



**Napa County Regional Park
and Open Space District**

Harold Kelly
Director Ward One

Tony Norris
Director Ward Two

Guy Kay
Director Ward Three

Dave Finigan
Director Ward Four

Myrna Abramowicz
Director Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday March 9, 2009 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA 94559

GENERAL INFORMATION

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting (707) 259-8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the Conservation, Development and Planning Department Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

None

4. Administrative Items

- A. Consideration of and potential approval of Minutes of Board of Directors meeting of February 9, 2009 and special meeting of February 28, 2009.
- B. Consideration of Resolution adopting a policy on accepting donations and mitigations associated with development projects.
- C. Consideration and potential approval of Memorandum of Understanding with the Napa Valley Vine Trail Coalition.
- D. Consideration and potential approval of budget amendment and authorization for payment to Napa County Election Division for November 4, 2008 election.
- E. Receipt of report on expenditures, encumbrances and donations approved by the General Manager.
- F. Review of Projects Status Report.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than whether and when to agendize such matters, unless specifically noted otherwise.

7. Adjournment



**Napa County Regional Park
and Open Space District**

Harold Kelly—Vice President
Director Ward One

Tony Norris
Director Ward Two

Guy Kay
Director Ward Three

Dave Finigan—President
Director Ward Four

Myrna Abramowicz
Director Ward Five

DRAFT MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday February 9, 2009 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA 94559

1. Call to Order

Meeting was called to order at 2:00 p.m.
Directors Harold Kelly, Tony Norris, Guy Kay, and Myrna Abramowicz present.
Director Dave Finigan was excused.

2. Public Comment

John Speck congratulated the Board on a job well done with the Master Plan. He shared that he has led 6 hikes up the Oat Hill Mine Trail so far, and feels it is a great asset to the community.

Carol Kunze of Berryessa Trails & Conservation reported that on January 19, 2009 a successful volunteer Shoreline Clean Up Day was held at Lake Berryessa with over 75 people in attendance. The next scheduled volunteer day will be at the Cedar Roughs Wilderness Trail on February 21, 2009 which will include trimming of vegetation and turning an existing route into a path.

3. Set Matters

None.

4. Administrative Items

A. Consideration of and potential approval of Minutes of Board of Directors meeting of January 11, 2009.

Minutes were approved as presented.
TN-HK-GK-MA

B. Receipt of the Napa County Regional Park and Open Space District Master Plan 2008-2013 and direction to staff regarding next steps.

Directors voted to formally receive the Master Plan and authorize forwarding of the Master Plan to the Board of Supervisors for acknowledgement of the action step for

development of a Park & Recreation Plan for the County General Plan.
GK-TN-HK-MA

- C. Consideration of and potential approval of Resolution approving application to the Bureau of Land Management under the federal Recreation and Public Purposes Act, and authorization to execute Certificate of Acceptance and other documents related to accepting 480 acres of land adjacent to Lake Berryessa Estates (APN 016-120-013 and APN 016-140-003).
Directors voted to approve the Resolution and authorize the Certificate of Acceptance and other necessary documents to accept APN# 016-120-013 and APN # 016-140-003.
GK-TN-HK-MA
- D. Consideration of and potential authorization to execute a Certificate of Acceptance and other documents related to accepting the donation of a 0.21 acre parcel (APN 016-221-001) in the Lake Berryessa Estates subdivision.
Directors voted to authorize the Certificate of Acceptance for the transfer of APN #016-221-001.
HK-TN-GK-MA
- E. Consideration of and potential approval of Resolution approving application to the Bureau of Land Management under the federal Recreation and Public Purposes Act, and authorization to execute Certificate of Acceptance and other documents related to accepting a 40 acre parcel on the Oat Hill Mine Trail (APN 018-030-035).
Directors voted to approve the Resolution and authorize the Certificate of Acceptance for APN #018-030-035.
HK-TN-GK-MA
- F. Consideration of and direction to staff regarding an offer to donate to the District a 0.9 acre parcel at the corner of Darms Lane and Solano Avenue (APN 034-210-024)
Director Tony Norris made a motion to accept the donation of #APN 034-210-024
GK-HK-MA opposed
Motion failed
- G. Receipt of report on expenditures, encumbrances and donations approved by the General Manager, and approval of ongoing utility expenses for District facilities.
Directors voted to authorize the General Manager to pay ongoing utility expenses at District facilities without the need to report these to the Board each month.
HK-TN-GK-MA
- H. Receipt of Second Quarter Financial Statement, and consideration of and potential approval of adjustments to the budget for FY 2008-9.
Directors voted to approve the recommended revised budget for FY 2008-9.
GK-HK-TN-MA
- I. Review of Projects Status Report.
John Woodbury reported there will be public meeting for Berryessa Estates on March 10, 2009 at the Pope Valley Farm Center; Blue Ridge Berryessa Peak Trail Easement is being re-recorded to amend location; Lake Hennessey/Milliken Reservoir trail proposal

