, Napa, Calif. 94559

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit you comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

None

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of January 13, 2013 and special meeting of January 14, 2014.
- b. Consideration and potential amendment to District policy on volunteer caretakers.
- c. Update on Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park, including the monthly Ranger Report and six-month financial report.
- d. Consideration and potential adoption of policy prohibiting smoking on trails at Bothe-Napa Valley State Park.
- e. Consideration and potential direction to staff regarding future funding for the District, including formation of an advisory committee to develop recommendations for Board consideration.
- f. Update from ad hoc Board Committee of Directors Turjanis and Christian regarding planning for an appropriate way to acknowledge the work of former Director Abramowicz (oral report)
- g. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- h. Review of the District Projects Status Report including Park Manager Report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendized, no action will be taken by the Board on these items unless specifically noted otherwise.

Next Board Meetings: Regular Board Meeting of March 10, 2014

7. Closed Session

A. Conference with Real Property Negotiator (Government Code Section 54956.8)

Property: APN Nos 057-020-077, 057-030-012, 045-360-009

Agency Negotiator: John Woodbury, NCRPOSD General Manager

Negotiating Parties: NCRPOSD and Soscol Mountain Vineyards LLC

Under Negotiation: Instructions to Negotiator will concern terms and conditions

8. Adjournment



**Napa County Regional Park
and Open Space District**

Karen
Bower-Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Michael Haley
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, January 13, 2014 at 2:00 P.M.

1195 Third Street, Third Floor, Napa, Calif. 94559

1. Call to Order and Roll Call

Directors present: Karen Bower-Turjanis, Michael Haley, Barry Christian, Tony Norris and Dave Finigan.

Staff present: John Woodbury, Chris Apallas, Chris Cahill and Melissa Frost.

2. Public Comment

None

3. Set Matters

None

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meetings of December 9, 2013.

Minutes were approved as presented.

TN-MH-KBT-BC-DF

- b. Consideration and potential direction to staff on whether to act as lead agent pursuant to the California Environmental Quality Act for the Lake Berryessa North End Trail sponsored by Tuleyome.

Directors authorized the District to act as lead agency under CEQA to review the reroute, repair and improvement of the North Shore Trail at Lake Berryessa, as proposed by Tuleyome, for the purpose of the Board of Directors at a later time to consider a \$1,000 grant to Tuleyome for the North Shore Trail project.

TN-KBT-MH-BC-DF

- c. Consideration and potential approval of recommendation to seek an amendment to the proposed Snow Mountain Natural Conservation Area legislation now before Congress.

Directors voted to approve a request to amend the Snow Mountain Natural Conservation Area legislation.

MH-TN-BC-KBT-DF

- d. Consideration and potential approval of recommendations from an ad hoc Board subcommittee (Directors Turjanis and Christian) regarding an appropriate way to commemorate former Director Myrna Abramowicz's contributions to the District and the Napa community (oral report)
Directors are seeking outreach from friends and associates of Myrna Abramowicz to solicit input on appropriate ways to commemorate her contributions to the District. At the next meeting they will bring those ideas back to the Board for discussion and recommendations. No action taken.
- e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
John Woodbury gave the report. No action taken.
- f. Review of the District Projects Status Report including Park Manager Report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
John Woodbury gave the report with discussions on Bothe -Napa Valley State Park, Bale Grist Mill State Park, Napa River Bay Trail, Berryessa Estates, Blue Ridge Berryessa Peak Trail, Moore Creek Park, Spanish Valley, Camp Berryessa, and the Vine Trail project,

5. Announcements by Board and Staff

- John Woodbury gave a reminder that the NCRPOSD Annual Celebration will be Tuesday, January 14, 2014
- John Woodbury announced that the Bureau of Reclamation will meet Tuesday, January 14, 2014 at the Elks Lodge to discuss the Lake Berryessa Resorts status.
- Dave Finigan announced that he will present a power point presentation at the NCRPOSD Annual Celebration
- Barry Christian announced that the Vine Trail Coalition will meet on Wednesday, January 15, 2014, and that he will be attending .
- Barry Christian announced that the Bay Area Open Space Council will meet downtown Berkeley.
- Tony Norris reported on the Parks Forward Commission hearing in Sacramento regarding how to manage state parks. Their next meeting will be April 30, 2014 in San Francisco.

6. Agenda Planning

| | |
|----------------------|------------------------------------------------------|
| Next Board Meetings: | Seventh Annual District Celebration January 14, 2014 |
| | Regular Board Meeting of February 10, 2014 |

7. Adjournment

Adjourned to the Special Meeting for the Seventh Annual District Celebration January 14, 2014 and the Regular Board Meeting of February 10, 2014 .

DAVE FINIGAN, Board President

ATTEST:

MELISSA FROST, District Secretary

Key

Vote: MH = Michael Haley; TN = Tony Norris; BC+ Barry Christian; DF = David Finigan; KBT= Karen Bower Turjanis

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



**Napa County Regional Park
and Open Space District**

Harold Kelly
Director, Ward One

Tony Norris
Director, Ward Two

Michael Haley
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, January 14, 2014 *at* 5:30 P.M.
Napa River Inn, Napa, Calif. 94559

1. Call to Order and Roll Call

Directors present: Dave Finigan, Karen Bower-Turjanis, Michael Haley, Barry Christian and Tony Norris.

Staff present: John Woodbury, Chris Cahill, Chino Yip, Sandy Jones, Rob Grassi, Eric Barnett.

2. Public Comment

None.

3. Administrative Items

Board President Dave Finigan gave an update of District accomplishments during 2013 and plans for 2014.

4. Adjournment

Adjourned to the regular Park and Open Space District meeting of February 10, 2014.

TONY NORRIS, Board President

ATTEST:

MELISSA FROST, District Secretary

Key

Vote: MH = Michael Haley; TN = Tony Norris; BC+ Barry Christian; DF = David Finigan; KBT= Karen Bower Turjanis

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: February 10, 2014
 Agenda Item: 4.B
 Subject: Consideration and potential amendment to District policy on volunteer caretakers.

Recommendation

1. Approve amendment to District policy on volunteer caretakers as recommended.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Background

On August 8, 2011, the Board adopted a policy on resident volunteer caretakers. The policy authorizes the General Manager to enter into volunteer caretaker agreements subject to the following parameters. The policy is silent on whether a volunteer caretaker agreement can be renewed, and if so what the process should be. The General Manager recommends the policy be amended to indicate that renewals are possible, and the process for renewal. The existing policy, with the proposed change highlighted in red and ALL CAPS, is shown below:

Residency. Volunteer caretakers will only be permitted in cases where the volunteer duties require physical residency on the property.

Duties. Volunteer agrees to perform specific volunteer duties equivalent to at least 15-20 hours of work per week.

Term. Volunteer caretakers may only reside on District property for a maximum of six consecutive months. The General Manager may approve longer in-residence service stays of up to a maximum of 12 consecutive months in the event of unique circumstances such that a longer consecutive stay is determined by the General Manager to be in the best interests of the District.

RENEWAL. VOLUNTEER CARETAKER AGREEMENTS MAY BE RENEWED BY THE GENERAL MANAGER IF HE/SHE DETERMINES THAT RENEWAL OF THE AGREEMENT IS IN THE BEST INTERESTS OF THE DISTRICT. IN MAKING THIS DETERMINATION, THE GENERAL MANAGER MAY SOLICIT INTEREST FROM OTHER VOLUNTEERS EITHER INFORMALLY OR FORMALLY.

Termination. District may require volunteer to leave property immediately at any time, for failure to satisfactorily perform volunteer duties, or any other reason.

Not employee. Volunteer caretakers will not have any employee rights or benefits.

Not leaseholder. Volunteer caretakers will not have any leaseholder rights. Their residency will be based solely on their need to be on District property in order to provide a volunteer service, and volunteer caretakers will be expected to share the use of District property with other District-authorized volunteers and staff, as determined by the District.

Insurance. No property, medical or other insurance will be provided to volunteer caretakers, unless specifically authorized by the District Board of Directors.

Living expenses. Volunteer caretakers will not pay any rent, but volunteer caretakers will be responsible for all personal expenses and supplies, including their share of utility costs.

Priority for selection. In the event more people wish to be volunteer caretakers than positions exist, priority for selection will be based on their skills and their record of volunteering with the District or elsewhere.



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: February 10, 2014

Agenda Item: 4.C

Subject: Update on Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park, including the monthly Ranger Report and six-month financial report

Recommendation

1. Receive Report.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Background

Attached is the Ranger Report for January 2014, followed by revenue and expense information for the first six months of FY 2013-14 for Bothe-Napa Valley State Park. These budget numbers do not include the Napa Valley State Park Association's revenues and expenses at the Bale Grist Mill.

Regarding the financial information, based on six-month actual results, revenues for the first half of the fiscal year were approximately \$250,000, which is projected for the year to equal approximately \$500,000 (see attachment-note that January figures are incomplete and are not included in this estimate). Expenses for the first half were approximately \$140,000, which is projected for the year to equal approximately \$280,000. Thus, for the current fiscal year, the park will produce a net income of approximately \$220,000 before major remodeling and repair costs are factored in. This operating surplus plus prior funds raised through grants and community donations will go a long way toward funding the cabin remodels necessary to start renting them to the public.

The next fiscal year, which starts July 1, 2014, will be a key year for the District's finances at the State Parks, since up until that point the cost of the Park Manager and two part-time lifeguards has been covered by grant funds. While State Parks still has not provided sufficient information to know what they will charge the District for these personnel starting July 1, the working estimate is \$130,000 per year. Assuming this is accurate, and if there are no significant changes in operation or unexpected major costs, the surplus for next fiscal year will drop to about \$90,000.

However, now that the Wright House is rented, next fiscal year's annual net revenues should increase by about \$15,000. In addition, the seven new yurts are estimated to generate another \$10,000 annually. With these changes, next fiscal year the District is projected to generate an

operating surplus of approximately \$115,000, which can be ploughed back into addressing deferred maintenance at Bothe-Napa Valley State Park.

There is one important caveat to this positive picture: a major infrastructure failure could easily cost more than we could afford, and force the closure of one or both parks at any time. To protect against this risk, it is imperative that the District work to increase operating revenues in order to continue and expand major maintenance and repair efforts.

The take-away message is that while we are not out of the woods by any means, we continue to be on track to achieving our goal of returning the two parks to a condition that we can all be proud of.

Park Report – February 3rd 2014**Submitted by Ranger Sandy Jones and Jeanne Marioni****Bothe-Napa**

Yurt furniture is done. Window coverings are the next project.

The **Konocti** crew cleared the drainage ditch, removed coyote brush and trimmed fir trees in the cemetery.

The **brush pile** in the cemetery and the brush pile next to the firewood splitting area should be chipped soon.

Inventory of the gift items sold at the Visitor Center has been completed and will be integrated with the inventory underway at the granary.

