



**Napa County Regional Park
and Open Space District**

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, April 11, 2016 at 2:00 P.M.

County of Napa Board Chambers, 1195 Third Street Third Floor, Napa, CA

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of March 14, 2016.
- b. Update by Director Randol regarding the surplus of the Capell Valley School and potential direction to staff regarding the District's possible role in acquiring the site as a community park and regional trail staging area. (oral report)
- c. Review of State legislation for 2016 (oral report).
- d. Update on the proposed Syar Quarry expansion. (oral report).
- e. Discussion and potential approval of a Resolution requesting the Napa County Board of Supervisors adopt an Ordinance placing a one-quarter of one percent sales tax on the November 2016 General Election ballot.
- f. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- g. Review of the District Projects Status Report, and update by Chino Yip on District volunteer activities.
- h. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendaized, no action will be taken by the Board on these items unless specifically noted otherwise.

7. Adjournment



**Napa County Regional Park
and Open Space District**

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, March 14, 2016 at 2:00 P.M.

County of Napa Board Chambers, 1195 Third Street Third Floor, Napa, CA

1. Call to Order and Roll Call

Directors present: Barry Christian, Tony Norris, Brent Randol, and Dave Finigan

Directors absent: Karen Bower-Turjanis

Staff present: John Woodbury, Chris Cahill, and Lashun Fuller

2. Public Comment

None

3. Set Matters

None

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of February 8, 2016.
Minutes for February 8, 2016 were approved.
BC-DF-TN-BR-KT
X
- b. Discussion and potential authorization for Board President to send letter to the Land Trust of Napa County expressing willingness to acquire property along the Oat Hill Mine Trail in the event the Trust is able to obtain the property.
Board of Directors voted to authorize the Board president to send a letter to the Land Trust of Napa County expressing the Boards willingness to acquire properties along the Oat Hill Mine.
DF-TN-BR-BC-KT
X
- c. Discussion and potential direction to staff regarding the District's role as it relates to neighborhood parks and community centers in unincorporated areas.
Discussion held by Board of Directors. Directors Randol and Christian selected to research a possible role for the District as it relates to neighborhood parks and community centers in unincorporated areas in general, and the Capell Valley School in particular.

- d. Discussion and potential release for public comment the draft expenditure plan for the District's proposed ballot measure in November 2016.
Board of Directors voted to release draft expenditure plan of proposed ballot measure in November 2016 for public comment.
TN-DF-BR-BC-KT
X
- e. Review of State legislation for 2016 (oral report).
John Woodbury gave report. No formal action taken.
- f. Update on the proposed Syar Quarry expansion and potential direction to staff (oral report).
Dave Finigan gave report. No formal action taken.
- g. Discussion and potential adoption of fees for cabin rentals at Bothe-Napa Valley State Park.
Board of Directors voted to accept the rental policies as proposed and set the rental pricing fee per cabin at \$250 for the first night and \$200 for each subsequent night. The Board also voted to give the General Manager discretion to extend the nightly rate to \$250 at all times, if demand warrants this.
TN-DF-BR-BC-KT
X
- h. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
Expenditure report was reviewed by Board of Directors. No formal action was taken.
- i. Review of the District Projects Status Report.
John Woodbury and Chris Cahill gave the report with discussions on Camp Berryessa, Moore Creek Park, Oat Hill Mine Trail, Skyline Park, Suscol Headwaters, Bothe-Napa Valley State Park, Bale Grist Mill State Historical Park, and Robert Louis Stevens State Park.
- j. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill
John Woodbury gave the report. No formal action taken.
- k. Consideration and potential approval of Amendment № 1 to Agreement № 15-22 a professional services agreement with 6539 Consulting (Anne Steinhauer), to increase total allowable compensation by \$25,000 to \$49,500.
Board of Directors voted to find that the proposed amendment is not a project under CEQA, and also to approve Amendment № 1 to Agreement № 15-22, to increase total allowable compensation by 25,000 to 49,500.
TN-DF-BR-BC-KT
X

5. Announcements by Board and Staff

- **Barry Christian – Attended Flyaway Festival for the wine and cheese reception & art Show**
- **Brent Randol – Attended Bureau of Reclamation meeting at Lake Berryessa**
- **Brent Randol – Will be attending Berryessa Snow Mountain Dedication Friday**
- **Brent Randol - Attending meeting Thursday put on by the Regional Park Association in Berkeley**
- **Brent Randol – Commented during Kiwanis meeting he observed people were linking the Boards proposed tax measure to the funding of the Vine Trail**
- **Dave Finigan – Board of Supervisors meeting on Syar next week**
- **Tony Norris – Commented that he liked to new version of the park logo**

- Barry Christian – Announced May 31st a public meeting at Tucker Center
- John Woodbury – Reminded staff and Board that the form 700's are due April 1st

6. Agenda Planning

None

7. Adjournment

Adjourned to the Regular NCRPOSD Board Meeting April 11, 2016

BRENT RANDOL, Board Vice-President

ATTEST:

LASHUN FULLER, Acting District Secretary

Key

Vote: TN = Tony Norris; BC = Barry Christian; DF = David Finigan; KBT= Karen Bower Turjanis

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



STAFF REPORT

Date: April 11, 2016
Agenda Item: **4.E**
Subject: Discussion and potential approval of the draft expenditure plan and Resolution requesting the Napa County Board of Supervisors place a one-quarter of one percent sales tax on the November 2016 General Election ballot .

RECOMMENDATION

Adopt the attached draft resolution.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

The Board at its March 14, 2016 meeting authorized release of the draft expenditure plan for a one-quarter percent sales tax proposed for the November 2016 ballot. The only proposed change to the draft reviewed by the Board in March is to clarify that the 4 percent of projected revenues, not assigned to a specific expenditure category, is to provide flexibility as circumstances change, and would be available for any use authorized by the expenditure plan other than for administrative overhead, which would continue to be capped at a maximum of three percent.

The next step is for the Board of Directors to approve the attached resolution, which requests the County Board of Supervisors adopt the attached draft ordinance and expenditure plan.,

RESOLUTION NO. 2016- _____

RESOLUTION OF THE NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT BOARD OF DIRECTORS REQUESTING THE NAPA COUNTY BOARD OF SUPERVISORS CALL A SPECIAL ELECTION AND CONSOLIDATE IT WITH THE NOVEMBER 8, 2016, PRESIDENTIAL ELECTION, FOR THE PURPOSE OF ENABLING THE PEOPLE OF NAPA COUNTY TO VOTE ON THE QUESTION OF WHETHER AN ORDINANCE SHOULD BE APPROVED THAT ENACTS A RETAIL STRANSCTIONS AND USE TAX AT THE RATE OF ONE-QUARTER OF ONE PER CENT (0.25%) FOR FOURTEEN YEARS TO BEGIN 110 DAYS FROM THE DATE OF THE ELECTION

WHEREAS, the Napa County Regional Park and Open Space District (“District”) has adopted a Master Plan which lays out a comprehensive approach to protecting and restoring water resources and open space, and managing parks and trails for public recreational purposes; and

WHEREAS, the District in 2014 convened a citizens advisory committee with representatives from each of the cities within Napa County, each of the County Board of Supervisors, and other community interests, to evaluate the work of the District since its formation in 2006; and

WHEREAS, the advisory committee in May 2015 unanimously recommended that the District seek voter approval for a dedicated tax to enable the District to implement the projects and achieve the goals and objectives of the District Master Plan; and

WHEREAS, the District has prepared a Measure for the purpose of enabling the people of Napa County to vote on the question of whether to impose a one-quarter on one percent retail transactions and use tax.

NOW, THEREFORE, BE IT RESOLVED the District requests the Napa County Board of Supervisors call a special election for November 8, 2016, and consolidating the election with the presidential primary, by adopting an Ordinance substantially in the form attached to this Resolution, and the Expenditure Plan which is Exhibit A to the draft Ordinance.

