



**Napa County Regional Park
and Open Space District**

Harold Kelly
Director Ward One

Tony Norris
Director Ward Two

Guy Kay
Director Ward Three

Dave Finigan
Director Ward Four

Myrna Abramowicz
Director Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday February 6, 2012 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA 94559

GENERAL INFORMATION

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than than 48 hours prior to the meeting date by contacting (707) 259-8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit you comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the Conservation, Development and Planning Department Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

2:00 PM Presentation by John Hoffnagle of the Land Trust of Napa County on the work of the land trust, and consideration and potential approval of a Memorandum of Understanding between the Land Trust and the Napa County Regional Park and Open Space District

4. Administrative Items

- A. Consideration and potential approval of Minutes of Board of Directors meeting of January 9, 2012.
- B. Update and potential direction to staff regarding the planned closure of Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park, and the District's proposal to operate the two parks in partnership with the Napa Valley State Parks Association (oral report).
- C. Consideration and potential approval of easement deed to the County of Napa for a culvert crossing District property (APN 016-221-001) on the west side of Harness Drive in Lake Berryessa Estates.
- D. Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager.
- E. Review of the District Projects Status Report.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than whether and when to agendaize such matters, unless specifically noted otherwise.

Next Board Meeting: Monday, March 12, 2012, 2:00 p.m., 1195 Third Street, 3rd floor

7. Adjournment



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: February 6, 2012

Agenda Item: 3

Subject: Presentation by John Hoffnagle of the Land Trust of Napa County on the work of the land trust, and consideration and potential approval of a Memorandum of Understanding between the Land Trust and the Napa County Regional Park and Open Space District

Recommendation

Approve the Memorandum of Understanding between the District and the Land Trust of Napa County

Background

The Land Trust of Napa County was a key supporter in the formation of the Napa County Regional Park and Open Space District, and the land trust and the District have many areas of potential overlap in activities and opportunities for cooperation and mutual assistance.

To help clarify and strengthen these roles, staff at the land trust and the District have prepared the attached draft MOU which explains the roles of each organization and describes how the two organizations intend to continue working together in the coming years.

Memorandum of Understanding
Between the Land Trust of Napa County and the
Napa County Regional Park and Open Space District

This Memorandum of Understanding (“MOU”) is entered into this ____ day of _____, 2012 between the Napa County Regional Park and Open Space District, a special district of the State of California (“District”) and the Napa County Land Trust, a California nonprofit corporation doing business as The Land Trust of Napa County (“Land Trust”).

RECITALS

WHEREAS, the missions and responsibilities of Land Trust of Napa County and the Napa County Park and Open Space District (“parties”) are broadly similar, but each party has its own particular focus, experience and capacity.

WHEREAS, the Land Trust has been working in Napa County since 1976 to preserve the character of Napa County by permanently protecting land. As a non-profit organization with a 35-year history, the Land Trust has excelled at negotiating, holding and monitoring donated conservation easements on agriculturally productive lands, as well as conservation easements protecting viewshed, open space and natural habitats. The Land Trust also protects significant habitat, recreation and viewshed lands through its 6,800-acre preserve system as well as lands that it has transferred to local and state agencies. Overall, the Land Trust has helped protect over 53,000 acres in Napa County.

WHEREAS, the District was formed by the voters of Napa County in 2006 for the purpose of protecting, restoring, maintaining and enhancing, and fostering public knowledge and appreciation of the open space resources of Napa County. As a local public agency, the District has a publically-elected Board of Directors and a public decision-making process which is particularly valuable in managing lands which will be used by the general public. It has focused on protecting open space lands by enhancing recreational opportunities on existing public lands and through fee title ownership as well as improving the capability of the public to enjoy those lands. The District currently owns over 4,500 acres of open space in Napa County.

WHEREAS, due to their common and compatible missions and responsibilities, as well as their unique capacities, the parties wish to cooperate and share resources as described in this MOU.

TERMS

- A. Planning.
1. Each party will develop its own plans and priorities, but will share non-confidential information and cooperate in the development of maps, data and plans for the purpose of advancing the shared mission of the parties to protect important open space resources in Napa County and facilitate their appreciation and enjoyment by the public.
 2. The parties will keep each other informed of potential projects of mutual interest.