will probably be ready to go to the City Council in early April; Volunteer work weekend for Moore Creek is scheduled for May 15-17, 2009.

J. 5. Announcements by Board and Staff

- ▶ Director Harold Kelly reported that he attended the second advisory committee meeting for the Skyline Wilderness Park Master Plan.
- ▶ Director Tony Norris reported that the Flyway Festival at Mare Island was a success.
- ▶ John Woodbury announced that the Park and Open Space District website has a new feature of consolidated calendars.
- ▶ John Woodbury handed out a publication called Golden Lands Golden Opportunities prepared by the Bay Area Open Space Council, Greenbelt Alliance and the Association of Bay Area Governments.

6. Agenda Planning

Director Tony Norris suggested inviting the City of Napa to make a presentation to the District on their new park and recreation master plan once they have a draft plan ready for public review.

Adjournment

Meeting was adjourned.

DAVE FINIGAN, Board President

ATTEST:

MELISSA GRAY
District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; GK = Guy Kay; DF = David Finigan; MA = Myrna Abramowicz

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



**Napa County Regional Park
and Open Space District**

Harold Kelly—Vice President
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Myrna Abramowicz
Director Ward Five

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

Monday February 28, 2009 12:15 P.M.
2607 Chiles-Pope Valley Road

1. Call to Order

Meeting was called to order at 12:15 p.m. by President Finigan
Directors Finigan, Kelly, Kay and Norris were present.

2. Public Comment

There were no public comments.

3. Introductions, articulate vision and goals, discussion parameters

The 41 people in attendance briefly introduced themselves. John Woodbury described the following visions, goals and parameters for the discussion:

Vision and Goals for the Park:

1. Give people the opportunity to have a meaningful experience in nature
2. Educate people about why the natural world is important and how to take care of it
3. Preserve and restore the natural resources on the property
4. Create a sustainable outdoor recreation area

Parameters: Uses of the Park need to:

- meet funders's requirements
- meet public's expectations
- be self-supporting
- be operational within two years

There was facilitated discussion related to the following topics. No Board actions were taken.

Natural Resources

- what natural resources exist on the property that are important to protect
- management of invasive plants and animals
- water quality issues
- grazing management and fencing
- hunting
- dogs
- other special considerations for Moore Creek

Public Uses

- Overview of infrastructure issues—access road, water, septic, power
- Trails
- Camping
- Use of the House and Pool
- Operations—hours, seasons, supervision, fees, volunteer involvement

Sustainability

- energy use
- climate change challenge
- water use
- trash/recycling
- composting

What Should We Name the Park?

4. The meeting was adjourned at 3:15 pm

DAVE FINIGAN, Board President

ATTEST:

MELISSA GRAY
District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; GK = Guy Kay; DF = David Finigan; MA = Myrna Abramowicz

The maker of the motion and second are reflected respectively in the order of the recorded vote.

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Napa County Regional Park
and Open Space District

STAFF REPORT

Date: March 9, 2009

Agenda Item: 4.B

Subject: Consideration of Resolution adopting a policy on accepting donations and mitigations associated with development projects.

Recommendation

Adopt the attached Resolution.

Background

Park and open space districts are frequently asked to accept donations and mitigations which are the result of private and other public agency development projects. These may be the result of requirements placed on a project to mitigate for environmental impacts, or they may be proposed by a project proponent as a way to improve the quality of the project. In recent months, District staff has been asked on several occasions whether the District would accept easements associated with proposed developments that would be intended to protect habitat and/or providing public access.

Staff believes it is important to provide factual information in such situations regarding the District's goals, principles and priorities, as well as how such donations and mitigations would need to be designed in order for them to be practical for the District and to maximize public benefit. As the same time, staff also believes it is important that the District not support or otherwise advocate for projects while they are under consideration by a regulatory body.