BE IT FURTHER RESOLVED as required by Elections Code sections 13247 and 9051, the District requests the ballot label for the Measure submitted to the voters read substantially as follows:

Water, Parks and Open Space, Napa County Regional Park and Open Space District Restoration and Preservation Measure. To protect water resources; preserve open space, parks and land providing drinking water; restore watersheds, rivers, creeks, and water quality; protect natural areas and wildlife habitat; reduce wildfire risk; and maintain walking and biking trails; shall Napa County enact a 1/4 percent sales tax, providing estimated \$8 million annually for fourteen years, with citizens’ oversight, annual audits, and funds that cannot be taken by the State?

Yes

No

THE FOREGOING RESOLUTION was duly and regularly adopted at a regular meeting of the Napa County Regional Park and Open Space District Board of Directors held on the _____ day of _____, 2016, by the following vote:

AYES: DIRECTORS

NOES: DIRECTORS

ABSENT: DIRECTORS

KAREN BOWER TURJANIS, President, Board of Directors

<p>APPROVED AS TO FORM Office of District Counsel</p> <p>By: _____ District Counsel</p> <p>Date: _____</p>	<p>APPROVED BY THE NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT BOARD OF DIRECTORS</p> <p>Date: _____</p> <p>Processed By: _____</p> <p>_____ District Secretary</p>	<p>ATTEST: MELISSA FROST District Secretary</p> <p>By: _____</p>
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ORDINANCE NO.???

AN ORDINANCE OF THE COUNTY OF NAPA, STATE OF CALIFORNIA, TRANSACTIONS AND USE TAX TO BE ADMINISTERED BY THE STATE BOARD OF EQUALIZATION

SECTION 1. TITLE.

This ordinance shall be known as the **Water, Parks and Open Space, Napa County Regional Park and Open Space District Restoration and Preservation Retail Transactions and Use Tax Measure**. The County of **Napa** hereinafter shall be called "County." This ordinance shall be applicable in the incorporated and unincorporated territory of the County.

SECTION 2. EFFECTIVE DATE; OPERATIVE DATE; ADMINISTRATION.

- A. This ordinance shall become effective upon its approval by a two-thirds majority of the electors voting on the measure ("Effective Date").
- B. "Operative Date" means the first day of the first calendar quarter commencing more than 110 days after the adoption of this ordinance. The operative date of this ordinance shall be on April 1, 2017; provided, however, that the Napa County Regional Park and Open Space District Water, Parks and Open Space Restoration and Preservation Expenditure Plan ("Expenditure Plan"), attached hereto as Exhibit "A," shall become operative on the effective date of this Ordinance.
- C. Prior to January 1, 2017, the County and the Napa County Regional Park and Open Space District ("District") shall amend Napa County Agreement 7827 to incorporate the additional revenues provided pursuant to this Ordinance, the Expenditure Plan specified by this Ordinance, and to extend the Agreement until all revenues provided pursuant to this Agreement are expended.

SECTION 3. PURPOSE.

This Ordinance is adopted to achieve the following, among other purposes, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

- A. To impose a retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285.5 of Part 1.7 of Division 2 which authorizes the County to adopt this tax Ordinance which shall be operative if two-thirds (2/3) of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.
- B. To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.
- C. To adopt a retail transactions and use tax ordinance that imposes a tax and provides a measure therefor that can be administered and collected by the State Board of Equalization in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and

administrative procedures followed by the State, Board of Equalization in administering and collecting the California State Sales and Use Taxes.

- D. To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this ordinance.

SECTION 4. CONTRACT WITH STATE.

Prior to the Operative Date, the County shall contract with the State Board of Equalization to perform all functions incident to the administration and operation of this transactions and use tax Ordinance; provided, that if the County shall not have contracted with the State Board of Equalization prior to the Operative Date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

SECTION 5. TRANSACTIONS TAX RATE.

For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated and unincorporated territory of the County at the rate of one quarter of one per cent (0.25%) of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of this Ordinance.

SECTION 6. PLACE OF SALE.

For the purposes of this Ordinance, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the State Board of Equalization.

SECTION 7. USE TAX RATE.

An excise tax is hereby imposed on the storage, use or other consumption in the County of tangible personal property purchased from any retailer on and after the operative date of this Ordinance for storage, use or other consumption in said territory at the rate of one quarter of one per cent (0.25%) of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

SECTION 8. ADOPTION OF PROVISIONS OF STATE LAW.

Except as otherwise provided in this ordinance and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this ordinance as though fully set forth herein.

SECTION 9. LIMITATIONS ON ADOPTION OF STATE LAW AND COLLECTION OF USE TAXES.

In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

- A. Wherever the State of California is named or referred to as the taxing agency, the name of this County shall be substituted therefore. However, the substitution shall not be made when:
1. The word "State" is used as a part of the title of the State Controller, State Treasurer, Victim Compensation and Government Claims Board, State Board of Equalization, State Treasury, or the Constitution of the State of California;
 2. The result of that substitution would require action to be taken by or against this County or any agency, officer, or employee thereof rather than by or against the State Board of Equalization, in performing the functions incident to the administration or operation of this Ordinance.
 3. In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:
 - a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code, or;
 - b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the state under the said provision of that code.
 4. In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Revenue and Taxation Code.
 - a. The word "County" shall be substituted for the word "State" in the phrase "retailer engaged in business in this State" in Section 6203 and in the definition of that phrase in Section 6203.

SECTION 10. PERMIT NOT REQUIRED.

If a seller's permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor's permit shall not be required by this Ordinance.

SECTION 11. EXEMPTIONS AND EXCLUSIONS.

- A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any state-administered transactions or use tax.
- B. There are exempted from the computation of the amount of transactions tax the gross receipts from:
1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the County in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.

2. Sales of property to be used outside the County which is shipped to a point outside the County, pursuant to the contract of sale, by delivery to such point by the retailer or his agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the County shall be satisfied:
 - a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-County address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and
 - b. With respect to commercial vehicles, by registration to a place of business out-of- County and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.
 3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.
 4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of this ordinance.
 5. For the purposes of subparagraphs (3) and (4) of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.
- C. There are exempted from the use tax imposed by this ordinance, the storage, use or other consumption in this County of tangible personal property:
1. The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax Ordinance.
 2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.
 3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.

4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this ordinance.
 5. For the purposes of subparagraphs (3) and (4) of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.
 6. Except as provided in subparagraph (7) a retailer engaged in business in the County shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the County or participates within the County in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the County or through any representative, agent, canvasser, solicitor, subsidiary, or person in the County under the authority of the retailer.
 7. "A retailer engaged in business in the County" shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the County.
- D. Any person subject to use tax under this ordinance may credit against that tax any transactions tax or reimbursement for transactions tax paid to a County imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

SECTION 12. AMENDMENTS.

All amendments subsequent to the effective date of this ordinance to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become a part of this ordinance, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this ordinance.

SECTION 13. ENJOINING COLLECTION FORBIDDEN.

No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the County, or against any officer of the State or the County, to prevent or enjoin the collection under this ordinance, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

SECTION 14. SEVERABILITY.

If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of

such provision to other persons or circumstances shall not be affected thereby

SECTION 15. PUBLICATION.

A summary of this Ordinance shall be published at least five days before its passage in the local newspapers of general circulation published in the County of Napa, and at least once before the expiration of 15 days after its passage together with the names of the Directors voting for and against the same.

SECTION 16. TERMINATION DATE.

The authority to levy the tax imposed by this ordinance shall expire fourteen years from the operative date of this ordinance.

SECTION 17. EXPENDITURE PLAN; LIMITATION OF EXPENDITURES; FISCAL OVERSIGHT.

Pursuant to the requirements of Government Code §50075.1, (1) the Expenditure Plan (Exhibit A) constitutes the statement of the specific purposes for which the revenue generated by this ordinance may be expended, (2) the expenditure of the revenue generated by this ordinance shall be restricted to the purposes stated in the Expenditure Plan (3) the revenue generated by this ordinance shall be deposited into the "Water, Parks and Open Space Restoration and Preservation Special Tax Account," and (4) the County Department of Finance shall prepare and file with the Board of Supervisors reports meeting the requirements of Government Code §50075.3.

SECTION 18. USE OF PROCEEDS.

The proceeds of the taxes imposed by this ordinance shall be used solely for the projects and purpose set forth in the Expenditure Plan attached as "Exhibit A" and for the administration thereof.

