Director Ward One Harold Kelly Director Ward Two Tony Norris Director Ward Three Guy Kay Director Ward Four Dave Finigan Director Ward Five Myrna Abramowicz

AGENDA

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT BOARD OF DIRECTORS

Thursday May 31, 2007 2:00 P.M. 1195 Third Street, Third Floor, Napa, CA

GENERAL INFORMATION

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than then 48 hours prior to the meeting date by contacting (707) 259-8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit you comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

1. Call to Order

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

None

4. Administrative Items

- A. Approval of Minutes of Board of Directors meeting of May 14, 2007
- B. Discussion and approval of comments on the draft Napa County General Plan and Draft Environmental Impact Report
- C. Discussion and possible action on web address for the District, including possible appointment of an ad hoc committee to develop a recommendation on site address for and design of District web page
- D. Discussion and possible action on including park and trail information in the Napa Valley Guidebook (verbal report—no staff report)
- E. Discussion of Project Status Report

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than the scheduling of meetings and whether and when to agendize matters for future consideration.

7. Adjournment

(Note: The June 11, 2007 meeting is being cancelled. The next regular meeting of the Board will be July 9, 2007.



MINUTES

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT BOARD OF DIRECTORS

May 14, 2007 2:00 P.M. 1195 Third Street, Third Floor, Napa, CA

1. Call to Order

Meeting called to order at 2:00 pm by President Kay. Directors Kay, Norris, Finigan and Abramowicz present. Director Kelly arrived during Item 4C.

2. Public Comment

None

3. Set Matters

None

4. Administrative Items

A. Approval of Minutes of Board of Directors meetings of April 9, 2007. Moved to end of agenda, need a majority to approve.

Minutes of April 9, 2007 approved as revised.

MA-HK-GK-DF-TN

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B. Approval of the Final Budget and expenditure authorization for the fourth quarter of FY 2006-07.

John Woodbury presented the staff report and explained to the Directors that the primary difference from the previous draft budget approved by the District was that the election costs and the cost of the District liability insurance were paid in the fourth quarter from the Parks budget and not paid by the County. This change made no difference in the amount of funds available to the District for the fourth quarter.

Board Approved.

TN-DF-GK-MA-HK

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C. Consideration and possible recommendation to the Napa County Board of Supervisors on proposed policies, principles and priorities for the Special Projects Fund.

John Woodbury stated that the ad hoc committee for the Special Projects Fund met and will be going to the Board of Supervisors with recommendations for action. The Directors discussed the idea that whatever number will be adopted that it be stated in terms of percentage since the total funds available will change from year to year. They also wanted a clarification of the time frames. The Directors motioned to direct John Woodbury to draft a letter to the Board of Supervisors regarding this proposal.

Board Approved.

DF-HK-GK-MA-TN

D. Consideration and adoption of the District's Conflict of Interest Code. Board Approved.

DF-MA-GK-TN-HK

E. Receipt of report from the ad hoc District logo committee and possible action related to adopting a proposed logo.

Tony Norris presented the draft logo that he and Myrna Abramowicz had decided upon after several renditions. Cheryl Harris expressed her concern that the logo does not include any images of nature and that many open space issues will not include people. The Directors approved the logo with the recommendation that the figure of the man appear less rumpled.

Board Approved.

DF-HK-GK-MA-TN

F. Consideration of web address for use by the District.

The Board discussed different options including retaining a website currently held by Bernhard Krevet, setting up a new web site, or using the county website. The different considerations include cost and accessibility for public. The goal is to get a website up and running before the Oat Hill Mine Trail opens in October. This item was continued to the May 31st agenda to consider web site names and possible appointment of an ad hoc committee of the Board to consider web site issues.

- G. Discussion and possible direction to staff on preparation of comments on the County General Plan Update to be considered by the Board at the special meeting of the Board to be held on May 31, 2007.

