



**Napa County Regional Park
and Open Space District**

Harold Kelly
Director, Ward One

Tony Norris
Director, Ward Two

Michael Haley
Director, Ward Three

Dave Finigan
Director, Ward Four

Myrna Abramowicz
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, June 10, 2013 at 2:00 P.M.

1195 Third Street, Third Floor, Napa, Calif. 94559

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit you comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

2:00 pm Presentation by the Bay Area Ridge Trail Council regarding the Bay Area Ridge Trail, and consideration and potential dedication of the Bay Area Ridge Trail through Moore Creek Park.

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of May 13, 2013. *(To Be Continued to the July 1, 2013 meeting)*
- b. Consideration and potential approval of next steps concerning filling the Board of Directors Ward 5 vacancy.
- c. Consideration and potential approval of a recommendation from the Board's ad hoc subcommittee on the District's financial future to establish a citizen's advisory committee to develop recommendations for the long-term financial health of the District.
- d. Consideration and potential approval of grant agreement in the amount of \$14,725 with the Wildlife Commission of the County of Napa to support outdoor education and habitat restoration at the Napa River Ecological Reserve.
- e. Consideration and potential approval of revisions to the fiscal year 2012-13 District budget.
- f. Update on Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
- g. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- h. Review of the District Projects Status Report.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendized, no action will be taken by the Board on these items unless specifically noted otherwise.

Next Board Meeting: Monday, July 1, 2013, 2:00 p.m. (note new date)

7. Adjournment



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: June 10, 2013
 Agenda Item: 3
 Subject: Presentation by the Bay Area Ridge Trail Council regarding the Bay Area Ridge Trail, and consideration and potential dedication of the Bay Area Ridge Trail through Moore Creek Park.

Recommendation

1. Find that the proposed trail dedication is not a project under CEQA.
2. Approve dedicating the Valentine Vista Trail and a portion of the Moore Creek Park Trail as a part of the Bay Area Ridge Trail.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Background

The Bay Area Ridge Trail is a proposed multi-use recreational trail looping around the nine-county Bay Area. About half of the trail length has been constructed and/or dedicated. In Napa County a short section of trail constructed on an easement donated by the Tuteur family next to Skyline Park, and a roadside route crossing the Napa Valley on the Yountville Cross Road and Solano Avenue have previously been dedicated as Ridge Trail.

Earlier this year, at the encouragement of the District, the Land Trust of Napa County and others, the proposed Ridge Trail alignment was changed so that it now is proposed to run up the east side of the Napa Valley all the way from American Canyon to the Oat Hill Mine Trail, crossing the Napa Valley at Calistoga, then heading west to Sonoma County utilizing Bothe-Napa Valley State Park trails. Moore Creek Park is on this new alignment. The Ridge Trail Council would like to dedicate the Valentine Vista Trail and the northern 1.5 miles of the Moore Creek Trail as part of the Bay Area Ridge Trail (see attached).

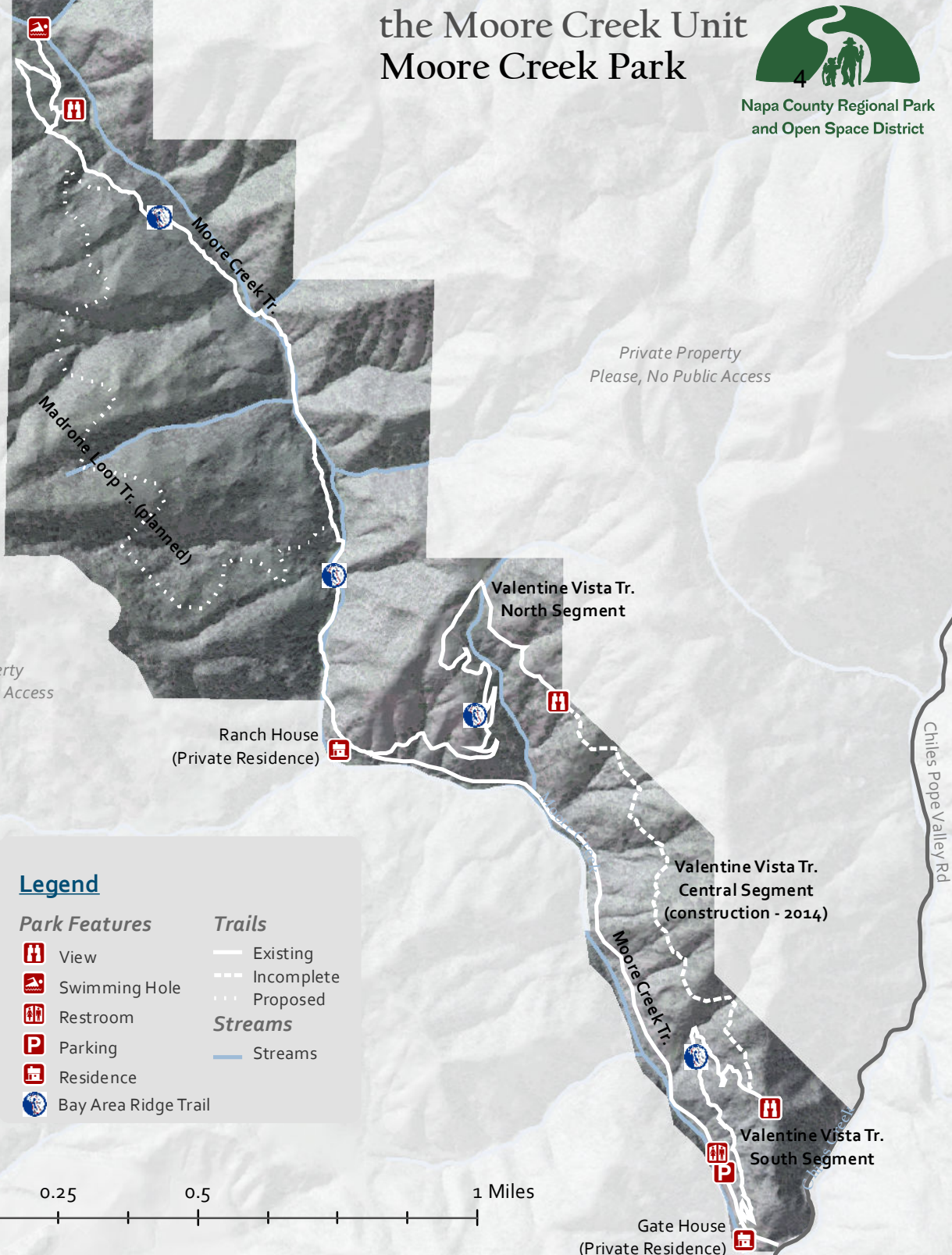
Dedicating a trail as part of the Bay Area Ridge Trail raises the public's awareness of the trail, and enhances grant funding potential. Dedication has no regulatory impact.

Assuming the Board approves the dedication, a simple dedication ceremony will be included with the ceremony opening Moore Creek Park on June 30th of this year.

the Moore Creek Unit Moore Creek Park



Napa County Regional Park
and Open Space District



Legend

Park Features

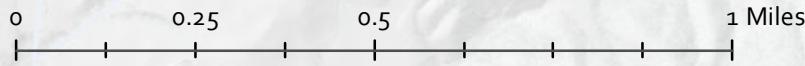
- View
- Swimming Hole
- Restroom
- Parking
- Residence
- Bay Area Ridge Trail

Trails

- Existing
- Incomplete
- Proposed

Streams

- Streams



Private Property
Please, No Public Access

Private Property
Please, No Public Access

Ranch House
(Private Residence)

Valentine Vista Tr.
North Segment

Valentine Vista Tr.
Central Segment
(construction - 2014)

Valentine Vista Tr.
South Segment

Gate House
(Private Residence)

Chiles Pope Valley Rd



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: June 10, 2013
 Agenda Item: 4.B
 Subject: Consideration and potential approval of next steps concerning filling the Board of Directors Ward 5 vacancy.

Recommendation

1. Approve the process for selecting the candidate to fill the Ward 5 vacancy.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Background

With the passing of former Director Myrna Abramowicz on May 11, 2013, by State law the remaining four Directors have until July 10, 2013 to fill the Ward 5 vacancy for the remainder of Director Abramowicz's term. If unable to do so, the Board of Supervisors of Napa County have another 30 days, until August 9, 2013, to fill the vacancy.

At the May 13, 2013 meeting of the Board of Directors, the Directors approved a process whereby interested persons could apply up through 5:00 pm on June 5, 2013. Four applications have been received. The applicants are Wendy Ward, Ina Pisani, James Haller and Barry Christian. All four candidates reside in Ward 5. Copies of their applications will be available at the meeting, as well as on file at the 1195 Third Street, Second Floor public counter.

Staff recommends the following process for selecting a new Director for Ward 5:

- Select a date and time to conduct interviews. Based on staff's current knowledge of Director's schedules, it would be best to set this time for before June 26th. The interviews must be conducted in public session.
- Staff will schedule the candidates for 15 minute interviews with a short break between interviews. Just before the interviews begin, staff will provide

sample questions for the Board to use during the interviews; Directors can use those questions, or supplement and/or replace them with their own questions.

- After interviews are complete, the Board may want to briefly recess to give Directors time to individually consider what they have learned. Afterward, vote to appoint a candidate to fill the position.
- Three affirmative votes are required to make the appointment. If there are not at least three affirmative votes at that time to make the appointment, then continue the matter to the already-scheduled July 1, 2013 meeting of the Board of Directors.

Please remember that this is a public selection process, and the provisions of the Brown Act apply. Directors are encouraged to conduct their own research into the candidates, but may not communicate, outside of public meetings of the Board, with more than one other Director, either directly or through serial meetings, about the candidates or the selection process.



