



**Napa County Regional Park  
and Open Space District**

Harold Kelly  
*Director, Ward One*

Tony Norris  
*Director, Ward Two*

Michael Haley  
*Director, Ward Three*

Dave Finigan  
*Director, Ward Four*

Barry Christian  
*Director, Ward Five*

## **AGENDA**

### **BOARD OF DIRECTORS REGULAR MEETING**

**Monday, September 9, 2013 at 2:00 P.M.**

1195 Third Street, Third Floor, Napa, Calif. 94559

#### **General Information**

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit you comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

#### **1. Call to Order and Roll Call**

## 2. Public Comment

*In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.*

## 3. Set Matters

- a. Presentation by County of Napa and District Auditor-Controller Tracy Schulze and discussion of audit results for FY 2012-13
- b. Discussion and potential approval of amendments to the FY 2013-14 budget

## 4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meetings of June 10, 2013 and August 13, 2013 and special meeting of August 23, 2013.
- b. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- c. Consideration and potential approval of Amendment No 2 to Agreement No 11-18 with PSOMAS, to expand the scope of work to include development of a Storm Water Pollution Prevention Plan and increase total allowable compensation by \$8,095.
- d. Oral update on Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
- e. Review of the District Projects Status Report

## 5. Announcements by Board and Staff

*In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.*

## 6. Agenda Planning

*In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendaized, no action will be taken by the Board on these items unless specifically noted otherwise.*

Next Board Meeting: Special Meeting Monday, September 30, 2013, at 1:00 pm  
Regular Meeting Monday, October 14, 2013 at 2:00 pm

## 7. Adjournment

Napa County Regional Parks and Open Space District  
 Trial Balance as of June 30, 2013

Assets		
Cash	\$ 1,171,356	
Accounts Receivable	43,878	
Total Current Assets		\$ 1,215,234
Land	6,792,319	
Buildings and Improvements	456,356	
Less: Accumulated Depreciation	(38,615)	
Total Capital Assets		7,210,060
Total Assets		\$ 8,425,294
Liabilities		
Accounts Payable	\$ 39,617	
Deferred Revenue	61,217	
Total Liabilities		\$ 100,834
Fund Balance		
Invested in Capital Assets	7,210,060	
Committed to Moore Creek	61,631	
Committed to Camp Berryessa	50,000	
Committed to Putah Creek	5,000	
Committed to State Parks	296,635	
Capital Replacement Reserve (Moore Creek)	38,615	
Available (Unassigned)	662,519	
Total Fund Balance		8,324,460
Total Liabilities and Fund Balance		\$ 8,425,294

**NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT**  
**Financial Statements**  
**For the Year Ended 6/30/13**

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
<b>Revenues</b>						
State-Coastal Conservancy	\$ 1,355,000	\$ -	\$ 1,355,000	81,305	\$ 1,273,695	6.00%
County of Napa - Wildlife Commission	-	-	-	10,000	10,000	n/a
Court Fines	-	-	-	15,000	15,000	n/a
Interest	-	-	-	3,729	3,729	n/a
Rent - Building/Land	11,000	-	11,000	10,610	(390)	96.45%
Concessions	303,700	4,300	308,000	344,719	36,719	111.92%
Planning and Engineering Services	-	-	-	7,022	7,022	n/a
Other Grants	75,000	-	75,000	50,000	(25,000)	66.67%
Donations and Contributions	100,000	-	100,000	25,994	(74,006)	25.99%
County of Napa	653,000	257,848	910,848	926,850	16,002	101.76%
<b>Total Revenues</b>	<b>\$ 2,497,700</b>	<b>\$ 262,148</b>	<b>\$ 2,759,848</b>	<b>1,475,229</b>	<b>\$ 1,262,771</b>	<b>53.45%</b>
<b>Expenditures</b>						
Administration Services	391,800	90,373	482,173	439,380	42,793	91.12%
Election Services	90,000	-	90,000	202	89,798	0.22%
Accounting/Auditing Services	45,008	(28,500)	16,508	16,608	(100)	100.61%
Legal Services	28,000	(4,000)	24,000	14,144	9,856	58.93%
Waste Disposal Services	-	-	-	18,257	(18,257)	n/a
Other Professional Services	344,700	(31,200)	313,500	187,621	125,879	59.85%
Maintenance - Buildings/Improvements	1,500,500	186,033	1,686,533	66,022	1,620,511	3.91%
Maintenance - Infrastructure/Land	-	-	-	38,399	(38,399)	n/a
Insurance - Liability	5,300	(300)	5,000	5,805	(805)	116.10%
Communications/Telephone	-	-	-	6,642	(6,642)	n/a
Printing & Binding	-	-	-	340	(340)	n/a
Bank Charges	-	-	-	1,253	(1,253)	n/a
Publications and Legal Notices	-	-	-	530	(530)	n/a
Permits/License Fees	3,500	-	3,500	3,328	172	95.09%
Training/Conference Expenses	-	-	-	270	(270)	n/a
Business Travel/Mileage	12,900	(8,800)	4,100	1,232	2,868	30.05%
Office Supplies	2,800	5,200	8,000	6,653	1,347	83.16%
Memberships/Certifications	1,500	-	1,500	1,500	-	100.00%
Utilities - Electric	19,500	16,000	35,500	14,099	21,401	39.72%
Fuel	-	-	-	3,107	(3,107)	n/a
Janitorial Supplies	-	-	-	172	(172)	n/a
Construction Supplies/Material	15,500	-	15,500	6,065	9,435	39.13%
Maintenance Supplies	-	13,000	13,000	21,471	(8,471)	165.16%
Minor Equipment/Small Tools	-	-	-	19,181	(19,181)	n/a
Special Departmental Expenses	38,492	126,048	164,540	15,162	149,378	9.21%
Taxes and Assessments	-	-	-	436	(436)	n/a
Depreciation	-	-	-	9,127	(9,127)	n/a
Special Projects	190,000	(23,200)	166,800	-	166,800	n/a
<b>Total Expenditures</b>	<b>\$ 2,689,500</b>	<b>\$ 340,654</b>	<b>\$ 3,030,154</b>	<b>897,006</b>	<b>\$ 2,133,148</b>	<b>29.60%</b>

	Budget	YTD
Beginning Fund Balance as of 7/1/12	\$ 536,177	536,177
Less: Surplus/(Deficit)	(180,306)	578,223
Projected Ending Fund Balance 6/30/13	<u>\$ 355,871</u>	<u>1,114,400</u>

Cash Balance as of June 30, 2013	1,171,356
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**RECONCILIATION OF CASH AND FUND BALANCE**

Cash Balance as of June 30, 2013	\$ 1,171,356
Add: Accounts Receivable (\$ not yet received)	43,878
Less: Accounts Payable (\$ not yet spent)	(39,617)
Deferred Revenue (\$ not yet earned)	(61,217)
Fund Balance as of June 30, 2013	<u>\$ 1,114,400</u>

**RECONCILIATION OF CAPITAL ASSETS**

Land	\$ 6,792,319
Structures & Improvements	456,356
Less: Depreciation on Structures	(38,615)
Total Capital Assets	<u>\$ 7,210,060</u>

**NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT  
Financial Statements - General Operations  
For the Year Ended 6/30/13**

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
<b>Revenues</b>						
Court Fines	\$ -	\$ -	\$ -	15,000	\$ 15,000	n/a
Interest	-	-	-	2,214	2,214	n/a
Planning and Engineering Services	-	-	-	7,022	7,022	n/a
Donations and Contributions	-	-	-	400	400	n/a
County of Napa	280,700	196,048	476,748	811,352	334,604	170.18%
<b>Total Revenues</b>	<b>\$ 280,700</b>	<b>\$ 196,048</b>	<b>\$ 476,748</b>	<b>\$ 835,988</b>	<b>\$ 359,240</b>	<b>175.35%</b>
<b>Expenditures</b>						
Administration Services	\$ 103,000	\$ 150,000	\$ 253,000	\$ 197,730	\$ 55,270	78.15%
Election Services	90,000	-	-	202	(202)	n/a
Accounting/Auditing Services	14,208	-	14,208	13,620	588	95.86%
Legal Services	23,000	-	23,000	14,144	8,856	61.50%
Other Professional Services	8,000	10,000	18,000	30,654	(12,654)	170.30%
Insurance - Liability	1,500	-	1,500	3,732	(2,232)	n/a
Publications and Legal Notices	-	-	-	100	(100)	n/a
Permits/License Fees	-	-	-	15	(15)	n/a
Training/Conference Expenses	-	-	-	270	(270)	n/a
Business Travel/Meals	-	-	-	277	(277)	n/a
Office Supplies	1,000	-	1,000	3,400	(2,400)	340.00%
Memberships/Certifications	1,500	-	1,500	1,500	-	100.00%
Special Departmental Expense	38,492	126,048	164,540	4,400	160,140	2.67%
<b>Total Expenditures</b>	<b>\$ 280,700</b>	<b>\$ 286,048</b>	<b>\$ 476,748</b>	<b>\$ 270,044</b>	<b>\$ 206,704</b>	<b>56.64%</b>

	Budget	YTD
Beginning Fund Balance as of 7/1/12	\$ 96,576	\$ 96,576
Less: Surplus/(Deficit)	-	565,944
Projected Ending Fund Balance 6/30/13	\$ 96,576	\$ 662,520

*rounding difference from page 1 of \$1*

**Notes:**

- 1 Includes carryforward revenues from the Special Projects fund per the new agreement, Fund Balance indicates Special Project funding to be spent in future years
- 2 Professional service providers (CJ YIP) spent more time on general operations, resulting in admin staff expenses to be lower
- 3 Legal expenses were lower due to no major special issues or land acquisitions

**NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT**  
**Financial Statements - Moore Creek**  
**For the Year Ended 6/30/13**

	Adopted	Budget	Revised	Y-T-D	Remaining	Percent of
	Budget	Adjustments	Budget	Actuals	Budget	Budget
<b>Revenues</b>						
Rents - Building/Land	\$ 11,000	\$ -	\$ 11,000	\$ 10,610	\$ (390)	96.45%
Donations and Contributions	-	-	-	600	600	n/a
County of Napa	113,000	165,000	278,000	26,670	(251,330)	9.59%
<b>Total Revenues</b>	<b>\$ 124,000</b>	<b>\$ 165,000</b>	<b>\$ 289,000</b>	<b>\$ 37,880</b>	<b>\$ (251,120)</b>	<b>13.11%</b>
<b>Expenditures</b>						
Administration Services	\$ 15,000	\$ 15,000	\$ 30,000	\$ 48,215	\$ (18,215)	160.72%
Waste Disposal Services	-	-	-	2,000	(2,000)	n/a
Other Professional Services	30,000	(10,000)	20,000	38,610	(18,610)	193.05%
Maintenance - Buildings/Improvements	219,000	176,133	395,133	4,532	390,601	1.15%
Maintenance - Infrastructure/Land	-	-	-	32,428	(32,428)	n/a
Insurance - Liability	1,500	-	1,500	733	767	48.87%
Communications/Telephone	-	-	-	919	(919)	n/a
Printing & Binding	-	-	-	340	(340)	n/a
Publications & Legal Notices	-	-	-	430	(430)	n/a
Permits/License Fees	-	-	-	2,947	(2,947)	n/a
Business Travel/Mileage	500	-	500	220	280	44.00%
Office Supplies	-	-	-	281	(281)	n/a
Utilities - Electric	2,500	-	2,500	194	2,306	7.76%
Construction Supplies/Material	5,500	-	5,500	5,838	(338)	106.15%
Maintenance Supplies	-	-	-	1,946	(1,946)	n/a
Special Departmental Expense	-	-	-	2,731	(2,731)	n/a
Property Taxes/Special Assessments	-	-	-	436	(436)	n/a
Depreciation	-	-	-	9,127	(9,127)	n/a
<b>Total Expenditures</b>	<b>\$ 274,000</b>	<b>\$ 181,133</b>	<b>\$ 455,133</b>	<b>\$ 151,927</b>	<b>\$ 303,206</b>	<b>33.38%</b>

	Budget	YTD
Beginning Fund Balance as of 7/1/12	\$ 214,293	\$ 214,293
Less: Surplus/(Deficit)	(166,133)	(114,047)
Projected Ending Fund Balance 6/30/13	\$ 48,160	\$ 100,246

- Notes:
- Used \$116,132.66 of prior year carryforward fund balance due to County grant
  - Opening of Moore Creek Park at end of year involved more staff time than anticipated
  - Several major projects were deleted and expenses were split based on whether it was maintenance to structures versus land
  - Fund balance consists of a reserve for capital replacement in the amount of \$38,615, and available funds of \$61,631

**NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT**  
**Financial Statements - Oat Hill Mine Trail**  
**For the Year Ended 6/30/13**

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
<b>Revenues</b>						
County of Napa	\$ 8,200	\$ 4,300	\$ 12,500	\$ 12,240	\$ (260)	97.92%
<b>Total Revenues</b>	<b>\$ 8,200</b>	<b>\$ 4,300</b>	<b>\$ 12,500</b>	<b>\$ 12,240</b>	<b>\$ (260)</b>	<b>97.92%</b>
<b>Expenditures</b>						
Administration Services	\$ 3,000	\$ (3,000)	\$ -	\$ 5,712	\$ (5,712)	n/a
Other Professional Services	5,000	7,300	12,300	5,933	6,367	48.24%
Maintenance - Infrastructure/Land	-	-	-	473	(473)	n/a
Business Travel/Mileage	200	-	200	67	133	33.50%
Construction Supplies/Material	-	-	-	70	(70)	n/a
Special Departmental Expense	-	-	-	328	(328)	n/a
<b>Total Expenditures</b>	<b>\$ 8,200</b>	<b>\$ 4,300</b>	<b>\$ 12,500</b>	<b>\$ 12,583</b>	<b>\$ (83)</b>	<b>100.66%</b>

	Budget	YTD
Beginning Fund Balance as of 7/1/12	\$ 343	\$ 343
Less: Surplus/(Deficit)	-	(343)
Projected Ending Fund Balance 6/30/13	\$ 343	\$ -

Notes:

- 1 Less need for volunteer supervision, as a result of volunteer projects delayed due to change of plans by other agencies

**NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT**  
**Financial Statements - Napa River and Bay Trail**  
**For the Year Ended 6/30/13**

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
<b>Revenues</b>						
County of Napa	\$ 26,700	\$ (16,500)	\$ 10,200	\$ 5,027	\$ (5,173)	49.28%
<b>Total Revenues</b>	<b>\$ 26,700</b>	<b>\$ (16,500)</b>	<b>\$ 10,200</b>	<b>\$ 5,027</b>	<b>\$ (5,173)</b>	<b>49.28%</b>
<b>Expenditures</b>						
Administration Services	\$ 16,500	\$ (16,500)	\$ -	\$ 10,894	\$ (10,894)	n/a
Other Professional Services	5,000	-	5,000	2,954	2,046	59.08%
Business Travel/Mileage	200	-	200	26	174	13.00%
Construction Supplies/Materials	5,000	-	5,000	19	4,981	0.38%
<b>Total Expenditures</b>	<b>\$ 26,700</b>	<b>\$ (16,500)</b>	<b>\$ 10,200</b>	<b>\$ 13,893</b>	<b>\$ (3,693)</b>	<b>136.21%</b>

Beginning Fund Balance as of 7/1/12	Budget	YTD
	\$ 8,866	\$ 8,866
Less: Surplus/(Deficit)	-	(8,866)
Projected Ending Fund Balance 6/30/13	\$ 8,866	\$ -

Notes:

1 After the mid-year adjustment, the next phase of this project suddenly got complicated, resulting in additional considerable staff time required



**NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT**  
**Financial Statements - Camp Berryessa**  
**For the Year Ended 6/30/13**

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
<b>Revenues</b>						
State Coastal Conservancy	\$ 1,325,000	\$ -	\$ 1,325,000	\$ 61,466	\$ (1,263,534)	4.64%
County of Napa	35,750	-	35,750	24,259	(11,491)	67.86%
<b>Total Revenues</b>	<b>\$ 1,360,750</b>	<b>\$ -</b>	<b>\$ 1,360,750</b>	<b>\$ 85,725</b>	<b>\$ (1,275,025)</b>	<b>6.30%</b>
<b>Expenditures</b>						
Administration Services	\$ 35,000	\$ -	\$ 35,000	\$ 17,236	\$ 17,764	49.25%
Other Professional Services	100,000	-	100,000	68,640	31,360	68.64%
Maintenance - Buildings/Improvements	1,225,000	-	1,225,000	-	1,225,000	0.00%
Business Travel/Mileage	750	-	750	-	750	0.00%
Construction Supplies/Materials	-	-	-	88	(88)	n/a
<b>Total Expenditures</b>	<b>\$ 1,360,750</b>	<b>\$ -</b>	<b>\$ 1,360,750</b>	<b>\$ 85,964</b>	<b>\$ 1,274,786</b>	<b>6.32%</b>

