



**Napa County Regional Park
and Open Space District**

Harold Kelly
Director, Ward One

Tony Norris
Director, Ward Two

Michael Haley
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, November 4, 2013 at 2:00 P.M.

1195 Third Street, Third Floor, Napa, Calif. 94559

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit you comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meetings of October 14, 2013.
- b. Consideration and potential adoption of a resolution authorizing an application to the Association of Bay Area Governments for funding in the amount of \$120,000 for construction of Segments 7 & 8 of the San Francisco Bay Trail.
- c. Consideration and potential adoption of a resolution supporting the Bay Area Water Trail.
- d. Consideration and potential adoption of a resolution of support for the Agricultural Respect Coalition.
- e. Consideration and potential adoption of a resolution supporting the dedication of the lower Oat Hill Mine Trail as a segment of the Bay Area Ridge Trail
- f. Update on Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
- g. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- h. Review of the District Projects Status Report

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendized, no action will be taken by the Board on these items unless specifically noted otherwise.

Next Board Meeting: Regular Board Meeting of December 9, 2013

7. Adjournment



**Napa County Regional Park
and Open Space District**

Karen Bower
Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Michael Haley
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, October 14, 2013 at 2:00 P.M.

1195 Third Street, Third Floor, Napa, Calif. 94559

1. Call to Order and Roll Call

Directors present: Dave Finigan, Michael Haley, Barry Christian, Karen Bower Turjanis, and Tony Norris.

Staff present: John Woodbury, Chris Apallas, and Melissa Frost.

2. Public Comment

None

3. Set Matters

2:00 pm - Oath of Office for Director Karen Bower Turjanis

Clerk of the Board, Gladys Coil administered the Oath.

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meetings of September 9, 2013 and special meeting of September 30, 2013.

MH-DF-BC-TN-KT

A

- b. Consideration and potential adoption of comments on the Draft Environmental Impact Report for the proposed Syar Napa Quarry Expansion.

Dorothy Glaros President of the Skyline Park Citizens Association urged the directors to get involved with this draft EIR as much as possible.

Directors voted to authorize the Board President on behalf of the District to submit comments based on staff recommendation for the DEIR for the Syar Quarry expansion project, plus acknowledging the quarry fills an important need within Napa County, noting that the Skyline Park Association is not asking Syar to pay for the relocation of the section of the Skyline Trail that does not encroach onto Syar property, and adding mention of visual impacts as another impact that the DEIR

does not accurately describe.

DF-MH-KT-BC-TN

- c. Update on Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park. John Woodbury reported that in addition to the information contained in the Park Manager Report, the pump for the Mill needs repair, and because of the federal shut down there has been an increase of usage at our parks.
- d. Consideration and potential approval of Agreement № 13-14 with PSOMAS, to reinstate a contract for Camp Berryessa engineering services which lapsed on June 30, 2013.
MH-BC-KT-DF-TN
- e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
John Woodbury gave the report. No action taken.
- f. Review of the District Projects Status Report
John Woodbury gave the report with discussions on Napa River and Bay Trail, Berryessa Estates, Moore Creek Park, Oat Hill Mine Trail, Skyline Park, and Spanish Valley.

5. Announcements by Board and Staff

- Barry Christian reported that the So Broadway Improvement Project in American Canyon is almost complete with a planned celebration and possible dedication to the Vine Trail. He also volunteered to take on planning for the annual Park District celebration.
- Michael Haley reported that he spoke Councilmember Peter Mott about Moore Creek Park and future funding for the District, and the need for better publicity. He also expressed the desire for more park brochures to hand out to the public.
- Karen Bower Turjanis announced that the Connolly Ranch Harvest Festival will be October 26, 2013 from 11:00-3:00 pm.

6. Agenda Planning

- Karen Bower Turjanis requested that we reexamine site signing on the kiosk at the Napa River Ecological Reserve to be updated.
- Tony Norris announced that the Vine Trail Coalition is seeking funding for the section of the trail between Yountville and Napa, and may be asking for our support on any grant request. He also asked that at the November meeting the District consider a Resolution of support for the Ag Respect Program.

7. Adjournment

Adjourned to the Regular Board Meeting of November 4, 2013
(note change from normal second Monday of each month)

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TONY NORRIS, Board President

ATTEST:

MELISSA FROST, District Secretary

Key

Vote: KT = Karen Bower Turjanis; TN = Tony Norris; MH = Michael Haley DF = David Finigan; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: November 4, 2013

Agenda Item: 4.B

Subject: Consideration and potential adoption of a resolution authorizing an application to the Association of Bay Area Governments for funding in the amount of \$120,000 for construction of Segments 7 & 8 of the San Francisco Bay Trail

Recommendation

1. Find that the proposed action is consistent with the Negative Declaration previously adopted by the Board.
2. Adopt Resolution authorizing the General Manager to submit an application to the Association of Bay Area Governments in the amount of \$120,000.
3. Appoint the General Manager or his designee as the agent of the DISTRICT to conduct all negotiations and execute and submit all documents, including but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the aforementioned project, with the exception of any construction contract of \$25,000 or more, which may only be awarded by the Board of Directors of the District.

ENVIRONMENTAL DETERMINATION

The proposed action is consistent with the Negative Declaration adopted by the Board of Directors on December 9, 2010 pursuant to 14 California Code of Regulations 15378 (State CEQA Guidelines).

Background

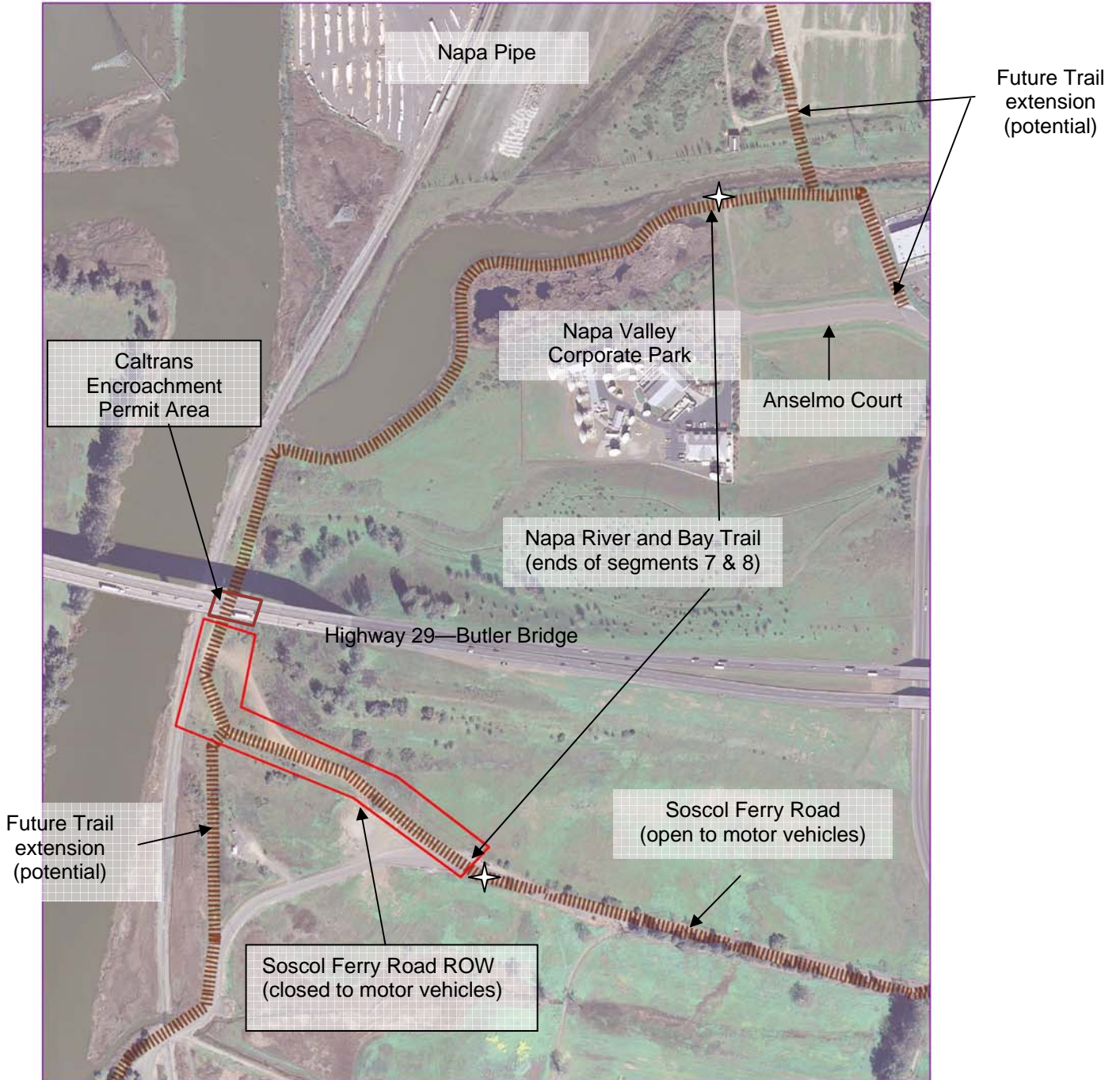
The District adopted a Negative Declaration for this project on December 9, 2010, in anticipation of the project going to construction in the summer of 2011. However, the funding identified for the project fell through. Staff has identified likely replacement funding in the amount of \$120,000, which would come from the Association of Bay Area Government's Bay Trail Project. The total cost of the project is estimated at \$220,000 to \$250,000. Thus, the District's share could be as much as 130,000. The District's budget for FY 2013-14 includes \$166,000 for capital improvements related to the Napa River and Bay Trail. Of this, \$16,000 is encumbered through a contract with Questa for work related to the railroad crossing at ponds 9 and 10 adjacent to Green Island Road, leaving \$150,000. If this funding is used for Segments 7 & 8, that would leave no remaining funding in the current fiscal year for further work on the trail around ponds 9 and 10. However, since that project continues to be delayed due to the state Department of Fish and Wildlife, it appears unlikely that the District will be able to start construction on that project in the current fiscal year. Thus, using

the remaining budgeted funds on Segments 7 & 8 does not appear to adversely affect progress on other sections of the Napa River and Bay Trail.