The proposed policy is intended to provide guidance to staff and the Board of Directors for how to balance these two considerations. The proposed policy is consistent with the practices of other park and open space districts in the region.

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT**

**A RESOLUTION APPROVING A POLICY RELATED TO ACCEPTING
DONATIONS AND MITIGATIONS ASSOCIATED WITH DEVELOPMENT
PROJECTS**

WHEREAS, the Napa County Regional Park and Open Space District (“District”) from time to time may be asked to accept a donation or a required mitigation consisting of fee simple ownership of land, open space easement and/or funding, in association with a private or other public agency development project; and

WHEREAS, if the District is going to be asked to accept such donations or required mitigations, it needs to be able to provide information to relevant regulatory bodies and development proponents regarding the conditions under which the District would be willing to accept such donations and required mitigations; and

WHEREAS, the District does not want the provision of such information to be regarded as an endorsement of a private or unaffiliated public agency project which is in the process of obtaining discretionary regulatory agency approvals,

NOW, THEREFORE, be it resolved that the Board of Directors of the Napa County Regional Park and Open Space District hereby adopts the following policy:

The District will consider accepting donations and mitigations associated with private and unaffiliated public agency development projects, including fee simple ownership of land, open space easements, and funding for habitat restoration and enhancement and public access projects, provided they are consistent with the District Master Plan. Any such acceptance will be subject to the same procedural approval requirements as apply to other forms of donations. Prior to action on a discretionary development project by a regulatory body, the Board or Directors and/or the General Manager may provide information regarding District goals, objectives and procedures; however, neither the District Board of Directors nor District staff will endorse or otherwise indicate support for a discretionary private or unaffiliated public agency development project.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by

the Board of Directors of the Napa County Regional Park and Open Space District, State of California, at a regular meeting of the Board held on the _____ day of _____, 2009, by the following vote:

AYES: DIRECTOR(s)

NOES: DIRECTOR(s)

ABSENT: DIRECTOR(s)

Signed: _____
President, Board of Directors

Attest _____
Melissa Gray, District Secretary

Date: _____

| |
|---|
| <p align="center">APPROVED AS TO FORM Office of District Counsel</p> <p>By: _____</p> <p>Date: _____</p> |
|---|



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: February 9, 2009

Agenda Item: 4.C

Subject: Consideration and potential approval of Memorandum of Understanding with the Napa Valley Vine Trail Coalition.

Recommendation

Approve the attached Memorandum of Understanding.

Background

Project A.24 (“Project”) of the Napa County Regional Park and Open Space District Master Plan, adopted January 12, 2009, calls on the District to partner with the Napa County Transportation and Planning Agency, the Vine Trail Coalition and others to develop a Class I non-motorized bicycle and walking path extending from Calistoga to the Vallejo Ferry Terminal.

Attached is a draft Memorandum of Understanding (MOU) that describes how the District will partner with the Napa Valley Vine Trail Coalition. This draft has been approved by the Coalition Board of Directors. The draft MOU provides a framework for moving forward and makes it clear that the District is not obligated to undertake any specific action until that specific action is approved through the District’s normal procedures. Further, any costs incurred by the District for taking actions requested by the Coalition will be fully reimbursed by the Coalition.

**Napa County Regional Park and Open Space District
Napa Valley Vine Trail
Memorandum of Understanding and Cooperation**

This Memorandum of Understanding and Cooperation (“MOU”) is entered into on _____ by and between the Napa County Regional Park and Open Space District, a special district of the State of California (“District”) and the Napa Valley Vine Trail Coalition, a California public benefit corporation (“Coalition”), for the purpose of planning, developing and operating a non-motorized trail connecting the four cities and one town within Napa County (“Project”).

RECITALS

WHEREAS, the Coalition is a California public benefit corporation formed to support a network of multiuse trails on the valley floor in Napa County to enhance recreation, transportation and environmental education for county residents and visitors.; and

WHEREAS, the District is a special district formed pursuant to Section 5500 *et seq* of the California Public Resources Code, and is authorized to acquire land and easements, construct, repair, maintain and operate public recreational and outdoor educational facilities and programs, protect, preserve and interpret open space, cultural, historical and agricultural resources, accept grants and gifts, collect fees, impose assessments and taxes subject to voter approval, enter into contracts, and otherwise perform typical governmental functions; and