B. Outreach and Marketing

1. Each party will, as appropriate within their respective outreach and marketing materials and activities, describe the complementary and compatible missions and activities of the other party.
2. When the parties cooperate on joint projects, the parties will also coordinate outreach and marketing related to that project.

C. Fundraising

1. Each party will be responsible for obtaining its own funds, but the parties will, as appropriate, share with the other party information about potential funding sources, and will partner cooperatively on projects when appropriate.
2. The parties may provide letters of support and take other supportive actions, as appropriate, to assist each other in obtaining grants and donations.

D. Joint Projects

1. In cases where both parties have an interest, the parties will cooperate in allocating project responsibilities to each party based on the respective skills, proximity to existing projects, capacity and focus of each organization. In general, the parties agree to allocate potential projects as follows:
 - i. Conservation easements on cultivated agricultural land will generally be negotiated and held by the Land Trust.
 - ii. Conservation easements on rangeland and/or habitat lands, where there will be limited or passive public access, will generally be negotiated and held by the Land Trust.
 - iii. Conservation easements or open space easements where public access will or is likely to be provided may be negotiated by either party, but trail easements or licenses and public access improvements will generally be held and/or managed by the District.
 - iv. Donations of fee title ownership to open space lands may be negotiated and held by either party, with the determination based on factors including but not limited to whether there will be future public access on the property, the location of the property in relation of other property holdings of the two parties, the interests of the donor, and the relative capacity of each party to manage the property in perpetuity.
2. As a non-profit organization, the Land Trust has more flexibility in how it negotiates with property owners. Therefore, the parties anticipate on some projects the Land Trust will take the lead in the property transaction, with the District becoming the eventual owner and manager of public access on the property.
3. The parties will investigate the feasibility and merits of, and implement as appropriate, a program whereby each party grants back-up conservation easements on fee title properties owned by the other party, for the purpose of providing an additional level of protection for the open space values found on those properties.

- 4. If either party elects to or is required to assign or transfer any of its fee-owned or conservation easement property, the party may, as appropriate, offer the easement or ownership to the other party, along with any endowment which goes with the easement or property.

E. General Terms

- 1. Independent Contractors. The parties to this agreement are independent contractors. Nothing in this agreement shall be construed to make one party liable for the actions, or failure to act, of the other party.
- 2. Term. This MOU is effective the date first above written, and will continue until and unless it is terminated, by either party with 30 days notice.

IN WITNESS WHEREOF, this Agreement was executed by the parties hereto as of the date first above written.

“Land Trust”

Date: _____ By: _____
 Chair, Board of Trustees
 Land Trust of Napa County

“District”

Date: _____ By: _____
 President, Board of Directors
 Napa County Regional Park and Open Space District

Attest: _____
 District Secretary
 Napa County Regional Park and Open Space District

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|----------------------------|
| APPROVED AS TO FORM |
| Office of District Counsel |
| By: _____ |
| Date: _____ |

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| APPROVED BY THE NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT BOARD OF DIRECTORS |
| Date: _____ |
| Processed by: _____ |
| District Secretary |



**Napa County Regional Park
and Open Space District**

Harold Kelly—Vice President
Director Ward One

Tony Norris
Director Ward Two

Guy Kay
Director Ward Three

Dave Finigan—President
Director Ward Four

Myrna Abramowicz
Director Ward Five

**DRAFT
MINUTES**

BOARD OF DIRECTORS REGULAR MEETING

Monday January 9, 2011 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA 94559

1. Call to Order

Meeting called to order.

Directors present: Dave Finigan, Guy Kay, Tony Norris, Harold Kelly and Myrna Abramowicz

Staff present: John Woodbury, Chris Apallas, Chris Cahill, Sarah Minahen

2. Public Comment

None.

3. Set Matters

A. Presentation on Napa County Bicycle Master Plan

Eliot Hurwitz and Paul Wagner of NCTPA Bicycle Advisory Committee gave the report. Goal is to have 10% of trips in Napa by bicycle and make paths more accessible and safe. They hope to ensure that every park, school and library is accessible by bicycle.