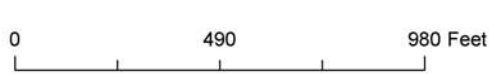
There is considerable urgency to construct Segments 7 & 8 as soon as possible, because the environmental work under CEQA is now three years old. If the project is not completed in the near future, at some point the CEQA document will be considered "stale" and need to be redone. This is an outcome that should be avoided if at all possible.

Napa River and Bay Trail

Segments 7 & 8 Alignment



Prepared March 7, 2011
by Napa County Regional Park
and Open Space District





Napa County Regional Park
and Open Space District

STAFF REPORT

Date: November 4, 2013
Agenda Item: 4.C
Subject: Consideration and potential adoption of a resolution supporting the Bay Area Water Trail.

Recommendation

1. Find that the proposed action is not a project under CEQA.
2. Approve Resolution supporting the Bay Area Water Trail.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Background

The San Francisco Bay Area Water Trail program is an ongoing effort to create a network of launch and landing sites, or “trailheads,” to inspire people in human-powered boats and beachable sail craft to enjoy the historic, scenic, cultural, and environmental richness of San Francisco Bay through multiple-day and single-day trips on the Bay.

The vision for the Water Trail began with Bay Access, a non-profit working to ensure a future for the Bay with access for non-motorized small boat users. This vision became law in 2005 with the passage of the Water Trail Act by the California Legislature. Multiple agencies and partners are working together to make the Water Trail a reality.

The State Coastal Conservancy is leading the implementation of the Water Trail, in close collaboration with the Association of Bay Area Governments (ABAG), the San Francisco Bay Conservation and Development Commission (BCDC), and the Department of Boating and Waterways (Cal Boating.) The Water Trail is a growing network of access sites (or “trailheads”) that will help people using non-motorized, small boats or other beachable sailcraft, such as kayaks, canoes, dragon boats, stand up paddle and windsurf boards, to safely enjoy single and multiple-day trips around San Francisco Bay. This regional trail has the potential to enhance Bay Area communities’ connections to the Bay and create new linkages to existing shoreline open space and other regional trails, such as the Bay Trail. Site owners and managers join the Water Trail on a voluntary basis. The Water Trail does not own or manage any sites.

Water Trail staff is seeking support from local agencies and organizations for the concept of the Water Trail. A Resolution of support is attached. In Napa County, the Water Trail currently includes launch facilities in downtown Napa (just re-installed), at Cuttings Wharf (as part of the motorized boat dock, and at the Napa Salt Plant site now managed by state Department of Fish and Wildlife (currently only partially improved). Some grant funds have been awarded in the past few years to local agencies making Water Trail improvements; while current grant funding has been exhausted, there will likely be additional grant funds available in the future.

RESOLUTION NO. 13-xx

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT SUPPORTING THE CONCEPT OF THE SAN FRANCISCO BAY WATER TRAIL

WHEREAS, the California State Legislature enacted the Water Trail Act (AB 1296) in 2005 establishing the San Francisco Bay Area Water Trail, a growing network of launching and landing sites that allows non-motorized small boat users to better enjoy the historic, scenic, cultural, and environmental richness of San Francisco Bay; and

WHEREAS, the Water Trail is implemented under the leadership of the State Coastal Conservancy, working in close collaboration with the Association of Bay Area Governments, the San Francisco Bay Conservation and Development Commission, and the California Department of Boating and Waterways; and

WHEREAS, the Water Trail benefits the region by improving and increasing recreational access for non-motorized small boat use by persons of all abilities; and

WHEREAS, the Water Trail fosters stewardship of the Bay and reduces impacts to sensitive wildlife and habitat through education of boaters; and

WHEREAS, the Water Trail provides economic benefits to waterfront and water-oriented businesses by promoting opportunities for single and multi-day excursions on the Bay; and

WHEREAS, the Napa County Regional Park and Open Space Board of Directors recognizes the benefits of non-motorized small boat recreation on the Bay and wants to encourage this activity as part of a regional trail network;

NOW, THEREFORE, BE IT RESOLVED that the Napa County Regional Park and Open Space District Board of Directors officially endorses the concept of the San Francisco Bay Area Water Trail.

AYES:

NOES:

Signed: _____
ANTHONY NORRIS, President, Board of Directors

Date: _____

Attest: _____
MELISSA FROST, District Secretary

Date: _____



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: November 4, 2013

Agenda Item: 4.D

Subject: Consideration and potential adoption of a resolution of support for the Agricultural Respect Coalition

Recommendation

1. Find that the proposed amendment is not a project under CEQA.
2. Approve Resolution of support for the Agricultural Respect Coalition

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Background

Agriculture is the basis on the economy of Napa County, both directly and through the tourism it supports. With the increasing proportion of Napa County residents living in the five cities within the County, together with the continuing growth in tourism, it is essential that residents and visitors understand, support and respect the needs of agriculture. Threats to agriculture include the introduction (deliberate or accidental) of invasive pests and plants, vandalism, and concerns about dust, noise and chemicals exacerbated by the increasingly close proximity of rural, and urban and recreational uses.

A coalition of organizations and agencies, with leadership from the Vine Trail Council, has developed the Ag Respect program to educate users of public parks and trails. Simple signage has been developed; if the District Board approves the attached Resolution, the General Manager would be authorized to place this signage in locations on District property as deemed appropriate by the General Manager.

RESOLUTION NO. _____**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT,
IN SUPPORT OF THE COUNTYWIDE AG RESPECT PROGRAM**

WHEREAS, AG RESPECT was created in 2013 through a partnership of local agricultural, recreational, environmental and government interests as a trailside or roadside guide for all users on foot, bicycle or motorized vehicle in the rural agricultural regions of Napa County; and

WHEREAS, Recreational uses and cultural interests along trails are estimated to be growing and will give extended scope of responsibility to related urbanized and rural interfaces; and

WHEREAS, Efforts have been specifically identified within the AG RESPECT creation process to positively reconcile objectives of the 2012 Countywide Bicycle Master Plan, Agricultural Preserve and right to farm concepts previously adopted by the County of Napa; and

WHEREAS, Signs and related texts have been developed through the AG RESPECT design package suitable for identifying the importance of working farms adjacent to trails within Napa County ; and

WHEREAS, Posting of signs are intended to enhance awareness by trail users of adjacent working farms throughout all hours and seasons for safe and legal distances from private farming operations, machinery and property; and

WHEREAS, Educational outreach is a key feature of AG RESPECT guidelines promoting safe and responsible enjoyment of trails in rural areas of Napa County; and

WHEREAS, Color options for white lettering on a dark brown background of signs are possible through the AG RESPECT Program design package suitable for park related trail projects; and

WHEREAS, Trail users are actively encouraged by the AG RESPECT Program to limit trash, control pets, prevent invasive/exotic weeds and report other problems detrimental to working farms, related environments and happy enjoyment along the trails on the web site at www.agrespect.org

NOW, THEREFORE, BE IT RESOLVED:

1. The Napa County Regional Park and Open Space District Board of Directors hereby acknowledges support for the countywide AG RESPECT Program.
2. The Napa County Regional Park and Open Space District Board of Directors hereby warrants staff to post AG RESPECT signs and provide other related access to AG RESPECT Program information where appropriate at the discretion of the General Manager.

THE FORGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Directors of the Napa County Regional Park and Open Space District at a Regular Meeting of said Board held on the 4st day of November, 2013, by the following vote:

AYES:

NOES:

ANTHONY NORRIS, President

Napa County Regional Park and Open Space District Board of Directors



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: November 4, 2013

Agenda Item: 4.E

Subject: Consideration and potential adoption of a resolution supporting the dedication of the lower Oat Hill Mine Trail as a segment of the Bay Area Ridge Trail

Recommendation

1. Find that the proposed amendment is not a project under CEQA.
2. Approve Amendment No. 1 to Agreement No. 12-08

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Background

With the recent approval by the Bay Area Ridge Trail Council of the "Go North" realignment of the planned Ridge Trail, the Council is now seeking to dedicate existing sections of trail that are part of the new alignment. The first section of Ridge Trail to be dedicated was in Moore Creek Park. Now before the Board is dedication of the lower 4.5 miles of the Oat Hill Mine Trail, between the Calistoga Trailhead and the Holms Place.

Dedication of trails as part of the Ridge Trail has no legal ramifications. However, it helps the public find and enjoy the Ridge Trail. It also helps build support for completion of the trail across remaining gaps.

RESOLUTION NO. 13-xx

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT,
SUPPORTING DEDICATION OF THE LOWER OAT HILL MINE TRAIL
AS A BAY AREA RIDGE TRAIL SEGMENT.**

WHEREAS, Napa County is a special place to live with it’s beautiful and productive open spaces; and

WHEREAS, The Bay Area Ridge Trail was endorsed by the Napa County Board of Supervisors in 1991; and

WHEREAS, the Bay Area Ridge Trail has also been endorsed by the cities of Calistoga, Yountville, Napa and American Canyon; and

WHEREAS, the Bay Area Ridge Trail Council has been a working partner with the Napa County Regional Park and Open Space District since the District was established in 2006; and

WHEREAS, Moore Creek Park’s Moore Creek and Valentine Vista Trails, Skyline Park’s Napa Solano Ridge Trail and the River to Ridge Connector Trail between Kennedy Park and Skyline Park are Napa County public trails currently part of Bay Area Ridge Trail’s 550 mile regional ridgetop trail surrounding the San Francisco Bay; and

WHEREAS, the 4.5 mile Lower Oat Hill Mine Trail offers spectacular views of Napa Valley, the Mayacamas Mountains and beyond to the San Francisco Bay Area;

NOW, THEREFORE, BE IT RESOLVED that the Napa County Regional Park and Open Space District hereby supports the November 10, 2013 dedication of the Lower Oat Hill Mine Trail as a Bay Area Ridge Trail segment and supports the efforts of the public agencies, trail groups, private sector institutions and individuals who are working with the Bay Area Ridge Trail Council to complete all 80.6 miles of trails planned through Napa County.