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: June 10, 2013

Agenda Item: 4.C

Subject: Consideration and potential approval of a recommendation from the Board's ad hoc subcommittee on the District's financial future to establish a citizen's advisory committee to develop recommendations for the long-term financial health of the District.

Recommendation

The ad hoc subcommittee consisting of Directors Haley and Finigan recommends that the Board appoint a citizen's advisory committee, composed as discussed below, and charged with addressing the questions identified below.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Background

Since the formation of the District, Napa County has provided a base level of funding for the District utilizing a portion of the Transient Occupancy Tax (TOT). Now in its seventh years of operation, the District has made substantial progress on numerous projects, including:

- Constructing approximately 5 miles of Class I bicycle and pedestrian pathway in the vicinity of American Canyon as part of the Napa River and Bay Trail.
- Preventing the closure of, and successfully operating two State Parks without taxpayer subsidies.
- Protecting, restoring, improving and opening to the public (on June 30th of this year) 673 acres of open space as Moore Creek Park.
- Improving and opening the eight mile Oat Hill Mine Trail.
- Protecting 3,400 acres of open space adjacent to Lake Berryessa Estates, for eventual public recreational use.
- Protecting 224 acres of open space as Berryessa Vista Wilderness Park.
- Obtaining land use permits and funding to construct Camp Berryessa, an outdoor environmental education camp (projected opening in 2014).
- Operating, maintaining and restoring habitat at the Napa River Ecological Reserve.

As these projects are completed, District financial responsibilities shift from purchase, construction and improvement mode to operation and maintenance mode. Without additional revenues, the

District's existing financial capacity will be fully committed to completing, maintaining and operating the above and directly related projects. In addition, the existing funding from the County's TOT is not guaranteed, but a discretionary decision of the Board of Supervisors.

When the District Board held a joint meeting with the County Board of Supervisors in 2012, there was a consensus of both Boards regarding the need to assure stable and adequate funding for the District. Since then, staff has been analyzing options, and at the beginning of this year the Board President appointed an ad hoc subcommittee of Directors Finigan and Haley to consider how to move forward on this issue. Because the solution may involve placing a tax measure on the ballot, the subcommittee recommends forming a citizen's advisory committee representing diverse interests in the community to advise the Board on how to proceed.

The advisory committee would be charged with addressing the following questions:

- (1) How effectively has the District used the public funds that it has received to date?
- (2) Is completion and subsequent operation of the projects identified above sufficient, and is the rate of project completion adequate, or are there additional needs and opportunities, or a faster rate of project delivery that the public would like the District to address?
- (3) The District's existing funding comes from discretionary grants and program fees; how important is it for the District to have a more guaranteed base level of funding?
- (4) If there is support for the District to obtain more stable sources of funding, or for the District to do more, what are the options for achieving this, and what option(s) does the committee recommend?

Staff recommends the District appoint an advisory committee of approximately 12-15 members. Each County Board of Supervisors, as well as each of the five City/Town Councils, would be asked to nominate one member. The Board of Directors would then appoint up to five additional members to fill any perceived geographic, demographic and interest group gaps in the composition of the committee.

If the Directors support this approach, staff will work with the Board President to prepare nomination materials and request nominations from the Board of Supervisors and City Councils.



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: June 10, 2013

Agenda Item: 4.D

Subject: Consideration and potential approval of grant agreement in the amount of \$14,725 with the Wildlife Commission of the County of Napa to support outdoor education and habitat restoration at the Napa River Ecological Reserve.

Recommendation

1. Find that the proposed amendment is categorically exempt from the California Environmental Quality Act pursuant to Section 15304 (Class 4: Minor Alterations to Land)
2. Approve Agreement with the County of Napa to receive \$14, 725 in grant funds from the Wildlife Commission for restoration work and environmental education at the Napa River Ecological Reserve.

ENVIRONMENTAL DETERMINATION

The proposed action is exempt from the California Environmental Quality Act pursuant to Section 15304 (Class 4: Minor Alterations to Land).

Background

The District has for several years been engaged in removing invasive plant species and restoring native habitat at the Napa River Ecological Reserve, and using this work as an opportunity to involve the community and provide hands-on environmental education to school groups. This work has been paid for through grants from the State Coastal Conservancy and the County of Napa Wildlife Commission. For FY 2013-14, the District still has about \$7,000 left in the Coastal Conservancy grant. These grant funds, together with the new proposed Wildlife Commission grant, will enable us to continue the restoration and educational work at the Reserve for the coming fiscal year.

For this new grant, the Napa County Resource Conservation District will take a lead role in organizing the educational components of the grant. As a result, of the \$14,725 grant, all but about \$1,500 will be a pass-through to the RCD. This approach will assure the work at the Reserve will continue, but free up District personnel to spend more time on other projects.



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: June 10, 2013

Agenda Item: 4.E

Subject: Consideration and potential approval of revisions to the fiscal year 2012-13 District budget and Amendment No.4 to Agreement No. 07-01.

Recommendation

Approve the following modifications to the budget for FY 2012-2013

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Background

As we close in on the end of the fiscal year, two minor adjustments to the adopted District budget, and to Agreement 07-01 with CY Yip and Associates, are recommended, as follows:

- Increase the budget for the Oat Hill Mine Trail from \$5,200 to \$11,500. This is needed as a result of the heavy rains last December which created several new areas of erosion. This increase would be offset by a decrease in the General Fund contingency.
- Increase the budget for the Vine Trail from \$500 to \$1,000. This is because of unanticipated staff time to work with the Vine Trail proposal to be routed through Bothe-Napa Valley State Park. This increase would be offset by a decrease in the General Fund contingency.
- Approve Amendment No. 4 to Agreement 07-01 with CY Yip and Associates to modify the maximum amount of this agreement from \$78,000 for services and \$2,000 for expenses to a not-to-exceed total of \$86,350, with no distinction between services and expenses. The increase is due to the fact that, to simplify the processing of payments, the District paid \$6,350 in teacher stipends related to the Napa River Ecological Reserve student field trips by having CY Yip and Associates, who coordinated these field trips, pay for these stipends directly, with the District reimbursing CY Yip for this cost out of his contract, rather than setting up separate vendor relationships with each teacher individually. This adjustment is simply a bookkeeping action, and has no effect on bottom line expenses.

The attached spreadsheet shows the effect of the recommended actions. Changes are highlighted in yellow.

Budget 2012-13 Adopted 120628 admin rev 130211

Revenues

Description	Adopted Budget 2012-2013										
	Moore Creek	Oat Hill Mine Trail	Napa River and Bay Trail	Vine Trail	Camp Berryessa	Berryessa Vista	NRER	Putah Creek	State Parks	General Fund	Total
0 Interest											\$0
1 Grant from Napa County	\$113,000	\$8,200	\$26,700	\$11,500	\$35,750	\$6,600	\$31,300	\$69,250	\$70,000	\$280,700	\$653,000
2 Elections Cost Grant from Napa County											\$0
3 State Coastal Conservancy Grant/Wildlife Com					\$1,325,000		\$30,000				\$1,355,000
4 Resources Agency Grant											\$0
5 Other grants					\$0				\$75,000		\$75,000
6 TE grant											\$0
7 STP grant											\$0
8 Donations									\$100,000		\$100,000
9 Program Income	\$11,000								\$303,700		\$314,700
10 Special Projects Grant for Moore Creek											\$0
11 Use of District Reserves	\$150,000								\$41,800		\$191,800
12 Total Revenue	\$274,000	\$8,200	\$26,700	\$11,500	\$1,360,750	\$6,600	\$61,300	\$69,250	\$590,500	\$280,700	\$2,689,500

Description	Proposed 6/10/2013 2012-2013										
	Moore Creek	Oat Hill Mine Trail	Napa River and Bay Trail	Vine Trail	Camp Berryessa	Berryessa Vista	NRER	Putah Creek	State Parks	General Fund	Total
											\$0
	\$278,000	\$12,500	\$10,200	\$1,000	\$35,750	\$6,100	\$31,300	\$59,250	\$0	\$476,748	\$910,848
											\$0
					\$1,325,000		\$30,000				\$1,355,000
											\$0
					\$0				\$75,000		\$75,000
											\$0
											\$0
									\$100,000		\$100,000
	\$11,000								\$308,000		\$319,000
											\$0
	\$166,133								\$14,173		\$180,306
	\$455,133	\$12,500	\$10,200	\$1,000	\$1,360,750	\$6,100	\$61,300	\$59,250	\$497,173	\$476,748	\$2,940,154

Expenses

Description	Adopted Budget 2012-2013										
	Moore Creek	Oat Hill Mine Trail	Napa River and Bay Trail	Vine Trail	Camp Berryessa	Berryessa Vista	NRER	Putah Creek	State Parks	General Fund	Total
13 PROFESSIONAL SERVICES (COUNTY)	\$15,000	\$3,000	\$16,500	\$11,000	\$35,000	\$500	\$5,500	\$30,000	\$172,300	\$103,000	\$391,800
14 PROFESSIONAL SERVICES (NON-COUNTY)	\$30,000	\$5,000	\$5,000	\$0	\$100,000	\$5,000	\$15,000	\$10,000	\$166,700	8,000	\$344,700
15 MAINT AND CONSTRUCT CONTRACTS	\$219,000	\$0			\$1,225,000		\$36,500		\$20,000		\$1,500,500
16 LEGAL EXPENSE									\$5,000	\$23,000	\$28,000
17 INSURANCE:LIABILITY	\$1,500								\$2,300	\$1,500	\$5,300
18 MEMBERSHIPS									\$1,500		\$1,500
19 OFFICE EXPENSE									\$1,800	\$1,000	\$2,800
20 MAINTENANCE MATERIALS AND SUPPLIES	\$5,500		\$5,000			\$1,000	\$4,000				\$15,500
21 UTILITIES	\$2,500								\$17,000		\$19,500
22 AUDIT AND ACCOUNTING SERVICES									\$30,800	\$14,208	\$45,008
23 ELECTION SERVICES									\$90,000		\$90,000
24 CONTINGENCIES/ SPECIAL PROJECTS								\$25,000	\$165,000	\$38,492	\$228,492
25 TRANSPORTATION & TRAV	\$500	\$200	\$200	\$500	\$750	\$100	\$300	\$750	\$9,600		\$12,900
27 TRAINING											\$0
28 FEES AND ASSESSMENTS								\$3,500			\$3,500
29 Total Expenditures	\$274,000	\$8,200	\$26,700	\$11,500	\$1,360,750	\$6,600	\$61,300	\$69,250	\$590,500	\$280,700	\$2,689,500