The foregoing ordinance was introduced and read at a regular meeting of the Napa County Board of Supervisors held on _____, 2016__ and passed at

a regular meeting of the Napa County Board of Supervisors held on _____, 2016__ by the following vote:

**COUNTY OF NAPA, a political subdivision of the
State of California**

By: _____
ALFREDO PEDROZA, Chairman of the Board of
Supervisors
“COUNTY”

<p>APPROVED AS TO FORM Office of County Counsel</p> <p>By: <i>Dylan Roy (e-sign)</i></p> <p>Date: <u>March 14, 2016</u></p>	<p>ATTEST: GLADYS I. COIL Clerk of the Board of Supervisors</p> <p>By: _____</p>	<p>APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS</p> <p>Date: _____</p> <p>Processed By: _____</p> <p>_____ Deputy Clerk of the Board</p>
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Draft April 6, 2016

Exhibit A

WATER, PARKS AND OPEN SPACE RESTORATION AND PRESERVATION EXPENDITURE PLAN

A. Summary

Voters in Napa County are presented on the November 2016 ballot with the opportunity to vote to preserve our quality of life by permanently protecting and restoring water resources, watersheds, rivers, creeks, natural areas and wildlife habitat, restoring native ecosystems, maintaining and enhancing walking, hiking, biking and equestrian trails, and providing outdoor education especially for youth. The Water, Parks and Open Space Restoration and Preservation one-fourth-cent (1/4 cent) sales tax measure ("Measure") is estimated, at current collection levels, to generate approximately eight million dollars per year. This level of revenue may change during the life of the Measure due to the variability in annual receipts caused by broader economic and regional tourism trends. Thus, Expenditure Plan allocations are set based on a percentage of revenues rather than fixed dollar amounts.

This Measure will permanently protect up to 30,000 acres of watersheds, forests and natural habitats throughout Napa County, preserving open space and our environment for our children and grandchildren. This Measure will ensure local control over expenditures to address local needs, with all funds staying right here in our community. A Community Oversight Committee and mandatory annual financial audits will ensure that all funds are spent as promised.

This Expenditure Plan ("Plan") outlines three project areas for spending the proceeds of the Measure. In Part B of the Plan, each project area is described by its funding allocation, and types of projects and activities that the funding would support. Part C of the Plan contains administrative provisions, including a Community Oversight Committee and public process for determining annual expenditures.

B. Project Areas

1. **Preservation: Watersheds, Rivers, Lakes, Open Space and Wildlife Habitat (a minimum of 65% of revenues)**

Preservation of the most valuable of Napa County's open space lands, including watersheds, rivers, lakes and wildlife habitat, is the primary goal of this Expenditure Plan. In implementing this goal, the District shall be guided by the principles and policies contained in the District Master Plan and the Master Plan Update of 2011.

Preservation may be through acquisition of fee title ownership, or easement, or any other conveyance of partial ownership interest in real property and associated rights including but not limited to water and mineral rights.

Priority for funds shall be given to projects that:

- (a) protect local drinking water sources
- (b) preserve important watershed open space lands;
- (c) protect water quality in rivers, creeks and lakes;
- (d) protect natural areas including oak woodlands and other forested lands;
- (e) preserve native biodiversity by protecting critical habitats and wildlife corridors;
- (f) acquire rights-of-ways and land needed to implement the public access goals of the District Master Plan;
- (g) support the continuation of agriculture by protecting key agricultural lands,

- (h) complete regional parks and close gaps between protected local, state and federal lands;
- (i) provide open space parks close to where people live, and trails that connect communities to nature;
- (j) take advantage of one-time opportunities to preserve important open space lands or address immediate threats to water quality, water supply and natural habitats;
- (k) implement the open space goals of the five cities in Napa County that are consistent with the goals of the District Master Plan.

The following are examples of important preservation projects:

- (a) protect Skyline Wilderness Park so it cannot be sold by the State of California for non-park development and resource extraction;
- (b) complete protection of the Suscol Headwaters between Skyline Park and Highway 12, protecting a prime steelhead spawning creek, a native American village site, and offering some of the best views in the Bay Area;
- (c) protect open space lands in the Moore Creek/Lake Hennessey and Milliken watersheds that provide water for the City of Napa, diverse wildlife habitat, and exceptional recreation potential;
- (d) protect open space lands that are the source of drinking water for Kimball Reservoir serving City of Calistoga residents, for Bell Canyon Reservoir serving City of St. Helena residents, for the Friesen Lakes serving Angwin residents, for Rector Reservoir serving Yountville and Veterans Home residents, and for Lake Curry potentially serving City of American Canyon residents.
- (e) Protect open space lands important for protecting and improving water quality in Putah Creek and Lake Berryessa.

All acquisitions funded pursuant to this Measure shall only be made from willing sellers, and may never be for more than appraised fair market value. Therefore, the priorities and projects identified above are subject to the availability of willing sellers at reasonable prices.

2. Restoration, Maintenance and Public Access (a minimum of 25% of revenues)

The second goal of this Expenditure Plan is to restore and maintain a high standard of care for parks and other public open space resources, while also facilitating appropriate public access, consistent with the District Master Plan in effect at the time expenditures are made.

Restoration and maintenance priorities include:

- (a) ensure water quality through control of soil erosion;
- (b) remove exotic weeds and restore native landscapes to naturally filter water, improve wildlife habitat and decrease the risk of catastrophic wildfire;
- (c) improve and maintain parks to ensure they are clean, safe and welcoming public open spaces for healthy living--for play, for exercise and to relieve stress;
- (d) repair and conserve deteriorating open space infrastructure and resources, including water systems, access roads, facilities and native American and historic resources located on public plans;
- (e) maintain and enhance walking, hiking, biking and equestrian trails;

Public access priorities include:

- (a) open spaces and trails close to where Napa residents live, and trails that connect communities with nature;
- (b) nature-based recreation opportunities for all recreational interests, ages and abilities;
- (c) improved public access to public lands;
- (d) completion of the public facilities and recreational trail network proposed in the District Master Plan;

3. Youth Education (a minimum of 3% of revenues)

Success in preserving the most essential parts of Napa's natural heritage depends on the next generation understanding, appreciating and knowing how to take care of what they will inherit. Most public school students today rarely have hands-on, dirt-under-the-fingernails learning experiences in the outdoors. School budgets don't have the money to pay for bus transportation, nor experts in the field who can impart real world learning.

Funding is intended to provide every student the opportunity for at least one educational field experience per year in the open spaces protected by the District to study the environment, how it functions and how to take care of it. These funds could be granted to participating non-profit organizations, teachers and schools to improve their outdoor youth education programs. Funds could also be used to provide scholarships and support for other educational activities sponsored by the District.

C. Administrative Provisions

1. Community Oversight Committee

A Community Oversight Committee ("COC") shall be established within six months of the effective date of the Measure. The responsibilities of this committee shall be to review Plan expenditures on an annual basis to ensure they conform with the Expenditure Plan, and prepare an annual report describing how funds were spent.

- a. Members of the committee shall be appointed by the Board of Directors of the District. The role of the committee shall be to advise the Board and staff on these matters, make recommendations and report their findings to the Napa community.
- b. Members of the COC shall be Napa County residents who are neither elected officials of any government within Napa County, nor employees from any agency or organization that either oversees or benefits from the proceeds of the Measure. The committee shall consist of seven at-large members, with at least one member from each District ward. At least two members shall have experience as public accountants, bankers, budget managers or related professional endeavors.
- c. The Board of Directors of the District shall approve bylaws related to the conduct of committee meetings and business.
- d. Meetings of the committee shall be open to the public and shall be held in compliance with the Ralph M. Brown Act, California's open meeting law
- e. All members of the COC shall receive ethics training pursuant to AB 1234.
- f. The committee shall dissolve after all revenue collected from this Measure is expended and a final report is submitted and circulated to the Napa County community.
- g. Just as the Board of Directors of the District receive no salary or stipend for their public service, no salary or stipend shall be paid to COC members.

2. Implementation Requirements

Implementation of the plan shall be guided by the following procedures to ensure that the revenue generated by the Measure is spent in the most efficient and effective manner possible, consistent with serving the public interest in Napa County, and the desires of the voters of Napa County.