 John Woodbury asked all Directors to submit their comments to him and he will prepare a summary for the May 31st meeting. He also suggested that the Board limit the comments it submits to the Board of Supervisors to the open space portion of the General Plan. Any other comments on other areas should be submitted independently.
- H. Project Updates (verbal report by General Manager), including discussion and possible direction to staff by the Board of Directors.

John Woodbury announced that this will be a regular item on agenda to provide updates on projects. He will also be working on preparing a spreadsheet with a summary of the projects.

Bay & River Trail: Middle of feasibility study, consultant should be done by June. A few critical issues remain – (1) short section covers a spur of marsh which is within an area designated as critical habitat for a species of flower (2) cost issues regarding the railroad crossing.

Milliken Reservoir: Working with consultant, started biological inventory and looking at trail routes.

Oat Hill Mine Trail: Board of Supervisors voted to exercise easement. Staff working with Volunteers for Outdoor California, and have scheduled the last weekend in October for a major volunteer effort.

Camp Berryessa: Met with Bureau of Reclamation and did a tour of an environmental education camp at Pt. Reyes, could implement a similar project.

Newell Preserve: Lynch Canyon on Solano County side opened last week, Newell side not open yet but have had some discussions with American Canyon on resolving issues.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

Director Kelly stated that he had met with the publisher of Napa Valley Guide Book and discussed the idea of sponsoring a map. He already has a map and would be happy to update to include parks, trails, etc. at no cost to the district. Will put on agenda for May 31st meeting.

Director Finigan provided an update for the maser plan ad hoc committee. He and Director Norris met with John Woodbury and are trying to develop a specific outline of plans for the district. They will bring this back to the board for discussion and hopefully have it ready for the July meeting.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than whether and when to agendize such matters.

A. Cancellation of June 11, 2007 meeting and scheduling of special meeting on May 31, 2007 at 2 p.m.

John Woodbury stated that we will notice May 31st as a special meeting.

7. Adjournment

Board voted to adjourn at 3:15 p.m. HK-DF-GK-MA-TN

GUY KAY, Board President

ATTEST: BARB RUFFINO,

Acting District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; GK = Guy Kay; DF = David Finigan; MA = Myrna Abramowicz

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



STAFF REPORT

Date: May 31, 2007

Agenda Item: 4.B

Subject: Discussion and approval of comments on the draft Napa County General Plan

and Draft Environmental Impact Report

Recommendation

(1) Review, modify as appropriate and adopt the attached proposed comments, and authorize their submittal by the Board President

Background

The County of Napa on February 16, 2007 released for public comment a draft General Plan, together with its draft Environmental Impact Report. Included in the draft General Plan is a new element, the Recreation and Open Space Element, which is of particular interest to the Napa County Regional Park and Open Space District. Additional policies contained in the Agriculture and Land Use Element, the Circulation Element, the Economic Development Element, the Conservation Element and the Community Character Element also affect the District.

Since release of the draft, the District Board of Directors has taken public comment and briefly discussed and commented on these draft documents at three prior meetings. In addition, several Board members have directly communicated comments and questions to staff. Overall, the draft General Plan is very supportive of the goals of the Napa County Regional Park and Open Space District. However, the input received has pointed out some important opportunities which have been overlooked, some clarifications which are needed, and a few inconsistencies that need to be resolved.

Staff has synthesized input into one set of draft comments (see attached). In preparing this set of draft comments, staff has sought to retain the existing draft General Plan language and structure as much as possible. In addition, comments on matters that did not appear to be directly relevant to the District have not been included. For these reasons, not all comments made at the prior meetings or otherwise received by staff are included in this draft, and in some cases the intent of comments has been incorporated but the choice of words and their placement may be different than what was suggested.

Staff recommends that a cover letter signed by the Board President accompany the attached comments, that the cover letter states the draft General Plan offers a good framework for supporting and guiding the work of the District, and that comments submitted by the District suggest minor changes to address oversights, provide clarity and avoid inconsistencies.