Description	Proposed 6/10/2013 2012-2013										
	Moore Creek	Oat Hill Mine Trail	Napa River and Bay Trail	Vine Trail	Camp Berryessa	Berryessa Vista	NRER	Putah Creek	State Parks	General Fund	Total
	\$30,000	\$0	\$0	\$0	\$35,000	\$0	\$5,500	\$20,000	\$137,673	\$253,000	\$481,173
	\$20,000	\$12,300	\$5,000	\$1,000	\$100,000	\$5,000	\$15,000	\$10,000	\$128,200	18,000	\$314,500
	\$395,133	\$0			\$1,225,000		\$36,500		\$29,900		\$1,686,533
									\$1,000	\$23,000	\$24,000
	\$1,500								\$2,000	\$1,500	\$5,000
									\$7,000	\$1,000	\$8,000
	\$5,500		\$5,000			\$1,000	\$4,000		\$13,000		\$28,500
	\$2,500								\$33,000		\$35,500
									\$2,300	\$14,208	\$16,508
									\$0		\$0
	\$500	\$200	\$200	\$500	\$750	\$100	\$300	\$750	\$141,800	\$164,540	\$331,340
									\$1,300		\$4,100
											\$0
								\$3,500			\$3,500
	\$455,133	\$12,500	\$10,200	\$1,000	\$1,360,750	\$6,100	\$61,300	\$59,250	\$497,173	\$476,748	\$2,940,154



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: June 10, 2013

Agenda Item: 4.F

Subject: Update on Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

Recommendation

1. Receive the report

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Background

Attached is a summary of activities at Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park. The summary was prepared by Park Manager Sandy Jones and Outreach and Volunteer Coordinator Jeanne Marioni.

Also attached are updated revenue and expense numbers for the fiscal year through the end of May 2013. Projected numbers for June are highlighted in yellow. Actual revenues and expenses continue to track the budget. Expenses as shown are lower than in reality because the salary and benefits for the Park Manager and two of the lifeguards for this year and next are will be paid directly by the State through our AB 1478 grant. On the other hand, the amount of money currently being expended on improvements and deferred maintenance is more than the cost for these grant-funded positions. What this means is that when the distorting effects of the grant revenues and the cost of addressing deferred maintenance are taken into account, park operations are slightly in the black. This is great news. However, we know that the problems of deferred maintenance will continue well after the grant runs out; thus, if we want to continue to restore the historic, natural and cultural resources of the two parks, we need to have completed enough improvements by next summer to generate sufficient revenues to be able to cover a substantial portion of the salaries which are currently paid for by the grant. Our plans for increasing revenues by next fiscal year include completing and renting (as overnight rentals) 7 yurts in addition to the 3 state-installed yurts, completing and renting (as a month rental) the Wright House, and completing and renting at least two of the cabins (as overnight rentals). This is eminently do-able provided we do not get unnecessarily delayed in the state permit process.

Park Report - May 2103

Submitted by Sandy Jones and Jeanne Marioni

The new seasonal staff, kiosk and maintenance, have been trained and are working hard. Great to have more help! The campgrounds are full on weekends and busy all week with many happy campers.

St Helena Kiwanis assembled beds for the new yurts. Some modifications were made and the end result will be even stronger. Kiwanis will also help with the yurt decks. Yurt paths/driveways are the next project; the gravel is ordered. We have a volunteer working on an ADA ramp for one of the yurts. Last of the yurts should be completed this month. Our yurt hosts are here ready to go. The yurts are very popular; reservations go quickly.

The District has approved the purchase of a golf cart for the yurt hosts.

The County released a Ford 4x4 pick-up with hitch to us for our use at the parks. It will really come in handy for driving around in and outside of the park, hauling wood, taking items back and for the between the two parks, running errands, etc.

The pool is open and looking good! We have 3 lifeguards.

We had a new season kick-off/volunteer appreciation potluck at the pool May 14th. Hosts, our regular volunteers and staff (new and old) ate good food and had fun together.

May 18th Jonathan Koehler, from Napa County RCD, lead a Creek Walk at Ritchey to raise awareness of the watershed, the fish in Ritchey Creek, and the good work we are doing in our parks in general. Twenty five people attended, including Tony Norris from the NCRPOSD board and Ken Stanton from the NVSPA board. Great to have board support!

Bothe Visitor Center is open 5 days a week now. It is important to have visitors greeted and calls answered. We have wonderful volunteers helping out.

A grant application was written and submitted to CSPF for money to make repairs at Bothe Visitor Center. We should hear something in June.

June 27th we will host the Napa Valley Welcome Center volunteers/docents. They will have a tour of Bale Mill and Bothe and then enjoy a picnic and perhaps hike our trails. We hope to host the St Helena and Calistoga Chambers of Commerce in July.

The Bale Mill Musicians play old-time music at the mill the second Sunday of the month 2:00 to 4:00. On Mother's Day we also offered cookies and lemonade hosted by a couple St Helena High School students.

Watch for the Bale Mill on the PBS series "Moveable Feasts". A film crew and several chefs from around the world were at the mill on May 18th. They were also at the CIA.

The Bale Grist Mill is alarmed again. The motion detector is repaired and all the exterior doors are alarmed.

June 18th is Bale Mill bi-annual maintenance work day. The tail race will be drained and any debris or rocks in the pump pit will be removed. The waterwheel and exterior of the building will be cleaned.

We continue to move forward with our plans to enhance our interpretation of “Rural Napa Valley” at Old Mill Days. In particular, we want to more fully interpret growing grain, harvesting, threshing, winnowing, etc.... Troy Dunham, our Dr. Bale re-enactor, has put us in contact with 2 re-enactors that he believes will be a good match for us. We are connecting now. Jeanne attended Old Adobe Days and met some great volunteers who are interested in helping us with our events.

The RIM Club’s clean-up day at RLS on May 11th was a success.

Bothe-Napa Valley State Park

FY 2012-13 Revenues --Actual and Projected

06/10/2013

Source	Year One															FY Total	
	April	May	June	Total 2011-12	July	August	Sept	Oct	Nov	Dec	Jan 2013	Feb	March	April	May		June
Day Use Fees	\$5,286	\$6,246	\$4,662	\$16,194	\$6,933	\$5,751	\$6,483	\$5,514	\$4,329	\$1,928	\$3,064	\$3,755	\$5,130	\$6,431	\$6,408	\$4,660	\$60,386
Campsites Drop In	\$7,743	\$9,429	\$9,829	\$27,000	\$12,930	\$14,908	\$13,688	\$10,960	\$7,036	\$1,986	\$2,001	\$3,624	\$4,610	\$13,061	\$17,060	\$10,000	\$111,862
Campsites Reserve America	\$10,713	\$31,135	\$14,061	\$34,375	\$32,932	\$25,494	\$10,104	\$4,616	\$9,406	\$7,841	\$15,090	\$27,078	\$25,379	\$23,675	\$15,880		\$197,492
Other Fees	\$200	\$700	\$0		\$0	\$345	\$0	\$1,149	\$0	\$149	\$0	\$688	\$0	\$1,149	\$330	\$1,360	\$5,170
Pool															\$500		
21' Yurts	\$0	\$0	\$0														\$0
16' Yurts																	\$0
cabins																	\$0
large cabin --employee																	\$0
small cabin--employee																	\$0
small house--employee																	\$0
house--Wright															\$0	\$0	\$0
rec cabin															\$0	\$0	\$0
Total Operating Revenues	\$23,941	\$47,509	\$28,551	\$77,569	\$52,794	\$46,498	\$30,274	\$22,238	\$20,771	\$11,903	\$20,155	\$35,145	\$35,119	\$44,315	\$40,178	\$16,020	\$374,911

Donations/Grants

Earmarked for Improvements																	\$0
General Purpose																	\$0
District reserves																	\$0
Total Donations and Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$23,941.42	\$47,509.02	\$28,551.40	\$77,568.84	\$52,794.00	\$46,498.25	\$30,274.37	\$22,238.34	\$20,771.00	\$11,903.20	\$20,154.66	\$35,145.10	\$35,119.00	\$44,315.00	\$40,178.00	\$16,020.00	\$374,910.92