- a. The County of Napa shall transfer all revenues generated by the Measure to the District as they are received by the County, less the County's actual costs associated with the collection, distribution and reporting of revenues and

- expenses.
- b. The District Board of Directors shall conduct a public meeting annually to gain public input on selection of projects, as part of District's annual budget development process.
 - c. District revenues from the Measure may be expended by the District for the actual expenses of salaries, wages, benefits, and those services, including contractual services, necessary to administer the Ordinance; however, in no case shall administrative expenditures exceed three percent (3%) of the annual revenues provided by the Ordinance. Administrative functions include providing overall program direction and management necessary to implement District policy, formulating organizational goals and objectives, coordinating generally with other agencies and organizations, and performing finance, purchasing, personnel, government and community relations functions, which are not directly related to the implementation of specific projects eligible for funding pursuant to this Measure. Administrative functions subject to the three percent limit do not include election, legal and audit costs.
 - d. The County of Napa and the District are charged with the fiduciary duty to administer proceeds in accordance with applicable laws and this Expenditure Plan. Disbursement of funds as grants shall be subject to terms and conditions that may include, but are not limited to, the District's right to 1) require grantees to enter into grant agreements with the District; 2) require matching funds; and 3) audit a grantee's use of proceeds.
 - e. Actual revenues generated by the Measure may be higher or lower than estimates in this Plan due to variability in annual receipts caused by changes in the economy generally and the level of tourism spending in Napa County. The District shall annually estimate revenue from the Measure, and adjust expenditures as necessary to avoid deficit spending.
 - f. The District may accumulate revenue over multiple years so that sufficient funding is available for larger and long-term projects. All interest income shall be used for the purposes identified in this Expenditure Plan.
 - g. All funds from this Measure shall only be used for projects that are consistent with the General Plans and Zoning Ordinances of the affected jurisdictions, and subject to the allocation percentages specified in Section B above. The four percent of revenues not allocated in Section B above may be used to supplement any Project Area described in Section B, but may not be used for Administrative functions as defined in Paragraph 2.C above.
 - h. Regarding real property acquisitions, revenues from the Measure may only be used for real property acquisition projects located wholly or at least partially within Napa County.
 - i. Revenues generated by the Measure shall not be used to incur bonded indebtedness.
 - j. To enhance local workforce development and employment opportunities, and involve youth and young adults in caring for our natural resources, the District will seek to form partnerships with workforce development programs, youth conservation corps and local community-based non-profit organizations working with low income, at-risk and disabled youth and young adults, to incorporate job training, internships and apprenticeships into the implementation of District projects.



NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT

STAFF REPORT

Date: April 11, 2015
 Item: **4.F**
 Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

RECOMMENDATION

Receive the report.

BACKGROUND

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$25,000, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for March 2016.

In addition to these expenditures, the General Manager has authorized the following contracts using his signature authority:

April 6, 2016	Archeological Resource Service (Amy's Grove)	\$3,060.00
April 5, 2016	Napa Botanical Plant Survey Services (Jake Ryugt) (Amy's Grove and Smittle Creek)	\$3,960.00
March 29, 2016	GSL Fine Lithographers (District brochure)	\$754.92

PARKS & OPEN SPACE DISTRICT - MARCH 2016 EXPENSE REPORT

Gen Admin Dept - 85000-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
03/08/2016	PARK152216 01/2016	January FY16 Parks 15-22	6539 CONSULTING	\$ 2,887.00
03/10/2016	Fuel - Parks truck	Feb Parks expenses	CJ YIP & ASSOCIATES	\$ 55.21
03/11/2016	PARK070116 01/2016	January FY16 PARKS 07-01	CJ YIP & ASSOCIATES	\$ 2,729.16
03/15/2016	PARK070116 02/2016	February FY16 Parks 07-01	CJ YIP & ASSOCIATES	\$ 2,467.28
03/15/2016	Logo Design	Logo Design-NCRPOSD	TRAILHEAD LABS, INC.	\$ 675.00
03/21/2016	PARK151416 Jan-Feb 2016	Website redesign Jan/Feb 2016	TRAILHEAD LABS, INC.	\$ 5,000.00
03/22/2016	Computer diagnostic-reimb	Computer Diagnostic	CHRISTOPHER CAHILL	\$ 69.00
03/24/2016	PARK152216 02/2016	Feb 2016 services	6539 CONSULTING	\$ 3,011.00
03/29/2016	Postage&Cards-GOOutsideCards	Job#19484 Postage&cardsfor GO Outside Cards	AD-VANTAGE MARKETING INC	\$ 14,145.41
03/30/2016	Metal signs-MC & Amy's Grove	Napa County Park	NAPA SIGN SHOP	\$ 102.60
03/30/2016	Computer repair	Estimate #18730	COMPUTER ENGINEERING GROUP	\$ 198.97

Moore Creek Dept - 85010-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
03/01/2016	Final invoice	Account #DSS8836028	HUGHES NETWORK SYSTEMS LLC	\$ 80.00
03/01/2016	Valley Internet-March 2016	Account #62539	VALLEY INTERNET	\$ 141.00
03/08/2016	Porty potty - Feb 2016	Moore Creek Park	JOHNNY ON THE SPOT	\$ 167.79
03/08/2016	PG&E 1/22/16-2/22/16	Account #0099759249-8	PACIFIC GAS & ELECTRIC CO	\$ 657.72
03/08/2016	Central Valley-Feb 2016	Customer #NAPACORP136667	CENTRAL VALLEY BUILDERS	\$ 74.67
03/09/2016	PARK 1402-16 Sampling 02/2016	February FY16 Parks 14-02	HERITAGE SYSTEMS, INC.	\$ 367.67
03/10/2016	Laminate for kiosk map	Feb Parks expenses	CJ YIP & ASSOCIATES	\$ 11.88
03/10/2016	March 2016 balance	Account #62539	VALLEY INTERNET	\$ 28.00
03/10/2016	Paint, pick mattock	Feb Parks expenses	CJ YIP & ASSOCIATES	\$ 280.36
03/11/2016	PARK070116 01/2016	January FY16 PARKS 07-01	CJ YIP & ASSOCIATES	\$ 1,570.74
03/15/2016	PARK 1402-16 Sampling 03/2016	March FY16 Parks 14-02	HERITAGE SYSTEMS, INC.	\$ 367.67
03/15/2016	PARK070116 02/2016	February FY16 Parks 07-01	CJ YIP & ASSOCIATES	\$ 1,503.68
03/22/2016	Valley Internet-April 2016	Account #62539	VALLEY INTERNET	\$ 169.00
03/22/2016	Sodium Hypochlorite delivery	Moore Creek Park	HERITAGE SYSTEMS, INC.	\$ 399.30
03/30/2016	Metal signs-MC & Amy's Grove	Napa County Park	NAPA SIGN SHOP	\$ 912.60

Cat Hill Mine Trail - 85010-01

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
03/11/2016	PARK070116 01/2016	January FY16 PARKS 07-01	CJ YIP & ASSOCIATES	\$ 432.94
03/15/2016	PARK070116 02/2016	February FY16 Parks 07-01	CJ YIP & ASSOCIATES	\$ 408.32

NRBT - 85010-02			Camp Berryessa - 85010-03		
Date	Journal Line Description	Voucher Description	Name	Monetary Amount	
03/11/2016	PARK070116 01/2016	January FY16 PARKS 07-01	CJ YIP & ASSOCIATES	\$	161.88
03/15/2016	PARK070116 02/2016	February FY16 Parks 07-01	CJ YIP & ASSOCIATES	\$	162.96