B. Presentation on Permanent Federal Protection for the Berryessa-Snow Mountain Region

Carole Kunze, Executive Director of Berryessa Trails & Conservation introduced the item. Sara Husby-Good, Exec Director of Tuleyome gave the presentation. Tuleyome, which means "deep home place" was founded in 2002 as a volunteer advocacy-oriented nonprofit organization that is focused on protecting both the wild and agricultural heritages of the Inner Coastal Range and the Western Sacramento Valley for current and future generations.

Tuleyome is working on a proposal to designate the Berryessa Snow Mountain National Conservation Area (BSM NCA). The goals of the Berryessa Snow Mountain NCA are to:

- Protect the conservation resources of the region

- Enhance public recreation consistent with protecting the conservation resources
- Sustain the working landscape and its economic viability
- Help local economies

An NCA designation would result in:

- Congress stating that these lands are important
- Require development of a multi-agency comprehensive regional management plan,
- Establish a public advisory committee
- Focus conservation and management dollars for the region

They are hoping for a legislative bill to be introduced sometime this year and there is great support for this. They have received three resolutions of support from the cities of Clearlake, Winters & Davis. 38 elected officials support the effort as well as 100 businesses, 2000 individuals.

4. Administrative Items

- A. Election of Board Officers for 2012.

Chair Abramowicz presented the item. Thanks to John Woodbury, Chino Yip, Chris Cahill. Many good efforts in 2011. Motion to appoint Tony Norris to Chair and Harold Kelly to Vice-Chair.
MA-DF-HK-GK-TN

- B. Consideration and potential approval of Minutes of Board of Directors meeting of December 14, 2011.

Approved as presented.
MA-DF-HK-GK-TN

- C. Update and potential direction to staff regarding the planned closure of Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park, and the District's proposal to operate the two parks in partnership with the Napa Valley State Parks Association (oral report).

John Woodbury gave the report. Still no signed agreement. State would like to see both agreements signed simultaneously. Steps are being taken to be ready by April 1. Meetings are happening with HR to create positions we will need. Also working with State Parks on approval of adding ten yurts.

- D. Update on opening the Napa River and Bay Trail Phase I (oral report).

John Woodbury gave the report.

- E. Consideration and potential approval of amendment to By-Laws to change the time of Board Officer elections.

Director Abramowicz presented the item. The Board voted to amend By-Laws to move Board Officer elections to the end of the December meeting.
DF-HK-GK-MA-TN

- F. Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager.

John Woodbury gave the report.

- G. Review of the District Projects Status Report.

John Woodbury gave the report with discussions on Blue Ridge Berryessa Peak Trail, Camp Berryessa, Moore Creek, Skyline Park and Spanish Valley/Crystal Flats

5. Announcements by Board and Staff

- ▶ Keith Caldwell will be stepping in as chair at BOS meeting
- ▶ Happy Birthday for American Canyon, celebrating 20 years
- ▶ Dave Finigan – will be out of the country and not be in attendance at February meeting.
- ▶ Tony Norris – Vine Trail route will be the same as the Napa River and Bay Trail between Napa and Soscol Ferry Road.
- ▶ Myrna Abramowicz – January 19 is Bay Area Plan at Napa Elks Club

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than whether and when to agendize such matters, unless specifically noted otherwise.

John Woodbury mentioned that the NCTPA Bike Plan may be ready for February or March meeting.

Next Board Meeting: Monday, February 6, 2012, 2:00 p.m., 1195 Third Street, 3rd floor
Flyway Festival: February 10-12, 2012

7. Adjournment

Meeting adjourned to next regular meeting of February 6, 2012.

TONY NORRIS, Board President

ATTEST:

SARAH MINAHEN, Acting District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; GK = Guy Kay; DF = David Finigan; MA = Myrna Abramowicz

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: February 6, 2012

Agenda Item: 4.C

Subject: Consideration and potential approval of easement deed to the County of Napa for a culvert crossing District property (APN 016-221-001) on the west side of Harness Drive in Lake Berryessa Estates.