WHEREAS, Project A.24 (“Project”) of the Napa County Regional Park and Open Space District Master Plan, adopted January 12, 2009, calls on the District to partner with the Napa County Transportation and Planning Agency, the Vine Trail Coalition and others to develop a Class I non-motorized bicycle and walking path extending from Calistoga to the Vallejo Ferry Terminal; and

WHEREAS, the General Plan of the County of Napa, adopted June 2008, contains numerous policies supporting the development of non-motorized routes linking the cities of the Napa Valley, including:

- Policy CIR-28: “The County supports programs to reduce single-occupant vehicle use and encourage carpooling, transit use, and alternative modes such as bicycling, walking and telecommuting...”
- Policy CIR-35: “The County shall work with the Napa County Transportation and Planning Agency, the incorporated cities and town, other agencies, and development projects to work toward implementation of the Napa Countywide Master Bicycle Plan”
- Policy ROS-15: “The County, in coordination with and generally working through the Napa County Regional Park and Open Space District, shall plan for and reserve land for recreational facilities and encourage non-commercial

recreational developments, including both parks and a comprehensive system of trails...The following recreational opportunities are the County of Napa's priorities...Investigate the feasibility of a non-motorized trail, and implement sections as opportunities arise, connecting the communities of the Napa Valley"

- Policy ROS-23: "A system of scenic roads, bicycle routes, and hiking trails should connect existing cities, town and other local population centers to outdoor recreation and open space resources and facilities"

WHEREAS, the Napa Greenway Feasibility Study prepared by the Napa County Transportation and Planning Agency ("NCTPA") has analyzed a range of alternative routes and designs for a non-motorized, multi-use path connecting the four cities and one town in Napa County to each other and to the Ferry Terminal in the City of Vallejo in Solano County; and

WHEREAS, the District and the Coalition wish to enter into this MOU for the purpose of describing how they will collaborate in furthering their shared goals related to the Project.

NOW, THEREFORE, the District and the Coalition agree as follows:

- 1) The District shall serve as the lead public agency, if asked to by the Coalition's Board, for the sponsorship, solicitation, receipt and disbursement of any federal, state or county funds ("Grant Applications") for all or portions of the Project, and to perform all actions required to secure and administer those funds in a lawful manner ("Grant Administration").
- 2) The District shall serve as the lead public agency, if asked to by the Coalition's Board, for the preparation and processing of any plans, environmental reviews and permits ("Plans, Reviews and Permits ") for all or portions of the Project.
- 3) The District shall provide ongoing operations and maintenance for completed trail segments if asked to by the Coalition ("Operations and Maintenance").
- 4) The District agrees to hold fee title, easement, lease or other property interest if asked to by the Coalition's Board ("Property Interests").
- 5) Each Request by the Coalition for the District to undertake an action pursuant to this MOU will be made in writing, which shall have been approved by the Coalition's Board for each request ("Approved Requests").
- 6) The Coalition agrees to reimburse the District for its actual costs including time spent by District personnel for any Approved Requests, upon submittal by the District of an accurate accounting of costs in a form and manner agreed to by the District and the Coalition.
- 7) All commitments and actions by the District pursuant to this MOU shall be subject to the laws and regulations governing the District and the District's adopted policies and procedures.
- 8) Any written or electronic communication about the parties' level of cooperation must be approved in advance by both parties except that either party may publicly state that the two parties have signed this MOU and agreed to cooperate in the creation of the Vine Trail without the express authorization of the other party.
- 9) This MOU can be terminated by either party after 90 days notice to the other party.

- 10) This MOU is intended to describe the manner in which the District and the Coalition will partner with each other. Nothing in this MOU shall limit the ability of either the District or the Coalition to exercise its independent rights, authorities and duties.