NRER - 85010-05			State Park - 85010-08		
Date	Journal Line Description	Voucher Description	Name	Monetary Amount	
03/08/2016	Central Valley-Feb 2016	Customer #NAPACORP136667	CENTRAL VALLEY BUILDERS	\$	41.04
03/09/2016	PARK131016 01/2016	January FY16 Parks 13-10	NORTH VALLEY LABOR COMPL. SERVICES	\$	1,050.00
03/10/2016	Devlin rd - dump	Feb Parks expenses	CJ YIP & ASSOCIATES	\$	36.00
03/10/2016	Burn Permit	Burn permit	BAY AREA AIR QUALITY MGMT DISTRICT	\$	109.00
03/11/2016	PARK070116 01/2016	January FY16 PARKS 07-01	CJ YIP & ASSOCIATES	\$	145.90
03/15/2016	PARK070116 02/2016	February FY16 Parks 07-01	CJ YIP & ASSOCIATES	\$	1,075.00
03/15/2016	PARK131016 02/2016	February FY16 Parks 13-10	NORTH VALLEY LABOR COMPL. SERVICES	\$	450.00
03/15/2016	Pump Tank - Napa Septic	Pump tank-7850 Berryessa Knoxville	NAPA SEPTIC TANK SERVICE	\$	635.00
03/15/2016	PG&E 1/23/16-2/23/16	Account #1765266301-8	PACIFIC GAS & ELECTRIC CO	\$	72.20
03/30/2016	PARK152616 12/2015-01/2016	December - January FY16 Parks 15-26	R S A +	\$	3,850.00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount	
03/08/2016	Porta potty - Feb 2016	Yountville Park	JOHNNY ON THE SPOT	\$	167.79
03/09/2016	PARK081216 01/2016	January FY16 Parks 08-12	OPTIONS3	\$	685.00
03/11/2016	PARK070116 01/2016	January FY16 PARKS 07-01	CJ YIP & ASSOCIATES	\$	200.00
03/15/2016	PARK070116 02/2016	February FY16 Parks 07-01	CJ YIP & ASSOCIATES	\$	256.48
03/21/2016	PARK081216 2/2016	Maintenance contract: Options 3 AATF	OPTIONS3	\$	685.00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount	
03/01/2016	Steve Hardware-Feb 2016	Account #312148	STEVES HARDWARE	\$	744.53
03/01/2016	Fluid - construction supplies	Bothe NV State Park	FLUID MANUFACTURING	\$	253.27
03/01/2016	Pace - faucet (cabins)	Customer #03700-03	PAGE SUPPLY CORP	\$	229.77
03/01/2016	PG&E 1/14/16-2/13/16	Account #4831406953-4	PACIFIC GAS & ELECTRIC CO	\$	278.67
03/01/2016	PG&E 1/13/16-2/12/16	Account #1869012498-9	PACIFIC GAS & ELECTRIC CO	\$	681.95
03/01/2016	PG&E 1/13/16-2/11/16	Account #2172831822-7	PACIFIC GAS & ELECTRIC CO	\$	52.63
03/01/2016	PG&E 1/13/16-2/11/16	Account #6765403114-4	PACIFIC GAS & ELECTRIC CO	\$	36.60
03/01/2016	PG&E 1/14/16-2/12/16	Account #5360079806-9	PACIFIC GAS & ELECTRIC CO	\$	8.60
03/01/2016	Sump pumping	Bothe NV State Park (Bale Mill)	MONTELLI CONSTRUCTION INC	\$	110.00
03/01/2016	ATP - Feb 2016	Account #746-0150	ADVANTAGE TOTAL PROTECTION	\$	40.00

03/02/2016	Heartland credit card fees-WFB									
03/08/2016	Upper Vly Disp-Feb 2016	Account #01-0013452-7	UPPER VALLEY DISPOSAL	\$					21.89	
03/08/2016	Clover Flat-dump	Account #40008	CLOVER FLAT LANDFILL	\$					870.75	
03/08/2016	Porta potty-Feb 2016	Bothe State Park	JOHNNY ON THE SPOT	\$					70.75	
03/08/2016	Fuel 02/01-02/29/16	Acct# 7898686642 02/01-02/29/16	CHEVRON PRODUCTS COMPANY	\$					335.58	
03/08/2016	PG&E 1/14/16-2/12/16	Account #9051730227-0	PACIFIC GAS & ELECTRIC CO	\$					187.00	
03/08/2016	Grainger - sink	Account #882538499	GRAINGER INDUSTRIAL	\$					44.99	
03/08/2016	Central Valley-Feb 2016	Customer #NAPACORP136667	CENTRAL VALLEY BUILDERS	\$					2,340.90	
03/08/2016	Antifreeze	Account #8537	BROWN'S AUTO PARTS	\$					945.60	
03/10/2016	Telepacific-March 2016	Account #133326	TELEPACIFIC COMMUNICATIONS	\$					25.90	
03/10/2016	Bleach, paper towels, etc	Acct #60124600060576080	CASH & CARRY	\$					599.51	
03/10/2016	Vinyl shower stickers	Bothe NV State Park	FLUID MANUFACTURING	\$					64.47	
03/15/2016	Fuel - Dodge P/U	Reimbursement-Feb/March expenses	SANDY JONES	\$					8.64	
03/15/2016	Sponges	Reimbursement-Feb/March expenses	SANDY JONES	\$					30.01	
03/15/2016	faucet, blade handle, etc	Customer #03700-03	PAGE SUPPLY CORP	\$					7.00	
03/15/2016	Mower tube tire	Reimbursement-Feb/March expenses	SANDY JONES	\$					302.16	
03/15/2016	Volunteer supplies	Reimbursement-Feb/March expenses	SANDY JONES	\$					15.44	
03/21/2016	PARK120816	February 2016	SANDY JONES	\$					26.50	
03/22/2016	Trucking for tractor	Kubota Tractor service	JEANNE MARIONI	\$					1,360.30	
03/22/2016	Tow for tractor	Tow for Kubota Tractor	MONTELLI CONSTRUCTION INC	\$					220.00	
03/22/2016	PG&E 12/18/15-1/19/16 (RLS)	Account #2662302249-3	MONTELLI CONSTRUCTION INC	\$					210.00	
03/22/2016	Firewood - 6 pallets	Bothe NV State Park	PACIFIC GAS & ELECTRIC CO	\$					341.17	
03/30/2016	Bed kits-cabins	Bothe Park-bed kits	TOURADY RANCH INC	\$					1,470.00	
03/30/2016	Supplies	Account #41112-37476	TWIST OF NATURE	\$					2,154.00	
03/30/2016	Runner, rod, gloves	Account #31248	JOHN DEERE COMPANY	\$					65.10	
03/30/2016	PG&E 2/12/16-3/15/16	Account #1869012498-9	STEVES HARDWARE	\$					200.97	
03/30/2016	PG&E 2/12/16-3/14/16	Account #6765403114-4	PACIFIC GAS & ELECTRIC CO	\$					807.02	
03/30/2016	PG&E 2/13/16-3/15/16	Account #9051730227-0	PACIFIC GAS & ELECTRIC CO	\$					37.73	
03/30/2016	PG&E 2/12/16-3/14/16	Account #2172831288-7	PACIFIC GAS & ELECTRIC CO	\$					37.87	
03/30/2016	PG&E 2/13/16-3/16/16	Account #4831406953-4	PACIFIC GAS & ELECTRIC CO	\$					45.68	
03/30/2016	PG&E 2/13/16-3/15/16	Account #5360079806-9	PACIFIC GAS & ELECTRIC CO	\$					134.71	
03/30/2016	Fire Extinguisher services	Bothe NV State Park	SANTA ROSA FIRE EQUIPMENT SERVICE, INC.	\$					9.87	
03/30/2016	Ed Field Trip - 5/13/16	Customer #607193	FIRST STUDENT	\$					628.00	
03/30/2016	ATP - March 2016	Acct #746-0150	ADVANTAGE TOTAL PROTECTION	\$					497.50	
				\$					40.00	