Recommendation

Approve the grant of an easement to the County of Napa for a culvert crossing District property (APN 016-221-001) and authorize the General Manger to execute the necessary documents.

Background

In 2011 the Lake Berryessa Resort Improvement District requested permission to place excess clean fill from a nearby construction project on the above-referenced parcel. The District Board approved this request, both because it would reduce costs to the ratepayers of that District and would have no adverse impact on the District's future use of the property (as access to a proposed fire sub-station on what is currently Bureau of Land Management property).

As part of the agreement, the District asked that LBRID prepare for District and LBRID approval an easement deed that would give LBRID the right and the responsibility to maintain the culvert which needed to be extended onto District property as part of the proposed fill placement.

The proposed easement deed is attached.

**RECORDING REQUESTED BY AND
PLEASE RETURN TO:**

Department of Public Works
1195 Third Street, Room 201
Napa, California 94559

Exempt from recording fees: Gov. Code § 27383
Exempt from documentary transfer tax:
Revenue & Taxation Code §11922

Assessor’s Parcel #(s): 016-221-001

Space above this line for Recorder’s use only

EASEMENT DEED

For good and sufficient consideration, the receipt of which is hereby acknowledged, the NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT, a special district of the State of California, hereinafter referred to as “Grantor”, hereby grants to the COUNTY OF NAPA, a political subdivision of the State of California, hereinafter referred to as “Grantee”, the following easement:

A permanent, non-exclusive easement for construction, maintenance, operation, replacement and repair of, and access to, underground storm drain facilities (the “storm drain”) over, under, along and across all that certain real property (“the Property”) in the County of Napa, State of California, as described in Exhibit “A” and shown on Exhibit “A-1”, attached hereto and made a part hereof by reference.

Grantor hereby covenants that Grantor and Grantor’s heirs, successors or assigns shall not allow anything which may interfere with the full enjoyment by Grantee of the rights herein granted.

Grantee shall be solely responsible for any and all maintenance of its storm drain and under no circumstances shall Grantor be required to assist with any maintenance or pay for any repairs of the storm drain for any reason whatsoever.

Grantor expressly reserves all rights and privileges in the Property that may be exercised and enjoyed without interference with the foregoing easement and covenants, including but not limited to reservation by Grantor or its heirs, successor or assigns of the right to landscape or pave, or make such other use of the Property subject to the easement which is consistent with Grantee’s use of the easement; provided, however, that such use by Grantor shall not include planting of trees or construction of permanent structures, including but not limited to buildings or

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other architectural structures, within the easement.

DATED this _____ day of _____, 2012.

GRANTOR:

NAPA COUNTY REGIONAL PARK AND
OPEN SPACE DISTRICT

By: _____

TONY NORRIS, PRESIDENT,
BOARD OF DIRECTORS

ATTEST:

GRANTEE:

COUNTY OF NAPA

By: _____

KEITH CALDWELL, CHAIRMAN

ATTEST: GLADYS I. COIL
Clerk of the Board of Supervisors

By: _____

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| <p align="center">APPROVED AS TO FORM Office of District Counsel</p> <p>By: _____</p> <p>Date: _____</p> |
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| <p align="center">APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS</p> <p>Date: _____</p> <p>Processed by: _____ Deputy Clerk of the Board</p> |
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| <p align="center">APPROVED AS TO FORM Office of County Counsel</p> <p>By: _____</p> <p>Date: _____</p> |
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CERTIFICATE OF ACCEPTANCE

EASEMENT DEED

Pursuant to California Government Code Section 27281, this is to certify that the interest in real property granted by the Easement Deed dated _____ from **NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT**, a special district of the State of California, to the **COUNTY OF NAPA**, a political subdivision of the State of California, is hereby accepted by order of the Board of Supervisors of the County of Napa on _____, 2011, and the grantee consents to the recordation thereof by its duly authorized officer.