Napa County Regional Park and Open Space District

John Woodbury
General Manager

Date

Napa Valley Vine Trail Coalition

Charles McMinn
Executive Director

Date

| Regional Parks and Open Space Consolidated General Election, November 4, 2008 | | |
|--|--|-------------------|
| Regional Parks and Open Space | | |
| # of Registered Voters | | 13,975 |
| # of Votes Cast | | 12,038 |
| % Turnout | | 86.1% |
| # of Measures | | 0 |
| # of Polling Places | | 7 |
| # of Candidates' Statements | | 2 |
| # of Translations | | 1 |
| County Statistics | | |
| # of Registered Voters | | 71,523 |
| # of Votes Cast | | 60,366 |
| % Turnout | | 84.4% |
| # of Polling Places | | 41 |
| Category | Costs Shared Among Entities | RPOS Share |
| Administrative Costs | 3 | \$5,145 |
| Publications | 14 | \$234 |
| Polling Places | 3 | \$4,801 |
| Ballots | 3 | \$3,894 |
| *Vote by Mail | 3 | \$9,372 |
| Candidate Costs | 0 | \$698 |
| Electronic Votes | 3 | \$1,569 |
| Tabulation & Canvass | 3 | \$1,789 |
| *Sample Ballot Books | 3 | \$4,138 |
| Payments from Candidates | | -\$1,197 |
| TOTAL | | \$30,442 |

*Costs for candidate statements are included in these categories.
Credits are shown when a candidate paid us directly.



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: February 9, 2009

Agenda Item: 4.D

Subject: Consideration and potential approval of budget amendment and authorization for payment to Napa County Election Division for November 4, 2008 election.

Recommendation

Adjust the adopted FY 2008-9 budget to \$30,442 for election costs for the November 4, 2008 election, and authorize payment of this amount to the Napa County Elections Division.

Background

The County Elections Division is responsible for handling District elections. In the November 4, 2008 election Board of Directors Ward 3 had a contested election. Under County procedures, the costs of running the election in each precinct is divided by the number of entities holding elections in that precinct. Other entities with elections in Ward 3 precincts included the County, the City of Calistoga, and the City of St. Helena. As a result, the costs for the portion of the County covered by Ward 3 have been divided by either 2 or 3 entities, depending on the location of the precinct. General administrative costs have been distributed among all of the entities holding elections within Napa County.

The breakdown of costs is attached.



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: March 9, 2009

Agenda Item: 4.E.

Subject: Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager

Recommendation

Background

Section III.A (7) authorizes the General Manager to bind the district for supplies, materials, labor and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$10,000 for non-construction purposes and up to \$25,000 for construction purposes, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A(8) of the By-Laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Pursuant to this authorization, the following information is provided to the Board.

| Date | Purpose | Recipient | Amount |
|-----------|---|-----------------------------|----------|
| 2/24/2009 | Membership –Bay Area Open Space Council | Greenbelt Alliance | \$500.00 |
| 2/9/2009 | Supplies | John Woodbury reimbursement | \$30.96 |
| 2/9/2009 | Transportation | John Woodbury reimbursement | \$30.25 |
| 2/24/2009 | Board agenda mailing | United Parcel Service | \$29.03 |
| 2/9/2009 | Sign at Napa River Ecological Reserve | Napa Sign Shop | \$48.49 |

In addition to the above, at the request of the Napa Valley Vine Trail Coalition, the General Manager on March 27, 2009 submitted a request to Congressman Thompson for a Department of Transportation FY 2009-10 appropriations earmark of up to \$12.5 million for the Napa Valley Vine Trail.

Plan of Projects

Status Report for March 9, 2009

| <u>Name of Project</u> | <u>Description</u> | <u>Status</u> |
|--|---|--|
| Bay/River Trail -- American Canyon to Napa | An 8+ mile recreational trail between the cities of American Canyon and Napa generally following the Napa River and interior levees of associated wetlands. | Feasibility study completed. Environmental review has been completed, and a Use Permit obtained, for the first phase of the project (American Canyon to Green Island Road. The District has been awarded a \$1,032,300 grant from the California River Parkway Grant Program; this grant was frozen in December 2008 pending resolution of the State budget crisis. The City of American Canyon has obtained an easement from the Department of Fish and Game for a spur trail that will provide a direct connection to the Napa River, and the City and District are close to an agreement with the Napa-Vallejo Waste Management Authority for another spur trail that would loop around the landfill. The County Board of Supervisors has approved \$50,000 for the District to complete CEQA for the remainder of the trail. The District has prepared a draft MOU with DFG for the phase one trail, which is now under review by DFG. |
| Berryessa Estates | Acquire 160 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for local residents eventually be the northern trailhead for a trail between Berryess Estates and Pope Canyon. | Draft trail plan prepared. CDF has indicated its crews will be available to clear brush for a combined firebreak and trail. The draft R&PP application to BLM has been prepared, and a community meeting is scheduled for March 10 2009 at the Pope Valley Farm Center to get input from and determine level of support in the community. <u>The owner of an adjacent parcel which would provide access to the BLM property wishes to donate the parcel to the District; staff is preparing the deed and related paperwork. The District Board has approved acceptance of this parcel.</u> |
| Berryessa Vista | Planning and stewardship of this 224 acre wilderness park. | Volunteers working with the District have completed detail GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. A letter introducing the District and the park adjacent and nearby landowners is in preparation, and planning for signage and gate(s) is underway. A key adjacent property is expected to be on the market in the coming year. |
| Blue Ridge/Berryess Peak Trail | Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak | Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. Undertook a reconnaissance of the trail route in December 2008. <u>Based on this reconnaissance, a revised easement description has been drafted, approved by the landowner and recorded. Plans are now being developed for a field botanical survey in the spring.</u> |
| Camp Berryessa | Redevelopment of former Boy Scout Camp into a group/environmental education camp. | MOU with Bureau of Reclamation has been approved by BOR and by the District granting District an 18 month period to develop a plan for the camp. Questa Engineering has begun the market analysis and prepared some initial design concepts; soil testing for wastewater disposal design is on hold while the BOR completes a cultural survey for the site. |
| District Non-profit Foundation | Organize a non-profit foundation to raise funds for District projects | <u>An ad hoc committee of the Board of Directors is working with staff in developing the foundation concept.</u> |