Plan of Projects
Status Report
 11-Apr-16

Name of Project	Description	Status
Amy's Grove	Planning and permits for public use of Amy's Grove	The District will hold a community scoping session in late spring, with the timing dependent on when the adjacent Enchanted Hills Camp is available to host the meeting. <u>A botanist and an archeologist has been put under contract to do an initial plan survey for the property.</u>
Bay Area Ridge Trail Tuteur Loop	Assignment of Tuteur Loop Ridge Trail easement from the Bay Area Ridge Trail to the District	The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council wishes to transfer this easement to the District. Staff for the District and Council have gathered all the relevant documents, and initiated discussion with the Tuteur family to determine if there are any issues or amendments that should be considered. Next steps are to complete legal review of the documents, make amendments if warranted, obtain the consent of the Coastal Conservancy (who funded the trail construction), and then execute the assignment. Staff has resumed work on transferring the easement to the District now that the option agreement for purchasing a portion of the Kirkland Ranch is about to be executed. Staff has reviewed with Mr. Tuteur the results of our survey for the Soscol Headwaters acquisition and together have arrived at a common understanding of property boundaries. Tuteur has agreed to modify the trail easement, as part of the transfer of the easement to the District, to reflect the actual property boundaries. Staff flagged the proposed new trail alignment with Mr. Tuteur on January 12, 2016; the next step is to engage a surveyor to place boundary markers and legal description for the trail easement. Staff is setting up a meeting with interested parties to discuss access in and out of Skyline Park, but this has been deferred at the request of Skyline Park Citizens Association due to their need to focus on immediate threats to Skyline Park.
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail generally following the Napa River and interior levees of associated wetlands. Phase 2-B--Pond 10 to Soscol Ferry Road	Questa has largely completed a revised draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment.
Berryessa Estates	Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would connect Lake Berryessa Estates to the District's Spanish Valley holdings.	The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has dragged; several meetings have been held over the past three years to try and speed to process, but BLM staff has so far had higher priorities. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. District staff in January 2013 met with the Napa County Fire Marshall and the the Calfire Battalion Chief for the area and agreed to jointly advocate for BLM action. In February staff talked with BLM and was assured that processing of the transfer was now beginning. BLM did a series of site visits June-August, 2013. The Bureau of Reclamation in June 2013 asserted that Reclamation has property rights such that BLM is not permitted to transfer the property. BLM is now projecting the transfer will be complete by the end of this calendar year. In late August Reclamation determined they still retained jurisdiction, but they have committed to completing the transfer in the same time frame as BLM would have. Staff has submitted additional materials to Reclamation which is now processing the permit. Reclamation provided a draft agreement to the District in February 2014 which will lead to Reclamation eventually transferring its interests in the property. District staff responded with comments to the draft in early March 2014. Not willing to keep waiting for the federal agencies to resolve their differences, Napa County has acquired a property within the Lake Berryessa Estates subdivision for constructing the fire sub-station. Reclamation says they have done their work and it is now up to BLM to finish the transfer. BLM thought they would complete their work by the end of 2015, but this did not happen, and a new date for completion has not been set. BLM's timeline has been extended because BLM has determined that not only these but other federal lands in the same general area also need to have their revocation process completed, and they wish to resolve all at the same time.

Berryessa Vista

Planning, stewardship and expansion of this wilderness park.

Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. After observing more OHV damage in the summer of 2013, staff is exploring options other than a gate to prevent unauthorized OHV use. The latest plan is to install remote cameras in an attempt to determine who is causing the damage. No other work is anticipated until Lake Berryessa Trail planning is completed, as that is a key step in gaining overland access to the property. District staff has been meeting with Reclamation, their consultants and interested parties on the trail planning and prioritization. Staff in late June 2014 toured an adjacent parcel with the owner of the property; in September the owner indicated they are interested in selling the property for addition to Berryessa Vista Wilderness Park. The Land Trust of Napa County has obtained the appraisal of the property, and the land trust and the sellers have agreed on the appraised value as the sales price. The District Board in November 2014 agreed to acquire the property from the Land Trust at a later date when funding is available. Escrow closed and title transferred to the land trust in early 2015.

Camp Berryessa

Redevelopment of former Boy Scout Camp into a 64 bed group/environmental education camp with 8 tent cabins, 2 covered group activity centers, a canoe/kayak dock, a central amphitheater and campfire ring, and a shower and composting toilet restroom facility.

A grant for \$50,000 to help with construction was provided by the Mead Foundation, together with a \$1.7 million grant from the State Coastal Conservancy. A new water well was dug in October 2012--production is great, and quality is acceptable with minor treatment. To meet budget constraints, work on the planned black water leach field was deferred to phase two. A \$1.7m construction contract was awarded to G.D. Nielson Inc on Napa in November 2014 and Ron Critchley served as our construction manager & inspector on the project. Construction was complete as of early December, and a Notice of Completion filed in early January 2016. Redwood benches and tables, which were constructed on contract by Sonoma County Probation, are complete, delivered and partially arranged, and set to be delivered as soon as we get a break in the rain. So far we have not been able to arrange for an interim caretaker, but our search is ongoing. In the meantime Reclamation rangers patrol the Camp twice daily. We have been receiving a number of calls from regional Boy Scout organizations and other groups interested in using the Camp this summer and/or fall, which is noteworthy as we've done little to no outreach or marketing to-date. A soft opening is expected in late spring 2016. Staff has been in fruitful discussions with several possible operators of the camp, at least one of which is extremely interested in taking over management as early as this Spring.

District Non-profit Foundation

Organize a non-profit foundation to raise funds for District projects

The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Formation of the foundation will likely be timed to the opening of Camp Berryessa. Director Turjanis in early 2015 began the process of preparing articles of incorporation and identifying potential Board members. Before proceeding further, Director Turjanis and staff continue to meet with other interested organizations about potential collaboration on fundraising and programming.

Lake Hennessey North Shore Trails

Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.

In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. Work was completed on the connector trail to Moore Creek in June 2013 and public response to the new trail has been very positive. Lake Hennessey North Shore Trails formally opened with a ribbon cutting on October 18, 2014. The Sam the Eagle Trail was completed in April 2015 and, in staff's opinion, turned out wonderfully. Forest Trails Alliance is donating a hand carved wooden trail sign to be installed at the northern terminus of the new trail. District staff patrol the North Shore several times a week. District staff and volunteers installed the Harold Kelly bench in early June and constructed a short ADA-compliant access trail to it on July 11, 2015. The County Wildlife Conservation Commission awarded the District a +/- \$2,000 grant to fund installation of an interpretive birding trail developed in partnership with Napa Solano Audubon along the north shore of the lake. A new bench along the shoreline was dedicated to former Director Harold Kelly on October 22, 2015. Planning for construction of the next trail segment is now underway.

Linda Falls Conservation Easement

Expansion of conservation easement to cover all of the property at Linda Falls owned by the Land Trust of Napa County

The District currently holds a conservation easement on one of several parcels owned by the Land Trust of Napa County. The land trust desires to expand this conservation easement to include all of the land trust's holdings at Linda Falls. The purpose is to provide an additional layer of protection for the property. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties. District and land trust staff are working on the actual text of the easement to be donated to the District.

Moore Creek Park Development	Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessy to protect habitat, provide recreational trails, and overnight camping facilities.	The park opened on June 30, 2013. The eastern boundary survey and fencing project was completed June 2014. Construction of the remainder of the Valentine Vista Trail was completed by the Forest Trails Alliance in April 2014. With the help and support of the County Fire Department and County communications technicians, the District has installed an emergency communications radio and antenna at the Ranch House (which has neither landline nor cellular phone service). The next big project is the construction of the Madrone Trail, a roughly 2 mile footpath on the western side of Moore Creek canyon north of the ranch house. In February and March volunteers helped flag and brush the first part of the Madrone Trail. A VO-CAL event with approximately 100 volunteers gathered May 15-17, 2015 to continue this construction. In April we purchased an ATV for use at Moore Creek Park and other facilities, primarily with funds granted by the Wildfire Conservation Commission. The Puettts, our new volunteer caretakers, moved in to the ranch house in late August, 2015. A dozen volunteers working on the Madrone Trail on October 3 and 4, 2015, constructing a set of steps and a few hundred feet of new trail. The septic system for the gate house had to be pumped out in November 2015, at which time a collapsed leach field pipe was noted; this was repaired in late December. In January 2016 the District contracted with a new company to provide both high speed internet and phone service to the ranch house to improve safety and emergency response capabilities, as well as make the caretaker's life less isolated.; installation was completed in February 2016.
Oat Hill Mine Trail	Various improvements to the historic Oat Hill Mine Road	The litigation holding up this project has been successfully concluded. Several of the trail sign posts have been vandalized and will need to be replaced. The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. A volunteer crew did erosion control work on the trail in January 2013. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The City of Calistoga and CalTrans have restarted discussions about constructing a roundabout at the intersection of Highway 29 and Silverado Trail; the District is tracking these discussions to ensure that whatever design is adopted will provide adequate and safe access to the Oat Hill Mine Trail. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013. The 40 acre Randy Lee Johnson property donation was completed in December 2014. Volunteers made drainage improvements on the trail in late January 2015; a lot more is needed. <u>Another work party was held January 9, 2016.</u>
Oat Hill Mine Trail	Transfer of 40 acre parcel from BLM	The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2014 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2014. The District is still waiting on BLM to process the application. <u>Volunteers worked on erosion control improvements the second weekend of March 2016.</u>
Rector Ridge/Stags Leap Ridge Trail	Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.	CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other priorities are under control.
Skyline Park	Permanent protection of Skyline Park	Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price; the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal and negotiations stalled. A Draft EIR was released in late September 2013 for the proposed expansion of the adjacent Star Quarry. The District Board approved comments on the DEIR at it's October 2013 meeting. The Final EIR was released in November of 2014; the Planning Commission certified the EIR on October 21, 2015. On October 22, 2015, the State applied to the county to rezone Skyline Park by removing the Skyline Wilderness park Combining District overlay, which would make it easier for the State to sell for development and at a higher price. The Planning Commission certification for the quarry expansion was appealed to the Board of Supervisors by two organizations; the appeals are scheduled to be heard March 22, 2016. The District in February submitted two letters to the Board of Supervisors, one requesting the setback between the quarry and the park be protected through a permanent conservation easement, and the other expressing support for the changes to the quarry project that were recommended by the County Planning Department, with additional protection for Pasini Ridge.