	Budget	YTD
Beginning Fund Balance as of 7/1/12	\$ 50,239	\$ 50,239
Less: Surplus/(Deficit)	-	(239)
<b>Projected Ending Fund Balance 6/30/13</b>	<b>\$ 50,239</b>	<b>\$ 50,000</b>

- Notes:
- 1 Project pacing has been slower than anticipated due to delays by other agencies in reviewing construction plans
  - 2 Fund Balance includes monies received from the Mead Foundation, restricted by the grant for Camp Berryessa projects

**NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT**

**Financial Statements - Berryessa Vista**

**For the Year Ended 6/30/13**

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
<b>Revenues</b>						
County of Napa	\$ 6,600	\$ (500)	\$ 6,100	\$ 3,566	\$ (2,534)	58.46%
<b>Total Revenues</b>	<b>\$ 6,600</b>	<b>\$ (500)</b>	<b>\$ 6,100</b>	<b>\$ 3,566</b>	<b>\$ (2,534)</b>	<b>58.46%</b>
<b>Expenditures</b>						
Administration Services	\$ 500	\$ (500)	\$ -	\$ 3,116	\$ (3,116)	n/a
Other Professional Services	5,000	-	5,000	450	4,550	9.00%
Business Travel/Mileage	100	-	100	-	100	0.00%
Construction Supplies/Materials	1,000	-	1,000	-	1,000	0.00%
<b>Total Expenditures</b>	<b>\$ 6,600</b>	<b>\$ (500)</b>	<b>\$ 6,100</b>	<b>\$ 3,566</b>	<b>\$ 2,534</b>	<b>58.46%</b>
			<b>Budget</b>		<b>YTD</b>	
			\$ -	\$ -	\$ -	\$ -
			Less: Surplus/(Deficit)	-	-	-
			Projected Ending Fund Balance 6/30/13	\$ -	\$ -	\$ -

**NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT**  
**Financial Statements - Napa River Ecological Reserve**

**For the Year Ended 6/30/13**

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
<b>Revenues</b>						
State Coastal Conservancy	\$ 30,000	\$ -	\$ 30,000	\$ 19,839	\$ (10,161)	66.13%
County of Napa - Wildlife Grant	-	-	-	10,000	10,000	n/a
County of Napa	31,300	-	31,300	22,005	(9,295)	70.30%
<b>Total Revenues</b>	<b>\$ 61,300</b>	<b>\$ -</b>	<b>\$ 61,300</b>	<b>\$ 51,844</b>	<b>\$ (9,456)</b>	<b>84.57%</b>
<b>Expenditures</b>						
Administration Services	\$ 5,500	\$ -	\$ 5,500	\$ 5,465	\$ 35	99.36%
Waste Disposal Services	-	-	-	4,413	(4,413)	n/a
Other Professional Services	15,000	-	15,000	16,871	(1,871)	112.47%
Maintenance - Buildings/Improvements	36,500	-	36,500	10,170	26,330	27.86%
Maintenance - Infrastructure/Land	-	-	-	5,498	(5,498)	n/a
Business Travel/Mileage	300	-	300	-	300	0.00%
Office Supplies	-	-	-	36	(36)	n/a
Constructions Supplies/Material	4,000	-	4,000	50	3,950	1.25%
Special Departmental Expenses	-	-	-	7,703	(7,703)	n/a
<b>Total Expenditures</b>	<b>\$ 61,300</b>	<b>\$ -</b>	<b>\$ 61,300</b>	<b>\$ 50,206</b>	<b>\$ 11,094</b>	<b>81.90%</b>

	Budget	YTD
Beginning Fund Balance as of 7/1/12	\$ (1,638)	\$ (1,638)
Less: Surplus/(Deficit)	-	1,638
Projected Ending Fund Balance 6/30/13	\$ (1,638)	\$ -

Notes:

- 1 Restoration project proceeding slower than budgeted

**NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT**

**Financial Statements - Vine Trail**

**For the Year Ended 6/30/13**

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
<b>Revenues</b>						
County of Napa	\$ 11,500	\$ (10,500)	\$ 1,000	\$ 1,788	\$ 788	178.80%
<b>Total Revenues</b>	<b>\$ 11,500</b>	<b>\$ (10,500)</b>	<b>\$ 1,000</b>	<b>\$ 1,788</b>	<b>\$ 788</b>	<b>178.80%</b>
<b>Expenditures</b>						
Administration Services	\$ 11,000	\$ (10,000)	\$ 1,000	\$ 1,788	\$ (788)	178.80%
Business Travel/Mileage	500	(500)	-	-	-	n/a
<b>Total Expenditures</b>	<b>\$ 11,500</b>	<b>\$ (10,500)</b>	<b>\$ 1,000</b>	<b>\$ 1,788</b>	<b>\$ (788)</b>	<b>178.80%</b>
			Budget	YTD		
			\$ -	\$ -		
			Less: Surplus/(Deficit)	-		
			Projected Ending Fund Balance 6/30/13	\$ -		

**NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT**  
**Financial Statements - Putah Creek**  
**For the Year Ended 6/30/13**

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
<b>Revenues</b>						
County of Napa	\$ 69,250	\$ (10,000)	\$ 59,250	\$ 19,943	\$ (39,307)	33.66%
<b>Total Revenues</b>	<b>\$ 69,250</b>	<b>\$ (10,000)</b>	<b>\$ 59,250</b>	<b>\$ 19,943</b>	<b>\$ (39,307)</b>	<b>33.66%</b>
<b>Expenditures</b>						
Administration Services	\$ 30,000	\$ (10,000)	\$ 20,000	\$ 8,875	\$ 11,125	44.38%
Other Professional Services	10,000	-	10,000	10,702	(702)	107.02%
Maintenance - Buildings/Improvements	-	-	-	210	(210)	n/a
Permits/License Fees	3,500	-	3,500	156	3,344	4.46%
Business Travel/Mileage	750	-	750	-	750	0.00%
Special Projects	25,000	-	25,000	-	25,000	0.00%
<b>Total Expenditures</b>	<b>\$ 69,250</b>	<b>\$ (10,000)</b>	<b>\$ 59,250</b>	<b>\$ 19,943</b>	<b>\$ 39,307</b>	<b>33.66%</b>

	Budget	YTD
Beginning Fund Balance as of 7/1/12	\$ 5,000	\$ 5,000
Less: Surplus/(Deficit)	-	-
Projected Ending Fund Balance 6/30/13	<u>\$ 5,000</u>	<u>\$ 5,000</u>

Notes:

- 1 Project proceeding slower than budgeted due to technical issues and other District priorities
- 2 Fund Balance includes monies received from a settlement of an easment dispute. The funds were designated by the Board for improvements at the Stone Corral section of the Putah Creek properties.

**NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT**  
**Financial Statements - State Parks**  
**For the Year Ended 6/30/13**

	Adopted Budget	Budget Adjustments	Revised Budget	Y-T-D Actuals	Remaining Budget	Percent of Budget
<b>Revenues</b>						
Interest	\$ -	\$ -	\$ -	\$ 1,515	\$ 1,515	n/a
Concessions	303,700	4,300	308,000	344,719	36,719	111.92%
Other Grants	75,000	-	75,000	50,000	(25,000)	66.67%
Donations and Contributions	100,000	-	100,000	24,994	(75,006)	24.99%
County of Napa	70,000	(70,000)	-	-	-	n/a
<b>Total Revenues</b>	<b>\$ 548,700</b>	<b>\$ (65,700)</b>	<b>\$ 483,000</b>	<b>\$ 421,228</b>	<b>\$ (61,772)</b>	<b>87.21%</b>
<b>Expenditures</b>						
Administration Services	\$ 172,300	\$ (34,627)	\$ 137,673	\$ 140,349	\$ (2,676)	101.94%
Accounting/Auditing Services	30,800	(28,500)	2,300	2,988	(688)	129.91%
Legal Services	5,000	(4,000)	1,000	-	1,000	0.00%
Waste Disposal Services	-	-	-	11,844	(11,844)	n/a
Other Professional Services	166,700	(38,500)	128,200	12,807	115,393	9.99%
Maintenance - Buildings/Improvements	20,000	9,900	29,900	51,110	(21,210)	170.94%
Insurance - Liability	2,300	(300)	2,000	1,340	660	67.00%
Communications/Telephone	-	-	-	5,723	(5,723)	n/a
Bank Charges	-	-	-	1,253	(1,253)	n/a
Permits/License Fees	-	-	-	210	(210)	n/a
Business Travel/Mileage	9,600	(8,300)	1,300	642	658	49.38%
Office Supplies	1,800	5,200	7,000	2,936	4,064	41.94%
Utilities - Electric	17,000	16,000	33,000	13,905	19,095	42.14%
Fuel	-	-	-	3,107	(3,107)	n/a
Janitorial Supplies	-	-	-	172	(172)	n/a
Maintenance Supplies	-	13,000	13,000	19,525	(6,525)	150.19%
Minor Equipment/Small Tools	-	-	-	19,181	(19,181)	n/a
Special Projects	165,000	(23,200)	141,800	-	141,800	0.00%
<b>Total Expenditures</b>	<b>\$ 590,500</b>	<b>\$ (93,327)</b>	<b>\$ 497,173</b>	<b>\$ 287,092</b>	<b>\$ 210,081</b>	<b>57.74%</b>

	Budget	YTD
Beginning Fund Balance as of 7/1/12	\$ 162,499	\$ 162,499
Less: Surplus/(Deficit)	(14,173)	134,136
Projected Ending Fund Balance 6/30/13	\$ 148,326	\$ 296,635

- Notes:
- 1 The District was successful in obtaining an agreement with State Parks whereby State Parks covered the salary of the Park Manager and lifeguards for the full year
  - 2 Maintenance costs at the park have been higher than expected
  - 3 Overall, the District has been successful in cutting operating costs.



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: September 9, 2013  
Agenda Item: 3.B  
Subject: Discussion and potential approval of amendments to the FY 2013-14 budget

### Recommendation

1. Find that the proposed amendment is not a project under CEQA.
2. Approve budget amendments as recommended

### ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### Background

When the District budget for this fiscal year was adopted on July 1, 2013, the amount of carryover funds from the last fiscal year was not known. The budget as adopted therefore used a very conservative estimate of carryover funds and District reserves (under the new agreement with the County negotiated last year, unused grant funds from one fiscal year carryover to the next fiscal year, and show up as District reserves in the subsequent-year budget).

As reported by Auditor-Controller Tracy Schulze for the prior agenda item, the District reserve excluding capital assets as of June 30, 2013 was \$1,114,440. Just under half of this was committed to various projects depending on the original source of the funds, leaving \$662,519 that can be used for any District purpose. The budget as adopted proposed using \$416,000 of District reserve funds. Now that the actual reserve amount is known, staff proposes amending the budget as shown in Exhibit 1. If approved, this would utilize all of the funds committed to specific projects, and leave an unbudgeted and uncommitted District reserve of \$122,400, which staff considers to be a minimally adequate level to address cash flow issues.

With the recommended budget adjustment, changes in funding for capital projects (excluding staff time) would be as follows:

State Parks: Funding for completing repairs on the Wright House and for undertaking repairs and improvements to the cabins would increase from \$239,482 to \$419,482.

Putah Creek: Funding would increase from \$10,000 to \$15,000, of which \$5,000 needs to be spent for improvements to either Stone Corral or Crystal Flats.

Napa River/Bay Trail: Local matching funds for either Segments 7 & 8 or Phase II, TBD (\$150,000)

Moore Creek: Funding of \$629,000 would be available as follows:

- survey and fencing of boundary with Raja (\$200,000)
- ranch house engineered septic system (\$150,000) (already completed)
- Valentine Vista Connector trail (\$25,000) (under contract)
- ranch house water purification system (\$3,000)
- staging area and ranch house area drinking fountains (\$15,000)
- Lake Hennessey fencing, signage, other improvements (\$35,000)
- gatehouse painting (\$11,000)
- staging area toilet facility (\$190,000)



**Budget 2013-2014**

**Revenues**

Budget proposed September 9, 2013										
2013-2014										
Description	Oat Hill Mine Trail	Napa River and Bay Trail	Vine Trail	Camp Berryessa	Berryessa Vista	NRER	Putah Creek	State Parks	General Fund	Total
0 Interest										\$0
1 Grant from Napa County	\$193,500	\$18,500	\$28,600	\$1,100	\$58,450	\$5,200	\$20,500	\$54,200	\$0	\$688,413
2 Other grants	\$0	\$0	\$7,000	\$0	\$1,308,850	\$0	\$23,725	\$0	\$0	\$1,389,575
3 Donations										\$0
4 Program Income	\$11,000							\$372,508		\$383,508
5 Use of District Reserves	\$491,000		\$150,000		\$50,000			\$5,000	\$296,000	\$992,000
6										
<b>Total Revenue</b>	<b>\$695,500</b>	<b>\$18,500</b>	<b>\$185,600</b>	<b>\$1,100</b>	<b>\$1,417,300</b>	<b>\$5,200</b>	<b>\$44,225</b>	<b>\$59,200</b>	<b>\$718,508</b>	<b>\$308,363</b>
										<b>\$3,453,496</b>

**Expenses**

Budget proposed September 9, 2013										
2013-2014										
Description	Oat Hill Mine Trail	Napa River and Bay Trail	Vine Trail	Camp Berryessa	Berryessa Vista	NRER	Putah Creek	State Parks	General Fund	Total
7 PROFESSIONAL SERVICES (COUNTY)	\$30,000	\$5,000	\$7,000	\$1,000	\$55,000	\$500	\$5,000	\$32,000	\$199,755	\$239,054
8 PROFESSIONAL SERVICES (NON-COUNTY)	\$25,000	\$8,000	\$5,000	\$0	\$21,800	\$3,500	\$19,725	\$10,000	\$17,050	22,000
9 MAINT AND CONSTRUCT CONTRACTS	\$629,000	\$5,000	\$166,000	\$0	\$1,337,000	\$0	\$9,200	\$15,000	\$12,000	\$2,173,200
10 MAINTENANCE MATERIALS AND SUPPLIES	\$5,000	\$300	\$500	\$0	\$1,000	\$1,000	\$2,000	\$500	\$15,600	\$0
11 UTILITIES, WASTE DISPOSAL	\$5,500	\$0	\$0	\$0	\$500	\$0	\$5,100	\$1,000	\$30,841	\$0
12 LEGAL EXPENSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,000
13 INSURANCE:LIABILITY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,340	\$4,000
14 MEMBERSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500
15 OFFICE EXPENSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,600	\$6,500
16 COMMUNICATION (INTERNET/PHONE)								\$5,040		\$5,040
17 EQUIPMENT								\$4,800		\$4,800
18 AUDIT AND ACCOUNTING SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,600	\$15,000	\$18,600
19 ELECTION SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20 SPECIAL PROJECTS			\$7,000	\$0		\$3,000	\$0	\$419,482	\$809	\$430,291
21 TRANSPORTATION & TRAV	\$500	\$200	\$100	\$100	\$2,000	\$200	\$200	\$600	\$5,400	\$500
22 TRAINING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
23 FEES AND ASSESSMENTS	\$500	\$0	\$0	\$0	\$0	\$0	\$100	\$0	\$0	\$600
24										
<b>Total Expenditures</b>	<b>\$695,500</b>	<b>\$18,500</b>	<b>\$185,600</b>	<b>\$1,100</b>	<b>\$1,417,300</b>	<b>\$5,200</b>	<b>\$44,225</b>	<b>\$59,200</b>	<b>\$718,508</b>	<b>\$308,363</b>
										<b>\$3,453,496</b>

Notes

Moore Creek: Add \$370,000 for improvements

NRBT: Add \$150,000 for improvements TBD

Putah Creek: Add \$5,000 for improvements at Stone Corral or Crystal Flats

State Parks: Add \$180,000 for improvements



**Napa County Regional Park  
and Open Space District**

Harold Kelly  
Director, Ward One

Tony Norris  
Director, Ward Two

Michael Haley  
Director, Ward Three

Dave Finigan  
Director, Ward Four

Barry Christian  
Director, Ward Five

# MINUTES

## BOARD OF DIRECTORS REGULAR MEETING

Monday, August 12, 2013 at 2:00 P.M.