Napa County Regional Park and Open Space District

Comments

I. Draft General Plan

Agricultural Preservation and Land Use Element

1. (page 39, Policy Ag/LU-24, modify as follows)

"The County will discourage proposed developments outside of urbanized areas which require urban services. However, nothing in this Land Use Element is intended to preclude the construction and use of a single-family residence, day care center or private school, or public recreational facility on an existing, vacant, legal parcel of land, in compliance with adopted County ordinances and other applicable regulations."

[Note: This policy clarifies Policy Ag/LU-11. Without the proposed additional language, Policy Ag/LU-11 is inconsistent with the intent and policies of the Recreation and Open Space Element.]

2. (page 40, Policy Ag/LU-25, add comma)

"For the purposes of this General Plan, the terms "urbanized" or "urbanizing" shall include the subdivision, use, or development of any parcel of land for non-agricultural purposes. Engaging in nature-based recreation, or non-agricultural uses that are permitted in the applicable zoning district without the issuance of a use permit, such as development of one single-family house and/or second unit on an existing legal lot, shall not be considered urbanizing."

[Note: Without the addition of the comma, the sentence could be read to mean that only recreation that does not require a use permit is not considered "urbanizing". Since a use permit is required for virtually all forms of recreation, this interpretation would conflict with the intent and policies of the Recreation and Open Space Element. Addition of the comma eliminates the potential for this inconsistent interpretation.

3. (page 45, Policy Ag/LU-40 and Action Item Ag/LU 40.1, delete entirely)

"Lands along the west bank of the Napa River south of the City of Napa and specific urban areas within four miles of the high water mark of Lake Berryessa are appropriate areas for marine commercial zoning and development.

Action Item Ag/LU 40.1: Consider amendments to the Zoning Code to allow additional commercial, residential and mixed uses in the Spanish Flat, Moskowite Corners, and southern Pope Creek areas which are complementary to recreation activities at Lake Berryessa."

[Note: With the public purchase of most of the lands west of the Napa River south of the City of Napa, for either wetland restoration or flood control, and the construction of the

Cuttings Wharf boat launch, marine commercial zoning and development in this area does not appear to be appropriate or necessary. The Action Item duplicates, but with less precision, the policies for Lake Berryessa contained on pages 69-71.]

Economic Development Element

4. (general comment)

The text of this Element should acknowledge the economic benefits of parks, trails and open space in terms of employment, tourism, commerce, property values and diversification of the County's economic base. In addition, a policy should be added to Goal E-2 (Develop and promote a diversity of business opportunities) that indicates the County supports developing parks, trails and other outdoor recreational amenities, as well as preserving scenic areas and open space lands, as a way to diversify and strengthen the economy.

Circulation Element

5. (page 132, Objective CIR-3.1, modify as follows)

"Increase the number of miles of onstreet bicycle lanes and routes (Class II and III) by X miles, and off-street (Class I) bicycle paths by X miles, through 2030."

[Note: Class I paths are the safest and most popular form of bicycle and pedestrian paths; it is important to set an objective for them as well as for Class II and Class III lanes and routes]

Recreation and Open Space Element

6. (page 241, last line, correct typographical error as follows)

"...generate the bulk off of the operating revenues of these parks."

7. (page 243, at end of section on Formation of Napa County Regional Park and Open Space District, add the following sentence)

A portion of the increase in the County Transient Occupancy Tax approved by the voters in 2004 is also expected to provide some revenues for District operations and capital projects, with the actual amount to be determined periodically by the Board of Supervisors.

[Note: The proposed additional language makes the background discussion on the District more complete.]

8. (page 244, Table ROS-D, modify as follows)

The acreage for conservation easements should be included in this table to make it consistent with the map presented in associated Figure ROS-1.