Planning and permits to open this 411 acre holding for public use

The District completed purchase of this property in December 2015. The next step is to conduct resource surveys, complete CEQA, and obtain permits. A botanist has been retained to do a reconnaissance level survey of plant resources as the first step in planning for the property.

Suscol Headwaters

Kirkland Ranch Acquisition of land and easements to protect Suscol Headwaters and construct Ridge Trail from Highway 12 to Skyline Park.

The Purchase and Sale Agreement was adopted by the District Board at its June 8, 2015 meeting. Phase I of the acquisition is scheduled to close in September 2015. Funding for Phase I will come from Napa County in exchange for the County receiving an equal amount from the Priority Conservation Area program administered by MTC. Caltrans and the US Fish and Wildlife Service are seriously looking in to the possibility of turning a portion of the property into red-legged frog mitigation area, which could involve substantial grant funding for property purchase and wildlife improvements. On July 1st the board of the Napa Sanitation District approved an easement option agreement which should allow us to construct a trail and trailhead parking lot on their Kelly Road sprayfield property. Survey work, the costs of which are split between buyer and seller according to our purchase agreement, is underway and has been somewhat complicated by the lack of monumentation along the Napa/Solano county line. Staff has come to terms with the seller on a revised agreement, which will be before the Board in closed session at this hearing. The Phase One acquisition closed on October 20, 2015. Staff continues to work with Caltrans and the USFWS to secure funds for Phase Two; another site visit with their biologists was completed on January 15, 2016. The Caltrans and USFWS biologists have both left for other employment, so District staff is (so far unsuccessfully) trying to engage with their replacements.

Spanish Valley, Crystal Flats, and Stone Corral

Planning for open space donated by Bob and Evelyn Tincher

The District took full possession of the properties on January 1, 2012. Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approved by the Board at its October meeting, and has now been finalized and recorded. Staff met with the LBEPOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff has prepared a draft agreement between the District and the Association, which the Association has informally rejected. The well serving Spanish Valley was repaired in November 2013. The District also sealed up an abandon dry well bore discovered on the property. A group of 10 boy scouts GPS'd old ranch roads and 4-wheel drive tracks on the Spanish Valley property for us over the weekend of April 26-27 so that we can create a map of existing roads and trails. A contract for archeological surveying (a required part of the CEQA process) was completed by Tom Origer and Associates in June, 2014. Staff completed a preliminary survey of the Spanish Valley access road in late July 2012 and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. In early January 2014 staff learned the affected parcels are for sale. Staff's cash offer to purchase half of the property in mid March was rejected and we have decided to be patient while the property owner attempts to find a better buyer (as we think it unlikely that there is one). In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed; a more secure temporary lock has been installed, and staff is researching a new gate that will exclude ATVs and motorcycles while allowing hikers, bicyclists and equestrians. The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope To Putah Trail on BLM land which is under construction by Tuleyome. An abandoned trailer in Spanish Valley was removed in July 2014 at no cost to the District using an abandoned vehicle program administered by the County. The Burts Canyon fire did not reach District property, but CDF graded several emergency roads and firebreaks through Spanish Valley. CDF did some remediation work after the fire to address grading damage. The Board in March 2015 adopted interim policies for the Crystal Flats and Stone Corral holdings regarding hunting, shooting, fires and motorized vehicle use. The District in 2015 reimbursed the Lake Berryessa Estates Property Owner's Association for half the cost (~\$4,000) for pruning hazardous trees in the small campground within the Crystal Flats property (which has been used by the Association since the 1970's).

State Parks Operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park

The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. A County permit for the pool was obtained in July 2012. The state completed installing 3 yurts in October 2012. The District has installed 7 additional yurts. Numerous volunteer projects have been organized (PG&E event improving the Mill, firewood splitting, hazardous tree removal, mowing, pool cleaning, native plant garden maintenance, historic orchard restoration, lots of trash removal, and in September/October a footbridge on the History Trail was repaired by the St Helena Kiwanis). A volunteer forestry management group has been formed and the District has acquired a boom truck and other equipment to facilitate hazardous tree removal and pruning. Utility service accounts have been transferred from the state to the District. An improved recycling system has been implemented. Every septic tank in the park has been pumped clean, and sewer lines were located and cleared of root blockages. Two additional failed septic tanks were discovered in March 2013 and pumped clean. Nearly \$270,000 in gifts, grants and pledges have been obtained to assist with improvements at the parks. The District and State Parks have finalized an agreement regarding the "round" state money that provides up to \$537,800 in State funds being granted to the District to cover some salaries and two capital improvement projects (replacement roofs and AC overlay to the picnic area road). The District sponsored SB 170 (Wolk) which would exempt the mill from state food processing facility requirements so that flour from the mill can be sold as a food item; the bill passed the legislature, but unfortunately opposition from the Department of Public Health resulted in the Governor vetoing the bill. Senator Wolk reintroduced the same legislation in the 2015 session; the bill has passed the Senate, but has been turned into a two year bill due to continued opposition from the Department of Public Health. Architectural plans for the repair of the cabins were submitted in February 2014 for State Parks approval, and were approved in December 2014. In March 2014 the district was approached by several organizations and individuals requesting that the District consider taking over management of Robert Louis Stevenson State Park; after approval from the Board, staff in June 2014 submitted a proposal to State Parks to manage some aspects of RLS; this proposal has received favorable response, the necessary legislative authorization was approved as part of the proposed State budget for 2015-16. A free admission day including the dedication of the Ridge Trail/Vine Trail junction was held on July 27, 2014. State-grant funded roof repairs and day use area roadways were completed in November 2014. State Parks provided the District with a draft Agreement in mid-October of 2015; the draft agreement is still under review by State Parks. State Parks has now indicated that the new agreement probably won't be completed until the end of 2016. Cabin repairs and improvements are complete for three cabins and a shower/toilet combo building pending final fire marshal and building inspections. Staff is now acquiring furnishings for the cabins and completing reservation system arrangements with Reserve America.

Vallejo Lakes

Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County

Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplusing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplusing of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplusing process has become more complicated and the City does not anticipate any action in the near future, but meanwhile the City Manager appears open to working with us to figure out a mutually beneficial outcome. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it. District staff is presently exploring a broad array of options.

Vine Trail

A Class I bicyclist/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.

The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June 2014 sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe on July 27, 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail. Syar Industries in March 2015 entered into an agreement with Napa Pipe and the Vine Trail to provide an easement for the trail connection between Napa Pipe and Kennedy Park. The Vine Trail Coalition has asked the District whether it would be willing and able to take on operation and maintenance of the Vine Trail as sections are completed, if adequate funding can be obtained. The Vine Trail Coalition, the County and the cities along its route, and the District are currently in discussions about which is the best entity to operate and maintain the trail. The County Board of Supervisors considered this issue on December 8, 2015, but no decisions were made. A meeting with the TAC for the Napa County Transportation Planning Agency to continue the discussion about who should manage the trail was held January 14, 2016; no decisions were made at that time.