Dated _____, **2012**

By: _____
KEITH CALDWELL, Chairman of the Board of Supervisors of the County of Napa, State of California

ATTEST: GLADYS I. COIL
Clerk of the Board of Supervisors

By _____
Deputy

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| <p>APPROVED AS TO FORM Office of County Counsel</p> <p>By: _____</p> <p>Date: _____</p> |
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Exhibit "A"

An easement for drainage purposes 20 feet wide lying 10 feet on each side of the following described centerline:

Beginning at a point on the westerly line of Harness Drive as shown on Map No. 1526 titled "Map of Lake Berryessa Estates Unit No. 2" filed for record July 21, 1966 in Book 8 of Maps at Pages 27-38, in the Office of the Napa County Recorder, said point also being on the easterly line of Parcel "C" per said map and lying South 72°54'46" West, 52.00 feet from the southwest corner of Lot 65 as shown on said map; thence departing said westerly line South 72°54'46" West, 54.66 feet, more or less, to the westerly line of said Parcel "C", the sidelines of said easement to be lengthened or shortened to terminate on the east at said westerly line of Harness Drive and on the west at said westerly line of Parcel "C".



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: January 9, 2011

Agenda Item: 4.D

Subject: Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager

Recommendation

Receive the report.

Background

Section III.A (7) authorizes the General Manager to bind the district for supplies, materials, labor and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$10,000 for non-construction purposes and up to \$25,000 for construction purposes, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A(8) of the By-Laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors. Pursuant to this authorization, the following information is provided to the Board.

| Date | Journal # | Purpose | Recipient | Amount |
|-----------|------------|------------------------------|--|------------|
| 1/19/2012 | AP00224926 | GF-supplies | CJ YIP & ASSOCIATES | \$302.30 |
| 1/10/2012 | AP00224641 | NRBT –fencing | CA CONSERVATION CORPS | \$8,514.00 |
| 1/19/2012 | AP00224926 | NRER --supplies | CJ YIP & ASSOCIATES | \$159.66 |
| 1/19/2012 | AP00224926 | NRER--Field Trip 12/2/11 | NAPA VALLEY UNIFIED SCHOOL DISTRICT | \$258.25 |
| 1/19/2012 | AP00224926 | NRER - Field Trip 12/8/11 | NAPA VALLEY UNIFIED SCHOOL DISTRICT | \$209.25 |