1195 Third Street, Third Floor, Napa, Calif. 94559

1. Call to Order and Roll Call

Directors present: Harold Kelly, Michael Haley, Barry Christian, Dave Finigan, and Tony Norris.

Staff present: John Woodbury, Chris Apallas, Chris Cahill, Melissa Frost

2. Public Comment

Kellie Anderson a Park District employee at Bothe State Park introduced herself and other seasonal staff, saying they represent the Face of the Park and Open Space District.

3. Set Matters

None

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of July 1, 2013.

Minutes were approved as corrected.

HK-BC-MH-TN-DF

A

- b. Consideration and potential approval of Change Orders No 1 and No 2 to Agreement 13-03 (Pearson Exploration - Construction of an alternative septic treatment and disposal system at Moore Creek Park).

Directors voted that the action is consistent with the Board's previously adopted mitigated negative declaration and approved Change Orders No. 1 and No. 2 to Agreement 13-03.

DF-MH-HK-BC-TN

- c. Consideration and potential approval of an amendment to the adopted District Purchasing and Contracting Manual allowing the General Manager to approve certain contract change orders.  
Directors voted that the proposed amendment is not a project under CEQA and approved the proposed amendment to the District Purchasing and Contracting Manual.  
DF-MH-HK-BC-TN
- d. Consideration and potential approval of a professional services agreement with the Napa County Resource Conservation District to assist with restoration and environmental education at the Napa River Ecological Reserve.  
Directors voted that the proposed agreement was categorically exempt under CEQA and approved the Professional Services Agreement with Napa County RCD.  
MH-HK-BC-DF-TN
- e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.  
John Woodbury gave the report. No action taken.
- f. Update on Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.  
Park Staff Sandy Jones and Jeanne Marioni submitted a written report and John Woodbury and Eric Barnett gave additional updates. No action taken.
- g. Review of the District Projects Status Report  
John Woodbury gave the report with discussions on Napa River and Bay Trail, Lake Berryessa Estates, Camp Berryessa, Lake Hennessey, Oat Hill Mine Trail, Spanish Valley, and Vallejo Lakes.

#### 5. Announcements by Board and Staff

- Director Michael Haley announced that he sits on the Work Force Investment Board and expressed interested in employment for youth. He also announced that the Reclamation's advisory committee will be meeting this week.
- Director Barry Christian shared that there is a new campaign underway for Agriculture Respect and also shared that the Bay Area Ridge trail meeting will be September 11, 2013.
- Director Tony Norris gave an update on the Vine Trail, and reminded directors about the Bale Grist Mill Harvest Dinner happening on September 7, 2013.
- Director Dave Finigan shared that he hiked up the Moore Creek trail and commented on the beautiful improved facility.

- Director Harold Kelly wanted to give congratulations to the Friends of the Napa River and the City of Napa for beginning construction on the boat dock in the city limits.

6. Agenda Planning

Next Board Meeting: Monday, September 9, 2013

7. Adjournment

Adjourned to the regular Park and Open Space District meeting of September 9, 2013.

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TONY NORRIS, Board President

ATTEST:

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MELISSA FROST, District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; MH = Michael Haley; DF = David Finigan; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



Napa County Regional Park  
and Open Space District

Vacant  
Director, Ward One

Tony Norris  
Director, Ward Two

Michael Haley  
Director, Ward Three

Dave Finigan  
Director, Ward Four

Barry Christian  
Director, Ward Five

## MINUTES

### BOARD OF DIRECTORS SPECIAL MEETING

Friday, August 23, 2013 at 11:00 A.M.

1195 Third Street, Third Floor, Napa, Calif. 94559

1. Call to Order and Roll Call

Directors present: Dave Finigan, Michael Haley, Barry Christian and Tony Norris.  
Staff present: John Woodbury, Chris Apallas, and Sarah Minahen.

2. Public Comment

None.

3. Set Matters

11:00 am Consideration and potential approval of next steps concerning filling the Board of Directors Ward 1 vacancy.

Directors voted that the Board of Directors will seek to fill the vacancy through Appointment; directed staff to prepare, distribute and accept applications to fill the vacancy; set an application due date of Wednesday, September 20, 2013; and conduct interviews as desired and consider appointment of Director for Ward 1 at a special Board meeting during the week of September 30, 2013.

DF-MH-BC-TN

4. Adjournment

Next scheduled Regular Board Meeting: Monday, September 9, 2013, 2:00 p.m.

---

TONY NORRIS, Board President

ATTEST:

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MELISSA FROST, District Secretary

Key

Vote: TN = Tony Norris; MH = Michael Haley; DF = David Finigan; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



**Napa County Regional Park  
and Open Space District**

Harold Kelly  
Director, Ward One

Tony Norris  
Director, Ward Two

Michael Haley  
Director, Ward Three

Dave Finigan  
Director, Ward Four

Barry Christian  
Director, Ward Five

# MINUTES

## BOARD OF DIRECTORS REGULAR MEETING

Monday, June 10, 2013 at 2:00 P.M.  
1195 Third Street, Third Floor, Napa, Calif. 94559

### 1. Call to Order and Roll Call

Directors present: Harold Kelly, Michael Haley, Barry Christian, Dave Finigan, and Tony Norris.

Staff present: John Woodbury, Chris Apallas, Chris Cahill

### 2. Public Comment

None.

### 3. Set Matters

2:00 pm presentation by Dee Swanheiser of the Bay Area Ridge Trail Council regarding the Bay Area Ridge Trail, and consideration and potential dedication of the Bay Area Ridge Trail through Moore Creek Park.

Directors voted to hold a dedication of the Bay Area Ridge Trail as part of the opening of Moore Creek Park

DF-HK-TN

### 4. Administrative Items

a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of May 13, 2013.

Continued to the July 1, 2013

b. Consideration and potential approval of next steps concerning filling the Board of Directors Ward 5 vacancy.

Directors voted to approve the application process as presented by John Woodbury and to hold a Special Meeting on June 24, 2013 at 1:00 p.m. to conduct interviews and potential action to appoint a new Board Member.

DF-HK-TN

- c. Consideration and potential approval of a recommendation from the Board's ad hoc subcommittee on the District's financial future to establish a citizen's advisory committee to develop recommendations for the long-term financial health of the District.  
Directors voted to approve the recommendation of the Board's ad hoc subcommittee.  
DF-HK-TN
- d. Consideration and potential approval of grant agreement in the amount of \$14,725 with the Wildlife Commission of the County of Napa to support outdoor education and habitat restoration at the Napa River Ecological Reserve.  
Directors voted to approve the \$14,725 Wildlife Commission grant as presented.  
HK-DF-TN
- e. Consideration and potential approval of revisions to the fiscal year 2012-13 District budget.  
Directors voted to approve the revisions to the 2012-13 District Budget as recommended by staff.  
DF-HK-TN
- f. Update on Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.  
John Woodbury reported. Details are attached in staff report.
- g. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.  
John Woodbury reported on contracts entered into to complete work at Moore Creek and Hennessey Connection Trail.
- h. Review of the District Projects Status Report.  
John Woodbury gave the reports on Lake Berryessa Estates, Moore Creek Park, State Parks and the Vine Trail.

#### 5. Announcements by Board and Staff

- Director Tony Norris shared that a citizens' group that is forming would like to explore the possibility of creating a memorial monument for Myrna Abramowicz.
- Director Norris also shared that he attended the open house for Assemblymember Yamada at the American Canyon City Hall, as well as the Bay Area Open Space Conference and the Watershed Symposium.

6. Agenda Planning

Next Board Meeting: Monday, July 8, 2013

7. Adjournment

Adjourned to the regular Park and Open Space District meeting of July 8, 2013.

---

TONY NORRIS, Board President

ATTEST:

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SARAH MINAHEN  
for MELISSA FROST, District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; MH = Michael Haley; DF = David Finigan; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused





Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: September 9, 2013  
Item: 4.B  
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

### Recommendation

Receive the report.

### Background

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$10,000 for non-construction purposes and up to \$25,000 for construction purposes, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for August 1- September 3, 2013.

In addition to the attached report on expenditures, the General Manager approved the following contracts:

County of Napa (Wildlife Commission Grant) - \$14,725

Heritage Systems (Moore Creek Septic Maintenance) – Not to exceed \$6,000

North Valley Labor Compliance – Term extension, Not to exceed \$10,000 remains unchanged

Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8500000 Parks Administration

GENERAL LEDGER DETAIL TRANSACTIONS  
 For Fiscal Year 2013  
 Period 2 to 6

Page No. 1  
 Run Date 09/04/2013  
 Run Time 07:46:00

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52125	- Accounting/Auditing Services								
09/30/2012	0000234198	Acctg Services 7/1/12-9/30/12						3,120.84	0.00	
12/05/2012	AP00235389	PARK120913Gallina FY11/12	CLIENT 1203000	00862860	25508	GALLINA, LL		5,250.00	0.00	
12/31/2012	0000236635	Acctg Services 10/1-12/31/12						1,740.36	0.00	
Total For 52125 - Accounting/Auditing Services								10,111.20	0.00	
								Beginning Balance:		0.00
								Total Activity:		10,111.20
								Ending Balance:		10,111.20

Account	52140	- Legal Services								
12/11/2012	0000235561	County Counsel-1st Qtr 12/13						3,567.01	0.00	
Total For 52140 - Legal Services								3,567.01	0.00	
								Beginning Balance:		0.00
								Total Activity:		3,567.01
								Ending Balance:		3,567.01

Account	52490	- Other Professional Services								
08/23/2012	AP00232083	PARK070113 CJ YIP 7/12	7/12	SRRVICS	00849982	23180		2,137.16	0.00	
09/20/2012	AP00232922	PARK070113 CJ YIP 8/12	8/12	SRRVICS	00853301	23180		1,500.00	0.00	
09/27/2012	AP00233150	PARK120713 ZENTRAL 9/18/12		PLONE DEV & SU	00854203	32830		813.00	0.00	
10/25/2012	AP00234127	PARK070113 CJ YIP 9/12	9/12	SRRVICS	00857757	23180		1,500.00	0.00	
11/19/2012	AP00234950	PARK070113 CJ YIP 10/12	10/12	SRRVICS	00861189	23180		1,754.97	0.00	
12/19/2012	AP00235871	PARK070113 CJ YIP 11/12	11/12	SRRVICS	00864781	23180		2,593.85	0.00	

Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8500000 Parks Administration

GENERAL LEDGER DETAIL TRANSACTIONS  
 For Fiscal Year 2013  
 Period 2 to 6

Page No. 2  
 Run Date 09/04/2013  
 Run Time 07:46:00

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Total For 52490 - Other Professional Services										
								10,298.98	0.00	
								Beginning Balance:		0.00
								Total Activity:		10,298.98
								Ending Balance:		10,298.98

Account 52700 - Insurance - Liability										
09/17/2012	AP00232799	Alliant - Special Liability	Napa County Pa	00852701	36310	ALLIANTINS		2,816.62	0.00	
09/27/2012	AP00233150	Alliant Ins-Vol Ins Program	Acct #NAPACOU-	00854063	36310	ALLIANTINS		915.00	0.00	
Total For 52700 - Insurance - Liability										
								3,731.62	0.00	
								Beginning Balance:		0.00
								Total Activity:		3,731.62
								Ending Balance:		3,731.62

Account 52905 - Business Travel/Mileage										
11/05/2012	AP00234466	J. Woodbury - transportation			00859050			46.62	0.00	
Total For 52905 - Business Travel/Mileage										
								46.62	0.00	
								Beginning Balance:		0.00
								Total Activity:		46.62
								Ending Balance:		46.62

Account 53100 - Office Supplies										
08/08/2012	AP00231522	Chino-key (bulletin brd)	Reimbursement	00847705	23180	CJYIPASSOC		6.86	0.00	

Report ID: GLS7505  
 Bus. Unit: NAPA-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8500000 Parks Administration

GENERAL LEDGER DETAIL TRANSACTIONS  
 For Fiscal Year 2013  
 Period 2 to 6

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	53100	- Office Supplies								
08/28/2012	AP00232232	Woodbury-web serv Jul/Aug	Reimbursement	00850488	19796	WOODBURY, J		170.00	0.00	
09/19/2012	AP00232882	Woodbury-Slicehost & linode	Reimbursement	00853057	19796	WOODBURY, J		522.26	0.00	
09/19/2012	AP00232882	Woodbury-model bakery	Reimbursement	00853057	19796	WOODBURY, J		39.00	0.00	
10/11/2012	AP00233636	Chino-volunteer tshirts		00856062				155.40	0.00	
11/14/2012	AP00234797	CJ Yip - name badges		00860083				25.86	0.00	
11/29/2012	AP00235225	C. Cahill - GPS expense	Reimbursement	00862199	24717	CAHILL, CHR		393.29	0.00	
12/04/2012	AP00235359	Napa Vly Engrav - name plate		00862474	11992	NAVLY-ENGR		30.98	0.00	
12/11/2012	AP00235547	C. Yip - shirts, coffee, etc	Reimbursement	00863757	23180	CYTIPASSOC		427.68	0.00	
Total For 53100 - Office Supplies								1,771.33	0.00	0.00

Beginning Balance: 0.00  
 Total Activity: 1,771.33  
 Ending Balance: 1,771.33

Account	Description	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	53120 - Memberships/Certifications							
11/05/2012	AP00234466 Bay Area Open Space-member due	Membership Ren	00859056	25817	SANFRANCIS			1,000.00
12/11/2012	AP00235547 Napa Land Trust-BRNA Member	2013 Membershi	00863764	16787	NAPACO-LA-			500.00
Total For 53120 - Memberships/Certifications						1,500.00	0.00	0.00

Beginning Balance: 0.00  
 Total Activity: 1,500.00  
 Ending Balance: 1,500.00

TOTAL EXPENSE 31,026.76 0.00 31,026.76



Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501000 Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS  
 For Fiscal Year 2013  
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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance		
Account	52490	- Other Professional Services										
08/23/2012	AP00232083	PARK070113 CJ YIP 7/12	7/12 SERVICES	00849982	23180	CJYIPASSOC		1,873.26	0.00			
09/11/2012	AP00232630	PARK110613 JACOBSEN 8/12	NAPA CO PARKS	00852072	26822	JACOBSEMAN		1,148.56	0.00			
09/19/2012	AP00232882	Frye's - printing	Inv #65253 - N	00853062	6744	FRYESPRIINT		216.58	0.00			
09/19/2012	AP00232882	Frye's - printing job	Inv #65444 - N	00853064	6744	FRYESPRIINT		88.89	0.00			
09/20/2012	AP00232922	PARK070113 CJ YIP 8/12	8/12 SERVICES	00853301	23180	CJYIPASSOC		2,265.95	0.00			
10/25/2012	AP00234127	PARK070113 CJ YIP 9/12	9/12 SERVICES	00857757	23180	CJYIPASSOC		3,463.17	0.00			
11/19/2012	AP00234950	PARK070113 CJ YIP 10/12	10/12 SERVICES	00861189	23180	CJYIPASSOC		4,028.56	0.00			
12/17/2012	0000235798	ReClass to 52820						0.00	216.58			
12/17/2012	0000235798	ReClass to 52820						0.00	88.89			
12/19/2012	AP00235871	PARK070113 CJ YIP 11/12	11/12 SERVICES	00864781	23180	CJYIPASSOC		949.95	0.00			
Total For 52490 - Other Professional Services										14,034.92	305.47	0.00
Beginning Balance:												13,729.45
Total Activity:												13,729.45
Ending Balance:												13,729.45

Account 52505 - Maintenance-Buildings/Improvem

08/03/2012	AP00231385	United Site-extra service call	Customer #CAN-	00846883	20925	UNITEDSITE		49.84	0.00	
08/03/2012	AP00231385	United Site-extra service call	Customer #CAN-	00846885	20925	UNITEDSITE		49.84	0.00	
08/03/2012	AP00231385	Hughes Net-July	Acct #DSS88360	00846889	17372	HUGHESNETW		76.56	0.00	
08/03/2012	AP00231385	United Site-July 2012	Customer #CAN-	00846891	20925	UNITEDSITE		142.32	0.00	
08/08/2012	AP00231522	United Site-August 2012	Customer #CAN-	00847702	20925	UNITEDSITE		142.32	0.00	
08/08/2012	AP00231522	C. Yip - Volunteer weekend		00847705				328.70	0.00	
08/21/2012	AP00231994	Napa County - Property Taxes	Assessment #86	00849432	6100	NAPACO-TRE		435.94	0.00	