Completed Projects

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- Amy's Grove Donation of 50 acres along Dry Creek and Wing Creek The donation of approximately 50 acres of open space from the Chamberlain family to the District closed in December 2015.
- Bay Area Ridge Trail Realignment Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.
- Bay/River Trail -- American Canyon to Napa Phase I Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.
- Phase One--Euclidylus Drive to Green Island Road DFW surfaced the existing levee with gravel and opened the gate to the public in spring 2015.
- Phase Two-A Pond 10 DFW surfaced the existing levee with gravel and opened the gate to the public in spring 2015.
- Phase Three--Socol Ferry Road to Napa Pipe Completed construction in spring of 2015 of 0.7 miles between Socol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park. The contractor will need to return in the summer of 2015 to reapply stabilizer in those spots where it didn't set up due to cold and wet weather.
- Beryessa Peak Trail Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. In January 2014 DFW staff responded with an alternative entry sign design, and accepted our fence stile design. Volunteers installed the fence stile in March 2014. DFW installed the trail sign in late June 2015, though the sign copy is missing some information required by the trail easement that the trail uses after leaving DFW property. See attached picture. Staff has prepared two new signs to be placed at the termini of the private land trail easement that clearly state the rules for using the easement; these were installed by volunteers in late December 2015.
- Beryessa Vista Acquisition Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.
- Cedar Roughs/Smittle Creek Acquisition of 443 acres providing public access to Cedar Roughs from Smittle Creek Day Use Area Purchase of the property closed in December 2015.
- Connolly Ranch Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.
- Oat Hill Mine Trail The Oat Hill Mine Trail was formally opened in May 01 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.
- Historic ROW Analysis Study to determine location and status of historic road Rights-of-Way and whether they have value as non-motorized recreational trails Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.
- Linda Falls Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust
- Master Plan Development The Master Plan for 2008-2013 was approved in January 2009

- Master Plan Update
 First scheduled update to the Master Plan adopted in January 2009
 Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing). A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.
- Milliken Reservoir Trails and Picnic Area Feasibility Study
 Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area
 The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.
- Moore Creek Open Space Park
 Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.
- Napa River Ecological Reserve Improvements
 Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.
- Napa River Ecological Reserve Restoration
 This multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. Work was done by volunteers, students, and paid contractors. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.
- Napa River Flood Control Easement
 Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding
 As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.
- Newell Preserve Improvements
 Provide on-site water supply for group campground for cattle
 Eagle Scout candidate in 2008. In November 2008 five
- River to Ridge Trail Enhancements
 Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.
- River to Ridge Trail
 Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.
- River to Ridge Trail
 Lot line adjustment to legalize River to Ridge Trail as constructed (it currently encroaches on
 A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.
- River to Ridge Trail Entrance Enhancements
 A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.
- River to Ridge Trail
 Correct drainage problems to trail can be used
 Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and year-round. Volunteers completed additional work in August 2011.
- Skyline Park Road and Trail Improvements
 Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.
- Skyline Park Concessionaire Agreement Renewal
 District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.
- Skyline Park Trail Improvements
 Major volunteer event to reroute and repair trails
 Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.
- Skyline Park Facility Improvements
 Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.
 The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.

South Napa Wetlands Habitat Area

Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.

Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.

State Parks

Assume management of Bothe-Napa Valley State Park and keep it and the Bale Grist Mill

The District took over operations of the parks on April 1, 2012, and have a 5 year agreement with the State to continue operating the parks.

Trichero Open Space Acquisition

Donation of 3,400 acres of open space to the District by Bob and Evalyn Trichero

The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.

Wild Lake Ranch

Assist land trust with planning and possible joint management of trails, camping and picnic areas.

The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.

Park Report for March 2016

Submitted by Ranger Sandy Jones & Jeanne Marioni

Bothe-Napa Valley State Park

With this glorious weather park staff has been kept busy high-weed mowing all throughout the park but the grass just keeps growing so we expect mowing will continue for awhile!

Seasonal hires start their first day of training April 11th. We are looking forward to the extra help.

A group of school children from Salvador Elementary enjoyed the Native Plant Garden, Wappo People, with their teacher who is knowledgeable in California ethnobotany and native culture. We hope to integrate the native garden with our outdoor education program more frequently.

We received another generous donation from the San Francisco White Family Foundation to repair and maintain the pool – a very popular spot for local families all summer long. Tyler has been working hard getting the pool ready for the summer season.

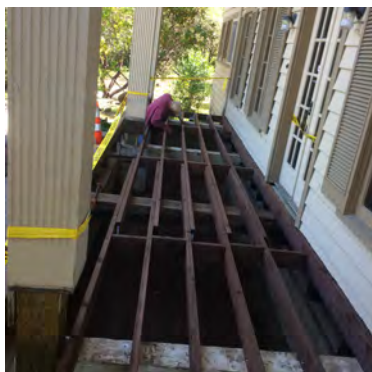
We are gearing up for this summer's Jr. Ranger Program and Naturalist Led Hikes – Saturdays, 10:00-11:30 Memorial Day weekend through Labor Day weekend.

Several members of the Bothe family came and visited the park following the passing of their matriarch. They enjoyed a walk through their old family home, the big white house along the highway.

We applied for a grant to purchase an automated fee collection machine (AFM) (to be placed just past the Kiosk where the small iron ranger is now). As it is not possible to staff the Kiosk all the hours the park is open, an AFM will allow us to more effectively collect fees from park visitors who arrive before 10:00 in the morning, after 5:00 in the evening, or any day when the Kiosk is not staffed. Old style iron rangers have become obsolete with an increasing number of park visitors wanting the option to pay by credit or debit card. An easy, user-friendly method of payment is necessary if we are to successfully collect all park fees when the kiosk is not staffed. A better collection method would also ease the workload on our staff and hosts allowing them to get other important park jobs done. Bothe's ARM will collect fees for day-use, camping, yurts and firewood by cash, credit card or debit card.

Cabins: We are busy ordering curtains, beds, mattresses, kitchen items, and patio furniture - all need to be in the cabins before we can get final approval.

At the visitor center, Rob tore out the deteriorated front porch decking, joists and supports. New redwood supports and joists have been installed. Bob painted all the new lumber for the porch decking.



Progress has also been made rebuilding the fencing around the Tucker/Kellogg plot in the Pioneer Cemetery. Don Richardson and three other Kiwanis members made the pickets in the Bothe shop and have set up a plan of action for moving the project along.

Robert Louis Stevenson State Park

The fruit trees have been pruned and are blooming along with the iris, narcissus, and daffodils that line the walk to the cabin. The top half of an old oak tree that broke off years ago has been cut and stacked. High-weed mowing will begin next. Ranger Sandy spotted a bobcat ran across the road near the Silverado Ranch cabin.



Marilou continues to do valuable work and is saving our backs! This month she traveled up to RLS where she cleared out a clogged culvert and removed years of accumulated gravel and debris off the roadway.

We submitted our grant application to the California State Parks Foundation seeking a match to Steve Devoto's \$7,500 donation. The money will be used to repair the most heavily damaged sections of Palisades Trail. Danita Rodriguez added her support to the project and we will be teaming up with the State to get the job done.

On the north summit of Mt. St Helena there is a Russian Plaque attached to the back of a huge rock. The plaque commemorates the ascent to the top by the Russians from Ft Ross just before they left California for good in June 1841. As far as we know, there is no similar plaque like it in the world. There is evidence the plaque is attached to the original boulder that Russians had used. NVSPA believes the plaque is important to protect/preserve and has set aside a fund to make a replica of the plaque as a "back-up" in case of vandalism. Photos and dimensions of the plaque are done. Names of some of the valley's early pioneers can be read on the plaque.



Bale Grist Mill

Bob mowed the high weeds around the mill buildings and around the park's sign along the highway. Thank you.

The mill received two more donations from the San Francisco White Family Foundation. The first gift will support a second round of recruitment and training for new millers. With the second gift, we will be able to continue to offer school tours at a low rate without having to operate the school program at a loss.

April 23rd - Miller and Mill Volunteer Recruitment is scheduled at the mill.