Napa County Regional Park and Open Space District

Plan of Projects
Status Report

February 6, 2012

| Name of Project | Description | Status |
|---|--|---|
| Bay Area Ridge Trail Realignment | Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail | Ridge Trail Board has approved evaluating the amended alignment. District staff is working with the Ridge Trail and other partners to prepare the evaluation. Sonoma County agency staff have prepared an initial analysis of trail alignments on the Sonoma side of the Napa-Sonoma border. A proposed realignment for the Napa portion of the route has been prepared and is now under review by Ridge Trail and Sonoma staff, and should be available for BOD review in the near future. |
| Bay Area Ridge Trail Tuteur Loop | Assignment of Tuteur Loop Ridge Trail easement from the Bay Area Ridge Trail to the District | The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council wishes to transfer this easement to the District. Staff for the District and Council have gathered all the relevant documents, and initiated discussion with the Tuteur family to determine if there are any issues or amendments that should be considered. Next steps are to complete legal review of the documents, make amendments if warranted, obtain the consent of the Coastal Conservancy (who funded the trail construction), and then execute the assignment. |
| Bay/River Trail -- American Canyon to Napa | An 8+ mile recreational trail between the cities of American Canyon and Napa generally following the Napa River and interior levees of associated wetlands. | |
| Phase One--Euclptus Drive to Green Island Road | <u>The prime contractor Maggiora and Ghilotti has completed their construction. The CCC is 98 percent complete with their work. The interpretive panels are designed and in fabrication. The interpretive panels, viewing pipes and other signage will be installed by volunteers on Feb 4, 2012, weather permitting. A soft opening of the trails was done the beginning of January 2012, with the formal opening planned for late spring.</u> | |
| Phase Two--Green Island Road to Soscol Ferry Road | Questa has completed a revised the draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing; formal concurrence is now being sought. District staff is continuing to work with SMART to get their formal approval. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is now reviewing the feasibility of an alternative alignment. DFG, the Bay Trail Project and the Coastal Conservancy are funding the preparation of the supplemental environmental analysis for the section of the trail next to DFG's ponds 9 and 10; this work is being handled by Ducks Unlimited on behalf of DFG. District staff met with the involved parties on May 25, 2011 and again on November 9, 2011 to resolve questions, and is continuing to meet to address questions about the scope of additional CEQA review. District staff together with Napa Sanitation District staff toured two other water treatment facilities that have segments of the Bay Trail going through or past their facilities. | |
| Phase Three--Soscol Ferry Road to Napa Pipe | All permits and permissions have been obtained, and construction bid documents are done. Caltrans has determined the project is eligible for federal Transportation Enhancements grant funds, and has approved NEPA review for the project. Staff is now completing Caltrans' extensive paperwork needed to obtain the funds. <u>The goal is to to construct the project May-June 2012, but Caltrans approval may not be ready in time, which will require seeking an extension on the funding source.</u> | |
| Berryessa Estates | Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for local residents eventually be the northern trailhead for a trail between Berryess Estates and Pope Canyon. | The District met with BLM in mid-January 2011 to discuss how to speed up BLM's process for the no-fee transfer of this property. Another meeting was held August 5, 2011 to try and speed up the BLM processing of this application. CDF and the Pope Valley Volunteer Fire Department have added a proposal to construct a fire substation on a corner of the property. A community meeting was held March 2009 to get input from the community. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. The District has allowed excess soil from a nearby public project to be disposed of on this property, which saves them money and facilitates the eventual construction of the fire substation; staff is working on a drainage easement to the County to assure the County takes care of the extension of the storm drain under this new fill. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. |
| Berryessa Vista | Planning and stewardship of this 224 acre wilderness park. | Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted; staff is developing a plan for how to stop the trespass. As a first step, a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. No further work is anticipated until Lake Berryessa Trail planning is completed by Berryessa Trails and Conservation. An inholding between the District's property and BLM property is available for purchase; the land trust has agreed to pursue purchase of the property, with the understanding that the District is interested in acquiring the property from the land trust at a futrue date when funding is available. |