AYES:

NOES:

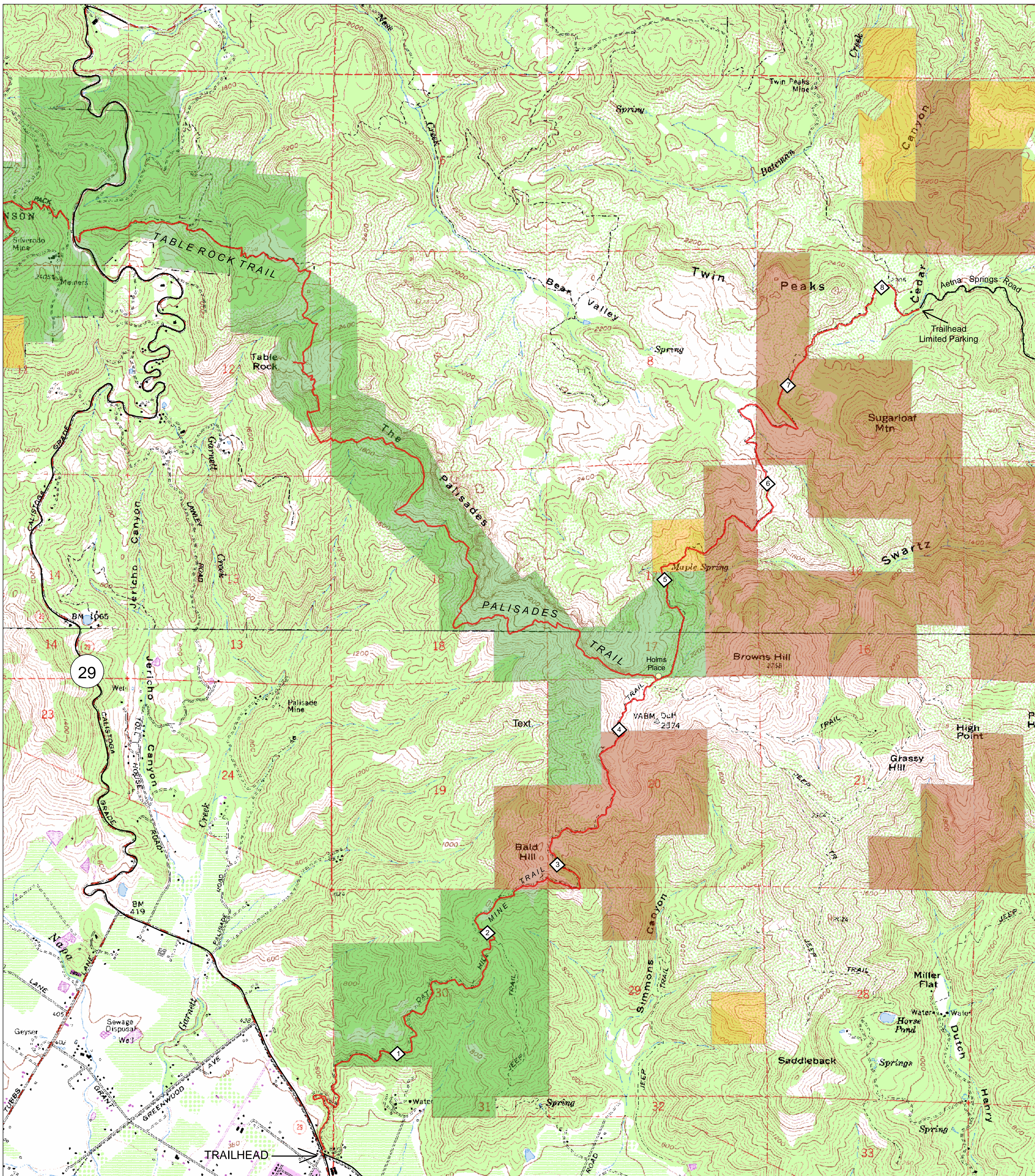
Signed: _____
ANTHONY NORRIS, President, NCRPOSD Board of Directors

Date: _____

Attest: _____
MELISSA FROST, District Secretary

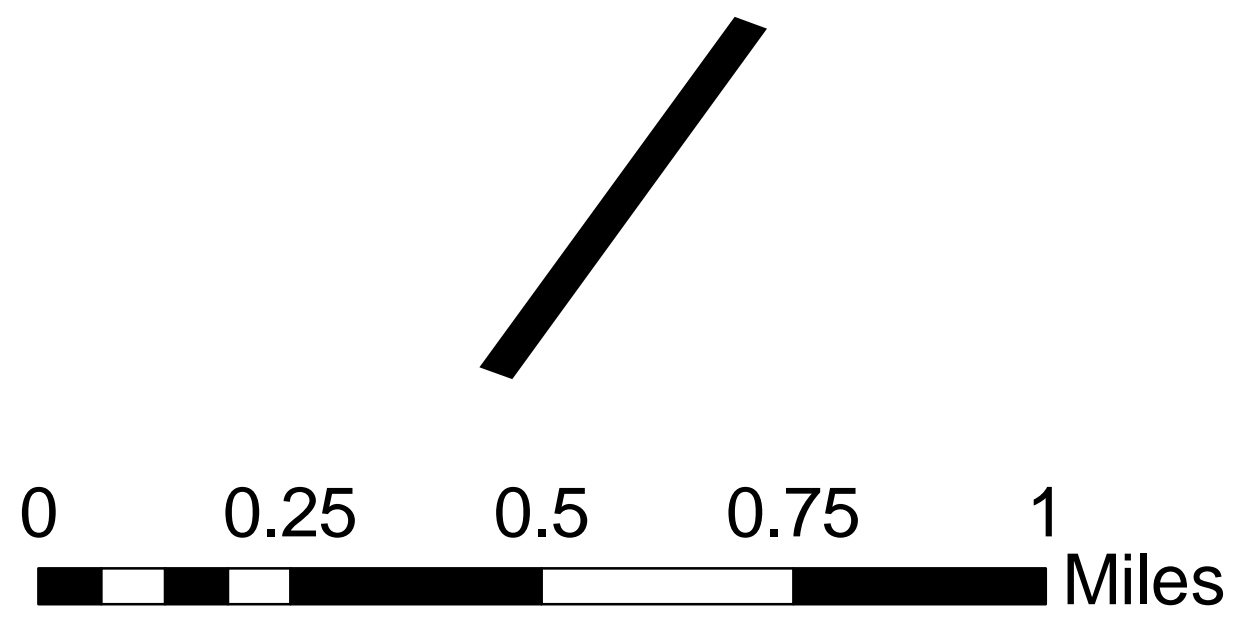
Date: _____

Oat Hill Mine Trail



Legend

- Public Trails
- Mile markers from Calistoga Trailhead
- Robert Lewis Stevenson State Park
- Other State Lands
- Federal Lands



prepared May 2008



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: November 4, 2013

Agenda Item: 4.F

Subject: Update on Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

Recommendation

1. Receive Report.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Background

With the onset of colder weather, the peak season for Bothe-Napa Valley and the Bale Grist Mill is now rapidly winding down. Attachment 1 contains the most recent status report of operational highlights at the two parks through the mid-October.

Attachment 2 shows financial actuals for the first three months of the fiscal year. Also shown for comparison purposes are the results by month for the prior fiscal year. Revenues for the first quarter of this year were up 37 percent from the same quarter last fiscal year. Total expenses for the first quarter were up 11 percent from the same quarter last year.

Total expenses have been divided into routine operating expenses and capital improvements/deferred maintenance. As the District catches up with deferred maintenance and completes improvements, total expenses will decline, and will approach the estimate of routine operating expenses.

Routine operating expenses for the first quarter were up just under 5 percent. The slight increase in operating expenses is a reflection of the fact that last year's peak season staffing was too low, and a strain on the staff we did have; in response, we hired more seasonal staff for this year's peak season.

It must be emphasized that monthly or even quarterly results may vary considerably depending on weather, and the timing of invoices and receipts. In addition, last year's numbers were most certainly affected negatively by the fact that advance reservations for the summer season were not

possible to make until April (as opposed to the prior December) because the campground and reservation system had been closed by State Parks since the prior fall.

Several factors will change the financial picture over the coming year:

- Seven additional yurts have just come on line, and this will certainly increase revenues going forward. Very preliminary estimates are that the additional yurts could generate as much as \$45,000 per year in new revenues. However, the yurts bring with them some additional cleaning responsibilities; for now, this additional cleaning will be performed by volunteer camp hosts, but if that does not prove sufficient there may be some increase in paid staff costs.
- The Wright House will be rented month-to-month starting in December of this year. This is expected to net about \$16,800 per year in new revenue.
- Now that the yurts are constructed, and the major Wright House repairs are complete, staff is shifting to focusing on repairing the six cabins at the park. In the current fiscal year, \$419,000 has been budgeted for capital improvements; barring emergencies, nearly all of these funds are available for cabin repairs. Minor repairs have already started and will continue; major repairs still need to be approved by State Parks before work can begin. Our goal is to have the cabins available for overnight rental by next summer. On an annual basis, the six cabins are preliminarily estimated to generate about \$50,000 after expenses. Note that this is a very rough estimate, since there are no good market comparables for predicting rental and occupancy rates.
- The state AB 1478 grant is covering the cost of our Park Manager and lifeguards through June 30, 2014. Thus, when this subsidy goes away next fiscal year, our operating expenses are expected to increase by approximately \$140,000.

The net effect of the above factors by FY 2014-15 is a projected increase in revenues of \$112,000, and a projected increase in expenses of \$140,000, for a net negative of \$28,000. When combined with the fact that total revenues exceeded total expenses in FY2012-13 by approximately \$23,500, the long-term fiscal picture is more or less in balance (a net annual negative of \$4,500), even assuming no reduction in expenses once deferred maintenance and improvements are completed. By contrast, if all deferred maintenance and capital improvement expenses are completed this fiscal year, and all those savings can be realized (a maximum of \$155,000), FY 2014-15 could theoretically have a annual operating surplus of about \$125,000. It is unlikely that expenses long-term will actually decrease by \$155,000, however, due to the seasonal nature of the business, the need for a permanent staff even in the off-season, and the inevitability of unexpected emergencies. The reality is likely to be somewhere in the middle, with net finances ranging between a negative of \$4,500 and a positive of \$125,000 on an annual basis, with surplus revenue, if any, being plowed right back into the very long list of deferred maintenance at the parks.