Report ID: GL57505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501000 Moore Creek

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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
08/21/2012	AP00231994	Maintenance-Buildings/Improvem Hughes Network-8/12-9/12	Acct #DSS88360	00849434	17372	HUGHESNETW		76.56	0.00	
08/28/2012	AP00232232	Woodbury-Gatehouse door		00850488				246.23	0.00	
09/05/2012	AP00232445	United Site 8/22/12-9/18/12	Customer #CAN-	00851428	20925	UNITEDSITE		142.32	0.00	
09/06/2012	0000232492	Permit Fees-Hiking Trail		W12-00151				752.38	0.00	
09/06/2012	0000232493	Moore Creek Grading Permit		W11-00066				362.56	0.00	
09/11/2012	AP00232630	Diamond Pool - chlorine	Acct #55555555	00851842	25498	DIAMONDQUA		119.76	0.00	
09/11/2012	AP00232630	Diamond Pool-powder bag	Acct #55555555	00851843	25498	DIAMONDQUA		41.91	0.00	
09/11/2012	AP00232630	Diamond Pool-chlorine	Acct #55555555	00851844	25498	DIAMONDQUA		51.07	0.00	
09/11/2012	AP00232630	Chino-locks,keys, chemicals	Reimbursement	00851849	23180	CYTIASSOC		169.42	0.00	
09/19/2012	AP00232882	Hughes Net - 9/12/12-10/12/12	Acct #DSS88360	00853068	17372	HUGHESNETW		76.56	0.00	
09/26/2012	AP00233122	R CALLAHAN 50% SURVEY PROG PMT	50% COUGHRAN S	00854026	34022	CALLAHAN,R		7,500.00	0.00	
10/08/2012	AP00233457	PARK101213 DELTA 7/12	PROJ J117	00855666	26820	DELTACONSU		2,501.88	0.00	
10/10/2012	0000233580	ReClass to 52325		00846883				0.00	49.84	
10/10/2012	0000233580	ReClass to 52325		00846885				0.00	49.84	
10/10/2012	0000233580	ReClass to 52800		00846889				0.00	76.56	
10/10/2012	0000233580	ReClass to 52325		00846891				0.00	142.32	
10/10/2012	0000233580	ReClass to 52325		00847702				0.00	142.32	
10/10/2012	0000233580	ReClass to 52115		00849432				0.00	435.94	
10/10/2012	0000233580	ReClass to 52800		00849434				0.00	76.56	
10/10/2012	0000233580	ReClass to 52325		00851428				0.00	142.32	
10/10/2012	0000233580	ReClass to 52840		W12-00151				0.00	752.38	
10/10/2012	0000233580	ReClass to 52840		W11-00066				0.00	362.56	
10/10/2012	0000233580	ReClass to 53350		00851842				0.00	119.76	

Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501000 Moore Creek

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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account 52505 - Maintenance-Buildings/Improvem										
10/10/2012	0000233580	ReClass to 53350		00851843				0.00	41.91	
10/10/2012	0000233580	ReClass to 53350		00851844			0.00	51.07		
10/10/2012	0000233580	ReClass to 53350		00851849			0.00	169.42		
10/10/2012	0000233580	ReClass to 52800		00853068			0.00	76.56		
11/14/2012	AP00234797	CJ Yip - Vol wknd food, etc		00860083			413.06		0.00	
Total For 52505 - Maintenance-Buildings/Improvem								13,679.23	2,689.36	0.00
Beginning Balance:										10,989.87
Total Activity:										10,989.87
Ending Balance:										10,989.87

Account 52525 - Maintenance-Infrastructure/Lan										
10/25/2012	AP00234127	PARK121113 BRENT HARRIS 9/12	9/12 VALENTINE	00857749	2275	BRENTHARRI		9,375.00	0.00	
11/30/2012	0000235377	RDS REIMBS NOV 2012						3,095.43	0.00	
12/31/2012	0000236747	RDS REIMBURSE SEPT 2012						731.48	0.00	
12/31/2012	0000236760	RDS REIMBURS OCT 2012						6,793.41	0.00	
Total For 52525 - Maintenance-Infrastructure/Lan								19,995.32	0.00	0.00
Beginning Balance:										0.00
Total Activity:										19,995.32
Ending Balance:										19,995.32

Account 52700 - Insurance - Liability

Beginning Balance: 733.00  
 Total Activity: 0.00



Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501000 Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS  
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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
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Account 52800 - Communications/Telephone										
10/10/2012	0000233580	Hughes Net - July		00846889				76.56	0.00	
10/10/2012	0000233580	Hughes Network 8/12-9/12		00849434				76.56	0.00	
10/10/2012	0000233580	Hughes Net-9/12-10/12/12		00853068				76.56	0.00	
10/29/2012	AP00234225	HughesNet - 10/12/12-11/12/12	Acct #DSS88360	00858236	17372	HUGHESNETW		76.56	0.00	
11/27/2012	AP00235142	Hughes Net 11/12/12-12/12/12	Acct #DSS88360	00861707	17372	HUGHESNETW		76.56	0.00	
Total For 52800 - Communications/Telephone								382.80	0.00	
								Beginning Balance:		0.00
								Total Activity:		382.80
								Ending Balance:		382.80

Account 52820 - Printing & Binding										
12/17/2012	0000235798	Fryes Printing-Inv #65253						216.58	0.00	
12/17/2012	0000235798	Fryes Printing-Inv #65444						88.89	0.00	
Total For 52820 - Printing & Binding								305.47	0.00	
								Beginning Balance:		0.00
								Total Activity:		305.47
								Ending Balance:		305.47

Account 52840 - Permits/License Fees										
10/03/2012	0000233309	Grading Permit #W12-00197						683.93	0.00	

Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501000 Moore Creek

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Account	52840	- Permits/License Fees								
10/10/2012	0000233580	Permit Fees-hiking trail		W12-00151				752.38	0.00	
10/10/2012	0000233580	Moore Creek Grading permit		W11-00066				362.56	0.00	
10/10/2012	0000233580	EM Permit #E12-00480						1,148.19	0.00	
Total For 52840 - Permits/License Fees								2,947.06	0.00	
								Beginning Balance:		0.00
								Total Activity:		2,947.06
								Ending Balance:		2,947.06

Account	52905	- Business Travel/Mileage								
08/29/2012	AP00232308	Woodbury- Aug transportation	Reimbursement	00850714	19796	WOODBURY, J		56.61	0.00	
09/19/2012	AP00232882	Woodbury-transportation		00853057				46.62	0.00	
11/05/2012	AP00234466	J. Woodbury - transportation		00859050				23.31	0.00	
Total For 52905 - Business Travel/Mileage								126.54	0.00	
								Beginning Balance:		0.00
								Total Activity:		126.54
								Ending Balance:		126.54

Account	53205	- Utilities - Electric								
08/08/2012	AP00231522	PG&E-July		Acct #00997592	00847700			231.58	0.00	
09/05/2012	AP00232445	PG&E 7/2512-8/22/12		Acct #00997592	00851423			125.05	0.00	
10/08/2012	AP00233457	PG&E - 8/23/12 to 9/24/12		Acct #00997592	00855692			117.00	0.00	
11/05/2012	AP00234466	PG&E - 9/25/12 to 10/22/12		Acct #00997592	00859051			81.76	0.00	
								Beginning Balance:		0.00
								Total Activity:		555.39
								Ending Balance:		555.39

Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501000 Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS  
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Program:

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12/04/2012	AP00235359	PG&E 10/23/12-11/20/12						95.19	0.00	
								<u>95.19</u>		
Total For 53205 - Utilities - Electric								650.58	0.00	
								Beginning Balance:		0.00
								Total Activity:		650.58
								Ending Balance:		650.58

Beginning Balance:								0.00		
Total Activity:								650.58		
Ending Balance:								650.58		

Account	53345	- Construction Supplies/Material								
08/16/2012	0000231860	EM Permit #E12-00480						1,148.19	0.00	
10/10/2012	0000233580	Reclass to 52840						0.00	1,148.19	
Total For 53345 - Construction Supplies/Material								<u>1,148.19</u>		
								Beginning Balance:		0.00
								Total Activity:		0.00
								Ending Balance:		0.00

Account	53350	- Maintenance Supplies								
10/08/2012	AP00233457	Diamond Pool - Chlorine	Acct #55555555	00855695	25498	DIAMONDQUA		51.07	0.00	
10/08/2012	AP00233457	Diamond Pool - chemicals	Acct #55555555	00855696	25498	DIAMONDQUA		4.26	0.00	
10/10/2012	0000233580	Diamond Pool-chlorine		00851842				119.76	0.00	
10/10/2012	0000233580	Diamond Pool-powder bag		00851843				41.91	0.00	
10/10/2012	0000233580	Diamond Pool-chlorine		00851844				51.07	0.00	
10/10/2012	0000233580	Chino-locks,keys,chemicals		00851849				169.42	0.00	
10/11/2012	AP00233636	Chino-volunteer food & straw	Reimbursement	00856062	23180	CUYIPASSOC		477.78	0.00	
10/11/2012	AP00233636	Central Vly-straw wattle	Customer #NAPA	00856171	219	CENTRALVAL		96.98	0.00	

Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501000 Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS  
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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	53350	- Maintenance Supplies								
11/14/2012	AP00234797	CJ Yip-straw wattle, etc		00860083				283.89	0.00	
12/11/2012	AP00235547	Napa Sign - Redwood sign MC	Inv #9936 MC R	00863774	12797	NAPASIGNSH		1,939.50	0.00	
Total For 53350 - Maintenance Supplies								3,235.64	0.00	

Beginning Balance: 0.00  
 Total Activity: 3,235.64  
 Ending Balance: 3,235.64

TOTAL EXPENSE ----- 57,895.29 ----- 4,143.02 ----- 54,485.27 -----

Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501001 Oat Hill Mine Trail

GENERAL LEDGER DETAIL TRANSACTIONS  
 For Fiscal Year 2013  
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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account 52490 - Other Professional Services										
08/23/2012	AP00232083	PARK070113 CJ YIP 7/12	7/12 SERVICES	00849982	23180	CJYIPASSOC		239.43	0.00	
09/20/2012	AP00232922	PARK070113 CJ YIP 8/12	8/12 SERVICES	00853301	23180	CJYIPASSOC		333.30	0.00	
11/05/2012	AP00234466	Napa Sign - Private prop sign	Private Prop S	00859054	12797	NAPASIGNSH		70.04	0.00	
11/19/2012	AP00234950	PARK070113 CJ YIP 10/12	10/12 SERVICES	00861189	23180	CJYIPASSOC		202.75	0.00	
12/19/2012	AP00235871	PARK070113 CJ YIP 11/12	11/12 SERVICES	00864781	23180	CJYIPASSOC		248.29	0.00	
Total For 52490 - Other Professional Services								1,093.81	0.00	0.00
Beginning Balance:										0.00
Total Activity:								1,093.81		1,093.81
Ending Balance:										1,093.81

Account 52905 - Business Travel/Mileage										
09/19/2012	AP00232882	Woodbury-transportation		00853057				33.30	0.00	
11/05/2012	AP00234466	J. Woodbury - transportation		00859050				33.30	0.00	
Total For 52905 - Business Travel/Mileage								66.60	0.00	0.00
Beginning Balance:										0.00
Total Activity:								66.60		66.60
Ending Balance:										66.60

TOTAL EXPENSE										
								1,160.41	0.00	1,160.41

Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501002 Napa River and Bay Trail

GENERAL LEDGER DETAIL TRANSACTIONS  
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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52490	- Other Professional Services								
08/23/2012	AP00232083	PARK070113 CJ YIP 7/12	7/12 SERVICES	00849982	23180	CJYIPASSOC		313.32	0.00	
09/20/2012	AP00232922	PARK070113 CJ YIP 8/12	8/12 SERVICES	00853301	23180	CJYIPASSOC		487.74	0.00	
10/25/2012	AP00234127	PARK070113 CJ YIP 9/12	9/12 SERVICES	00857757	23180	CJYIPASSOC		324.42	0.00	
11/19/2012	AP00234950	PARK070113 CJ YIP 10/12	10/12 SERVICES	00861189	23180	CJYIPASSOC		137.21	0.00	
12/19/2012	AP00235871	PARK070113 CJ YIP 11/12	11/12 SERVICES	00864781	23180	CJYIPASSOC		487.19	0.00	
Total For 52490 - Other Professional Services								1,749.88	0.00	
Beginning Balance:										0.00
Total Activity:								1,749.88		1,749.88
Ending Balance:										1,749.88

Account	52905	- Business Travel/Mileage								
11/05/2012	AP00234466	J. Woodbury - transportation		00859050				12.77	0.00	
Total For 52905 - Business Travel/Mileage								12.77	0.00	
Beginning Balance:										0.00
Total Activity:								12.77		12.77
Ending Balance:										12.77

TOTAL EXPENSE

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1,762.65	0.00	1,762.65
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Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501003 Camp Berryessa

GENERAL LEDGER DETAIL TRANSACTIONS  
 For Fiscal Year 2013  
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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52490	- Other Professional Services								
08/23/2012	AP00232083	PARK111513 PSOMAS 7/12	PROJ 6NAP01010	00849978	33202	PSOMAS-001		7,139.50	0.00	
10/25/2012	AP00234127	PARK111513 PSOMAS 8/12	PROJ# 6NAP0101	00857755	33202	PSOMAS-001		2,604.00	0.00	
11/19/2012	AP00234950	PARK111513 PSOMAS 9/12	PROJ 6NAP01010	00861184	33202	PSOMAS-001		5,934.00	0.00	
12/10/2012	AP00235508	PARK111513 PSOMAS 10/12	PROJ 6NAP01010	00863443	33202	PSOMAS-001		8,085.75	0.00	
12/11/2012	AP00235547	Cal Test-new well	Lab Order #M11	00863796	19800	CALTESTANA		345.00	0.00	
Total For 52490 - Other Professional Services								24,108.25	0.00	0.00

Beginning Balance: 0.00  
 Total Activity: 24,108.25  
 Ending Balance: 24,108.25

Account	52505	- Maintenance-Buildings/Improvem								
10/11/2012	AP00233636	Central Vly-straw, wheel set	Customer #NAPA	00856164	219	CENTRALVAL		65.70	0.00	
Total For 52505 - Maintenance-Buildings/Improvem								65.70	0.00	0.00
Beginning Balance:										0.00
Total Activity:										65.70
Ending Balance:										65.70
TOTAL EXPENSE								24,173.95	0.00	24,173.95

Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501005 Napa River Ecological Reserve

GENERAL LEDGER DETAIL TRANSACTIONS  
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Account 52325 - Waste Disposal Services										
10/08/2012	AP00233457	Upper Vly Disp - Sept 2012	Acct #01-48644	00855693	19694	UPPERVALLE		101.52	0.00	
10/16/2012	0000233777	United Site-July 2012		00846874				321.44	0.00	
10/16/2012	0000233777	United Site-Aug 2012		00846878				321.44	0.00	
10/16/2012	0000233777	Upper Vly Disp-July 2012		00848309				103.02	0.00	
10/16/2012	0000233777	United Site 8/16/12-9/12/12		00851426				321.44	0.00	
10/16/2012	0000233777	Upper Vly Disp-Aug 2012		00852688				103.00	0.00	
10/16/2012	0000233777	United Site 9/13/12-10/10/12		00854064				321.44	0.00	
10/29/2012	AP00234225	United Site 10/11/12 -11/7/12	Customer #CAN-	00858237	20925	UNITEDSITE		321.44	0.00	
11/14/2012	AP00234797	Upper Vly Disp - Oct 2012	Acct #01-48644	00860095	19694	UPPERVALLE		101.52	0.00	
11/27/2012	AP00235142	United Site 11/8/12 - 12/5/12	Customer #CAN-	00861709	20925	UNITEDSITE		321.44	0.00	
12/17/2012	AP00235782	Upper Vly Disp - Nov 2012	Acct #01-48644	00864319	19694	UPPERVALLE		101.52	0.00	
12/20/2012	AP00235904	United Site - 12/6/12-1/2/13	Customer #CAN-	00864937	20925	UNITEDSITE		180.47	0.00	
Total For 52325 - Waste Disposal Services								2,619.69	0.00	
								Beginning Balance:		0.00
								Total Activity:		2,619.69
								Ending Balance:		2,619.69
Account 52490 - Other Professional Services										
08/23/2012	AP00232083	PARK070113 CJ YIP 7/12	7/12 SERVICES	00849982	23180	CJYIPASSOC		1,098.26	0.00	
09/20/2012	AP00232922	PARK070113 CJ YIP 8/12	8/12 SRRVICHS	00853301	23180	CJYIPASSOC		1,548.26	0.00	
10/25/2012	AP00234127	PARK070113 CJ YIP 9/12	9/12 SRRVICHS	00857757	23180	CJYIPASSOC		529.42	0.00	
11/05/2012	AP00234466	Napa Vly Unified-bus 10/12/12	Job #28.11877.	00859060	2076	NAVLY-UNIF		380.50	0.00	



Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501005 Napa River Ecological Reserve

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Account	52490	- Other Professional Services								
11/19/2012	AP00234950	PARK070113 CJ YIP 10/12	10/12 SERVICES	00861189	23180	CJYIPASSOC		1,167.16	0.00	
11/27/2012	AP00235142	PARK070113 CJ YIP FIELD TRIPS	FIELD TRIPS 10	00861674	23180	CJYIPASSOC		600.00	0.00	
12/04/2012	AP00235359	NVUSD - bus 11/15 trip	Job #28.11956.	00862475	2076	NAVLY-UNITF		150.50	0.00	
12/04/2012	AP00235359	NVUSD - bus - 11/8 trip	Job #28.11947.	00862476	2076	NAVLY-UNITF		210.75	0.00	
12/19/2012	AP00235871	PARK070113 CJ YIP 11/12	11/12 SERVICES	00864781	23180	CJYIPASSOC		3,235.47	0.00	
Total For 52490 - Other Professional Services								8,920.32	0.00	

Beginning Balance: 0.00  
 Total Activity: 8,920.32  
 Ending Balance: 8,920.32

Account	52505	- Maintenance-Buildings/Improvem								
08/03/2012	AP00231385	United Site-July 2012	Customer #CAN-	00846874	20925	UNITEDSITE		321.44	0.00	
08/03/2012	AP00231385	United Site-Aug 2012	Customer #CAN-	00846878	20925	UNITEDSITE		321.44	0.00	
08/14/2012	AP00231737	Upper Vly Disp-July 2012	Acct #01-48644	00848309	19694	UPPERVALLE		103.02	0.00	
08/23/2012	AP00232083	PARK081213 OPTIONS3 7/12	7/12 SRRVCS	00849976	24404	OPTIONS3-0		1,135.00	0.00	
09/05/2012	AP00232445	United Site 8/16/12-9/12/12	Customer #CAN-	00851426	20925	UNITEDSITE		321.44	0.00	
09/11/2012	AP00232630	Chino-weed mgmt tools		00851849				767.96	0.00	
09/17/2012	AP00232799	Upper Vly Disp- August 2012	Acct #01-48644	00852688	19694	UPPERVALLE		103.00	0.00	
09/19/2012	AP00232882	Golden Gate - mowing	Inv #2012-386	00853059	7024	GOLDENGATE		1,000.00	0.00	
09/20/2012	AP00232922	PARK081213 OPTIONS3 8/12	8/12 SERVICES	00853304	24404	OPTIONS3-0		985.00	0.00	
09/27/2012	AP00233150	United Site 9/13/12-10/10/12	Cust #CAN-0973	00854064	20925	UNITEDSITE		321.44	0.00	
10/16/2012	0000233777	ReClass to 52325		00846874				0.00	321.44	
10/16/2012	0000233777	ReClass to 52325		00846878				0.00	321.44	

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Account	52505	- Maintenance-Buildings/Improvem									
10/16/2012	0000233777	ReClass to 52325		00848309				0.00	103.02		
10/16/2012	0000233777	ReClass to 52325						0.00		321.44	
10/16/2012	0000233777	ReClass to 52325		00852688				0.00	103.00		
10/16/2012	0000233777	ReClass to 52325		00854064				0.00		321.44	
10/25/2012	AP00234127	PARK081213 OPTIONS3 9/12	9/12 SERVICES	00857753	24404	OPTIONS3-0		1,060.00	0.00		
11/27/2012	AP00235142	PARK081213 OPTIONS3 10/12	10/12 SERVICES	00861675	24404	OPTIONS3-0		835.00	0.00		
Total For 52505 - Maintenance-Buildings/Improvem								7,274.74		1,491.78	0.00
Beginning Balance:											5,782.96
Total Activity:											5,782.96
Ending Balance:											5,782.96

Account	Description	Yountville Cro	Reimbursement	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account	52525 - Maintenance-Infrastructure/Lan									
11/05/2012	AP00234466 Golden Gate Landscape - 10/16	Yountville Cro	00859062	7024	GOLDENGATE		360.00	0.00		
11/14/2012	AP00234797 CJ Yip - Top soil-acorn plant	Reimbursement	00860083	23180	CUYIPASSOC		142.48	0.00		
Total For 52525 - Maintenance-Infrastructure/Lan							502.48		0.00	0.00
Beginning Balance:										0.00
Total Activity:										502.48
Ending Balance:										502.48

TOTAL EXPENSE

19,317.23      1,491.78      17,825.45

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 Bus. Unit: NAPCO-Napa County GL Business Unit  
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 Dept: 8501007 Putah Creek

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Account 52490 - Other Professional Services										
08/23/2012	AP00232083	PARK070113 CJ YIP 7/12	7/12 SERVICES	00849982	23180	CJYIPASSOC		679.34	0.00	
09/27/2012	AP00233150	PARK125-13 NAPA BOTANICAL 7/12	7/12 SERVICES	00854207	15588	NAPA-BOTAN		618.75	0.00	
09/27/2012	AP00233150	PARK125-13 NAPA BOTANICAL 8/12	8/12 SERVICES	00854208	15588	NAPA-BOTAN		337.50	0.00	
10/25/2012	AP00234127	PARK070113 CJ YIP 9/12	9/12 SERVICES	00857757	23180	CJYIPASSOC		174.98	0.00	
11/19/2012	AP00234950	PARK070113 CJ YIP 10/12	10/12 SERVICES	00861189	23180	CJYIPASSOC		172.20	0.00	
12/19/2012	AP00235871	PARK070113 CJ YIP 11/12	11/12 SERVICES	00864781	23180	CJYIPASSOC		299.95	0.00	
Total For 52490 - Other Professional Services								2,282.72	0.00	
								Beginning Balance:		0.00
								Total Activity:		2,282.72
								Ending Balance:		2,282.72

Account 53600 - Special Departmental Expense										
08/08/2012	AP00231522	C. Yip- Re-key SV shed		00847705				21.79	0.00	
11/27/2012	AP00235142	State Board - water rights fee	Acct #WR EF 09	00861711	10614	CASR-EQUAL		150.95	0.00	
Total For 53600 - Special Departmental Expense								172.74	0.00	
								Beginning Balance:		0.00
								Total Activity:		172.74
								Ending Balance:		172.74

TOTAL EXPENSE 2,455.46

Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
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 Dept: 8501008 State Parks

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								0.00	0.00	
								Beginning Balance:		10,400.00
								Total Activity:		0.00
								Ending Balance:		10,400.00

Account	52125	- Accounting/Auditing Services								
	10/10/2012	0000233528	Int Aud Fees 1st Qtr FY 2013			STATE PARK		2,988.40	0.00	
								2,988.40	0.00	
								Beginning Balance:		0.00
								Total Activity:		2,988.40
								Ending Balance:		2,988.40

Account	52325	- Waste Disposal Services								
	10/08/2012	AP00233457	Upper Vly - Sept 2012			Acct #01-13452 00855700		856.95	0.00	
	10/26/2012	0000234174	Johnny-portable restroom					107.75	0.00	
	10/26/2012	0000234174	Johnny-port restroom					51.95	0.00	
	10/26/2012	0000234174	Upper Vly Disp-July 2012					909.24	0.00	
	10/26/2012	0000234174	Upper Vly Disp-Aug 2012					856.95	0.00	
	10/26/2012	0000234174	Upper Vly Disp-20 yd temp pull					691.53	0.00	
	11/05/2012	AP00234466	Upper Vly Disp - Oct 2012			Acct #01-13452 00859059		856.95	0.00	
	11/19/2012	AP00234950	Upper Vly Disp-Oct 2012			Acct #01-13452 00861106		19694	0.00	
	12/11/2012	AP00235547	Upper Vly Disp-2 yd ashes			Bothe Park - 2 00863780		19694	0.00	
								5,516.44	0.00	

Total For 52325 - Waste Disposal Services Beginning Balance: 0.00

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 Bus. Unit: NAPCO-Napa County GL Business Unit  
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Account 52490 - Other Professional Services										
08/14/2012	AP00231737	ATP-Tuly Alarm Monitor Fees	Inv #3481-Both	00848298		ADVANTAGHT		40.00	0.00	
08/23/2012	AP00232083	PARK1206-13 MARIONI 7/12	7/12 SERVICES	00849975		MARIONI,JE		973.75	0.00	
08/29/2012	AP00232308	Advantage - Monitor Fee	Bothe State Pa	00850699		ADVANTAGHT		40.00	0.00	
09/11/2012	AP00232630	S. Jones - Lifeguard	Reimbursement	00851841		JONES,SAND		240.00	0.00	
09/11/2012	AP00232630	S. Jones - truck payment	Reimbursement	00851841		JONES,SAND		100.00	0.00	
09/27/2012	AP00233150	PARK1206-13 MARIONI 8/12	8/12 SERVICES	00854204		MARIONI,JE		902.50	0.00	
10/26/2012	0000234174	Reclass to 53400						0.00	100.00	
10/29/2012	AP00234425	Valley Architects-copies/plans	Bothe Yurts -	00858238		VALLEYARCH		300.00	0.00	
11/05/2012	AP00234466	ATP - Oct 2012	Bothe State Pa	00859055		ADVANTAGHT		40.00	0.00	
11/27/2012	AP00235142	PARK1206-13 MARIONI 10/12	10/12 SERVICES	00861676		MARIONI,JE		950.00	0.00	
11/29/2012	AP00235225	ATP - Nov 2012	Bothe State Pa	00862197		ADVANTAGHT		40.00	0.00	
12/17/2012	0000235757	NV Parks - Bale Mill						0.00	1,800.00	
12/17/2012	AP00235782	Refund-Donation (Pay pal)	Bale Mill Dona	00864321		INVESTTEPAR		1,800.00	0.00	
12/17/2012	AP00235782	ATP - Sept 2012	Bothe State Pa	00864324		ADVANTAGHT		40.00	0.00	
Total For 52490 - Other Professional Services								5,466.25	1,900.00	
Beginning Balance:										0.00
Total Activity:								3,566.25		
Ending Balance:										3,566.25

Account 52505 - Maintenance-Buildings/Improvem

Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
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Account	52505	- Maintenance-Buildings/Improvem								
08/03/2012	AP00231385	C. Cahill-concrete (Bothe)	Reimbursement-	00846852	24717	CAHILL,CHR		21.00	0.00	
08/03/2012	AP00231385	Montelli - Septic Tank 7/3/12	Invoice #7086	00846855	10253	MONTELLICO		1,785.00	0.00	
08/03/2012	AP00231385	Montelli-Septic tank-7/5/12	Invoice #7087-	00846857	10253	MONTELLICO		2,082.50	0.00	
08/03/2012	AP00231385	Montelli-Septic tank 7/6/12	Inv #7089-Job	00846860	10253	MONTELLICO		892.50	0.00	
08/03/2012	AP00231385	Johnny - portable restroom	Inv #48874E-Bo	00846862	27875	JOHNNYONTH		107.75	0.00	
08/03/2012	AP00231385	Diamond Water-Bothe pool	Inv #19645-Bot	00846864	25498	DIAMONDQUA		808.76	0.00	
08/03/2012	AP00231385	S. Jones-Cons Electric	Reimbursement	00846871	33857	JONES,SAND		145.58	0.00	
08/03/2012	AP00231385	S. Jones-Cons Electric	Reimbursement	00846871	33857	JONES,SAND		591.05	0.00	
08/08/2012	AP00231522	Johnny-port restroom rental	Inv #49238E	00847696	27875	JOHNNYONTH		51.95	0.00	
08/08/2012	AP00231522	Upper Vly Disp-July 2012	Bothe State Pa	00847698	19694	UPPERVALLE		909.24	0.00	
08/14/2012	AP00231737	Fred Hare-Bothe Pool	Bothe State Pa	00848305	33947	FREDHAREAQ		300.00	0.00	
08/14/2012	AP00231737	S. Jones-Sand reimbursement	Reimbursement-	00848312	33857	JONES,SAND		25.05	0.00	
08/14/2012	AP00231737	S. Jones- CED expense	Reimbursement-	00848312	33857	JONES,SAND		113.23	0.00	
08/14/2012	AP00231737	Steve Hardware-septic tank con	Cust #4826 - S	00848313	1222	STEVESHARD		90.43	0.00	
08/14/2012	AP00231737	Stevens Hardware-keys	Cust #4826 - k	00848314	1222	STEVESHARD		5.37	0.00	
08/21/2012	AP00231994	Diamond Water-Bothe Pool	Bothe State Pa	00849427	25498	DIAMONDQUA		1,848.58	0.00	
08/21/2012	AP00231994	Comcast-Bothe (July & August)	Acct #81553004	00849430	11443	COMCAST-00		219.73	0.00	
08/28/2012	AP00232232	S. Jones- hose & tip kit	Reimbursement	00850345	33857	JONES,SAND		93.17	0.00	
08/28/2012	AP00232232	Central Valley	Customer #NAPA	00850367	219	CENTRALVAL		118.00	0.00	
08/28/2012	AP00232232	Central Valley	Customer #NAPA	00850369	219	CENTRALVAL		5.11	0.00	
08/28/2012	AP00232232	Central Valley	Customer #NAPA	00850371	219	CENTRALVAL		31.23	0.00	
08/28/2012	AP00232232	Central Valley	Customer #NAPA	00850375	219	CENTRALVAL		26.89	0.00	

Report ID: GL57505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
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Account	52505	- Maintenance-Buildings/Improvem								
08/28/2012	AP00232232	Central Valley	Customer #NAPA	00850379	219	CENTRALVAL		10.43	0.00	
08/28/2012	AP00232232	Central Valley	Customer #NAPA	00850383	219	CENTRALVAL		84.49	0.00	
08/28/2012	AP00232232	Central Valley	Customer #NAPA	00850386	219	CENTRALVAL		2.39	0.00	
08/28/2012	AP00232232	Central Valley	Customer #NAPA	00850387	219	CENTRALVAL		510.02	0.00	
08/28/2012	AP00232232	Central Valley	Customer #NAPA	00850392	219	CENTRALVAL		15.60	0.00	
08/28/2012	AP00232232	Central Valley	Customer #NAPA	00850461	219	CENTRALVAL		6.14	0.00	
08/28/2012	AP00232232	Central Valley	Customer #NAPA	00850466	219	CENTRALVAL		13.02	0.00	
08/28/2012	AP00232232	Central Valley	Customer #NAPA	00850469	219	CENTRALVAL		77.38	0.00	
08/28/2012	AP00232232	Central Valley	Customer #NAPA	00850472	219	CENTRALVAL		8.06	0.00	
08/28/2012	AP00232232	Central Valley	Customer #NAPA	00850477	219	CENTRALVAL		17.23	0.00	
08/28/2012	AP00232232	Central Valley	Customer #NAPA	00850481	219	CENTRALVAL		26.32	0.00	
08/28/2012	AP00232232	Woodbury-SP Expenses						890.92	0.00	
08/29/2012	AP00232308	K. Mays - Bothe Water Heater	Inv #2013170-	00850703	26877	KENMAYSPU		881.57	0.00	
09/05/2012	AP00232445	Diamond Water-chlorine & gauge	Bothe State Pa	00851421	25498	DIAMONDQUA		353.57	0.00	
09/05/2012	AP00232445	Pace Supply	County of Napa	00851424	9520	PACESUPPLY		8.62	0.00	
09/05/2012	AP00232445	Diamond Water-Chlorine & brush	Eric Barnett A	00851430	25498	DIAMONDQUA		150.37	0.00	
09/11/2012	AP00232630	Steve's Hardware-nuts & bolts	Acct #31248	00851836	1222	STEVESHARD		22.23	0.00	
09/11/2012	AP00232630	Steve's Hardware - disp bags	Acct #31248	00851837	1222	STEVESHARD		14.00	0.00	
09/11/2012	AP00232630	Steve's hardware-wire, plugs	Acct #31248	00851838	1222	STEVESHARD		17.74	0.00	
09/11/2012	AP00232630	Paint Works	Acct #4159 (Bo	00851839	16605	PAINTWORKS		63.55	0.00	
09/11/2012	AP00232630	Browns Auto- air hose repair	Acct #2770	00851840	158	BROWNSAUTO		26.77	0.00	
09/11/2012	AP00232630	J. Woodbury-Wright hse window	Reimbursement	00851845	19796	WOODBURY, J		300.00	0.00	
09/11/2012	AP00232630	Fluid Mannuf-Valve, kit, timer	Bothe State pa	00851850	33985	FLUIDMANUF		592.16	0.00	