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| <p>Blue Ridge/Berryess Peak Trail</p> <p>Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak</p> | <p>Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. Undertook a reconnaissance of the trail route in December 2008. Based on this reconnaissance, a revised easement description was drafted, approved by the landowner and recorded. Botanical surveys field work needed for CEQA review is complete. At Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. There were volunteer trail building work parties in November 2010 and January, February and March and April 2011 working on the easement section of the trail. BLM staff on April 11th inspected the proposed trail alignment where it crosses BLM land. District and BLM staff meet on August 5, 2011 to determine how to speed completion of BLM review of this project. BLM's biologist inspected the alignment on September 17, 2011. <u>Volunteer work parties were led by Yolo Hiker in December 2011 and January 2012. A first rough pass of the entire trail is expected to be completed in February 2012.</u></p> |
| <p>Camp Berryessa</p> <p>Redevelopment of former Boy Scout Camp into a group/environmental education camp.</p> | <p>CEQA and NEPA review is complete, as is the Use Agreement between the District and Reclamation. A grant for \$50,000 to help with construction has been provided by the Mead Foundation, together with a \$1.5 million grant from the State Coastal Conservancy. The contract for preparation of plans and specifications with Psomas was approved by the Board at its October meeting, and Psomas is now in the first phase of the design work. A meeting of potential future users was held September 22, 2011. <u>A coordination meeting with Reclamation was held in November, 2011. District staff in December 2012 released RFP's for construction of the water well and for labor compliance monitoring, and expects to enter into contracts for this work by early February. The camp will likely open in the fall of 2013.</u></p> |
| <p>District Non-profit Foundation</p> <p>Organize a non-profit foundation to raise funds for District projects</p> | <p>The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. <u>Formation of the foundation will likely be timed to the opening of Camp Berryessa.</u></p> |
| <p>Lake Hennessey North Shore Trails</p> <p>Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.</p> | <p>The Napa City Council in November, 2009 directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. A plant survey of the new section of trail was completed on April 3, 2010. City and District staff have come to an agreement on the extent of improvements and operational parameters, and the District approved a Mitigated Negative Declaration on February 14, 2011. The City and District are now working to complete a draft agreement for approval by both agencies; <u>the City's legal department has completed its review of the draft agreement. The draft agreement will likely be ready for District Board approval at its March 2012 meeting, with the City Council considering it later in that month.</u> The earliest this area could be opened to the public is fall of 2013.</p> |
| <p>Master Plan Update</p> <p><u>First scheduled update to the Master Plan adopted in January 2009</u></p> | <p>Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. <u>A draft update is currently being reviewed by the Board ad hoc committee, and should be ready for Board consideration and release for public comment in March 2012.</u></p> |
| <p>Moore Creek Open Space Park Development</p> <p>Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.</p> | <p>All discretionary permits have been obtained, and park improvements are underway. The County road department completed paving of the entryway driveway in November 2012. <u>The plans and specifications for the restroom facilities are complete, and the building permit application has been submitted.</u> The design of the new septic system for the ranch house has been approved by the Regional Water Quality Control Board, <u>and is now before the County for permits.</u> The eastern boundary survey is complete except for a small amount of flagging, and several fencing contractors are preparing bids for the work. <u>More trailwork and french broom pulling was done at the Decembe 2011 volunteer work weekend. The next volunteer weekend will be February 18th and 19th, 2012.</u> The park is expected to open to the public in the summer of 2012.</p> |
| <p>Napa River Ecological Reserve Restoration</p> <p>Remove invasive plants and restore native vegetaion in the entryway meadow, replace damaged signage and information panels, restorate the interior trail and interpretive elements, and if feasible install a seasonal bridge, using a \$100,000 grant from the State Coastal Conservancy.</p> | <p>The CCC did mechanical and chemical weed removal and installed an all-weather surface on the trail from the parking area to the river levee, in May and June 2010. Additional invasive weed removal, mapping, and cleanup was done by volunteers on numerous occasions in 2010 and 2011. The District has used grant funding to bring several thousand students to the site to study ecology of the area and assist with the habitat restoration. Staff met with invasive plant control specialists on June 3, 2011 to evaluate eradification efforts to date and plan next steps. Native plant cuttings gathered from the reserve were propagated <u>and planted by volunteers in Dec 2011 and Jan 2012.</u> Supplemental grant funding for the restoration work was awarded by the County Wildlife Commission and the Conservancy his willing to extend the termination date for their grant, in light of the delays to the project caused by the State's budget problems. DFG has agreed to a simplified approval process. <u>District staff met with DFG on December 8, 2011 to agree on work plans for 2012.</u></p> |
| <p>Oat Hill Mine Trail</p> <p>Improvements to first 1/2 mile of trail next to Calistoga</p> | <p>The litigation holding up this project has been successfully concluded, meaning the District can now complete repairs to the first 1/2 mile of the trail. Because of the cash flow needs of the Napa River and Bay Trail project, completion of the work on the Oat Hill Mine will be delayed until summer of 2012. Several of the trail sign posts have been vandalized and will need to be replaced.</p> |
| <p>Oat Hill Mine Trail</p> <p>Transfer of 40 acre parcel from BLM</p> | <p>The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011.</p> |