Bothe-Napa Valley State Park

FY 2012-13 Expenses -- Actual and Projected

06/10/2013

<u>Personnel</u>	<u>Hourly Rate</u> <u>(fully loaded)</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total FY</u> <u>2011-12</u>	<u>July</u>	<u>August</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan 2013</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Annual Total</u>
(split personnel into county, contingent and other professional)																		
Park Manager	n/a				\$0	\$12,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000
Assistant Manager--routine main	\$37.78			\$1,813	\$1,813	\$1,776	\$982	\$1,681	\$5,063	\$6,196	\$5,913	\$3,325	\$1,492	\$2,002	\$3,419	\$3,362	\$1,961	\$37,172
Assistant Manager--improvements	\$37.78			\$2,720	\$2,720	\$4,458	\$6,574	\$4,364	\$2,493	\$1,360	\$661	\$4,231	\$3,079	\$4,042	\$3,381	\$2,305	\$4,575	\$41,524
Park Aide 1--Kiosk (KA)	\$20.35		\$2,961	\$3,297	\$6,258	\$3,256	\$3,256	\$3,327	\$4,232	\$2,615	\$0					\$651	\$3,256	\$20,593
Park Aide 2--Kiosk (JA)	\$16.25			\$0	\$0	\$1,675	\$2,308								\$536	\$2,503	\$2,600	\$9,621
Park Aide 3--routine maintenance (RL)	\$14.66				\$0										\$330	\$1,583	\$1,407	\$3,320
Park Aide 3--improvements (RL)	\$14.66															\$176		\$176
Park Aide 4--maintenance (SC)	\$14.66				\$0										\$367	\$2,184		\$2,551
Park Aide 4--improvements (SC)	\$14.66															\$161		\$161
Park Aide 5 -improvements (EB)	\$17.82	\$271	\$2,174	\$1,296	\$3,741	\$1,149	\$1,773	\$1,524	\$1,533	\$909	\$944	\$2,210	\$1,773	\$2,058	\$2,058	\$374	\$1,500	\$17,805
Park Aide 6--routine maintenance (MC)	\$14.66				\$0										\$410	\$440		\$850
Park Aide 7--maintenance (LV)	\$14.66					\$1,745	\$1,803	\$1,657	\$2,419									\$7,623
Patk Aide 7--improvements (LV)	\$14.66					\$557	\$1,136	\$689	\$293									\$2,675
Lifeguard 1	n/a				\$0	\$0	\$0	\$0									\$0	\$0
Lifeguard 2	n/a				\$0	\$0	\$0										\$0	\$0
Lifeguard 3	n/a																	\$0
Volunteer/outreach Coordinator	\$23.75	1,015	1,261	989	3,265	974	903		950	0	1,853	1,852	962	1,947	1,706	1,542	1,100	\$13,788
other temp								240										
Operations Total		\$1,015	\$4,222	\$6,099	\$11,336	\$23,131	\$12,161	\$7,594	\$12,956	\$8,811	\$7,765	\$5,177	\$2,454	\$3,949	\$6,402	\$10,081	\$10,324	\$107,518
Improvements Total		\$0	\$0	\$2,720	\$2,720	\$4,458	\$6,574	\$4,364	\$2,493	\$1,360	\$661	\$4,231	\$3,079	\$4,042	\$3,748	\$4,489	\$4,575	\$62,342
Personnel Total		\$1,015	\$4,222	\$8,819	\$14,056	\$27,589	\$18,734	\$11,958	\$15,450	\$10,171	\$8,426	\$9,408	\$5,533	\$7,992	\$10,149	\$14,570	\$14,899	\$169,860
<u>Expenses Non-Personnel</u>																		
routine maintenance (includes trees)				\$1,240	\$1,240	\$0	0	0	0	0	7625.63		1145	462	3070	841	1860	\$15,004
improvements				\$14,665	\$14,665	\$0	0	0	0	0	17304.63	1083	15108	15864	5723	3679	12000	\$70,762
Equipment				\$0	\$0	\$0	0	0	0	0	11759.08	399	259	500	0	159	500	\$13,576
Capital Assets (vehicles)				\$0	\$0	\$0	0	100	0	2900	0							\$3,000
utilities (electric, gas, propane,alarm)				\$1,395	\$1,395	\$40	2214.56	1180.33	959.48	972.15	1065.48	1838	1496	1015	1226	1001	2000	\$15,008
Waste Disposal (garbage, recycling,portable toilet)				\$4,548	\$4,548	\$909	856.95	1016.65	1548.48	856.95	328.17	857	857	857	1185	857	900	\$11,029
Communications (internet and phone)				\$159	\$159	0	0	0	0	0	2603.96	206	558	951	676	0	360	\$5,355
Transportation				\$365	\$365	\$0	0	0	0	0	1622.33	290	324	1556	440	379	100	\$4,711
Office supplies (including uniforms)				\$1,242	\$1,242		215.29	292.49	14.92	17.23	0	157		449	1044	108	700	\$2,998
other				\$0	\$0							40	80		305			\$425
administration (training, special audit, legal)				\$0	\$0	\$0	0	2988.4	0	0	0		200		0	0	200	\$3,388
insurance (artifacts)				\$1,983											1340	0		\$1,340
Non-Personnel Operations Total		\$0	\$0	\$10,932	\$8,949	\$949	\$3,287	\$5,578	\$2,523	\$4,746	\$25,005	\$3,787	\$4,919	\$5,790	\$9,286	\$3,345	\$6,620	\$75,835
Non-Personnel Improvements Total		\$0	\$0	\$14,665	\$14,665	\$0	\$0	\$0	\$0	\$0	\$17,305	\$1,083	\$15,108	\$15,864	\$5,723	\$3,679	\$12,000	\$70,762
Non-Personnel Total		\$0	\$0	\$25,597	\$23,614	\$949	\$3,287	\$5,578	\$2,523	\$4,746	\$42,309	\$4,870	\$20,027	\$21,654	\$15,009	\$7,024	\$18,620	\$146,596
Operatons Net		\$1,015	\$4,222	\$17,031	\$20,285	\$24,080	\$15,448	\$13,172	\$15,479	\$13,557	\$32,770	\$8,964	\$7,373	\$9,739	\$15,688	\$13,426	\$16,944	\$183,353
Improvements Net		\$0	\$0	\$17,385	\$17,385	\$4,458	\$6,574	\$4,364	\$2,493	\$1,360	\$17,966	\$5,314	\$18,187	\$19,906	\$9,471	\$8,168	\$16,575	\$133,104
Grand Total		\$1,015	\$4,222	\$34,416	\$37,670	\$28,538	\$22,021	\$17,535	\$17,973	\$14,917	\$50,736	\$14,278	\$25,560	\$29,646	\$25,158	\$21,594	\$33,519	\$316,457



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: June 10, 2013
Item: 4.G
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

Recommendation

Receive the report.

Background

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$10,000 for non-construction purposes and up to \$25,000 for construction purposes, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for May 2013.

In addition, the General Manager approved the following contracts:

- (1) Contract with Tuleyome for up to \$2,000 for trail route planning between Spanish Valley and the Pope to Putah Trail.
- (2) Contract with Forest Trails Alliance for up to \$5,200 to construct the Lake Hennessey Connector Trail.
- (3) Contract with Brent Harris Engineering for up to \$4,800 to construct 1,500 linear feet of the Valentine Vista Trail.

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8500000 Parks Administration

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 1
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52100	-	Administration Services						0.00	0.00	
									Beginning Balance:		97,574.37
									Total Activity:		0.00
									Ending Balance:		97,574.37
Account	52105	-	Election Servcices						0.00	0.00	
									Beginning Balance:		202.33
									Total Activity:		0.00
									Ending Balance:		202.33
Account	52125	-	Accounting/Auditing Services						0.00	0.00	
									Beginning Balance:		11,801.56
									Total Activity:		0.00
									Ending Balance:		11,801.56
Account	52140	-	Legal Services						0.00	0.00	
									Beginning Balance:		12,561.95
									Total Activity:		0.00
									Ending Balance:		12,561.95
Account	52490	-	Other Professional Services								
	05/28/2013	AP00240907	PARK070113 CJ YIP 4/13	4/13 SERVICES	00883421	23180	CJYIPASSOC		4,063.85	0.00	
Total For	52490	-	Other Professional Services						4,063.85	0.00	
									Beginning Balance:		22,689.47
									Total Activity:		4,063.85

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8500000 Parks Administration

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 2
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
								Ending Balance:		26,753.32	
Account	52700	- Insurance - Liability							0.00	0.00	
								Beginning Balance:		3,731.62	
								Total Activity:		0.00	
								Ending Balance:		3,731.62	
Account	52900	- Training/Conference Expenses							0.00	0.00	
								Beginning Balance:		270.00	
								Total Activity:		0.00	
								Ending Balance:		270.00	
Account	52905	- Business Travel/Mileage									
05/30/2013	AP00240989	C CAHIL 5/16 BAOSC ANNUAL CONF	5/16 BAOSC ANN	00884099	24717	CAHILL,CHR		47.46	0.00		
05/30/2013	AP00240989	C CAHIL 5/16 BAOSC ANNUAL CONF	5/16 BAOSC ANN	00884099	24717	CAHILL,CHR		11.00	0.00		
								<u>58.46</u>	<u>0.00</u>		
Total For	52905	- Business Travel/Mileage									
								Beginning Balance:		48.84	
								Total Activity:		58.46	
								Ending Balance:		107.30	
Account	53100	- Office Supplies									
05/15/2013	AP00240580	C. Yip-Earth Day expenses		00882132				177.95	0.00		
05/21/2013	AP00240754	CJYip-Water bottles w/logo	Grapeleaf Grap	00883062	23180	CJYIPASSOC		3,711.20	0.00		
05/23/2013	0000240849	Reclass to 53600							0.00	3,711.20	
								<u>0.00</u>	<u>3,711.20</u>		

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8500000 Parks Administration

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 3
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Total For 53100 - Office Supplies								3,889.15	3,711.20	
								Beginning Balance:		3,127.40
								Total Activity:		177.95
								Ending Balance:		3,305.35
Account 53120 - Memberships/Certifications								0.00	0.00	
								Beginning Balance:		1,500.00
								Total Activity:		0.00
								Ending Balance:		1,500.00
Account 53600 - Special Departmental Expense										
05/23/2013	0000240849	Water bottles with logo						3,711.20	0.00	
Total For 53600 - Special Departmental Expense								3,711.20	0.00	
								Beginning Balance:		688.87
								Total Activity:		3,711.20
								Ending Balance:		4,400.07
TOTAL EXPENSE								11,722.66	3,711.20	162,207.87