Bottom line, finances for the current fiscal year appear solid. The real challenge will be FT 2014-15, when the benefit of the AB 1478 grant runs out. Current projections suggest we're on track to having a long-term balanced budget, but this assumes no major surprises and no major delays in obtaining State Parks approval for the cabin repairs.

Park Report – October 10, 2013

Ranger Sandy Jones and Jeanne Marioni

We enjoyed a successful Old Mill Days!

Below are early, quick calculations to give you an **estimate** of intake and costs:

Total intake: \$5,517.00

Entrance fees	\$1,155.00 (231 paid visitors)
Product sales	255.00
Gift/books	463.00
Mill donations	34.00
Food	437.00 (juice \$161 cornbread \$96 chili \$180)
First day total	\$2,344.00

Entrance fees	\$1,538.00 (307 paid visitors)
Product donation	477.00
Gift/book	503.00
Mill donation	71.00
Food	584.00 (juice \$170 cornbread \$150 chili \$264)
Second day total	\$3,173.00

Total Expenses: \$1,580.00
(from OMDs budget)

Profit \$3,937.00

Tifft Expenditures \$3,893.55

Period clothes	\$905.00
Period accessories	\$488.55
(wooden wash tub, scissors, fabric, rucksacks, tin cups, display books, clay marbles, etc)	
Interpreters	\$2,500.00 (\$1,000 to attend OMDs paid; balance of \$1,500 pending)



Girls in the pinafores Sharon made



Ahren making a cap pin for wheat sheaves



Sofia worked the apple press all weekend for our visitors



Chip teaches a boy how to separate chaff from grain



Chris demonstrates the popular corn sheller



Lorie teaches wheat weaving



Children loved putting on our period clothes
(Tom and Ashleen Guilliam's girls – they came both days)



Dave Gould, Ahren and Tyler – wood demonstrations



Even grown-ups like to make rope!
(Hello to our CDF neighbors)



Old Mill Days 2013

Other Mill activities:

School tours at the mill are fully booked for this school year with a growing waiting list. We are hoping to train Wayne Sanders (available the first of next year) and then hire him as a second miller after a 3 month training/probation period. He would begin by conducting school tours Tuesdays and Thursdays (we would also be open to the public those days). A second miller and additional days of operation requires more host staffing – another challenge.

On Saturday Oct. 12, the Main Electrical panel experienced a meltdown. Mill was not operational all weekend, but Miller Jim and the new Mill hosts did a great job hosting and giving tours of the dark and dry mill. Despite the breakdown, they brought in about \$1000 in product, gift and donations. Entry fees were not charged, but probably due to the “feel sorry” factor, individuals put a lot in the donation box.

The pump expert and electrician will meet with Rob and Sandy on Tues. Oct. 14 the look at the system and determine what might have caused the melt down. If the pump is compromised and creating the strain on the electrical system, the mill could be down for awhile, until it can be repaired or replaced. If it just due to the old electrical panel, then it could be up and running much sooner. I will keep you posted.

Bothe-Napa

On October 2nd we met with state staff to regarding ADA compliance for Bothe. Changes will be made to the pool, bathrooms and paths at Bothe. ADA likes our plans to repair the visitor center entrances. They will add their own funds to make our bathroom, front parking area and path of travel to the new front entrance on the Native Garden side of the building compliant.

Bob Frescura will be meeting with Gary Shannon (state landscape architect) on Weds. Oct. 16th to begin the path layout.

Due to Federal park closures, Bothe is experiencing a bit more traffic. Many phone calls coming in asking if we are open.

Open Space District Yurts now open on a first-come first-serve basis until Reserve America gets them online.

Eagle Scout Thomas Pannetier built and installed 3 stand-alone food lockers for two of the yurts and the hike and bike site. Odd Fellows and Central Valley Donated Cash and supplies for the project.

Bothe-Napa Valley State Park

FY 2012-13 Revenues --Actuals

11/04/2013

Source	Actuals 2012-2013													Adopted Budget 2013-14	Actuals 2013-2014		
	July	August	Sept	Oct	Nov	Dec	Jan 2013	Feb	March	April	May	June	FY Total		July	August	Sept
Day Use Fees	\$6,933	\$5,751	\$6,483	\$5,514	\$4,329	\$1,928	\$3,064	\$3,755	\$5,130	\$6,431	\$6,408	\$6,269	\$61,995		\$6,498	\$7,490	\$4,770
Campsites Drop In	\$12,930	\$14,908	\$13,688	\$10,960	\$7,036	\$1,986	\$2,001	\$3,624	\$4,610	\$13,061	\$17,060	\$14,232	\$116,094		\$18,550	\$19,702	\$14,818
Campsites Reserve America	\$32,932	\$25,494	\$10,104	\$4,616	\$9,406	\$7,841	\$15,090	\$27,078	\$25,379	\$23,675	\$15,880	\$13,658	\$158,634		\$70,687	\$16,111	\$10,679
Other Fees	\$0	\$345	\$0	\$1,149	\$0	\$149	\$0	\$688	\$0	\$1,149	\$330	\$240	\$4,050		\$200		
Pool											\$500	\$3,445	\$3,945		\$3,995	\$3,040	\$651
21' Yurts													\$0				
16' Yurts													\$0				
cabins													\$0				
large cabin --employee													\$0				
small cabin--employee													\$0				
small house--employee													\$0				
house--Wright													\$0	\$0			
rec cabin													\$0	\$0			
Total Operating Revenues	\$52,794	\$46,498	\$30,274	\$22,238	\$20,771	\$11,903	\$20,155	\$35,145	\$35,119	\$44,315	\$40,178	\$37,844	\$344,719	\$372,508	\$99,930	\$46,343	\$30,918
Donations/Grants																	
Earmarked for Improvements													\$0	\$50,000			\$50,000
General Purpose													\$72				
District reserves													\$0	\$296,000			
Total Donations and Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$72	\$72	\$346,000	\$0	\$0	\$50,000
Total Revenues	\$52,794	\$46,498	\$30,274	\$22,238	\$20,771	\$11,903	\$20,155	\$35,145	\$35,119	\$44,315	\$40,178	\$37,916	\$344,791	\$718,508	\$99,930	\$46,343	\$80,918