9. (general comment)

The numbering system for Action Items is confusing and should be changed. The current system makes it appear that Action Items apply to the Policy just preceding the Action Items, when in fact sometimes they apply to the preceding Policy and sometimes they apply to the overall Goal.

10. (page 254, sixth bullet, modify as follows)

"Minimize the spread of <u>exotic</u> invasive weeds, <u>pathogens and other pests</u> through public education, eradication programs, installation of shoe and tire cleaning equipment where needed, requirements for weed-free horse feed, and similar techniques."

[Note: The modification is suggested to make the policy both more precise and comprehensive.]

11. (page 255, Policy ROS-3, second paragraph, modify as follows)

"Uses on open space lands shall respect the character of the surrounding area, require a minimum of public support services (such as paved roads, emergency services, or law enforcement); contain a minimum of paved surfaces, structures, natural landform alteration or other introduced or constructed features inconsistent with the environment; require minimal water usage, wildlife habitat removal and usage of herbicides and pesticides; be coordinated with neighbors in terms of integrated pest management procedures; and shall not contribute to the likelihood that additional non-agricultural uses of agricultural land will be proposed to support or be accessory to the continued existence of the recreational use."

[Note: The suggested additional language is intended to recognize that pest management required cooperative efforts that extent beyond property boundaries.]

12. (page 255, add a new Policy as follows)

"The County shall coordinate with and support the Napa County Regional Park and Open Space District in protecting, preserving, restoring and stewarding important open space lands and resources."

[Note: Now that the District has been formed, it should be included in the list of agencies that the County intends to work with in achieving park, recreation and open space goals.]

13. (page 256, add a new Policy as follows)

"Publicly-owned open space lands used or suitable for parks and outdoor recreation should be protected and their appropriate use supported through their designation as parks in the County's Zoning Ordinance."

[Note: Unlike in most other counties, the Napa County Zoning Ordinance has no zoning designation for parks. Creating such a category, probably as a combining or overlay district, would be useful for providing additional assurance that public lands used for park and recreation purposes will continue to be available and used for those purposes in the future.]

14. (page 256, Action Item ROS-9.1, modify as follows)

"In cooperation with other public agencies, <u>and in particular with the Napa County Regional Park and Open Space District</u>, maintain a comprehensive inventory of public lands, including their existing and potential resource and recreational values."

[Note: The change is intended to clarify that maintaining this inventory will be a shared responsibility.]

15. (page 256, after Action Item ROS-9.2, add the following)

Policy ROS-10: See text box on page 254 for this policy.

[Note: Currently, Policy ROS-10 is easily missed by the reader because it appears out of sequence on a separate page of the report.]

16. (page 257, Policy ROS-14, modify as follows)

"The priority of the County, working in cooperation with and the Napa County Regional Parks and Open Space District, shall generally be to provide parks outside of the cities that are focused on nature-based recreation, while recognizing that the County's cities and town generally provide neighborhood and community parks and urban recreation."

[Note: The modification clarifies that the County will be working with the District to implement County recreation goals. It also recognizes that while there is a difference in focus between what the cities and the county work on, there will also be areas of overlap.]

17. (page 257, Policy ROS-15, modify as follows)

"The County, in coordination with and generally by working through the Napa County Regional Park and Open Space District, shall plan for and reserve land for recreational facilities..."

[Note: As with comment #16, this modification is intended to clarify that the County is generally not proposing itself implement the recreation and open space goals identified in the General Plan, but instead intends to generally work through the District.]

18. (page 257, Policy ROS-15, first bullet, modify as follows)

"Complete the San Francisco Bay Trail through Napa County, including both bicycle lanes and paths and, where possible, recreational alignments in close proximity to the Bay, the Napa River and associated wetlands-, including a recreational alignment between the cities of American Canyon and Napa adjacent to existing and planned tidal wetlands west of the Napa Airport."

[Note: This modification is intended to highlight a section of the Bay Trail which is particularly important to residents of American Canyon.]