PEF for repairs to the Visitor Center entrances was been reviewed by the ADA folks in Sacramento and has been submitted to the Specialists for review.

PEF for the repairs/maintenance to the roofs at Bothe and Bale Mill have been submitted for review. The ADA department sent a pre-approval on their portion. Specialists will review the project further.

PEF for the Bothe Road Project (repairing/resurfacing the day use road and the road past the new yurts) is in progress and will be submitted soon.

We are in the process of writing a **safety manual** for all workers in the parks (staff and volunteers). This will be developed based on the one used at the County.

A **trail maintenance** crew worked from the top of Spring Mountain trailhead to the Traverso Homestead site, a more remote area of the park. The crew removed many small diameter trees across the 1/2 mile of trail. They report the trail was in remarkably good shape for seemingly little maintenance in years past. Thanks Jeff, Bob, Ken and Tyler.

Bale Grist Mill

The corn neck bearings have been re-greased. Next week the wheat neck bearings will be done. These jobs are an important part of **annual maintenance**. It takes about 2 to 3 hours to complete this task.

Wayne Sanders, one of our new **millers**, has begun training.

Eric Gerhardt, our miller for eight years before Jim Annis, will be our guest miller February 15th and 16th.

We are the process of reaching out to the community for additional millers and miller apprentices. We will be conducting a **Miller Orientation Class March 8th**.

Repairs to the **septic line** at the mill will be done next week.

The **hand rails** on the bridge over Mill Creek and along the ADA access walkway will also be repaired next week. Posts will be inspected and repaired where needed.

Steve has begun his job as **mill/granary janitor and maintenance landscaper**. He has thoroughly vacuumed a portion of the mill that had not been cleaned for a long time, scrubbed restrooms and began some landscape maintenance. He will spend part of the next two weekends learning how to open and close the buildings.

The **cash register** at the mill has been calibrated for sales tax. Bale Mill and the Visitor Center now have the same prices on inventory and collect the same tax.

We will begin **cleaning out under the mill** February 22nd. Tom Guilliams and the Odd Fellows have volunteered to take on the job. This is the first step towards our goal to move the work bench and tools to their proper location under the mill where they would have historically been. We intend to set up a period correct workshop and have demonstrations for the public on weekends.

A class of thirty-one **CIA** students and their instructor(s) have scheduled a private tour of the mill for the week of February 3rd. They will pay the \$200 special tour fee.

A **grant** application for funds to create a film of the mill for archival purposes has been submitted to the California State Parks Foundation. We should hear if we receive the grant February 21st. This is the first step in a series of projects related to filming the mill. We are also applying to the County of Napa for an Arts and Culture Grant offered to nonprofits. Both these grants are requested by NVSPA to film the mill.

Additional information about the film project follows on a separate page.

Bale Grist Mill State Historic Park Film Project Description

Bale Mill's historic grain cleaning and flour sifting systems were restored in 2011. This six-year project was accomplished, in part, through a generous grant from the California State Parks Foundation. With this last phase of the mill's restoration done, our visitors can now learn about the full process of milling from delivery of the grain to the mill, cleaning the grain, milling the grist, sifting the flour or meal and bagging the final product. Now that restoration is complete, it is important to document the mill and its interpretive tours. This work can be done in phases as funds allow.

PHASE ONE: Film the entire building (and the granary) to document them then archive the footage. This will include filming the mill in operation. Filming is necessary as still photos are unable to adequately record several of the mill's important historic and educational features:

1. Milling Grain on Stones

The heart of a grist mill is its grinding stones, used in pairs. The bottom stone, or bed stone, is fixed into position, while the upper stone, or runner stone, moves. Above the stones, the action of the damsel feeds the right amount of grain from the hopper onto the eye of the stone. Milling is a dynamic process requiring filming for full and accurate documentation. At Bale Mill we still grind grain on stones as our ancestors did for thousands of years.

2. Milling by water-power

Bale Mill's water source is Mill Creek. Water that is pumped from the creek falls over the great wheel filling the wooden buckets and causing the wheel to turn. It is this movement that powers all the systems in the mill. It is important to have this age-old source of power filmed to document how it works and have the film available for others to see how our forefathers were able to operate mills.

3. Automated milling system

Bale Grist Mill is an excellent example of an Oliver Evan's automated milling system. Before the Oliver Evan's system, our forefathers had to manually carry the grain and flour up and down the stairs in the mill. This labor intensive work was greatly reduced when millers added the new automated system that used elevators and pulleys to convey the grain and flour. While Evan's mechanized method of moving grain was once common at gristmills, it is unusual to have an Oliver Evan's mill still in operation, especially in this part of the country. Evan's automatic machinery is the foundation upon which all modern, mass-production industries are built; his invention foreshadowed the industrial revolution.

4. Gear Machinery

Water spilling over the waterwheel turns the wheel and in turn, the main drive shaft. The power generated is transferred to the mill machinery by a combination of shafts and gears. Gears are an important simple machine that is used to transfer power from one part of a machine to another. They can increase speed, force or direction. How gears operate is important for people to understand and can more easily be seen and understood while watching the mill operating.

PHASE TWO: Film the miller giving a 45 minute tour. Footage from Phase One will be combined with the additional footage and audio obtained in Phase Two. Voice-overs and cut-away shots will be used for this second stage to create a DVD of a mill tour. This DVD will be ADA compliant. Since the mill is a two-story building, some people with mobility issues are unable to view all of the mill's historic features. Creating a DVD that is ADA compliant is a most important and worthwhile goal.

PHASE THREE: Create a short film of the mill to be used for marketing purposes. This film will be posted on our web site and our social media. It will also be offered to Destination Napa Valley, Napa Now, the Chambers of Commerce, the Welcome Center, local papers, etc. Marketing will eventually expand out to Sonoma County and the greater Bay Area. *

PHASE FOUR: The Association would like to create a DVD of a school tour that is consistent with California's curriculum for children studying California History and Simple Machines. Unfortunately, only a few children are able to tour the mill. We hope to make this educational DVD available to all schools.

*We are exploring the idea of creating a similar short film of Bothe for marketing purposes.

Bothe-Napa Valley State Park

Expenses -- Actuals

February 5, 2014

| Personnel | Adopted Budget | | Actuals 2013-2014 | | | | | | | | | | | | Annual Total |
|-----------------------------------------------------|-----------------|-------------|-------------------|----------|----------|----------|----------|----------|----------|-----|-------|-------|-----|------|--------------|
| | Actuals 2012-13 | 2013 -14 | July | August | Sept | Oct | Nov | Dec | Jan 2013 | Feb | March | April | May | June | |
| Park Manager | \$12,000 | \$0 | | | | | | | | | | | | | \$0 |
| Assistant Manager--routine main | \$37,402 | | \$1,997 | \$3,289 | \$3,833 | \$4,842 | \$6,153 | \$6,375 | \$2,905 | | | | | | \$29,395 |
| Assistant Manager--improvements | \$40,802 | | \$4,459 | \$3,167 | \$2,623 | \$1,553 | \$303 | \$1,695 | \$3,551 | | | | | | \$17,351 |
| Park Aide 1--Kiosk (KA) | \$18,558 | | \$1,262 | \$1,669 | \$1,384 | \$1,343 | | | | | | | | | \$5,657 |
| Park Aide 2--Kiosk (JA) | \$9,263 | | \$1,024 | \$975 | \$666 | \$1,284 | | | | | | | | | \$3,949 |
| Park Aide 3--routine maintenance (RL) | \$3,687 | | \$1,745 | \$2,338 | \$1,825 | | | | | | | | | | \$5,908 |
| Park Aide 3--improvements (RL) | \$323 | | | | | | | | | | | | | | \$0 |
| Park Aide 4--maintenance (SC) | \$4,141 | | \$1,591 | \$1,950 | \$1,891 | \$968 | | | | | | | | | \$6,399 |
| Park Aide 4--improvements (SC) | \$924 | | \$762 | \$836 | \$454 | \$586 | | | | | | | | | \$2,639 |
| Park Aide 5--improvements (EB) | \$16,305 | | \$1,292 | \$1,925 | \$284 | \$1,515 | \$980 | \$1,337 | \$1,158 | | | | | | \$8,490 |
| Park Aide 6--routine maintenance (MC) | \$850 | | \$469 | | | | | | | | | | | | \$469 |
| Park Aide 7--maintenance (MM) | \$8,034 | | \$1,730 | \$2,082 | \$1,488 | \$821 | | | | | | | | | \$6,121 |
| Patk Aide 7--improvements (MM) | \$2,851 | | \$176 | \$410 | \$293 | | | | | | | | | | \$880 |
| Park Aide 8--maintenance (SP) | | | \$2,140 | \$469 | | | | | | | | | | | |
| Lifeguard 1 | \$0 | | | | | | | | | | | | | | \$0 |
| Lifeguard 2 | \$0 | | | | | | | | | | | | | | \$0 |
| Lifeguard 3 | \$0 | | | | | | | | | | | | | | \$0 |
| Volunteer/outreach Coordinator | \$13,638 | | \$1,330 | \$1,140 | \$1,541 | \$1,258 | \$1,173 | \$831 | | | | | | | \$7,273 |
| other temp | | | | | | | | | | | | | | | |
| Personnel Operations Total | \$107,574 | | \$13,287 | \$13,911 | \$12,628 | \$10,515 | \$7,326 | \$7,206 | \$2,905 | \$0 | \$0 | \$0 | \$0 | \$0 | \$65,170 |
| Personnel Improvements Total | \$61,205 | | \$6,689 | \$6,338 | \$3,654 | \$3,655 | \$1,283 | \$3,031 | \$4,709 | \$0 | \$0 | \$0 | \$0 | \$0 | \$29,359 |
| Personnel Total | \$168,779 | \$216,805 | \$19,976 | \$20,249 | \$16,282 | \$14,170 | \$8,609 | \$10,238 | \$7,614 | \$0 | \$0 | \$0 | \$0 | \$0 | \$94,529 |
| Expenses Non-Personnel | | | | | | | | | | | | | | | |
| routine maintenance (includes trees) | \$15,781 | \$27,600 | | \$1,028 | | \$2,452 | \$3,573 | \$795 | | | | | | | \$7,848 |
| improvements | \$70,770 | \$419,482 | | \$7,935 | \$3,896 | \$1,170 | \$994 | \$4,209 | | | | | | | \$18,204 |
| Equipment | \$15,853 | \$4,800 | | \$540 | | | \$975 | \$698 | | | | | | | \$2,213 |
| Capital Assets (vehicles) | \$3,000 | see line 34 | | | | | | | | | | | | | \$0 |
| utilities (electric, gas, propane,alarm) | \$14,126 | \$30,841 | \$1,644 | \$1,599 | \$1,321 | \$1,276 | \$1,175 | \$181 | | | | | | | \$7,196 |
| Waste Disposal (garbage, recycling,portable toilet) | \$11,843 | see line 37 | | \$857 | \$857 | \$1,207 | \$1,621 | \$1,355 | | | | | | | \$5,897 |
| Communications (internet and phone) | \$6,049 | \$5,040 | | \$532 | \$535 | \$539 | \$535 | \$533 | | | | | | | \$2,674 |
| Transportation | \$6,720 | \$5,400 | \$222 | \$261 | \$240 | \$2,265 | \$973 | \$262 | | | | | | | \$4,223 |
| Office supplies (including uniforms,TP) | \$2,936 | \$3,600 | \$430 | \$350 | \$1,432 | \$117 | \$74 | \$189 | | | | | | | \$2,592 |
| other | \$425 | | | | | \$619 | \$21 | -\$9 | | | | | | | \$631 |
| administration (training, special audit, legal) | \$3,674 | \$3,600 | \$96 | \$37 | | \$440 | | | | | | | | | \$573 |
| insurance (artifacts) | \$1,340 | \$1,340 | | | | | | | | | | | | | \$0 |
| | \$0 | | | | | | | | | | | | | | \$0 |
| Non-Personnel Operations Total | \$81,748 | | \$2,392 | \$5,204 | \$4,385 | \$8,915 | \$7,826 | \$4,004 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$33,847 |
| Non-Personnel Improvements Total | \$70,770 | | \$0 | \$7,935 | \$3,896 | \$1,170 | \$994 | \$4,209 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$18,204 |
| Non-Personnel Total | \$152,518 | \$501,703 | \$2,392 | \$13,139 | \$8,281 | \$10,085 | \$8,820 | \$8,213 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$52,051 |
| Operatons Net | \$189,322 | | \$15,679 | \$19,115 | \$17,013 | \$19,430 | \$15,152 | \$11,210 | \$2,905 | \$0 | \$0 | \$0 | \$0 | \$0 | \$99,017 |
| Improvements Net | \$131,975 | | \$6,689 | \$14,273 | \$7,550 | \$4,825 | \$2,277 | \$7,240 | \$4,709 | \$0 | \$0 | \$0 | \$0 | \$0 | \$47,563 |
| Grand Total | \$321,297 | \$718,508 | \$22,368 | \$33,388 | \$24,563 | \$24,255 | \$17,429 | \$18,451 | \$7,614 | \$0 | \$0 | \$0 | \$0 | \$0 | \$146,580 |