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501000 Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 4
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
								0.00	0.00		
								Beginning Balance:		12,041.80	
								Total Activity:		0.00	
								Ending Balance:		12,041.80	
Account	52115	- Property Tax/Assessment Admin						0.00	0.00		
								Beginning Balance:		435.94	
								Total Activity:		0.00	
								Ending Balance:		435.94	
Account	52325	- Waste Disposal Services						0.00	0.00		
								Beginning Balance:		1,665.68	
								Total Activity:		0.00	
								Ending Balance:		1,665.68	
Account	52490	- Other Professional Services									
	05/28/2013	AP00240907	PARK070113	CJ YIP 4/13	4/13	SERVICES	00883421	23180	CJYIPASSOC	1,428.21	0.00
Total For	52490	- Other Professional Services						1,428.21	0.00		
								Beginning Balance:		19,111.40	
								Total Activity:		1,428.21	
								Ending Balance:		20,539.61	
Account	52505	- Maintenance-Buildings/Improvem						0.00	0.00		
								Beginning Balance:		3,765.36	
								Total Activity:		0.00	
								Ending Balance:		3,765.36	

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501000 Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 5
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account 52525 - Maintenance-Infrastructure/Lan											
05/15/2013	AP00240580	C. Yip-sign installation		00882132				83.45	0.00		
05/21/2013	AP00240754	CJYip-MooreCreek-volunteer wat		00883062				581.00	0.00		
05/23/2013	0000240849	Reclass to 53600						0.00	581.00		
05/29/2013	AP00240946	Napa Sign - metal signs	Inv #10347 - N	00883729	12797	NAPASIGNSH		151.20	0.00		
05/29/2013	AP00240946	Napa Sign - metal signs	Inv #10341 - N	00883732	12797	NAPASIGNSH		339.12	0.00		
Total For 52525 - Maintenance-Infrastructure/Lan								1,154.77	581.00		
										Beginning Balance:	28,884.81
										Total Activity:	573.77
										Ending Balance:	29,458.58
Account 52700 - Insurance - Liability											
								0.00	0.00		
										Beginning Balance:	733.00
										Total Activity:	0.00
										Ending Balance:	733.00
Account 52800 - Communications/Telephone											
05/20/2013	AP00240706	HughesNet - 05/12/13 to 6/12/1	Acct #DSS88360	00882695	17372	HUGHESNETW		76.59	0.00		
Total For 52800 - Communications/Telephone								76.59	0.00		
										Beginning Balance:	765.72
										Total Activity:	76.59
										Ending Balance:	842.31

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501000 Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 6
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52820		- Printing & Binding						0.00	0.00	
									Beginning Balance:		305.47
									Total Activity:		0.00
									Ending Balance:		305.47
Account	52840		- Permits/License Fees						0.00	0.00	
									Beginning Balance:		2,947.06
									Total Activity:		0.00
									Ending Balance:		2,947.06
Account	52905		- Business Travel/Mileage						0.00	0.00	
									Beginning Balance:		149.85
									Total Activity:		0.00
									Ending Balance:		149.85
Account	53205		- Utilities - Electric								
	05/02/2013	AP00240150	PG&E 3/26/13 - 4/24/13	Acct #00997592	00880652	945	PAC-GAS-00		72.26	0.00	
Total For	53205		- Utilities - Electric						72.26	0.00	
									Beginning Balance:		1,130.27
									Total Activity:		72.26
									Ending Balance:		1,202.53
Account	53345		- Construction Supplies/Material						0.00	0.00	
									Beginning Balance:		4,340.96
									Total Activity:		0.00

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501000 Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 7
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Ending Balance:		4,340.96
Account	53350	- Maintenance Supplies								
05/15/2013	AP00240580	C. Cahill - Tecnu Oak	Reimbursement	00882128	24717	CAHILL,CHR		15.43	0.00	
05/15/2013	AP00240580	Diamond Pool- chlorine	Eric Barnett-N	00882164	25498	DIAMONDQUA		51.19	0.00	
05/20/2013	AP00240706	Iron Rangers-pay tube, env	Napa County-In	00882693	34829	IRONRANGER		976.47	0.00	
Total For 53350 - Maintenance Supplies								1,043.09	0.00	
								Beginning Balance:		471.97
								Total Activity:		1,043.09
								Ending Balance:		1,515.06
Account	53600	- Special Departmental Expense								
05/23/2013	0000240849	Volunteer water bottles						581.00	0.00	
Total For 53600 - Special Departmental Expense								581.00	0.00	
								Beginning Balance:		0.00
								Total Activity:		581.00
								Ending Balance:		581.00
TOTAL EXPENSE								4,355.92	581.00	80,524.21

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501001 Oat Hill Mine Trail

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 8
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								0.00	0.00	
								Beginning Balance:		4,086.40
								Total Activity:		0.00
								Ending Balance:		4,086.40
<hr/>										
Account	52490	- Other Professional Services								
05/28/2013	AP00240907	PARK070113	CJ YIP 4/13	4/13 SERVICES	00883421	23180	CJYIPASSOC	1,293.24	0.00	
Total For 52490 - Other Professional Services								1,293.24	0.00	
								Beginning Balance:		4,431.81
								Total Activity:		1,293.24
								Ending Balance:		5,725.05
<hr/>										
Account	52525	- Maintenance-Infrastructure/Lan								
05/15/2013	AP00240580	C. Yip-Volunteer expenses			00882132			89.78	0.00	
Total For 52525 - Maintenance-Infrastructure/Lan								89.78	0.00	
								Beginning Balance:		711.51
								Total Activity:		89.78
								Ending Balance:		801.29
<hr/>										
Account	52905	- Business Travel/Mileage								
								0.00	0.00	
								Beginning Balance:		66.60
								Total Activity:		0.00
								Ending Balance:		66.60
<hr/>										
Account	53345	- Construction Supplies/Material								
								0.00	0.00	

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501001 Oat Hill Mine Trail

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 9
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Beginning Balance:		70.04
								Total Activity:		0.00
								Ending Balance:		70.04
TOTAL EXPENSE								1,383.02	0.00	10,749.38

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501002 Napa River and Bay Trail

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 10
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								0.00	0.00	
								Beginning Balance:		5,108.00
								Total Activity:		0.00
								Ending Balance:		5,108.00
Account	52490	- Other Professional Services						0.00	0.00	
								Beginning Balance:		2,792.57
								Total Activity:		0.00
								Ending Balance:		2,792.57
Account	52905	- Business Travel/Mileage						0.00	0.00	
								Beginning Balance:		12.77
								Total Activity:		0.00
								Ending Balance:		12.77
Account	53345	- Construction Supplies/Material						0.00	0.00	
								Beginning Balance:		18.76
								Total Activity:		0.00
								Ending Balance:		18.76
TOTAL EXPENSE								0.00	0.00	7,932.10

=====

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501003 Camp Berryessa

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 11
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
								0.00	0.00		
								Beginning Balance:		13,055.00	
								Total Activity:		0.00	
								Ending Balance:		13,055.00	
<hr/>											
Account	52490	- Other Professional Services									
05/06/2013	AP00240229	PARK111513 PSOMAS 11/12-2/13	proj 6	NAP01010 00880982	33202	PSOMAS-001		12,255.00	0.00		
05/17/2013	AP00240649	PARK111513 PSOMAS 3/13	PROJ 6	NAP01010 00882514	33202	PSOMAS-001		5,323.00	0.00		
05/30/2013	AP00240989	PARK111513 PSOMAS 4/13	PROJ 6	NAP01010 00883920	33202	PSOMAS-001		1,420.00	0.00		
								<hr/>			
Total For	52490	- Other Professional Services									
								18,998.00	0.00		
								Beginning Balance:		39,168.25	
								Total Activity:		18,998.00	
								Ending Balance:		58,166.25	
<hr/>											
Account	52505	- Maintenance-Buildings/Improvem									
								0.00	0.00		
								Beginning Balance:		0.00	
								Total Activity:		0.00	
								Ending Balance:		0.00	
<hr/>											
Account	53345	- Construction Supplies/Material									
05/15/2013	AP00240580	C. Cahill - Padlock		00882128				22.67	0.00		
								<hr/>			
Total For	53345	- Construction Supplies/Material									
								22.67	0.00		
								Beginning Balance:		65.70	
								Total Activity:		22.67	

Report ID: GLS7505
Bus. Unit: NAPCG-Napa County GL Business Unit
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501003 Camp Berryessa

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2013
Period 11 to 11

Page No. 12
Run Date 06/05/2013
Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Ending Balance:		88.37
TOTAL EXPENSE								19,020.67	0.00	71,309.62

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501004 Berryessa Vista

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 13
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
								0.00	0.00		
										Beginning Balance:	919.44
										Total Activity:	0.00
										Ending Balance:	919.44
Account	52490	- Other Professional Services						0.00	0.00		
										Beginning Balance:	100.00
										Total Activity:	0.00
										Ending Balance:	100.00
TOTAL EXPENSE								0.00	0.00		1,019.44

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501005 Napa River Ecological Reserve

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 14
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								0.00	0.00	
								Beginning Balance:		5,108.00
								Total Activity:		0.00
								Ending Balance:		5,108.00

Account 52325 - Waste Disposal Services

05/15/2013	AP00240580	Upper Vly Disp-April 2013	Acct #01-4864-	00882127	19694	UPPERVALLE		101.52	0.00	
05/15/2013	AP00240580	United Site 4/25/13-5/22/13	Customer #CAN-	00882129	20925	UNITEDSITE		180.47	0.00	
Total For 52325 - Waste Disposal Services								281.99	0.00	
								Beginning Balance:		3,747.65
								Total Activity:		281.99
								Ending Balance:		4,029.64