19. (page 257, Policy ROS-15, add new bullets as follows)

"Provide for direct and convenient recreational access to and along the Napa River in the vicinity of the City of American Canyon."

"Provide boating access to the Napa River, along with related support facilities, as part of a regional Bay Area Water Trail."

"Assure the permament protection of the Skyline Wilderness Park as a public park and nature-based recreation area.."

"Support efforts by the City of American Canyon and the Napa County Regional Park and Open Space District to provide public access to the Newell Preserve, an off-street trail system linking the Newell Preserve and the Napa River, and a regional park at the site of the former American Canyon Landfill.

[Note: The proposed additional bullets highlight projects that are important to South County residents, which were overlooked in the draft General Plan.]

20. (page 258, Policy ROS-15, third bullet, modify language as follows)

"Investigate and if feasible rRepair, and restore and operate the Oat Hill Mine Road as a non-motorized public recreational trail."

[Note: This modification brings the policy up to date and in line with the recent Board of Supervisors decision to reopen the Oat Hill Mine Road.]

21. (page 259, Policy ROS-20, add a new first bullet as follows)

"The Napa County Regional Park and Open Space District, to manage public access and steward resources on open space lands owned by the County as well as other public agencies, and to acquire additional open space lands for outdoor recreation and resource protection."

[Note: As with comments #16 and #17, this suggested new bullet reflects that the District has now been established.]

22. (page 259, Action Item ROS 21.1, modify as follows)

"Support sufficient and stable funding for the Napa County Regional Park and Open Space District through actions which may include but are not limited to providing direct financial support, studying the nexus between development and park and open space impacts and adopting appropriate impact fees, modifying County regulations to facilitate user fee-based recreational activities, and supporting funding for parks, trails, open space protection and environmental education in possible future ballot measures."

[Note: While not binding, the modification provides some guidance on what the County's role may include.]

23. (page 259, add new Action Item after Action Item ROS-21.1)

"Support the Napa County Regional Park and Open Space District in obtaining state, federal and foundation grants, using methods such as preparing and adopting local plans and policies which may be required by various grant programs, and providing required local matching funds."

[Note: While not binding, the modification provides some guidance on what the County's role may include.]

24. (page 260, Action Item ROS-21-2, modify as follows)

"Develop a new Park and Recreation Plan, and update it at appropriate intervals, working in partnership with the Napa County Regional Park and Open Space District."

[Note: The modification clarifies that the Park and Recreation Plan is intended to be a living document that provides ongoing strategic guidance.]

25. (page 260, add new Policy to Goal 3 as follows)

"The County shall coordinate with and support the Napa County Regional Park and Open Space District in making recreational, cultural, interpretive and environmental education opportunities available to all county residents."

[Note: This corrects an oversight in the current draft, which mentions various educational needs and opportunities in the text of the Plan, but does not include a related policy statement.]

26. (page 261, make correction)

The last four Policies on this page should be renumbered to eliminate duplicate numbering.

II. Draft Environmental Impact Report

27. (page 4.13-78, last line in the section of the Napa County Park and Open Space Advisory Committee, modify as follows)

"The Advisory Committee has now been dissolved with the creation of the Napa County Regional Park and Open Space District."



STAFF REPORT

Date: May 31, 2007

Agenda Item: 4.C

Subject: Discussion and possible action on web address for the District, including possible

appointment of an ad hoc committee to develop a recommendation on site address

for and design of District web page

Recommendation

(1) Approve a web address for the District, or appoint an ad hoc committee to investigate and develop a recommendation for a web address and consider web features.

Background

The District currently uses the County of Napa web page to disseminate agendas, minutes and other information. This is not the most convenient and effective arrangement for meeting the District's future needs.

Finding District information on the County web site requires several steps in order to navigate the County web site, and direct links to documents requires the use of very long and non-intuitive addresses. Some of the features which the District would like to have on its site are not supported by the County web site, and it would be more efficient to develop a custom site with these features than to try and revise the County's much more complex web structure to fit District needs.