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: February 10, 2014
 Agenda Item: 4.D
 Subject: Consideration and potential adoption of policy prohibiting smoking on trails at Bothe-Napa Valley State Park.

Recommendation

1. Adopt policy on smoking on trails within Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Background

The Board of Directors has previously considered what the District's policy should be toward smoking in District parks and trails, and decided this should be determined on a case by case basis. In Moore Creek Park, the policy is to not allow smoking except in designated areas. The reason for not adopting a complete prohibition was the concern that if smokers are camping overnight they will most likely need to smoke, and if safe locations are not designated they will smoke in locations that haven't been cleared of flammable weeds and where safe disposal of cigarette butts has not been set up. To date, no areas have been designated at Moore Creek Park because overnight camping by the public is not as yet allowed.

The District has adopted a no smoking policy for the Oat Hill Mine Trail.

California State Parks prohibits smoking in and immediately around public buildings, but allows smoking in the campground and day use areas. State Parks has no policy regarding smoking on trails.

Staff recommends adopting a policy of no smoking on trails at Bothe-Napa Valley and the Bale Grist Mill. The purpose is to limit the threat of human-caused wildfire, reduce visual pollution caused by cigarette butts, and reduce the risk to wildlife that cigarette butts present.

In considering this issue, the Board is reminded that at this time any policy on smoking adopted by the District is advisory only, since the District has not adopted the necessary ordinance and set up

the required administrative procedures with the County District Attorney and court system. Because it is fairly complicated and costly to set up the legal enforcement mechanism to issue citations for violations, up to now the District has for all of its policies relied on monitoring, education, and voluntary compliance. This has worked well up to now. Staff recommends retaining this approach until such time that voluntary compliance of District policies is found to be ineffective.



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: February 10, 2014
 Agenda Item: 4.E
 Subject: Consideration and potential direction to staff regarding future funding for the District, including formation of an advisory committee to develop recommendations for Board consideration.

Recommendation

1. Reaffirm the Board's decision to form a citizen's advisory committee to develop recommendation(s) regarding the long-term financial health of the District.
2. Reaffirm the Board's interest in forming a non-profit foundation to raise funds for District purposes.
3. Indicate whether the first priority for the District is to form the citizen's advisory committee, or the non-profit foundation.
4. If needed, provide direction to the ad hoc committee, consisting of Directors Finigan and Haley, regarding the mechanics of forming the advisory committee.
5. If formation of a non-profit foundation is determined to be the highest priority, direct that the Board President appoint an ad hoc Board committee to work with staff in developing the process for forming the foundation.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Background

The District Board of Directors at its June 2013 regular meeting discussed the formation of an advisory committee to develop recommendations regarding future funding for the District. At that time, the Board conceptually approved the formation of the committee, and directed staff to work with a Board ad hoc committee (Directors Finigan and Haley) to work out the mechanics of forming the committee. Since that time, two new Directors have joined the Board. Before proceeding further, therefore, the prior memorandum to the Board on this issue is attached so that new members understand the background up to this point, and the full Board can reaffirm, or reaffirm with modifications, the direction the District will be going in coming months.

In addition to the proposed formation of the advisory committee, there has in the past been considerable interest in forming a non-profit foundation to work in partnership with the District on fundraising. In April of 2009 the District Board discussed this issue, and considered possible purposes and structure for a foundation (see attachment two). Board members also began the process of approaching potential Board members for the foundation to determine their level of interest. Ultimately the decision was made to hold off formation of the foundation until Camp Berryessa was ready to start operating, when raising money for camperships and related outdoor educational programs would be more timely.

Formation of a foundation to raise voluntary donations for the District could be important to accomplish before putting a tax funding measure on the ballot, as one way to show the public that we are doing all we can to raise funds without new taxes. On the other hand, setting up and managing a non-profit foundation requires considerable work, as well as expenses for annual audits, required legal filings and routine administration. Further, a separate, non-profit foundation is not legally required in order to accept donations, since donations to the District receive the same tax benefits as donations to a non-profit organization. The only practical difference is that some potential donors are more inclined to give to a non-profit than to a government agency.

Formation of a citizen's advisory committee to consider the District's long-term financial health, and a non-profit foundation to raise funds for the District's purposes, are each major undertakings. There are currently not sufficient staff resources to do both at the same time. The General Manager recommends that the District move forward first with formation of the advisory committee. One of the first tasks of the advisory committee could be to assist with the process of forming the non-profit foundation.



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: June 10, 2013

Agenda Item: 4.C

Subject: Consideration and potential approval of a recommendation from the Board's ad hoc subcommittee on the District's financial future to establish a citizen's advisory committee to develop recommendations for the long-term financial health of the District.

Recommendation

The ad hoc subcommittee consisting of Directors Haley and Finigan recommends that the Board appoint a citizen's advisory committee, composed as discussed below, and charged with addressing the questions identified below.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Background

Since the formation of the District, Napa County has provided a base level of funding for the District utilizing a portion of the Transient Occupancy Tax (TOT). Now in its seventh years of operation, the District has made substantial progress on numerous projects, including:

- Constructing approximately 5 miles of Class I bicycle and pedestrian pathway in the vicinity of American Canyon as part of the Napa River and Bay Trail.
- Preventing the closure of, and successfully operating two State Parks without taxpayer subsidies.
- Protecting, restoring, improving and opening to the public (on June 30th of this year) 673 acres of open space as Moore Creek Park.
- Improving and opening the eight mile Oat Hill Mine Trail.
- Protecting 3,400 acres of open space adjacent to Lake Berryessa Estates, for eventual public recreational use.
- Protecting 224 acres of open space as Berryessa Vista Wilderness Park.
- Obtaining land use permits and funding to construct Camp Berryessa, an outdoor environmental education camp (projected opening in 2014).
- Operating, maintaining and restoring habitat at the Napa River Ecological Reserve.

As these projects are completed, District financial responsibilities shift from purchase, construction and improvement mode to operation and maintenance mode. Without additional revenues, the District's existing financial capacity will be fully committed to completing, maintaining and operating the above and directly related projects. In addition, the existing funding from the County's TOT is not guaranteed, but a discretionary decision of the Board of Supervisors.

When the District Board held a joint meeting with the County Board of Supervisors in 2012, there was a consensus of both Boards regarding the need to assure stable and adequate funding for the District. Since then, staff has been analyzing options, and at the beginning of this year the Board President appointed an ad hoc subcommittee of Directors Finigan and Haley to consider how to move forward on this issue. Because the solution may involve placing a tax measure on the ballot, the subcommittee recommends forming a citizen's advisory committee representing diverse interests in the community to advise the Board on how to proceed.

The advisory committee would be charged with addressing the following questions:

- (1) How effectively has the District used the public funds that it has received to date?
- (2) Is completion and subsequent operation of the projects identified above sufficient, and is the rate of project completion adequate, or are there additional needs and opportunities, or a faster rate of project delivery that the public would like the District to address?
- (3) The District's existing funding comes from discretionary grants and program fees; how important is it for the District to have a more guaranteed base level of funding?
- (4) If there is support for the District to obtain more stable sources of funding, or for the District to do more, what are the options for achieving this, and what option(s) does the committee recommend?

Staff recommends the District appoint an advisory committee of approximately 12-15 members. Each County Board of Supervisors, as well as each of the five City/Town Councils, would be asked to nominate one member. The Board of Directors would then appoint up to five additional members to fill any perceived geographic, demographic and interest group gaps in the composition of the committee.

If the Directors support this approach, staff will work with the Board President to prepare nomination materials and request nominations from the Board of Supervisors and City Councils.

NAPA OUTDOORS FOUNDATION

FACT SHEET

Background: The Napa Outdoors Foundation will be a nonprofit corporation whose purpose is to raise private funds and public support for the work of the Napa County Regional Park and Open Space District. The Napa Outdoors Foundation will accept donations of money, land, and in-kind services and will lobby for open space political initiatives when appropriate. The Foundation's fundraising efforts will include: corporate and individual gift solicitations, direct mail, grant writing, planned giving, events, and a membership program.

Mission Statement: The Napa Outdoors Foundation supports the Napa County Regional Park and Open Space District which provides opportunities for all Napa County residents and visitors to recreate, enjoy and learn about the County's exceptional natural environment.

Vision:

- All people who live in Napa County are able to have a meaningful experience in the natural world which enhances their health and quality of life;
- Residents support future policy initiatives to preserve open space in Napa County because they understand the importance of and tangible benefits from protected land;
- The economic vitality of the County is enhanced because visitors to Napa County not only appreciate the world famous wine and excellent restaurants, but through outdoor recreation also enjoy a direct connection to the natural beauty of the County that encourages them to stay longer and come back again and again.