Bothe-Napa Valley State Park
 FY 2012-14 Expenses -- Actuals

11/04/2013

Personnel	Actuals 2012-2013													Adopted Budget	Actuals 2013-2014		
	July	August	Sept	Oct	Nov	Dec	Jan 2013	Feb	March	April	May	June	Annual Total	2013 -14	July	August	Sept
Park Manager	\$12,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000				
Assistant Manager--routine main	\$1,776	\$982	\$1,681	\$5,063	\$6,196	\$5,913	\$3,325	\$1,492	\$2,002	\$3,419	\$3,362	\$2,191	\$37,402		\$1,870	\$3,079	\$3,589
Assistant Manager--improvements	\$4,458	\$6,574	\$4,364	\$2,493	\$1,360	\$661	\$4,231	\$3,079	\$4,042	\$3,381	\$2,305	\$3,854	\$40,802		\$4,175	\$2,966	\$2,456
Park Aide 1--Kiosk (KA)	\$3,256	\$3,256	\$3,327	\$4,232	\$2,615	\$0					\$651	\$1,221	\$18,558		\$1,262	\$1,669	\$1,384
Park Aide 2--Kiosk (JA)	\$1,675	\$2,308								\$536	\$2,503	\$2,243	\$9,263		\$1,024	\$975	\$666
Park Aide 3--routine maintenance (RL)										\$330	\$1,583	\$1,774	\$3,687		\$1,745	\$2,338	\$1,708
Park Aide 3--improvements (RL)											\$176	\$147	\$323				
Park Aide 4--maintenance (SC)										\$367	\$2,184	\$1,591	\$4,141		\$1,591	\$1,950	\$1,891
Park Aide 4--improvements (SC)											\$161	\$762	\$924		\$762	\$836	\$454
Park Aide 5 -improvements (EB)	\$1,149	\$1,773	\$1,524	\$1,533	\$909	\$944	\$2,210	\$1,773	\$2,058	\$2,058	\$374		\$16,305		\$1,292	\$1,925	\$284
Park Aide 6--routine maintenance (MC)										\$410	\$440		\$850		\$469.12		
Park Aide 7--maintenance (MM)	\$1,745	\$1,803	\$1,657	\$2,419								\$410	\$8,034		\$1,730	\$2,082	\$1,488
Patk Aide 7--improvements (MM)	\$557	\$1,136	\$689	\$293								\$176	\$2,851		\$176	\$410	\$293
Park Aide 8--maintenance (SP)												\$594			\$2,140	\$469	
Lifeguard 1	\$0	\$0	\$0									\$0	\$0				
Lifeguard 2	\$0	\$0										\$0	\$0				
Lifeguard 3													\$0				
Volunteer/outreach Coordinator	974	903		950	0	1,853	1,852	962	1,947	1,706	1,542	950	\$13,638		1,330	1,140	
other temp			240														
Personnel Operations Total	\$21,425	\$9,251	\$6,905	\$12,663	\$8,811	\$7,765	\$5,177	\$2,454	\$3,949	\$6,768	\$12,266	\$10,973	\$107,574		\$13,160	\$13,702	\$10,726
Personnel Improvements Total	\$6,165	\$9,483	\$6,576	\$4,319	\$2,269	\$1,606	\$6,441	\$4,852	\$6,101	\$5,440	\$3,016	\$4,938	\$61,205		\$6,405	\$6,136	\$3,487
Personnel Total	\$27,589	\$18,734	\$13,481	\$16,982	\$11,080	\$9,371	\$11,618	\$7,306	\$10,050	\$12,208	\$15,282	\$15,912	\$168,779	\$216,805	\$19,565	\$19,838	\$14,213
Expenses Non-Personnel																	
routine maintenance (includes trees)	\$0	0	0	0	0	7625.63		1145	462	3070	841	2637	\$15,781	\$27,600		\$1,028	
improvements	\$0	0	0	0	0	17304.63	1083	15108	15864	5723	3679	12008	\$70,770	\$419,482		7935	3896
Equipment	\$0	0	0	0	0	11759.08	399	259	500	0	159	2777	\$15,853	\$4,800		540	
Capital Assets (vehicles)	\$0	0	100	0	2900	0							\$3,000	see line 34			
utilities (electric, gas, propane,alarm)	\$40	2214.56	1180.33	959.48	972.15	1065.48	1838	1496	1015	1226	1001	1118.32	\$14,126	\$30,841	\$1,644	1599	1281
Waste Disposal (garbage, recycling,portable toilet)	\$909	856.95	1016.65	1548.48	856.95	328.17	857	857	857	1185	857	1714	\$11,843	see line 37		857	857
Communications (internet and phone)	0	0	0	0	0	2603.96	206	558	951	676	0	1054.46	\$6,049	\$5,040		532	535
Transportation	\$0	0	0	0	0	1622.33	290	324	1556	440	379	2108.26	\$6,720	\$5,400	\$222	261	240
Office supplies (including uniforms,TP)		215.29	292.49	14.92	17.23	0	157		449	1044	108	638.11	\$2,936	\$3,600	\$430	350	1432
other							40	80		305			\$425				
administration (training, special audit, legal)	\$0	0	2988.4	0	0	0		200		0	0	486	\$3,674	\$3,600	\$96	37	
insurance (artifacts)										1340	0		\$1,340	\$1,340			
													\$0				
Non-Personnel Operations Total	\$949	\$3,287	\$5,578	\$2,523	\$4,746	\$25,005	\$3,787	\$4,919	\$5,790	\$9,286	\$3,345	\$12,533	\$81,748		\$2,392	\$5,204	\$4,345
Non-Personnel Improvements Total	\$0	\$0	\$0	\$0	\$0	\$17,305	\$1,083	\$15,108	\$15,864	\$5,723	\$3,679	\$12,008	\$70,770		\$0	\$7,935	\$3,896
Non-Personnel Total	\$949	\$3,287	\$5,578	\$2,523	\$4,746	\$42,309	\$4,870	\$20,027	\$21,654	\$15,009	\$7,024	\$24,541	\$152,518	\$501,703	\$2,392	\$13,139	\$8,241
Operatons Net	\$22,374	\$12,538	\$12,483	\$15,186	\$13,557	\$32,770	\$8,964	\$7,373	\$9,739	\$16,054	\$15,611	\$23,507	\$189,322		\$15,552	\$18,906	\$15,071
Improvements Net	\$6,165	\$9,483	\$6,576	\$4,319	\$2,269	\$18,910	\$7,524	\$19,960	\$21,965	\$11,163	\$6,695	\$16,946	\$131,975		\$6,405	\$14,071	\$7,383
Grand Total	\$28,538	\$22,021	\$19,059	\$19,505	\$15,826	\$51,680	\$16,488	\$27,333	\$31,704	\$27,217	\$22,306	\$40,453	\$321,297	\$718,508	\$21,957	\$32,977	\$22,454



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: November 4, 2013
Item: 4.G
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

Recommendation

Receive the report.

Background

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$10,000 for non-construction purposes and up to \$25,000 for construction purposes, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for October 1- October 29, 2013.

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8500000 Parks-Administration

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 4 to 4

Page No. 1
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Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52125	-	Accounting/Auditing Services						0.00	0.00	
									Beginning Balance:		3,711.31
									Total Activity:		0.00
									Ending Balance:		3,711.31
Account	52140	-	Legal Services								
	10/15/2013	0000246196	County Counsel 1st Qtr		FY 13/14				3,213.50	0.00	
Total For	52140	-	Legal Services						3,213.50	0.00	
									Beginning Balance:		0.00
									Total Activity:		3,213.50
									Ending Balance:		3,213.50
Account	52490	-	Other Professional Services								
	10/07/2013	AP00245846	PARK070114CJ YIP 8/13	8/13 SERVICES	00000896	23180	CJYIPASSOC		2,418.87	0.00	
	10/22/2013	AP00246459	PARK070114CJYIP 9/13	9/13 SERVICES	00002549	23180	CJYIPASSOC		1,900.00	0.00	
Total For	52490	-	Other Professional Services						4,318.87	0.00	
									Beginning Balance:		2,662.21
									Total Activity:		4,318.87
									Ending Balance:		6,981.08
Account	52705	-	Insurance - Premiums								
	10/02/2013	AP00245737	Alliant-Volunteer Insurance	Acct #NAPACOU-	00000222	36310	ALLIANTINS		915.00	0.00	
	10/15/2013	AP00246206	ALLIANT PARKS OPEN SPACE LIAB	SPECIAL LIABIL	00001871	36310	ALLIANTINS		9,985.95	0.00	

Report ID: GLS7505
 Bus. Unit: NAPCG--County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8500000 Parks-Administration

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 4 to 4

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 Run Date 10/29/2013
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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Total For 52705 - Insurance - Premiums								10,900.95	0.00	
								Beginning Balance:		1,433.44
								Total Activity:		10,900.95
								Ending Balance:		12,334.39
Account 52840 - Permits/License Fees								0.00	0.00	
								Beginning Balance:		-15.00
								Total Activity:		0.00
								Ending Balance:		-15.00
Account 52905 - Business Travel/Mileage								0.00	0.00	
								Beginning Balance:		455.49
								Total Activity:		0.00
								Ending Balance:		455.49
Account 53100 - Office Supplies								0.00	0.00	
								Beginning Balance:		686.11
								Total Activity:		0.00
								Ending Balance:		686.11
Account 53120 - Memberships/Certifications										
10/17/2013	AP00246296	BAOSC-Member dues	Napa County Pa	00002226	35525	BAYAREAOPE		1,000.00	0.00	
Total For 53120 - Memberships/Certifications								1,000.00	0.00	
								Beginning Balance:		0.00
								Total Activity:		1,000.00

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8500000 Parks-Administration

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 4 to 4

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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Ending Balance:		1,000.00
Account	53600	- Special Departmental Expense						0.00	0.00	
								Beginning Balance:		88.94
								Total Activity:		0.00
								Ending Balance:		88.94
TOTAL EXPENSE								19,433.32	0.00	28,455.82

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501000 Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 4 to 4

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Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52325	-	Waste Disposal Services								
10/02/2013	AP00245737	United Site	9/18/13-10/15/13	Customer #CAN-	00000234	20925	UNITEDSITE		302.34	0.00	
10/09/2013	AP00246005	United Site	- 9/26/13	Customer ID #C	00001323	20925	UNITEDSITE		73.39	0.00	
10/09/2013	AP00246005	United Site	- 9/30/13	Customer ID #C	00001324	20925	UNITEDSITE		73.39	0.00	
10/24/2013	AP00246541	United Site	10/16/13-11/12/13	Customer #CAN-	00003138	20925	UNITEDSITE		217.67	0.00	
Total For 52325 - Waste Disposal Services									666.79	0.00	
									Beginning Balance:		1,488.89
									Total Activity:		666.79
									Ending Balance:		2,155.68
Account	52360	-	Construction Services								
10/07/2013	AP00245846	PARK130914Heritage	8/15/13	MOORE CRK PARK	00000895	35422	HERITAGESY		547.67	0.00	
Total For 52360 - Construction Services									547.67	0.00	
									Beginning Balance:		143,780.00
									Total Activity:		547.67
									Ending Balance:		144,327.67
Account	52490	-	Other Professional Services								
10/02/2013	AP00245737	Caltest-Homeowners	testing	Lab Order #N09	00000223	19800	CALTESTANA		345.00	0.00	
10/02/2013	AP00245737	Delta-Construction	Admin	Project #J117	00000238	26820	DELTAACONSU		1,121.25	0.00	
10/07/2013	AP00245846	PARK070114CJ	YIP 8/13	8/13 SERVICES	00000896	23180	CJYIPASSOC		1,416.55	0.00	
10/22/2013	AP00246459	PARK070114CJ	YIP 9/13	9/13 SERVICES	00002549	23180	CJYIPASSOC		908.28	0.00	

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501000 Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 4 to 4

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 Run Date 10/29/2013
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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Total For 52490 - Other Professional Services								3,791.08	0.00	
								Beginning Balance:		2,423.21
								Total Activity:		3,791.08
								Ending Balance:		6,214.29
Account 52525 - Maintenance-Infrastructure/Lan								0.00	0.00	
								Beginning Balance:		1,012.55
								Total Activity:		0.00
								Ending Balance:		1,012.55
Account 52700 - Insurance - Liability								0.00	0.00	
								Beginning Balance:		948.45
								Total Activity:		0.00
								Ending Balance:		948.45
Account 52800 - Communications/Telephone										
10/24/2013	AP00246541	Hughes Net 10/12/13-11/12/13	Acct #DSS88360	00003128	17372	HUGHESNETW		76.59	0.00	
Total For 52800 - Communications/Telephone								76.59	0.00	
								Beginning Balance:		229.77
								Total Activity:		76.59
								Ending Balance:		306.36
Account 52840 - Permits/License Fees										
10/15/2013	0000246219	HMBP Permit #249605						353.66	0.00	

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501000 Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 4 to 4