Account 52490 - Other Professional Services

05/28/2013	AP00240907	PARK070113 CJ YIP 4/13	4/13 SERVICES	00883421	23180	CJYIPASSOC		1,736.08	0.00	
Total For 52490 - Other Professional Services								1,736.08	0.00	
								Beginning Balance:		15,923.10
								Total Activity:		1,736.08
								Ending Balance:		17,659.18

Account 52505 - Maintenance-Buildings/Improvem

05/17/2013	AP00240649	PARK081213 OPTIONS3 3/13	3/13 SERVICES	00882513	24404	OPTIONS3-0		685.00	0.00	
05/30/2013	AP00240989	PARK081213 OPTIONS3 4/13	4/13 SERVICES	00883921	24404	OPTIONS3-0		910.00	0.00	

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501005 Napa River Ecological Reserve

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 15
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Total For 52505 - Maintenance-Buildings/Improvem								1,595.00	0.00	
								Beginning Balance:		6,755.00
								Total Activity:		1,595.00
								Ending Balance:		8,350.00
<hr/>										
Account 52525 - Maintenance-Infrastructure/Lan										
05/07/2013	AP00240272	Golden gate-mowing 4/11	Mowing-handhel	00881196	7024	GOLDENGATE		540.00	0.00	
05/15/2013	AP00240580	NVSUD - bus field trip 4/8	Job #28.12193.	00882130	2076	NAVLY-UNIF		360.00	0.00	
05/15/2013	AP00240580	Chino-Volunteer expenses	Reimbursement	00882132	23180	CJYIPASSOC		681.02	0.00	
Total For 52525 - Maintenance-Infrastructure/Lan								1,581.02	0.00	
								Beginning Balance:		8,465.26
								Total Activity:		1,581.02
								Ending Balance:		10,046.28
<hr/>										
Account 53345 - Construction Supplies/Material										
05/15/2013	AP00240580	Cent Vly-marking flag	Customer #NAPA	00882138	219	CENTRALVAL		46.42	0.00	
Total For 53345 - Construction Supplies/Material								46.42	0.00	
								Beginning Balance:		3.23
								Total Activity:		46.42
								Ending Balance:		49.65
<hr/>										
TOTAL EXPENSE								5,240.51	0.00	45,242.75
=====										

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501006 Vine Trail

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 16
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
								0.00	0.00		
										Beginning Balance:	766.20
										Total Activity:	0.00
										Ending Balance:	766.20
TOTAL EXPENSE								0.00	0.00	766.20	

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501007 Putah Creek

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 17
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								0.00	0.00	
								Beginning Balance:		6,826.80
								Total Activity:		0.00
								Ending Balance:		6,826.80
<hr/>										
Account	52490	- Other Professional Services								
05/29/2013	AP00240946	BERNER BIRD FIELD SURVEY	SPANISH VALLEY	00883736	34830	BERNER,MUR		5,000.00	0.00	
Total For 52490 - Other Professional Services								5,000.00	0.00	
								Beginning Balance:		5,108.13
								Total Activity:		5,000.00
								Ending Balance:		10,108.13
<hr/>										
Account	52505	- Maintenance-Buildings/Improvem								
								0.00	0.00	
								Beginning Balance:		210.36
								Total Activity:		0.00
								Ending Balance:		210.36
<hr/>										
Account	52840	- Permits/License Fees								
								0.00	0.00	
								Beginning Balance:		4.70
								Total Activity:		0.00
								Ending Balance:		4.70
<hr/>										
Account	53600	- Special Departmental Expense								
								0.00	0.00	
								Beginning Balance:		150.95
								Total Activity:		0.00
								Ending Balance:		150.95

Report ID: GLS7505
Bus. Unit: NAPCG-Napa County GL Business Unit
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501007 Putah Creek

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2013
Period 11 to 11

Page No. 18
Run Date 06/05/2013
Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
--------------	------------	---------------------	--------------	-----------	-----------	------	-----	-------	--------	---------

TOTAL EXPENSE								5,000.00	0.00	17,300.94
---------------	--	--	--	--	--	--	--	----------	------	-----------

=====

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501008 State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 19
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								0.00	0.00	
								Beginning Balance:		75,795.93
								Total Activity:		0.00
								Ending Balance:		75,795.93
Account	52125	- Accounting/Auditing Services						0.00	0.00	
								Beginning Balance:		3,188.40
								Total Activity:		0.00
								Ending Balance:		3,188.40
Account	52325	- Waste Disposal Services								
05/07/2013	AP00240272	Upper Vly Disp-April 2013	Acct 01-134527	00881198	19694	UPPERVALLE		856.95	0.00	
Total For	52325	- Waste Disposal Services						856.95	0.00	
								Beginning Balance:		9,272.41
								Total Activity:		856.95
								Ending Balance:		10,129.36
Account	52490	- Other Professional Services								
05/02/2013	AP00240150	ATP - April 2013	Bothe State Pa	00880680	33928	ADVANTAGET		40.00	0.00	
05/28/2013	AP00240907	PARK1206-13 MARIONI 4/13	4/13 SERVICES	00883420	33711	MARIONI,JE		1,706.90	0.00	
05/29/2013	AP00240946	ATP - May 2013	Bothe NV State	00883754	33928	ADVANTAGET		40.00	0.00	
Total For	52490	- Other Professional Services						1,786.90	0.00	
								Beginning Balance:		8,488.12
								Total Activity:		1,786.90

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501008 State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 20
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance		
								Ending Balance:		10,275.02		
Account	52505	- Maintenance-Buildings/Improvem										
05/15/2013	AP00240580	Konocti Labor - March 2013	Bothe Park - M	00882124	27627	CAST-DEPTF		451.92	0.00			
05/15/2013	AP00240580	Konocti Labor - April 2013	Bothe Park - K	00882125	27627	CAST-DEPTF		451.92	0.00			
05/20/2013	AP00240706	H. Smith - Yurt supplies	Bothe Yurts In	00882690	1190	HAROLDSMIT		371.30	0.00			
05/23/2013	0000240830	CVBS 3/12 Joist Hanger						6.03	0.00			
05/23/2013	0000240830	CVBS 3/14 Trex Wood						397.89	0.00			
								<hr/>				
Total For	52505	- Maintenance-Buildings/Improvem									1,679.06	0.00
								Beginning Balance:		41,011.71		
								Total Activity:		1,679.06		
								Ending Balance:		42,690.77		
Account	52525	- Maintenance-Infrastructure/Lan										
								0.00	0.00			
								Beginning Balance:		0.00		
								Total Activity:		0.00		
								Ending Balance:		0.00		
Account	52700	- Insurance - Liability										
								0.00	0.00			
								Beginning Balance:		1,340.00		
								Total Activity:		0.00		
								Ending Balance:		1,340.00		
Account	52800	- Communications/Telephone										
								0.00	0.00			
								Beginning Balance:		4,668.57		

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501008 State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 21
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Total Activity:		0.00
								Ending Balance:		4,668.57
Account	52825	- Bank Charges								
								0.00	0.00	
								Beginning Balance:		766.53
								Total Activity:		0.00
								Ending Balance:		766.53
Account	52905	- Business Travel/Mileage								
05/23/2013	0000240830	Reclass to 52505								
								0.00	6.03	
05/23/2013	0000240830	Reclass to 52505								
								0.00	397.89	
Total For	52905	- Business Travel/Mileage								
								0.00	403.92	
								Beginning Balance:		2,864.44
								Total Activity:		-403.92
								Ending Balance:		2,460.52
Account	53100	- Office Supplies								
05/02/2013	AP00240150	Thurston - logo, embroidery	Inv #4145 - Na	00880692	34609	THURSTONSC		47.83	0.00	
05/20/2013	AP00240706	S. Jones - wristbands	Reimbursement	00882697	33857	JONES,SAND		59.60	0.00	
Total For	53100	- Office Supplies								
								107.43	0.00	
								Beginning Balance:		2,190.61
								Total Activity:		107.43
								Ending Balance:		2,298.04

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501008 State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 22
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account 53205 - Utilities - Electric										
05/29/2013	AP00240946	PG&E 4/15/13-5/14/13	Acct #21728318	00883710	945	PAC-GAS-00		33.91	0.00	
05/29/2013	AP00240946	PG&E 4/15/13 - 5/14/13	Acct #67654031	00883715	945	PAC-GAS-00		32.97	0.00	
05/29/2013	AP00240946	PG&E 4/16/13-5/15/13	Acct #53600798	00883719	945	PAC-GAS-00		4.44	0.00	
05/29/2013	AP00240946	PG&E 4/15/13-5/15/13	Acct #18690124	00883721	945	PAC-GAS-00		784.03	0.00	
05/29/2013	AP00240946	PG&E 4/16/13-5/15/13	Acct #48314069	00883724	945	PAC-GAS-00		65.22	0.00	
Total For 53205 - Utilities - Electric								920.57	0.00	
								Beginning Balance:		11,857.29
								Total Activity:		920.57
								Ending Balance:		12,777.86
Account 53250 - Fuel										
05/02/2013	AP00240150	S. Jones - Chevron	Reimbursement	00880687	33857	JONES,SAND		78.04	0.00	
05/15/2013	AP00240580	S. Jones - Chevron expense	Reimbursement	00882126	33857	JONES,SAND		125.00	0.00	
05/29/2013	AP00240946	S. Jones - fuel expenses		00883745				175.92	0.00	
Total For 53250 - Fuel								378.96	0.00	
								Beginning Balance:		619.59
								Total Activity:		378.96
								Ending Balance:		998.55
Account 53330 - Janitorial Supplies										
								0.00	0.00	
								Beginning Balance:		172.22
								Total Activity:		0.00