| | |
|--|--|
| <p>Lake Hennessey North Shore Trails Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.</p> | <p>This project is being combined with the Milliken Ridge Trail project for purposes of seeking City of Napa approvals to construct and operate trails on their property. A presentation to the Napa City Council is tentatively scheduled for March 2009.</p> |
| <p>Milliken Reservoir Trails and Picnic Area Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area</p> | <p>The feasibility study has been completed, and accepted by the Board of Directors. After review by City of Napa staff, the proposal has been modified, and a presentation on the modified plan is tentatively scheduled for City Council review in March.</p> |
| <p>Moore Creek Open Space Park Development Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.</p> | <p>Escrow closed on December 24, 2008. <u>An initial planning charette with community experts was held February 28 and 41 people attended. Improvements to the rental house and main ranch house on the property are in process.</u> A joint VO-CAL volunteer weekend is scheduled for May 15-17 to reroute a section of the existing road/trail to remove it from the streambed. The County Road Crew has offered to provide excess gravelly soil to fill low spots in the existing access road.</p> |
| <p>Napa River Ecological Reserve Restoration Remove invasive plants and restore native vegetation in the entryway meadow, replace damaged signage and information panels, restore the interior trail and interpretive elements, and if feasible install a seasonal bridge.</p> | <p>The State Coastal Conservancy has approved a \$100,000 grant for habitat restoration, environmental education and improved signage; this grant was frozen in December 2008 pending resolution of the State budget crisis. A Notice of Exemption under CEQA has been filed on this project. The grant contract has been signed and the District's partners on the project have met to review approaches and roles. <u>DFG has signed a landowner agreement to allow the work to proceed.</u> The District is continuing to work with the Resource Conservation District on grant contract documents. One of the District's proposed partners, Acorn Soupe, closed its doors due to financial difficulties; the RCD will assume the student environmental education responsibilities which Acorn Soupe had been slated to provide. The District has assumed the County's role in managing the preserve under the joint management agreement with DFG. The deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.</p> |
| <p>Napa River Ecological Reserve Maintenance Routine maintenance to remove litter and graffiti</p> | <p>RFP issued in Oct 2008 seeking a non-profit contractor to provide the maintenance, and a maintenance contract with Options3 started January 1, 2009.</p> |
| <p>Newell Preserve Improvements Provide on-site water supply for group campground and so cattle can be restricted from access to riparian areas.</p> | <p>As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust is willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has said it will make a second attempt at developing a viable well, but a contract for this work has not yet been approved.</p> |