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| <p>Rector Ridge/Stags Leap Ridge Trail</p> <p>Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.</p> | <p>CEQA on this project was completed several years ago--staff is preparing an update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and is being positively viewed by the Veterans Home administration. Veterans Home staff have been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home. District and Veterans Home staff have discussed possible short-terms steps that can be taken to get the project moving. Key management staff at the Veterans Home retired in November 2010, so progress is delayed pending the filling of their vacant positions.</p> |
| <p>River to Ridge Trail</p> <p>Lot line adjustment to legalize River to Ridge Trail as constructed (it currently encroaches on private property in two locations)</p> | <p>Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded. If the County ends up not being able to purchase Skyline Park, including the area with the River to Ridge Trail, then the County and the state will need to record a new trail alignment easement description.</p> |
| <p>Skyline Park Protection</p> <p>Purchase of Skyline Park from the State</p> | <p>Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services have agreed on an appraisal process for determining the fair market value purchase price. The County has retained an appraiser acceptable to the State <u>and a draft appraisal is now being reviewed by the County and the State.</u></p> |
| <p>Spanish Valley, Crystal Flats and Stone Corral</p> <p>Planning for 3,400 acres of open space donated by Bob and Evalyn Trincherio</p> | <p>Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approved by the Board at its October meeting, and has now been finalized and recorded. Staff met with the LBRPOA Board on November 13th and again on December 4, 2011 to discuss use of the Crystal Flats and Stone Corral areas. The District took full possession of the properties on January 1, 2012. <u>The District is working with a well driller to make the existing well in Spanish Valley functional. The District is also in the process of contracting with biologists and botanists to prepare plant and animal surveys needed for the environmental review process.</u></p> |
| <p><u>State Parks</u></p> <p>Assume management of Bothe-Napa Valley State Park and keep it and the Bale Grist Mill open</p> | <p>Proposal submitted to State Parks on August 23, 2011. Met with St. Helena Star Editorial Board. The County Board of Supervisors endorsed the proposal on September 27, 2011. The District is now in negotiations with State Parks; <u>these negotiations on the terms of the operating agreement are nearly complete. The District has initiated the process for contracting for staff through the County personnel system. District and State Parks staff are reviewing the proposed Yurt locations in the hopes of completing environmental review quickly.</u> The proposal currently has the District taking over operations on April 1, 2012.</p> |
| <p>Vallejo Lakes</p> <p>Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County</p> | <p>Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplus of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. District staff met with Solano Land Trust staff on September 7, 2011 to discuss project status and next steps. The District's analysis of County ROW's with potential for recreational trails identified a potential ROW through the Vallejo Lakes property; however, it appears that one short section of the historic ROW is in Solano County and appears to not have been properly established.</p> |
| <p>Vine Trail</p> <p>A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.</p> | <p>The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. Approximately \$235,000 in federal Transportation Enhancements fund is available to construct the section of the trail under the Butler Bridge. NCTPA will act as pass-through for both of this grant, since Caltrans has not been willing to enter into a Master Agreement with the District. Staff is currently working through the paperwork required by Caltrans for this grant.</p> |

Completed Projects

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| Berryessa Vista Acquisition | Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds. |
| Connolly Ranch | Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds. |
| Oat Hill Mine Trail | The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control. |
| Historic ROW Analysis | Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential. Study to determine location and status of historic road Rights-of-Way and whether they have value as non-motorized recreational trails |
| Linda Falls | Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust |
| Master Plan Development | The Master Plan for 2008-2013 was approved in January 2009 |
| Milliken Reservoir Trails and Picnic Area Feasibility Study | The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running. Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area |
| Moore Creek Open Space Park | Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008. Trail reroute to remove two stream crossings mostly completed in May 2009. New heater installed in gatehouse in April 2009. |
| Napa River Ecological Reserve Improvements | Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008. |
| Napa River Flood Control Easement | Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding |
| Newell Preserve Improvements | Provide on-site water supply for group campground for cattle As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells. |
| River to Ridge Trail Enhancements | Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS. |
| River to Ridge Trail Entrance Enhancements | A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance. |
| Skyline Park Road and Trail Improvements | Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds. |
| Skyline Park Concessionaire Agreement Renewal | District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations. |
| Skyline Park Trail Improvements | Major volunteer event to reroute and repair trails Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses. |
| Skyline Park Facility Improvements | Partner-sponsored improvement include a second greenhouse and a covered equestrian arena. The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation. |
| <u>River to Ridge Trail</u> | Correct drainage problems to trail can be used year-round. Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. <u>Volunteers completed additional work in August 2011.</u> |
| South Napa Wetlands Habitat Area | Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the |

Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation. flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligation:

Trichero Open Space Acquisition

Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero

The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.

Wild Lake Ranch

Assist land trust with planning and possible joint management of trails, camping and picnic areas.

The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.