Finally, one of the goals for the District site is for it to serve as a clearinghouse of information for anyone in the public who wants to know about outdoor recreational opportunities throughout the County regardless of which agency actually owns and operates the location. This is best accomplished if the web address is simple, suggestive of parks, outdoor recreation and nature, and generic enough to apply to the wide range of locations and activities which the District may want to highlight.

Examples of possible names which are available include:

napaoutdoors.org (my favorite)

napaparks.org (simple, but could be confused with City of Napa, and

doesn't capture the non-park, open space and natural

resource responsibilities of the District)

naparegionalparks.org (avoids confusion with City of Napa, but still doesn't

capture the non-park, open space and natural resource

responsibilities of the District)

napawild.org

(simple and evocative, but very close to "Napa Valley Wild", which is the tag line for the Land Trust of Napa County's Wild Lake Ranch campaign)

Ideally, the Board will be prepared to accept one of these names, or come up with another name at the meeting. If not, staff recommends the Board appoint an ad hoc committee to develop a recommendation for the July Board meeting.

Napa County Regional Park and Open Space District

Project Status Report May 31, 2007

Name of Project	<u>Status</u>
Bay/River Trail American Canyon to Napa	feasibility study completion expected in July 2007
Berryessa Estates	Bureau of Land Management has declared 160 acres next to Berryessa Estates as surplus, and BLM has expressed willingness to transfer to District under their Recreation and Public Purpose Act procedure; staff has completed the initial field reconnaissance, and prepared a draft trail plan. Staff seeking decision by California Dept of Forestry regarding whether their crew would clear brush for the trail as part of the fire safety program.
Camp Berryessa	preliminary draft MOU with Bureau of Reclamation under review by BOR
Eticuara Creek Lake Berryessa Kayak Launch	Waiting for Burerau of Reclamation to approve Land Tenure Agreement. Once approved, will provide \$30,000 to BOR to complete the boat launch facility.
Lake Hennessey North Shore Trails	City of Napa has agreed to allow study of possible expanded public access; field reconnaissance of area by staff approximately 50% complete.
Milliken Reservoir Trails and Picnic Area	Feasibility study underway, with completion due by end of Dec 2007.
Napa River Ecological Reserve	Parking area has been paved, and large rocks placed to contain vehicles in parking area. Staff working with Fish and Game on design of new or replacement signage. Staff also working to establish a weekly cleanup contract for the Reserve. Project must be complete in 2007.
Newell Preserve	City of American Canyon planning on testing for water availability and quality; if potable water is found, Prop 12 funds may be used to install solar pump for drinking water to serve hikers, picnickers and campers, and to supply cattle with off-stream water; staff in discussions with the City over possible solutions to providing public access to the park; any Prop 12 funds used must be spent in 2007.

Oat Hill Mine Trail working with VOCAL to organize Oct volunteer work party; designing signage, maps, benches, and gates for installation in Oct. Initial project and formal opening of trail must be complete in 2007 River to Ridge Trail Lot line adjustments for legalizing the location of the trail have been prepared, and signed by Syar Properties. The State's local General Services staff has indicated their support, but still waiting for the Sacramento office to sign documents. Skyline Park Protection County and State Dept of General Services reviewing draft appraisal; legislation by Senator Wiggins to authorize sale to the County is proceding Skyline Park Improvements Lake Marie Road has been repaired. Waiting on Association to obtain bids on paving the loop road around the campground and clubhouse. Project must be finished in 2007. Stags Leap Ridge Trail Visited the trail site with Veterans Home staff, who are supportive; determined property boundaries between County and State land, and the Fish and Game easement (there are problems that need to get corrected) Wild Lake Ranch continuing discussions with the Land Trust of Napa County and California State Parks regarding development of Master Plan and long-term ownership and management arrangements