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| Oat Hill Mine Trail | Grand opening to the Oat Hill Mine Trail with weekend of signage installation, brush removal and erosion control | A major volunteer work party weekend took place May 16-18, 2008, and the trail was then formally opened. A second group of 18 volunteers in November 2008 spent a day doing additional erosion control work. The judge hearing the legal challenge to the trail in December 2008 denied the substance of all of the issues raised by the plaintiff; the County is now waiting to see whether the plaintiff will drop the challenge or appeal the ruling. |
| Rector Ridge/Stags Leap Ridge Trail | Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek. | CEQA on this project was completed several years ago--though this may require minor updating. The project concept has been approved by the District Board. Staff has met with the Pathway Home Project leadership at the Veterans Home, who are supportive of the trail as an amenity which will benefit their program. District staff with assistance from the Ridge Trail Council is preparing a draft agreement for consideration by the Veterans Home. |
| River to Ridge Trail | Lot line adjustment to legalize River to Ridge Trail as constructed (it currently encroaches on private property in two locations), and improvements to the Highway 221 entrance to the trail. | Lot line adjustment approved by Syar Properties. The California Department of General Services has decided it cannot do a lot line adjustment without legislative authorization; sponsoring legislation to accomplish this has been added to the County's legislative agenda for 2009. In November five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS. A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. |
| Skyline Park Protection | Permanent Protection for Skyline Park | Legislation by Senator Wiggins to authorize sale to the County was vetoed by the Governor. The County is again pursuing legislation to authorize the County to purchase the property. Separately, the County is pursuing development of a park overlay zone to protect public lands such as Skyline Park. New language has been included in the new draft General Plan to allow development of a park overlay zone. Staff is now preparing an amendment to the Zoning Ordinance to accomplish this. Chandler and Chandler was retained in November 2008 to assist with the preparation of a Master Plan for the park; that work is now underway. <u>The third meeting of the Plan advisory committee will be held March 9th.</u> |
| Skyline Park Improvements | Partner-sponsored improvement include a second greenhouse and a covered equestrian arena. | The proposals for a second greenhouse and a covered arena improvements were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation. |
| South Napa Wetlands Habitat Area | Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation. | Transfer approved in concept by the flood control district. Staff has determined, with City assistance, that there is a legal public pedestrian access easement through the Yacht Club that leads to the property, although the Club has posted a No Trespassing sign at the entrance to the Club which implies the public access does not exist. Staff led a tour of the property on May 22, 2008 in conjunction with the Napa County Watershed Symposium to discuss options and constraints at the site related to public use and environmental education. The District sponsored a workshop with high school science teachers in October to discuss ways to use the site for educational purposes. Park District staff has prepared the first draft of a transfer agreement, which is now under review by the flood district. Flood District and Park District staff were scheduled to meet with members of the Yacht Club at the end of February to discuss access issues and future possible uses for the property; <u>this meeting has been postponed to later in March.</u> |

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| Vallejo Lakes | Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County | Staff-level discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplusing of the property. District staff and our partners are continuing to research issues related to the property, including potential public access locations, potential trail alignments, and easements and other encumbrances which affect the property. The State Coastal Conservancy has indicated an interest in assisting with the funding necessary to purchase the property. |
| Wild Lake Ranch | Possible joint management of trails, camping and picnic areas through agreement between the Land Trust, the District and State Parks | The District is participating in the development of a strategic plan for the property, together with other public lands in the area, that is being led by the Land Trust of Napa County. The advisory committee has met once, and completed a field trip to inspect the property. The planning process has been put on hold due to the freeze in state bond funded grants. |
| <u>Completed Projects</u> | | |
| Berryessa Vista Acquisition | Purchase of 224 acres from the Land Trust of Napa County for use as a public park. | The purchase is complete. Invoice to the State to obtain Prop 12 reimbursement of the purchase has been submitted. |
| Connolly Ranch | Construction of patio, restrooms and cooking facilities | The project is complete, and the State has approved Prop 12 reimbursement for project costs. |
| Linda Falls | Accept conservation easement from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust | Easement acquired in spring of 2008. |
| Master Plan Development | | The revised draft Master Plan was approved in January 2009, and the final plan with revisions incorporated is now complete. |
| Moore Creek Open Space Park Acquisition | Acquisition of 673 acres in the Moore Creek Watershed | Escrow closed on December 24, 2009. |
| Napa River Ecological Reserve | Trash enclosure and removal of graffiti | Project completed. |
| Napa River Ecological Reserve | Paving the parking area, and control vehicle access through placement of rock barriers | The project is complete, and the State Prop 12 reimbursement has been received. |
| Napa River Flood Control Easement | Conservation easement held by District to facilitate Flood District project and grant funding | Easement completed. |
| River to Ridge Trail Enhancements | Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area. | Installation completed through an Eagle Scout candidate project. |
| Skyline Park Improvements Phase I | Prop 12 funding for erosion control work on Lake Marie Road, and paving of campground loop road. | Project is complete, and Prop 12 reimbursement has been received. |