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501008 State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 23
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Ending Balance:										172.22

Account 53350 - Maintenance Supplies

05/02/2013	AP00240150	Steves Hardware-nuts, bolts	Cust #31248	00880654	1222	STEVESHARD		5.41	0.00	
05/02/2013	AP00240150	Steves Hardware-key	Cust #31248	00880659	1222	STEVESHARD		8.07	0.00	
05/02/2013	AP00240150	Steves Hardware-supplies	Cust #31248	00880663	1222	STEVESHARD		12.92	0.00	
05/02/2013	AP00240150	Steves Hardware-orange guard	Cust #31248	00880665	1222	STEVESHARD		32.39	0.00	
05/02/2013	AP00240150	Steves Hardware-gloves	Cust #31248	00880666	1222	STEVESHARD		17.26	0.00	
05/02/2013	AP00240150	Steves Hardware-wrench basin	Cust #31248	00880667	1222	STEVESHARD		14.03	0.00	
05/02/2013	AP00240150	Steves Hardway - supplies	Cust #31248	00880669	1222	STEVESHARD		19.42	0.00	
05/02/2013	AP00240150	Steves Hardware-supplies	Cust #31248	00880673	1222	STEVESHARD		49.63	0.00	
05/02/2013	AP00240150	Steves hardware-supplies	Cust #31248	00880676	1222	STEVESHARD		75.29	0.00	
05/02/2013	AP00240150	Dueco - truck decals	Reimbursement	00880682	33857	JONES,SAND		144.15	0.00	
05/07/2013	AP00240272	Rainbow - supplies	Customer #4546	00881186	11400	RAINBOWAGR		81.77	0.00	
05/07/2013	AP00240272	Rainbow-belt, blade, etc	Customer #4546	00881189	11400	RAINBOWAGR		215.95	0.00	
05/07/2013	AP00240272	Rainbow-oil, brackets	Customer #4546	00881192	11400	RAINBOWAGR		19.55	0.00	
05/07/2013	AP00240272	Browns Auto- supplies	Acct #8537	00881195	158	BROWNSAUTO		81.16	0.00	
05/15/2013	AP00240580	Cent Vly - screws, bolts etc	Customer #NAPA	00882137	219	CENTRALVAL		103.88	0.00	
05/15/2013	AP00240580	Cent Vly-torch blade, rebar	Customer #NAPA	00882140	219	CENTRALVAL		54.01	0.00	
05/15/2013	AP00240580	Cent Vly-supplies	Customer #NAPA	00882144	219	CENTRALVAL		9.04	0.00	
05/15/2013	AP00240580	Cent Vly-rebar, press treat	Customer #NAPA	00882145	219	CENTRALVAL		123.28	0.00	
05/15/2013	AP00240580	Cent Vly-cement	Customer #NAPA	00882147	219	CENTRALVAL		51.80	0.00	
05/15/2013	AP00240580	Cent Vly - supplies	Customer #NAPA	00882150	219	CENTRALVAL		367.74	0.00	
05/15/2013	AP00240580	Cent Vly-cement	Customer #NAPA	00882151	219	CENTRALVAL		38.85	0.00	

Report ID: GLS7505
 Bus. Unit: NAPCG-Napa County GL Business Unit
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501008 State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2013
 Period 11 to 11

Page No. 24
 Run Date 06/05/2013
 Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account 53350 - Maintenance Supplies										
05/15/2013	AP00240580	Cent Vly-press treat	Customer #NAPA	00882152	219	CENTRALVAL		937.10	0.00	
05/15/2013	AP00240580	Cent Vly-supplies	Customer #NAPA	00882154	219	CENTRALVAL		71.50	0.00	
05/29/2013	AP00240946	C&C - Chlorix, TP	Acct #60124600	00883737	34310	CASH&CARRY		206.63	0.00	
05/29/2013	AP00240946	S. Jones - swim pants	Reimbursement	00883745	33857	JONES,SAND		24.44	0.00	
05/29/2013	AP00240946	Diamond Water - skim basket	Bothe State Pa	00883747	25498	DIAMONDQUA		76.05	0.00	
Total For 53350 - Maintenance Supplies								2,841.32	0.00	
								Beginning Balance:		10,435.52
								Total Activity:		2,841.32
								Ending Balance:		13,276.84
Account 53400 - Minor Equipment/Small Tools										
05/02/2013	AP00240150	Steves Hardware-skil saw	Cust #31248	00880658	1222	STEVESHARD		159.27	0.00	
Total For 53400 - Minor Equipment/Small Tools								159.27	0.00	
								Beginning Balance:		16,173.96
								Total Activity:		159.27
								Ending Balance:		16,333.23
Account 57100 - Special Items										
								0.00	0.00	
								Beginning Balance:		0.00
								Total Activity:		0.00
								Ending Balance:		0.00
TOTAL EXPENSE								8,730.46	403.92	197,171.84

Report ID: GLS7505
Bus. Unit: NAPCG-Napa County GL Business Unit
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501008 State Parks

GENERAL LEDGER DETAIL TRANSACTIONS
For Fiscal Year 2013
Period 11 to 11

Page No. 25
Run Date 06/05/2013
Run Time 11:26:34

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
TOTAL FOR PROGRAM								55,453.24	4,696.12	594,224.35

Plan of Projects Status Report

10-Jun-13

<u>Name of Project</u>	<u>Description</u>	<u>Status</u>
Bay Area Ridge Trail Tuteur Loop	Assignment of Tuteur Loop Ridge Trail easement from the Bay Area Ridge Trail to the District	The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council wishes to transfer this easement to the District. Staff for the District and Council have gathered all the relevant documents, and initiated discussion with the Tuteur family to determine if there are any issues or amendments that should be considered. Next steps are to complete legal review of the documents, make amendments if warranted, obtain the consent of the Coastal Conservancy (who funded the trail construction), and then execute the assignment. Staff is currently reviewing the easement location to confirm it connects to the property to the south in the proper location.
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail between the cities of American Canyon and Napa generally following the Napa River and interior levees of associated wetlands.	
	Phase Two--Green Island Road to Soscol Ferry Road	Questa has largely completed a revised draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. DFG, the Bay Trail Project and the Coastal Conservancy are funding the preparation of the supplemental environmental analysis for the section of the trail next to DFG's ponds 9 and 10; this work is being handled by Ducks Unlimited on behalf of DFG. District staff met with the involved parties on May 25, 2011 and again on November 9, 2011, and thought all questions with this supplemental review had been resolved, but no documents have been released for review. Staff met with BCDC staff in late November 2012 about DFG non-compliance with BCDC permit conditions to provide public access around Pond 10. In January 2013 BCDC issued a letter of non-compliance to DFW, and on March 6, 2013 all of the involved parties met to try and get the project back on track. A follow-up meeting was held April 23, 2013. Now that it appears that progress is being made regarding the trail to the north of the crossing, the Board in March approval of a new contract with Questa to complete the formal approval of the crossing. Separately, District staff together with Napa Sanitation District staff toured two other water treatment facilities that have segments of the Bay Trail going through or past their facilities.
	Phase Three--Soscol Ferry Road to Napa Pipe	All permits and permissions have been obtained, and construction bid documents are done. Caltrans has determined the project is eligible for federal Transportation Enhancements grant funds, and has approved NEPA review for the project. However, the District was unable to complete Caltrans' extensive paperwork needed to obtain the funds, and so the funding that the District had lined up expired. Staff will seek replacement funding.
Berryessa Estates	Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for local residents eventually be the northern trailhead for a trail between Berryessa Estates and Pope Canyon.	The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has dragged; several meetings have been held over the past three years to try and speed to process, but BLM staff has so far had higher priorities. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. CDF and the Pope Valley Volunteer Fire Department have added a proposal to construct a fire substation on a corner of the property. A community meeting was held March 2009 to get input from the community. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. District staff in January 2013 met with the Napa County Fire Marshall and the the Calfire Battalion Chief for the area and agreed to jointly advocate for BLM action. In February staff talked with BLM and was assured that processing of the transfer was now beginning. <u>BLM's next step is to complete a mineral potential evaluation.</u>
Berryessa Vista	Planning and stewardship of this 224 acre wilderness park.	Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. After observing more OHV damage in the fall of 2012, staff is preparing to install a gate to block OHV access. No other work is anticipated until Lake Berryessa Trail planning is completed, as that is a key step in gaining overland access to the property. District staff has been meeting with Reclamation, their consultants and interested parties on the trail planning and prioritization.
Blue Ridge/Berryessa Peak Trail	Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak	Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM staff on April 11th inspected the proposed trail alignment where it crosses BLM land. District and BLM staff met on August 5, 2011 to discuss BLM review of this project. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February and again in early April to determine the status of their review, but has as of yet received no answer.