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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Total For 52840 - Permits/License Fees								353.66	0.00	
								Beginning Balance:		0.00
								Total Activity:		353.66
								Ending Balance:		353.66
Account 52905 - Business Travel/Mileage								0.00	0.00	
								Beginning Balance:		89.27
								Total Activity:		0.00
								Ending Balance:		89.27
Account 53100 - Office Supplies										
10/17/2013	AP00246296	Fryes Printing	Napa County Pl	00002233	6744	FRYESPRINT		33.60	0.00	
Total For 53100 - Office Supplies								33.60	0.00	
								Beginning Balance:		21.60
								Total Activity:		33.60
								Ending Balance:		55.20
Account 53205 - Utilities - Electric										
10/02/2013	AP00245737	PG&E 8/27/13-9/24/13	Acct #00997592	00000263	945	PAC-GAS-00		133.56	0.00	
Total For 53205 - Utilities - Electric								133.56	0.00	
								Beginning Balance:		218.75
								Total Activity:		133.56
								Ending Balance:		352.31

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501000 Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 4 to 4

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Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	53250		- Fuel						0.00	0.00	
									Beginning Balance:		61.96
									Total Activity:		0.00
									Ending Balance:		61.96
Account	53350		- Maintenance Supplies								
	10/02/2013	AP00245737	Central Vly-September 2013	Cust #NAPACORP	00000242	219	CENTRALVAL		138.64	0.00	
	10/09/2013	AP00246005	Diamond Quality-chlorine, acid	Eric Barnett A	00001334	25498	DIAMONDQUA		120.69	0.00	
Total For	53350		- Maintenance Supplies						259.33	0.00	
									Beginning Balance:		530.26
									Total Activity:		259.33
									Ending Balance:		789.59
Account	53600		- Special Departmental Expense						0.00	0.00	
									Beginning Balance:		278.48
									Total Activity:		0.00
									Ending Balance:		278.48
Account	54500		- Taxes and Assessments						0.00	0.00	
									Beginning Balance:		444.61
									Total Activity:		0.00
									Ending Balance:		444.61
TOTAL EXPENSE									5,862.28	0.00	157,390.08

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Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501001 Parks-Oat Hill Mine Trail

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 4 to 4

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Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52490		- Other Professional Services								
10/07/2013		AP00245846	PARK070114CJ YIP 8/13	8/13 SERVICES	00000896	23180	CJYIPASSOC		112.21	0.00	
10/22/2013		AP00246459	PARK070114CJYIP 9/13	9/13 SERVICES	00002549	23180	CJYIPASSOC		743.29	0.00	
Total For 52490 - Other Professional Services									855.50	0.00	
									Beginning Balance:		552.73
									Total Activity:		855.50
									Ending Balance:		1,408.23
TOTAL EXPENSE									855.50	0.00	1,408.23

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501002 Parks-Napa River and Bay Trail

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 4 to 4

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 Run Date 10/29/2013
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Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account	52490		- Other Professional Services									
10/07/2013		AP00245846	PARK070114CJ YIP 8/13	8/13 SERVICES	00000896	23180	CJYIPASSOC		162.21	0.00		
10/22/2013		AP00246459	PARK070114CJYIP 9/13	9/13 SERVICES	00002549	23180	CJYIPASSOC		162.21	0.00		
Total For 52490 - Other Professional Services									324.42	0.00		
											Beginning Balance:	212.21
											Total Activity:	324.42
											Ending Balance:	536.63
Account	52905		- Business Travel/Mileage						0.00	0.00		
											Beginning Balance:	13.32
											Total Activity:	0.00
											Ending Balance:	13.32
TOTAL EXPENSE									324.42	0.00	549.95	

Report ID: GLS7505
 Bus. Unit: NAPCG--County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501003 Parks-Camp Berryessa

GENERAL LEDGER DETAIL TRANSACTIONS
 For Fiscal Year 2014
 Period 4 to 4

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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
								0.00	0.00		
										Beginning Balance:	5,166.00
										Total Activity:	0.00
										Ending Balance:	5,166.00
Account	52490	- Other Professional Services						0.00	0.00		
										Beginning Balance:	75.50
										Total Activity:	0.00
										Ending Balance:	75.50
TOTAL EXPENSE								0.00	0.00	5,241.50	

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501005 Parks-Napa River Ecological Rs

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Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52325		- Waste Disposal Services								
10/09/2013		AP00246005	Upper Vly Disp-Sept 2013	Acct #01-48644	00001337	19694	UPPERVALLE		101.52	0.00	
10/24/2013		AP00246541	United Site 10/10/13-11/6/13	Cust #CAN-0973	00003123	20925	UNITEDSITE		144.68	0.00	
Total For 52325 - Waste Disposal Services									246.20	0.00	
										Beginning Balance:	1,180.91
										Total Activity:	246.20
										Ending Balance:	1,427.11
Account	52490		- Other Professional Services								
10/07/2013		AP00245846	PARK070114CJ YIP 8/13	8/13 SERVICES	00000896	23180	CJYIPASSOC		250.00	0.00	
10/22/2013		AP00246459	PARK081214 OPTIONS3 8/13	8/13 SERVICES	00002544	24404	OPTIONS3-0		985.00	0.00	
10/22/2013		AP00246459	PARK081214 OPTIONS3 9/13	9/13 SERVICES	00002545	24404	OPTIONS3-0		985.00	0.00	
10/22/2013		AP00246459	PARK070114CJYIP 9/13	9/13 SERVICES	00002549	23180	CJYIPASSOC		362.21	0.00	
Total For 52490 - Other Professional Services									2,582.21	0.00	
										Beginning Balance:	1,727.21
										Total Activity:	2,582.21
										Ending Balance:	4,309.42
Account	53205		- Utilities - Electric								
10/24/2013		AP00246541	United Site 10/8/13-10/9/13	Customer #CAN-	00003125	20925	UNITEDSITE		3.03	0.00	
Total For 53205 - Utilities - Electric									3.03	0.00	
										Beginning Balance:	0.00

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501005 Parks-Napa River Ecological Rs

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Program:

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								Total Activity:		3.03
								Ending Balance:		3.03
TOTAL EXPENSE								2,831.44	0.00	5,739.56
=====										

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501007 Parks-Putah Creek

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Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52490		- Other Professional Services								
	10/07/2013	AP00245846	PARK070114CJ YIP 8/13	8/13 SERVICES	00000896	23180	CJYIPASSOC		250.00	0.00	
Total For	52490		- Other Professional Services						250.00	0.00	
									Beginning Balance:		0.00
									Total Activity:		250.00
									Ending Balance:		250.00
Account	52840		- Permits/License Fees						0.00	0.00	
									Beginning Balance:		100.00
									Total Activity:		0.00
									Ending Balance:		100.00
TOTAL EXPENSE									250.00	0.00	350.00

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501008 Parks-State Parks

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Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account	52325		- Waste Disposal Services									
10/09/2013		AP00246005	Upper Vly Disp- Sept 2013	Acct #01-13452	00001335	19694	UPPERVALLE		856.95	0.00		
10/17/2013		AP00246296	United Site 10/3/13-10/30/13	Customer #CAN-	00002234	20925	UNITEDSITE		350.70	0.00		
Total For 52325 - Waste Disposal Services									1,207.65	0.00		
											Beginning Balance:	1,713.90
											Total Activity:	1,207.65
											Ending Balance:	2,921.55
Account	52490		- Other Professional Services									
10/02/2013		AP00245737	ATP - Sept 2013	Bothe State Pa	00000231	33928	ADVANTAGET		40.00	0.00		
Total For 52490 - Other Professional Services									40.00	0.00		
											Beginning Balance:	2,550.00
											Total Activity:	40.00
											Ending Balance:	2,590.00
Account	52520		- Maintenance-Vehicles									
10/17/2013		AP00246296	Zumwalt-service	Acct #1120-164	00002219	6467	ZUMWALTFOR		116.31	0.00		
10/24/2013		AP00246541	Zumwalt-truck repairs	Customer #1644	00003131	6467	ZUMWALTFOR		1,871.09	0.00		
Total For 52520 - Maintenance-Vehicles									1,987.40	0.00		
											Beginning Balance:	0.00
											Total Activity:	1,987.40
											Ending Balance:	1,987.40

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501008 Parks-State Parks

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Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52525		- Maintenance-Infrastructure/Lan						0.00	0.00	
									Beginning Balance:		742.00
									Total Activity:		0.00
									Ending Balance:		742.00
Account	52800		- Communications/Telephone								
	10/17/2013	AP00246296	Telepacific- Oct 2013	Acct #133326	00002222	34480	TELEPACIFI		538.61	0.00	
Total For	52800		- Communications/Telephone						538.61	0.00	
									Beginning Balance:		1,067.16
									Total Activity:		538.61
									Ending Balance:		1,605.77
Account	52825		- Bank Charges								
	10/09/2013	0000245978	Heartland credit card fees-WFB		SEP 2013				32.11	0.00	
Total For	52825		- Bank Charges						32.11	0.00	
									Beginning Balance:		133.07
									Total Activity:		32.11
									Ending Balance:		165.18
Account	52900		- Training/Conference Expenses								
	10/09/2013	AP00246005	S. Jones-Pool Operator Course	Reimbursement	00001328	33857	JONES,SAND		439.98	0.00	
Total For	52900		- Training/Conference Expenses						439.98	0.00	

Report ID: GLS7505
 Bus. Unit: NAPCG--County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501008 Parks-State Parks

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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Beginning Balance:		0.00
								Total Activity:		439.98
								Ending Balance:		439.98
<hr/>										
Account	52905	- Business Travel/Mileage								
10/08/2013	AP00245903	CHEVRON 09/2013 USAGE	ACCT 789868664	00000935	12088	CHEVRONPRO		278.52	0.00	
Total For 52905 - Business Travel/Mileage								278.52	0.00	
								Beginning Balance:		240.12
								Total Activity:		278.52
								Ending Balance:		518.64
<hr/>										
Account	53100	- Office Supplies								
10/11/2013	0000246088	Office Depot-Sept 2013						117.19	0.00	
Total For 53100 - Office Supplies								117.19	0.00	
								Beginning Balance:		248.22
								Total Activity:		117.19
								Ending Balance:		365.41
<hr/>										
Account	53205	- Utilities - Electric								
10/24/2013	AP00246541	PG&E 9/13/13-10/13/13	Acct #21728318	00003102	945	PAC-GAS-00		72.62	0.00	
10/24/2013	AP00246541	PG&E 9/13/13 - 10/13/13	Acct #67654031	00003104	945	PAC-GAS-00		36.48	0.00	
10/24/2013	AP00246541	PG&E 9/14/13-10/14/13	Acct #53600798	00003106	945	PAC-GAS-00		27.98	0.00	
10/24/2013	AP00246541	PG&E 9/14/13-10/14/13	Acct #48314069	00003108	945	PAC-GAS-00		102.25	0.00	