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Account	52505	- Maintenance-Buildings/Improvem								
09/11/2012	AP00232630	Fluid Manuf - coin acceptor	Bothe State Pa	00851851	33985	FLUIDMANUF		375.49	0.00	
09/11/2012	AP00232630	Upper Vly Disposal-Aug 2012	Acct #01-13452	00851855	19694	UPPERVALLE		856.95	0.00	
09/11/2012	AP00232630	Central Vly	Cust #NAPACORP	00851862	219	CENTRALVAL		57.96	0.00	
09/11/2012	AP00232630	Central Valley - SP	Cust #NAPACORP	00851863	219	CENTRALVAL		4.51	0.00	
09/11/2012	AP00232630	Central Valley - SP	Cust #NAPACORP	00851864	219	CENTRALVAL		119.72	0.00	
09/11/2012	AP00232630	Central Vly-battery	Cust #NAPACORP	00851865	219	CENTRALVAL		107.74	0.00	
09/11/2012	AP00232630	Central Valley - SP	Cust #NAPACORP	00851866	219	CENTRALVAL		185.35	0.00	
09/11/2012	AP00232630	Central Vly-tray liner, shingl	Cust #NAPACORP	00851869	219	CENTRALVAL		16.58	0.00	
09/11/2012	AP00232630	Central Valley - SP	Cust #NAPACORP	00851871	219	CENTRALVAL		8.58	0.00	
09/11/2012	AP00232630	Central Valley - SP	Cust #NAPACORP	00851873	219	CENTRALVAL		11.39	0.00	
09/11/2012	AP00232630	Central Valley - SP	Cust #NAPACORP	00851876	219	CENTRALVAL		77.85	0.00	
09/11/2012	AP00232630	Central Valley - SP	Cust #NAPACORP	00851878	219	CENTRALVAL		156.43	0.00	
09/11/2012	AP00232630	Central Vly-hammer, drill bits		00851882	219	CENTRALVAL		99.00	0.00	
09/11/2012	AP00232630	Central Valley - SP	Cust #NAPACORP	00851884	219	CENTRALVAL		10.79	0.00	
09/11/2012	AP00232630	Central Valley - rebar	Cust #NAPACORP	00851886	219	CENTRALVAL		11.14	0.00	
09/11/2012	AP00232630	Central Valley - SP	Cust #NAPACORP	00851888	219	CENTRALVAL		29.26	0.00	
09/11/2012	AP00232630	Central Valley - SP	Cust #NAPACORP	00851890	219	CENTRALVAL		74.83	0.00	
09/11/2012	AP00232630	Central Valley - SP	Cust #NAPACORP	00851892	219	CENTRALVAL		37.98	0.00	
09/11/2012	AP00232799	AT&T - June-8/12/12	Acct #70794245	00852692	949	ATT-002		423.23	0.00	
09/11/2012	AP00232799	Rainbow Ag- bothe supplies	Customer #4546	00852693	11400	RAINBOWAGR		152.00	0.00	
09/11/2012	AP00232799	Rainbow Ag- emblem	Cust #45463	00852695	11400	RAINBOWAGR		16.37	0.00	
09/11/2012	AP00232799	Rainbow ag-air filter, test, etc	Cust #45463 (B)	00852699	11400	RAINBOWAGR		38.00	0.00	
09/19/2012	AP00232882	Woodbury-dmv truck		00853057				23.00	0.00	



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Account	52505	- Maintenance-Buildings/Improvem								
09/19/2012	AP00232882	Zumwalt - repair	Cust #16448 -	00853058	6467	ZUMWALTFOR		102.93	0.00	
09/19/2012	AP00232882	Upper Vly Disp-20 yd temp pull	Acct #01-28857	00853060	19694	UPPERVALLE		691.53	0.00	
09/19/2012	AP00232882	Comcast - 9/10/12-10/09/12	Acct #81553004	00853061	11443	COMCAST-00		107.49	0.00	
10/26/2012	0000234174	Reclass to 53350						0.00	21.00	
10/26/2012	0000234174	Reclass to 52325						0.00	107.75	
10/26/2012	0000234174	Reclass to 52325						0.00	51.95	
10/26/2012	0000234174	Reclass to 52325						0.00	909.24	
10/26/2012	0000234174	Reclass to 53350						0.00	25.05	
10/26/2012	0000234174	Reclass to 53350						0.00	95.80	
10/26/2012	0000234174	Reclass to 52800						0.00	219.73	
10/26/2012	0000234174	Reclass to 53350						0.00	93.17	
10/26/2012	0000234174	Reclass to 53350						0.00	952.31	
10/26/2012	0000234174	Reclass to 53350						0.00	8.62	
10/26/2012	0000234174	Reclass to 53350						0.00	150.37	
10/26/2012	0000234174	Reclass to 53350						0.00	53.97	
10/26/2012	0000234174	Reclass to 53350						0.00	63.55	
10/26/2012	0000234174	Reclass to 53350						0.00	26.77	
10/26/2012	0000234174	Reclass to 53350						0.00	300.00	
10/26/2012	0000234174	Reclass to 53400						0.00	967.65	
10/26/2012	0000234174	Reclass to 52325						0.00	856.95	
10/26/2012	0000234174	Reclass to 53350						0.00	1,009.11	
10/26/2012	0000234174	Reclass to 52800						0.00	423.23	
10/26/2012	0000234174	Reclass to 53350						0.00	206.37	

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Account	52505	- Maintenance-Buildings/Improvem						0.00	691.53	
10/26/2012	0000234174	ReClass to 52325								
10/26/2012	0000234174	ReClass to 52505						0.00	107.49	
11/05/2012	AP00234466	J. Woodbury-NV Chimney Sweep		00859050				145.00	0.00	
Total For 52505 - Maintenance-Buildings/Improvem								18,305.80	7,341.61	206.00
Beginning Balance:										10,964.19
Total Activity:										11,170.19
Ending Balance:										

Account	52800	- Communications/Telephone								
10/08/2012	AP00233457	AT&T - 8/13/12 to 9/12/12	Acct #70794245	00855698	949	ATT-002		142.73	0.00	
10/17/2012	AP00233870	Comcast - 10/10/12 to 11/9/12	Acct #81553004	00857033	11443	COMCAST-00		107.49	0.00	
10/26/2012	0000234174	Comcast-July & Aug 2012						219.73	0.00	
10/26/2012	0000234174	AT&T - June-8/12/12						423.23	0.00	
10/26/2012	0000234174	Comcast - 9/10/12-10/9/12						107.49	0.00	
11/05/2012	AP00234466	AT&T - 9/13/12 - 10/12/12	Acct #70794245	00859063	949	ATT-002		172.06	0.00	
11/27/2012	AP00235142	Comcast - Bothe	Acct #81553004	00861705	11443	COMCAST-00		107.49	0.00	
11/29/2012	AP00235225	AT&T 10/13/12-11/12/12	Acct #70794245	00862191	949	ATT-002		57.72	0.00	
12/17/2012	AP00235782	Comcast 12/10/12-1/9/13	Acct #81553004	00864318	11443	COMCAST-00		112.24	0.00	
12/20/2012	AP00235904	J. Woodbury-Merchant deposit	Reimbursement	00864933	19796	WOODBURY, J		750.00	0.00	
12/20/2012	AP00235904	Hughes - 12/12/12-1/12/13	Acct #DSS88360	00864942	17372	HUGHESNETW		76.56	0.00	
Total For 52800 - Communications/Telephone								2,276.74	0.00	0.00
Beginning Balance:										0.00

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Account	52825	- Bank Charges								
12/31/2012	0000237025	2Q12/13 INT APP - BK ANALYSIS		31DEC2012				228.08	0.00	2,276.74
12/31/2012	0000237026	1Q12/13 INT APP - ANALYSIS Fee		30SEP2012				273.41	0.00	2,276.74
Total For 52825 - Bank Charges								501.49	0.00	0.00

Beginning Balance: 0.00  
 Total Activity: 501.49  
 Ending Balance: 501.49

Account	52905	- Business Travel/Mileage								
08/03/2012	AP00231385	S. Jones-Fuel		00846871				142.39	0.00	
08/23/2012	AP00232083	E BARNETT MILEAGE 7/11-26		MILEAGE 7/11-2	00849995	BARNETT, ER		29.97	0.00	
08/28/2012	AP00232232	S. Jones- Chevron fuel expense		S. Jones - Sta	00850492	JONES, SAND		197.62	0.00	
09/17/2012	AP00232799	S. Jones - Fuel expense			00852689			205.20	0.00	
09/19/2012	AP00232882	E BARNETT MILEAGE 8/7-23		MILEAGE 8/7-23	00853104	BARNETT, ER		29.97	0.00	
10/05/2012	AP00233425	L VOLKMAN 8/29 WRIGHT HOUSE		8/29 WRIGHT HO	00855546	VOLKMAN, LI		30.25	0.00	
10/05/2012	AP00233425	R GRASSI 8/22 WRIGHT HOUSE		8/22 WRIGHT HO	00855548	GRASSI, ROB		27.75	0.00	
10/11/2012	AP00233636	S. Jones - Chevron		S. Jones - Che	00856066	JONES, SAND		200.09	0.00	
11/05/2012	AP00234466	S. Jones - Chevron expense		Reimbursement	00859052	JONES, SAND		94.15	0.00	
11/13/2012	AP00234738	E BARNETT MILEAGE 9/5-10/25		MILEAGE 9/5-10	00860012	BARNETT, ER		22.20	0.00	
11/13/2012	AP00234738	R GRASSI MILEAGE 9/17-10/16		MILEAGE 9/17-1	00860014	GRASSI, ROB		62.16	0.00	

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Account	52905	- Business Travel/Mileage								
11/14/2012	AP00234797	S. Jones - Chevron expense	Reimbursement	00860087	33857	JONES,SAND		25.00	0.00	
11/19/2012	AP00234950	S. Jones - fuel expense	Reimbursement	00861114	33857	JONES,SAND		69.51	0.00	
11/27/2012	AP00235142	S. Jones-Chevron expense		00861703				89.55	0.00	
11/29/2012	AP00235225	S. Jones - Chevron exp	Reimbursement	00862202	33857	JONES,SAND		69.74	0.00	
12/17/2012	AP00235782	S. Jones - Chevron expense	Reimbursement	00864322	33857	JONES,SAND		63.56	0.00	
12/20/2012	AP00235904	J. Woodbury- transportation		00864933				193.60	0.00	
12/20/2012	AP00235904	J. Woodbury - transportation		00864933				46.62	0.00	
Total For 52905 - Business Travel/Mileage								1,599.33	0.00	0.00

Beginning Balance: 0.00  
 Total Activity: 1,599.33  
 Ending Balance: 1,599.33

Account	53100	- Office Supplies								
08/29/2012	AP00232308	S. Jones-Cash & Carry	Reimbursement	00850694	33857	JONES,SAND		215.29	0.00	
09/17/2012	AP00232799	S. Jones - copies & clock	Reimbursement	00852689	33857	JONES,SAND		25.34	0.00	
09/17/2012	AP00232799	S. Jones - Cash & Carry (TP)	Reimbursement	00852689	33857	JONES,SAND		267.15	0.00	
10/29/2012	AP00234225	S. Jones-Bothe office supplies	Reimbursement	00858240	33857	JONES,SAND		14.92	0.00	
11/19/2012	AP00234950	S. Jones - Ink		00861114				17.23	0.00	

Beginning Balance: 0.00  
 Total Activity: 539.93  
 Ending Balance: 539.93

Total For 53100 - Office Supplies

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Account	53205	- Utilities - Electric								
08/03/2012	AP00231385	PG&E-Rec Hall	Acct #21728318	00846840	945	PAC-GAS-00		56.86	0.00	
08/03/2012	AP00231385	PG&E-Camp fire,restroom	Acct #67654031	00846843	945	PAC-GAS-00		30.84	0.00	
08/03/2012	AP00231385	PG&E-Office,camp group,pool	Acct #18690124	00846847	945	PAC-GAS-00		870.33	0.00	
08/03/2012	AP00231385	PG&E-Bothe	Acct #48314069	00846849	945	PAC-GAS-00		194.26	0.00	
08/21/2012	AP00231994	PG&E-Camp fire, restrm,outdoor	Acct #67654031	00849424	945	PAC-GAS-00		29.69	0.00	
08/21/2012	AP00231994	PG&E-Rec Hall	Acct #21728318	00849425	945	PAC-GAS-00		65.84	0.00	
08/28/2012	AP00232232	PG&E-3715 St. Helena Hwy	Acct #53600798	00850351	945	PAC-GAS-00		48.21	0.00	
08/28/2012	AP00232232	PG&E (Res service)	Acct #48314069	00850353	945	PAC-GAS-00		84.95	0.00	
08/28/2012	AP00232232	PG&E-Office,Pool,Camp Grp	Acct #18690124	00850354	945	PAC-GAS-00		793.58	0.00	
09/27/2012	AP00233150	PG&E - 8/14/12-9/12/12	Acct #21728318	00854056	945	PAC-GAS-00		59.90	0.00	
09/27/2012	AP00233150	PG&E - 8/14/12-9/12/12	Acct #67654031	00854059	945	PAC-GAS-00		31.61	0.00	
09/27/2012	AP00233150	PG&E - 8/14/12-9/14/12	Acct #18690124	00854060	945	PAC-GAS-00		921.89	0.00	
09/27/2012	AP00233150	PG&E 8/15/12-9/13/12	Acct #48314069	00854061	945	PAC-GAS-00		114.05	0.00	
09/27/2012	AP00233150	PG&E 8/15/12-9/13/12	Acct #53600798	00854062	945	PAC-GAS-00		12.88	0.00	
10/29/2012	AP00234225	PG&E-Res service 9/14-10/12	Acct #53600798	00858227	945	PAC-GAS-00		4.29	0.00	
10/29/2012	AP00234225	PG&E Res serv 9/14/12-10/12/12	Acct #48314069	00858229	945	PAC-GAS-00		116.45	0.00	
10/29/2012	AP00234225	PG&E - campfire, outdoor	Acct #67654031	00858233	945	PAC-GAS-00		34.10	0.00	
10/29/2012	AP00234225	PG&E - Rec Hall 9/13/12-10/11	Acct #21728318	00858234	945	PAC-GAS-00		59.87	0.00	
11/01/2012	0000234351	PG&E-Office, camp group, pool	Acct #21728318	00861685	945	PAC-GAS-00		704.77	0.00	
11/27/2012	AP00235142	PG&E 10/12-11/12/12 Rec Hal	Acct #21728318	00861685	945	PAC-GAS-00		72.18	0.00	
11/27/2012	AP00235142	PG&E 10/12-11/12/12	Acct #67654031	00861690	945	PAC-GAS-00		36.40	0.00	
11/27/2012	AP00235142	PG&E 10/12-11/13/12	Acct #18690124	00861694	945	PAC-GAS-00		786.46	0.00	