Camp Berryessa Redevelopment of former Boy Scout Camp into a group/environmental education camp.	CEQA and NEPA review is complete, as is the Use Agreement between the District and Reclamation. A grant for \$50,000 to help with construction has been provided by the Mead Foundation, together with a \$1.5 million grant from the State Coastal Conservancy. The contract for preparation of plans and specifications with Psomas was approved by the Board at its October meeting, and Psomas has now completed the 90% construction drawings, which are being reviewed by District and Reclamation staff; <u>review is now expected to be completed by June 13, 2013.</u> A meeting of potential future users was held September 22, 2011. The District has contracted for labor compliance monitoring for the construction work. Efforts to reuse the existing well proved unsuccessful, though water quality tests did demonstrate the groundwater in the area is of acceptable quality. A new water well was dug in October 2012--production is great, and quality is acceptable with some treatment. Construction groundbreaking will be in the summer of 2013 assuming Reclamation's review and approval is not delayed. Staff met with the County Sheriff and Fire Marshall, and the CalFire Battalion Chief for the area, to review emergency services for the camp. The camp will likely open in the spring of 2014.
District Non-profit Foundation Organize a non-profit foundation to raise funds for District projects	The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Formation of the foundation will likely be timed to the opening of Camp Berryessa.
Lake Hennessey North Shore Trails Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.	In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. A plant survey of the new section of trail was completed on April 3, 2010. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. The fully executed agreement was completed in November 2012. City and District staff inspected the proposed alignment for the connector trail to Moore Creek in mid-March, and the alignment has been accepted by the City. The City has signed off on the proposed grading, the County has issued the grading permit, and bids for doing the work are due May 10, 2013. <u>The construction contract was awarded in May, 2013, and work is scheduled to begin June 13, 2013, and should be completed within a week.</u> Public trail access is slated to be available in 2014.
Moore Creek Park Development Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.	All discretionary permits have been obtained, and park improvements are underway. The entry driveway was graded and paved in November 2011. The design of the new septic system for the ranch house and the staging area composting toilet facility has been approved by the County. The eastern boundary survey is complete except for a small amount of flagging; a partial payment to the surveyor was made, with the remainder due after the brush removal is performed so he can access the boundary line. Three bids were obtained by the adjacent property owner, and District staff has given the go-ahead to use the lowest bidder. Monthly volunteer work parties have performed numerous tasks on the property, including cleanup of trash, trail repair and construction, fence building, restoration planting, and removal of invasive french broom. Construction of the Vista Trail was completed in 2011, and the Chiles Creek Overlook Trail was completed in 2012. Staging area fill and compaction is complete except for finish grading. <u>Graveling in the staging area is 90% complete. Award of the contract for construction of the ranch house septic system was approved by the Board in May 2013. The contract for constructing the northern 1/3 of the final connector of the Vista Trail was awarded in May 2013 and work is scheduled to start June 13, and should take a week to complete.</u> The remaining 2/3 of the connector trail is going through some redesign to address three areas with steep side slopes. <u>The staging area toilet facility is ready to go out to bid. The park is scheduled to open on June 30, 2013 at the conclusion of a VOCAL project at the park.</u>
Napa River Ecological Reserve Restoration Remove invasive plants and restore native vegetation in the entryway meadow, replace damaged signage and information panels, and if feasible install a seasonal bridge	The CCC did mechanical and chemical weed removal and installed an all-weather surface on the trail from the parking area to the river levee, in May and June 2010. Additional invasive weed removal, mapping, and cleanup was done by volunteers on numerous occasions in 2010, 2011 and 2012. The District has used grant funding to bring several thousand students to the site to study ecology of the area and assist with the habitat restoration. Additional weed removal has been done by a private contractor under contract to the District on several occasions. Staff met with invasive plant control specialists in June 2011 to evaluate eradication efforts to date and plan next steps. Native plant cuttings gathered from the reserve were propagated and planted by volunteers in Dec 2011 and Jan 2012. Supplemental grant funding for the restoration work was awarded by the County Wildlife Commission in 2011. Both the Coastal Conservancy grant and the Wildlife Commission grant the District received to pay for restoration work have had their deadlines extended until March and June of 2013. This time extension will allow us to continue invasive weed removal. The pace of restoration work is dictated by how quickly the weeds germinate, and this has been slower than expected; as a result, the District has received another extension of the Conservancy grant to take it through the end of 2013. <u>The District has received a Napa Wildlife Commission grant to continue weed control and environmental education, in partnership with the RCD.</u>
Oat Hill Mine Trail Various improvements to the historic Oat Hill Mine Road	The litigation holding up this project has been successfully concluded. Several of the trail sign posts have been vandalized and will need to be replaced. The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. A volunteer crew did erosion control work on the trail in January 2013. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April.
Oat Hill Mine Trail Transfer of 40 acre parcel from BLM	The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application.
Rector Ridge/Stags Leap Ridge Trail Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.	CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other project priorities are under control.
Skyline Park Protection Purchase of Skyline Park from the State	Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal. Negotiations have therefore stalled.

Spanish Valley, Crystal Flats, and Stone Corral Planning for open space donated by Bob and Evalyn Trinchero	Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approved by the Board at its October meeting, and has now been finalized and recorded. The District took full possession of the properties on January 1, 2012. Staff met with the LBEPOA Board on November 13th and again on December 4, 2011 to discuss use of the Crystal Flats and Stone Corral areas. District staff has prepared a draft agreement between the District and the Association, which the Association is now reviewing. The District has been waiting for about a year for a formal Association response to the draft proposal. <u>Negotiations have been complicated by the ongoing controversy between LBE residents and the Lake Berryessa Estates Resort Improvement District, even though they are not related issues.</u> The District is working with a well driller to make the existing well in Spanish Valley functional. The District has contracted for botanical and bird surveys over the course of 2012. Staff completed a preliminary survey of the Spanish Valley access road in late July and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. This will require discussions with the adjacent property owner, which may further delay our timeline for opening Spanish Valley to public use. In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. At least one sign was immediately removed and the lock on the gate removed.
State Parks Operate Bothe-Napa Valley State Park and the Bale Crist Mill State Historic Park	The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. A County permit for the pool was obtained in July and the pool was reopened immediately thereafter. The state completed installing 3 yurts in October 2012. The District obtained approval in January 2013 to install an additional 8 yurts. <u>Seven yurts have been installed; landings, paths and parking areas are nearly finished and ready for Fire Marshall final inspection.</u> Numerous volunteer projects have been organized (PG&E event improving the Mill, firewood splitting, hazardous tree removal, mowing, pool cleaning, native plant garden maintenance, historic orchard restoration, lots of trash removal, and in September/October a footbridge on the History Trail was repaired by the St Helena Kiwanis. A volunteer forestry management group has been formed and the District has acquired a boom truck and other equipment in support of their mission. Utility service accounts have been transferred from the state to the District. Work on an improved recycling system is nearly complete. Every septic tank in the park has been pumped clean, and sewer lines were located and cleared of root blockages. Two additional failed septic tanks were discovered in March and pumped clean. Nearly \$270,000 in gifts, grants and pledges have been obtained to assist with improvements at the parks. District and State Park staff have reached agreement regarding the "found" state money that could result in \$537,800 in State funds being granted to the District to cover some salaries and two capital improvement projects (replacement roofs and AC overlay to the picnic area road); <u>the agreement has gone through all reviews and is circulating for signatures.</u> SB 170 (Wolk) would exempt the mill from state food processing facility requirements so that flour from the mill can be sold as a food item; the bill has passed the Senate and is awaiting committee assignment in the Assembly.
Vallejo Lakes Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County	Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplusing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplusing of the property. The District's analysis of County ROW's with potential for recreational trails identified a potential ROW through the Vallejo Lakes property; however, it appears that one short section of the historic ROW is in Solano County and appears to not have been properly established. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area.
Vine Trail A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.	The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. Approximately \$135,000 in federal Transportation Enhancements funding was available to construct the section of the trail under the Butler Bridge, but the District was not able to process the paperwork through Caltrans in time to use these funds. Replacement funding is now being sought. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. <u>The Board President in early June sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The Vine Trail is now proposed to in part run through Bothe-Napa Valley State Park.</u>

Completed Projects

<p>Bay Area Ridge Trail Realignment Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail</p>	<p>In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.</p>
<p>Bay/River Trail -- American Canyon to Napa Phase I Phase One--Euclptus Drive to Green Island Road</p>	<p>Construction of approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.</p>
<p>Berryessa Vista Acquisition Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.</p>	
<p>Connolly Ranch Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.</p>	
<p>Oat Hill Mine Trail The Oat Hill Mine Trail was formally opened in May of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.</p>	
<p>Historic ROW Analysis Study to determine location and status of historic road Rights-of-Way and whether they have value as non-motorized recreational trails</p>	<p>Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.</p>
<p>Linda Falls Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust</p>	
<p>Master Plan Development The Master Plan for 2008-2013 was approved in January 2009</p>	
<p>Master Plan Update First scheduled update to the Master Plan adopted in January 2009</p>	<p>Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.</p>
<p>Milliken Reservoir Trails and Picnic Area Feasibility Study Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area</p>	<p>The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.</p>
<p>Moore Creek Open Space Park Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.</p>	
<p>Napa River Ecological Reserve Improvements Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.</p>	
<p>Napa River Flood Control Easement Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding</p>	
<p>Newell Preserve Improvements Provide on-site water supply for group campground for cattle</p>	<p>As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.</p>
<p>River to Ridge Trail Enhancements Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.</p>	
<p>River to Ridge Trail Lot line adjustment to legalize River to Ridge Trail as constructed (it curenly encroaches on private</p>	<p>Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.</p>
<p>River to Ridge Trail Entrance Enhancements A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.</p>	
<p>River to Ridge Trail Correct drainage problems to trail can be used year-round.</p>	<p>Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.</p>

Skyline Park Road and Trail Improvements	Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.	
Skyline Park Concessionaire Agreement Renewal	District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.	
Skyline Park Trail Improvements	Major volunteer event to reroute and repair trails	Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.
Skyline Park Facility Improvements	Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.	The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.
South Napa Wetlands Habitat Area	Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.	Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.
State Parks	Assume management of Bothe-Napa Valley State Park and keep it and the Bale Grist Mill open	The District took over operations of the parks on April 1, 2012, and have a 5 year agreement with the State to continue operating the parks.
Trichero Open Space Acquisition	Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero	The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.
Wild Lake Ranch	Assist land trust with planning and possible joint management of trails, camping and picnic areas.	The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.