Report ID: GLS7505
 Bus. Unit: NAPCG--County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501008 Parks-State Parks

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10/24/2013	AP00246541	PG&E 9/14/13-10/14/13	Acct #18690124	00003112	945	PAC-GAS-00		996.60	0.00	
Total For 53205 - Utilities - Electric								1,235.93	0.00	
								Beginning Balance:		4,316.73
								Total Activity:		1,235.93
								Ending Balance:		5,552.66
<hr/>										
Account 53210	- Utilities - Propane							0.00	0.00	
								Beginning Balance:		128.87
								Total Activity:		0.00
								Ending Balance:		128.87
<hr/>										
Account 53250	- Fuel							0.00	0.00	
								Beginning Balance:		482.43
								Total Activity:		0.00
								Ending Balance:		482.43
<hr/>										
Account 53330	- Janitorial Supplies									
10/09/2013	AP00246005	Cash & Carry	Acct #60124600	00001326	34310	CASH&CARRY		48.33	0.00	
10/24/2013	AP00246541	C&C - supplies	Acct #60124600	00003134	34310	CASH&CARRY		48.33	0.00	
10/24/2013	AP00246541	C&C - supplies	Acct #60124600	00003136	34310	CASH&CARRY		57.39	0.00	
Total For 53330 - Janitorial Supplies								154.05	0.00	
								Beginning Balance:		1,938.30
								Total Activity:		154.05
								Ending Balance:		2,092.35

Report ID: GLS7505
 Bus. Unit: NAPCG-County of Napa
 Fund: 8500 N C Parks & Open Space Distr
 Dept: 8501008 Parks-State Parks

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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account 53350 - Maintenance Supplies											
10/02/2013	AP00245737	Central Vly-September 2013	Cust #NAPACORP	00000242	219	CENTRALVAL		236.34	0.00		
10/02/2013	AP00245737	Steves Hardware	Acct #31248	00000252	1222	STEVESHARD		422.12	0.00		
10/09/2013	AP00246005	Diamond Water - chlorine	Bothe State Pa	00001327	25498	DIAMONDQUA		352.33	0.00		
10/17/2013	AP00246296	Paint Works-traffic paint	Bothe Park-Acc	00002210	16605	PAINTWORKS		43.72	0.00		
10/17/2013	AP00246296	Paint Works-paint, etc	Bothe Park-Acc	00002213	16605	PAINTWORKS		179.88	0.00		
10/17/2013	AP00246296	J. Marioni-Harbor freight tool	Reimbursement	00002236	33711	MARIONI,JE		39.09	0.00		
10/24/2013	AP00246541	H. Smith & Son-bothe yurts	Inv #53824 Bot	00003114	1190	HAROLDSMIT		472.77	0.00		
Total For 53350 - Maintenance Supplies								1,746.25	0.00		
										Beginning Balance:	12,118.08
										Total Activity:	1,746.25
										Ending Balance:	13,864.33
Account 53400 - Minor Equipment/Small Tools											
								0.00	0.00		
										Beginning Balance:	540.35
										Total Activity:	0.00
										Ending Balance:	540.35
Account 53600 - Special Departmental Expense											
								0.00	0.00		
										Beginning Balance:	24.68
										Total Activity:	0.00
										Ending Balance:	24.68
TOTAL EXPENSE								7,777.69	0.00	34,021.60	

Report ID: GLS7505
Bus. Unit: NAPCG-County of Napa
Fund: 8500 N C Parks & Open Space Distr
Dept: 8501008 Parks-State Parks

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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
=====										
TOTAL FOR PROGRAM								37,334.65	0.00	233,156.74

Plan of Projects Status Report

November 4, 2013

<u>Name of Project</u>	<u>Description</u>	<u>Status</u>
Bay Area Ridge Trail Tuteur Loop	Assignment of Tuteur Loop Ridge Trail easement from the Bay Area Ridge Trail to the District	The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council wishes to transfer this easement to the District. Staff for the District and Council have gathered all the relevant documents, and initiated discussion with the Tuteur family to determine if there are any issues or amendments that should be considered. Next steps are to complete legal review of the documents, make amendments if warranted, obtain the consent of the Coastal Conservancy (who funded the trail construction), and then execute the assignment. Staff is currently reviewing the easement location to confirm it connects to the property to the south in the proper location.
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail between the cities of American Canyon and Napa generally following the Napa River and interior levees of associated wetlands.	
Phase Two--Green Island Road to Soscol Ferry Road	Questa has largely completed a revised draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. DFG, the Bay Trail Project and the Coastal Conservancy are funding the preparation of the supplemental environmental analysis for the section of the trail next to DFG's ponds 9 and 10; this work is being handled by Ducks Unlimited on behalf of DFG. District staff met with the involved parties on May 25, 2011 and again on November 9, 2011, and thought all questions with this supplemental review had been resolved, but no documents have been released for review. Staff met with BCDC staff in late November 2012 about DFG non-compliance with BCDC permit conditions to provide public access around Pond 10. In January 2013 BCDC issued a letter of non-compliance to DFW, and on March 6, 2013 all of the involved parties met to try and get the project back on track. A follow-up meeting was held April 23, 2013. Now that it appears that progress is being made regarding the trail to the north of the crossing, the Board in March approval of a new contract with Questa to complete the formal approval of the crossing. Fish and Wildlife presented a schedule for completion to BCDC at their July 18, 2013 hearing; the schedule calls for their environmental work to be done by the end of this calendar year. In September 2013 we learned that DFW was now taking the position that the trail could not be permitted because endangered salt marsh harvest mice have been found in the area. Staff is meeting with partners and BCDC to try and get the project back on track. <u>On October 11, 2013 the County Public Works Director sent correspondence to the Director of DFW expressing concern about DFW's failure to construct the upland area for the airport's Runway Safety Area and the District's trail.</u> Separately, District staff together with Napa Sanitation District staff toured two other water treatment facilities that have segments of the Bay Trail going through or past their facilities.	
Phase Three--Soscol Ferry Road to Napa Pipe	All permits and permissions have been obtained, and construction bid documents are done. Caltrans determined the project is eligible for federal Transportation Enhancements grant funds, and approved NEPA review for the project. However, the District was unable to complete Caltrans' extensive paperwork needed to obtain the funds, and so the funding that the District had lined up expired. The District <u>has obtained an informal commitment from Bay Trail staff to provide a \$120,000 grant to help construct the trail.</u>	
Berryessa Estates	Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for local residents eventually be the northern trailhead for a trail between Berryess Estates and Pope Canyon.	The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has dragged; several meetings have been held over the past three years to try and speed to process, but BLM staff has so far had higher priorities. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. The Fire Marshall and the Pope Valley Volunteer Fire Department have added a proposal to construct a fire substation on a corner of the property. The Fire Marshall has identified funding for the fire station, and the County Board of Supervisors is now strongly supportive. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. District staff in January 2013 met with the Napa County Fire Marshall and the the Calfire Battalion Chief for the area and agreed to jointly advocate for BLM action. In February staff talked with BLM and was assured that processing of the transfer was now beginning. BLM did a series of site visits June-August, 2013. The Bureau of Reclamation in June 2013 asserted that Reclamation has property rights such that BLM is not permitted to transfer the property. BLM is now projecting the transfer will be complete by the end of this calendar year. In late August Reclamation determined they still retained jurisdiction, but they have committed to completing the transfer in the same time frame as BLM would have. <u>Staff has submitted additional materials to Reclamation which is now processing the permit.</u>
Berryessa Vista	Planning and stewardship of this 224 acre wilderness park.	Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. <u>Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. After observing more OHV damage in the summer of 2013, staff is exploring options other than a gate to prevent unauthorized OHV use.</u> No other work is anticipated until Lake Berryessa Trail planning is completed, as that is a key step in gaining overland access to the property. District staff has been meeting with Reclamation, their consultants and interested parties on the trail planning and prioritization.