Programs: The Foundation raises funds on an as needed basis to support special projects of the Napa County Regional Park and Open Space District. In addition, the Foundation annually raises funds to provide ongoing support for core program initiatives.

1. Campership – Napa Outdoors Foundation raises funds to provide scholarships so that children from low-income families residing in Napa County can spend time at Moore Creek Park, Camp Berryessa and other District open space lands enjoying a variety of recreational activities and nature study.
2. Parks Express – Transportation is provided to organized groups making it possible for all of Napa County's residents to partake in the natural beauty all around us. Examples of groups receiving funding for transportation to the great outdoors include Veterans, disabled, schools, and seniors.
3. Environmental Restoration – Funds are raised to conduct habitat restoration on land and parks owned by the District. Areas in need of restoration currently include: Moore Creek Park, Berryessa Vista Park, and Napa River Ecological Reserve.
4. Trail Building – One of the District's core principals is to provide public access to open space in Napa County along multi-use trails for hiking, biking, and horseback riding. The District owns the rights to several trails that it is working to improve and make accessible so all people can enjoy the benefits of outdoors recreation.
5. Membership – Individuals and families can enjoy the many benefits of membership, including free or discounted access to park facilities, (parking, camping, etc) members-only events, and knowing they are supporting the protection and enjoyment of the natural resources of Napa County.



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: February 10, 2014
Item: 4.G
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

Recommendation

Receive the report.

Background

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$10,000 for non-construction purposes and up to \$25,000 for construction purposes, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for January 1 through February 5, 2014.

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8500000 Parks-Administration

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 7 to 8

Page No. 1
 Run Date 02/05/2014
 Run Time 14:27:11

Program:

| Journal | Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance |
|-----------|------------|------------|------------------------------|--------------|-----------|-----------|------|-----|--------------------|--------|-----------|
| Account | 52125 | - | Accounting/Auditing Services | | | | | | 0.00 | 0.00 | |
| | | | | | | | | | Beginning Balance: | | 10,993.34 |
| | | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | | Ending Balance: | | 10,993.34 |
| Account | 52140 | - | Legal Services | | | | | | | | |
| | 01/09/2014 | 0000248631 | County Counsel 2nd Qtr | | FY 13/14 | | | | 4,384.00 | 0.00 | |
| Total For | 52140 | - | Legal Services | | | | | | 4,384.00 | 0.00 | |
| | | | | | | | | | Beginning Balance: | | 3,213.50 |
| | | | | | | | | | Total Activity: | | 4,384.00 |
| | | | | | | | | | Ending Balance: | | 7,597.50 |
| Account | 52490 | - | Other Professional Services | | | | | | 0.00 | 0.00 | |
| | | | | | | | | | Beginning Balance: | | 9,983.25 |
| | | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | | Ending Balance: | | 9,983.25 |
| Account | 52705 | - | Insurance - Premiums | | | | | | 0.00 | 0.00 | |
| | | | | | | | | | Beginning Balance: | | 12,334.39 |
| | | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | | Ending Balance: | | 12,334.39 |
| Account | 52840 | - | Permits/License Fees | | | | | | 0.00 | 0.00 | |
| | | | | | | | | | Beginning Balance: | | -15.00 |
| | | | | | | | | | Total Activity: | | 0.00 |

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8500000 Parks-Administration

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 7 to 8

Page No. 2
 Run Date 02/05/2014
 Run Time 14:27:11

Program:

| Journal Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance | | |
|--------------|------------|--------------------------------|---------------|-----------|-----------|------------|-----|--------------------|--------|----------|--------|------|
| | | | | | | | | Ending Balance: | | -15.00 | | |
| <hr/> | | | | | | | | | | | | |
| Account | 52905 | - Business Travel/Mileage | | | | | | | | | | |
| 01/08/2014 | AP00248576 | J. Woodbury - mileage | Reimbursement | 00011986 | 19796 | WOODBURY,J | | 185.07 | 0.00 | | | |
| 01/21/2014 | AP00249023 | Cahill - mileage | Reimbursement | 00013317 | 24717 | CAHILL,CHR | | 39.20 | 0.00 | | | |
| | | | | | | | | <hr/> | <hr/> | | | |
| Total For | 52905 | - Business Travel/Mileage | | | | | | | | | 224.27 | 0.00 |
| | | | | | | | | Beginning Balance: | | 641.98 | | |
| | | | | | | | | Total Activity: | | 224.27 | | |
| | | | | | | | | Ending Balance: | | 866.25 | | |
| <hr/> | | | | | | | | | | | | |
| Account | 53100 | - Office Supplies | | | | | | | | | | |
| 01/21/2014 | AP00249023 | C Cahill-office supplies (tape | | 00013317 | | | | 18.53 | 0.00 | | | |
| | | | | | | | | <hr/> | <hr/> | | | |
| Total For | 53100 | - Office Supplies | | | | | | | | | 18.53 | 0.00 |
| | | | | | | | | Beginning Balance: | | 760.36 | | |
| | | | | | | | | Total Activity: | | 18.53 | | |
| | | | | | | | | Ending Balance: | | 778.89 | | |
| <hr/> | | | | | | | | | | | | |
| Account | 53120 | - Memberships/Certifications | | | | | | | | | | |
| | | | | | | | | 0.00 | 0.00 | | | |
| | | | | | | | | Beginning Balance: | | 1,000.00 | | |
| | | | | | | | | Total Activity: | | 0.00 | | |
| | | | | | | | | Ending Balance: | | 1,000.00 | | |
| <hr/> | | | | | | | | | | | | |
| Account | 53600 | - Special Departmental Expense | | | | | | | | | | |

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8500000 Parks-Administration

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 7 to 8

Page No. 3
 Run Date 02/05/2014
 Run Time 14:27:11

Program:

| Journal Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance |
|------------------------------------------------|------------|------------------------------|----------------|-----------|-----------|------------|-----|--------------------|--------|-----------|
| Account 53600 | - | Special Departmental Expense | | | | | | | | |
| 01/21/2014 | AP00249023 | Cahill-coffee bus mtg | | 00013317 | | | | 23.15 | 0.00 | |
| 01/28/2014 | AP00249300 | Napa River Inn | Parks & Open S | 00014173 | 35246 | NAPARIVERI | | 119.04 | 0.00 | |
| Total For 53600 - Special Departmental Expense | | | | | | | | 142.19 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 88.94 |
| | | | | | | | | Total Activity: | | 142.19 |
| | | | | | | | | Ending Balance: | | 231.13 |
| TOTAL EXPENSE | | | | | | | | 4,768.99 | 0.00 | 43,769.75 |

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501000 Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 7 to 8

Page No. 4
 Run Date 02/05/2014
 Run Time 14:27:11

Program:

| Journal | Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance |
|-------------------------------------------|------------|------------|----------------------------------|----------------|-----------|-----------|------------|-----|--------|--------------------|------------|
| Account | 52325 | | - Waste Disposal Services | | | | | | | | |
| | 01/02/2014 | AP00248453 | United 12/11/13-1/7/14 | Customer #CAN- | 00011283 | 20925 | UNITEDSITE | | 108.85 | 0.00 | |
| | 01/21/2014 | AP00249023 | United Site 1/8/14-2/4/14 | Customer #CAN- | 00013315 | 20925 | UNITEDSITE | | 108.85 | 0.00 | |
| Total For 52325 - Waste Disposal Services | | | | | | | | | 217.70 | 0.00 | |
| | | | | | | | | | | Beginning Balance: | 2,264.53 |
| | | | | | | | | | | Total Activity: | 217.70 |
| | | | | | | | | | | Ending Balance: | 2,482.23 |
| Account | 52360 | | - Construction Services | | | | | | 0.00 | 0.00 | |
| | | | | | | | | | | Beginning Balance: | 161,636.08 |
| | | | | | | | | | | Total Activity: | 0.00 |
| | | | | | | | | | | Ending Balance: | 161,636.08 |
| Account | 52490 | | - Other Professional Services | | | | | | 0.00 | 0.00 | |
| | | | | | | | | | | Beginning Balance: | 9,097.44 |
| | | | | | | | | | | Total Activity: | 0.00 |
| | | | | | | | | | | Ending Balance: | 9,097.44 |
| Account | 52525 | | - Maintenance-Infrastructure/Lan | | | | | | 0.00 | 0.00 | |
| | | | | | | | | | | Beginning Balance: | 1,012.55 |
| | | | | | | | | | | Total Activity: | 0.00 |
| | | | | | | | | | | Ending Balance: | 1,012.55 |
| Account | 52700 | | - Insurance - Liability | | | | | | 0.00 | 0.00 | |
| | | | | | | | | | | Beginning Balance: | 948.45 |

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501000 Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 7 to 8

Page No. 5
 Run Date 02/05/2014
 Run Time 14:27:11

Program:

| Journal Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance |
|--------------------------------------------|------------|----------------------------|----------------|-----------|-----------|------------|-----|--------------------|--------|---------|
| | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | Ending Balance: | | 948.45 |
| <hr/> | | | | | | | | | | |
| Account | 52800 | - Communications/Telephone | | | | | | | | |
| 01/21/2014 | AP00249023 | Hughesnet 1/12/14-2/12/14 | Acct #DSS88360 | 00013321 | 17372 | HUGHESNETW | | 76.59 | 0.00 | |
| | | | | | | | | <hr/> | <hr/> | |
| Total For 52800 - Communications/Telephone | | | | | | | | 76.59 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 459.54 |
| | | | | | | | | Total Activity: | | 76.59 |
| | | | | | | | | Ending Balance: | | 536.13 |
| <hr/> | | | | | | | | | | |
| Account | 52840 | - Permits/License Fees | | | | | | | | |
| | | | | | | | | 0.00 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 353.66 |
| | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | Ending Balance: | | 353.66 |
| <hr/> | | | | | | | | | | |
| Account | 52905 | - Business Travel/Mileage | | | | | | | | |
| 01/08/2014 | AP00248576 | J. Woodbury - mileage | Reimbursement | 00011986 | 19796 | WOODBURY,J | | 46.62 | 0.00 | |
| | | | | | | | | <hr/> | <hr/> | |
| Total For 52905 - Business Travel/Mileage | | | | | | | | 46.62 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 135.89 |
| | | | | | | | | Total Activity: | | 46.62 |
| | | | | | | | | Ending Balance: | | 182.51 |
| <hr/> | | | | | | | | | | |
| Account | 53100 | - Office Supplies | | | | | | | | |
| | | | | | | | | 0.00 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 98.86 |

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501000 Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 7 to 8