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Account	53205	- Utilities - Electric								
11/27/2012	AP00235142	PG&E 10/13/12-11/13/12	Acct #48314069	00861697	945	PAC-GAS-00		32.38	0.00	
11/27/2012	AP00235142	PG&E 10/13/12-11/13/12	Acct #53600798	00861699	945	PAC-GAS-00		4.73	0.00	
12/20/2012	AP00235904	PG&E 11/14/12-12/13/12	Acct #53600798	00864918	945	PAC-GAS-00		4.44	0.00	
12/20/2012	AP00235904	PG&E 11/13/12-12/12/12	Acct #21728318	00864920	945	PAC-GAS-00		81.13	0.00	
12/20/2012	AP00235904	PG&E 11/14/12-12/13/12	Acct #48314069	00864923	945	PAC-GAS-00		134.50	0.00	
12/20/2012	AP00235904	PG&E 11/14/12-12/13/12	Acct #18690124	00864926	945	PAC-GAS-00		775.74	0.00	
12/20/2012	AP00235904	PG&E 11/13/12-12/12/12	Acct #67654031	00864929	945	PAC-GAS-00		29.67	0.00	
Total For 53205 - Utilities - Electric								6,192.00	0.00	0.00

Beginning Balance: 0.00  
 Total Activity: 6,192.00  
 Ending Balance: 6,192.00

Account	53250	- Fuel								
10/29/2012	AP00234225	PG&E-Office, camp group, pool	Acct #18690124	00858231	945	PAC-GAS-00		704.77	0.00	
11/01/2012	0000234351	Reclass to 53205						0.00	704.77	
Total For 53250 - Fuel								704.77	704.77	0.00
Beginning Balance:										0.00
Total Activity:										0.00
Ending Balance:										0.00

Account	53350	- Maintenance Supplies								
10/11/2012	AP00233636	S. Jones - Locks & keys	Reimbursement	00856064	33857	JONES, SAND		43.79	0.00	

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Account	53350	- Maintenance Supplies								
10/11/2012	AP00233636	Steves Hardware-latch & pull	Acct #31248	00856068	1222	STEVESHARD		14.62	0.00	
10/11/2012	AP00233636	Steves hardware-nuts & bolts	Acct #31248	00856070	1222	STEVESHARD		48.41	0.00	
10/11/2012	AP00233636	Steves hardware-screws, plug	Acct #31248	00856072	1222	STEVESHARD		33.86	0.00	
10/11/2012	AP00233636	Steves hardware- wrench	Acct #31248	00856073	1222	STEVESHARD		36.61	0.00	
10/11/2012	AP00233636	Steves hardware-plier groove	Acct #31248	00856076	1222	STEVESHARD		36.54	0.00	
10/11/2012	AP00233636	Steves hardware-battery, rat	Acct #31248	00856077	1222	STEVESHARD		450.20	0.00	
10/11/2012	AP00233636	Steves hardware-wrench	Acct #31248	00856079	1222	STEVESHARD		32.31	0.00	
10/11/2012	AP00233636	Steves hardware-switch	Acct #31248	00856082	1222	STEVESHARD		7.49	0.00	
10/11/2012	AP00233636	Steves hardware-press gauge	Acct #31248	00856084	1222	STEVESHARD		22.61	0.00	
10/11/2012	AP00233636	Central Vly - recep, lock, etc	Customer #NAPA	00856115	219	CENTRALVAL		97.44	0.00	
10/11/2012	AP00233636	Central Vly - nails, etc	Customer #NAPA	00856119	219	CENTRALVAL		18.60	0.00	
10/11/2012	AP00233636	Central Vly-alum flex, glazing	Customer #NAPA	00856123	219	CENTRALVAL		14.07	0.00	
10/11/2012	AP00233636	Central Vly-respirator (2)	Customer #NAPA	00856126	219	CENTRALVAL		50.62	0.00	
10/11/2012	AP00233636	Central Valley-kohler lite	Customer #NAPA	00856131	219	CENTRALVAL		32.83	0.00	
10/11/2012	AP00233636	Central Valley-recep gfci	Customer #NAPA	00856134	219	CENTRALVAL		61.39	0.00	
10/11/2012	AP00233636	Central Vly-wood patch	Customer #NAPA	00856138	219	CENTRALVAL		14.31	0.00	
10/11/2012	AP00233636	Central Valley - supplies	Customer #NAPA	00856141	219	CENTRALVAL		320.19	0.00	
10/11/2012	AP00233636	Central Vly-gdf press	Customer #NAPA	00856145	219	CENTRALVAL		78.03	0.00	
10/11/2012	AP00233636	Central Vly - supplies	Customer #NAPA	00856147	219	CENTRALVAL		84.69	0.00	
10/11/2012	AP00233636	Central Vly-paint tray.brush	Customer #NAPA	00856148	219	CENTRALVAL		2.56	0.00	
10/11/2012	AP00233636	Central Vly-chlor tabs,couplin	Customer #NAPA	00856152	219	CENTRALVAL		57.62	0.00	
10/11/2012	AP00233636	Central Vly - supplies	Customer #NAPA	00856155	219	CENTRALVAL		126.69	0.00	
10/11/2012	AP00233636	Central Vly-concrete mix	Customer #NAPA	00856156	219	CENTRALVAL		23.86	0.00	

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Account	53350	- Maintenance Supplies								
10/11/2012	AP00233636	Central Vly-torch blade	Customer #NAPA	00856158	219	CENTRALVAL		31.23	0.00	
10/11/2012	AP00233636	Central Vly-pilot drill	Customer #NAPA	00856160	219	CENTRALVAL		3.11	0.00	
10/11/2012	AP00233636	Central Vly - o rings, washrs	Customer #NAPA	00856161	219	CENTRALVAL		4.31	0.00	
10/11/2012	AP00233636	Central Vly-wye soc	Customer #NAPA	00856166	219	CENTRALVAL		26.95	0.00	
10/11/2012	AP00233636	Central Vly-rooter, bolts, etc	Customer #NAPA	00856168	219	CENTRALVAL		51.68	0.00	
10/11/2012	AP00233636	Central Vly - finance charge	Customer #NAPA	00856177	219	CENTRALVAL		12.17	0.00	
10/17/2012	AP00233870	Brown's Auto parts - supplies	Parks & Rec -	00857029	158	BROWNSAUTO		195.82	0.00	
10/26/2012	0000234174	C. Cahill-concrete (Bothe)						21.00	0.00	
10/26/2012	0000234174	S. Jones-sand reimbursement						25.05	0.00	
10/26/2012	0000234174	Steve Hardware-Aug 2012						95.80	0.00	
10/26/2012	0000234174	S. Jones-hose & tip kit						93.17	0.00	
10/26/2012	0000234174	Central Vly-August 2012						952.31	0.00	
10/26/2012	0000234174	Pace Supply						8.62	0.00	
10/26/2012	0000234174	Diamond Wrr-Chlorine & brush						150.37	0.00	
10/26/2012	0000234174	Steve Hardware-Sept 2012						53.97	0.00	
10/26/2012	0000234174	Paint Works						63.55	0.00	
10/26/2012	0000234174	Browns Auto-air hose repair						26.77	0.00	
10/26/2012	0000234174	J. Woodbury-window glass						300.00	0.00	
10/26/2012	0000234174	Central Vly-Sept 2012						1,009.11	0.00	
10/26/2012	0000234174	Rainbow Ag - Sept 2012						206.37	0.00	
10/29/2012	AP00234225	S. Jones - sander, sandpaper	Reimbursement	00858239	33857	JONES, SAND		197.62	0.00	
11/05/2012	AP00234466	J. Woodbury- supplies	Reimbursement	00859050	19796	WOODBURY, J		105.71	0.00	
11/05/2012	AP00234466	Bay Area Golf - repair	Napa County -	00859053	34135	BAYAREAGOL		579.35	0.00	



Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
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 Dept: 8501008 State Parks

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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	53350	- Maintenance Supplies								
11/05/2012	AP00234466	Diamond Water - chlornine	Bothe State Pa	00859057	25498	DIAMONDQUA		204.29	0.00	
11/14/2012	AP00234797	Browns Auto - supplies	Acct #2770	00860090	158	BROWNSAUTO		67.30	0.00	
11/14/2012	AP00234797	Browns auto - supplies	Acct #2770	00860092	158	BROWNSAUTO		17.85	0.00	
11/14/2012	AP00234797	Central Vly - supplies	Customer #NAPA	00860106	219	CENTRALVAL		42.99	0.00	
11/14/2012	AP00234797	Central Vly-plug, cap,etc		00860107	219	CENTRALVAL		9.99	0.00	
11/14/2012	AP00234797	Central Vly-disc, sander,etc	Customer #NAPA	00860110	219	CENTRALVAL		71.39	0.00	
11/14/2012	AP00234797	Central Vly-concrete mix	Customer #NAPA	00860111	219	CENTRALVAL		7.95	0.00	
11/14/2012	AP00234797	Central Vly-sander, paper	Customer #NAPA	00860113	219	CENTRALVAL		83.53	0.00	
11/14/2012	AP00234797	Central Vly-insulator	Customer #NAPA	00860115	219	CENTRALVAL		2.47	0.00	
11/14/2012	AP00234797	Central Vly-gasket, etc	Customer #NAPA	00860116	219	CENTRALVAL		181.86	0.00	
11/14/2012	AP00234797	Central Vly - ladder	Customer #NAPA	00860117	219	CENTRALVAL		95.89	0.00	
11/14/2012	AP00234797	Central Vly-wood patch	Customer #NAPA	00860119	219	CENTRALVAL		4.62	0.00	
11/19/2012	AP00234950	Steves Hardware-nuts,bolts	Acct #31248	00861087	1222	STEVESHARD		15.27	0.00	
11/19/2012	AP00234950	Steves Hardware-ax, etc	Acct #31248	00861090	1222	STEVESHARD		26.92	0.00	
11/19/2012	AP00234950	Steves Hardware - supplies	Acct #31248	00861092	1222	STEVESHARD		88.57	0.00	
11/19/2012	AP00234950	Steves hardware-keys,bulbs,etc	Acct #31248	00861095	1222	STEVESHARD		133.51	0.00	
11/19/2012	AP00234950	Steves hardware - supplies	Acct #31248	00861098	1222	STEVESHARD		17.20	0.00	
11/19/2012	AP00234950	Steves hardware-nuts,bolts,etc	Acct #31248	00861102	1222	STEVESHARD		11.91	0.00	
11/19/2012	AP00234950	Diamond Water-Chlorine	Bothe State Pa	00861108	25498	DIAMONDQUA		204.29	0.00	
11/27/2012	AP00235142	S. Jones-C&C Expense	Reimbursement	00861703	33857	JONES,SAND		110.82	0.00	
12/04/2012	AP00235359	Steves - chain, hooks, etc	Acct #31248	00862480	1222	STEVESHARD		27.96	0.00	
12/04/2012	AP00235359	Steves - nuts & bolts	Acct #31248	00862481	1222	STEVESHARD		11.08	0.00	
12/04/2012	AP00235359	Steves- pvc wire, stencil	Acct #31248	00862485	1222	STEVESHARD		19.35	0.00	

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Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account 53350 - Maintenance Supplies										
12/04/2012	AP00235359	Steves-broom, mat, spray	Acct #31248	00862488	1222	STEVESHARD		107.66	0.00	
12/04/2012	AP00235359	Steves - auger closet	Acct #31248	00862489	1222	STEVESHARD		9.69	0.00	
12/04/2012	AP00235359	Cent Vly - supplies	Customer #NAPA	00862493	219	CENTRALVAL		8.88	0.00	
12/04/2012	AP00235359	Cent Vly - silicone sealant	Customer #NAPA	00862495	219	CENTRALVAL		4.84	0.00	
12/04/2012	AP00235359	Cent Vly - wax gasket	Customer #NAPA	00862497	219	CENTRALVAL		7.53	0.00	
12/04/2012	AP00235359	Cent Vly--roof seal	Customer #NAPA	00862498	219	CENTRALVAL		14.61	0.00	
12/11/2012	AP00235547	S. Jones-Grainger expense	Reimbursement	00863768	33857	JONES,SAND		10.08	0.00	
12/11/2012	AP00235547	Browns Auto - supplies	Acct #2770	00863783	158	BROWNSAUTO		12.01	0.00	
12/11/2012	AP00235547	Browns auto-supplies	Acct #2770	00863785	158	BROWNSAUTO		13.94	0.00	
12/11/2012	AP00235547	Rainbow Ag - supplies	Customer #4546	00863790	11400	RAINBOWAGR		56.00	0.00	
Total For 53350 - Maintenance Supplies								7,625.63	0.00	
								Beginning Balance:		0.00
								Total Activity:		7,625.63
								Ending Balance:		7,625.63
Account 53400 - Minor Equipment/Small Tools										
10/17/2012	AP00233870	Rainbow - chain saw parts	Customer #4546	00857026	11400	RAINBOWAGR		135.22	0.00	
10/17/2012	AP00233870	Rainbow Ag - parts	Customer #4546	00857027	11400	RAINBOWAGR		22.02	0.00	
10/26/2012	0000234174	S. Jones-truck deposit						100.00	0.00	
10/26/2012	0000234174	Fluid Manuf - parts						967.65	0.00	
10/26/2012	0000234174	S. Jones- tools(jacks)						285.00	0.00	
10/26/2012	0000234174	J. Woodbury - Truck (Boche)						2,900.00	0.00	
11/05/2012	AP00234466	S. Jones - Economy Lock						90.00	0.00	

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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	53400	- Minor Equipment/Small Tools								
11/14/2012	AP00234797	Rainbow Ag-oil	Customer #4546	00860097	11400	RAINBOWAGR		25.84	0.00	
11/14/2012	AP00234797	Rainbow Ag-filter,spark plug	Customer #4546	00860100	11400	RAINBOWAGR		67.90	0.00	
11/14/2012	AP00234797	Rainbow Ag-oil,wrench, etc	Customer #4546	00860102	11400	RAINBOWAGR		152.12	0.00	
11/14/2012	AP00234797	Rainbow Ag-blower, generator	Customer #4546	00860103	11400	RAINBOWAGR		1,355.40	0.00	
12/04/2012	AP00235359	Redwood Vacuum-supplies	Park & Open Sp	00862473	34228	REDWOODVAC		434.80	0.00	
12/11/2012	AP00235547	S. Jones-Grainger expense	Reimbursement	00863768	33857	JONES,SAND		212.50	0.00	
Total For 53400 - Minor Equipment/Small Tools								6,748.45	0.00	0.00
Beginning Balance:										0.00
Total Activity:										6,748.45
Ending Balance:										6,748.45

Account	57100	- Special Items						Debit	Credit	Balance
08/03/2012	AP00231385	S. Jones- tools(jacks)		00846871				285.00	0.00	
08/29/2012	AP00232308	Woodbury-Truck (Bothe)		00850714				2,900.00	0.00	
10/26/2012	0000234174	Reclass to 53400						0.00	285.00	
10/26/2012	0000234174	Reclass to 53400						0.00	2,900.00	
Total For 57100 - Special Items								3,185.00	3,185.00	0.00
Beginning Balance:										0.00
Total Activity:										0.00
Ending Balance:										0.00

TOTAL EXPENSE ----- 61,650.23 ----- 13,131.38 ----- 59,124.85 -----

Report ID: GLS7505  
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Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
TOTAL FOR PROGRAM										
								199,441.98	18,766.18	192,014.80



Napa County Regional Park  
and Open Space District

## STAFF REPORT

*By:* Chris Cahill, Land Planner  
*Date:* September 9, 2013  
*Item:* 4.c  
*Subject:* Consideration and potential approval of Amendment *N*º 2 to Agreement *N*º 11-18 with PSOMAS, to expand the scope of work to include development of a Storm Water Pollution Prevention Plan and increase total allowable compensation by \$8,095.

### RECOMMENDATION

- 1.) Find that the proposed amendment is not a project under CEQA.
- 2.) Approve Amendment *N*º 2 to Agreement *N*º 11-18, to expand the scope of work and increase total allowable compensation by \$8,095 to \$194,754.

### ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### BACKGROUND

In late 2011, the District contracted with PSOMAS Engineering for the completion of plans and specifications for the construction of Camp Berryessa. At the time, it wasn't clear what governmental agency, if any, would be issuing a grading permit for the project. As a result, the scope of our 2011 contract with PSOMAS did not include development of a Stormwater Pollution Prevention Plan (SWPPP), since formal SWPPPs are typically required as a component of Napa County grading permit review, but not for federal review.

The Bureau of Reclamation recently confirmed that Camp Berryessa would *not* require a Napa County grading permit, however Reclamation would be reviewing our grading plans and have decided to require a SWPPP as part of that review.

At our request, PSOMAS has drafted a budget amendment which would have them develop and submit a SWPPP for Camp Berryessa. Our conversations with knowledgeable

local professionals indicate that the proposed cost, which is not-to-exceed \$8,095, is reasonable and in line with local costs for SWPPPs on projects of this scale.