<p>Blue Ridge/Berryess Peak Trail</p> <p>Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak</p>	<p>Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM staff on April 11th inspected the proposed trail alignment where it crosses BLM land. District and BLM staff met on August 5, 2011 to discuss BLM review of this project. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February and again in early April to determine the status of their review, but has as of yet received no answer.</p>
<p>Camp Berryessa</p> <p>Redevelopment of former Boy Scout Camp into a group/environmental education camp.</p>	<p>CEQA and NEPA review is complete, as is the Use Agreement between the District and Reclamation. A grant for \$50,000 to help with construction has been provided by the Mead Foundation, together with a \$1.5 million grant from the State Coastal Conservancy. Reclamation provided comments on the 90% plans on June 24, 2013. <u>The first draft 100% version of the plans was submitted in mid October and has been forwarded onto Reclamation for their review and (hopefully) approval. Staff met with the PSOMAS project engineer on October 29 to discuss some specification refinements/modifications that may be necessary as a result of a high preliminary draft cost estimate.</u> District staff completed additional soils testing in late August in hopes of finding soils that would limit the need to on-haul dirt for the Phase 2 septic system. A new water well was dug in October 2012--production is great, and quality is acceptable with minor treatment. Construction groundbreaking will be in the fall of 2013 assuming Reclamation's review and approval is not delayed. The bulk of the construction will likely occur over the Spring/Summer of 2014 with the camp opening in fall of 2014.</p>
<p>District Non-profit Foundation</p> <p>Organize a non-profit foundation to raise funds for District projects</p>	<p>The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Formation of the foundation will likely be timed to the opening of Camp Berryessa.</p>
<p>Lake Hennessey North Shore Trails</p> <p>Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.</p>	<p>In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. A plant survey of the new section of trail was completed on April 3, 2010. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. The fully executed agreement was completed in November 2012. Work was completed on the connector trail to Moore Creek on June 16, 2013. Initial staff and public response to the new trail has been very positive. Public trail access is slated to be available in 2014 following the completion of City-required fencing and signage improvements. <u>A plan for fencing and signage improvements along the Hennessey north shore has been worked out with City staff and is before the Director of the Water Division for formal approval.</u></p>
<p>Moore Creek Park Development</p> <p>Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.</p>	<p>All discretionary permits have been obtained, and park improvements are underway. The park opened on June 30, 2013. The entry driveway was graded and paved in November 2011 and the parking area was graded, compacted, and gravelled in 2012. The eastern boundary survey and fencing project is now underway. Monthly volunteer work parties have performed numerous tasks on the property, including cleanup of trash, trail repair and construction, fence building, restoration planting, and removal of invasive french broom. Construction of early portions of the Vista Trail was completed in 2011, and the Chiles Creek Overlook Trail was completed in 2012. The contract for construction of the ranch house septic system was approved by the Board in May 2013, and construction was completed and finalized by the County on August 23. Construction of the remainder of the Valentine Vista Trail began in late September, but the contractor (Don Hays Trail Construction) was stymied by a combination of hard rock and tough drainage crossings and was only able to construct about 1,000 feet of new trail. We have are <u>finalizing a contract with</u> the Forest Trails Alliance, who constructed the Hennessey Connector Trail this spring, to bring their substantial additional manpower to the task this winter and spring in hopes of finishing the work Don Hays was unable to complete. <u>A water purification system was installed at the Ranch house in mid October and water tests indicate the water is now potable. Repainting of the gate (Juarez) house is slated to begin on Friday November 1st.</u></p>
<p>Napa River Ecological Reserve Restoration</p> <p>Remove invasive plants and restore native vegetation in the entryway meadow, replace damaged signage and information panels, and if feasible install a seasonal bridge</p>	<p>The CCC did mechanical and chemical weed removal and installed an all-weather surface on the trail from the parking area to the river levee, in May and June 2010. Additional invasive weed removal, mapping, and cleanup was done by volunteers on numerous occasions in 2010, 2011, 2012 and 2013. The District has used grant funding to bring several thousand students to the site to study ecology of the area and assist with the habitat restoration. Additional weed removal has been done by a private contractor under contract to the District on several occasions. Staff met with invasive plant control specialists in June 2011 to evaluate eradication efforts to date and plan next steps. Native plant cuttings gathered from the reserve were propagated and planted by volunteers in Dec 2011 and Jan 2012. Supplemental grant funding for the restoration work was awarded by the County Wildlife Commission in 2011. The Coastal Conservancy grant the District received to pay for restoration work had its deadline extended until December 2013. This time extension will allow us to continue invasive weed removal. The District received a second Napa Wildlife Commission grant for FY 2013-14 to continue weed control and environmental education, in partnership with the RCD.</p>
<p>Oat Hill Mine Trail</p> <p>Various improvements to the historic Oat Hill Mine Road</p>	<p>The litigation holding up this project has been successfully concluded. Several of the trail sign posts have been vandalized and will need to be replaced. The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. A volunteer crew did erosion control work on the trail in January 2013. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The City of Calistoga and CalTrans have restarted discussions about constructing a roundabout at the intersection of Highway 29 and Silverado Trail; the District is tracking these discussions to ensure that whatever design as adopted will provide adequate and safe access to the Oat Hill Mine Trail. <u>The Bay Area Ridge Trail will be doing some cleanup and minor improvements in late October 2014 to the staging area in anticipation for the Ridge Trail dedication scheduled for November 10, 2013.</u></p>
<p>Oat Hill Mine Trail</p> <p>Transfer of 40 acre parcel from BLM</p>	<p>The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application.</p>
<p>Rector Ridge/Stags Leap Ridge Trail</p> <p>Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.</p>	<p>CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other project priorities are under control.</p>

<p>Skyline Park Protection Purchase of Skyline Park from the State</p>	<p>Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal. Negotiations have therefore stalled. <u>A Draft EIR was released in late September for the proposed expansion of the adjacent Syar Quarry.</u></p>
<p>Spanish Valley, Crystal Flats, and Stone Corral Planning for open space donated by Bob and Evalyn Trinchero</p>	<p>The District took full possession of the properties on January 1, 2012. Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approved by the Board at its October meeting, and has now been finalized and recorded. Staff met with the LBEPOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff has prepared a draft agreement between the District and the Association, which the Association is now reviewing. Negotiations have been complicated by the ongoing controversy between LBE residents and the Lake Berryessa Estates Resort Improvement District, even though they are not related issues. A contract for the <u>well and water system work needed to make the Spanish Valley well functional again was awarded to Cal-Tech Pump out of Middletown and that work will begin on November 8th. District staff is planning a pot grow cleanup and trail GPSing volunteer weekend in November and will be reconitering the grow late this week or early next to determine how much work cleaning up the sirte will actually entail.</u> Staff completed a preliminary survey of the Spanish Valley access road in late July and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. This will require discussions with the adjacent property owner, which may further delay our timeline for opening Spanish Valley to public use. In February 2013 several no trespassing signs were installed in response to some evidence of illegla OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed. The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope To Putah Trail on BLM land which is under construction by Tuleyome.</p>
<p>State Parks Operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park</p>	<p>The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. A County permit for the pool was obtained in July and the pool was reopened immediately thereafter. The state completed installing 3 yurts in October 2012. The District obtained approval in January 2013 to install an additional 8 yurts. Seven yurts have been installed; landings, paths and parking areas are nearly finished and ready for Fire Marshall's final inspection. Numerous volunteer projects have been organized (PG&E event improving the Mill, firewood splitting, hazardous tree removal, mowing, pool cleaning, native plant garden maintenance, historic orchard restoration, lots of trash removal, and in September/October a footbridge on the History Trail was repaired by the St Helena Kiwanis). A volunteer forestry management group has been formed and the District has acquired a boom truck and other equipment in support of their mission. Utility service accounts have been transferred from the state to the District. Work on an improved recycling system is nearly complete. Every septic tank in the park has been pumped clean, and sewer lines were located and cleared of root blockages. Two additional failed septic tanks were discovered in March and pumped clean. Nearly \$270,000 in gifts, grants and pledges have been obtained to assist with improvements at the parks. The District and State Parks have finalized an agreement regarding the "found" state money that provides up to \$537,800 in State funds being granted to the District to cover some salaries and two capital improvement projects (replacement roofs and AC overlay to the picnic area road). The District is sponsoring SB 170 (Wolk) which would exempt the mill from state food processing facility requirements so that flour from the mill can be sold as a food item; the bill has passed the Senate and all Assembly committees, but unfortunately in late July the Department of Public Health announced their opposition to the bill. After meeting with DPH, it appears they may be willing to agree to a workable compromise; this will take time to explore, so we have made the bill a two-year bill. Final approval of seven yurts was received in the last week of September 2013; <u>the yurts should be reservable on Reserve American by the end of October 2013.</u></p>
<p>Vallejo Lakes Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County</p>	<p>Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplusing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplusing of the property. The District's analysis of County ROW's with potential for recreational trails identified a potential ROW through the Vallejo Lakes property; however, it appears that one short section of the historic ROW is in Solano County and appears to not have been properly established. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. The District together with Solano Land Trust and Ridge Trail staff met with City of Vallejo staff in mid-August; it appears the matter of whether and how to dispose of these lands will come to the City Council <u>early in 2014.</u></p>
<p>Vine Trail A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.</p>	<p>The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. Approximately \$135,000 in federal Transportation Enhancements funding was available to construct the section of the trail under the Butler Bridge, but the District was not able to process the paperwork through Caltrans in time to use these funds. Replacement funding is now being sought. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The Vine Trail is now proposed to in part run through Bothe-Napa Valley State Park.</p>

Completed Projects

<p>Bay Area Ridge Trail Realignment Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail</p>	<p>In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.</p>
<p>Bay/River Trail -- American Canyon to Napa Phase I Phase One--Eucllyptus Drive to Green Island Road</p>	<p>Construction of approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.</p>
<p>Berryessa Vista Acquisition Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.</p>	
<p>Connolly Ranch Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.</p>	
<p>Oat Hill Mine Trail The Oat Hill Mine Trail was formally opened in May of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.</p>	
<p>Historic ROW Analysis Study to determine location and status of historic road Rights-of-Way and whether they have value as non- motorized recreational trails</p>	<p>Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.</p>
<p>Linda Falls Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust</p>	
<p>Master Plan Development The Master Plan for 2008-2013 was approved in January 2009</p>	
<p>Master Plan Update First scheduled update to the Master Plan adopted in January 2009</p>	<p>Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.</p>
<p>Milliken Reservoir Trails and Picnic Area Feasibility Study Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area</p>	<p>The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.</p>
<p>Moore Creek Open Space Park Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.</p>	
<p>Napa River Ecological Reserve Improvements Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.</p>	
<p>Napa River Flood Control Easement Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding</p>	
<p>Newell Preserve Improvements Provide on-site water supply for group campground for cattle</p>	<p>As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.</p>
<p>River to Ridge Trail Enhancements Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.</p>	
<p>River to Ridge Trail Lot line adjustment to legalize River to Ridge Trail as constructed (it curenly encroaches on private property</p>	<p>Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.</p>
<p>River to Ridge Trail Entrance Enhancements A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.</p>	
<p>River to Ridge Trail Correct drainage problems to trail can be used year- round.</p>	<p>Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.</p>

Skyline Park Road and Trail Improvements

Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.

Skyline Park Concessionaire Agreement Renewal

District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.

Skyline Park Trail Improvements

Major volunteer event to reroute and repair trails

Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.

Skyline Park Facility Improvements

Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.

The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.

South Napa Wetlands Habitat Area

Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.

Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.

State Parks

Assume management of Bothe-Napa Valley State Park and keep it and the Bale Grist Mill open

The District took over operations of the parks on April 1, 2012, and have a 5 year agreement with the State to continue operating the parks.

Trichero Open Space Acquisition

Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero

The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.

Wild Lake Ranch

Assist land trust with planning and possible joint management of trails, camping and picnic areas.

The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.