Page No. 6
Run Date 02/05/2014
Run Time 14:27:11

Program:

| Journal Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance |
|----------------------------------------|------------|--------------------------------|----------------|-----------|-----------|------------|-----|--------------------|--------|----------|
| | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | Ending Balance: | | 98.86 |
| <hr/> | | | | | | | | | | |
| Account | 53205 | - Utilities - Electric | | | | | | | | |
| 01/08/2014 | AP00248576 | PG&E 11/24/13-12/23/13 | Acct #00997592 | 00011979 | 945 | PAC-GAS-00 | | 115.20 | 0.00 | |
| | | | | | | | | <hr/> | <hr/> | |
| Total For 53205 - Utilities - Electric | | | | | | | | 115.20 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 649.24 |
| | | | | | | | | Total Activity: | | 115.20 |
| | | | | | | | | Ending Balance: | | 764.44 |
| <hr/> | | | | | | | | | | |
| Account | 53250 | - Fuel | | | | | | | | |
| | | | | | | | | 0.00 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 61.96 |
| | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | Ending Balance: | | 61.96 |
| <hr/> | | | | | | | | | | |
| Account | 53350 | - Maintenance Supplies | | | | | | | | |
| 01/21/2014 | AP00249023 | C. Cahill - MC supplies | | 00013317 | | | | 4.46 | 0.00 | |
| | | | | | | | | <hr/> | <hr/> | |
| Total For 53350 - Maintenance Supplies | | | | | | | | 4.46 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 1,620.05 |
| | | | | | | | | Total Activity: | | 4.46 |
| | | | | | | | | Ending Balance: | | 1,624.51 |
| <hr/> | | | | | | | | | | |
| Account | 53600 | - Special Departmental Expense | | | | | | | | |
| | | | | | | | | 0.00 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 627.68 |

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501000 Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 7 to 8

Page No. 7
Run Date 02/05/2014
Run Time 14:27:11

Program:

| Journal Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance |
|----------------------|------------|-------------------------|--------------|-----------|-----------|------|-----|--------------------|--------|------------|
| | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | Ending Balance: | | 627.68 |
| Account | 54500 | - Taxes and Assessments | | | | | | 0.00 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 444.61 |
| | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | Ending Balance: | | 444.61 |
| TOTAL EXPENSE | | | | | | | | 460.57 | 0.00 | 179,871.11 |

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501001 Parks-Oat Hill Mine Trail

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 7 to 8

Page No. 8
Run Date 02/05/2014
Run Time 14:27:11

Program:

| Journal Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance |
|---------------|------------|------------------------|--------------|-----------|-----------|------|-----|--------------------|--------|----------|
| | | | | | | | | 0.00 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 3,140.32 |
| | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | Ending Balance: | | 3,140.32 |
| <hr/> | | | | | | | | | | |
| Account | 53100 | - Office Supplies | | | | | | 0.00 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 374.83 |
| | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | Ending Balance: | | 374.83 |
| <hr/> | | | | | | | | | | |
| Account | 53350 | - Maintenance Supplies | | | | | | 0.00 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 44.42 |
| | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | Ending Balance: | | 44.42 |
| <hr/> | | | | | | | | | | |
| TOTAL EXPENSE | | | | | | | | 0.00 | 0.00 | 3,559.57 |
| ===== | | | | | | | | | | |

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501002 Parks-Napa River and Bay Trail

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 7 to 8

Page No. 9
Run Date 02/05/2014
Run Time 14:27:11

Program:

| Journal Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance |
|---------------|------------|---------------------------|--------------|-----------|-----------|------|-----|--------------------|--------|---------|
| | | | | | | | | 0.00 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 698.84 |
| | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | Ending Balance: | | 698.84 |
| Account | 52905 | - Business Travel/Mileage | | | | | | 0.00 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 64.38 |
| | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | Ending Balance: | | 64.38 |
| TOTAL EXPENSE | | | | | | | | 0.00 | 0.00 | 763.22 |
| ===== | | | | | | | | | | |

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501003 Parks-Camp Berryessa

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 7 to 8

Page No. 10
Run Date 02/05/2014
Run Time 14:27:11

Program:

| Journal Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance |
|---------------|------------|-------------------------------|--------------|-----------|-----------|------|-----|--------------------|--------|-----------|
| | | | | | | | | 0.00 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 22,641.50 |
| | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | Ending Balance: | | 22,641.50 |
| Account | 52490 | - Other Professional Services | | | | | | 0.00 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 75.50 |
| | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | Ending Balance: | | 75.50 |
| TOTAL EXPENSE | | | | | | | | 0.00 | 0.00 | 22,717.00 |

=====

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501004 Parks-Berryessa Vista

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 7 to 8

Page No. 11
Run Date 02/05/2014
Run Time 14:27:11

Program:

| Journal Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance | |
|---------------|------------|---------------------|--------------|-----------|-----------|------|-----|-------|--------|--------------------|-------|
| | | | | | | | | 0.00 | 0.00 | | |
| | | | | | | | | | | Beginning Balance: | 50.00 |
| | | | | | | | | | | Total Activity: | 0.00 |
| | | | | | | | | | | Ending Balance: | 50.00 |
| TOTAL EXPENSE | | | | | | | | 0.00 | 0.00 | 50.00 | |

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501005 Parks-Napa River Ecological Rs

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 7 to 8

Page No. 12
 Run Date 02/05/2014
 Run Time 14:27:11

Program:

| Journal | Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance |
|-----------------------------------------------|-------|------------|-------------------------------|----------------|-----------|-----------|------------|-----|----------|--------------------|-----------|
| Account | 52325 | | - Waste Disposal Services | | | | | | | | |
| 01/08/2014 | | AP00248576 | Upper Vly Disp-Dec 2013 | Acct #01-48644 | 00011975 | 19694 | UPPERVALLE | | 101.52 | 0.00 | |
| 01/21/2014 | | AP00249023 | United Site 1/2/14-1/29/14 | Cust #CAN-0973 | 00013322 | 20925 | UNITEDSITE | | 144.68 | 0.00 | |
| Total For 52325 - Waste Disposal Services | | | | | | | | | 246.20 | 0.00 | |
| | | | | | | | | | | Beginning Balance: | 1,919.51 |
| | | | | | | | | | | Total Activity: | 246.20 |
| | | | | | | | | | | Ending Balance: | 2,165.71 |
| Account | 52490 | | - Other Professional Services | | | | | | | | |
| 01/02/2014 | | AP00248453 | Landsmart Eco Res- Nov 2013 | Field Trip Ser | 00011296 | 1028 | NAPACO-RES | | 1,341.45 | 0.00 | |
| 01/14/2014 | | AP00248755 | PARK081214 OPTIONS3 11/13 | 11/13 SERVICES | 00012648 | 24404 | OPTIONS3-0 | | 685.00 | 0.00 | |
| 01/21/2014 | | AP00249023 | RCD - EcoReserve Dec 2013 | Landsmart EcoR | 00013324 | 1028 | NAPACO-RES | | 936.72 | 0.00 | |
| 01/27/2014 | | AP00249243 | PARK081214 OPTIONS3 12/13 | 12/13 SERVICES | 00014079 | 24404 | OPTIONS3-0 | | 685.00 | 0.00 | |
| Total For 52490 - Other Professional Services | | | | | | | | | 3,648.17 | 0.00 | |
| | | | | | | | | | | Beginning Balance: | 9,971.04 |
| | | | | | | | | | | Total Activity: | 3,648.17 |
| | | | | | | | | | | Ending Balance: | 13,619.21 |
| Account | 53205 | | - Utilities - Electric | | | | | | 0.00 | 0.00 | |
| | | | | | | | | | | Beginning Balance: | 3.03 |
| | | | | | | | | | | Total Activity: | 0.00 |
| | | | | | | | | | | Ending Balance: | 3.03 |

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501005 Parks-Napa River Ecological Rs

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 7 to 8

Page No. 13
Run Date 02/05/2014
Run Time 14:27:11

Program:

| Journal Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance |
|---------------|------------|---------------------|--------------|-----------|-----------|------|-----|----------|--------|-----------|
| TOTAL EXPENSE | | | | | | | | 3,894.37 | 0.00 | 15,787.95 |

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501007 Parks-Putah Creek

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 7 to 8

Page No. 14
Run Date 02/05/2014
Run Time 14:27:11

Program:

| Journal Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance |
|---------------|------------|-------------------------------|--------------|-----------|-----------|------|-----|--------------------|--------|-----------|
| | | | | | | | | 0.00 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 10,956.15 |
| | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | Ending Balance: | | 10,956.15 |
| Account | 52490 | - Other Professional Services | | | | | | 0.00 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 250.00 |
| | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | Ending Balance: | | 250.00 |
| Account | 52840 | - Permits/License Fees | | | | | | 0.00 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 251.01 |
| | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | Ending Balance: | | 251.01 |
| Account | 52905 | - Business Travel/Mileage | | | | | | 0.00 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 38.85 |
| | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | Ending Balance: | | 38.85 |
| TOTAL EXPENSE | | | | | | | | 0.00 | 0.00 | 11,496.01 |

=====

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501008 Parks-State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 7 to 8

Page No. 15
Run Date 02/05/2014
Run Time 14:27:11

Program:

| Journal Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance | |
|-------------------------------------------|------------|--------------------------------|----------------|-----------|-----------|------------|-----|----------|--------|--------------------|----------|
| Account 52325 - Waste Disposal Services | | | | | | | | | | | |
| 01/02/2014 | AP00248453 | United - 12/19/13-1/15/14 | Customer #CAN- | 00011277 | 20925 | UNITEDSITE | | 208.48 | 0.00 | | |
| 01/08/2014 | AP00248576 | Upper Vly Disp-Dec 2013 | Acct #01-13452 | 00011974 | 19694 | UPPERVALLE | | 856.95 | 0.00 | | |
| 01/08/2014 | AP00248576 | United Site 12/26/13-1/22/14 | Cust #CAN-0973 | 00011983 | 20925 | UNITEDSITE | | 290.25 | 0.00 | | |
| 01/28/2014 | AP00249300 | United Site 1/16/14-2/12/14 | Cust #CAN-0973 | 00014176 | 20925 | UNITEDSITE | | 208.48 | 0.00 | | |
| Total For 52325 - Waste Disposal Services | | | | | | | | 1,564.16 | 0.00 | | |
| | | | | | | | | | | Beginning Balance: | 5,898.94 |
| | | | | | | | | | | Total Activity: | 1,564.16 |
| | | | | | | | | | | Ending Balance: | 7,463.10 |
| Account 52345 - Janitorial Services | | | | | | | | | | | |
| 01/21/2014 | AP00249023 | Merry Maids-Wright house clean | Cust #4868 - I | 00013318 | 33790 | MERRYMAIDS | | 200.00 | 0.00 | | |
| Total For 52345 - Janitorial Services | | | | | | | | 200.00 | 0.00 | | |
| | | | | | | | | | | Beginning Balance: | 0.00 |
| | | | | | | | | | | Total Activity: | 200.00 |
| | | | | | | | | | | Ending Balance: | 200.00 |
| Account 52360 - Construction Services | | | | | | | | | | | |
| 01/14/2014 | AP00248755 | CT7840-14VlyArchitects 12/13 | 12/13 SERVICES | 00012651 | 33071 | VALLEYARCH | | 6,540.00 | 0.00 | | |
| Total For 52360 - Construction Services | | | | | | | | 6,540.00 | 0.00 | | |
| | | | | | | | | | | Beginning Balance: | 4,985.04 |
| | | | | | | | | | | Total Activity: | 6,540.00 |