## Plan of Projects Status Report

September 9, 2013

<u>Name of Project</u>	<u>Description</u>	<u>Status</u>
Bay Area Ridge Trail Tuleur Loop	Assignment of Tuleur Loop Ridge Trail easement from the Bay Area Ridge Trail to the District	The Bay Area Ridge Trail Council obtained a donated easement from the Tuleur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council wishes to transfer this easement to the District. Staff for the District and Council have gathered all the relevant documents, and initiated discussion with the Tuleur family to determine if there are any issues or amendments that should be considered. Next steps are to complete legal review of the documents, make amendments if warranted, obtain the consent of the Coastal Conservancy (who funded the trail construction), and then execute the assignment. Staff is currently reviewing the easement location to confirm it connects to the property to the south in the proper location.
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail between the cities of American Canyon and Napa generally following the Napa River and interior levees of associated wetlands.	Questa has largely completed a revised draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area, based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh. District staff is reviewing the feasibility of an alternative alignment. DFG, the Bay Trail Project and the Coastal Conservancy are funding the preparation of the supplemental environmental analysis for the section of the trail next to DFG's ponds 9 and 10; this work is being handled by Ducks Unlimited on behalf of DFG. District staff met with the involved parties on May 25, 2011 and again on November 9, 2011, and thought all questions with this supplemental review had been resolved, but no documents have been released for review. Staff met with BCDC staff in late November 2012 about DFG non-compliance with BCDC permit conditions to provide public access around Pond 10. In January 2013 BCDC issued a letter of non-compliance to DFW, and on March 6, 2013 all of the involved parties met to try and get the project back on track. A follow-up meeting was held April 23, 2013. Now that it appears that progress is being made regarding the trail to the north of the crossing, the Board in March approval of a new contract with Questa to complete the formal approval of the crossing. Fish and Wildlife presented a schedule for completion to BCDC at their July 18, 2013 hearing; the schedule calls for their environmental work to be done by the end of this calendar year. Separately, District staff together with Napa Sanitation District staff toured two other water treatment facilities that have segments of the Bay Trail going through or past their facilities.
Phase Two--Green Island Road to Soscol Ferry Road	Phase Two--Green Island Road to Soscol Ferry Road	Questa has completed a revised draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area, based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh. District staff is reviewing the feasibility of an alternative alignment. DFG, the Bay Trail Project and the Coastal Conservancy are funding the preparation of the supplemental environmental analysis for the section of the trail next to DFG's ponds 9 and 10; this work is being handled by Ducks Unlimited on behalf of DFG. District staff met with the involved parties on May 25, 2011 and again on November 9, 2011, and thought all questions with this supplemental review had been resolved, but no documents have been released for review. Staff met with BCDC staff in late November 2012 about DFG non-compliance with BCDC permit conditions to provide public access around Pond 10. In January 2013 BCDC issued a letter of non-compliance to DFW, and on March 6, 2013 all of the involved parties met to try and get the project back on track. A follow-up meeting was held April 23, 2013. Now that it appears that progress is being made regarding the trail to the north of the crossing, the Board in March approval of a new contract with Questa to complete the formal approval of the crossing. Fish and Wildlife presented a schedule for completion to BCDC at their July 18, 2013 hearing; the schedule calls for their environmental work to be done by the end of this calendar year. Separately, District staff together with Napa Sanitation District staff toured two other water treatment facilities that have segments of the Bay Trail going through or past their facilities.
Phase Three--Soscol Ferry Road to Napa Pipe	Phase Three--Soscol Ferry Road to Napa Pipe	All permits and permissions have been obtained, and construction bid documents are done. Caltrans determined the project is eligible for federal Transportation Enhancements grant funds, and approved NEPA review for the project. However, the District was unable to complete Caltrans' extensive paperwork needed to obtain the funds, and so the funding that the District had lined up expired. <u>Staff is pursuing two potential replacement funding sources.</u>
Berrysa Estates	Acquire 480 acres next to Berrysa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for local residents eventually be the northern trailhead for a trail between Berrysa Estates and Pope Canyon.	The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property, while this transfer has received conceptual approval by BLM staff, the formal approval has dragged; several meetings have been held over the past three years to try and speed to process, but BLM staff has so far had higher priorities. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. The Fire Marshall and the Pope Valley Volunteer Fire Department have added a proposal to construct a fire substation on a corner of the property. The Fire Marshall has identified funding for the fire station, and the County Board of Supervisors is now strongly supportive. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. District staff in January 2013 met with the Napa County Fire Marshall and the the Calfire Battalion Chief for the area and agreed to jointly advocate for BLM action. In February staff talked with BLM and was assured that processing of the transfer was now beginning. BLM did a series of site visits June-August, 2013. The Bureau of Reclamation in June 2013 asserted that Reclamation has property rights such that BLM is not permitted to transfer the property. BLM is now projecting the transfer will be complete by the end of this calendar year. <u>In late August Reclamation determined they still retained jurisdiction, but they have committed to completing the transfer in the same time frame as BLM would have.</u>
Berrysa Vista	Planning and stewardship of this 224 acre wilderness park.	Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. After observing more OHV damage in the fall of 2012, staff is preparing to install a gate to block OHV access. No other work is anticipated until Lake Berrysa Trail planning is completed, as that is a key step in gaining overland access to the property. District staff has been meeting with Reclamation, their consultants and interested parties on the trail planning and prioritization.
Blue Ridge/Berrysa Peak Trail	Chain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berrysa Peak	Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM staff on April 11th inspected the proposed trail alignment where it crosses BLM land. District and BLM staff met on August 5, 2011 to discuss BLM review of this project. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February and again in early April to determine the status of their review, but has as of yet received no answer.

#### Camp Berryessa

Redevelopment of former Boy Scout Camp into a group/environmental education camp.

CEQA and NEPA review is complete, as is the Use Agreement between the District and Reclamation. A grant for \$50,000 to help with construction has been provided by the Mead Foundation, together with a \$1.5 million grant from the State Coastal Conservancy. The contract for preparation of plans and specifications with Pomras was approved by the Board at its October meeting, and Reclamation provided comments on the 90% plans on June 24, 2013. Pomras is now preparing the final (100%) version of the plans and has commenced work on a SWPPP and grading details for Reclamation's review. District staff completed additional soils testing in late August in hopes of finding soils that would limit the need to on-haul dirt for the Phase 2 septic system. A new water well was dug in October 2012--production is great, and quality is acceptable with minor treatment. Construction groundbreaking will be in the fall of 2013 assuming Reclamation's review and approval is not delayed. Staff met with the County Sheriff and Fire Marshall, and the CalFire Battalion Chief for the area, to review emergency services for the camp. The camp will likely open in the fall of 2014.

#### District Non-profit Foundation

Organize a non-profit foundation to raise funds for District projects

The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Formation of the foundation will likely be timed to the opening of Camp Berryessa.

#### Lake Hennessy North Shore Trails

Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessy, and connecting to the planned Moore Creek Open Space Park trail system.

In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessy trails. A plant survey of the new section of trail was completed on April 3, 2010. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. The fully executed agreement was completed in November 2012. Work was completed on the connector trail to Moore Creek on June 16, 2013. Initial staff and public response to the new trail has been very positive. Public trail access is stated to be available in 2014 following the completion of City-required fencing and signage improvements.

#### Moore Creek Park Development

Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessy to protect habitat provide recreational trails, and overnight camping facilities.

All discretionary permits have been obtained, and park improvements are underway. The park opened on June 30, 2013. The entry driveway was graded and paved in November 2011 and the parking area was graded, compacted, and gravelled in 2012. The eastern boundary survey and fencing project is now underway. Monthly volunteer work parties have performed numerous tasks on the property, including cleanup of trash, trail repair and construction, fence building, restoration planting, and removal of invasive french broom. Construction of early portions of the Vista Trail was completed in 2011, and the Chiles Creek Overlook Trail was completed in 2012. The contract for construction of the ranch house septic system was approved by the Board in May 2013, and construction was completed and finalized by the County on August 23. The contract for constructing the remainder of the Valentine Vista Trail was awarded to Don Hays Construction in late August and construction is slated to begin on the week of September 9th. A contract for treating the exterior of the gate (Juarrez) house was awarded to Carbone's Painting in early September and that work is slated to be completed before the October Board meeting.

#### Napa River Ecological Reserve Restoration

Remove invasive plants and restore native vegetation in the entryway meadow, replace damaged signage and information panels, and if feasible install a seasonal bridge

The CCC did mechanical and chemical weed removal and installed an all-weather surface on the trail from the parking area to the river levee, in May and June 2010. Additional invasive weed removal, mapping, and cleanup was done by volunteers on numerous occasions in 2010, 2011, 2012 and 2013. The District has used grant funding to bring several thousand students to the site to study ecology of the area and assist with the habitat restoration. Additional weed removal has been done by a private contractor under contract to the District on several occasions. Staff met with invasive plant control specialists in June 2011 to evaluate eradication efforts to date and plan next steps. Native plant cuttings gathered from the reserve were propagated and planned by volunteers in Dec 2011 and Jan 2012. Supplemental grant funding for the restoration work was awarded by the County Wildlife Commission in 2011. The Coastal Conservancy grant the District received to pay for restoration work had its deadline extended until December 2013. This time extension will allow us to continue invasive weed removal. The District received a second Napa Wildlife Commission grant for FY 2013-14 to continue weed control and environmental education, in partnership with the RCD.

Oat Hill Mine Trail  
Various improvements to the historic Oat Hill Mine Road

The litigation holding up this project has been successfully concluded. Several of the trail sign posts have been vandalized and will need to be replaced. The District is continuing to work with Tulevone on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. A volunteer crew did erosion control work on the trail in January 2013. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The City of Calistoga and CalTrans have restarted discussions about constructing a roundabout at the intersection of Highway 29 and Silverado Trail; the District is tracking these discussions to ensure that whatever design as adopted will provide adequate and safe access to the Oat Hill Mine Trail.

Oat Hill Mine Trail  
Transfer of 40 acre parcel from BLM

The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application.

#### Rector Ridge/Stags Leap Ridge Trail

Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.

CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other project priorities are under control.

#### Skyline Park Protection

Purchase of Skyline Park from the State

Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal. Negotiations have therefore stalled.



Spanish Valley, Crystal Flats, and Stone Corral

Planning for open space donated by Bob and Evelyn Tincherio

The District took full possession of the properties on January 1, 2012. Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approved by the Board at its October meeting, and has now been finalized and recorded. Staff met with the LBEPOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff has prepared a draft agreement between the District and the Association, which the Association is now reviewing. Negotiations have been complicated by the ongoing controversy between LBE residents and the Lake Berryessa Estates Resort Improvement District, even though they are not related issues. The District is out to bid on well and water system work needed to make the Spanish Valley well functional again with the bidding period closing on September 9, 2013. Staff completed a preliminary survey of the Spanish Valley access road in late July and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. This will require discussions with the adjacent property owner, which may further delay our timeline for opening Spanish Valley to public use. In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed. In late June of 2013 an LBE resident involved with fire management efforts obtained the services of the Konocel prison crew to clear weeds from our access road into Spanish Valley. The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope To Putah Trail on BLM land which is under construction by Tuleyome.

State Parks

Operate Bothe-Napa Valley State Park and the Bate Grist Mill State Historic Park

The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. A County permit for the pool was obtained in July and the pool was reopened immediately thereafter. The state completed installing 3 yurts in October 2012. The District obtained approval in January 2013 to install an additional 8 yurts. Seven yurts have been installed; landings, paths and parking areas are nearly finished and ready for Fire Marshall's final inspection. Numerous volunteer projects have been organized (FG&E event improving the Mill, firewood splitting, hazardous tree removal, moving, pool cleaning, native plant garden maintenance, historic orchard restoration, lots of trash removal, and in September/October a footbridge on the History Trail was repaired by the St Helena Kiwanis). A volunteer forestry management group has been formed and the District has acquired a boom truck and other equipment in support of their mission. Utility service accounts have been transferred from the state to the District. Work on an improved recycling system is nearly complete. Every septic tank in the park has been pumped clean, and sewer lines were located and cleared of root blockages. Two additional failed septic tanks were discovered in March and pumped clean. Nearly \$270,000 in gifts, grants and pledges have been obtained to assist with improvements at the parks. The District and State Parks have finalized an agreement regarding the "found" state money that provides up to \$537,800 in State funds being granted to the District to cover some salaries and two capital improvement projects (replacement roofs and AC overlay to the picnic area road). The District is sponsoring SB 170 (Wolk) which would exempt the mill from state food processing facility requirements so that flour from the mill can be sold as a food item; the bill has passed the Senate and all Assembly committees, but unfortunately in late July the Department of Public Health announced their opposition to the bill. After meeting with DPH, it appears they may be willing to agree to a workable compromise; this will take time to explore, so we have made the bill a two-year bill.

Vallejo Lakes

Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County

Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue purchasing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplussing of the property. The District's analysis of County ROW's with potential for recreational trails identified a potential ROW through the Vallejo Lakes property; however, it appears that one short section of the historic ROW is in Solano County and appears to not have been properly established. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. The District, together with Solano Land Trust and Ridge Trail staff met with City of Vallejo staff in mid-August. It appears the matter of whether and how to dispose of these lands will come to the City Council later this fall.

Vine Trail

A Class I bicycle/pedestrian path extending from Callisto to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.

The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a Joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. Approximately \$135,000 in Federal Transportation Enhancements funding was available to construct the section of the trail under the Butler Bridge, but the District was not able to process the paperwork through Caltrans in time to use these funds. Replacement funding is now being sought. The District in April 2013 approved and sent a letter of support for the City of Callisto's request for a grant from the Coastal Conservancy to plan the trail through Callisto. The Board President in early June sent a letter of support for a Vine Trail federal "tiger" grant to help construct the section of trail between Yountville and Napa. The Vine Trail is now proposed to in part run through Bothe-Napa Valley State Park.

### Completed Projects

Bay Area Ridge Trail Realignment  
Amendment to the proposed alignment of the Bay Area  
Ridge Trail extend north to the Oat Hill Mine Trail

In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.

Bay/River Trail -- American Canyon to Napa Phase I  
Phase One--Euclyptus Drive to Green Island Road

Construction of approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Valley Waste Management Authority. A formal opening ceremony was held June 2, 2012.

Berressa Vista Acquisition

Purchase of 224 acres from the Land Trust of Napa County for use as a public park, completed in early 2008 using State Prop 12 funds.

Connolly Ranch

Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.

Oat Hill Mine Trail

The Oat Hill Mine Trail was formally opened in May of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.

Historic ROW Analysis

Study to determine location and status of historic road  
Rights-of-Way and whether they have value as non-  
motorized recreational trails

Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.

Linda Falls

Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust

Master Plan Development

The Master Plan for 2008-2013 was approved in January, 2009

Master Plan Update

First scheduled update to the Master Plan adopted in  
January 2009

Board ad hoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.

Miliken Reservoir Trails and Picnic Area Feasibility Study

Would construct approximately 3 miles of Bay Area  
Ridge Trail plus additional feeder and loop trails, along  
with a staging and picnic area

The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Miliken Reservoir trails project until the Hennessey trail project is up and running.

Moore Creek Open Space Park

Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.

Napa River Ecological Reserve Improvements

Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.

Napa River Flood Control Easement

Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding

Newell Preserve Improvements

Provide on-site water supply for group campground for  
cattle

As part of the arrangement with the land trust on the District's purchase of Berressa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.

River to Ridge Trail Enhancements

Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 the Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.

River to Ridge Trail

Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.

Lot line adjustment to legalize River to Ridge Trail as  
constructed (it currently encroaches on private property

River to Ridge Trail Entrance Enhancements

A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.

River to Ridge Trail

Correct drainage problems to trail can be used year-  
round.

Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.

Skyline Park Road and Trail Improvements  
Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.

Skyline Park Concessionaire Agreement Renewal

District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.  
Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.

Skyline Park Facility Improvements  
Major volunteer event to reroute and repair trails  
Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.  
The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.

South Napa Wetlands Habitat Area  
Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.  
Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.

State Parks  
Assume management of Bothe-Napa Valley State Park and keep it and the Bale Grist Mill open  
The District took over operations of the parks on April 1, 2012, and have a 5 year agreement with the State to continue operating the parks.

Trichero Open Space Acquisition  
Donation of 3,400 acres of open space to the District by Bob and Evelyn Trichero  
The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.

Wild Lake Ranch  
Assist land trust with planning and possible joint management of trails, camping and picnic areas.  
The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.