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501008 Parks-State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 7 to 8

Page No. 16
Run Date 02/05/2014
Run Time 14:27:11

Program:

| Journal Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance | | |
|--------------|------------|----------------------------------|----------------|-----------|-----------|------------|-----|--------------------|--------|-----------|----------|------|
| | | | | | | | | Ending Balance: | | 11,525.04 | | |
| <hr/> | | | | | | | | | | | | |
| Account | 52490 | - Other Professional Services | | | | | | | | | | |
| 01/02/2014 | AP00248453 | ATP - Dec 2013 | Bothe Park - I | 00011289 | 33928 | ADVANTAGET | | 40.00 | 0.00 | | | |
| 01/14/2014 | AP00248755 | PARK120814Marioni 12/13 | 12/13 SERVICES | 00012650 | 33711 | MARIONI,JE | | 831.25 | 0.00 | | | |
| | | | | | | | | <hr/> | <hr/> | | | |
| Total For | 52490 | - Other Professional Services | | | | | | | | | 871.25 | 0.00 |
| | | | | | | | | Beginning Balance: | | 7,236.55 | | |
| | | | | | | | | Total Activity: | | 871.25 | | |
| | | | | | | | | Ending Balance: | | 8,107.80 | | |
| <hr/> | | | | | | | | | | | | |
| Account | 52520 | - Maintenance-Vehicles | | | | | | | | | | |
| 01/21/2014 | AP00249023 | Zumwalt-truck repair | Cust #16448 | 00013330 | 6467 | ZUMWALTFOR | | 1,429.75 | 0.00 | | | |
| | | | | | | | | <hr/> | <hr/> | | | |
| Total For | 52520 | - Maintenance-Vehicles | | | | | | | | | 1,429.75 | 0.00 |
| | | | | | | | | Beginning Balance: | | 1,987.40 | | |
| | | | | | | | | Total Activity: | | 1,429.75 | | |
| | | | | | | | | Ending Balance: | | 3,417.15 | | |
| <hr/> | | | | | | | | | | | | |
| Account | 52525 | - Maintenance-Infrastructure/Lan | | | | | | | | | | |
| 01/08/2014 | AP00248576 | Konocti Camp labor-Nov 2013 | Nov 2013 - #20 | 00011977 | 27627 | CAST-DEPTF | | 1,569.68 | 0.00 | | | |
| 01/28/2014 | AP00249300 | Konoci Camp labor | Acct #2013-34 | 00014179 | 27627 | CAST-DEPTF | | 451.08 | 0.00 | | | |
| | | | | | | | | <hr/> | <hr/> | | | |
| Total For | 52525 | - Maintenance-Infrastructure/Lan | | | | | | | | | 2,020.76 | 0.00 |
| | | | | | | | | Beginning Balance: | | 1,869.70 | | |

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501008 Parks-State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 7 to 8

Page No. 17
Run Date 02/05/2014
Run Time 14:27:11

Program:

| Journal Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance | |
|--------------|------------|--------------------------------|----------------|-----------|-----------|------------|-----|--------------------|--------|----------|--|
| | | | | | | | | Total Activity: | | 2,020.76 | |
| | | | | | | | | Ending Balance: | | 3,890.46 | |
| <hr/> | | | | | | | | | | | |
| Account | 52800 | - Communications/Telephone | | | | | | | | | |
| 01/21/2014 | AP00249023 | Telepacific Jan 2014 | Acct #133326 | 00013326 | 34480 | TELEPACIFI | | 534.25 | 0.00 | | |
| 01/28/2014 | AP00249300 | AT&T - Bothe | Acct #70794265 | 00014157 | 949 | ATT-002 | | 14.73 | 0.00 | | |
| | | | | | | | | <hr/> | <hr/> | | |
| Total For | 52800 | - Communications/Telephone | | | | | | | | | |
| | | | | | | | | 548.98 | 0.00 | | |
| | | | | | | | | Beginning Balance: | | 2,674.26 | |
| | | | | | | | | Total Activity: | | 548.98 | |
| | | | | | | | | Ending Balance: | | 3,223.24 | |
| <hr/> | | | | | | | | | | | |
| Account | 52825 | - Bank Charges | | | | | | | | | |
| 01/01/2014 | 0000249401 | 2Q13/14 - BANK ANALYSIS FEES | | PARKS | | | | 276.06 | 0.00 | | |
| 01/14/2014 | 0000248726 | Heartland credit card fees-WFB | | DEC 2013 | | | | 0.51 | 0.00 | | |
| | | | | | | | | <hr/> | <hr/> | | |
| Total For | 52825 | - Bank Charges | | | | | | | | | |
| | | | | | | | | 276.57 | 0.00 | | |
| | | | | | | | | Beginning Balance: | | 781.99 | |
| | | | | | | | | Total Activity: | | 276.57 | |
| | | | | | | | | Ending Balance: | | 1,058.56 | |
| <hr/> | | | | | | | | | | | |
| Account | 52900 | - Training/Conference Expenses | | | | | | | | | |
| | | | | | | | | 0.00 | 0.00 | | |
| | | | | | | | | Beginning Balance: | | 439.98 | |
| | | | | | | | | Total Activity: | | 0.00 | |
| | | | | | | | | Ending Balance: | | 439.98 | |

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501008 Parks-State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 7 to 8

Page No. 18
Run Date 02/05/2014
Run Time 14:27:11

Program:

| Journal Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance | |
|-------------------------------------------|------------|--------------------------------|----------------|-----------|-----------|------------|-----|--------|--------|--------------------|----------|
| Account 52905 - Business Travel/Mileage | | | | | | | | | | | |
| 01/13/2014 | AP00248687 | chevron 7898686642 12/13usage | ACCT 789868664 | 00012382 | 12088 | CHEVRONPRO | | 324.91 | 0.00 | | |
| Total For 52905 - Business Travel/Mileage | | | | | | | | 324.91 | 0.00 | | |
| | | | | | | | | | | Beginning Balance: | 1,294.02 |
| | | | | | | | | | | Total Activity: | 324.91 |
| | | | | | | | | | | Ending Balance: | 1,618.93 |
| Account 53100 - Office Supplies | | | | | | | | | | | |
| 01/08/2014 | AP00248576 | J. Marioni-Fireside Stationary | Reimbursement | 00011985 | 33711 | MARIONI,JE | | 68.87 | 0.00 | | |
| Total For 53100 - Office Supplies | | | | | | | | 68.87 | 0.00 | | |
| | | | | | | | | | | Beginning Balance: | 439.93 |
| | | | | | | | | | | Total Activity: | 68.87 |
| | | | | | | | | | | Ending Balance: | 508.80 |
| Account 53205 - Utilities - Electric | | | | | | | | | | | |
| 01/02/2014 | AP00248453 | PG&E 11/14/13-12/13/13 | Acct #53600798 | 00011301 | 945 | PAC-GAS-00 | | 104.48 | 0.00 | | |
| 01/02/2014 | AP00248453 | PG&E 11/13/13-12/12/13 | Acct #67654031 | 00011304 | 945 | PAC-GAS-00 | | 32.64 | 0.00 | | |
| 01/02/2014 | AP00248453 | PG&E 11/13/13-12/13/13 | Acct #21728318 | 00011306 | 945 | PAC-GAS-00 | | 41.05 | 0.00 | | |
| 01/02/2014 | AP00248453 | PG&E 11/13/13-12/12/13 | Acct #18690124 | 00011308 | 945 | PAC-GAS-00 | | 817.99 | 0.00 | | |
| 01/02/2014 | AP00248453 | PG&E 11/13/13-12/12/13 | Acct #48314069 | 00011309 | 945 | PAC-GAS-00 | | 168.80 | 0.00 | | |
| 01/28/2014 | AP00249300 | PG&E 12/13/13-1/13/14 | Acct #67654031 | 00014158 | 945 | PAC-GAS-00 | | 36.57 | 0.00 | | |
| 01/28/2014 | AP00249300 | PG&E 12/13/13-1/14/14 | Acct #21728318 | 00014160 | 945 | PAC-GAS-00 | | 34.18 | 0.00 | | |

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501008 Parks-State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 7 to 8

Page No. 19
Run Date 02/05/2014
Run Time 14:27:11

Program:

| Journal Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance | |
|----------------------------------------|------------|---------------------------|----------------|-----------|-----------|------------|-----|----------|--------|--------------------|----------|
| Account 53205 - Utilities - Electric | | | | | | | | | | | |
| 01/28/2014 | AP00249300 | PG&E 12/14/13-1/14/14 | Acct #18690124 | 00014161 | 945 | PAC-GAS-00 | | 735.73 | 0.00 | | |
| 01/28/2014 | AP00249300 | PG&E 12/14/13-1/14/14 | Acct #48314069 | 00014162 | 945 | PAC-GAS-00 | | 266.57 | 0.00 | | |
| 01/28/2014 | AP00249300 | PG&E 12/14/13-1/14/14 | Acct #53600798 | 00014164 | 945 | PAC-GAS-00 | | 12.99 | 0.00 | | |
| Total For 53205 - Utilities - Electric | | | | | | | | 2,251.00 | 0.00 | | |
| | | | | | | | | | | Beginning Balance: | 6,688.08 |
| | | | | | | | | | | Total Activity: | 2,251.00 |
| | | | | | | | | | | Ending Balance: | 8,939.08 |
| Account 53210 - Utilities - Propane | | | | | | | | | | | |
| | | | | | | | | 0.00 | 0.00 | | |
| | | | | | | | | | | Beginning Balance: | 309.71 |
| | | | | | | | | | | Total Activity: | 0.00 |
| | | | | | | | | | | Ending Balance: | 309.71 |
| Account 53250 - Fuel | | | | | | | | | | | |
| | | | | | | | | 0.00 | 0.00 | | |
| | | | | | | | | | | Beginning Balance: | 558.86 |
| | | | | | | | | | | Total Activity: | 0.00 |
| | | | | | | | | | | Ending Balance: | 558.86 |
| Account 53330 - Janitorial Supplies | | | | | | | | | | | |
| 01/02/2014 | AP00248453 | C&C - janitorial supplies | Acct #60124600 | 00011287 | 34310 | CASH&CARRY | | 283.70 | 0.00 | | |
| Total For 53330 - Janitorial Supplies | | | | | | | | 283.70 | 0.00 | | |
| | | | | | | | | | | Beginning Balance: | 2,654.84 |
| | | | | | | | | | | Total Activity: | 283.70 |

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501008 Parks-State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 7 to 8

Page No. 20
 Run Date 02/05/2014
 Run Time 14:27:11

Program:

| Journal Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance | | |
|----------------------------------------|------------|----------------------------------|----------------|-----------|-----------|------------|-----|--------------------|--------|-----------|------|--|
| | | | | | | | | Ending Balance: | | 2,938.54 | | |
| Account | 53345 | - Construction Supplies/Material | | | | | | | | 0.00 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 218.28 | | |
| | | | | | | | | Total Activity: | | 0.00 | | |
| | | | | | | | | Ending Balance: | | 218.28 | | |
| Account | 53350 | - Maintenance Supplies | | | | | | | | | | |
| 01/08/2014 | AP00248576 | Browns Auto - oil | Acct #8537 | 00011980 | 158 | BROWNSAUTO | | 29.42 | 0.00 | | | |
| 01/08/2014 | AP00248576 | Browns Auto - supplies | Acct #8537 | 00011982 | 158 | BROWNSAUTO | | 112.36 | 0.00 | | | |
| 01/08/2014 | AP00248576 | Central Vly - Dec 2013 | Acct #NAPACORP | 00011988 | 219 | CENTRALVAL | | 467.03 | 0.00 | | | |
| 01/08/2014 | AP00248576 | Steves Hardware-Dec 2013 | Acct #31248 | 00011989 | 1222 | STEVESHARD | | 322.73 | 0.00 | | | |
| 01/21/2014 | AP00249023 | Pace - supplies | Bothe Park Poo | 00013328 | 9520 | PACESUPPLY | | 219.97 | 0.00 | | | |
| 01/21/2014 | AP00249023 | Browns Auto supplies | Acct #2770 | 00013332 | 158 | BROWNSAUTO | | 15.87 | 0.00 | | | |
| 01/28/2014 | AP00249300 | Diamond Water - chlorine | Bothe State Pa | 00014167 | 25498 | DIAMONDQUA | | 106.65 | 0.00 | | | |
| 01/28/2014 | AP00249300 | Steves Hardware-faucet kit | Acct #31248 | 00014170 | 1222 | STEVESHARD | | 48.59 | 0.00 | | | |
| Total For 53350 - Maintenance Supplies | | | | | | | | 1,322.62 | 0.00 | | | |
| | | | | | | | | Beginning Balance: | | 15,637.11 | | |
| | | | | | | | | Total Activity: | | 1,322.62 | | |
| | | | | | | | | Ending Balance: | | 16,959.73 | | |
| Account | 53400 | - Minor Equipment/Small Tools | | | | | | | | | | |
| 01/02/2014 | AP00248453 | Grainger - pump | Acct #88253849 | 00011293 | 30995 | GRAINGERIN | | 87.14 | 0.00 | | | |
| 01/08/2014 | AP00248576 | Grainger - Pump | Acct #88253849 | 00011987 | 30995 | GRAINGERIN | | 717.33 | 0.00 | | | |

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501008 Parks-State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2014
Period 7 to 8

Page No. 21
Run Date 02/05/2014
Run Time 14:27:11

Program:

| Journal Date | Journal ID | Journal Description | Voucher Desc | Reference | Vendor ID | Name | Seq | Debit | Credit | Balance |
|-----------------------------------------------|------------|---------------------|--------------|-----------|-----------|------|-----|--------------------|--------|------------|
| Total For 53400 - Minor Equipment/Small Tools | | | | | | | | 804.47 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 2,213.28 |
| | | | | | | | | Total Activity: | | 804.47 |
| | | | | | | | | Ending Balance: | | 3,017.75 |
| Account 53600 - Special Departmental Expense | | | | | | | | 0.00 | 0.00 | |
| | | | | | | | | Beginning Balance: | | 2,619.26 |
| | | | | | | | | Total Activity: | | 0.00 |
| | | | | | | | | Ending Balance: | | 2,619.26 |
| TOTAL EXPENSE | | | | | | | | 18,507.04 | 0.00 | 77,014.27 |
| ===== | | | | | | | | | | |
| TOTAL FOR PROGRA | | | | | | | | 27,630.97 | 0.00 | 355,028.88 |

Napa County Regional Park and Open Space District

Plan of Projects
Status Report
 February 10, 2014

| <u>Name of Project</u> | <u>Description</u> | <u>Status</u> |
|---------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bay Area Ridge Trail Tuteur Loop | Assignment of Tuteur Loop Ridge Trail easement from the Bay Area Ridge Trail to the District | The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council wishes to transfer this easement to the District. Staff for the District and Council have gathered all the relevant documents, and initiated discussion with the Tuteur family to determine if there are any issues or amendments that should be considered. Next steps are to complete legal review of the documents, make amendments if warranted, obtain the consent of the Coastal Conservancy (who funded the trail construction), and then execute the assignment. Staff is currently reviewing the easement location to confirm it connects to the property to the south in the proper location. |
| Bay/River Trail -- American Canyon to Napa | An 8+ mile recreational trail between the cities of American Canyon and Napa generally following the Napa River and interior levees of associated wetlands. | |
| Phase Two--Green Island Road to Soscol Ferry Road | | Questa has largely completed a revised draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. DFG, the Bay Trail Project and the Coastal Conservancy are funding the preparation of the supplemental environmental analysis for the section of the trail next to DFG's ponds 9 and 10; this work is being handled by Ducks Unlimited on behalf of DFG. District staff met with the involved parties on May 25, 2011 and again on November 9, 2011, and thought all questions with this supplemental review had been resolved, but no documents have been released for review. Staff met with BCDC staff in late November 2012 about DFG non-compliance with BCDC permit conditions to provide public access around Pond 10. In January 2013 BCDC issued a letter of non-compliance to DFW, and on March 6, 2013 all of the involved parties met to try and get the project back on track. A follow-up meeting was held April 23, 2013. Now that it appears that progress is being made regarding the trail to the north of the crossing, the Board in March approval of a new contract with Questa to complete the formal approval of the crossing. Fish and Wildlife presented a schedule for completion to BCDC at their July 18, 2013 hearing; the schedule calls for their environmental work to be done by the end of this calendar year. In September 2013 we learned that DFW was now taking the position that the trail could not be permitted because endangered salt marsh harvest mice have been found in the area. Staff is meeting with partners and BCDC to try and get the project back on track. On October 11, 2013 the County Public Works Director sent correspondence to the Director of DFW expressing concern about DFW's failure to construct the upland area for the airport's Runway Safety Area and the District's trail. DFW's response was received the last week of November 2013. <u>A follow-up meeting with all of the relevant agencies was held January 30, 2014 where options were discussed but no clear decision made.</u> Separately, District staff together with Napa Sanitation District staff toured two other water treatment facilities that have segments of the Bay Trail going through or past their facilities. |
| Phase Three--Soscol Ferry Road to Napa Pipe | | All permits and permissions have been obtained, and construction bid documents are done. Caltrans determined the project is eligible for federal Transportation Enhancements grant funds, and approved NEPA review for the project. However, the District was unable to complete Caltrans' extensive paperwork needed to obtain the funds, and so the funding that the District had lined up expired. The District in November 2014 applied to the Bay Trail project for a \$120,000 grant to help construct the trail. <u>The grant was approved by the Bay Trail Board in December 2014, and will go to the State Coastal Conservancy Board for final approval in March 2014.</u> |
| Berryessa Estates | Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for local residents eventually be the northern trailhead for a trail between Berryessa Estates and Pope Canyon. | The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has dragged; several meetings have been held over the past three years to try and speed to process, but BLM staff has so far had higher priorities. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. The Fire Marshall and the Pope Valley Volunteer Fire Department have added a proposal to construct a fire substation on a corner of the property. The Fire Marshall has identified funding for the fire station, and the County Board of Supervisors is now strongly supportive. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. District staff in January 2013 met with the Napa County Fire Marshall and the the Calfire Battalion Chief for the area and agreed to jointly advocate for BLM action. In February staff talked with BLM and was assured that processing of the transfer was now beginning. BLM did a series of site visits June-August, 2013. The Bureau of Reclamation in June 2013 asserted that Reclamation has property rights such that BLM is not permitted to transfer the property. BLM is now projecting the transfer will be complete by the end of this calendar year. In late August Reclamation determined they still retained jurisdiction, but they have committed to completing the transfer in the same time frame as BLM would have. <u>Staff has submitted additional materials to Reclamation which is now processing the permit.</u> |
| Berryessa Vista | Planning and stewardship of this 224 acre wilderness park. | Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. After observing more OHV damage in the summer of 2013, staff is exploring options other than a gate to prevent unauthorized OHV use. No other work is anticipated until Lake Berryessa Trail planning is completed, as that is a key step in gaining overland access to the property. District staff has been meeting with Reclamation, their consultants and interested parties on the trail planning and prioritization. |

| | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Blue Ridge/Berryess Peak Trail</p> <p>Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak</p> | <p>Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM staff on April 11th inspected the proposed trail alignment where it crosses BLM land. District and BLM staff met on August 5, 2011 to discuss BLM review of this project. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. <u>In January 2014 DFW staff responded with an alternative entry sign design,</u> and accepted our fence stile design.</p> |
| <p>Camp Berryessa</p> <p>Redevelopment of former Boy Scout Camp into a group/environmental education camp.</p> | <p>CEQA and NEPA review is complete, as is the Use Agreement between the District and Reclamation. A grant for \$50,000 to help with construction has been provided by the Mead Foundation, together with a \$1.5 million grant from the State Coastal Conservancy. Reclamation provided comments on the 90% plans on June 24, 2013. The first draft 100% version of the plans was submitted in mid October and has been forwarded onto Reclamation for their review and (hopefully) approval. Staff met with the PSOMAS project engineer on October 29 to discuss some specification refinements/modifications that may be necessary as a result of a high preliminary draft cost estimate. Staff is continuing to work with PSOMAS to bring estimated costs into line with the funding that is available. District staff completed additional soils testing in late August in hopes of finding soils that would limit the need to on-haul dirt for the Phase 2 septic system. A new water well was dug in October 2012--production is great, and quality is acceptable with minor treatment. <u>As of the first week of February, Reclamation management was reporting that their review was "a week or so" from being completed.</u> Construction groundbreaking will be in the summer of 2014 assuming Reclamation's review and approval is not further delayed, and that either projected costs are reduced to meet the existing budget, or new grant funds are obtained. Camp opening in fall of 2014 at the earliest</p> |
| <p>District Non-profit Foundation</p> <p>Organize a non-profit foundation to raise funds for District projects</p> | <p>The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Formation of the foundation will likely be timed to the opening of Camp Berryessa.</p> |
| <p>Lake Hennessey North Shore Trails</p> <p>Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.</p> | <p>In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. Work was completed on the connector trail to Moore Creek in June 2013 and public response to the new trail has been very positive. A plan for fencing and signage improvements along the Hennessey north shore has been accepted by the Director of the Water Division. <u>The public bid process for required fencing work has been completed and a contractor has been retained. Work is expected to commence in mid March and should take about a week. Signage and other required improvements will be installed by District staff and volunteers and should likewise be completed this spring. Workin reations with the City of Napa have been very positive and If everything goes according to plan, the Lake Hennessey Unit should formally open to the public in early summer 2014.</u></p> |
| <p>Moore Creek Park Development</p> <p>Development of open space park on 673 acres acquired by the District adacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.</p> | <p>The park opened on June 30, 2013. The entry driveway was graded and paved in November 2011 and the parking area was graded, compacted, and gravelled in 2012. Monthly volunteer work parties have performed numerous tasks on the property, including cleanup of trash, trail repair and construction, fence building, restoration planting, and removal of invasive french broom. Construction of early portions of the Vista Trail was completed in 2011, and the Chiles Creek Overlook Trail was completed in 2012. Construction of the Ranch House alternative septic system was completed and finalized by the County on August 23. <u>In January 2014, we retained a contractor to undertake the ongoing RWQCB-required monitoring and testing of the system. The eastern boundary survey and fencing project has been ongoing since late 2013 and District staff completed an inspection in January 2014.</u> Construction of the remainder of the Valentine Vista Trail began in late September 2013, but the original contractor (Don Hays Trail Construction) was stymied and was only able to construct about 1,000 feet of new trail. Forest Trails Alliance, who constructed the Hennessey Connector Trail have been contracted to bring their substantial additional manpower to the task and hope to complete the work late winter/early spring 2014. A water purification system was installed at the Ranch house in mid October 2013, defects repaired in November, and water tests indicate the water is now potable. <u>With the help and support of the County Fire Department and County communications technicians, the District has been working to install an emergency communications radio and antenna at the Ranch House (which has neither landline nor cellular phone service). We hope to have it in place and operational by early spring 2014.</u></p> |
| <p>Napa River Ecological Reserve Restoration</p> <p>Remove invasive plants and restore native vegetaion in the entryway meadow, replace damaged signage and information panels, and if feasible install a seasonal bridge</p> | <p>The CCC did mechanical and chemical weed removal and installed an all-weather surface on the trail from the parking area to the river levee, in May and June 2010. Additional invasive weed removal, mapping, and cleanup was done by volunteers on numerous occasions in 2010, 2011, 2012 and 2013. The District has used grant funding to bring several thousand students to the site to study ecology of the area and assist with the habitat restoration. Additional weed removal has been done by a private contractor under contract to the District on several occasions. Staff met with invasive plant control specialists in June 2011 to evaluate eradication efforts to date and plan next steps. Native plant cuttings gathered from the reserve were propagated and planted by volunteers in Dec 2011 and Jan 2012. Supplemental grant funding for the restoration work was awarded by the County Wildlife Commission in 2011. The Coastal Conservancy grant the District received to pay for restoration work had its deadline extended until December 2013. This time extension will allow us to continue invasive weed removal. The District received a second Napa Wildlife Commission grant for FY 2013-14 to continue weed control and environmental education, in partnership with the RCD. <u>The Conservancy grant ran out December 31, 2013, and staff is preparing grant close-out documents.</u></p> |
| <p>Oat Hill Mine Trail</p> <p>Various improvements to the historic Oat Hill Mine Road</p> | <p>The litigation holding up this project has been successfully concluded. Several of the trail sign posts have been vandalized and will need to be replaced. The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. A volunteer crew did erosion control work on the trail in January 2013. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The City of Calistoga and CalTrans have restarted discussions about constructing a roundabout at the intersection of Highway 29 and Silverado Trail; the District is tracking these discussions to ensure that whatever design as adopted will provide adequate and safe access to the Oat Hill Mine Trail. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013.</p> |
| <p>Oat Hill Mine Trail</p> <p>Transfer of 40 acre parcel from BLM</p> | <p>The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application.</p> |

| | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Rector Ridge/Stags Leap Ridge Trail</p> <p>Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.</p> | <p>CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other project priorities are under control.</p> |
| <p>Skyline Park Protection</p> <p>Purchase of Skyline Park from the State</p> | <p>Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal and negotiations stalled. A Draft EIR was released in late September for the proposed expansion of the adjacent Syar Quarry. The District Board approved comments on the DEIR at it's October 2013 meeting.</p> |
| <p>Spanish Valley, Crystal Flats, and Stone Corral</p> <p>Planning for open space donated by Bob and Evalyn Trinchero</p> | <p>The District took full possession of the properties on January 1, 2012. Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approved by the Board at its October meeting, and has now been finalized and recorded. Staff met with the LBEPOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff has prepared a draft agreement between the District and the Association, which the Association is now reviewing. Negotiations have been complicated by the ongoing controversy between LBE residents and the Lake Berryessa Estates Resort Improvement District, even though they are not related issues. A contract for the well work needed to make the Spanish Valley well functional again was awarded to Cal-Tech Pump out of Middletown and that work was completed in November 2013. District staff was planning a pot grow cleanup volunteer weekend in November 2013, but so far has been unable to find a practical access to the grow site, <u>though we did uncover another abandoned grow. On December 6, 2013 a richter 3.7 earthquake occurred in Pope Valley and its epicenter has been located on our Spanish Valley property. Local reports indicate there has been some ground fracturing in the area, which District staff has yet to reconiter.</u> Staff completed a preliminary survey of the Spanish Valley access road in late July 2012 and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. This will require discussions with the adjacent property owner, which may further delay our timeline for opening Spanish Valley to public use. <u>In early January 2014 staff learned the affected parcels are for sale, and is in ongoing discussions with the seller about purchasing all or a portion of the property. We hope to have an agreement in place that resolves access issues in the next several months.</u> In February 2013 several no trespassing signs were installed in response to some evidence of illegia OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed. The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope To Putah Trail on BLM land which is under construction by Tuleyome.</p> |
| <p>State Parks</p> <p>Operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park</p> | <p>The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. A County permit for the pool was obtained in July and the pool was reopened immediately thereafter. The state completed installing 3 yurts in October 2012. The District obtained approval in January 2013 to install an additional 8 yurts. Seven yurts have been installed; landings, paths and parking areas are nearly finished and ready for Fire Marshall's final inspection. Numerous volunteer projects have been organized (PG&E event improving the Mill, firewood splitting, hazardous tree removal, mowing, pool cleaning, native plant garden maintenance, historic orchard restoration, lots of trash removal, and in September/October a footbridge on the History Trail was repaired by the St Helena Kiwanis). A volunteer forestry management group has been formed and the District has acquired a boom truck and other equipment in support of their mission. Utility service accounts have been transferred from the state to the District. Work on an improved recycling system is nearly complete. Every septic tank in the park has been pumped clean, and sewer lines were located and cleared of root blockages. Two additional failed septic tanks were discovered in March and pumped clean. Nearly \$270,000 in gifts, grants and pledges have been obtained to assist with improvements at the parks. The District and State Parks have finalized an agreement regarding the "found" state money that provides up to \$537,800 in State funds being granted to the District to cover some salaries and two capital improvement projects (replacement roofs and AC overlay to the picnic area road). The District is sponsoring SB 170 (Wolk) which would exempt the mill from state food processing facility requirements so that flour from the mill can be sold as a food item; the bill has passed the Senate and all Assembly committees, but unfortunately in late July the Department of Public Health announced their opposition to the bill. After meeting with DPH, it appears they may be willing to agree to a workable compromise; this will take time to explore, so we have made the bill a two-year bill. Final approval of seven yurts was received in the last week of September 2013, and went on line with Reserve America in November 2013. A contract to prepare architectural plans for the repair of the cabins was awarded in December 2013; <u>the plans are expected to be completed by the second week of February.</u></p> |
| <p>Vallejo Lakes</p> <p>Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County</p> | <p>Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplusing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplusing of the property. The District's analysis of County ROW's with potential for recreational trails identified a potential ROW through the Vallejo Lakes property; however, it appears that one short section of the historic ROW is in Solano County and appears to not have been properly established. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. The District together with Solano Land Trust and Ridge Trail staff met with City of Vallejo staff in mid-August; it appears the matter of whether and how to dispose of these lands will come to the City Council early in 2014.</p> |
| <p>Vine Trail</p> <p>A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.</p> | <p>The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. Approximately \$135,000 in federal Transportation Enhancements funding was available to construct the section of the trail under the Butler Bridge, but the District was not able to process the paperwork through Caltrans in time to use these funds. Replacement funding is now being sought. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The Vine Trail is now proposed to in part run through Bothe-Napa Valley State Park.</p> |

Completed Projects

| | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Bay Area Ridge Trail Realignment Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail</p> | <p>In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.</p> |
| <p>Bay/River Trail -- American Canyon to Napa Phase I Phase One--Eucllyptus Drive to Green Island Road</p> | <p>Construction of approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.</p> |
| <p>Berryessa Vista Acquisition Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.</p> | |
| <p>Connolly Ranch Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.</p> | |
| <p>Oat Hill Mine Trail The Oat Hill Mine Trail was formally opened in May of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.</p> | |
| <p>Historic ROW Analysis Study to determine location and status of historic road Rights-of-Way and whether they have value as non- motorized recreational trails</p> | <p>Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.</p> |
| <p>Linda Falls Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust</p> | |
| <p>Master Plan Development The Master Plan for 2008-2013 was approved in January 2009</p> | |
| <p>Master Plan Update First scheduled update to the Master Plan adopted in January 2009</p> | <p>Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.</p> |
| <p>Milliken Reservoir Trails and Picnic Area Feasibility Study Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area</p> | <p>The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.</p> |
| <p>Moore Creek Open Space Park Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.</p> | |
| <p>Napa River Ecological Reserve Improvements Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.</p> | |
| <p>Napa River Flood Control Easement Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding</p> | |
| <p>Newell Preserve Improvements Provide on-site water supply for group campground for cattle</p> | <p>As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.</p> |
| <p>River to Ridge Trail Enhancements Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.</p> | |
| <p>River to Ridge Trail Lot line adjustment to legalize River to Ridge Trail as constructed (it curenly encroaches on private property</p> | <p>Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.</p> |
| <p>River to Ridge Trail Entrance Enhancements A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.</p> | |
| <p>River to Ridge Trail Correct drainage problems to trail can be used year- round.</p> | <p>Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.</p> |

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Skyline Park Road and Trail Improvements | Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds. |
| Skyline Park Concessionaire Agreement Renewal | District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations. |
| Skyline Park Trail Improvements | Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses. |
| Major volunteer event to reroute and repair trails | |
| Skyline Park Facility Improvements | The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation. |
| Partner-sponsored improvement include a second greenhouse and a covered equestrian arena. | |
| South Napa Wetlands Habitat Area | Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations. |
| Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation. | |
| State Parks | The District took over operations of the parks on April 1, 2012, and have a 5 year agreement with the State to continue operating the parks. |
| Assume management of Bothe-Napa Valley State Park and keep it and the Bale Grist Mill open | |
| Trichero Open Space Acquisition | The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011. |
| Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero | |
| Wild Lake Ranch | The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself. |
| Assist land trust with planning and possible joint management of trails, camping and picnic areas. | |